## **City of Cleveland Online Permit Application Quick Guide**

1.	Go to https://ca.permitcleveland.org/public/ and	d log into your account o	r register for an account if you do
_	not have one.		
	Home Building & Housing Assessments and Lie	censes Public Health	
	Advanced Search 🔻		
	Welcome to the City of Cleveland Citizen Accord This site allows users to search for development activities in inspections; code enforcement; and more.	ess Site ncluding permits;	Login User Name or E-mail:
	We are fulfilling our promise to deliver powerful e-governm valuable information about the community while making ye more efficient, convenient, and interactive.	nent services and provide our interactions with us	Password:
	We welcome your feedback as the functionality of this site	continues to develop.	Login »
2.	Click on Permits and Registrations under the Building & Housing section of your account page, review and acknowledge the terms and disclaimer. Click Continue Application.	Building & Housin Search Building Records Permits and Registrations	g
*	Select	<ol> <li>If a contractor regist you intend to use it Licenses dropdown you do not wish to u one select None Ap Application.</li> </ol>	ration is linked to your account and for this project select it from the and click Continue Application. If ise your registration or do not have plicable and click Continue
4.	Click on the appropriate permit subtype (Commercial or Residential) to expand a list of available permit categories and select the appropriate category by clicking the corresponding radio button, a commercial HVAC & Refrigeration permit in this example. Click Continue Application to begin the application process.	Commercial Com Building Permit Com Electrical Com HVAC & Refrige Com Plumbing Residential Registration	ration
5.	In the address section, enter the street numbe	r and name. Include the	ordinal indicator (st, nd, rd, th) for

5. In the address section, enter the street number and name. Include the ordinal indicator (st, nd, rd, th) for numbered streets. Then click Search. This should populate the rest of the address information including the Zip, Parcel, Ward, and Owner information. Click Continue Application to proceed and provide the additional information required for your application.

Address

* Street No.:	Direction:	* Street Name:
2335	Sele	82nd
2000	Delet	02110

For questions please contact Caitlin Flannery by email <u>CFlannery@city.cleveland.oh.us</u> or phone: (216) 664 3538.