

APPENDIX D – VENDOR CLIENT REFERENCES-

VENDOR CLIENT REFERENCE #1	
Information Requested	Vendor Response, Comments or Explanation
Proposing Vendor Name	
Reference Company/Organization Name	
Reference Address	
Reference Contact Name	
Contact's Position	
Contact's Telephone Number	
Type of Company/Organization (Industry)	
Number of Employees	
Professional Services Performed	
Subcontractors used	
Identify any vendor staff that worked on this reference company's project, that are proposed for the project	
Original Cost Estimates	
Actual Final Costs	
Comments	

VENDOR CLIENT REFERENCE #2	
Information Requested	Vendor Response, Comments or Explanation
Proposing Vendor Name	
Reference Company/Organization Name	
Reference Address	
Reference Contact Name	
Contact's Position	
Contact's Telephone Number	
Type of Company/Organization (Industry)	
Number of Employees	
Professional Services Performed	
Sub contractors used	
Identify any Vendor Staff that worked on this reference company's project, that are proposed for the _____ project	
Original Cost Estimates	
Actual Final Costs	
Comments	

VENDOR CLIENT REFERENCE #3	
Information Requested	Vendor Response, Comments or Explanation
Proposing Vendor Name	
Reference Company/Organization Name	
Reference Address	
Reference Contact Name	
Contact's Position	
Contact's Telephone Number	
Type of Company/Organization (Industry)	
Number of Employees	
Professional Services Performed	
Sub contractors used	
Identify any Vendor Staff that worked on this reference company's project, that are proposed for the _____ project	
Original Cost Estimates	
Actual Final Costs	
Comments	