ADDENDUM No. 1

BID TITLE: FILE NO. FILE NO. 159-19 Purchase of One Used/Reconditioned Transformer and Accessories
BID DUE DATE: Friday, December 20, 2019 at 12:00pm noon local time.

Attention Bidders:

We have been requested to issue the addendum for the following:

1. Request that the title of the bid project be corrected on the Bid Advertisement page.
2. Request that the Bid – Schedule of Items page be revised to reflect the correct contract type.
3. Inform potential bidders that this project is not subject to CSB subcontracting goals.
4. Notify potential bidders that the last day for questions is Friday, December 13, 2019 By 4:00 p.m. All questions must be reduced to writing and submitted to the buyer via email at jhutcheson@city.cleveland.oh.us

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

Please acknowledge receipt of this addendum by faxing it to 216-420-8825 or email to rgriffin@city.cleveland.oh.us.

Signature of Potential Bidder & Name of Company          Today’s Date

Thank you,

Royce Griffin, Buyer’s Assistant
Division of Purchases & Supplies

Cc: Commissioner Tiffany Johnson, Division of Purchases & Supplies
    Buyer James Hutcheson
    Deborah Midgett
BID ADVERTISEMENT FOR THE WEEKS OF

November 27, 2019 & December 4, 2019

BID OPENS - FRIDAY, DECEMBER 20, 2019


There will be a NON-MANDATORY Pre-Bid Meeting, Monday, December 9, 2019 at 10:00 a.m. Located at Cleveland Public Power, 1300 Lakeside Avenue, Cleveland, Ohio 44114, Centennial Room.

Note: Bid must be delivered to the Office of the Commissioner of Purchases and Supplies, Cleveland City Hall, 601 Lakeside Avenue, Room 128, Cleveland, Ohio 44114 before 12 o’clock noon (Eastern Time).
Subcontracting Goal Change Request Form

For contracting opportunities greater than $50,000

Note: Under Chapter 187 C.O., Contracting Departments are required to use their best efforts to utilize CSBs, MBEs and FBEs as subcontractors on all contracts greater than $50,000.00. Departments should use this form to request a waiver or reduction of the subcontracting goals established under Sections 187.04 and 187.06. Should the OEO approve the change, the revised subcontracting goal(s) shall be stated in the bid or proposal documents. If the Department requests a waiver of the subcontracting goal(s), it must submit reasons why subcontracting is infeasible or impractical, and/or must document that there are no certified subcontractors available to participate in the contract.

Project Name/Contract Services: Purchase of One (1) Used/Reconditioned Transformer

Contract Type: ☐ Public Improvement ☐ Professional Service ☒ Purchase ☐ Other:

Funding Source(s): ☒ City ☐ Federal ☐ State ☐ Other: ____________

Established Subcontracting Goal(s): MBE__ ☐ FBE__ 20% CSB

Proposed Subcontracting Goal(s): MBE__ ☐ FBE__ 0% CSB

Waiver of OEO Subcontracting Goal(s) Requested? ☒ Yes ☐ No

Brief explanation of reason(s) a subcontracting goal change or waiver is requested for this contract:

Bid Specs/RFP Description of Services must be attached: ☐ Included

This contract is for the purchase and installation of a used or reconditioned transformer. The awarded vendor will be responsible for providing the equipment, delivery of the equipment and installation. It is for these reasons that we feel subcontracting under this project is infeasible or impractical and request that the goals establish be waived by the Office of Equal Opportunity.

Signed:__________________________
Printed Name: Frank Badalamenti
CFO of Public Utilities

OEO Review:

Waiver: ☒ Approved: ☐ Denied: ☐

Goal Change(s): ☒ Approved: ☐ Denied: ☐

New Goals: MBE 0% FBE 0% CSB

☐ Reasonable and necessary requirements of contract preclude subcontracting.
☐ Sufficient certified contractors who are qualified and capable of providing the goods or services the contract requires are unavailable.
☐ Goods and/or services to be furnished under the contract are available only from a sole source.
☐ An emergency exists which requires goods or services to be provided with such immediacy that it is impractical to comply with the subcontracting goals.
☐ Other: __________________________

Signed:__________________________ OEO Evaluator Date: 11/4/19

Signed:__________________________ OEO Director Date: 11/4/19

Questions? Contact OEO at (216) 664-4171 for assistance.

August 12, 2015
# BID — SCHEDULE OF ITEMS

City of Cleveland  
Division of Purchases And Supplies  
Room 128 City Hall  
Cleveland, Ohio 44114

**TITLE OF BID:** Purchase of One Used/Reconditioned Transformer and Accessories

| NAME OF FIRM |
| STREEET ADDRESS |
| CITY | STATE | ZIP CODE |

| ORDINANCE NO.1630-92 Section No. 129.26 | PASSED: September 21, 1992 | SIGNED: September 25, 1992 |

| DEPARTMENT: Public Utilities | DIVISION: CPP | AUTHORIZED SIGNATURE |

| CITY RECORD ADVERTISEMENT DATES November 27, 2019 & December 4, 2019 | X STANDARD CONTRACT BID | DATE |

| BUYER: James Hutcheson (216) 664-2622 jhutcheson@city.cleveland.oh.us | BID OPENING Friday, December 20, 2019 | 12:00 O'CLOCK NOON OFFICIAL TIME |

| DESCRIPTION | QTY. | UNIT PRICE | EXTENSION |

SIGN, DATE, AND COMPLETE THIS PAGE; SEE SUBSEQUENT SCHEDULE OF ITEMS PAGES FOR ADDITIONAL BIDDING INFORMATION

ALL OF THIS BOUND INFORMATION MUST BE KEPT INTACT AND, TOGETHER WITH ANY ADDENDA ISSUED, MUST BE RETURNED WITH THE BID. OTHERWISE, THE BID MAY BE CONSIDERED INFORMAL.

| DELIVERY (Days) | PAYMENT DISCOUNT |
| % | Days |

FOR PURCHASING USE ONLY

ITEM 7