



City of Cleveland
Justin M. Bibb, Mayor

Department of Finance
Division of Purchases & Supplies
601 Lakeside Avenue, Room 128
Cleveland, Ohio 44114-1080
216/664-2620 • Fax: 216/664-2177
www.cleveland-oh.gov

March 1, 2024

ADDENDUM 1

BID TITLE: File No. 24-24 L & M Necessary to Repair, Replace or Maintain Various Types of Valves, Actuators and Appurtenances and Related Services

BID DUE: Thursday, March 21, 2024 at 12 o'clock noon (Eastern Time)

Attention Bidders:

We have been requested to issue the addendum for the following:

Please ensure that a copy of this addendum is included and returned with the bid specifications furnished to you by this office, as it will have the same force and effect as if it were part of the specifications originally issued.

1. Release the sign-in sheet from the non-mandatory pre-bid meeting.
2. Release the agenda from the non-mandatory pre-bid meeting.
3. Revise Section C C-20.
4. Answers to questions received.

If you have any questions regarding the attached, please contact Simon Mastroianni at 216-664-2444, extension 75630. Thank you for your prompt attention and assistance in this matter.

Signature of Potential Bidder & Name of Company

Today's Date

Thank you,

Donia Patterson, Assistant Administrator
Purchases & Supplies
CC:
Attachments

CITY OF CLEVELAND

DEPARTMENT OF PUBLIC UTILITIES/DIVISION OF WATER

NON-MANDATORY PRE-BID MEETING

Thursday, February 29, 2024

9:00 a.m.

Labor & materials necessary to repair, replace and maintain various types of valves, actuators & appurtenances

SIGN-IN SHEET

[illegible]

**City of Cleveland
Department of Public Utilities
Non-Mandatory Pre-Bid Meeting
Thursday, February 29, 2024
9:00 a.m.**

**Labor & materials necessary to repair, replace and maintain various types
of valves, actuators, appurtenances and related services**

Agenda

1. Introductions .

2. Review of Required Submittals of Bid Package

- A. Bidder's Check List
- B. Bid - Schedule of Items
- C. Bid Bond/Certified or Cashiers Check (must use City's Bid Bond form)
- D. Bid Form
- E. Bidder's Affidavit - Must be Notarized
- F. Tax I.D. Number - W-9 Information
- H. Northern Ireland Fair Employment Practices Form
- H. Vendor Information Form

3. OEO Participation Goal - Waived

4. Scope of Work

- A. Bid Overview/Highlights of Detailed Specifications

5. Miscellaneous

- A. Contract Execution
- B. Addendums
- C. Questions after the Pre-Bid Meeting

Fax: 216-664-2177

Email: purchasing@clevelandohio.gov

**CITY OF CLEVELAND, OHIO
DEPARTMENT OF PUBLIC UTILITIES/DIVISION OF WATER**

**Labor & Materials Necessary to Repair, Replace or Maintain Various Types of Valves,
Actuators and Appurtenances and Related Services
FILE NO. 24-24**

ADDENDUM NO. 1

**The bid opening date is March 21, 2024
Bids must be delivered before Noon EST at
Cleveland City Hall
601 Lakeside Avenue, Room #128
Cleveland, OH 44114.**

The last day for questions is March 12, 2024, by 12:00 p.m. (noon) EST

Issue the sign-in sheet from the non-mandatory pre-bid meeting

Issue the agenda from the non-mandatory pre-bid meeting

Revise Section C C-20

Posted section currently states: C-20 EVALUATION OF BIDS

CWD will accept the lowest cost and best bid for each item called out in the specifications in which the method of performing the task meets the requirements set forth in the item.

CORRECTION: Section C C-20

CWD will award one contract for this bid.

Vendor must bid on all items in Bid Item 1. CDW will determine the lowest cost, and best bid, as called out in the specifications in which the method of performing the task meets the requirements set forth.

Question: How do we list subcontractors if not sure of details at this time.

Answer: "Subcontractors Notice" has instructions and is the last page of this bid package.

Per Section A-19 or 22 (a) of the Instructions to Bidders any and all proposed subcontractors must be divulged in the sealed bid.

If you might use a subcontractor, but do not have an estimated dollar amount at this point, list the possible company on your letterhead.

You may use "to be determined" for the estimated dollar amounts. It is best to divulge the subcontractor with your bid.

**CITY OF CLEVELAND, OHIO
DEPARTMENT OF PUBLIC UTILITIES/DIVISION OF WATER**

**Labor & Materials Necessary to Repair, Replace or Maintain Various Types of Valves,
Actuators and Appurtenances and Related Services
FILE NO. 24-24**

ADDENDUM NO. 1

Reminder – follow the instructions per Section C C-5 bidder qualifications and C-9 references and company contact for additional documentation to be submitted with your bid.

Additional questions submitted by noon on March 12, 2024, will be addressed in Addendum 2