

**CITY OF CLEVELAND – DEPARTMENT OF PUBLIC UTILITIES  
OFFICE OF SUSTAINABILITY**

**RENEWABLE ENERGY POTENTIAL SITE SCREENING AND REPORT**

**REQUEST FOR PROPOSAL**

**ADDENDUM No. 2**

**October 23, 2013**

**Proposals are due November 1, 2013 by 12:00 p.m.**

This addendum includes the following:

- Revisions to the RFP
- This includes answers to questions submitted by October 22, 2013 that were not previously answered.

**Revisions to the RFP**

- 1) One Page 17, the last paragraph of Section G, "Financial Information" is revised as follows:  
"This section is only for those proposers that become part of the "short-list," as per the section on page 12 of the RFP.

**QUESTIONS SUBMITTED AFTER PRE-PROPOSAL MEETING:**

- 1) Is the prime contractor or any of its team members prohibited from pursuing future solicitation for design and construction of renewable energy projects that might follow the product of this Site Screening Project?

A: No. The design and construction of renewable energy projects identified in the Site Screening would be competitively bid and the prime consultant for the Site Screening project would not be prohibited from submitting a bid.

- 2) Are subconsultants required to demonstrate that they meet the requirements identified in your RFP section titled "Qualification for Proposal" (pages 13-14), including:
  - a. Minimum three continuous years of experience within the last five years providing similar services
  - b. Authorization to conduct business in the State of Ohio, County of Cuyahoga, and the City of Cleveland
  - c. Possess all applicable licenses, certificates, permits, etc.
  - d. Two client references for similar services dates within the last three months
  - e. Ability to maintain the appropriate insurance coverage

A: The prime consultant should submit a statement that any subconsultants meet the requirements identified in the "Qualification for Proposal" section of the RFP also, except for 2) e. which pertains only to the prime consultant.

**CITY OF CLEVELAND – DEPARTMENT OF PUBLIC UTILITIES  
OFFICE OF SUSTAINABILITY**

**RENEWABLE ENERGY POTENTIAL SITE SCREENING AND REPORT**

**REQUEST FOR PROPOSAL**

**ADDENDUM No. 2**

**October 23, 2013**

- 3) On page 17 under subsection iii, there is a sentence that reads “This Section is only for those proposers that become part of the short-list, as per the section on page 24 of the RFP.” Is this statement referring to Section G, Financial Information, as the section only required for proposers selected to a short-list? Also, the RFP we are using ends at page 19 so we are not clear about the reference to the section on “page 24.”

A: Section G, “Financial Information” is only required for proposers that are selected to the short-list for this RFP and this information should be presented at any oral presentations that are held. The section referencing the short-list process can be found in section B- iv, “Short-Listing” (page 12), within the Proposal Requirements section.

- 4) Is it expected that the mapping of all identified sites with large-scale renewable energy potential within the City limits, including those filtered out with the greatest potential, is created using GIS techniques and technology? Or is simpler, more conceptual mapping acceptable?

A: The primary method of cataloging the sites will be with GIS technology. We also expect to highlight the identified sites on a map, which may require the use of other visual mapping techniques.

- 5) Will the delay in issuing the first addendum cause a delay in the due date for proposals?

A: No. The due date for proposals remains November 1<sup>st</sup> at noon (12:00PM local time).