

City of Cleveland

2007 Budget



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Ordinance 129 - 07
Passed March 26, 2007
Effective March 28, 2007



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Cleveland
Ohio**

For the Fiscal Year Beginning

January 1, 2006

A handwritten signature in black ink, likely belonging to the President of the GFOA.

President

A handwritten signature in black ink, likely belonging to the Executive Director of the GFOA.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Cleveland, Ohio for the Annual Budget beginning January 1, 2006. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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Official Publication of the City of Cleveland
January 31, 2007

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NOTES



MAYOR'S 2007
LETTER OF TRANSMITTAL
JANUARY 31, 2007

To the Cleveland City Council and Citizens of Cleveland:

As required by provisions of Section 38 of the Charter of the City of Cleveland, I transmit the estimate of receipts and expenditures for all departments and divisions of the City for the year 2007. The operating budget as presented for fiscal year 2007 sustains existing operations, continues to support efficient delivery of services for the citizens of the City of Cleveland and reflects the financial impact of the recently ratified agreement between the City of Cleveland and Cleveland Firefighters, Local No. 93.

In 2006, budgeted expenditures were \$503,604,204. I mandated a 3% reduction which resulted in actual expenditures in 2006 of \$487,232,729 which resulted in a savings of \$16,371,475 under budget.

In 2007, the budget for the Public Safety Department includes some necessary costs for the police cadet class and the implementation of specific safety initiatives with minimal budget impact. An additional thirty police officers will be hired in order to address the recent increase in criminal activity and additional security will be provided at some recreation centers.

The General Fund operating budget for 2007 anticipates a 7% increase in expenditures. Anticipated increases are primarily in health care costs, workers' compensation insurance and pension fund contributions. General fund expenditures are estimated at \$521,400,342 in 2007 compared to \$487,232,729 actual in 2006.

Anticipated General Fund revenues for 2007 are 2.3% higher than actuals for 2006. Income taxes are projected at a 2% increase and property taxes are anticipated at a 10.7% increase due to the County full valuation of properties in 2006. Fines and forfeitures and licenses and permits are projected to remain flat. Intergovernmental revenues are projected at a modest increase. General fund budgeted revenues for same level services are estimated at \$501,618,981 in 2007 compared to \$490,406,749 in 2006.

In order to manage the projected gap in 2007 and begin regional economic recovery, I mandated the following:

- Immediate implementation of a 3% reduction in operating costs for budget year 2006 and the delivery of improved city services. This was a mandate to each Director to do more with less. This reduction generated a savings in 2006 of \$16,371,475 which, coupled with \$3,876,680 in higher than anticipated resources, allowed me to cover the immediate gap in 2007, and avert layoffs of several hundred employees and a subsequent reduction in services.
- The review of internal procedures in four departments through Phase One of the Operations Efficiency Task Force. This team is composed of internal subject matter experts and external partners from the higher education, non-profit and business community. The implementation of the recommendations will result in elimination of duplication and improved processes that are seamless and expedient.
- The efficient coordination of city services through Clean Cleveland. This was the successful merging of the efforts of several departments to deliver efficient, timely and enhanced services. Vacant lot clean up, abandoned property board up, street repairs, garbage removal and utility repairs were all successfully coordinated across departments reducing redundancy, inefficiencies and waste.

- Engaged the Development Cluster which consists of the departments of City Planning, Economic Development and Community Development in the creation of a regional economic development plan. This plan capitalizes on assets in health care, higher education, housing and existing businesses and develops the strategy necessary to initiate and sustain continuous growth in this region. This is paramount to our future success.

Our local economy has been impacted by a stagnant, declining housing market and the significant increase in foreclosures. State legislative actions threaten the traffic enforcement program, anti-predatory lending laws and estate taxes. The City continues to face flat revenues and increased expenditures for same level services. Negotiations on union agreements will begin citywide as they expire effective April 1, 2007.

While prudent fiscal management has carried us through 2006 and provided the necessary cushion for 2007, much work is ahead. Long term solvency and a sustainable economic rebirth will require critical, strategic planning and a solid partnership with City Council, residents and the business community.

While I am encouraged by our early successes, my vision extends far beyond the immediate. I envision a City and a region that is thriving, an economic hub that offers a quality of life and job opportunities to existing residents and those considering relocation.

My personal commitment continues to be to make Cleveland a city of choice, a community of one people, living and working together.

I appreciate your support and partnership in 2006 and am certain that working together we will achieve great things.

Sincerely,



Frank G. Jackson, Mayor
City of Cleveland



INTRODUCTION

The City of Cleveland's budget relates the available resources (revenues) to the amounts expected to be spent (expenditures). Specifically, the budget is a plan of action which outlines how much will be spent and on what items or programs.

Except for budgetary purposes, the basis of accounting used by the City conforms to GAAP as applicable to governmental units. All governmental funds are accounted for using a current financial resources (current assets and current liabilities) measurement focus. The modified accrual basis of accounting is utilized for governmental funds. Revenues are recognized when they are susceptible to accrual (both measurable and available). Expenditures are recognized when the related liability is incurred, except for interest on long term debt which is recorded when due.

The City maintains budgetary control on a non-GAAP basis at the character level (personnel and related expenditures and other expenditures) within each division. Unencumbered appropriations lapse at the end of each calendar year. The City's basis for budgetary purposes differs from GAAP in that revenues are recognized when received, rather than when susceptible to accrual (measurable and available), and encumbrances and pre-encumbrances are included as expenditures rather than included in fund balances.

The State of Ohio requires that all funds be balanced, that is, resources (revenues plus fund balances and decertifications) must equal or exceed expenditures. Accordingly, the annual budgets for the various funds are generated with strict adherence to this guideline. In addition, the Cuyahoga County Auditor must certify that the City's appropriation measure does not exceed the amounts set forth in the County Budget Commissions Certificate of Estimated Resources.

The City of Cleveland has two types of budgets that provide the framework for expending funds. The first type, the annual operating budget, covers the calendar year and primarily relates to the normal daily operations of the City. This budget outlines specific expenditures (salaries, supplies, etc.) and programmatic totals. Under Ohio law, cities are required to maintain their accounts on a cash basis. Therefore, expenditure amounts presented in this document include not only actual expenditures, but also encumbrances and pre-encumbrances. Budgets that fall under this annually appropriated category are:

- General Fund
- Restricted Income Tax Fund
- Street Construction & Maintenance
- Utilities
- Airports
- Convention Center
- West Side Market
- Stadium Fund
- East Side Market
- Parking Facilities
- Cemeteries
- Golf Courses
- Motor Vehicle Maintenance
- Telephone Exchange
- Printing & Reproduction
- Storeroom
- Central Collection Agency
- Sinking Fund



INTRODUCTION

The budgets that span several years are primarily plans for capital expenditures or grants. These budgets cover programs or projects which either require more than one year to complete or which bridge two calendar years. Examples are:

- Capital Projects
- Categorical Grants
- Community Development Block Grant (CDBG)
- Workforce Investment Act (WIA)

The Mayor's Estimate focuses only on the annual operating budget for each division. As in previous years, it is divided into an introductory section, a fund structure, and a program structure.

The Fund Structure section summarizes financial activity within the accounting entities (funds) required by law. The Program Section provides the detail necessary for review and evaluation of service delivery, and programs conducted at a division level.

BUDGETARY POLICIES

The following principles, representing sound fiscal management, will govern the preparation of the annual General Fund budget

- (1) The annual General Fund budget should be prepared and considered in a prudent manner without reliance on unrealistic revenue or expenditure assumptions.
- (2) The annual General Fund budget should first fully account for payment of all current liabilities including all necessary operating expenses to be incurred during the budget year.
- (3) The initial budgetary goal each year should be to fully fund all current obligations so as to eliminate any year-end GAAP deficit that may exist.
- (4) Consistent with (2) and (3), the Mayor should propose and the Council should adopt annual General Fund budgets which provide for a reserve in excess of anticipated expenditures which may then be credited to the Rainy Day Reserve Fund.
- (5) The Rainy Day Reserve Fund should accumulate to at least a level equal to two percent (2%) of General Fund expenditures. It should only be reduced during significant periods of economic downturn or to fund unanticipated one-time General Fund obligations. If drawn upon, the City will seek to replenish the Rainy Day Reserve Fund in its entirety during succeeding budget years.

BUDGETARY PROCESS

The annual cycle begins in January with the passage of the current year budget. From that point on, the budgetary process assumes a two-pronged approach. First, the Office of Budget and Management (OBM) closely monitors the current year budget on a monthly basis. The purpose of this scrutiny is to discover any deviations - either in revenues or expenditures - from the original estimates used in the preparation of the budget. These variances are continually analyzed to determine if they are permanent differences or merely the result of timing. Appropriate action is taken, if necessary, to bring the budget into balance.



BUDGETARY PROCESS

The annual appropriation ordinance, which is passed by City Council, establishes the legal spending limits of each division in two categories - personnel expenses and other expenses. Adjustments to the budget can only be made within a division and then within each category. Further legislation is needed in order to move budget authority from "personnel" to "other" or vice versa, or between divisions. At least one of these so-called transfer ordinances is submitted in the last quarter of the year. For those funds finding themselves with additional revenue over and above the original budget, a supplemental appropriation ordinance is prepared to permit an increase in the budget.

Beginning in June, preliminary work is done in preparation for the next year's budget. The various factors, which will have an impact upon future revenue and expenditure levels, are studied and quantified. These factors include such items as contracts, legal requirements, inflation and economic fluctuations. An inflation factor is established for every revenue and expenditure type and these factors are then applied to current year budget figures to arrive at estimates for the two succeeding years. This is known as the Three Year Plan.

The second year of the Three Year Plan results in the Tax Budget document for the next year. By State law, each municipality is required to submit to its County Budget Commission an estimate of revenues and expenditures for the next calendar year. City Council must approve this document prior to submission to the County by the July 20 deadline. The City of Cleveland generally requests an extension of this deadline to assure the most recent data is used for forecasting. From this Tax Budget, the County establishes tax levy amounts for the coming year.

The Tax Budget is a useful document for several reasons. First, it gives a preliminary glimpse of the expenditures required to fund current service levels in the coming year along with an estimate of the revenues available to support those needs. As such, it serves to identify problem areas to be addressed as the budgetary cycle progresses. Second, because it is a legal requirement, each municipality by necessity must begin thinking about the coming year's budget early in the prior year. This provides ample opportunity to initiate steps to meet future needs.

Based upon target funding levels established from the Tax Budget, OBM elicits departmental input into the budget process. A budget workbook is distributed to each division during September for completion by the middle of October. This permits each division to allocate its funds according to stated priorities. A critical component of the workbook is the "Funding Impact Statement". Each division must fill out an impact statement describing how the funding level would affect services.

The budget workbooks provide the basis for analysis of program delivery anticipated in the coming year. A summary of the impacts is presented to the Mayor for his input and acceptance or rejection. From the basic assumptions agreed upon by the Mayor and Finance Director, the production of the Mayor's Estimate and Appropriation Ordinance is set in motion. As designated in the City Charter, the budget must be submitted to City Council by February 1.

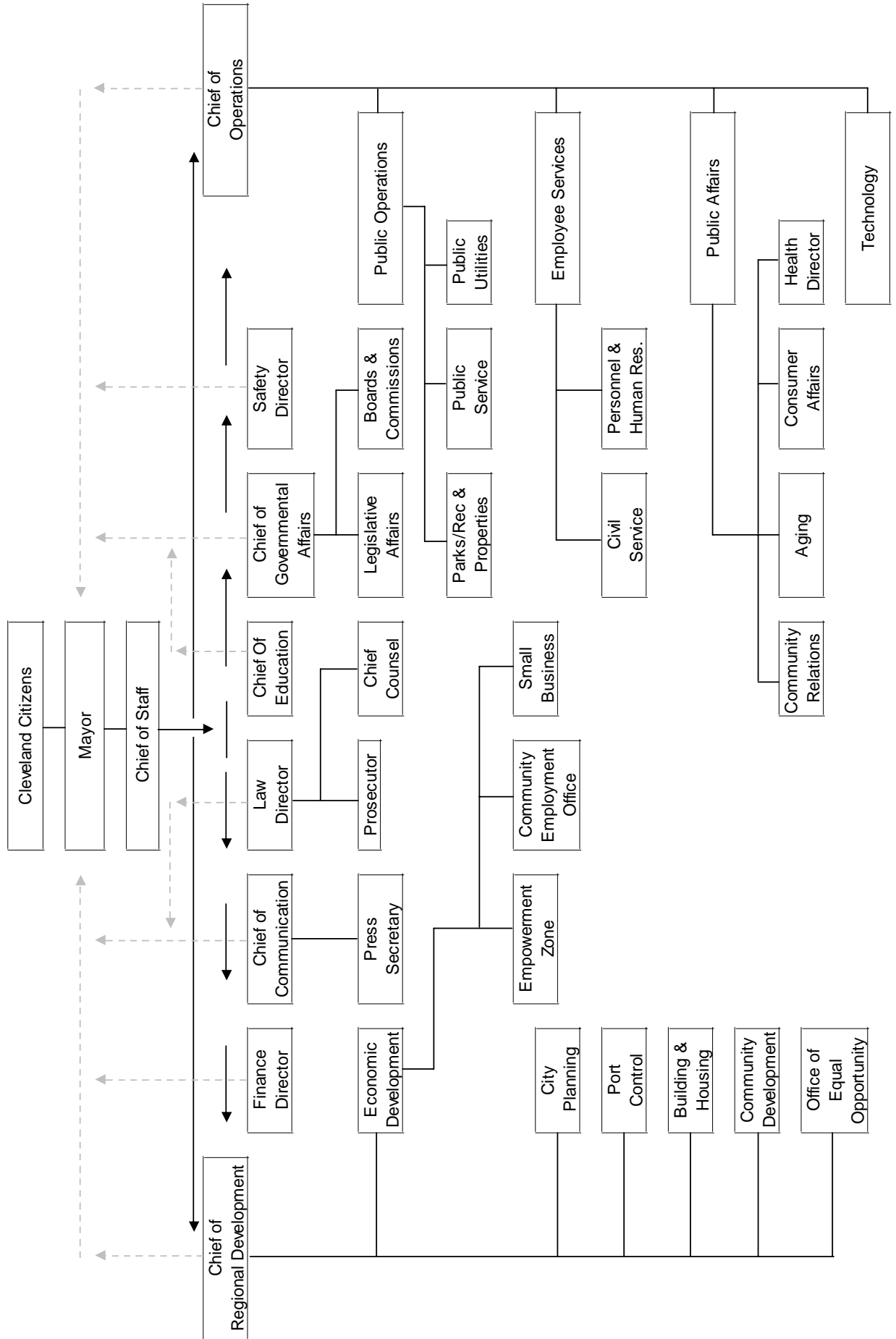
The following table outlines the major steps in the budgetary process. As described above, some steps are required by State law while others are mandated by the Charter of the City of Cleveland. Still others are procedural in nature and are designed to facilitate the planning aspects of the budget.

BUDGETARY PROCESS

DOCUMENT	DATES	PURPOSE
THREE YEAR FINANCIAL PLAN	June-September	<ul style="list-style-type: none"> • Planning tool projects future needs identifies problems
TAX BUDGET	State law requires submission to County by July 20. Request for extension can be granted by the State.	<ul style="list-style-type: none"> • Submission of the Tax Budget assures the municipality that: <ul style="list-style-type: none"> Appropriate property tax levy is established. Apportionment of local government fund (not in Cuyahoga Co.) is determined.
BUDGET PACKET	Distributed to Divisions in August	<ul style="list-style-type: none"> • To be completed and returned to OBM by late September. Permits input by departments into allocation process. Provides detailed information about future plans.
BUDGET ESTIMATE	Submitted to Council by February 1	<ul style="list-style-type: none"> • The Charter of the City of Cleveland states that the Mayor shall prepare an estimate of the expenses of conducting the affairs of the City for the following year and shall submit such estimate to Council no later than Feb. 1.
TRANSFER ORDINANCE	November-Early December	<ul style="list-style-type: none"> • To make funds available to Departments / Divisions exceeding their original budget. Funds are shifted from Divisions which will not expend their original budget. Provides funds to programs of changing priority over course of budget year.
AMENDED CERTIFICATE OF RESOURCES	November-December	<ul style="list-style-type: none"> • City notifies County of additional revenue sources. Permits municipality to increase appropriation to the level of additional revenue. County issues new certificate.
SUPPLEMENTAL APPROPRIATION ORDINANCE	Late November-December	<ul style="list-style-type: none"> • To make additional appropriations based on additional generation of revenue and the aforementioned amended certificate of resources.
TEMPORARY APPROPRIATION ORDINANCE	Late November-December	<ul style="list-style-type: none"> • As established in State Law: Provides Department / Divisions with sufficient level of appropriation to continue services through the first quarter of the calendar year. • City Council by law must pass the full year's budget by April 1.
CERTIFICATE OF ESTIMATED RESOURCES	Early January	<ul style="list-style-type: none"> • County approves level of appropriation permitting municipality to provide services during the fiscal year.



CITY OF CLEVELAND
ADMINISTRATIVE ORGANIZATION CHART





OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.

County Auditor's Form No. 32A

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 94.11% current & delinquent collection of current levy for previous tax year

Table with 6 columns: Fund, Unencumbered Balance, Jan. 1, 2007, General Property Tax, Local Government, Other Sources, Total. Lists various funds like General Fund, Fireman's Pension Fund, etc.

Transfers Amount: General Fund To: Stadium Fund, Debt Service, Rainy Day Fund, Cemetery Fund, Schools, Streets, Sinking Fund, non-annually appropriated Special Revenue Fund.



CITY OF CLEVELAND FUND STRUCTURE

The fund structure makes it difficult to define the City's budget because, in fact, each fund has its own budget. Federal and State grants not only have their own funds but operate on a fiscal year determined by the grantor agency rather than the City's fiscal year (which coincides with the calendar year). The chart below does not include grants for the above reason and eliminates inter-fund subsidies, Internal Service, and other miscellaneous funds in order to avoid "double counting". Capital Projects and Debt Service are not included in the operating budget. Details to support the various operations are shown in the Program Section of this report.

	REVENUE	EXPENDITURES	EXCESS/ (DEFICIENCY) OF REVENUE OVER EXPENDITURES	BALANCE BEGINNING	ENDING
GENERAL FUND					
General Fund	\$ 502,059,892	\$ 522,213,507	\$ (20,153,615)	\$ 20,267,414	\$ 113,799
SPECIAL REVENUE FUNDS					
Street Maint & Construction *	\$ 27,177,464	\$ 27,185,457	\$ (7,993)	\$ 7,994	\$ 1
ENTERPRISES					
MAJOR					
Water	\$ 243,996,357	\$ 253,120,463	\$ (9,124,106)	\$ 110,022,728	\$ 100,898,622
Water Pollution Control	27,383,000	27,639,761	(256,761)	1,093,801	837,040
Cleveland Public Power	152,000,000	152,000,000	-	14,919,808	14,919,808
Airport-General Operations	144,054,839	144,054,840	(1)	49,836,443	49,836,442
	<u>\$ 567,434,196</u>	<u>\$ 576,815,064</u>	<u>\$ (9,380,868)</u>	<u>\$ 175,872,780</u>	<u>\$ 166,491,912</u>
SMALL					
Cemeteries*	\$ 2,201,387	\$ 2,207,021	\$ (5,634)	\$ 5,634	\$ 0
Golf	2,607,000	2,312,312	294,688	642,112	936,800
Parking Facilities	10,840,202	10,851,581	(11,379)	906,710	895,331
Convention Center	7,073,614	6,896,747	176,867	933,463	1,110,330
West Side Market	1,210,616	1,209,952	664	76,798	77,462
East Side Market	39,200	80,851	(41,651)	241,800	200,149
	<u>\$ 23,972,019</u>	<u>\$ 23,558,464</u>	<u>\$ 413,555</u>	<u>\$ 2,806,518</u>	<u>\$ 3,220,073</u>
AGENCY FUND					
Central Collection Agency	\$ 9,944,069	\$ 10,260,560	\$ (316,491)	\$ 1,336,266	\$ 1,019,775
Less: Interfund Subsidies from GF	<u>\$ (6,809,341)</u>	<u>\$ (6,809,341)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
NET CITY OF CLEVELAND OPERATING BUDGET FOR 2007					
	<u>\$1,123,778,299</u>	<u>\$1,153,223,711</u>	<u>\$ (29,445,412)</u>	<u>\$200,290,972</u>	<u>\$170,845,560</u>

* Includes General Fund Subsidy

CAPITAL BUDGET PROGRAM

Capital expenditures are those which cost more than \$5,000 or have a useful life of at least five (5) years. The overriding criteria governing the selection of projects for inclusion in the Citywide Development Program are:

- Preservation and revitalization of Cleveland's neighborhoods, particularly new housing development;
- Cost-effective provision of basic services;
- Economic development and job creation; and
- Maintenance and/or upgrade of existing facilities.

THE CAPITAL PROGRAM

Projects are classified into ten (10) functional areas, which fall within three (3) major groupings. Basic Services are traditional activities undertaken by local government and are primarily paid for with local dollars and the federal Highway Trust Fund for road and bridge (Transportation) projects. Development projects receive limited local dollars and are funded primarily from grants from the U.S. Department of Housing and Urban Development such as the Community Development Block Grant and from program income generated by the repayment of loans from these grants. Major Enterprises are those City functions which operate more like businesses. Instead of depending upon tax receipts for their finances, they are self-supporting entities.

Projects scheduled for 2007 will be in some stage of planning, design or construction during the year and have the local funds on hand, or will during the year. Many of the projects scheduled in prior years continue to be underway in 2007 due to the typically extensive capital project design and construction process. Projects for years 2007 through 2012, while somewhat more tentative in nature because they are in the planning design stage, do have proposed sources of funding identified in most instances. Capital Projects, their recommended funding source(s) and the year in which they will begin the program are the result of a series of working sessions, involving the Capital Budget office, the Commissioner of the implementing Division and appropriate staff actually working on current and planned capital projects.

FINANCING THE PROGRAM

The program is funded from local, state, federal and in some instances private sources. The appropriate funding source is assigned to each project based upon policy considerations, legal restriction and expected availability of funds.

LOCAL SOURCES

The most common means of financing municipal capital improvements is through general obligation (GO) bonds. These are debt instruments which pledge the full faith and credit of the City as the primary source of repayment. GO bonds are generally used for capital projects associated with the provision of basic services. The Restricted Income Tax (RIT) was established by Cleveland voters as a special fund which constitutes one-ninth of the City's total income tax receipts. It is used for debt service on bonds issued to finance capital projects, and for direct capital expenditures on equipment and vehicles. After assuring sufficient funding to the Sinking Fund for meeting the City's annual debt obligations, the RIT is used for annually recurring capital expenditures and for capital projects which are precluded from funding by bonds because of IRS regulations, State law or local financial policy.



CAPITAL BUDGET PROGRAM

The Community Development Block Grant is a form of special revenue sharing from the federal government, which by statute must be directed toward housing and neighborhood development projects which principally benefit low and moderate income persons. The City's major enterprises generally fund capital improvements either through operating revenues or revenue bonds which, unlike GO bonds, are not repaid by tax receipts, but by user fees or fees for service from the enterprise itself. In the current budget year, the City plans to issue new general obligations bonds to support current year projects.

OTHER SOURCES

Certain special capital projects are funded by money from the State of Ohio. The Ohio Department of Transportation (ODOT) pays a share of the cost of numerous road and bridge projects either from State funds generated by highway user fees, such as gasoline taxes or license fees, or by acting as a "pass through" for federal funds from the Highway Trust Fund. Other significant projects receive partial funding from the State's biennial capital budget. The Ohio Public Works Commission also makes Issue 2 funds available for certain infrastructure improvements based on a priority ranking system.

Cleveland relies heavily on federal capital funding programs to finance projects. The most significant of these are programs for roads and bridges which are a part of the federal Highway Trust Fund. The five year program also anticipates federal funding from the Federal Aviation Administration and other federal agencies.

ECONOMIC OUTLOOK

Economic indicators are statistical data showing general trends in the economy. The composite index is designed to anticipate changes in the local economy as measured by total nonagricultural wage and salary employment. The composite index, derived from historical data on six components, has increased steadily from 137.9 in May to 138.2 in November of 2006. This trend suggests that economic growth will slow in the coming months. The composite index of leading economic indicators for Ohio held steady at 97.0 in November. This suggests that employment for Ohio will increase at a slow pace entering 2007. The leading indicator index for the Cleveland-Elyria-Mentor metropolitan area decreased 0.1 percent in November to 93.7. This index typically declines in September, anticipating falling employment during the winter.

In the last three years, Ohio's unemployment rate has been higher than the Nation's rate. Because of slower growth in Ohio's population and income than is expected nationally, overall employment in Ohio is projected to continue to grow at a slower rate than nationally.

By the year 2014, over 425,000 new jobs are expected in Ohio. The fastest growing occupations, projected by Economists, are expected to be in the professional and related categories. Education will remain a primary factor for workers seeking to cash in on the growth over the next decade.

Ohio's unemployment rate increased in November to 5.4%, from 5.1% in October. While Ohio's unemployment rate increased in November, the number of people working during the month held steady, due to gains in the service industries offsetting losses in manufacturing. The number of workers unemployed in Ohio in November was 321,000, up from 306,000 in October. The number of unemployed has decreased by 20,000 in the past 12 months from 341,000. The November unemployment rate for Ohio was down from 5.8 percent in November 2005.

Year end unemployment for the City of Cleveland is at 6.7% for November, down from last November's rate of 7.5%.

<u>Annual Average Unemployment for the City of Cleveland</u>		<u>YEAR</u>	<u>CPI%</u>
2001	8.2%	2000	3.4%
2002	10.2%	2001	1.6%
2003	8.3%	2002	2.4%
2004	8.3%	2003	1.9%
2005	7.9%	2004	3.3%
2006	6.7%	2005	3.4%
		2006	2.5%

The CPI is the most widely used measure of inflation and is sometimes viewed as an indicator of the effectiveness of government economic policy. It provides information about price changes over time of goods and services purchased by households in the Nation's economy to government, business, labor, and private citizens and is used by them as a guide to making economic decisions.

The CPI is often used to adjust consumers' income payments (for example, Social Security) to adjust income eligibility levels for government assistance and to automatically provide cost-of-living wage adjustments to millions of American workers. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) the



ECONOMIC OUTLOOK CONTINUED

CPI for Urban Wage Earners and Clerical Workers (CPI-W), which covers households of wage earners and clerical workers that comprise approximately 32 percent of the total population and (2) the CPI for All Urban Consumers (CPI-U) and the Chained CPI for All Urban Consumers (C-CPI-U), which cover approximately 87 percent of the total population and include in addition to wage earners and clerical worker households, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

Although the Consumer Price Index for All Urban Consumers (CPI-U) decreased 0.5 percent in October, it was 1.3 % higher than a year ago.

The CPIs are based on prices of food, clothing, shelter, fuels, transportation fares, charges for doctors' and dentists' services, drugs, and other goods and services that people buy for day-to-day living. Prices are collected in 87 urban areas across the country from about 50,000 housing units and approximately 23,000 retail establishments-department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments.

The Consumer Price Index for All Urban Consumers within the Cleveland metropolitan area (CPI-U) increased 1.5% from December 2005, to November 2006. During that same period Food and Medical Care increased 6.3% and 15.5% respectively. Although Energy costs were of great concern during previous years, the Energy CPI actually decreased 7% over the last year.

HEALTH CARE

Medical care is one of eight major groups in the Consumer Price Index (CPI). These indexes are limited to items with an out-of-pocket expenditure, although in the case of medical care the term out-of-pocket includes any health insurance premium amounts that are deducted from employee paychecks. Over the years, rising health care costs have imposed a burden on families and small businesses and put coverage out of the reach of many Americans. According to the Census Bureau, 45 million people lack health insurance coverage, including 8.4 million children. The President has proposed a comprehensive plan to address the problems of rising health care costs and lack of insurance, however, the index for medical care continues to rise each year. The 2007 Mayor's Estimate assumes a 14% cost increase.

DESCRIPTION OF EEO CATEGORIES

OFFICIALS AND ADMINISTRATORS

Occupations in which employees set broad policies, exercise overall responsibility for execution of these policies, or direct individual departments or special phases of the agency's operations, or provide specialized consultation on a regional, district or area basis. Includes: department heads, bureau chiefs, division chiefs, directors, deputy directors, controllers, examiners, wardens, superintendents, sheriffs, police and fire chiefs and inspectors and kindred workers.

PROFESSIONALS

Occupations which require specialized and theoretical knowledge, which is usually acquired through college training or through, work experience and other training which provides comparable knowledge. Includes: personnel and labor relation workers, social workers, doctors, psychologists, registered nurses, economists, dieticians, lawyers, systems analysts, accountants, engineers, employment and vocational rehabilitation counselors, teachers or instructors, police and fire captains and lieutenants and kindred workers.



DESCRIPTION OF EEO CATEGORIES

TECHNICIANS

Occupations which require a combination of basic scientific or technical knowledge and manual skills which can be obtained through specialized post-secondary school education or through equivalent on-the-job training. Includes: computer programmers and operators, drafters, surveyors, licensed practical nurses, photographers, radio operators, technical illustrators, highway technicians, technicians (medical, dental, electronic, physical sciences), assessors, inspectors, police and fire sergeants and kindred workers.

PROTECTIVE SERVICE WORKERS

Occupations in which workers are entrusted with public safety, security and protection from destructive forces. Includes: police patrol officers, fire fighters, guards, deputy sheriffs, bailiffs, correctional officers, detectives, marshals, harbor patrol officers and kindred workers.

PARAPROFESSIONALS

Occupations in which workers perform some of the duties of a professional or technician in a supportive role which usually requires less formal training and/or experience normally required for professional or technical status. Such positions may fall within an identified pattern of staff development and promotion under a "New Careers" concept. Includes: library assistants, research assistants, medical aides, child support workers, police auxiliary, welfare services aides, recreation assistants, homemakers aides, home health aides, and kindred workers.

OFFICE AND CLERICAL

Occupations in which workers are responsible for internal and external communication, recording and retrieval of data and/or information and other paperwork required in an office. Includes: bookkeepers, messengers, office machine operators, clerk typists, stenographers, court transcribers, hearing reporters, statistical clerks, dispatchers, license distributors, payroll clerks and kindred workers.

SKILLED CRAFT WORKERS

Occupations in which workers perform jobs which require special manual skill and thorough and comprehensive knowledge of the processes involved in the work which is acquired through on-the-job training and experience or through apprenticeship or other formal training programs. Includes: mechanics and repairers, electricians, heavy equipment operators, stationary engineers, skilled machining occupations, carpenters, typesetters and kindred workers.

SERVICE AND MAINTENANCE

Occupations in which workers perform duties which result in or contribute to the comfort, conveniences, hygiene or safety of the general public or which contribute to the upkeep and care of buildings, facilities or grounds of public property. Workers in this group may operate machinery. Includes: Chauffeurs, laundry and dry cleaning operatives, truck drivers, bus drivers, garage laborers, custodial employees, gardeners and ground keepers, refuse collectors, construction laborers, and kindred workers.

FUND STRUCTURE

SECTION I

FUND STRUCTURE

The City of Cleveland maintains numerous funds, each with its own specific purpose and revenue sources. The purposes are defined by law and all expenditures must be in accordance with the purpose designated for the specific fund. For operating details see Section II.

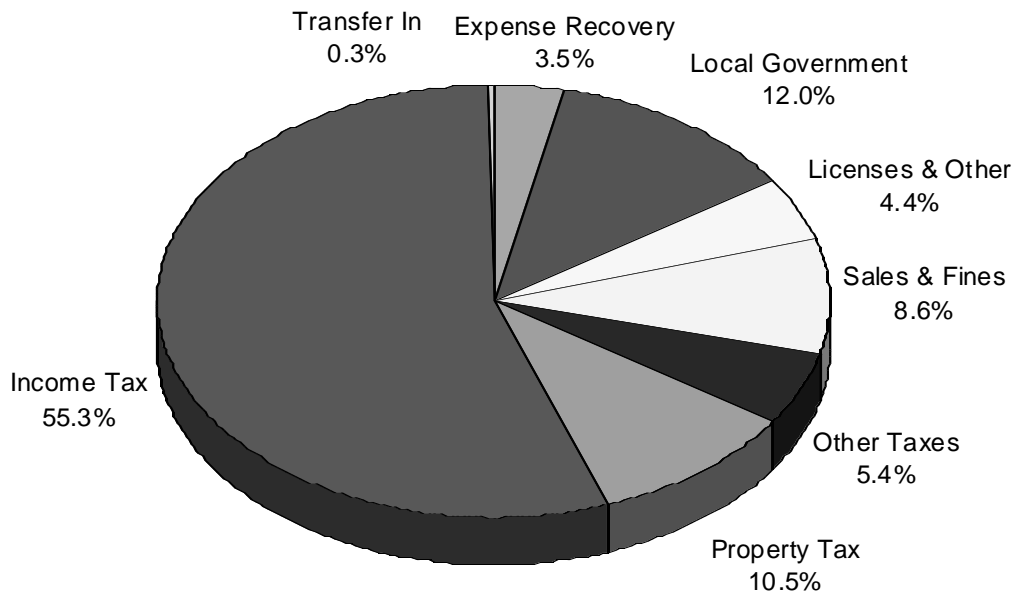
FUND	PURPOSE	REVENUE
GENERAL	Provides for general operating expenses of the city.	State and local taxes, service charges, licenses and permits, and fines.
SPECIAL REVENUE: RESTRICTED INCOME TAX	Capital improvements and debt service payments.	One-ninth of city income tax collections.
STREETS	Street maintenance and repair.	State gasoline and automobile license tax, permit fees and operating transfer from the General Fund.
RESERVE FUND	Reserves for economic fluctuations for general operating expenses.	Excess of revenues over expenditures in General Fund.
RAINY DAY	Reserve for economic downturns and one time obligations.	Excess of revenues over expenditures in General Fund.
DEBT SERVICE	Sinking Fund pays and records transactions involved in debt financing.	Property tax, Restricted Income Tax and interest earnings.
ENTERPRISE: MAJOR	Provide water, sewer, electric services and airport facilities.	User fees.
SMALL	Convention Center & West Side Market, Cemeteries, Golf, Parking Facilities, East Side Market, Stadium.	User fees and some General Fund operating transfers.
INTERNAL SERVICE	Telephone Exchange, Motor Vehicle Maintenance, Printing, Storeroom.	User fees (charged to City Divisions).
AGENCY	Central Collection Agency for collection of income taxes.	User fees charged to city and suburbs for collection of income tax.

GENERAL FUND

The General Fund supports most basic operations including Police and Fire protection, Emergency Medical Service, Waste Collection, Recreation, Health Centers, Park Maintenance, Building and Housing regulation and Municipal Courts. It also includes support services such as Personnel, Finance and Law. Funding for these activities is derived from a variety of revenue sources which include taxes, licenses and permits, fines and user fees. These are described in greater detail in the following section.

The 2007 General Fund budget is comprised of \$521.4 million in expenditures. The 2007 proposed revenues are estimated at \$501.6 million.

General Fund Revenue Distribution



NOTE:

- Other Taxes include Admission Tax, Motor Vehicle Lessor Tax, Parking Tax, Estate Tax, and Cigarette & Liquor Taxes.



GENERAL FUND

REVENUE

As the previous chart indicates, the City's Income Tax is the largest source of revenue for the General Fund. It is generated by a 2% tax on wages and earnings, not only of Cleveland residents but also of those working within the City, regardless of place of residence. Of total collections, eight-ninths (88.9%) flows to the General Fund while one-ninth (11.1%) is placed in a Restricted Income Tax Fund to be used for debt service payments and capital expenditures. Because the Income Tax makes up such a large proportion of the General Fund, the amount of financial resources available to provide City services is directly related to the health of the local economy (see Economic Outlook).

The second largest revenue source is the Local Government Fund and Local Government Revenue Assistance Fund. These are State of Ohio revenue sharing programs in which cities share in the collection of the State Income, Sales, Corporate Franchise and Public Utilities Excise Taxes. These funds are distributed in two ways - 9/10 to counties divided among all towns, villages and municipalities, and 1/10 directly to cities which collect an income tax. The Local Government Revenue Assistance Fund went into effect July 1, 1989. Based on the State of Ohio distribution formula 4.2% of total tax collections are allocated to the Local Government Fund and 6% of total collections are allocated to the Revenue Assistance Fund.

The third largest General Fund revenue source is generated by County property tax collections. In 2006, the Cuyahoga County reappraised all property values (required every six years). Revenues from fines and forfeitures include collections from parking violations, and court levied civil and criminal fines. This revenue is directly related to the number of parking and moving violations issued by the City and court fines and costs. It also includes revenue from the Red Light program.

Other taxes include both locally and state collected sources. Locally, the City receives Admission Tax for most entertainment events scheduled in the City as well as a tax on the leasing of motor vehicles. Both of these taxes were previously increased as part of an overall funding plan for the reconstruction/rebuilding of Cleveland Municipal Stadium. The Motor Vehicle Lessor Tax was raised from \$4 to \$6 per transaction as of August 1, 1996. The Admission Tax was increased from 6% to 8% effective January 1, 1997. The State distributes a portion of Estate, Liquor and Cigarette taxes to their municipality of origin.

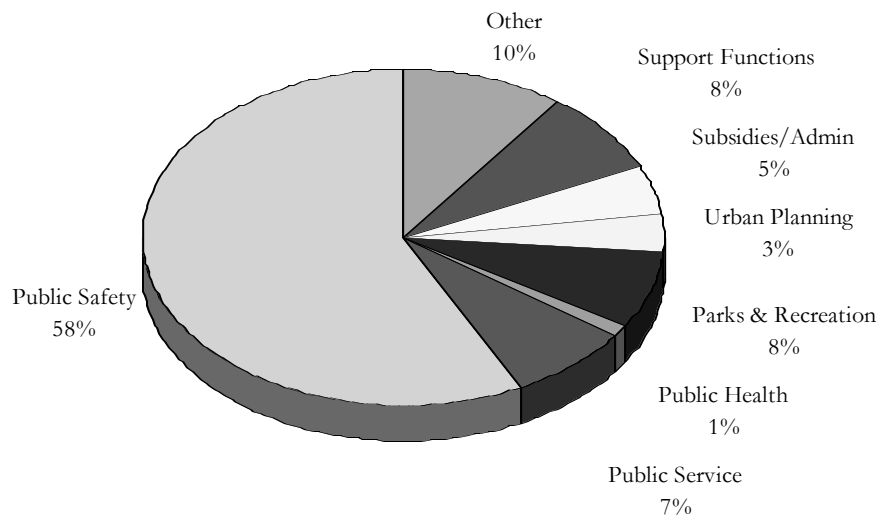
Sales and charges are service fees which are charged to users of City services. Examples are fees for emergency medical service, medical care at the City's health centers and copies of birth and death certificates. Additionally, licenses and permits, interest income, various miscellaneous sources, central service costs and expenditure recoveries are part of this category.

GENERAL FUND

EXPENDITURES

The City delivers tax-supported services to its residents in several basic program areas including Safety, Service, Parks and Recreation, Health, and Urban Planning and Development. The following chart shows that well over half of the General Fund budget (58%) is devoted to Public Safety, with 7% of all funds going to Public Service (including Waste Collection) and 8% to Parks and Recreation. Only 8% is devoted to support functions such as financial, legal and personnel administration.

General Fund Expenditure Distribution



NOTES:

- Other Includes:
Aging
City Council
Community Relations
Mayor's Office
Municipal Courts
- Support Functions include Non-Departmental expenses, legal, financial, and personnel costs.
- Urban Planning includes Community Development, Economic Development, City Planning, OEO, and various boards.

In the following pages, financial data is presented for all divisions for comparison with previous years. Staffing levels are also included for every division. For 2004 and 2005, the actual number of employees on the payroll at year-end and actual expenditures are presented. For 2006, year end unaudited expenditures are presented and will be revised to year end actuals in the next budget book. In some divisions such as Police, Fire, Streets and Waste Collection where there is substantial turnover, average staffing levels are used for a more realistic picture. Due to rounding, numbers in the expenditure detail sections may not add.



REVENUE BY SOURCE AND TYPE

REVENUE BY SOURCE AND TYPE

(000'S Omitted)

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
RECEIPTS				
LOCAL TAXES				
Property Taxes	\$ 48,756	\$ 47,475	\$ 47,596	\$ 52,667
Income Tax	251,226	260,859	271,120	276,745
Admission Tax	9,972	10,538	11,531	10,600
Motor Vehicle Lessor Tax	2,708	2,878	3,012	2,900
Parking Tax	9,814	9,977	10,319	9,852
Video Game Tax	49	43	42	48
Other	1,239	3,134	1,071	1,598
Total	\$ 323,764	\$ 334,906	\$ 344,691	\$ 354,409
LICENSES & PERMITS	\$ 13,001	\$ 11,760	\$ 11,785	\$ 11,784
INTERGOVERNMENTAL REVENUE				
Local Government Fund	\$ 55,789	\$ 55,887	\$ 55,922	\$ 60,435
Electric Excise Tax	5,946	6,199	6,044	6,000
Cigarette & Liquor Tax	813	896	770	767
Inheritance Tax	3,597	3,366	2,690	2,700
Other	49	-	28	-
Total	\$ 66,195	\$ 66,347	\$ 65,454	\$ 69,902
SALES & CHARGES FOR SERVICES	\$ 16,930	\$ 19,940	\$ 19,179	\$ 18,890
FINES & FORFEITURES	15,506	15,793	20,831	23,843
MISCELLANEOUS	3,513	4,535	6,681	3,507
TRANSFERS IN	9	6,833	125	2,312
EXPENDITURE RECOVERY	20,323	18,871	21,659	17,414
TOTAL RECEIPTS	459,241	478,985	490,407	502,060
EXPENDITURES	\$ 459,647	\$ 470,905	\$ 487,233	\$ 522,214
NET	\$ (405)	\$ 8,080	\$ 3,174	\$ (20,154)
DECERTIFICATIONS	\$ 447	\$ 3,309	\$ 2,524	\$ -
CHANGE IN RECEIVABLES	\$ 132	\$ (463)	\$ 645	\$ -
BEGINNING BALANCE	\$ 2,824	\$ 2,998	\$ 13,924	\$ 20,267
ENDING BALANCE	\$ 2,998	\$ 13,924	\$ 20,267	\$ 114

**EXPENDITURE BY PROGRAM AREA**

(000's Omitted)

	2004		2005		2006		2007	
	Actual	Staff	Actual	Staff	Unaudited	Staff	Budget	Staff
	Amount		Amount		Amount		Amount	
LEGISLATIVE BRANCH - Council	\$ 5,427	66	\$ 5,545	66	\$ 5,623	64	\$ 6,621	68
JUDICIAL BRANCH								
Municipal Court	\$ 19,450	303	\$ 19,683	304	\$ 20,953	311	\$ 22,522	316
Housing Court	2,722	40	2,732	41	2,916	44	3,166	45
Clerk of Courts	9,417	171	9,732	168	10,107	165	14,779	173
TOTAL JUDICIAL BRANCH	\$ 31,588	514	\$ 32,147	513	\$ 33,976	520	\$ 40,467	534
EXECUTIVE BRANCH								
OFFICE OF THE MAYOR	\$ 2,084	27	\$ 2,034	27	\$ 1,947	24	\$ 2,540	29
PUBLIC SAFETY								
Director's Office	\$ 2,731	34	\$ 2,578	34	\$ 2,664	32	\$ 3,060	37
Police-Uniform	162,581	1,565	165,495	1,615	171,275	1,628	176,656	1,645
Civilian	-	379	-	380	-	358	-	383
Fire-Uniform	77,290	902	80,464	906	83,280	901	89,259	906
Civilian	-	10	-	10	-	10	-	10
Emergency Medical Service	20,210	281	22,089	284	22,804	295	23,017	306
Dog Pound	805	12	816	12	876	14	1,077	14
Correction	-	-	-	-	-	-	6,780	90
TOTAL PUBLIC SAFETY	\$ 263,617	3,183	\$ 271,443	3,241	\$ 280,899	3,238	\$ 299,849	3,391
COMMUNITY RELATIONS BRD	\$ 895	14	\$ 945	14	\$ 1,064	18	\$ 1,359	19
PUBLIC SERVICE								
Public Service Administration	\$ 506	6	\$ 523	6	422	5	539	6
Architecture	680	9	678	9	694	9	721	9
Waste Collection & Disposal	24,557	219	26,350	219	27,239	219	28,017	219
Engineering & Construction	4,786	71	4,837	69	4,755	65	5,136	70
Traffic Engineering	3,476	38	4,239	44	\$ 4,273	44	\$ 4,661	46
TOTAL PUBLIC SERVICE	\$ 34,005	343	\$ 36,627	347	\$ 37,383	342	\$ 39,074	350
PARKS, RECREATION & PROPERTIES								
Director's Office	\$ 720	9	\$ 717	9	667	8	755	8
Research, Planning & Development	733	10	733	10	698	9	754	9
Recreation	11,128	155	11,783	155	12,126	140	13,607	158
Parking Facilities	1,015	24	1,164	24	1,133	21	1,272	25
Property Management	7,698	100	8,272	100	8,429	93	8,987	101
Parks, Maintenance & Properties	12,606	145	12,957	140	\$ 13,586	134	\$ 13,844	141
TOTAL PARKS, RECREATION	\$ 33,899	443	\$ 35,625	438	\$ 36,639	405	\$ 39,219	442
BOXING AND WRESTLING COMMISSION								
	\$ -	-	\$ -	-	\$ -	-	\$ 8	-

EXPENDITURE BY PROGRAM AREA

(000's Omitted)

	2004		2005		2006		2007	
	Actual	Staff	Actual	Staff	Unaudited	Staff	Budget	Staff
	Amount		Amount		Amount		Amount	
URBAN PLANNING AND DEVELOPMENT								
Department of Community Development								
Director's Office	\$ 179	5	\$ 192	6	\$ 170	5	\$ 212	6
Administrative Services	801	33	826	28	681	31	821	34
Neighborhood Services	421	23	383	26	352	24	360	26
Neighborhood Development	862	30	921	27	\$ 782	23	\$ 906	24
Total Dept of Comm Dev	\$ 2,263	91	\$ 2,322	87	\$ 1,985	83	\$ 2,299	90
Department of Building and Housing								
Director's Office	\$ 2,020	29	\$ 2,099	29	\$ 1,969	26	\$ 2,072	29
Code Enforcement	6,794	124	6,919	119	6,496	115	7,225	118
Constructon Permit	1,595	24	1,478	23	\$ 1,500	23	\$ 1,606	24
Total Dept of Building & Hous.	\$ 10,409	177	\$ 10,496	171	\$ 9,965	164	\$ 10,903	171
Regulatory Boards & Commissions								
Building Standards and Appeals	\$ 98	1	\$ 95	1	\$ 97	1	\$ 105	1
Zoning Appeals	270	3	211	3	199	2	252	3
Landmarks Commission	165	2	153	2	166	9	194	2
Fair Campaign Finance	-	-	-	-	\$ -	-	\$ -	-
Total Regulatory Boards	\$ 533	6	\$ 458	6	\$ 462	12	\$ 551	6
Economic Development	\$ 938	12	\$ 990	13	\$ 921	12	\$ 1,904	22
Equal Opportunity	753	12	803	14	718	12	818	14
City Planning Commission	1,491	22	1,452	22	\$ 1,512	21	\$ 1,709	22
Harbors	-	-	-	-	-	-	331	2
TOTAL URBAN PLANNING	\$ 16,387	320	\$ 16,520	313	\$ 15,563	304	\$ 18,515	327
PUBLIC HEALTH								
Director's Office	\$ 724	9	\$ 683	9	\$ 684	8	\$ 721	8
Correction	6,410	89	6,494	88	6,680	86	-	-
Health	3,271	42	3,242	41	3,231	36	3,522	38
Environment	1,130	21	1,118	21	1,261	16	1,229	16
Air Quality	418	1	400	1	\$ 403	1	\$ 418	1
TOTAL PUBLIC HEALTH	\$ 11,953	162	\$ 11,936	160	\$ 12,259	147	\$ 5,890	63
DEPARTMENT OF CONSUMER AFFAIRS								
Consumer Affairs	\$ 238	3	\$ 219	2	\$ 246	4	\$ 370	5
TOTAL CONSUMER AFFAIRS	\$ 238	3	\$ 219	2	\$ 246	4	\$ 370	5
DEPARTMENT OF AGING								
Aging	\$ 411	6	\$ 463	6	\$ 540	6	\$ 791	10
TOTAL DEPT OF AGING	\$ 411	6	\$ 463	6	\$ 540	6	\$ 791	10



EXPENDITURE BY PROGRAM AREA

(000's Omitted)

	2004		2005		2006		2007	
	Actual	Staff	Actual	Staff	Unaudited	Staff	Budget	Staff
	Amount		Amount		Amount		Amount	
SUPPORT FUNCTIONS FINANCIAL AND LEGAL								
ADMINISTRATION								
Department of Finance								
Director's Office	\$ 702	7	\$ 755	7	\$ 617	6	\$ 1,058	11
Accounts	1,343	19	1,694	21	1,740	19	1,892	20
Assessments & Licenses	1,323	24	1,476	26	1,624	27	2,142	31
Treasury	493	6	462	7	542	6	590	7
Purchases & Supplies	526	7	447	9	515	9	623	9
Bureau of Internal Audit	698	5	601	4	618	5	729	6
Information Technology Services	2,647	22	2,431	29	2,613	24	3,837	33
Information Technology & Planning	210	2	253	3	253	2	323	3
Financial Reporting & Control	1,117	16	1,119	15	966	13	1,324	18
Total Department of Finance	\$ 9,058	108	\$ 9,239	121	\$ 9,488	111	\$ 12,518	138
Office of Budget and Management	\$ 583	8	\$ 537	7	\$ 589	7	\$ 730	8
Law	8,148	89	8,384	86	7,956	87	8,428	90
TOTAL FINANCIAL & LEGAL	\$ 17,789	205	\$ 18,160	214	\$ 18,033	205	\$ 21,676	236
PERSONNEL ADMINISTRATION								
Office of Personnel	\$ 1,620	22	\$ 1,692	21	\$ 1,894	19	\$ 1,895	22
Civil Service Commission	709	9	726	8	1,715	8	982	10
TOTAL PERSONNEL ADMIN	\$ 2,329	31	\$ 2,418	29	\$ 3,609	27	\$ 2,877	32
NON-DEPARTMENTAL								
County Auditor Deductions	\$ 1,208		\$ 765		\$ 1,163		\$ 1,026	
Other Administrative	16,131		16,474		16,218		17,040	
TOTAL NON-DEPARTMENTAL	\$ 17,339		\$ 17,239		\$ 17,381		\$ 18,066	
TOTAL SUPPORT FUNCTIONS	\$ 37,457	236	\$ 37,817	243	\$ 39,023	232	\$ 42,619	268
SUBSIDIES TO OTHER FUNDS	\$ 21,683		\$ 19,582		\$ 22,071		\$ 24,892	
TOTAL GENERAL FUND	\$ 459,647	5,317	\$ 470,905	5,370	\$ 487,233	5,304	\$ 522,214	5,506

SPECIAL REVENUE FUNDS

Restricted Income Tax Fund

Established in 1981, this fund receives one-ninth of the City's income tax collections. These funds are restricted by law to expenditures for capital improvements and debt service.

(000's Omitted)

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
RECEIPTS	\$ 31,624	\$ 33,177	\$ 34,418	\$ 34,985
EXPENDITURES				
Capital	12,760	16,372	13,754	15,997
Debt Service	20,000	16,000	21,350	19,500
TOTAL EXPENDITURES	32,760	32,372	35,104	35,497
Net	(1,137)	805	(686)	(512)
Decertifications	164	151	42	-
Beginning Balance	1,173	200	1,156	512
Ending Balance	\$ 200	\$ 1,156	\$ 512	\$ 0

Street Construction

This fund supports basic street maintenance including snow removal, street repairs and resurfacing. The primary revenue sources are the State Auto License and Gasoline taxes and an operating transfer from the General Fund.

(000's Omitted)

	2004 Actual		2005 Actual		2006 Unaudited		2007 Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
RECEIPTS								
TAXES-STATE:								
Gasoline Excise Tax	\$ 8,218		\$ 9,117		\$ 9,790		\$ 10,097	
Motor Vehicle License Tax	4,824		4,652		4,599		4,483	
Total Taxes-State	13,042		13,769		14,389		14,580	
LOCAL:								
General Fund Operating Transfer	3,774		5,650		5,040		6,292	
LICENSES & PERMITS	5		4		3		4	
MISCELLANEOUS	32		7		9		2	
SALES & CHARGES FOR SERVICES	2,086		2,256		1,950		1,900	
EXPENDITURE RECOVERIES	2,763		3,619		3		4,400	
TOTAL RECEIPTS	21,701		25,306		21,394		27,177	
EXPENDITURES	21,737	191	25,403	190	21,459	185	27,185	187
Net	(37)		(97)		(66)		(8)	
Decertifications & Receivables	20		84		23		-	
Beginning Balance	80		64		50		8	
Ending Balance	\$ 64		\$ 50		\$ 8		\$ 0	

SPECIAL REVENUE FUNDS

Rainy Day Reserve Fund

This Fund was created in 1993 pursuant to Ordinance 1987-92. General Fund revenues in excess of anticipated expenditures are to be credited to this fund to be used only during periods of significant economic downturns or to fund unanticipated one-time General Fund obligations.

	(000's Omitted)			
	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
RECEIPTS	\$ 860	\$ 1,270	\$ 3,676	\$ 1,000
EXPENDITURES	-	-	-	-
Net	\$ 860	\$ 1,270	\$ 3,676	\$ 1,000
Beginning Balance	122	981	2,251	5,927
Ending Balance	\$ 981	\$ 2,251	\$ 5,927	\$ 6,927

Reserve Fund

This Fund was created in 2000 pursuant to Ordinance 497-2000. General fund revenues in excess of anticipated expenditures are to be credited to this fund to be used only for the following purposes:

- 1.) to stabilize the City budget against cyclical changes in revenue and expenditures;
- 2.) to provide for payment of claims under the City's self-insurance program; and
- 3.) to provide for the payment of claims under a retrospective rating plan for workers' compensation.

	(000's Omitted)			
	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
RECEIPTS	\$ 2	\$ -	\$ -	\$ -
EXPENDITURES	170	-	-	-
Net	\$ (168)	\$ -	\$ -	\$ -
Beginning Balance	168	-	-	-
Ending Balance	\$ -	\$ -	\$ -	\$ -

SPECIAL REVENUE FUNDS

Debt Service

Debt Service payments are made through this fund group. Revenue is derived from property taxes and transfer payments from enterprise funds.

	(000's Omitted)							
	2004		2005		2006		2007	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
RECEIPTS	\$ 54,300		\$ 54,394		\$ 52,912		\$ 57,293	
EXPENDITURES	53,292	2	57,475	2	56,444	2	59,139	2
Net	\$ 1,009		\$ (3,081)		\$ (3,531)		\$ (1,846)	
Decertifications	-		0		59		-	
Beginning Balance	11,808		12,816		9,735		6,263	
Ending Balance	\$ 12,816		\$ 9,735		\$ 6,263		\$ 4,417	

School Activities

School payments for recreation and cultural activities are made through this fund group. Revenue is derived from parking and vehicle lessor taxes by transfer payments from the general fund.

	(000's Omitted)							
	2004		2005		2006		2007	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
RECEIPTS	\$ 2,000		\$ 2,000		\$ 2,000		\$ 2,000	
EXPENDITURES	2,000		2,000		2,000		2,000	
Net	\$ -		\$ -		\$ 0		\$ -	
Beginning Balance	4		4		4		4	
Ending Balance	\$ 4		\$ 4		\$ 4		\$ 4	

MAJOR ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that function in a manner similar to private business enterprises and are financed primarily by user fees to the general public. The City of Cleveland operates two categories of enterprises. Major Enterprises, consisting of Public Utilities and Airports, are totally self-supporting, whereas the Small Enterprise group, consisting of Cemeteries, Golf Courses, Municipal Parking Facilities, the Cleveland Convention Center and the West Side Market, do not maintain full accrual accounting and may require tax support.

(000's Omitted)

	2004		2005		2006		2007	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
UTILITIES ADMINISTRATION								
FISCAL CONTROL & RADIO								
RECEIPTS	\$ 5,990		\$ 5,657		\$ 6,533		\$ 8,842	
EXPENDITURES	6,221	67	5,802	64	6,730	75	9,114	81
Net	\$ (231)		\$ (144)		\$ (197)		\$ (272)	
Decertifications	0		56		5		-	
Beginning Balance	1,307		1,076		987		795	
Ending Balance	\$ 1,076		\$ 987		\$ 795		\$ 523	

(000's Omitted)

	2004		2005		2006		2007	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
WATER								
RECEIPTS	\$ 215,827		\$ 227,233		\$ 222,800		\$ 243,996	
EXPENDITURES	230,372	1,186	224,866	1,127	235,575	1,111	253,120	1,252
Net	\$ (14,545)		\$ 2,367		\$ (12,775)		\$ (9,124)	
Receivables & Adjustments	(3,859)		(2,682)		(3,551)		-	
Decertifications	14,807		8,731		5,898		-	
Beginning Balance	115,632		112,035		120,451		110,023	
Ending Balance	\$ 112,035		\$ 120,451		\$ 110,023		\$ 100,899	



MAJOR ENTERPRISE FUNDS

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
WATER POLLUTION CONTROL								
RECEIPTS	\$ 18,893		\$ 20,748		\$ 20,285		\$ 27,383	
EXPENDITURES	22,800	148	21,446	145	22,669	150	27,640	173
Net	\$ (3,907)		\$ (698)		\$ (2,384)		\$ (257)	
Decertifications	19		1,401		158		-	
Beginning Balance	6,504		2,617		3,320		1,094	
Ending Balance	\$ 2,617		\$ 3,320		\$ 1,094		\$ 837	

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
CLEVELAND PUBLIC POWER								
RECEIPTS	\$ 143,705		\$ 141,889		\$ 150,257		\$ 152,000	
EXPENDITURES	144,568	344	155,688	329	146,006	326	152,000	354
Net	\$ (863)		\$ (13,798)		\$ 4,251		\$ -	
Receivables & Adjustments	(6,229)		(411)		-		-	
Decertifications	1,912		1,354		1,303		-	
Beginning Balance	27,402	*	22,222		9,366		14,920	
Ending Balance	\$ 22,222		\$ 9,366		\$ 14,920		\$ 14,920	

*Note: Beginning Balance in 2004 was adjusted by \$12,564,550 to Fund 58-003 for Incremental Revenue Charge

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
PORT CONTROL								
GENERAL OPERATIONS:								
RECEIPTS	\$ 129,322		\$ 143,913		\$ 147,832		\$ 144,055	
EXPENDITURES	120,898	348	137,365	365	136,541	341	144,055	398
Net	\$ 8,424		\$ 6,548		\$ 11,290		\$ -	
Receivables & Adjustments	(7,156)		2,353		(5,393)		-	
Decertifications	217		1,006		2,879		-	
Beginning Balance	29,668		31,153		41,060		49,836	
Ending Balance	\$ 31,153		\$ 41,060		\$ 49,836		\$ 49,836	

SMALL ENTERPRISE FUNDS

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
CEMETERIES								
RECEIPTS	\$ 3,917		\$ 2,136		\$ 2,089		\$ 2,202	
EXPENDITURES	1,915	28	2,148	29	2,097	23	2,207	26
Net	\$ 2,003		\$ (12)		\$ (8)		\$ (5)	
Decertifications	5		1		0		-	
Beginning Balance	(1,984)		23		13		5	
Ending Balance	\$ 23		\$ 13		\$ 5		\$ 0	

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
GOLF COURSES								
RECEIPTS	\$ 1,700		\$ 2,235		\$ 2,001		\$ 2,607	
EXPENDITURES	2,024	14	1,897	14	2,590	12	2,312	14
Net	\$ (324)		\$ 337		\$ (589)		\$ 295	
Decertifications	8		77		10		-	
Beginning Balance	1,123		807		1,221		642	
Ending Balance	\$ 807		\$ 1,221		\$ 642		\$ 937	

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
MUNICIPAL PARKING FACILITIES								
RECEIPTS	\$ 8,746		\$ 8,149		\$ 8,552		\$ 10,840	
EXPENDITURES	8,101	21	7,142	18	7,936	19	10,852	20
Net	\$ 645		\$ 1,007		\$ 616		\$ (11)	
Receivables & Adjustments	(444)		(567)		(434)		-	
Decertifications	8		10		1		-	
Beginning Balance	66		274		724		907	
Ending Balance	\$ 274		\$ 724		\$ 907		\$ 896	

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
EAST SIDE MARKET								
RECEIPTS	\$ 70		\$ 84		\$ 55		\$ 39	
EXPENDITURES	73	1	76	1	77	1	81	1
Net	\$ (3)		\$ 7		\$ (22)		\$ (42)	
Decertifications	-		0		-		-	
Beginning Balance	260		257		264		242	
Ending Balance	\$ 257		\$ 264		\$ 242		\$ 200	



SMALL ENTERPRISE FUNDS

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
CONVENTION CENTER								
RECEIPTS								
LOCAL TAXES	\$ 3,597		\$ 3,818		\$ 4,351		\$ 4,100	
GENERAL FUND TRANSFER	105		-		-		-	
TOTAL TAXES	\$ 3,702		\$ 3,818		\$ 4,351		\$ 4,100	
SALES & CHARGES FOR SERVICES	2,075		2,466		2,066		2,518	
MISCELLANEOUS	21		30		37		31	
EXPENDITURE RECOVERIES	416		420		424		425	
TOTAL RECEIPTS	\$ 6,214		\$ 6,732		\$ 6,879		\$ 7,074	
EXPENDITURES	6,516	35	5,845	35	6,935	31	6,509	34
Net	\$ (302)		\$ 887		\$ (56)		\$ 565	
Decertifications	30		20		43		-	
Beginning Balance	312		40		947		933	
Ending Balance	\$ 40		\$ 947		\$ 933		\$ 1,498	

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
WEST SIDE MARKET								
RECEIPTS								
SALES & CHARGES FOR SERVICES	\$ 1,046		\$ 1,037		\$ 1,024		\$ 1,184	
MISCELLANEOUS	20		21		25		15	
TRANSFERS IN	5		-		-		-	
EXPENDITURE RECOVERIES	11		11		10		11	
TOTAL RECEIPTS	\$ 1,083		\$ 1,069		\$ 1,060		\$ 1,211	
EXPENDITURES	1,003	11	1,173	10	1,114	9	1,210	9
Net	\$ 80		\$ (104)		\$ (54)		\$ 1	
Decertifications	11		20		10		-	
Beginning Balance	114		205		121		77	
Ending Balance	\$ 205		\$ 121		\$ 77		\$ 77	

INTERNAL SERVICE FUNDS

This fund group provides services to other City Divisions. Their operations are supported by charges to user Divisions.

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
TELEPHONE EXCHANGE								
RECEIPTS	\$ 5,390		\$ 5,719		\$ 6,349		\$ 7,413	
EXPENDITURES	5,471	15	5,774	13	6,359	17	7,224	18
Net	\$ (81)		\$ (54)		\$ (10)		\$ 188	
Decertifications	0		51		1		-	
Beginning Balance	107		26		23		14	
Ending Balance	\$ 26		\$ 23		\$ 14		\$ 203	

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
MOTOR VEHICLE MAINTENANCE								
RECEIPTS	\$ 11,118		\$ 15,151		\$ 16,565		\$ 18,017	
EXPENDITURES	13,407	102	15,537	97	16,808	102	18,040	103
Net	\$ (2,289)		\$ (386)		\$ (243)		\$ (23)	
Decertifications	2,195		178		64		-	
Beginning Balance	503		410		202		23	
Ending Balance	\$ 410		\$ 202		\$ 23		\$ 0	

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
PRINTING & REPRODUCTION								
RECEIPTS	\$ 1,112		\$ 1,295		\$ 2,207		\$ 2,244	
EXPENDITURES	1,363	12	1,493	12	2,154	13	2,351	14
Net	\$ (252)		\$ (198)		\$ 52		\$ (107)	
Decertifications	11		70		0		-	
Beginning Balance	422		181		54		107	
Ending Balance	\$ 181		\$ 54		\$ 107		\$ 0	

INTERNAL SERVICE FUNDS

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
STOREROOM								
RECEIPTS	\$ 815		\$ 863		\$ 862		\$ 993	
EXPENDITURES	815	2	797	1	951	2	997	2
Net	\$ 0		\$ 67		\$ (89)		\$ (5)	
Decertifications	-		13		8		-	
Beginning Balance	6		7		86		5	
Ending Balance	\$ 7		\$ 86		\$ 5		\$ 0	

AGENCY FUND

(000's Omitted)

	2004		2005		2006		2007	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
CENTRAL COLLECTION								
AGENCY								
RECEIPTS	\$ 7,983		\$ 8,750		\$ 8,464		\$ 9,944	
EXPENDITURES	8,053	108	8,267	98	8,714	97	10,261	112
Net	\$ (70)		\$ 483		\$ (250)		\$ (316)	
Decertifications	86		186		309		-	
Beginning Balance	591		608		1,277		1,336	
Ending Balance	\$ 608		\$ 1,277		\$ 1,336		\$ 1,020	



NOTES

SECTION II
PROGRAM STRUCTURE
COUNCIL AND CLERK OF COUNCIL

MARTIN J. SWEENEY, COUNCIL PRESIDENT

EMILY LIPOVAN, CLERK OF COUNCIL

Program Budgeting relates departmental activities directly to services provided, allowing the taxpayer to more easily identify the service received for the money spent. By reviewing the City's budget in program terms, service delivery priorities will be more evident and service levels at the recommended funding level can be more readily determined. Due to rounding, numbers in expenditure detail may not add.

The legislative powers of the City are vested in the Council, except for those powers reserved to the people. Council has authority, expressly conferred by the Charter, to divide the City into wards, determine Council meeting dates, elect a president and choose a clerk. The Council, the Mayor and any person or authorized committee have the power to inquire into the conduct of any department office, officer or employee of the City and to make investigations as to City affairs.

The Clerk of Council keeps a record of the proceedings of Council and of its committees. She has custody of all the laws and ordinances of the City. She edits, indexes and annually binds the City Record. She furnishes all transcripts, orders certificates called for by any person and is empowered to authenticate them with her official signature and seal. She furnishes information to the County Auditor regarding ordinances passed by Council relating to streets or alleys and supplies the public library with copies of all reports, Council proceedings, documents and matters printed by authority of the City.

The City Council meets every week on Monday evenings except during July and August when one regular meeting is held each month. Special meetings may be called by the President at any time. All meetings are held in the Council Chambers of City Hall. Various committees meet during the week to discuss in detail all legislation before Council, and to approve, amend or disapprove such legislation.

Within the office of Council and Clerk, several specialized activities are carried on:

- Municipal activity research on a variety of City problems and how Cleveland can benefit from problems and solutions of others.
- Public Communications information function, a liaison between Council, the press and the public.
- Preparation of public resolutions of congratulations, commemorations, commendations, appreciation and welcome.
- Financial oversight and reporting to keep Council regularly informed on the status of fund income, division expenses and overall fiscal condition of the City. Various fiscal analyses and studies are prepared both for budget preparation and control.
- Municipal archives involves the maintenance of historical and current data of various kinds affecting the City, and providing information to local as well as out of town and foreign requests.



COUNCIL AND CLERK OF COUNCIL

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
PROGRAMS:									
Legislative	\$ 2,651	40	1	\$ 2,688	38	1	\$ 3,243	40	1
Council Clerks	2,706	23		2,744	23		3,159	25	
Bureau of the Budget	188	3		191	3		219	3	
	\$ 5,545	66	1	\$ 5,623	64	1	\$ 6,621	68	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 5,545			\$ 5,622			\$ 6,621		
Self Generated	-			1			-		
	\$ 5,545	66	1	\$ 5,623	64	1	\$ 6,621	68	1

COUNCIL AND CLERK OF COUNCIL

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,847,878	\$ 1,816,809	\$ 1,709,183	\$ 2,051,949
ELECTED OFFICIALS	1,432,454	1,426,655	1,474,705	1,475,128
PART-TIME PERMANENT	687	-	28,606	42,656
LONGEVITY	6,525	8,525	8,050	8,350
SEPARATION PAYMENTS	1,882	6,088	11,912	-
BONUS INCENTIVE	-	32,000	-	-
TOTAL	\$ 3,289,426	\$ 3,290,077	\$ 3,232,456	\$ 3,578,083
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 351,987	\$ 389,020	\$ 430,032	\$ 541,809
DENTAL	27,853	28,885	30,625	35,218
VISION CARE	3,165	3,169	3,112	3,346
PERS	445,064	442,069	433,396	490,321
FICA-MEDICARE	39,180	39,677	39,151	45,450
WORKERS COMPENSATION	9,164	5,846	7,270	66,658
LIFE INSURANCE	3,071	2,903	2,693	3,105
UNEMPLOYMENT COMPENSATION	15,159	2,736	42,516	52,910
TOTAL	\$ 894,642	\$ 914,305	\$ 988,795	\$ 1,238,817
TRAINING AND DUES				
TRAVEL	\$ 18,383	\$ 12,299	\$ 18,710	\$ 20,209
TUITION & REGISTRATION FEES	2,129	6,945	16,993	16,767
MILEAGE	-	87	-	-
PROFESSIONAL DUES	3,656	4,032	3,541	3,145
TOTAL	\$ 24,169	\$ 23,363	\$ 39,244	\$ 40,121
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 361,505	\$ 431,389	\$ 416,695	\$ 562,950
TRAVEL-NON TRAINING	324	-	234	-
MILEAGE (PRIVATE AUTO)	-	510	-	-
MEDICAL SERVICES	795	904	-	-
EXPENSE ACCOUNT REIMBURSE	161,234	142,596	165,307	302,400
ADVERTISING AND PUBLIC NOTICE	364,015	409,408	462,752	485,275
PARKING IN CITY FACILITIES	30,720	30,106	39,170	36,000
INSURANCE AND OFFICIAL BONDS	-	-	100	100
TAXES	368	134	137	500
PROPERTY RENTAL	15,629	-	-	-
PHOTOCOPY MACHINE RENTAL	9,064	7,022	875	-
TOTAL	\$ 943,654	\$ 1,022,068	\$ 1,085,270	\$ 1,387,225



COUNCIL AND CLERK OF COUNCIL

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 15,271	\$ 10,291	\$ 15,799	\$ 18,000
POSTAGE	52,796	94,305	60,347	85,500
COMPUTER HARDWARE	345	-	-	-
FOOD	10,561	9,351	9,845	16,000
OTHER SUPPLIES	100	-	-	-
JUST IN TIME OFFICE SUPPLIES	12,889	7,343	11,228	8,000
TOTAL	\$ 91,961	\$ 121,289	\$ 97,219	\$ 127,500
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,000	\$ 3,943	\$ 3,290	\$ 5,000
COMPUTER HARDWARE MAINT	-	435	-	-
TOTAL	\$ 1,000	\$ 4,378	\$ 3,290	\$ 5,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 116,286	\$ 110,209	\$ 121,644	\$ 168,529
CHARGES FROM PRINTING	19,343	18,436	21,145	24,199
CHARGES FROM STOREROOM	46,422	41,198	30,993	48,898
CHARGES FROM WATER - GIS PROJ	-	-	2,785	2,869
TOTAL	\$ 182,051	\$ 169,842	\$ 176,567	\$ 244,495
TOTAL DIVISION	\$ 5,426,903	\$ 5,545,322	\$ 5,622,841	\$ 6,621,241

REVENUE

	2004 Actual	2005 Actual	2006 Budget	2007 Budget
MISCELLANEOUS REVENUES	\$ 86,928	\$ 253	\$ 494	\$ 173
EXPENDITURE RECOVERIES	1,448	176	202	161
TOTAL DIVISION	\$ 88,377	\$ 429	\$ 696	\$ 334

COUNCIL AND CLERK OF COUNCIL

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Clerk of Council	42,866	103,752
1	1	1	Council President	79,768	79,768
20	20	20	Councilman	69,768	69,768
<u>22</u>	<u>22</u>	<u>22</u>			
OFFICE & CLERICAL					
21	0	0	Councilmanic Assistant	10.00 Hr.	15.09 Hr.
0	1	1	Executive Assistant Council President	24,975	75,234
0	20	20	Executive Assistant Council (Wards 1-19 & 21)	20,800	32,329
1	1	1	Council Receptionist	20,800	45,140
<u>22</u>	<u>22</u>	<u>22</u>			
PROFESSIONALS					
2	1	2	Administrative Assistant	21,851	71,329
0	1	1	Administrative Secretary	20,800	71,329
2	0	0	Archivist	21,851	73,043
0	1	1	Chief Archivist	21,851	75,234
0	1	1	Deputy Chief Archivist	20,800	71,329
1	1	1	Chief Legislative Secretary	21,851	75,234
1	1	1	Personnel Administrator-Council	26,274	75,234
1	1	1	Executive Assistant-Clerk of Council	24,974	75,234
1	1	1	Executive Assistant	24,974	75,234
1	1	1	First Assistant Clerk	24,976	75,234
1	1	1	Information & Technology Administrator	21,851	71,329
1	0	0	Information Systems Manager	21,851	69,252
3	3	2	Legislative Assistant	20,800	60,187
3	0	0	Legislative Secretary	20,800	60,187
0	3	3	Legislative Committee Clerk	20,800	60,187
1	0	1	Public Relations Manager	21,851	75,234
1	0	0	Special Council	41,416	80,340
2	0	0	Policy Research Assistant	21,851	69,252
0	1	2	Policy Research Analysts	21,851	71,329
0	1	1	Planning and Development Advisor	55,000	74,984
1	0	1	Government Affairs Liason	21,851	71,329
1	0	1	Publicist	21,851	71,329
1	1	1	Financial Officer	20,800	71,329
1	1	1	Director of Policy Research	24,974	75,234
<u>25</u>	<u>20</u>	<u>24</u>			
69	64	68	TOTAL FULL TIME		
0	1	1	Special Council	41,416	80,340
0	1	1	TOTAL PART TIME		
<u>69</u>	<u>65</u>	<u>69</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



NOTES

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

LARRY A. JONES, ADMINISTRATIVE AND PRESIDING JUDGE

The Cleveland Municipal Court is a court of record having jurisdiction in law and equity pursuant to the Ohio Revised Code. The Court has territorial jurisdiction over the City of Cleveland and the Village of Bratenahl. The Court may determine misdemeanor violations of both the City of Cleveland Ordinances and the state of Ohio statutes. The court conducts preliminary hearings and sets bonds in felony cases committed in the City of Cleveland. In civil matters, the Small Claims Division of the Court can determine actions where the amount in controversy does not exceed \$3,000.00. The General Division of the Court can determine civil cases where the amount in controversy does not exceed \$15,000.00. These civil cases can include, but are not limited to, actions for the recovery of property, injunctions, contracts, personal injury, collection proceedings, and transferred judgments.

GET ON TRACK

The Cleveland Municipal Court, in conjunction with Cuyahoga Community College, Employment Connection, Cleveland Municipal School District Adult Education and Ameri-I-Can, launched Get on Track, a program designed to facilitate eligible young men and women in becoming responsible adults and law-abiding, contributing members to society. The purpose of the program is to help young adults realize that education, employment, character development, a positive attitude and possessing a valid license for drivers are keys to a more successful and productive lifestyle.

Get on Track, under the direction of Judge Emanuella Groves and Judge Lauren C. Moore, targets those charged with traffic or misdemeanor offenses. Participants must commit to the program for up to 18 months.

DOMESTIC INTERVENTION, EDUCATION AND TRAINING (DIET)

The Cleveland Municipal Court is proud to be named recipient of a \$205,000.00 grant from the Community Corrections Act, with the objective of diverting 285 offenders charged with domestic violence related offenses to a domestic abuse education program. Offenders must attend one, two hour session per week for 16 weeks. Each session, which averages 15 participants, is being led by two qualified staff facilitators who stress one of the eight themes: non-violence, non-threatening behavior, respect, support and trust, accountability and honesty, sexual respect, partnership and negotiation, and fairness.

The so-called "DIET" program also serves the Cuyahoga County Court of Common Pleas and 12 municipal courts, including Bedford; Berea; Cleveland Heights; East Cleveland; Euclid; Garfield Heights; Lakewood; Lyndhurst; Parma; Rocky River; Shaker Heights and South Euclid.

WEED AND SEED

The Cleveland Municipal Court is proud to continue its involvement in the Weed and Seed Program, now in its fourth year of operation. The program targets an area to "weed" out criminals and "seed" the area with services and programs that would benefit the community. Weed and Seed currently under the direction of Judge Joan Synenberg and Judge Anita Laster Mays, has partnered with the Cleveland Police Department's Fourth District and Bridgeway Inc. This year the focus is on substance abuse and next year it will include solicitation and prostitution.

DRUG COURT

In 1998, the Cuyahoga Court Common Pleas Court, in cooperation with the Cleveland Municipal Court, accepted a federal grant in the amount of \$385,000.00 to establish a Drug Court. The Greater Cleveland Drug Court is a special docket of the Cleveland Municipal Court. Since its establishment, the Honorable Larry A. Jones has presided as Judge for the Greater Cleveland Drug Court.

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

Through the program, eligible Drug Court defendants can be linked with substance abuse and/or mental health treatment services, as necessary. Treatment services include substance abuse assessment, pretreatment groups, primary outpatient treatment, residential treatment, and aftercare. Mental health services are available for offenders who are dually diagnosed with substance abuse and mental health issues through state funding and the Cuyahoga County Mental Health Board. The program also provides mandatory drug testing and cooperation with the Sheriff's Department to apprehend defendants who fail to appear for court or scheduled treatment services.

To date, almost 500 people have successfully completed the Greater Cleveland Drug Court Program, which is a benefit not just for the individuals involved, but also for the community they live and all taxpayers. Average treatment typically costs approximately \$3,000, while six months of incarceration averages \$14,000.

A number of outlying communities are now planning Drug Court's of their own, primarily because of the success of the Cleveland program.

MENTALLY DISORDERED OFFENDERS PROGRAM (MDO)

The "MDO" Program operates in cooperation with Recovery Resources to provide intensive supervision to mentally disordered offenders. The Cleveland Municipal Court has recognized the need for specialized services and supervision for mentally ill offenders to obtain the services necessary for these individuals to function as healthy, law-abiding citizens and to reduce the likelihood that they will come back into the criminal justice system as offenders.

The Judges of the Cleveland Municipal Court identify probationers with possible mental illness. An assessment of the probationer is made by the Municipal Court Probation Department

Psychiatric Unit to determine if the probationer is a candidate for the MDO program, currently under the direction of Judge Kathleen Ann Keough

In conjunction with Recovery Resources, offenders may be linked to a variety of programs and agencies. Certain offenders may be offered a full range of services provided by Recovery Resources, including forensic psychiatry, intensive outpatient substance abuse treatment for dually diagnosed offenders, as well as partial hospitalization services.

The MDO program continues to grow at a rapid pace as the number of individuals coming into the criminal justice system with mental health issues increases.

TRAFFIC INTERVENTION PROGRAM (TIP)

Currently one out of every four traffic cases before the Court involves driving without a valid license or driving with a license under suspension. The Cleveland Municipal Court "TIP" program is designed to identify and assist traffic offenders with driver's license problems who pose a risk to the public. The goal is to increase the number of licensed, insured drivers on the road. Employees in the TIP program assist defendants in obtaining information through direct links to the Bureau of Motor Vehicles computer. This information can include driver's license status, history, and reinstatement fees/requirements. This and TIP eliminates unnecessary continuances of defendants' cases and saves the defendant the time waiting in line at the local BMV offices.

PROJECT HOPE

Project HOPE (Holistic Opportunities and Preventive Education) is the Cleveland Municipal Court's Solicitation / Prostitution Offender Intervention Program. Under the direction of Judge Angela R. Stokers, Project HOPE is committed to intervening in the criminal justice process at the earliest possible time to identify potential qualified candidates for a specialized, intensive diversion and to help these offenders help themselves by providing a temporary safe haven offering permanent life tools to permanently break the cycle of prostitution.



CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

MOCK TRIAL

The annual Mock Trial Competition, sponsored by the Cleveland Municipal Court, the Cleveland Municipal School District and the Cleveland Bar Association, will be going into its 11th year now under the direction of Judge Anita Laster Mays and Judge Lauren C. Moore. The program, started by Former Judge Robert J. Triozzi, involves 250-300 Cleveland students and their teachers who end up spending an entire day at the Justice Center presenting both sides of a hypothetical case that is based upon similar cases before the court, such as stalking, driving under the influence, and children getting access to firearms. The ultimate aim of the Mock Trial Competition is to improve student listening, speaking and reasoning skills.

INTERPRETERS UNIT

In recognition of the increasing diversity of our citizenry, the Cleveland Municipal Court has moved forward to enhance the quality of the interpretive services provided to defendants and other individuals involved in the court system, through increased evaluation and training for staff members providing interpretation in Court proceedings. The Court now has three employees, who provide interpretation services so we can better serve the rapidly growing Hispanic community, as well as the many diverse ethnic origins that make up the city.

TRUANCY ENFORCEMENT

In an effort to keep children focused on their education, The Court began a relationship with the Cleveland Municipal School District in their effort to crackdown on truancy, which resulted in several hundred citations. The Court, with assistance from Judge Charles L. Patton Jr., consolidated the cases and ended up dismissing many of them after the parent attended a responsibility and accountability workshop conducted by the Partnership for a Safer Cleveland.

TOWN HALL MEETINGS

The Cleveland Municipal Court remains committed to continuing our annual Town Hall Meetings in an effort to give citizens a forum for expression and raise public consciousness and satisfaction with the court. We have conducted the Town Hall Meetings in conjunction with the Clerk of Courts office, which help promote the gatherings throughout the City of Cleveland.

CLEVELAND JUSTICE

The Court continues it's a very successful partnership with Channel 23 in the production of *Cleveland Justice*, a half hour program that gives viewers an insight on what happens in our courtrooms on a daily basis. A different judge is featured each week and the program airs twice a day, 7:00 a.m. and 7:00 p.m. Reaction has been very positive and we plan to continue this partnership.

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

Mission Statement

To ensure the rule of law, administer justice and to improve public safety, by providing a forum where persons obtain the orderly resolution of disputers and related services; all done in a fair, impartial, professional, courteous and timely manner.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007			
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET		
		STAFF	FT		PT	STAFF		FT	PT	STAFF
PROGRAMS:										
Administration of Justice	\$ 15,806	198	11	\$ 16,793	204	13	\$ 18,065	203	39	
Psychiatric Clinic and Probation Services	5,360	97	2	5,740	98	4	6,125	99	3	
Bailiff Services	1,043	13		1,086	13		1,192	13		
	\$ 22,209	308	13	\$ 23,619	315	17	\$ 25,382	320	42	
FUNDING SOURCE:										
General Fund:										
Tax Supported	\$ 2,809			\$ 9,515			\$ 11,118			
Self Generated*	16,874			11,438			11,404			
	\$ 19,683	304	13	\$ 20,953	311	17	\$ 22,522	316	42	
Special Revenue	\$ 2,526	4		\$ 2,666	4		\$ 2,860	4		
	\$ 22,209	308	13	\$ 23,619	315	17	\$ 25,382	320	42	

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION**PROGRAM NAME: ADMINISTRATION OF JUSTICE**

OBJECTIVES: To provide for the prompt and official adjudication of all criminal and civil actions filed with the court.

ACTIVITIES: Preside over cases involving misdemeanor crimes and traffic violations charged in the City of Cleveland and Village of Bratenahl. Set bonds and conduct preliminary hearings in felony cases and either bind the accused over to the Cuyahoga County Court of Common Pleas, order the accused discharged, or find probable cause and retain the case for trial on a misdemeanor charge. Preside over civil cases including torts, contracts, small claims and others. Provide alternative dispute resolution and other innovative programs. Provide policy and administrative management and support of caseload and programs, including legal research, maintaining the court's record, scheduling of cases and jury services, human resources, financial, operational support, and maintenance of a computerized case management system.

PROGRAM NAME: BAILIFF SERVICES

OBJECTIVES: To provide for court security and processing of the Court's orders.

ACTIVITIES: Provide courtroom security, including the court's satellite offices. Provide prisoner transport, preparation of courtroom dockets, and serve writs of process. Enforce all orders of the Court including locating and arresting persons on warrants issued by the court.

PROGRAM NAME: PSYCHIATRIC CLINIC AND PROBATION SERVICES

OBJECTIVES: To provide professional screening of persons for mental and emotional disorders. To provide for the protection of the community and enhance the quality of life within the court's jurisdiction by holding offenders accountable for violations of the law and monitoring compliance with their conditions of probation.

ACTIVITIES: Investigate backgrounds of referred defendants and prepare pre-sentence investigation reports for the court. Supervise referred misdemeanor offenders in keeping with the goal of protecting and promoting the welfare of the community. Provide for the delivery of services through appropriate community and departmental programs to the offender with the goal of controlling unacceptable behaviors and ensuring compliance with the Court's orders. Maintain contact with victims and/or significant others to ensure continued safety and protection.

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 12,378,709	\$ 12,318,672	\$ 13,080,555	\$ 13,698,381
ELECTED OFFICIALS	428,370	432,812	445,456	445,500
MILITARY LEAVE	929	2,001	-	-
PART-TIME PERMANENT	216,478	206,499	265,598	297,585
STUDENT TRAINEES	80,917	90,929	115,358	96,000
LONGEVITY	88,325	91,800	96,750	110,650
SEPARATION PAYMENTS	106,947	67,776	135,967	150,000
BONUS INCENTIVE	-	151,500	-	-
OVERTIME	1,823	2,615	2,786	-
TOTAL	\$ 13,302,497	\$ 13,364,604	\$ 14,142,470	\$ 14,798,116
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,677,881	\$ 1,816,170	\$ 2,071,186	\$ 2,437,734
DENTAL	128,216	127,582	137,279	147,613
VISION CARE	14,289	14,375	14,600	14,612
PERS	1,795,718	1,773,009	1,895,037	2,028,764
PERS BUYBACK / PRIOR SVR CITY	111	-	-	-
FICA-MEDICARE	149,539	153,023	164,224	213,295
WORKERS COMPENSATION	143,398	100,043	169,474	352,624
LIFE INSURANCE	13,752	13,234	13,406	13,365
UNEMPLOYMENT COMPENSATION	1,500	8,972	18,733	10,582
TOTAL	\$ 3,924,403	\$ 4,006,407	\$ 4,483,939	\$ 5,218,589
TRAINING AND DUES				
TRAVEL	\$ -	\$ 21,134	\$ 17,500	\$ 17,500
TUITION & REGISTRATION FEES	-	19,179	26,705	27,500
PROFESSIONAL DUES	-	5,258	5,000	5,000
TOTAL	\$ -	\$ 45,570	\$ 49,205	\$ 50,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 1,816,003	\$ 1,879,472	\$ 1,833,854	\$ 1,974,239
COURT REPORTER	2,346	2,527	1,628	3,000
MILEAGE (PRIVATE AUTO)	4,519	3,835	4,509	9,000
JURY AND WITNESS FEES	103,986	74,201	104,998	145,000
PARKING IN CITY FACILITIES	4,030	4,039	4,847	5,000
INSURANCE & OFFICIAL BONDS	250	600	325	3,000
PHOTOCOPY MACHINE RENTAL	19,679	17,146	2,002	-
TOTAL	\$ 1,950,812	\$ 1,981,820	\$ 1,952,163	\$ 2,139,239



CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

EXPENDITURES - CONTINUED

	2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
MATERIAL AND SUPPLIES							
OFFICE SUPPLIES	\$ 59,348	\$	62,997	\$	67,941	\$	63,000
CLOTHING	-		2,875		45,907		46,000
JUST IN TIME OFFICE SUPPLIES	33,104		27,875		36,357		34,100
TOTAL	\$ 92,452	\$	93,747	\$	150,205	\$	143,100
MAINTENANCE							
MAINTENANCE OFFICE EQUIP	\$ 15,060	\$	10,136	\$	176	\$	5,000
MAINTENANCE CONTRACTS	-		3,900		11,847		15,500
TOTAL	\$ 15,060	\$	14,036	\$	12,023	\$	20,500
INTER-DEPARTMENTAL CHARGES							
CHARGES FROM TELEPHONE EXCH	\$ 73,810	\$	70,297	\$	43,424	\$	26,723
CHARGES FROM RADIO SYSTEM	14,349		18,013		15,334		16,577
CHARGES FROM PRINTING	33,580		40,196		60,681		48,201
CHARGES FROM STOREROOM	42,842		46,340		43,525		61,264
CHARGES FROM MOTOR VEHICLES	-		2,115		-		-
TOTAL	\$ 164,581	\$	176,961	\$	162,964	\$	152,765
TOTAL DIVISION	\$ 19,449,805	\$	19,683,145	\$	20,952,969	\$	22,522,309

REVENUE

	2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
SALES & CHARGES FOR SERVICES	\$ 442,785	\$	478,348	\$	500	\$	500
INTERGOVERNMENTAL	-		-		13,111		-
FINES & FORFEITURES	15,494,859		15,782,770		10,709,501		10,739,867
MISCELLANEOUS REVENUES	38,914		156,119		369,036		263,462
EXPENDITURE RECOVERIES	275,813		456,736		345,704		400,000
TOTAL DIVISION	\$ 16,252,372	\$	16,873,974	\$	11,437,852	\$	11,403,829

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative & Presiding Judge	37,950	37,950
11	11	11	Associate Judge	37,050	37,050
1	1	1	Bailiff	42,000	92,400
1	1	1	Chief Deputy Bailiff	58,333	84,000
2	2	2	Deputy Chief Probation Officer	58,333	84,000
1	1	1	Chief Probation Officer	58,333	92,400
9	9	9	Deputy Bailiff Administrative Assistant II	39,167	56,400
1	1	1	Deputy Bailiff Administrative Assistant I	34,167	49,200
1	1	1	Deputy Bailiff Central Scheduling Director	52,500	75,600
1	1	1	Deputy Bailiff Court Administrator	79,167	114,000
2	2	2	Deputy Bailiff Deputy Court Administrator	71,667	103,200
1	1	1	Deputy Bailiff Jury Commissioner	48,750	70,200
1	1	1	Deputy Bailiff Assistant Jury Commissioner	44,167	63,000
1	1	1	Deputy Bailiff Deputy Central Scheduling	27,492	52,266
1	1	1	Deputy Bailiff Finance Officer	52,500	75,600
0	1	1	Deputy Bailiff Deputy Director Information Technology	64,167	92,400
8	8	8	Probation Officer Supervisor	48,750	70,200
<hr/> 43	<hr/> 44	<hr/> 44			
OFFICE & CLERICAL					
96	99	102	Deputy Bailiff	27,492	52,266
12	12	12	Personal Bailiff	63,969	76,763
6	6	6	Deputy Bailiff Supervisor	44,167	63,000
1	1	1	Deputy Bailiff Chief of Security	48,750	70,200
1	1	1	Deputy Bailiff Assistant Chief of Security	48,750	70,200
3	3	3	Deputy Bailiff Warrant Officer	27,492	56,400
1	1	1	Deputy Bailiff Office Manager	48,750	70,200
1	1	1	Deputy Bailiff Personnel Officer	58,333	84,000
13	12	12	Deputy Bailiff Scheduler I	27,492	52,266
1	1	1	Deputy Bailiff Public Information Officer	48,750	70,200
1	1	1	Deputy Bailiff Intake Coordinator	34,167	49,200
2	2	2	Deputy Bailiff Clerk Typist Supervisor	39,167	56,400
25	25	26	Deputy Bailiff Clerk Typists	24,525	49,362
<hr/> 163	<hr/> 165	<hr/> 169			

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

COMPARISON OF STAFFING LEVEL - CONTINUED

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
PROFESSIONALS					
1	1	1	Deputy Bailiff Chief Court Reporter	52,500	75,600
1	1	1	Deputy Bailiff Deputy Chief Court Reporter	48,750	70,200
7	7	7	Deputy Bailiff Court Reporter	36,509	60,154
1	1	1	Chief Magistrate	71,667	103,200
1	2	2	Deputy Chief Magistrate	64,167	92,400
1	1	1	Alcohol & Drug Treatment Case Manager	48,750	70,200
57	53	54	Probation Officer	34,035	60,176
1	1	1	Psychiatric Social Worker	34,167	49,200
1	1	1	Chief Social Worker	48,750	75,600
1	1	1	Psychology Assistant	27,083	39,000
1	1	1	Deputy Bailiff Drug Court Coordinator	52,500	75,600
13	12	12	Magistrate	58,333	84,000
1	1	1	Small Claims Magistrate	39,167	63,000
0	1	1	Deputy Bailiff System Analyst I	39,167	56,400
1	1	1	Deputy Bailiff System Analyst II	52,500	75,600
1	0	0	Information Systems Project Manager	64,167	92,400
0	2	2	Deputy Bailiff Project Manager II	64,167	92,400
2	2	2	Deputy Bailiff Program Analyst II	52,500	75,600
1	1	1	Deputy Bailiff Program Analyst I	39,167	56,400
1	1	1	Deputy Bailiff Network Engineer III	52,500	75,600
1	0	1	Deputy Bailiff Network Engineer II	44,167	63,000
1	1	1	Deputy Bailiff Network Engineer I	39,167	56,400
2	2	2	Deputy Bailiff Database Administrator II	52,500	75,600
1	1	1	Deputy Bailiff Technical Support Specialist III	44,167	63,000
2	1	1	Deputy Bailiff Technical Support Specialist II	39,167	56,400
2	2	2	Deputy Bailiff Technical Support Specialist I	27,083	39,000
1	1	1	Deputy Bailiff Probation Systems Admin/Trainer	48,750	70,200
1	1	1	Deputy Probation Training Coordinator	44,167	63,000
0	1	0	Deputy Bailiff Data Processor	27,083	39,000
1	1	1	Deputy Bailiff Training / Special Projects	48,750	70,200
<u>105</u>	<u>102</u>	<u>103</u>			
311	311	316	TOTAL FULL TIME		
2	2	2	Deputy Bailiff	27,492	52,266
2	2	2	Magistrate	58,333	84,000
2	2	2	Court Reporter	36,509	60,154
3	2	3	Judge	148.20 / day	148.20 / day
6	7	7	Law Clerk	20,000	24,000
2	2	2	Psychologist I,II,III	10.74 Hr.	93.58 Hr.
24	0	24	Student Aide	10.00 Hr.	10.30 Hr.
<u>41</u>	<u>17</u>	<u>42</u>	TOTAL PART TIME		
<u>352</u>	<u>328</u>	<u>358</u>	TOTAL GENERAL FUND		
4	4	4	TOTAL SPECIAL REVENUE FUNDS		
<u>356</u>	<u>332</u>	<u>362</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION**RAYMOND L. PIANKA, JUDGE**

The Housing Division of Cleveland Municipal Court, informally known as "Housing Court," was established by the State legislature in 1980, in response to deteriorated housing stock within the city's neighborhoods. Through the efforts of concerned citizens and public officials to stop the accelerated deterioration and loss of dwelling units, the Housing Court Bill was introduced in the state legislature.

The Housing Court has jurisdiction over criminal and civil actions to enforce City ordinances and State law affecting both residential and commercial property in the City of Cleveland, including the City Building, Housing Health, Fire, Zoning and Air Pollution Codes, the City Landlord-Tenant Ordinance, and the Ohio Landlord Tenant Act. The Court conducts hearing and adjudicates criminal and civil cases filed before it in accordance with the applicable law. Matters heard by the Housing Court include all degrees of misdemeanor criminal cases, eviction actions, actions for the appointment of a receiver, civil actions for nuisance abatement, complaints for injunctive relief (in the event of lockouts or utility terminations), actions to compel repairs or release rent, and actions for money damages. The Housing Court has jurisdiction over foreclosure actions as well.

Merely listing the types of actions and claims heard by the Housing Court, however, does not tell the whole story. In criminal cases, for example, the Housing Court conducts trials, enters findings, and, when appropriate, sentences defendants who are found guilty to jail time, a fine, or both. The work of the Housing Court goes well beyond the mere adjudication of cases, however, due both to the nature of the crimes charged, and to the philosophy and goals of the Housing Court.

The nature of the crimes charged in the Housing Court are significantly different from those in the General Division of the Municipal Court. The conditions for which the defendants are charged have the ability to persist; in many cases simply fining or jailing a defendant will not lead to repair of the property. This leaves both the defendant and the community in peril. As a result, while punishment is an appropriate aim and result in some cases, the primary goal of this Court overall is compliance with the law. In this respect the Housing Court is a therapeutic court, and not a punitive one.

The Housing Court invests significant time and energy into assisting and, at times, compelling defendants to bring their properties up to code. The work of the Housing Court Specialists is invaluable in this effort. The position of Housing Court Specialist was created by the Ohio legislature to provide assistance to the Judge of the Housing Court. Specialists, chosen for their expertise and experience in the areas of real property, housing, finance, or community development, work closely with the criminal defendants to whom they are assigned. The Specialists assist the defendants in determining what repairs or corrections are required, evaluating available resources, and obtaining assistance through City, County and neighborhood programs. The Specialists report to the Housing Division Judge on the defendant's efforts, and the results achieved. The Specialists act as a liaison with community groups as well, keeping them informed regarding the progress in each case.

The City's housing stock presents special challenges to the Court. Cleveland has some of Ohio's oldest housing stock, an increasing amount of which is rental property. This makes efforts to secure both technical and financial assistance for defendants more challenging.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

The Court relies heavily upon City programs to assist defendants in achieving compliance with City ordinances. The Senior Housing Assistance Program ("SHAP"), the Repair A Home ("RAH") Program, home loan programs, the Paint Program, the Cleveland Action to Support Housing ("CASH") Program and the Lutheran Housing free tool loan program all have provided assistance to Housing Court defendants in the past year. The availability of these programs is crucial to achieving the goal of safe, beautified homes and businesses, and improved neighborhoods. The absence of these programs would leave the Court without important tools to achieve its objectives.

The civil cases brought before the Housing Court present similar social and resource issues. The vast majority of the civil cases before the Court are eviction actions. The Court, in an attempt to assist the parties in taking responsibility for the resolution of their disputes, offers mediation services free of charge to landlords and tenants who are willing to participate. Through mediation, an ever-increasing number of litigants are able to reach "win-win" solutions that will permit them to retain their landlord-tenant relationship, or terminate that relationship peaceably. The Court recognizes that the physical move-out of a tenant will occur in some of the more than 10,000 eviction actions filed each year in the Housing Court. To assist elderly tenants who are losing their housing, the Court refers those tenants to the City's Department of Aging, and, when possible, encourages landlords to work with that department and their tenants to ease the impact of relocation.

The improvement of the housing stock is addressed in civil cases as well as criminal. Some of the cases, such as actions filed by the City of Cleveland for nuisance abatement, have as their focus the repair or rehabilitation of problem properties. In those cases, the City inspects the premises regularly, reporting the results of the inspection to the Court. The Court, through its Judge, Magistrates, and Housing Court Specialists, monitors the condition of the premises closely, requiring strict adherence to the court's order regarding needed repairs. Those actions, filed in significantly greater numbers by the City in 2003, often are filed regarding properties about which a criminal action is pending. The cases are extremely time-intensive, however, the filing of both a criminal and civil case opens up a wide range of options for the Court to secure repair of the defective conditions.

The issue of the condition of housing before the Court arises as issue in eviction actions as well. In those cases, Housing Court bailiffs who view defective or dangerous conditions at rental premises may file with the Court a communication, which prompts an order requiring the City to inspect the premises. This may lead to an order forbidding the landlord from re-renting the premises until all violations are corrected. The Court closely monitors compliance with these orders.

The staff of the Housing Court recognizes the significant impact that this Court can have upon the quality of life in our neighborhoods. The Housing Court is faced not only with the legal problems and issues before it, but with the social, economic, and technical problems as well. By continuing its coordinated effort to resolve both the legal and practical problems that arise in the cases before it, the Court will continue to fulfill its mission.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

Mission Statement

To improve the quality of life for citizens living and working in the City of Cleveland by enforcing City ordinances, State, and Federal laws.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL			2006 UNAUDITED			2007 BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:									
Housing Court	\$ 2,847	42 6		\$ 2,972	44 2		\$ 3,226	45 3	
	\$ 2,847	42 6		\$ 2,972	44 2		\$ 3,226	45 3	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 2,732			\$ 2,916			\$ 3,166		
	\$ 2,732	41 6		\$ 2,916	44 2		\$ 3,166	45 3	
Special Revenue	\$ 115	1		\$ 56			\$ 60		
	\$ 2,847	42 6		\$ 2,972	44 2		\$ 3,226	45 3	

PROGRAM NAME: SELECTIVE INTERVENTION PROGRAM ("SIP")

OBJECTIVES: To assist first time offenders and owner occupants in bringing their property into compliance with the City's ordinances within a proscribed period of time, to avoid a criminal record resulting from the prosecution process.

ACTIVITIES: The Housing Court Judge refers cases to the selective intervention program from the regular criminal docket. SIP cases are supervised by an assigned Housing Court Specialist, who assists the defendant in developing a compliance schedule, evaluating available resources, and obtaining available assistance through City, County and neighborhood programs. The Specialist supervises the defendant's efforts at bringing the property into compliance with City ordinances, reporting to the Court regularly on the defendant's progress. Recent problems with the administration of certain City programs make the Specialists' attempts to enlist assistance for the defendants more challenging.



CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

PROGRAM NAME: WARRANT/CAPIAS PROGRAM

OBJECTIVES: To locate defendants who fail to appear in court, and bring them before the Court to answer criminal charges.

ACTIVITIES: The Warrant/Capias program is staffed by Housing Court Bailiffs and a Warrant Capias Coordinator. Staff members search public records, contact neighbors and other individuals, visit properties, and follow up on leads to locate absent criminal defendants. The Housing Court Judge determines whether those individuals are arrested or given the opportunity to reschedule their court date without arrest. This program previously benefited from the expertise and efforts of two part-time officers who had previous police experience; however, due to budget cuts those officers were terminated.

PROGRAM NAME: NUISANCE ABATEMENT "TOOL KIT"

OBJECTIVES: To educate the public regarding options available to compel the repair or demolition of nuisance properties in their neighborhoods and to adjudicate cases brought regarding these properties fairly and efficiently.

ACTIVITIES: In response to requests from the community, the Court has developed written materials for neighbors interested in participating in the code enforcement process. The Court conducts regular meetings with residents interested in the issue of code enforcement, with presenters discussing relevant issues including receivership, home maintenance, court procedure, mental health issues presented by defendants, etc.

PROGRAM NAME: RECEIVERSHIP/NUISANCE ABATEMENT CASES

OBJECTIVES: To adjudicate fairly and efficiently the receivership and nuisance abatement cases brought in the Housing Court.

ACTIVITIES: Receivership actions are filed by neighbors and community development groups, and may be filed by the City, in an attempt to stabilize deteriorating or vacant properties. Civil nuisance abatement actions are filed by the City to compel owners to address conditions which pose a threat to the health and safety of neighborhoods. Both of these types of filings are increasing. Both types of cases are extremely time-intensive for the Housing Court staff, requiring the work of the Judge, magistrates, housing court specialists, the staff attorney, and the Court's ADR specialist. These cases often call for one or more site visits, multiple meetings with the parties, and may involve issues of liens and real estate title. The Court continues to develop its expertise in these cases, doing the required research and putting into place standard procedures and orders, to ensure the prompt, fair adjudication of these cases, with notice to all interested parties.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION**PROGRAM NAME: HOME COURT VIDEO SERIES**

OBJECTIVES: To educate the public regarding issues effecting residential and commercial property law and programs available through the Housing Court.

ACTIVITIES: The Housing Court produces videos featuring experts in their respective fields, who provide information on a number of topics of interest to City residents, including: mold, winterization, exterior maintenance of historic homes, garage maintenance, landlord rights and responsibilities, water problems, insect damage, porches, slate roof, trees, Court Community Service, and other topics. New videos include information on rodents and lead hazards. The videos are available through the Court and the Cleveland Public Library, and are aired on a local public access channel.

PROGRAM NAME: FORECLOSURES

OBJECTIVES: To adjudicate foreclosure actions fairly and efficiently, developing procedures and expertise in processing these cases while monitoring the condition of the properties.

ACTIVITIES: In 2004, the Housing Court established the requisite rules and procedures to begin hearing foreclosure actions, in response to several attorneys expressing a desire to file foreclosures in the Housing Court. The Court will continue to develop in this area, relying upon the expertise of its staff to offer information to the owners and tenants, monitor the condition of the property, require stabilization of the property during the foreclosure process, and minimize the amount of time vacant properties remain in foreclosure, to hasten the transfer of those properties to responsible owners.

PROGRAM NAME: MEDIATION/ALTERNATIVE DISPUTE RESOLUTION

OBJECTIVES: To provide parties with an opportunity to resolve their disputes by agreement, with assistance from court personnel. This often enables parties to address both the issues raised in the case before the court, but also issues that go beyond the limits of the pleadings.

ACTIVITIES: The use of alternative dispute resolution continues to increase in the Housing Court. The Court employs a mediation coordinator, an alternative dispute resolution specialist, and volunteer mediators to offer the parties this option at most stages of the criminal and civil cases. Additionally, Housing Court Specialists provide occasional assistance with mediations, as do the Court's staff attorney and judicial clerk. As of September 2004, over 1200 landlord-tenant disputes have been resolved in whole or in part through mediation. In addition, the alternative dispute resolution specialist, an attorney with significant court experience, has aided parties in resolving a class action lawsuit, and numerous complex civil cases set for jury trial. In a number of criminal cases, disputes involving the City, contractors, and homeowners have been resolved to the satisfaction of all parties.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	1,846,530	\$	1,827,643	\$	1,971,278	\$	2,125,557
ELECTED OFFICIALS		37,050		36,550		37,050		37,050
PART-TIME PERMANENT		96,279		84,445		54,354		26,939
STUDENT TRAINEES		17,111		15,964		-		17,280
LONGEVITY		8,500		8,275		9,900		11,975
SEPARATION PAYMENTS		5,015		11,340		7,508		15,000
BONUS INCENTIVE		-		16,500		750		-
OVERTIME		521		2,176		2,316		1,112
TOTAL	\$	2,011,007	\$	2,002,892	\$	2,083,156	\$	2,234,913
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	233,602	\$	253,414	\$	289,083	\$	345,540
DENTAL		18,430		18,511		20,961		24,671
VISION CARE		2,247		2,270		2,313		2,500
PERS		271,426		266,816		282,228		307,458
FICA-MEDICARE		26,782		26,598		27,585		31,193
WORKERS COMPENSATION		21,999		16,164		47,707		74,020
LIFE INSURANCE		1,847		1,763		1,789		2,025
UNEMPLOYMENT COMPENSATION		12,978		-		2,350		5,291
CLOTHING ALLOWANCE		2,250		2,042		2,400		3,600
CLOTHING MAINTENANCE		-		50		-		-
TOTAL	\$	591,561	\$	587,628	\$	676,416	\$	796,298
TRAINING AND DUES								
TRAVEL	\$	4,244	\$	3,243	\$	5,845	\$	3,000
TUITION & REGISTRATION FEES		5,267		8,196		6,382		6,000
PROFESSIONAL DUES		7,229		8,354		14,586		8,000
TOTAL	\$	16,739	\$	19,793	\$	26,813	\$	17,000
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	30,321	\$	25,068	\$	32,203	\$	29,000
COURT REPORTER		1,403		1,045		454		2,500
MILEAGE (PRIVATE AUTO)		668		2,128		1,921		2,000
JURY AND WITNESS FEES		-		150		-		100
ADVERTISING AND PUBLIC NOTICE		435		330		900		1,000
PARKING IN CITY FACILITIES		1,982		421		4,417		8,100
INSURANCE AND OFFICIAL BONDS		250		870		737		900
PHOTOCOPY MACHINE RENTAL		4,932		3,245		534		-
OTHER CONTRACTUAL		4,451		3,408		3,739		4,500
TOTAL	\$	44,443	\$	36,665	\$	44,905	\$	48,100



CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,827	\$ 2,495	\$ 2,609	\$ 3,500
POSTAGE	3	15	16	300
CLOTHING	935	2,293	982	2,000
OFFICE FURNITURE & EQUIP	1,195	4,903	5,815	4,000
OTHER SUPPLIES	3,030	7,011	2,028	2,500
JUST IN TIME OFFICE SUPPLIES	8,932	8,463	10,709	7,500
TOTAL	\$ 15,922	\$ 25,180	\$ 22,159	\$ 19,800
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 400	\$ 220	\$ 943	\$ 500
CAR WASHES	325	312	253	700
TOTAL	\$ 725	\$ 532	\$ 1,196	\$ 1,200
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 19,595	\$ 33,898	\$ 23,598	\$ 11,683
CHARGES FROM RADIO COMM	2,931	-	-	3,885
CHARGES FROM PRINTING	6,698	8,285	13,806	10,273
CHARGES FROM MOTOR VEHICLES	12,300	17,116	24,036	22,676
TOTAL	\$ 41,524	\$ 59,299	\$ 61,440	\$ 48,517
TOTAL DIVISION	\$ 2,721,920	\$ 2,731,989	\$ 2,916,085	\$ 3,165,828

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ 194	\$ 289	\$ 160	\$ -
EXPENDITURE RECOVERIES	2	61	301	-
TOTAL DIVISION	\$ 196	\$ 350	\$ 461	\$ -

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Judge	37,050	37,050
1	1	1	Deputy Bailiff Court Administrator	64,816	94,095
1	1	1	Deputy Bailiff Finance Officer	38,544	64,534
1	1	1	Personal Bailiff	63,969	79,065
<u>4</u>	<u>4</u>	<u>4</u>			
OFFICE & CLERICAL					
1	1	1	Housing Court Administrative Assistant	23,064	49,616
1	1	1	Housing Court Receptionist	23,064	34,062
1	1	1	Housing Court Secretary	20,816	35,067
1	1	1	Housing Court Scheduler	23,064	49,616
<u>4</u>	<u>4</u>	<u>4</u>			
PROFESSIONALS					
1	1	1	Deputy Bailiff Staff Attorney	29,585	67,866
2	2	2	Deputy Bailiff Supervisor	42,816	67,754
10	9	10	Deputy Bailiff Housing Court	22,174	52,784
1	1	1	Deputy Bailiff Chief Housing Court Specialist	52,159	83,722
1	1	1	Deputy Bailiff Court Coordinator	23,064	50,891
1	1	1	Deputy Bailiff Court Reporter	23,716	56,472
1	0	1	Deputy Bailiff Hsng Crt Magistrate Personal Blf	23,064	49,616
10	10	10	Deputy Bailiff Housing Court Specialist	29,585	56,905
1	1	1	Deputy Bailiff Law Clerk	21,994	49,358
1	1	1	Housing Court ADR Specialist Magistrates Dept.	31,050	65,408
1	1	1	Housing Court Chief Bailiff	38,884	82,720
1	1	1	Housing Court Chief Magistrate	50,322	92,267
5	6	5	Housing Court Magistrate	42,178	81,565
1	1	1	Project Coordinator	31,050	65,408
<u>37</u>	<u>36</u>	<u>37</u>			
45	44	45	TOTAL FULL TIME		
2	1	1	Project Coordinator	31,050	65,408
3	1	2	Student Aide	10.00 Hr.	10.30 Hr.
<u>5</u>	<u>2</u>	<u>3</u>	TOTAL PART TIME		
1	0	0	TOTAL SPECIAL REVENUE FUNDS		
<u>51</u>	<u>46</u>	<u>48</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION

EARLE B. TURNER, CLERK OF MUNICIPAL COURT

The Clerk of Municipal Court has the power to administer oaths, take affidavits, and issue judgments including those for unpaid costs, process subpoenas, and approve all bonds, etc. The Clerk is responsible for keeping all journals, records, books and papers of the Court, recording its proceedings, and performing all other duties prescribed by Judges of the Court. He receives and collects all costs, fees, fines, penalties, bail, and other monies payable to the office or to any officer of the Court.

The Clerk was appointed to operate the Parking Violations Bureau (P.V.B.) on June 1, 1985. The P.V.B. was established in response to state law which allowed municipalities to decriminalize parking tickets, making parking violations a civil offense, collectible by civil procedure of garnishment. The Clerk's duties involve the collection of current issued parking tickets, keeping records of each ticket, mailing notices, and collecting backlog or past due parking tickets. In past years, the revenues collected from Parking Violations were limited to (1) violators who voluntarily make payments and (2) violators who are forced to pay due to their vehicle being impounded for various reasons.

Working in conjunction with the Judicial Division, the Police Department, and the Prosecutor's Office, a primary objective is to design, develop, and implement an automated information system to perform more effectively and accurately in both the criminal and civil divisions. This will provide instant update information for public professionals and others.

Mission Statement

To record and process all matters decided in the Cleveland Municipal Court.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007			
	ACTUAL			UNAUDITED			BUDGET			
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT	
PROGRAMS:										
Civil	\$ 2,430	41	2	\$ 2,527	40	3	\$ 3,177	42	9	
Criminal	4,963	95	6	5,154	94	8	8,113	98	15	
Parking Violations Bureau	1,283	13	2	1,259	13	2	1,134	14	7	
Finance	256	5		283	5	1	539	5		
Administration	801	14	1	884	13	1	1,815	14	4	
	\$ 9,732	168	11	\$ 10,107	165	15	\$ 14,778	173	35	
FUNDING SOURCE:										
General Fund:										
Tax Support	\$ 9,722			\$ -			\$ 1,227			
Self Generated *	10			10,107			13,551			
	\$ 9,732	168	11	\$ 10,107	165	15	\$ 14,778	173	35	

CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION**PROGRAM NAME: CIVIL**

OBJECTIVES: To collect and disburse revenue, and keep and maintain all appropriate records resulting from Civil Proceedings.

ACTIVITIES: Process filings for Small Claims, Trusteeships, General Division Filings, and Evictions Process and disburse funds as ordered by the court Garnishments and other types of attachments. Process and disburse funds as ordered by the Housing Court for the rent.

PROGRAM NAME: CRIMINAL

OBJECTIVES: To collect and disburse revenue from criminal proceedings.

ACTIVITIES: Process felony, misdemeanor, minor misdemeanor, housing and traffic cases. Process and disburse funds as ordered by the Codified Ordinance of the State of Ohio and the City of Cleveland.

PROGRAM NAME: PARKING VIOLATIONS BUREAU

OBJECTIVES: To collect fines from parking ticket offenders.

ACTIVITIES: Supply vendor-produced parking tickets to parking enforcement agencies. Make a record of all issued parking tickets to facilitate tracking and status update. Provide hearings and subsequent adjudication for contested parking tickets. Initiate collection procedures when applicable.

PROGRAM NAME: FINANCE

OBJECTIVES: To disburse revenue collected by the Civil, Criminal and Parking Violation Bureau Divisions and maintain the accounting records.

ACTIVITIES: Review and appraise the soundness, adequacy and application of accounting, financial and other operating controls in compliance with established policies and procedures. Support Civil, Criminal and Parking Violation Bureau Division's accountability, internal controls and adherence to the ordinances, statues and judges's orders in all finance-related activities.

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To oversee the operations of the Civil Division, Criminal Division, Finance and Parking Violation Bureau.

ACTIVITIES: All Functions relative to the management and support to the various divisions of the Clerk of Court's office. Administration also serves as the liaison between the Clerk's office and the other divisions of the Court, the City of Cleveland and the Public at large.



CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION

EXPENDITURES

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 5,221,621	\$	5,219,625	\$	5,405,368	\$	6,058,376
ELECTED OFFICIALS	53,524		54,299		55,667		56,667
SEASONAL	-		810		400		-
PART-TIME PERMANENT	153,829		146,503		159,490		170,000
STUDENT TRAINEES	48,321		46,482		52,517		58,000
LONGEVITY	43,275		48,900		52,400		57,075
SEPARATION PAYMENTS	1,180		13,977		36,808		40,000
BONUS INCENTIVE	-		86,900		-		-
OVERTIME	18,333		31,706		33,069		25,556
TOTAL	\$ 5,540,084	\$	5,649,203	\$	5,795,719	\$	6,465,674
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 995,489	\$	1,104,384	\$	1,216,937	\$	1,447,769
DENTAL	75,113		76,800		80,149		86,048
VISION CARE	8,106		8,397		8,266		8,268
PERS	751,994		749,718		777,532		889,956
FICA-MEDICARE	61,153		62,714		65,243		91,974
WORKERS COMPENSATION	60,142		48,521		62,008		119,821
LIFE INSURANCE	7,699		7,331		7,133		7,740
UNEMPLOYMENT COMPENSATION	2,703		3,286		10,208		-
TOTAL	\$ 1,962,399	\$	2,061,152	\$	2,227,476	\$	2,651,576
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 1,000,265	\$	1,121,103	\$	979,901	\$	4,526,701
ADVERTISING AND PUBLIC NOTICE	24,722		24,093		26,398		26,000
PARKING IN CITY FACILITIES	-		6		6		100
INSURANCE AND OFFICIAL BONDS	1,750		3,250		1,750		2,800
PROPERTY RENTAL	64,603		65,000		35,000		65,000
PHOTOCOPY MACHINE RENTAL	20,108		10,456		2,730		-
EQUIPMENT RENTAL	-		980		-		980
OTHER CONTRACTUAL	87,356		113,912		103,188		102,823
TOTAL	\$ 1,198,804	\$	1,338,800	\$	1,148,973	\$	4,724,404



CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 9,216	\$ 6,300	\$ 7,340	\$ 15,115
POSTAGE	48,662	49,344	31,942	30,000
COMPUTER SUPPLIES	4,185	-	-	-
COMPUTER HARDWARE	679	-	-	-
SMALL EQUIPMENT	1,176	4,874	9,184	5,000
OFFICE FURNITURE & EQUIP	17,099	8,191	8,607	-
OTHER SUPPLIES	51,560	47,541	37,461	32,000
JUST IN TIME OFFICE SUPPLIES	61,335	49,162	28,322	30,000
TOTAL	\$ 193,913	\$ 165,410	\$ 122,856	\$ 112,115
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 10,574	\$ 10,306	\$ 11,054	\$ 11,000
MAINTENANCE CONTRACTS	3,228	232	1,214	1,000
TOTAL	\$ 13,802	\$ 10,538	\$ 12,268	\$ 12,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 119,176	\$ 143,207	\$ 321,521	\$ 341,344
CHARGES FROM RADIO SYSTEM	9,559	7,344	5,803	10,261
CHARGES FROM PRINTING	66,755	66,816	96,553	97,907
CHARGES FROM STOREROOM	310,455	288,239	371,273	360,116
CHARGES FROM MOTOR VEHICLES	1,774	1,402	4,753	3,115
TOTAL	\$ 507,719	\$ 507,007	\$ 799,903	\$ 812,743
TOTAL DIVISION	\$ 9,416,722	\$ 9,732,110	\$ 10,107,195	\$ 14,778,512

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ -	\$ -	\$ 442,722	\$ 434,142
FINES & FORFEITURES	11,390	10,115	10,120,884	13,102,486
MISCELLANEOUS REVENUES	480	720	10,826	14,110
EXPENDITURE RECOVERIES	-	303	-	724
TOTAL DIVISION	\$ 11,870	\$ 11,138	\$ 10,574,432	\$ 13,551,462



CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
173	163	171	Chief Deputy Clerk	20,800	90,714
1	1	1	Clerk of Courts	55,666	56,667
174	164	172			
OFFICE & CLERICAL					
1	1	1	Deputy Clerk	21,851	90,714
1	1	1			
175	165	173	TOTAL FULL TIME		
12	15	15	Chief Deputy Clerk	10.00 Hr.	25.00 Hr.
20	0	20	Student Assistant	10.00 Hr.	10.00 Hr.
32	15	35	TOTAL PART TIME		
207	180	208	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



OFFICE OF THE MAYOR

FRANK G. JACKSON, MAYOR

The Mayor serves as the Chief Executive Officer and Ex officio President of the Board of Control for the City. The Mayor's staff provides supervision and management assistance to City funded neighborhood projects and City service operations.

Also, the Administrative section of the Mayor's Office informs the Mayor on the operational status of various service programs and provides feedback on inquiries of members of Council, local citizen groups, and the business community on programs that directly affect them.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUALS		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administration	\$ 1,363	19		\$ 1,271	15	1	\$ 1,670	18	1
Action Center	186	3		88	2		101	2	
Governmental Affairs	42			130	1		145	1	
Press & Communications Office	248	3		269	4	1	415	6	1
Legislative Affairs	61	1		80	1		84	1	
Educational Affairs	135	1		109	1		125	1	
	\$ 2,034	27		\$ 1,947	24	2	\$ 2,540	29	2
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 2,029			\$ 1,943			\$ 2,538		
Self Generated	5			4			2		
	\$ 2,034	27		\$ 1,947	24	2	\$ 2,540	29	2

**OFFICE OF THE MAYOR****PROGRAM NAME: ACTION CENTER**

OBJECTIVES: To handle complaints and inquiries received from the public in writing, by telephone, by e-mail, or from walk-in visitors.

ACTIVITIES: Refer complaints to the appropriate Department and respond to the citizen within ten (10) days. Follow-up to ensure prompt corrective action when necessary.

PROGRAM NAME: PRESS & COMMUNICATIONS OFFICE

OBJECTIVES: To inform the public, through the media, of issues confronting the executive branch of City government and coordinate ceremonial functions as required.

ACTIVITIES: Provide liaison with local, regional and national print and broadcast media. Research issues and create and distribute Mayoral news releases and written communication.

PROGRAM NAME: LEGISLATIVE AFFAIRS

OBJECTIVES: To inform the executive branch of the current status of proposed and pending legislation.

ACTIVITIES: Work closely with citizen's inquiry groups and City Council. Respond to inquiries from Council members and City organizations.

OFFICE OF THE MAYOR

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,404,363	\$ 1,295,793	\$ 1,307,400	\$ 1,694,782
ELECTED OFFICIALS	108,962	108,962	126,797	127,619
PART-TIME PERMANENT	-	8,688	15,293	29,643
SEASONAL	3,624	-	-	-
LONGEVITY	4,200	4,025	1,700	1,100
SEPARATION PAYMENTS	23,010	59,186	-	-
BONUS INCENTIVE	-	12,500	-	-
TOTAL	\$ 1,544,159	\$ 1,489,154	\$ 1,451,190	\$ 1,853,144
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 125,545	\$ 126,908	\$ 119,758	\$ 194,415
DENTAL	9,618	8,781	7,791	12,825
VISION CARE	1,275	1,237	968	1,476
PERS	215,822	191,398	182,614	256,660
FICA-MEDICARE	19,788	18,879	19,127	23,303
WORKERS COMPENSATION	4,840	1,250	3,037	30,182
LIFE INSURANCE	1,253	1,024	780	1,350
TOTAL	\$ 378,141	\$ 349,476	\$ 334,075	\$ 520,211
TRAINING AND DUES				
TRAVEL	\$ 3,770	\$ 2,321	\$ 10,673	\$ 16,000
TUITION & REGISTRATION FEES	1,950	1,100	4,155	3,605
PROFESSIONAL DUES	1,743	1,032	4,367	4,000
TOTAL	\$ 7,463	\$ 4,453	\$ 19,194	\$ 23,605
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 2,764	\$ 949	\$ 1,252	\$ 3,605
TRAVEL - NON-TRAINING	-	-	1,105	-
SECURITY SERVICES	355	334	494	515
ADVERTISING & PUBLIC NOTICE	-	130	-	-
EXPENSE ACCOUNT REIMBURSE	-	-	123	-
INSURANCE AND OFFICIAL BONDS	-	-	200	200
PHOTOCOPY MACHINE RENTAL	11,989	9,387	710	-
TOTAL	\$ 15,108	\$ 10,800	\$ 3,884	\$ 4,320
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 5,100	\$ 1,878	\$ -	\$ 500
POSTAGE	9	-	-	-
COMPUTER HARDWARE	-	-	519	-
FOOD	3,276	9,477	849	2,000
PAPER & OTHER PRINTING SUPPLIES	-	1,760	-	-
OTHER SUPPLIES	133	1,225	-	500
SPECIAL EVENTS SUPPLIES	-	-	4,842	6,000
BATTERIES	-	-	-	100
JUST IN TIME OFFICE SUPPLIES	7,519	8,038	11,140	15,000
TOTAL	\$ 16,037	\$ 22,377	\$ 17,351	\$ 24,100



OFFICE OF THE MAYOR

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 82,366	\$ 91,866	\$ 64,734	\$ 35,867
CHARGES FROM PRINTING	14,912	31,778	22,431	31,774
CHARGES FROM STOREROOM	9,322	10,340	8,103	10,535
CHARGES FROM MOTOR VEHICLES	16,571	23,728	23,701	31,037
CHARGES FROM WATER - GIS PROJ	-	-	2,474	5,427
TOTAL	\$ 123,171	\$ 157,712	\$ 121,443	\$ 114,640
TOTAL DIVISION	\$ 2,084,079	\$ 2,033,973	\$ 1,947,137	\$ 2,540,020

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES AND CHARGES	\$ -	\$ -	\$ 500	\$ -
EXPENDITURE RECOVERY	4,424	3,359	1,721	1,500
MISCELLANEOUS REVENUES	3,227	1,950	1,558	-
TOTAL DIVISION	\$ 7,652	\$ 5,309	\$ 3,779	\$ 1,500

OFFICE OF THE MAYOR

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
4	4	5	Executive Assistant to the Mayor	50,796	164,919
1	1	1	Mayor	108,963	127,620
1	1	1	Secretary to the Mayor	50,796	171,088
21	18	22	Special Assistant to the Mayor	20,800	92,699
<u>27</u>	<u>24</u>	<u>29</u>			
			OFFICE & CLERICAL		
1	0	0	Personnel Assistant	20,800	44,269
<u>1</u>	<u>0</u>	<u>0</u>			
0	2	2	PART TIME		
<u>28</u>	<u>26</u>	<u>31</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



NOTES



DEPARTMENT OF PUBLIC SAFETY

MARTIN FLASK, DIRECTOR

The mission of the Department of Public Safety is to effectively provide a wide range of services which protect the life and property of the community. Services are directly provided through the five operative divisions: Police, Fire, Emergency Medical Service, Dog Pound and the House of Corrections.

OPERATING SUMMARY (000'S OMITTED)

	COST	2005 ACTUAL		COST	2006 UNAUDITED		COST	2007 BUDGET		
		STAFF FT	PT		STAFF FT	PT		STAFF FT	PT	
DIVISIONS:										
Administration	\$ 8,304	39	5	\$ 7,553	32	5	\$ 7,965	37	5	
Police	170,460	2,002	376	174,024	1,993	365	181,036	2,035	424	
Fire	81,384	916		83,620	911		89,759	916		
EMS	22,158	284		22,868	295		23,022	306		
Dog Pound	817	12	2	877	14	1	1,078	14	1	
House of Correction	-			-			6,790	90		
	\$ 283,123	3,253	383	\$ 288,942	3,245	371	\$ 309,650	3,398	430	
FUNDING SOURCE:										
General Fund:										
Tax Support	\$ 251,611			\$ 260,884			\$ 281,440			
Self - Generated	19,832			20,015			18,409			
	\$ 271,443	3,241	383	\$ 280,899	3,233	371	\$ 299,849	3,386	430	
Grants	\$ 10,742	12		\$ 6,880	12		\$ 8,610	12		
Special Revenue	938			1,163			1,191			
	\$ 283,123	3,253	383	\$ 288,942	3,245	371	\$ 309,650	3,398	430	

PUBLIC SAFETY ADMINISTRATION**MARTIN FLASK, DIRECTOR**

In addition to the Divisions of Police, Fire, Emergency Medical Service, Dog Pound and the House of Corrections, Public Safety Administration oversees the activities of the following Sections: General Administration, Medical Unit, Information Support Services, Radio Repair, Office of Professional Standards, and the Police Review Board.

General Administration is responsible for the management of each Division within the Department of Public Safety and for each Section within Public Safety Administration. Among its responsibilities are policy and system development, planning, personnel administration, collection and analysis of data for all Safety divisions, responding to various requests for public records, and maintaining fiscal control. This office also acts as a liaison between the various divisions within the Department of Public Safety and City Council.

The Medical Unit is responsible for meeting the medical needs of Public Safety employees and prisoners under the custody of the Division of Police. Information Support Services provides information and data processing services to all Public Safety divisions and manages the Department's computer operations, data network and telecommunications projects.

The Office of Professional Standards is responsible for investigating complaints made against members of the Department of Public Safety by citizens and recommends disposition. The Police Review Board is responsible for reviewing the completed investigations of each citizen complaint alleging police misconduct, incidents involving the use of deadly force and situations involving in-custody injury or death.

Mission Statement

To oversee all activities of the Department, develop policy, plan, coordinate personnel administration, assure fiscal responsibility and to act as a liaison between the various divisions of Public Safety and City Council.

DEPARTMENT OF PUBLIC SAFETY

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
PROGRAMS:									
General Administration	\$ 6,999	16		\$ 6,344	14		\$ 6,658	15	
Medical	279	5		253	4		279	5	
Information Support Services	617	13		561	10		618	12	
Radio Repair	234	3		213	2		234	3	
Office of Professional Stand	100	1		106	1		100	1	
Police Review Board	74	1	5	76	1	5	76	1	5
	\$ 8,304	39	5	\$ 7,553	32	5	\$ 7,965	37	5

FUNDING SOURCE:

General Fund:									
Tax Support	\$ 2,531			\$ 2,620			\$ 3,015		
Self-Generated	47			44			45		
	\$ 2,578	34	5	\$ 2,664	27	5	\$ 3,060	32	5
Grants	\$ 5,726	5		\$ 4,889	5		\$ 4,905	5	
	\$ 8,304	39	5	\$ 7,553	32	5	\$ 7,965	37	5

PROGRAM NAME: GENERAL ADMINISTRATION

OBJECTIVES: To develop and implement policy necessary to sustain Department operations.

ACTIVITIES: Manage operating divisions within the department. Research and develop policy issues. Maintain fiscal control. Coordinate personnel administration.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,273	11		\$ 1,455	9		\$ 1,753	10	
Grants	5,726	5		4,889	5		4,905	5	
	\$ 6,999	16		\$ 6,344	14		\$ 6,658	15	

DEPARTMENT OF PUBLIC SAFETY**PROGRAM NAME: MEDICAL UNIT**

OBJECTIVES: To provide medical care to employees and prisoners.

ACTIVITIES: Examine and treat employees and prisoners.

PROGRAM NAME: RADIO REPAIR

OBJECTIVES: To provide maintenance on communication equipment for the Department.

ACTIVITIES: Repair and maintain all radio communication equipment.

PROGRAM NAME: INFORMATION SUPPORT SERVICES

OBJECTIVES: To provide technical support for all Computer Aided Dispatch (CAD), Police Record Management System (RMS) activities. Maintain and support the information system needs of the Department.

ACTIVITIES: Provide access to the RMS at all Police locations for the entry and retrieval of offense incident information. Provide technical and logistical support to Police, Fire, and EMS CAD activities.

PROGRAM NAME: OFFICE OF PROFESSIONAL STANDARDS

OBJECTIVES: To ensure citizen complaints against employees of the Department are resolved.

ACTIVITIES: Investigate and recommend disposition of all citizen complaints.

PROGRAM NAME: POLICE REVIEW BOARD

OBJECTIVES: To review the completed investigations of each citizen complaint alleging police misconduct, use of deadly force incidents and situations involving in-custody injury or death. To conduct hearings concerning various incidents. To recommend disciplinary dispositions to the Chief of Police and Director of Public Safety.

ACTIVITIES: Determine if the incidents have been properly investigated. Recommend discipline for rule violations when appropriate.



DEPARTMENT OF PUBLIC SAFETY

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,740,791	\$ 1,653,161	\$ 1,635,563	\$ 1,881,299
BOARD MEMBERS	23,000	34,500	28,034	34,500
PART-TIME PERMANENT	11,804	-	5,589	-
LONGEVITY	14,700	15,325	16,200	14,650
SEPARATION PAYMENTS	36,135	9,822	65,356	36,000
BONUS INCENTIVE	-	16,500	1,000	-
OVERTIME	37,002	34,352	51,058	46,517
DEFERRED OVERTIME PAYMENTS	-	-	-	-
TOTAL	\$ 1,863,431	\$ 1,763,659	\$ 1,802,800	\$ 2,012,966
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 219,957	\$ 228,127	\$ 238,545	\$ 285,223
DENTAL	16,749	15,842	15,625	16,215
VISION CARE	2,142	2,068	1,943	2,104
PERS	260,805	237,705	237,546	277,134
FICA-MEDICARE	15,459	14,519	14,937	27,779
WORKER'S COMPENSATION	26,234	12,991	16,174	37,163
LIFE INSURANCE	1,677	1,560	1,470	1,620
CLOTHING ALLOWANCE	768	768	1,227	1,200
CLOTHING MAINTENANCE	540	540	375	300
TOTAL	\$ 544,331	\$ 514,120	\$ 527,842	\$ 648,738
TRAINING & PROFESS DUES				
TRAVEL	\$ 2,634	\$ 2,370	\$ 79	\$ 1,000
TUITION & REGISTRATION FEES	144	-	400	1,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	7	-	-
TOTAL	\$ 2,778	\$ 2,377	\$ 479	\$ 2,000



DEPARTMENT OF PUBLIC SAFETY

EXPENDITURES - CONTINUED

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 8,308	\$	5,210	\$	1,642	\$	15,000
MILEAGE (PRIVATE AUTO)	217		309		161		500
SECURITY SERVICES	384		-		-		-
MEDICAL SERVICES	134		-		-		-
PARKING IN CITY FACILITIES	36,823		28,936		13,062		13,000
INSURANCE AND OFFICIAL BONDS	-		100		-		-
PROPERTY RENTAL	18,900		-		-		-
PHOTOCOPY MACHINE RENTAL	4,915		4,306		624		-
SPECIAL ASSESSMENT	3,109		1,952		3,240		5,000
OTHER CONTRACTUAL	16,312		4,562		12,345		11,000
TOTAL	\$ 89,102	\$	45,376	\$	31,074	\$	44,500
MATERIAL & SUPPLIES							
OFFICE SUPPLIES	\$ 190	\$	624	\$	-	\$	1,000
POSTAGE	117		86		185		350
COMPUTER HARDWARE	-		-		-		6,000
SMALL EQUIPMENT	658		1,915		3,018		2,500
OFFICE FURNITURE & EQUIP	2,408		4,898		-		-
MEDICAL SUPPLIES	5,524		3,550		6,190		8,000
PRINTED MATERIALS	166		-		-		-
OTHER SUPPLIES	164		1,690		775		-
JUST IN TIME OFFICE SUPPLIES	12,302		12,422		10,979		12,000
TOTAL	\$ 21,528	\$	25,185	\$	21,147	\$	29,850
MAINTENANCE							
MAINTENANCE OFFICE EQUIP	\$ 871	\$	-	\$	560	\$	-
GENERATOR REPAIR	3,202		-		-		-
MAINTENANCE MISC. EQUIP	-		-		-		500
MAINTENANCE BUILDING	35,970		39,720		60,481		55,652
TOTAL	\$ 40,043	\$	39,720	\$	61,041	\$	56,152

DEPARTMENT OF PUBLIC SAFETY

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE	\$ 140,809	\$ 163,229	\$ 186,155	\$ 226,248
CHARGES FROM RADIO SYSTEM	26	427	405	748
CHARGES FROM PRINTING	16,237	13,317	21,235	20,984
CHARGES FROM STOREROOM	4,976	3,883	9,148	6,713
CHARGES FROM MOTOR VEHICLE	8,097	6,963	2,465	10,784
TOTAL	\$ 170,144	\$ 187,820	\$ 219,408	\$ 265,477
TOTAL DIVISION	\$ 2,731,355	\$ 2,578,256	\$ 2,663,791	\$ 3,059,683

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 39,910	\$ 37,805	\$ 36,966	\$ 38,000
MISCELLANEOUS REVENUES	3,973	6,298	4,436	3,500
EXPENDITURE RECOVERIES	552	3,008	2,928	3,000
TOTAL DIVISION	\$ 44,436	\$ 47,111	\$ 44,330	\$ 44,500

DEPARTMENT OF PUBLIC SAFETY

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Public Safety	50,796	164,919
1	1	1	Exe. Comm. of Public Safety – Projects, Grants and Tech.	36,590	132,829
1	1	1	Executive Commissioner of Public Safety – Operations	36,590	132,829
1	1	1	Secretary to the Director	36,590	132,829
<u>4</u>	<u>4</u>	<u>4</u>			
OFFICE & CLERICAL					
1	1	1	Clerk, Principal	11.93 Hr.	18.38 Hr.
2	2	2	Clerk, Senior	10.29 Hr.	15.17 Hr.
1	1	1	Private Secretary to the Director	20,800	44,373
1	1	1	Secretary, Private	10.00 Hr.	19.40 Hr.
<u>5</u>	<u>5</u>	<u>5</u>			
PROFESSIONALS					
1	1	2	Administrative Manager	27,194	83,396
0	0	1	Assistant Administrator	20,800	59,836
1	1	2	Analyst, Network	30,202	67,122
1	1	1	Administrator, Personnel	26,274	76,981
1	1	1	Analyst, Budget & Management	20,800	52,060
1	1	1	Analyst, Senior Budget & Management	26,274	73,035
2	2	2	Analyst, Senior Programmer	23,647	64,730
1	1	1	Assistant, Personnel	20,800	44,269
0	0	1	Director, Project Network Analysis	22,333	34,917
2	1	1	Director, Project	22,333	74,917
1	1	1	Office of Professional Standards Administrator	26,274	66,075
1	1	1	Professional Standards Investigative Auditor	20,093	53,048
2	2	2	Public Health Nurse III	39,099	47,998
1	1	1	Supervisor, Computer Operations	30,215	83,198
1	1	1	Surgeon of Police	43,108	77,162
<u>16</u>	<u>15</u>	<u>19</u>			

DEPARTMENT OF PUBLIC SAFETY

COMPARISON OF STAFFING - CONTINUED

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
			TECHNICIAN		
1	1	1	Analyst, Software	30,215	83,198
4	3	4	Operator, Computer	10.00 Hr.	21.33 Hr.
1	1	1	Operator, Senior Computer	10.00 Hr.	25.06 Hr.
1	1	1	Programmer, Associate	10.00 Hr.	21.73 Hr.
3	2	2	Technician, Police Radio	16.38 Hr.	19.21 Hr.
<u>10</u>	<u>8</u>	<u>9</u>			
35	32	37	TOTAL FULL TIME		
1	1	1	OPS - Board Chair	7,300	7,300
4	5	4	OPS - Board Member	6,800	6,800
<u>5</u>	<u>6</u>	<u>5</u>	TOTAL PART TIME & BOARD MEMBERS		
<u>5</u>	<u>5</u>	<u>5</u>	GRANT POSITIONS		
<u>45</u>	<u>43</u>	<u>47</u>	TOTAL DIVISION		

*Salary Schedule effective October 23, 2006

DIVISION OF POLICE

MICHAEL C. MCGRATH, CHIEF

The highest priority of the Division of Police is providing basic police services to the community. The Division is organized into four main functional programs in order to deliver these services in the most efficient and cost-effective manner possible.

Administrative Operations provides the necessary support services that enable Field Operations, Homeland Security, and Special Operations to function as effectively as possible. Administrative Operations provides security services, warrant, subpoena and property processing, radio and telephone communications, and management of information and human resources. Additional functions include the reporting and recording of crimes and incidents and the continued development of the Division through planning and training of all personnel.

Field Operations provides response to citizen calls for assistance through uniformed patrol activities in six Districts and interacts through the community via DARE programs, Community Relations, and the Auxiliary Police. The District support sections assist uniformed patrol efforts through the investigations of major offenses, concentrated enforcement action on specific complaints and crime pattern analysis. The Bureau of Traffic provides crowd control and traffic flow at major events, and investigates serious traffic accidents. Quality of life issues are addressed by Operation Fresh Start.

Homeland Security prevents, responds, and investigates terrorist activities in our City and the greater Cleveland area. Special Operations is composed of two main sections, which provide a variety of investigative and technical services to the Division and community. Investigations, which consists of the Detective Bureaus, specializes in specific crimes such as auto theft, fraud, homicide, sex crimes, and youth crimes. Technical support provides both photo lab services as well as forensic and crime scene analysis for the Division.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administrative Operations	\$ 36,554	562		\$ 37,318	559		\$ 38,892	566	
Field Operations	111,556	1,228	376	113,888	1,223	365	118,364	1,255	424
Special Operations	22,350	212		22,818	211		23,780	214	
	\$ 170,460	2,002	376	\$ 174,024	1,993	365	\$ 181,036	2,035	424
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 157,095			\$ 163,025			\$ 170,336		
Self - Generated	8,400			8,250			6,320		
	\$ 165,495	1,995	376	\$ 171,275	1,986	365	\$ 176,656	2,028	424
Grants	\$ 4,027	7		\$ 1,587	7		3,200	7	
Special Revenue	938			1,162			1,180		
	\$ 170,460	2,002	376	\$ 174,024	1,993	365	\$ 181,036	2,035	424

DIVISION OF POLICE

Mission Statement

To protect the life and property of all citizens against criminal activity and to create an environment of stability and security within the community.

PROGRAM NAME: ADMINISTRATIVE OPERATIONS

OBJECTIVES: Provides all necessary support activities for the Field Operations, Homeland Security, and Special Operations.

ACTIVITIES: Establish operating policies and procedures for the Division. Prepare and manage the operating and capital budgets for the Division of Police. Provide crime analysis used for strategic planning in operations. Recruit, hire and train both uniform and civilian employees. Record and maintain payroll and personnel records. Collect and record all criminal incident reports. Handle open record requests. Provide security services for the Division headquarters building including security at the Central Jail. Operate and maintain radio and telephone communications.

PROGRAM NAME: FIELD OPERATIONS

OBJECTIVES: To provide protection against loss of life, bodily injury and property loss and to empower the community and Divisional personnel in their combined efforts to reduce crime and the fear of crime with an emphasis on joint planning, evaluation and operations. To reduce traffic accidents in the community and provide safer conditions for motorists, pedestrians, and citizens using public streets, and airports within the City.

ACTIVITIES: Investigate all major offenses against persons and property. Provide Patrol and Community Based Policing activities. Participate with citizens on Community Relations Committees, the Auxiliary Police Program, crime prevention fairs, anti-drug marches, Night Out Against Crime, the Task Force on Violent Crime and similar projects in response to community needs. Develop close working relationships with residents by interacting while on patrol and attending community functions.

Provide neighborhood patrols to area that could benefit from close on-going interaction between the Police and the community. Participate in Operation Fresh Start, which aggressively investigates and focuses on deterring crimes that occur on the streets in highly populated, distressed neighborhoods. Conduct DARE program, Child Accident Prevention Program, Crime Watch Training and other programs in response to the needs of the community. Alleviate traffic congestion, restore normal traffic flow, and provide traffic and crowd control at special events. Respond to scenes of traffic accidents, prepare traffic reports, and provide security and traffic control at Cleveland Hopkins Airport.

DIVISION OF POLICE

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
FUNDING SOURCE:									
General Fund	\$ 102,696			\$ 104,843			\$ 108,956		
Self Generated	5,248			5,358			5,573		
Grants	2,953			3,015			3,136		
Special Revenue	659			672			699		
	<u>\$ 111,556</u>	<u>1,228</u>	<u>376</u>	<u>\$ 113,888</u>	<u>1,223</u>	<u>365</u>	<u>\$ 118,364</u>	<u>1,255</u>	<u>424</u>

PROGRAM NAME: SPECIAL OPERATIONS

OBJECTIVES: To target the perpetrators of specific crimes such as auto thefts, financial crimes, homicides, sexual assaults, and drug trafficking for arrest and prosecution.

ACTIVITIES: Aggressively investigate crimes that occur in the City of Cleveland. Conduct enforcement activities against specific crimes within a target neighborhood using decoy, surveillance or search operations, based upon crime analysis and trends.

Maintain contact with and enlist the assistance of community leaders and residents to identify those responsible for neighborhood criminal activity. Perform crisis intervention; handle hostage negotiations and other highly dangerous and volatile situations where specialized training or equipment is required. Provide support to district operations in improving the quality of life in neighborhoods through the enforcement of drug laws, and by suppressing juvenile crime. Detect offenders through crime processing and the use of the Automated Fingerprint Identifications System (AFIS), National Integrated Ballistic Imaging Network (NIBIN) and deoxyribonucleic acid (DNA) analysis.

PROGRAM NAME: HOMELAND SECURITY

OBJECTIVES: To target the perpetrators of criminal activity, which includes threats and criminal actions against the security of our City.

ACTIVITIES: Establish homeland security initiatives within the City of Cleveland and Greater Cleveland area. Prevent, respond, and investigate terrorist activities in our City and the greater Cleveland area.



DIVISION OF POLICE

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 12,539,100	\$ 12,420,034	\$ 14,558,561	\$ 13,078,509
MILITARY LEAVE	11,596	108,620	41,733	55,000
PART-TIME PERMANENT	2,627	64,514	52,321	165,507
STUDENT TRAINEES	-	-	171,356	-
INJURY PAY	1,733	1,082	2,752	-
SCHOOL GUARDS	1,556,187	1,537,710	1,500,004	1,550,000
UNIFORMED PERSONNEL	82,692,625	83,784,929	85,069,788	87,301,105
UNIFORMED OVERTIME	8,122,517	7,682,995	8,103,502	7,891,600
LONGEVITY	915,955	924,050	954,300	1,003,875
WAGE SETTLEMENTS	69,932	87,480	244,461	-
SEPARATION PAYMENTS	3,965,677	4,031,309	3,511,379	3,063,584
BONUS INCENTIVE	-	762,500	228,000	-
OVERTIME	739,554	1,188,305	1,855,712	1,704,719
DEFERRED OVERTIME PAYMENTS	369,374	371,562	-	369,000
TOTAL	\$ 110,986,877	\$ 112,965,089	\$ 116,293,869	\$ 116,182,899
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 13,136,385	\$ 14,599,527	\$ 15,358,897	\$ 17,901,206
DENTAL	986,256	970,417	1,002,544	1,082,807
VISION CARE	104,816	99,682	99,921	121,097
PERS	2,113,078	2,093,186	2,197,392	2,546,908
POLICE & FIREMENS DISAB & PENS	18,501,727	17,858,556	18,442,564	18,736,535
FICA-MEDICARE	1,081,188	1,140,357	1,212,387	1,221,042
WORKER'S COMPENSATION	4,294,594	4,117,280	4,498,926	5,058,666
LIFE INSURANCE	90,637	86,970	87,608	107,415
UNEMPLOYMENT COMPENSATION	1,299	32,785	13,989	21,164
CLOTHING ALLOWANCE	519,413	575,215	703,099	623,975
TOOL INSURANCE	400	400	650	475
CLOTHING MAINTENANCE	912,046	927,500	981,992	952,975
TOTAL	\$ 41,739,678	\$ 42,500,350	\$ 44,599,969	\$ 48,374,265
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ 730	\$ -	\$ -
TUITION & REGISTRATION FEES	-	560	-	-
MILEAGE (PRIV AUTO) TRNG PRPS	-	84	-	-
PROFESSIONAL DUES	4,777	3,988	4,843	4,381
TOTAL	\$ 4,777	\$ 5,362	\$ 4,843	\$ 4,381



DIVISION OF POLICE

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
UTILITIES				
BROKERED GAS SUPPLY	\$ 12,175	\$ 12,592	\$ 21,701	\$ 16,773
CHILLED WATER	253,370	17,811	188,533	180,000
TELEPHONE	242	159,600	-	-
GAS	223,621	223,599	232,147	307,164
ELECTRICITY - CPP	1,182,510	1,076,750	1,256,799	1,333,565
ELECTRICITY - OTHER	64,364	85,817	68,994	128,066
STEAM	151,605	452,580	290,467	366,457
CONTRACTUAL UTILITIES	2,100	3,600	2,250	4,500
TOTAL	\$ 1,889,986	\$ 2,032,350	\$ 2,060,891	\$ 2,336,525
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 143,844	\$ 91,726	\$ 85,920	\$ 63,000
COURT REPORTER	-	-	-	1,000
REFEREE SERVICES	9,568	36,810	35,994	35,000
MILEAGE (PRIVATE AUTO)	66,666	43,158	50,664	51,000
MEDICAL SERVICES	1,456,556	1,303,047	1,352,896	1,100,000
ADVERTISING AND PUBLIC NOTICE	3,478	1,876	5,457	4,500
PARKING IN CITY FACILITIES	140,208	167,869	172,887	155,000
INSURANCE AND OFFICIAL BONDS	-	518	582	550
PHOTOCOPY MACHINE RENTAL	104,146	65,910	14,264	-
OTHER CONTRACTUAL	787,707	915,941	444,491	700,000
LOCAL MATCH-GRANT PROGRAMS	44,147	2,874	42,579	-
TOTAL	\$ 2,756,319	\$ 2,629,729	\$ 2,205,734	\$ 2,110,050
MATERIAL & SUPPLIES				
OFFICE SUPPLIES	\$ 4,547	\$ 6,353	\$ 4,556	\$ 5,000
POSTAGE	250	498	2,533	2,000
FUEL	3,100	2,134	2,581	2,500
CLOTHING	45,472	47,460	18,115	50,500
SMALL EQUIPMENT	27,308	13,724	19,968	240,850
OFFICE FURNITURE & EQUIPMENT	585	-	-	-
AMMUNITION	96,201	66,834	81,871	100,000
HYGIENE AND CLEANING SUPPLIES	49,305	47,184	51,252	55,000
LUMBER, GLASS, AND DRYWALL	1,349	-	-	1,000
LABORATORY SUPPLIES	32,635	38,168	45,320	45,000
PHOTOGRAPHIC SUPPLIES	56,985	48,782	64,894	70,000
PAPER AND OTHER SUPPLIES	5,740	-	-	-
PRINTED MATERIALS	17,457	10,123	20,949	30,000
OTHER SUPPLIES	139,798	87,251	107,444	90,000
SAFETY EQUIPMENT	1,035	828	570	1,000
BATTERIES	2,640	2,975	2,486	3,500
JUST IN TIME OFFICE SUPPLIES	121,151	108,924	83,067	90,000
MISC MAINTENANCE SUPPLIES	23,887	40,144	35,056	25,000
TOTAL	\$ 629,446	\$ 521,382	\$ 540,662	\$ 811,350



DIVISION OF POLICE

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 655	\$ 1,754	\$ 2,000
MAINTENANCE CONTRACTS	48,875	45,741	109,847	149,314
COMPUTER HARDWARE MAINT.	5,000	5,000	-	5,000
MAINTENANCE MACHINERY	9,000	6,056	6,000	9,000
REPAIR PARTS	1,100	-	-	1,000
CAR WASHES	68,000	60,175	47,100	55,000
MAINTENANCE MISC. EQUIP.	34,934	25,098	30,557	5,000
REPAIR OF OVERHEAD DOORS	-	3,000	-	-
MOWER & TRACTOR REPAIR	-	-	-	4,500
TOTAL	\$ 166,909	\$ 145,725	\$ 195,258	\$ 230,814
CLAIMS, REFUNDS, MISCELLANEOUS				
COURT COSTS	\$ 30	\$ 123	\$ 29	\$ 200
JUDGEMENTS, DAMAGES, & CLAIMS	87,084	12,184	33,415	10,000
POLICE CHIEF EXPENSE FUND	113,907	137,225	175,887	200,000
TOTAL	\$ 201,021	\$ 149,532	\$ 209,331	\$ 210,200
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE	\$ 1,108,841	\$ 1,040,504	\$ 1,309,819	\$ 1,905,172
CHARGES FROM RADIO SYSTEM	881,829	733,475	744,432	968,823
CHARGES FROM PRINTING	119,587	154,304	245,472	205,744
CHARGES FROM STOREROOM	112,314	133,035	114,369	147,077
CHARGES FROM MOTOR VEHICLE	1,878,595	2,484,559	2,730,182	3,123,770
CHARGES FROM WATER G.I.S.	-	-	20,625	45,253
TOTAL	\$ 4,101,166	\$ 4,545,877	\$ 5,164,899	\$ 6,395,839
EXPENDITURE RECOVERY				
EXPENDITURE RECOVERY	\$ 104,674	\$ -	\$ -	\$ -
TOTAL	\$ 104,674	\$ -	\$ -	\$ -
TOTAL DIVISION	\$ 162,580,853	\$ 165,495,393	\$ 171,275,456	\$ 176,656,323

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LICENSES & PERMITS	\$ 8,458	\$ 12,271	\$ 14,690	\$ 14,000
INTERGOVERNMENTAL	1,335	-	5,737	-
SALES & CHARGES FOR SERVICES	274,599	122,313	15,530	200,000
MISCELLANEOUS REVENUES	396,329	258,625	499,186	116,200
REVENUE TRANSFERS	-	1,931	-	-
EXPENDITURE RECOVERIES	7,737,415	8,004,477	7,715,274	5,990,000
TOTAL DIVISION	\$ 8,418,136	\$ 8,399,617	\$ 8,250,417	\$ 6,320,200

DIVISION OF POLICE

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Chief of Police	69,682	159,343
12	11	11	Commander of Police	88,823	92,003
1	1	1	Commissioner of Traffic Control	88,823	92,003
4	4	4	Deputy Chief of Police	63,966	134,243
1	0	0	Superintendent of Criminalistics	30,087	72,448
19	17	17			
OFFICE & CLERICAL					
5	5	5	Clerk, Chief	22,050	44,373
8	7	8	Clerk, Junior	10.00 Hr.	12.94 Hr.
4	3	4	Clerk, Principal	11.93 Hr.	18.38 Hr.
1	0	1	Clerk, Stock	10.00 Hr.	16.68 Hr.
1	1	1	Messenger	10.00 Hr.	13.95 Hr.
4	4	4	Safety Telephone Operator	21,266	30,630
6	6	6	Secretary	10.00 Hr.	16.18 Hr.
4	2	4	Secretary, Private	10.00 Hr.	19.40 Hr.
1	1	1	Stenographer II	10.77 Hr.	15.17 Hr.
1	1	1	Stenographer III	10.00 Hr.	16.86 Hr.
4	4	4	Telephone Operator	10.00 Hr.	15.53 Hr.
12	11	12	Typist	10.00 Hr.	14.08 Hr.
51	45	51			
PARA -PROFESSIONALS					
1	1	1	Clerk, Docket	20,800	33,898
11	7	11	Controller, Traffic	10.00 Hr.	14.10 Hr.
0	0	1	Caseworker II	10.00 Hr.	18.48 Hr.
12	8	13			
PROFESSIONALS					
1	1	0	Accountant II	10.00 Hr.	20.28 Hr.
1	1	1	Accountant III	10.00 Hr.	22.48 Hr.
0	0	1	Accountant IV	23,647	67,692
2	2	2	Administrative Officer	20,800	49,440
0	1	0	Assistant Administrator	20,800	59,835
26	25	16	Captain (Police)	76,502	79,312
2	2	2	Director, Project	22,233	74,917
5	5	5	Examiner, Scientific	25,000	54,906
82	77	68	Lieutenant (Police)	65,881	68,374
119	114	95			
PROTECTIVE SERVICE					
104	100	104	Institutional Guard	12.18 Hr.	15.91 Hr.
1,288	1,267	1,313	Officer, Patrol I**	48,832	50,812
55	50	30	Trainee	10.50 Hr.	10.82 Hr.
3	4	4	Police Safety Aide	20,800	27,710
201	192	201	Sergeant	56,725	58,943
1,651	1,613	1,652			

DIVISION OF POLICE

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
SKILLED CRAFT					
1	1	1	Mechanic, Heavy Duty	15.75 Hr.	23.22 Hr.
1	1	1			
SERVICE & MAINTENANCE					
1	1	1	Worker, Custodial	10.00 Hr.	13.95 Hr.
3	3	3	Hostler	10.00 Hr.	14.18 Hr.
4	4	4			
TECHNICIAN					
1	1	1	Bilingual Communication Specialist	22,883	35,547
6	6	6	Dispatcher, Chief Radio	39,788	44,689
103	95	103	Dispatcher, Police Radio	22,886	38,923
4	4	4	Examiner, Fingerprint	22,000	37,764
3	3	3	Operator, Computer	10.00 Hr.	21.33 Hr.
2	2	2	Operator, Data Conversion	10.00 Hr.	14.08 Hr.
77	71	70	Operator, Senior Data Conversion	10.80 Hr.	16.87 Hr.
2	1	3	Supervisor, Data Conversion	11.92 Hr.	19.68 Hr.
0	0	2	Network Analyst II	30,214	84,228
1	1	1	Technician, Photographic Laboratory	10.00 Hr.	17.65 Hr.
199	184	195			
2,056	1,986	2,028	TOTAL FULL TIME		
402	363	402	Guard, School Crossing	20.50 Day	26.78 Day
0	0	20	Controller, Traffic	10.00 Hr.	14.10 Hr.
2	2	2	PT Scientific Ez	25,000	54,906
404	365	424	TOTAL PART TIME		
7	7	7	GRANT POSITIONS		
2,467	2,358	2,459	TOTAL DIVISION		

*Salary Schedule effective October 23, 2006

** Includes employees partially or entirely funded through grants

DIVISION OF FIRE**PAUL STUBBS, CHIEF**

While the word FIRE is the title of this Division, it is an acknowledged fact that the word "FIRE" has an additional meaning; it is an acronym that stands for Fire, Inspections, Rescue and Emergency services. The duties of the Division of Fire are organized into six programs that enable the Division to accomplish its mission in the safest, most efficient and cost-effective manner. The Programs are Fire Administration, Operations, Operations Support, Prevention and Education, Communications and Training.

Administration includes Headquarters (HQ), Statistics/Research (STATS), the Medical Office (MO), the Employee Assistance Program (EAP), Internal Affairs (IA) and Public Education/Photo/Public Relations (PE/PR). HQ carries out all the tasks necessary to operate the Division in the most efficient and cost-effective manner. STATS collects and compiles all data related to alarm responses, employee payroll and hours, and compiles and takes the necessary action to ensure the City collects monies due for medical transports and unnecessary alarms. The IA unit assists HQ in all internal investigations, including disciplinary cases. The Executive Officer, with the cooperation and assistance of the Officer in charge of the Storeroom/Quarter Master (S/QM), monitors new construction and rehabilitation of the Division of Fire Buildings and works with the Superintendent of Safety Buildings to follow up on needed repairs. PE/PR is responsible for public education activities, including programs for school children as well as Golden Agers, and works with the Mayor's Office and the News Media.

Operations Support consists of the following units: Bureau of Emergency and Rescue Service (BEARS), Bureau of Engine and Apparatus Maintenance (BEAM), Storeroom/Quarter Master (S/QM), Pre-Plan Office (PPO) and the Water Supply Office (WSO) which together provide all the equipment and services that Operations needs to carry out their duties.

The Prevention and Education Program is carried out by the Fire Prevention Bureau (FPB). The FPB is responsible for inspection of buildings in the City except for one and two family dwellings, reviewing all permit applications for hazardous substances and fire protection systems, reviewing plans for new construction and renovation of buildings, ensuring safety at public assemblies and the enforcement of local, state and federal laws pertaining to fire and life safety. In addition, the FPB is responsible for ensuring that hazardous material spills are cleaned up in accordance with environmental laws.

The Bureau of Communications (BOC) carries out the Communications Program and is responsible for receiving all alarms and dispatching the proper units, handling all emergency communications for Fire companies and responding to major incidents to control and coordinate emergency communications. In addition, the BOC handles all normal day to day phone communications, and is responsible for testing all Fire communication equipment.

Training and Education within the Division is the responsibility of the Fire Training Academy (FTA). This includes: training all new firefighters in basic firefighting and emergency medical treatment to comply with state law; developing, maintaining and updating the In-Service Training Manual for use by Company Officers; offering specialized courses in hazardous material response, driver training, pump and aerial ladder operations; orientation for new officers; incident command; and various other subjects. The FTA also maintains training records to comply with state law, tests and evaluates new equipment and explores new methods of Firefighting and the handling of hazardous material incidents.

DIVISION OF FIRE

Mission Statement

To serve the City of Cleveland with the highest degree of quality and professionalism through a proactive commitment to prevent and mitigate emergency situations where life and property are at risk.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Administration	\$ 4,389	20		\$ 4,510	20		\$ 4,841	20	
Operations	69,003	784		70,899	780		76,104	784	
Operations Support	770	16		791	16		849	16	
Prevention and Education	3,127	46		3,213	45		3,449	46	
Communications	3,105	37		3,190	37		3,424	37	
Training and Education	990	13		1,017	13		1,092	13	
	\$ 81,384	916		\$ 83,620	911		\$ 89,759	916	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 79,257			\$ 82,343			\$ 88,480		
Self-Generated	1,207			937			779		
	\$ 80,464	916		\$ 83,280	911		\$ 89,259	916	
Grants	\$ 920			\$ 340			\$ 500		
	\$ 81,384	916		\$ 83,620	911		\$ 89,759	916	

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To plan, direct, coordinate, control and evaluate all aspects of Divisional Operations to ensure resources are being used effectively and efficiently.

ACTIVITIES: Plan and prepare Operating and Capital Budgets. Manage daily operations, maintain discipline, control sick leave, light duty and leave of absences. Collect, compile and enter data on alarms, employee work hours and other data into computer monitoring system. Participate in planning of rehabilitation and construction of new Division facilities. Schedule and coordinate public fire and life safety education programs, public relations and news releases in conjunction with the Mayor's Office, Director's Office and other interested community organizations.

DIVISION OF FIRE

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 69,003			\$ 70,899			\$ 76,104		
	\$ 69,003	784		\$ 70,899	780		\$ 76,104	784	

PROGRAM NAME: OPERATIONS SUPPORT

OBJECTIVES: To save lives and protect property by: extinguishing and preventing the spread of fire; providing immediate medical care; providing rescue and extrication service; abating hazardous materials releases; and by investigating the causes of fires and other emergencies.

ACTIVITIES: Respond to alarms with necessary personnel, apparatus and equipment. Conduct daily training according to Drill Schedules; maintain apparatus, equipment and station. Inspect buildings and fire hydrants and investigate fires and Division accidents. Provide all rescue equipment, 24-hour emergency apparatus repair and preventive maintenance. Provide, repair and refurbish all protective clothing for the Division. Provide and repair all fire hoses. Provide pre-incident information on streets, buildings, hazardous conditions and hydrants/mains.

PROGRAM NAME: PREVENTION AND EDUCATION

OBJECTIVES: To ensure life safety and reduce fires and the release of hazardous substances.

ACTIVITIES: Perform fire and life safety inspections of all buildings except 1 and 2 family Dwellings. Review new construction and building renovation plans for compliance with state and local Fire safety laws and test new and existing fire protection systems. Review and issue permits for control of flammable and hazardous substances. Provide Hazardous Materials Specialists to ensure hazardous material spills are cleaned up in compliance with local, state and federal laws.

PROGRAM NAME: COMMUNICATIONS

OBJECTIVES: To provide efficient communications for the entire Division and Emergency Medical Service units.

ACTIVITIES: Dispatch calls for assistance, determine proper response and dispatch fire fighting and/or medical units. Coordinate and control emergency radio transmissions and provide a communications/command post vehicle for major incidents. Maintain records of fire alarms, response times, fire loss estimates and other records.



DIVISION OF FIRE

PROGRAM NAME: TRAINING AND EDUCATION

OBJECTIVES: To provide the necessary knowledge, skills and abilities in order for the Division to operate in a safe and efficient manner.

ACTIVITIES: Conduct basic training classes for newly appointed firefighters including firefighting and emergency medical treatment to comply with state law. Provide hazardous materials training to members of the Division to comply with Federal and OSHA laws and National Fire Protection Association standards. Re-certify firefighters as Emergency Medical Technicians and maintain and update the Division Drill Manual. Conduct classes on safe driving; pump operations, aerial ladder operation, rescue techniques and other subjects. Maintain training records; test and evaluate new equipment and methods.



DIVISION OF FIRE

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 334,824	\$ 327,729	\$ 385,190	\$ 337,883
MILITARY LEAVE	-	47,121	4,179	-
INJURY PAY	-	33,882	-	-
UNIFORMED PERSONNEL	48,629,973	48,314,872	49,026,505	52,883,989
UNIFORMED OVERTIME	3,099,711	4,948,515	4,971,873	4,090,819
LONGEVITY	459,475	460,300	505,239	514,925
WAGE SETTLEMENTS	-	76,763	100,000	-
SEPARATION PAYMENTS	477,504	447,497	301,977	800,045
BONUS INCENTIVE	-	5,000	1,500	1,359,000
OVERTIME	22,085	18,137	30,030	20,000
DEFERRED OVERTIME PAYMENTS	-	174,991	-	175,000
TOTAL	\$ 53,023,573	\$ 54,854,805	\$ 55,326,493	\$ 60,181,661
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 6,443,339	\$ 7,356,049	\$ 8,488,498	\$ 8,153,202
DENTAL	492,921	487,469	505,743	526,580
VISION CARE	46,157	44,932	45,113	44,847
PERS	53,108	53,705	50,096	49,567
POLICE & FIREMENS DISAB & PENS	12,657,101	12,728,897	12,880,551	13,715,954
POLICE & FIRE ACCRD LIABILITY	190	(1,994)	-	-
FICA-MEDICARE	431,962	453,437	465,794	437,337
WORKER'S COMPENSATION	1,070,455	1,335,628	1,337,894	2,116,487
LIFE INSURANCE	42,325	40,958	40,875	41,220
UNEMPLOYMENT COMPENSATION	-	6,872	4,890	-
CLOTHING ALLOWANCE	4,799	10,150	545,402	271,800
CLOTHING MAINTENANCE	363,200	359,500	361,600	362,400
TOTAL	\$ 21,605,558	\$ 22,875,600	\$ 24,726,456	\$ 25,719,394
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ 8,130	\$ 4,735	\$ 4,000
TUITION & REGISTRATION FEES	10,650	8,993	9,114	10,000
OTHER TRAINING SUPPLIES	1,360	127	1,773	-
MILEAGE (PRIV AUTO) TRNG PRPS	-	131	551	300
PROFESSIONAL DUES	2,667	4,420	3,799	4,000
TOTAL	\$ 14,677	\$ 21,801	\$ 19,972	\$ 18,300
UTILITIES				
BROKERED GAS SUPPLY	\$ 170	\$ -	\$ -	\$ -
GAS	330,469	341,466	333,189	455,263
ELECTRICITY - CPP	426,243	415,556	401,676	516,739
ELECTRICITY - OTHER	39,755	31,526	32,173	48,196
STEAM	29,458	45,729	32,614	46,350
TOTAL	\$ 826,094	\$ 834,277	\$ 799,652	\$ 1,066,547



DIVISION OF FIRE

EXPENDITURES - CONTINUED

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	20,497	\$	17,603	\$	61,573	\$	30,000
BANK SERVICE FEES		695		698		12,008		9,500
COURT REPORTER		1,224		400		160		100
REFEREE SERVICES		175		-		-		-
MILEAGE (PRIVATE AUTO)		2,461		1,294		1,436		1,200
MEDICAL SERVICES		35,704		13,747		26,294		20,000
PARKING IN CITY FACILITIES		7,679		7,659		7,646		10,000
PROPERTY RENTAL		-		-		13,421		15,000
PHOTOCOPY MACHINE RENTAL		11,565		8,965		1,615		2,000
OTHER CONTRACTUAL		34,396		17,766		18,859		30,000
LOCAL MATCH-GRANT PROGRAMS		-		6,416		-		-
TOTAL	\$	114,396	\$	74,548	\$	143,012	\$	117,800
MATERIALS & SUPPLIES								
OFFICE SUPPLIES	\$	353	\$	1,267	\$	920	\$	1,000
POSTAGE		108		31		42		50
COMPUTER SUPPLIES		1,825		668		5,749		5,000
COMPUTER SOFTWARE		-		-		219		1,000
COMPUTER HARDWARE		-		-		9,797		-
CLOTHING		43,195		98,864		201,602		10,000
HARDWARE & SMALL TOOLS		8,266		12,760		6,766		5,000
MOWER & TRACTOR PARTS		-		710		-		500
SMALL EQUIPMENT		18,386		13,555		12,812		10,000
OFFICE FURNITURE & EQUIPMENT		7,621		1,762		-		2,000
ELECTRICAL SUPPLIES		3,000		3,000		-		3,000
HYGIENE AND CLEANING SUPPLIES		44,376		25,065		34,905		30,000
LUMBER, GLASS, AND DRYWALL		-		-		3,500		3,000
MEDICAL SUPPLIES		67,427		53,908		47,845		65,000
PHOTOGRAPHIC SUPPLIES		2,000		5,763		3,000		3,500
MEDICAL EQUIPMENT		3,000		18,829		2,000		5,000
PAPER AND OTHER SUPPLIES		600		2,109		-		1,000
OTHER SUPPLIES		41,434		52,445		29,516		40,000
SAFETY EQUIPMENT		10,157		5,133		15,400		5,000
BATTERIES		1,018		1,518		2,207		2,500
JUST IN TIME OFFICE SUPPLIES		20,168		21,251		18,460		20,000
MISC MAINTENANCE SUPPLIES		1,000		198		-		1,000
TOTAL	\$	274,325	\$	318,836	\$	394,740	\$	213,550



DIVISION OF FIRE

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 2,543	\$ 5,907	\$ 2,625	\$ 5,000
MAINTENANCE CONTRACTS	4,740	5,000	5,000	5,000
COMPUTER HARDWARE MAINT.	3,500	-	23,365	44,340
COMPUTER SOFTWARE MAINT.	-	-	8,934	23,365
MAINTENANCE ELECTRICAL EQUIP	6,323	3,183	4,164	4,000
MAINTENANCE MACHINERY	4,558	9,042	9,000	5,000
MAINTENANCE FIRE APPARATUS	66	256	-	-
MAINTENANCE VEHICLES	-	1,705	-	-
REPAIR PARTS	8,508	10,422	7,647	8,000
CAR WASHES	1,000	1,500	1,130	1,200
MAINTENANCE MISC. EQUIP.	116,360	90,644	110,984	80,000
MOWER & TRACTOR REPAIR	-	-	-	500
MAINTENANCE BUILDING	940	169	5,151	5,000
REPAIR OF OVERHEAD DOORS	55,769	36,996	75,000	50,000
TOTAL	\$ 204,307	\$ 164,823	\$ 253,000	\$ 231,405
CLAIMS, REFUNDS, MISCELLANEOUS				
JUDGEMENTS, DAMAGES, & CLAIMS	\$ 750	\$ 1,443	\$ 2,980	\$ 3,000
TOTAL	\$ 750	\$ 1,443	\$ 2,980	\$ 3,000
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 169,235	\$ 187,869	\$ 152,510	\$ 163,831
CHARGES FROM RADIO SYSTEM	183,369	180,818	144,395	177,687
CHARGES FROM PRINTING	35,473	56,402	50,597	50,040
CHARGES FROM STOREROOM	1,112	1,568	1,606	2,446
CHARGES FROM MOTOR VEHICLE	734,595	891,160	1,255,229	1,293,361
CHARGES FROM WATER - GIS	\$ -	\$ -	\$ 9,024	\$ 19,798
TOTAL	\$ 1,123,784	\$ 1,317,818	\$ 1,613,361	\$ 1,707,163
EXPENDITURE RECOVERY				
EXPENDITURE RECOVERY	\$ 102,309	\$ -	\$ -	\$ -
TOTAL	\$ 102,309	\$ -	\$ -	\$ -
TOTAL DIVISION	\$ 77,289,773	\$ 80,463,951	\$ 83,279,666	\$ 89,258,820

DIVISION OF FIRE

REVENUE

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
LICENSES & PERMITS	\$ 487,935	\$ 520,708	\$ 537,682	\$ 483,910
INTERGOVERNMENTAL	766	-	-	-
SALES & CHARGES FOR SERVICES	230,816	395,578	298,890	281,000
FINES & FORFEITURES	200	100	1,034	500
MISCELLANEOUS REVENUES	10,653	18,586	32,510	10,000
EXPENDITURE RECOVERIES	36,687	271,714	67,190	3,600
TOTAL DIVISION	\$ 767,057	\$ 1,206,687	\$ 937,306	\$ 779,010

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
29	29	29	Battalion, Chief	72,040	75,441
1	1	1	Fire Chief	64,407	159,343
7	7	7	Fire Chief, Assistant	56,790	116,024
37	37	37			
OFFICE & CLERICAL					
0	1	1	Clerk, Senior	10.29 Hr.	15.17 Hr.
1	1	1	Secretary	10.00 Hr.	16.18 Hr.
4	3	3	Secretary, Private	10.00 Hr.	19.40 Hr.
5	5	5			
PROFESSIONALS					
1	1	1	Administrator, Personnel	26,274	76,981
63	63	63	Captain (Fire)	62,034	65,036
172	172	172	Lieutenant (Fire)	53,409	56,065
1	1	1	Project Director/ Network	22,333	74,917
237	237	237			
PROTECTIVE SERVICE					
634	629	634	Firefighter Journeyman	45,973	48,332
634	629	634			
TECHNICIAN					
2	2	2	Operator, Data Conversion	10.00 Hr.	14.08 Hr.
1	1	1	Supervisor, Data Processing	20,231	56,129
3	3	3			
916	911	916	TOTAL DIVISION		

*Salary Schedule effective October 23, 2006

EMERGENCY MEDICAL SERVICES

EDWARD J. ECKART, JR., COMMISSIONER

The Division of Emergency Medical Service (EMS) is ultimately responsible for providing all pre-hospital patient care and transportation for the City of Cleveland. The Division provides accessibility to pre-hospital patient care through a coordinated dispatch and communications network. EMS ensures that patients receive optimal care through a continuing education process, a paramedic-training institute and ongoing communications with prominent medical professionals throughout the Greater Cleveland area.

Mission Statement

To provide advanced out-of-hospital medical care and transportation to victims of illness or injury. We are committed to improving the quality of life in the City of Cleveland by maintaining the highest ethical and professional standards of pre-hospital care, treating our patients with dignity and respect, and caring for each patient as if they were a member of our own family.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Administration	\$ 388	3	\$ 400	3	\$ 403	3		
Advanced Life Support	19,718	250	20,350	260	20,487	267		
Communications	1,932	31	1,994	32	2,007	36		
Employee Development	113		117		117			
Public Education	6		7		8			
	\$ 22,158	284	\$ 22,868	295	\$ 23,022	306		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 11,953		\$ 12,064		\$ 11,799			
Self-Generated	10,136		10,740		11,218			
	\$ 22,089	284	\$ 22,804	295	\$ 23,017	306		
Grants	\$ 69		\$ 64		\$ 5			
	\$ 22,158	284	\$ 22,868	295	\$ 23,022	306		

EMERGENCY MEDICAL SERVICES

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To plan, direct, coordinate, control, and evaluate all aspects of divisional operations to ensure resources are used efficiently and effectively.

ACTIVITIES: Prepare, plan, and coordinate the Division's capital and operating budgets. Recruit and hire employees; maintain disciplinary records, record payroll and personnel records; compile and analyze data regarding response times and operational efficiency. Maintain patient care records; provide official copies for legal, medical, and billing purposes. Conduct performance improvement activities to ensure the continued quality of service to the public.

PROGRAM NAME: ADVANCED LIFE SUPPORT

OBJECTIVES: To respond to emergency scenes, provide advanced medical care and stabilization, and transport patients to appropriate medical facilities.

ACTIVITIES: Respond to emergency scenes in a safe and expeditious manner. Provide advanced medical intervention in the form of endotracheal intubation, ECG monitoring, intravenous cannulation, administering medications, cardiac defibrillation, and other procedures as needed. Transport patients to appropriate medical facilities. Document patient care and billing information.

PROGRAM NAME: COMMUNICATIONS

OBJECTIVES: To effectively control and direct all emergency telephone, radio, and data communications.

ACTIVITIES: Evaluate calls for assistance through a call prioritizing system to determine the call type, priority level, and subsequent type of response. Provide emergency pre-arrival instructions to callers until an emergency ambulance arrives or the situation has stabilized. Maintain appropriate legal logs and tapes for all communications center activity. Provide initial emergency medical dispatch training. Provide continuing education programs necessary for emergency medical dispatch recertification. Conduct performance improvement activities to ensure the continued quality of service to the public.

EMERGENCY MEDICAL SERVICES**PROGRAM NAME: EMPLOYEE DEVELOPEMENT**

OBJECTIVES: To plan, direct, and coordinate the educational activities including state certification, re-certification, initial orientation, and continuing education.

ACTIVITIES: Provide initial employee orientation training. Conduct paramedic training programs for new and current employees leading to state certification as EMT-Paramedics. Conduct professional development activities for the supervisory and administrative staff.

Provide continuing education programs necessary for state EMT-Basic and EMT-Paramedic re-certification. Provide recognized professional enhancement programs, such as Basic and Advanced Cardiac Life Support, Pediatric Advanced Life Support, and Pre-Hospital Trauma Life Support. Provide clinical experience monitored by Field Training Officers for the Division of EMS paramedic students as well as students from other State of Ohio accredited paramedic training programs. Perform paramedic functioning testing for the Department of Public Safety as required by the medical director and state law.

PROGRAM NAME: PUBLIC EDUCATION

OBJECTIVES: To improve survival from cardiac arrest and other severe medical problems.

ACTIVITIES: Provide CPR training to the public and new City employees. Educate the public in appropriate use of the 911 system. Offer heart health and stroke awareness activities along with blood pressure checks at senior centers and other locations. Provide Automatic External Defibrillator (AED) training at City facilities to City employees.

EMERGENCY MEDICAL SERVICES

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 12,244,148	\$ 11,656,381	\$ 11,577,688	\$ 12,314,576
INJURY PAY	557	-	6,064	-
STUDENT TRAINEES	-	342,995	549,356	-
LONGEVITY	102,100	100,200	94,450	96,548
WAGE SETTLEMENTS	257	9,357	1,302	-
SEPARATION PAYMENTS	138,117	182,178	197,939	200,000
BONUS INCENTIVE	-	10,500	137,000	-
OVERTIME	1,687,644	2,882,227	2,723,820	1,700,000
TOTAL	\$ 14,172,823	\$ 15,183,838	\$ 15,287,619	\$ 14,311,124
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,770,637	\$ 1,982,137	\$ 2,051,393	\$ 2,755,561
DENTAL	136,371	132,950	134,670	166,659
VISION CARE	14,074	13,977	13,911	15,055
PERS	1,933,739	2,014,785	2,044,114	1,954,391
FICA-MEDICARE	163,963	180,400	187,614	166,312
WORKER'S COMPENSATION	512,004	710,020	906,011	1,291,934
LIFE INSURANCE	13,552	12,945	12,836	13,770
UNEMPLOYMENT COMPENSATION	16,939	12,559	5,934	15,873
CLOTHING ALLOWANCE	21,210	100,800	97,400	113,400
CLOTHING MAINTENANCE	-	30,450	28,400	31,100
TOTAL	\$ 4,582,489	\$ 5,191,023	\$ 5,482,283	\$ 6,524,055
TRAINING & PROFESSIONAL DUES				
TRAVEL	\$ 1,179	\$ 2,323	\$ 3,764	\$ 4,000
TUITION & REGISTRATION FEES	5,041	398	785	1,000
PROFESSIONAL DUES	517	544	-	-
TOTAL	\$ 6,737	\$ 3,265	\$ 4,549	\$ 5,000
UTILITIES				
SEWER-OTHER	\$ 121	\$ -	\$ 79	\$ 2,324
WATER	1,603	-	23	-
GAS	-	8,484	17,674	15,450
ELECTRICITY - CPP	2,004	1,380	278	45,320
ELECTRICITY - OTHER	-	-	1,181	-
SECURITY & MONITORING SYSTEM	-	-	400	450
TOTAL	\$ 3,728	\$ 9,864	\$ 19,635	\$ 63,544

EMERGENCY MEDICAL SERVICES

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 3,857	\$ 15,456	\$ 8,533	\$ 20,000
COURT REPORTER	127	210	177	-
REFEREE SERVICES	491	-	-	20,000
TRAVEL- NON-TRAINING	-	-	300	-
WASTE DISPOSAL	220	-	-	-
JANITORIAL SERVICES	-	10,070	9,999	10,000
MEDICAL SERVICES	3,541	4,524	3,919	3,500
PARKING IN CITY FACILITIES	2,673	2,184	2,258	2,500
PHOTOCOPY MACHINE RENTAL	7,140	2,568	534	-
OTHER CONTRACTUAL	-	-	10,288	-
LOCAL MATCH-GRANT PROGRAMS	5,874	-	-	-
TOTAL	\$ 23,922	\$ 35,013	\$ 36,008	\$ 56,000
MATERIAL & SUPPLIES				
OFFICE SUPPLIES	\$ 1,271	\$ 1,583	\$ -	\$ 2,000
POSTAGE	1,582	1,592	1,914	2,000
COMPUTER SUPPLIES	-	-	650	1,000
COMPUTER HARDWARE	21,595	-	-	10,000
COMPUTER SOFTWARE	-	-	9,334	9,000
FIRE/EMS APPARATUS PARTS	14	-	-	-
CLOTHING	11,300	35,454	17,856	40,000
SWEEPER PARTS	-	666	766	-
HARDWARE & SMALL TOOLS	1,498	807	2,274	1,000
ELECTRICAL SUPPLIES	2,206	-	1,535	1,000
HYGIENE & CLEANING SUPPLIES	11,250	6,084	15,670	16,000
MEDICAL SUPPLIES	293,165	295,973	304,173	320,000
MEDICAL EQUIPMENT	45,888	46,958	32,275	45,000
PRINTED MATERIALS	4,914	3,544	24,697	10,000
OTHER SUPPLIES	398	7,334	1,761	1,000
SAFETY EQUIPMENT	21,703	47,692	167,803	100,000
PHARMACEUTICAL SUPPLIES	12,549	20,551	38,011	35,000
BATTERIES	1,880	416	471	1,000
JUST IN TIME OFFICE SUPPLIES	15,558	19,556	19,482	15,000
TOTAL	\$ 446,771	\$ 488,207	\$ 638,672	\$ 609,000



EMERGENCY MEDICAL SERVICES

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE CONTRACTS	\$ 71,808	\$ 40,981	\$ 78,519	\$ 65,000
COMPUTER HARDWARE MAINT.	43,670	9,854	-	20,000
COMPUTER SOFTWARE MAINT.	27,677	54,330	38,355	40,000
CAR WASHES	500	500	-	-
MAINTENANCE MISC. EQUIP.	5,500	17,403	10,179	10,000
TOTAL	\$ 149,156	\$ 123,068	\$ 127,053	\$ 135,000
CLAIMS, REFUNDS, MISCELLANEOUS				
JUDGEMENTS, DAMAGES, & CLAIMS	\$ -	\$ 1,000	\$ -	\$ 1,000
TOTAL	\$ -	\$ 1,000	\$ -	\$ 1,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE	\$ 68,680	\$ 101,791	\$ 107,792	\$ 93,593
CHARGES FROM RADIO SYSTEM	102,744	84,085	87,305	146,231
CHARGES FROM PRINTING	13,515	15,728	66,256	33,170
CHARGES FROM STOREROOM	6,791	6,588	2,574	6,114
CHARGES FROM MOTOR VEHICLE	633,024	845,885	942,179	1,028,648
CHARGES FROM WATER - GIS PROJ	-	-	2,256	4,950
TOTAL	\$ 824,753	\$ 1,054,076	\$ 1,208,362	\$ 1,312,706
TOTAL DIVISION	\$ 20,210,379	\$ 22,089,355	\$ 22,804,181	\$ 23,017,429

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICE	\$ 8,830,211	\$ 10,075,142	\$ 10,698,730	\$ 11,206,000
MISCELLANEOUS REVENUE	10,287	5,597	26,947	2,200
EXPENDITURE RECOVERIES	21,369	55,389	14,796	10,000
TOTAL DIVISION	\$ 8,861,866	\$ 10,136,128	\$ 10,740,473	\$ 11,218,200



EMERGENCY MEDICAL SERVICES

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Emergency Medical Service	42,758	128,648
1	1	1			
PROFESSIONALS					
1	1	1	Administrator, Assistant Personnel	20,800	52,060
1	1	1	Administrative Manager	27,194	83,396
2	2	2			
TECHNICIAN					
36	25	38	Dispatcher, Emergency Medical	24,765	38,931
20	20	20	Supervisor, Emergency Medical Technician	20,093	54,906
237	235	235	Technician, Emergency Medical	26,336	42,468
10	12	10	Technician, Emergency Medical, Trainee	10.50 Hr.	10.82 Hr.
303	292	303			
306	295	306	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DOG POUND

JOHN D. BAIRD, CHIEF DOG WARDEN

The City Dog Pound is responsible for responding to all calls for services or complaints concerning all dogs. The Division is committed to the reduction of the City's stray animal population by providing pet owners in Cleveland with spaying and neutering service for their dogs and cats at a nominal fee.

Mission Statement

To reduce the number of stray unwanted dogs in the City of Cleveland by enforcing city animal ordinances and by providing low cost spay/neuter services to Cleveland residents.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Animal Control	\$ 817	12	2	\$ 877	14	1	\$ 1,078	14	1
	\$ 817	12	2	\$ 877	14	1	\$ 1,078	14	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 774			\$ 832			\$ 1,031		
Self-Generated	42			44			46		
	\$ 816	12	2	\$ 876	14	1	\$ 1,077	14	1
Special Revenue	\$ 1			\$ 1			\$ 1		
	\$ 817	12	2	\$ 877	14	1	\$ 1,078	14	1

PROGRAM NAME: ANIMAL CONTROL

OBJECTIVES: Enforce city animal ordinances.

ACTIVITIES: Respond to complaints regarding stray, vicious, and nuisance dogs.

PROGRAM NAME: LOW COST SPAY/NUETER CLINIC

OBJECTIVES: Reduce the number of unwanted pets and the over population of stray animals in the City of Cleveland.

ACTIVITIES: Offer and perform low cost sterilization of pets owned by City residents.

DOG POUND

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 415,097	\$ 415,022	\$ 450,110	\$ 489,352
PART-TIME PERMANENT	48,619	63,305	45,936	38,422
LONGEVITY	4,750	5,825	5,825	5,825
BONUS INCENTIVE	-	2,500	3,500	-
OVERTIME	21,113	25,747	27,409	26,464
TOTAL	\$ 489,579	\$ 512,400	\$ 532,780	\$ 560,063
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 85,336	\$ 87,997	\$ 98,371	\$ 116,475
DENTAL	6,437	5,934	6,287	7,016
VISION CARE	657	637	678	752
PERS	71,448	68,513	72,193	83,109
FICA-MEDICARE	5,048	5,409	5,854	6,355
WORKER'S COMPENSATION	7,693	6,525	8,002	28,845
LIFE INSURANCE	582	540	559	630
UNEMPLOYMENT COMPENSATION	32,023	-	-	-
CLOTHING ALLOWANCE	2,000	2,000	2,500	3,850
CLOTHING MAINTENANCE	2,800	2,975	3,675	2,750
TOTAL	\$ 214,024	\$ 180,529	\$ 198,119	\$ 249,782
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ 40	\$ -	\$ 3,000
PROFESSIONAL DUES	-	215	35	500
TOTAL	\$ -	\$ 255	\$ 35	\$ 3,500
UTILITIES				
GAS	\$ 5,741	\$ 15,673	\$ 20,166	\$ 32,188
ELECTRICITY - OTHER	16,365	8,062	16,006	19,840
TOTAL	\$ 22,106	\$ 23,735	\$ 36,172	\$ 52,028
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 504	\$ -	\$ 50	\$ 90,000
SECURITY SERVICES	-	500	500	600
PHOTOCOPY MACHINE RENTAL	406	287	53	-
TOTAL	\$ 910	\$ 787	\$ 603	\$ 90,600

DOG POUND

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL & SUPPLIES				
HARDWARE & SMALL TOOLS	\$ 413	\$ 2,420	\$ 802	\$ 2,300
SMALL EQUIPMENT	3,760	3,410	2,862	3,258
OFFICE FURNITURE & EQUIPMENT	906	-	-	-
HYGIENE AND CLEANING SUPP	4,280	6,085	5,077	6,000
MEDICAL SUPPLIES	14,728	14,984	15,710	15,000
OTHER SUPPLIES	12,271	11,376	12,775	12,392
SAFETY EQUIPMENT	-	3,932	5,550	4,624
JUST IN TIME OFFICE SUPPLIES	1,766	1,165	3,438	3,000
TOTAL	\$ 38,123	\$ 43,371	\$ 46,214	\$ 46,574
MAINTENANCE				
CAR WASHES	\$ 500	\$ 500	\$ -	\$ -
MAINTENANCE MISC. EQUIP.	-	75	-	-
TOTAL	\$ 500	\$ 575	\$ -	\$ -
CLAIMS, REFUNDS, MISCELLANEOUS				
JUDGEMENTS, DAMAGES, & CLAIMS	\$ -	\$ -	\$ 1,327	\$ -
TOTAL	\$ -	\$ -	\$ 1,327	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE	\$ 4,379	\$ 5,537	\$ 5,669	\$ 5,538
CHARGES FROM RADIO SYSTEM	3,948	3,242	3,572	6,704
CHARGES FROM PRINTING	3,553	2,972	2,809	5,722
CHARGES FROM STOREROOM	1,016	1,078	1,186	1,366
CHARGES FROM MOTOR VEHICLE	26,747	41,522	47,217	54,344
CHARGES FROM WATER G.I.S.	-	-	322	707
TOTAL	\$ 39,643	\$ 54,351	\$ 60,775	\$ 74,381
TOTAL DIVISION	\$ 804,886	\$ 816,004	\$ 876,025	\$ 1,076,928

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 45,088	\$ 40,835	\$ 40,491	\$ 45,000
MISCELLANEOUS REVENUES	1,689	1,398	3,666	780
EXPENDITURE RECOVERIES	73	95	116	-
TOTAL DIVISION	\$ 46,850	\$ 42,328	\$ 44,273	\$ 45,780



DOG POUND

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Chief Dog Warden	20,800	76,592
1	1	1			
			OFFICE & CLERICAL		
2	2	2	Clerk, Senior	10.29 Hr.	15.17 Hr.
2	2	2			
			PROFESSIONALS		
1	1	1	Registered Animal Health Technician	10.00 Hr.	14.98 Hr.
1	1	1			
			PROTECTIVE SERVICE		
9	9	9	Warden, Dog	11.04 Hr.	15.97 Hr.
9	9	9			
			SERVICE & MAINTENANCE		
1	1	1	Custodial Worker	10.00 Hr.	13.95 Hr.
1	1	1			
14	14	14	TOTAL FULL TIME		
1	1	1	Registered Animal Health Technician	10.00 Hr.	14.98 Hr.
1	0	0	Veterinarian	30,215	83,198
2	1	1	TOTAL PART TIME		
16	15	15	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

HOUSE OF CORRECTIONS

ROBERT TASKEY, COMMISSIONER

The Division of Correction is charged with the responsibility for care, custody and board of persons committed to our care by the Cleveland Municipal Court. Limited rehabilitation programs are provided for select residents. Features of these programs include vocational training, community work detail programs, GED training, Drug and Alcohol Rehabilitation programs and court-sponsored work release programs.

Mission Statement

To provide facilities for the incarceration of persons who have been convicted of crimes and sentenced by the court system.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Custodial Care	\$ -		\$ -		\$ 6,790	90		
	<u>\$ -</u>		<u>\$ -</u>		<u>\$ 6,790</u>	<u>90</u>		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ -		\$ -		\$ 6,779			
Self - Generated	-		-		1			
	<u>\$ -</u>		<u>\$ -</u>		<u>\$ 6,780</u>	<u>90</u>		
Special Revenue	\$ -		\$ -		\$ 10			
	<u>\$ -</u>		<u>\$ -</u>		<u>\$ 6,790</u>	<u>90</u>		

PROGRAM NAME: CUSTODIAL CARE

OBJECTIVES: To ensure a sufficient level of security personnel to exercise control over the inmate population while providing adequate, safe, humane housing and board.

ACTIVITIES: Provide constant surveillance of all inmates to guarantee control and order. Maintain facilities according to state codes. Provide adequate medical care for all persons committed to the Institution.

HOUSE OF CORRECTIONS

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ -	\$ -	\$ -	3,037,912
LONGEVITY	-	-	-	22,725
OVERTIME	-	-	-	653,034
TOTAL	\$ -	\$ -	\$ -	3,713,671
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ -	\$ -	\$ -	742,082
DENTAL	-	-	-	45,810
VISION CARE	-	-	-	4,651
PERS	-	-	-	514,343
FICA-MEDICARE	-	-	-	37,425
WORKERS COMPENSATION	-	-	-	164,065
LIFE INSURANCE	-	-	-	4,050
CLOTHING ALLOWANCE	-	-	-	25,205
CLOTHING MAINTENANCE	-	-	-	20,125
TOTAL	\$ -	\$ -	\$ -	1,557,756
TRAINING AND DUES				
TUITION AND REGISTRATION FEES	\$ -	\$ -	\$ -	6,000
PROFESSIONAL DUES	-	-	-	300
TOTAL	\$ -	\$ -	\$ -	6,300
UTILITIES				
GAS	\$ -	\$ -	\$ -	112,197
ELECTRICITY - OTHER	-	-	-	100,403
TOTAL	\$ -	\$ -	\$ -	212,600
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	225,000
BANK SERVICE FEES	-	-	-	500
MEDICAL SERVICES	-	-	-	220,000
PARKING IN CITY FACILITIES	-	-	-	1,300
PROPERTY RENTAL	-	-	-	65,352
PHOTOCOPY MACHINE RENTAL	-	-	-	2,000
OTHER CONTRACTUAL	-	-	-	26,000
TOTAL	\$ -	\$ -	\$ -	540,152



HOUSE OF CORRECTIONS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ -	2,000
CLOTHING	-	-	-	29,800
HARDWARE AND SMALL TOOLS	-	-	-	1,639
OFFICE FURNITURE AND EQUIP	-	-	-	2,000
ELECTRICAL SUPPLIES	-	-	-	1,500
HYGIENE AND CLEANING SUPP	-	-	-	55,000
PAINTING EQUIPMENT AND SUPP	-	-	-	1,000
MEDICAL SUPPLIES	-	-	-	10,000
FOOD	-	-	-	310,000
PHOTOGRAPHIC SUPPLIES	-	-	-	12,000
OTHER SUPPLIES	-	-	-	20,000
PHARMACEUTICAL SUPPLIES	-	-	-	125,000
JUST IN TIME OFFICE SUPPLIES	-	-	-	5,000
BUILDING MAINT SUPPLIES	-	-	-	5,000
MISC MAINTENANCE SUPPLIES	-	-	-	1,500
TOTAL	\$ -	\$ -	\$ -	581,439
MAINTENANCE				
MAINTENANCE CONTRACTS	\$ -	\$ -	\$ -	39,000
MAINTENANCE FIRE APPARATUS	-	-	-	10,000
TOTAL	\$ -	\$ -	\$ -	49,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ -	\$ -	\$ -	21,597
CHARGES FROM RADIO SYSTEM	-	-	-	26,085
CHARGES FROM PRINTING	-	-	-	13,425
CHARGES FROM STOREROOM	-	-	-	807
CHARGES FROM MOTOR VEHICLES	-	-	-	56,753
TOTAL	\$ -	\$ -	\$ -	118,667
TOTAL DIVISION	\$ -	\$ -	\$ -	6,779,585



HOUSE OF CORRECTIONS

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -	\$ 1,000
TOTAL DIVISION	\$ -	\$ -	\$ -	\$ 1,000

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
0	0	1	Commissioner, Correction	40,315	113,641
0	0	1			
OFFICE & CLERICAL					
0	0	1	Clerk, Principal	11.93 Hr.	18.38 Hr.
0	0	1	Clerk, Junior	10.00 Hr.	12.94 Hr.
0	0	1	Secretary, Private	10.00 Hr.	19.40 Hr.
0	0	1	Storekeeper	10.00 Hr.	18.99 Hr.
0	0	4			
PROFESSIONALS					
0	0	2	Analyst, Budget	20,800	49,469
0	0	2	Caseworker II	10.00 Hr.	18.48 Hr.
0	0	1	Recreational Instructor III	10.00 Hr.	17.53 Hr.
0	0	2	Nurse, Practical	14.36 Hr.	16.36 Hr.
0	0	1	Public Health Nurse III	39,099	47,998
0	0	8			
PROTECTIVE SERVICE					
0	0	66	Correctional Officer	12.18 Hr.	15.91 Hr.
0	0	6	Supervisor, Correctional	20,800	47,767
0	0	72			
SERVICE & MAINTENANCE					
0	0	2	Cook	11.38 Hr.	14.59 Hr.
0	0	1	Cook, Head	10.00 Hr.	16.15 Hr.
0	0	2	Mechanical Handyman	15.04 Hr.	17.04 Hr.
0	0	5			
0	0	90	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



COMMUNITY RELATIONS BOARD

BLAINE GRIFFIN, DIRECTOR

The Community Relations Board is responsible by City Ordinance for improving cross-cultural relationships in a city with a population, which reflects a wide diversity of racial, ethnic and religious heritage. The mission of the Board is to resolve community conflicts and ameliorate inequities based on racial and social biases, and develop pro-active strategies for affirmative actions and programs that promote multi-cultural harmony. The board's emphasis is upon the implementation of pro-active activities that promotes diversity and unity. The board responds to resident complaints, investigates sources of community conflict and provides planning assistance to residents and organizations for resolving neighborhood concerns and appreciating the value and importance of cultural openness and diversity to the well being and future development of the City of Cleveland.

Program activities focus on the most commonly identified concerns of the community which include police-community cooperation, culturally and socially segregated housing patterns and relationships involving our schools, youth and neighborhood residents. Primary functions are coordinating police-citizen committees; mediation and conciliation services; helping to develop neighborhood community and human relations development activities; administering the City's law enforcement and community assistance protocol for the prevention of ethnic intimidation and response to victims; promoting multi-cultural arts and education events; monitoring the police professional standards and practices policy; planning and facilitating human relations training for police, city employees and community groups; and coordinating multi-cultural dialogue groups.

Mission Statement

To promote amicable relations among various racial and cultural groups, to ameliorate conditions which strain inter-group relations, and correct actions that violate the civil rights of individuals.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL STAFF		COST	UNAUDITED STAFF		COST	BUDGET STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Community Outreach	\$ 284	5	14	\$ 322	8	13	\$ 420	8	14
Human Relations Training & Comm	351	4		407	5		532	5	
Police/Community Cooperation	309	5		359	5		420	5	
Fair Housing & Neighborhood	10	2	5	21	2	5	77	2	5
	\$ 955	16	19	\$ 1,109	20	18	\$ 1,449	20	19
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 945	14	19	\$ 1,064	18	18	\$ 1,359	18	19
	\$ 945	14	19	\$ 1,064	18	18	\$ 1,359	18	19
Fair Housing Grant	10	2		45	2		90	2	
	\$ 955	16	19	\$ 1,109	20	18	\$ 1,449	20	19

COMMUNITY RELATIONS BOARD**PROGRAM NAME: COMMUNITY OUTREACH**

OBJECTIVES: To promote cultural harmony in the city of Cleveland by helping residents implement pro-active strategies for resolving community concerns and developing mechanisms for people of all religious, racial or ethnic backgrounds to cooperatively improve the quality of life citizen to citizen, neighborhood to neighborhood and build sustainable relationships from Cleveland to the world.

ACTIVITIES: Provide planning assistance for groups and agencies who seek to promote positive social and cultural relationships in the community. Investigate the sources and conditions of problems and complaints that are disruptive to the quality of life in city neighborhoods, especially when race, religion or ethnic background are motivating factors.

Coordinate city services which positively impact the resolution of social and cultural conflict in city neighborhoods. Administer the priority protocol for preventing and responding to ethnic and racial violence and intimidation in coordination with the police, the prosecutor's office, the municipal and county courts and support service agencies. Coordinate resident and organizational involvement in neighborhood biracial and multi-cultural dialogue groups.

Maintain liaison with individuals and groups interested in addressing the concerns and serving the special needs of Cleveland's Hispanic, Asian-Pacific Island and Native American communities. Establish Sister Cities relationships by beginning to facilitate relationships to attain sustainable community networks.

Investigation and referral services for any complaint of discrimination based on race, religion, sex, sexual orientation, family status or ethnic heritage. Conciliation services on referral from citizens, community organizations and institutions, the police and other city agencies. Establish "Sister Cities" relationship among Cleveland's diverse population.

PROGRAM NAME: HUMAN RELATIONS TRAINING AND COMMUNITY EDUCATION

OBJECTIVES: To support and direct Board members and staff in fulfilling the community relations goals of the Board and city government. To develop the skills of city employees and community groups that will increase community cooperation and minority participation in the productive life of the city. To increase public awareness of and confidence in the role of the Community Relations Board and City government for solving problems that strain inter-group relationships. To reduce racial and cultural stereotypes which create social inequities, conflicts and instability.

ACTIVITIES: Perform curricula and program design. Provide human relations in-service training for police and city employees. Conduct human relations workshops for community groups and agencies. Provide mediation training for community and youth serving organizations and schools. Provide research evaluation, planning and program administration.

Conduct Community Relations Board meetings, subcommittees and special hearings. Provide information to the public. Coordinate community forums, conferences and cultural events. Maintain contacts with all groups throughout the community that want to foster cultural unity and diversity. Review and evaluate existing community resources for mediations, human relations training and youth intervention.

COMMUNITY RELATIONS BOARD

PROGRAM NAME: POLICE/COMMUNITY COOPERATION AND SPECIAL EVENTS

OBJECTIVES: To create and strengthen mechanisms for cooperation between citizens and police. To enhance the professional skills of police officers to incorporate the community as a resource for effective law enforcement. To heighten police and citizen awareness of their roles and responsibilities related to the perception of public safety and the performance of law enforcement.

ACTIVITIES: Administer police district citizen committees and zone meetings. Monitor the investigative standards and complaint practices of police. Coordinate Crime Prevention Fairs for the Division of Police. Provide human relations in-service training for police. Conduct community workshops, training and conferences on safety and law enforcement. Coordinate the annual Cleveland Night Out Against Crime. Coordinate citywide Court watch program to work with citizens to follow high profile cases or cases of particular citizen interest. Develop and establish a Special Events section as a one-stop promoter's service for municipal service coordination.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 309	5	\$ 359	5	\$ 420	5		
	309	5	359	5	420	5		
Fair Housing Grant*	\$ 10	2	\$ 45	2	\$ 90	2		
	\$ 319	7	\$ 404	7	\$ 510	7		

* As of January, 2004, the Fair Housing Grant moved from the Office of Consumers Affairs into the Department of Community Relations Board

COMMUNITY RELATIONS BOARD

EXPENDITURES

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 552,920	\$ 547,123	\$ 632,970	\$ 827,697
BOARD MEMBERS	52,189	74,050	74,575	86,650
PART TIME PERMANENT	25,648	4,500	11,098	8,704
INJURY PAY	-	6,330	-	-
LONGEVITY	4,525	5,000	5,000	4,200
SEPARATION PAYMENTS	-	12,882	11,081	-
BONUS INCENTIVE	-	6,500	-	-
OVERTIME	-	726	83	-
TOTAL	\$ 635,282	\$ 657,111	\$ 734,807	\$ 927,251
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 84,624	\$ 100,907	\$ 100,826	\$ 166,768
DENTAL	6,362	7,019	6,541	9,850
VISION CARE	786	883	777	1,126
PERS	84,597	88,163	90,666	128,424
FICA-MEDICARE	6,144	6,711	8,024	13,384
WORKERS COMPENSATION	1,778	3,300	19,470	17,098
LIFE INSURANCE	554	514	528	855
UNEMPLOYMENT COMPENSATION	450	-	12,284	-
TOTAL	\$ 185,295	\$ 207,497	\$ 239,116	\$ 337,504
TRAINING AND DUES				
TRAVEL	\$ 1,533	\$ 1,277	\$ 309	\$ 2,000
TUITION & REGISTRATION FEES	735	1,117	250	1,300
MILEAGE (PRIVATE AUTO)	-	413	-	-
PROFESSIONAL DUES	363	448	176	258
TOTAL	\$ 2,630	\$ 3,256	\$ 735	\$ 3,558
UTILITIES				
GAS	\$ -	\$ 193	\$ -	\$ -
TOTAL	\$ -	\$ 193	\$ -	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 10,850	\$ 2,400	\$ 139	\$ 3,605
COURT REPORTER	-	-	320	-
REFEREE SERVICES	-	-	102	-
TRAVEL- NON-TRAINING	22	1,114	-	-
MILEAGE (PRIVATE AUTO)	4,733	3,377	5,037	5,700
WASTE DISPOSAL	-	187	157	-
EXPENSE ACCOUNT REIMBURSE	237	-	244	-
ADVERTISING AND PUBLIC NOTICE	135	4,000	825	5,150
PROGRAM PROMOTION	4,680	1,990	335	2,060
PARKING IN CITY FACILITIES	7,830	7,222	8,021	6,695
PHOTOCOPY MACHINE RENTAL	1,307	881	126	-
OTHER CONTRACTUAL	200	-	-	-
LOCAL MATCH-GRANT PROGRAMS	151	-	-	-
TOTAL	\$ 30,145	\$ 21,171	\$ 15,306	\$ 23,210



COMMUNITY RELATIONS BOARD

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 271	\$ 320	\$ -	515
FOOD	517	1,220	1,107	1,236
OTHER SUPPLIES	153	-	352	309
SPECIAL EVENTS SUPPLIES	1,952	3,830	3,008	5,665
JUST IN TIME OFFICE SUPPLIES	6,676	4,092	5,865	4,120
TOTAL	\$ 9,568	\$ 9,462	\$ 10,332	\$ 11,845
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ -	\$ -	\$ -	515
CAR WASHES	-	300	-	258
TOTAL	\$ -	\$ 300	\$ -	\$ 773
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 18,578	\$ 26,374	\$ 41,894	30,854
CHARGES FROM RADIO SYSTEM	292	300	197	272
CHARGES FROM PRINTING	9,142	11,083	14,890	16,027
CHARGES FROM STOREROOM	3,182	6,167	4,907	5,685
CHARGES FROM MOTOR VEHICLES	977	2,294	1,430	2,176
TOTAL	\$ 32,171	\$ 46,218	\$ 63,318	\$ 55,014
TOTAL DIVISION	\$ 895,091	\$ 945,207	\$ 1,063,614	\$ 1,359,155

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES AND CHARGES FOR SERVICES	\$ -	\$ -	\$ 250	-
MISCELLANEOUS REVENUES	-	-	25	-
EXPENDITURE RECOVERIES	193	230	206	-
TOTAL DIVISION	\$ 193	\$ 230	\$ 481	-



COMMUNITY RELATIONS BOARD

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Exec. Director Community Relations Board	50,796	164,919
1	1	1			
OFFICE & CLERICAL					
1	1	1	Private Secretary to the Director	20,800	44,373
1	1	1			
PROFESSIONALS					
3	2	2	Community Relations Rep. I	10.00 Hr.	17.65 Hr.
3	2	2	Community Relations Rep. II	10.00 Hr.	21.33 Hr.
1	1	1	Community Relations Rep. III	10.00 Hr.	26.40 Hr.
1	2	3	Project Coordinator	27,326	84,261
0	1	1	Fair Housing Administrator	31,500	82,183
7	7	7	Project Director	22,333	74,917
0	1	1	Administrative Officer	20,800	49,440
15	16	17			
17	18	19	TOTAL FULL-TIME		
1	1	1	Administrative Officer	20,800	49,440
1	1	1	TOTAL PART TIME		
1	0	1	Program Director	20,800	59,357
1	0	1	Administrative Officer	20,800	49,440
2	0	2	GRANT POSITIONS		
14	13	14	Community Relations Board Members		
5	5	5	Fair Housing Board Members		
19	18	19	TOTAL BOARD MEMBERS		
39	37	41	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

CONSUMER AFFAIRS

ANGEL GUZMAN, DIRECTOR

The Office of Consumer Affairs enforces all provisions of Cleveland's 1972 Consumer Protection code by networking with appropriate public and private complaint intake agencies and achieving the ultimate goal of creating a legal conscience in the marketplace by prosecuting violators of the code within the Cleveland jurisdiction. It is unique among local consumer agencies in that it may subpoena witnesses and hold administrative hearings for the purpose of determining whether a vendor has engaged in an unfair or unconscionable trade practice with a Cleveland consumer. Field work and such hearings may result in criminal and/or civil prosecutions against violators of the code.

In addition to resolving complaints through negotiation and legal proceedings, the office strives to educate consumers on how to avoid fraudulent business practices by working with the media, by holding public forums in the neighborhoods and by working cooperatively with private and governmental consumer agencies. The office also interacts with various levels of government to impact on key consumer issues, ranging from utility rate matters before the Public Utilities Commission of Ohio to banking practices.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS								
Consumer Affairs	\$ 219	2	\$ 246	4	\$ 370	5		
Anti-Predatory Program	35	1	30	1	40	1		
	\$ 254	3	\$ 276	5	\$ 410	6		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 219	2	\$ 246	4	\$ 370	5		
	\$ 219	2	\$ 246	4	\$ 370	5		
Grant	\$ 35	1	\$ 30	1	\$ 40	1		
	\$ 254	3	\$ 276	5	\$ 410	6		



CONSUMER AFFAIRS

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 151,395	\$ 150,123	\$ 150,739	\$ 243,420
SEASONAL	2,759	-	-	-
SEPARATION PAYMENTS	-	-	6,913	-
BONUS INCENTIVE	-	1,500	-	-
TOTAL	\$ 154,154	\$ 151,623	\$ 157,652	\$ 243,420
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 8,074	\$ 6,838	\$ 11,278	\$ 34,956
DENTAL	783	873	1,329	1,998
VISION CARE	115	148	134	246
PERS	21,829	21,477	18,465	33,713
FICA-MEDICARE	2,227	2,190	2,264	3,343
WORKERS COMPENSATION	4,618	272	323	3,072
LIFE INSURANCE	141	90	56	225
UNEMPLOYMENT COMPENSATION	4,314	-	9,075	-
TOTAL	\$ 42,100	\$ 31,887	\$ 42,924	\$ 77,553
TRAINING AND DUES				
TRAVEL	\$ -	\$ 1,080	\$ 1,002	\$ 2,500
TUITION AND FEES	955	425	300	2,000
PROFESSIONAL DUES & SUBSCRIPT	291	-	25	500
TOTAL	\$ 1,246	\$ 1,505	\$ 1,327	\$ 5,000
UTILITIES				
CONTRACTUAL UTILITIES	\$ 808	\$ 597	\$ -	\$ 750
TOTAL	\$ 808	\$ 597	\$ -	\$ 750
CONTRACTUAL SERVICES				
ADVERTISING AND PUBLIC NOTICE	\$ 100	\$ 3,107	\$ 1,824	\$ 5,000
PARKING IN CITY FACILITIES	78	71	101	-
PROPERTY RENTAL	15,462	15,462	15,462	16,000
PHOTOCOPY MACHINE RENTAL	914	90	9	-
TOTAL	\$ 16,554	\$ 18,729	\$ 17,396	\$ 21,000

CONSUMER AFFAIRS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ -	1,000
SMALL EQUIPMENT	-	422	-	-
OFFICE FURNITURE & EQUIPMENT	-	514	31	1,000
FOOD	20	-	-	-
OTHER SUPPLIES	-	-	-	1,000
JUST IN TIME OFFICE SUPPLIES	2,846	438	3,325	2,000
TOTAL	\$ 2,866	\$ 1,374	\$ 3,356	\$ 5,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 6,096	\$ 6,629	\$ 4,807	4,760
CHARGES FROM PRINTING	14,297	5,046	18,197	11,561
CHARGES FROM STOREROOM	111	1,182	372	758
TOTAL	\$ 20,504	\$ 12,857	\$ 23,376	\$ 17,079
TOTAL DIVISION	\$ 238,230	\$ 218,573	\$ 246,030	\$ 369,802

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
EXPENDITURE RECOVERIES	\$ -	\$ -	\$ 12	-
TOTAL DIVISION	\$ -	\$ -	\$ 12	-



CONSUMER AFFAIRS
COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Consumer Affairs	50,796	164,919
1	1	1			
PROFESSIONALS					
1	1	1	Assistant Director of Law I	26,250	74,984
0	1	2	Consumer Protection Specialist	10.00 Hr.	16.86 Hr.
1	0	0	Project Director	22,333	74,918
1	1	1	Supervisor Administrative Services	20,093	53,048
3	3	4			
4	4	5	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DEPARTMENT OF PUBLIC SERVICE

JOMARIE WASIK, DIRECTOR

The Department of Public Service directs and controls six (6) Divisions - Architecture, Waste Collection and Disposal, Engineering and Construction, Traffic Engineering, Motor Vehicle Maintenance, and Street Construction Maintenance and Repair.

Activities include public improvement planning and construction of streets and bridges, boulevards, sidewalks, alleys, lanes, and other public roads and highways; making and preserving of all surveys, maps, plans, drawings and estimates for such public work; maintenance and repair of all streets and bridges including cleaning, snow removal, and ice control, crack sealing and maintenance of all streets and boulevards; granting of permits for the use of the public rights of way of the City; maintenance of all traffic control devices, determination and layout of all parking restrictions, design and placement of all traffic markings, traffic signs and traffic control devices; collection and control of all solid waste and recycling; purchase, repair and maintenance of the City's vehicle fleet.

This Department also coordinates the functions of its Divisions with other Departments and offices of the City, and with Federal, State, County, and neighboring municipal agencies.

OPERATING SUMMARY (000'S OMITTED)

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
DIVISIONS:									
Administration	\$ 523	6		\$ 422	5		\$ 539	6	
Architecture	678	9		694	9		721	9	
Waste Collection**	26,492	219	40	27,239	219	33	28,017	245	40
Engineering & Construction	4,837	69	1	4,755	65	1	5,136	70	1
Motor Vehicle Maintenance	15,537	97		16,808	102		18,040	103	
Street Construction**	25,403	190	106	21,459	185	108	27,185	187	110
Traffic Engineering	4,239	44		4,273	44		4,661	46	
	\$ 77,709	634	147	\$ 75,650	629	142	\$ 84,299	666	151
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 37,082			\$ 37,967			\$ 41,321		
Self Generated	5,195			4,456			4,045		
Total General Fund	\$ 42,277	347	41	\$ 42,423	342	34	\$ 45,366	376	41
Other Funds:									
State Taxes	\$ 13,769			\$ 14,392			\$ 14,580		
Sales & Charges*	2,377			2,037			1,923		
Miscellaneous Revenue	125			128			110		
Expenditure Recoveries*	15,404			16,670			17,920		
Categorical Grants	142			-			-		
Bond Funds	3,615			-			4,400		
Total Other Funds	\$ 35,432	287	106	\$ 33,227	287	108	\$ 38,933	290	110
	\$ 77,709	634	147	\$ 75,650	629	142	\$ 84,299	666	151

* Includes additions and use of fund balance. Refer to Fund Structure section of this document for details.

** Due to substantial turnover, staffing levels vary throughout the year. Therefore, averages rather than actual employees are used.

DIVISION OF PUBLIC SERVICE ADMINISTRATION

JOMARIE WASIK, DIRECTOR

The Division of Public Service Administration is headed by the Director of Public Service. The primary function of the Director's office is to coordinate all the activities of the six (6) Public Service Divisions: Architecture, Engineering and Construction, Motor Vehicle Maintenance, Street Construction Maintenance and Repair, Traffic Engineering, and Waste Collection and Disposal, and to monitor, evaluate, and direct existing programs to the Divisions and provide direction towards the development of new programs for the benefit of the residents of the City. The Director and her staff have taken the initiative in helping to establish programs and policies for the carrying out of the Department's basic functions. A few of these programs are as follows: improved snow and ice control program, Keep Cleveland Clean combined services program, continued development of a pavement management program, and a Citywide facility assessment program.

Mission Statement

Maintain quality neighborhood and business districts providing safe, prompt, cost effective, high quality service delivery in the areas of waste collection, street and bridge construction, street maintenance and repair, facility management, as well as fleet management, to the citizens, employees, businesses and visitors of the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administration	\$ 523	6		\$ 422	5		\$ 539	6	
	\$ 523	6		\$ 422	5		\$ 539	6	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 521			\$ 420			\$ 538		
Self-Generated	2			2			1		
	\$ 523	6		\$ 422	5		\$ 539	6	



DIVISION OF PUBLIC SERVICE ADMINISTRATION

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME WAGES	\$	391,986	\$	396,348	\$	309,284	\$	379,256
LONGEVITY		3,475		2,775		2,150		2,150
BONUS INCENTIVE		-		3,000		-		-
TOTAL	\$	395,461	\$	402,123	\$	311,434	\$	381,406
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	39,459	\$	46,022	\$	41,396	\$	56,798
DENTAL		3,002		3,225		2,728		3,485
VISION CARE		287		295		250		295
PERS		51,047		53,630		45,629		52,825
FICA-MEDICARE		2,772		3,151		3,468		4,592
WORKERS COMPENSATION		1,110		694		798		8,147
LIFE INSURANCE		259		270		229		270
TOTAL	\$	97,935	\$	107,288	\$	94,497	\$	126,412
TRAINING AND DUES								
TUITION & REGISTRATION FEES	\$	-	\$	-	\$	510	\$	250
CHARGES FOR PARKING CITATIONS		-		25		-		-
TOTAL	\$	-	\$	25	\$	510	\$	250
CONTRACTUAL SERVICES								
PARKING IN CITY FACILITIES	\$	2,839	\$	2,777	\$	2,652	\$	2,500
INSURANCE AND OFFICIAL BONDS		170		-		-		-
PHOTOCOPY MACHINE RENTAL		-		152		91		-
TOTAL	\$	3,009	\$	2,930	\$	2,743	\$	2,500
MATERIAL AND SUPPLIES								
OFFICE SUPPLIES	\$	-	\$	120	\$	-	\$	200
OFFICE FURNITURE & EQUIPMENT		358		-		-		-
OTHER SUPPLIES		44		-		-		-
JUST IN TIME OFFICE SUPPLIES		1,746		1,353		632		1,545
TOTAL	\$	2,148	\$	1,473	\$	632	\$	1,745



DIVISION OF PUBLIC SERVICE ADMINISTRATION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE CONTRACTS	\$ -	\$ -	\$ -	265
TOTAL	\$ -	\$ -	\$ -	265
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 5,111	\$ 6,864	\$ 8,983	24,186
CHARGES FROM RADIO SYSTEM	703	386	95	539
CHARGES FROM PRINTING	873	1,777	3,180	1,802
CHARGES FROM STOREROOM	467	163	251	333
TOTAL	\$ 7,154	\$ 9,190	\$ 12,509	26,860
TOTAL DIVISION	\$ 505,706	\$ 523,028	\$ 422,325	539,438

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ 9,070	\$ 1,040	\$ 65	-
EXPENDITURE RECOVERIES	2,652	1,286	2,267	1,000
TOTAL DIVISION	\$ 11,722	\$ 2,326	\$ 2,332	1,000

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Public Service	50,796	164,919
1	0	1	Secretary to Director	36,590	132,829
2	1	2			
OFFICE & CLERICAL					
2	2	2	Administrative Officer	20,800	49,440
2	2	2			
PROFESSIONALS					
1	1	1	Project Director	22,333	74,917
1	1	1	Senior Budget & Management Analyst	26,274	73,035
2	2	2			
6	5	6	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DIVISION OF ARCHITECTURE

N. KURT WIEBUSCH, COMMISSIONER

The Division of Architecture designs and prepares preliminary drawings, estimates, detail drawings, and specifications for all buildings under the charge of the Department of Public Service and provides these same services to other Departments of the City, upon written request.

In actual practice, the Division furnishes the various Departments and Divisions with all architectural services required for their building programs. These services include the necessary consultations, preparation of contracts, drawings and specifications, the supervision of construction and the approval of payments to contractors. When private sector architectural/engineering firms or consultants are retained for special projects, the Division of Architecture provides programming, coordinates, and supervises all phases of such projects.

BUDGET COMMENTS

The funding level recommended for 2007 will allow this Division to complete capital projects which have already been started, to continue the timetable of existing projects, and meet the needs of future construction projects currently in the planning stages.

Mission Statement

To plan and construct appropriate and constant physical facilities for the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL		2006 UNAUDITED			2007 BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
		FT PT		FT PT		FT PT		
PROGRAMS:								
Facility Design & Const.	\$ 327	4	\$ 331	4	\$ 344	4		
Proj. Coordination & Admin	80	1	83	1	86	1		
Development Planning	162	2	166	2	173	2		
Facility Management	109	2	114	2	118	2		
	\$ 678	9	\$ 694	9	\$ 721	9		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 286		\$ 390		\$ 420			
Self-Generated	392		304		301			
	\$ 678	9	\$ 694	9	\$ 721	9		



DIVISION OF ARCHITECTURE

PROGRAM NAME: FACILITY DESIGN AND CONSTRUCTION

OBJECTIVES: To plan and implement the rehabilitation and/or construction of City facilities.

ACTIVITIES: Prepare working drawings. Conduct inspection of projects. Prepare schedule of construction projects.

PROGRAM NAME: PROJECT COORDINATION AND ADMINISTRATION

OBJECTIVES: To ensure the quality of construction and design projects by administering contract standards.

ACTIVITIES: Write programs and analyze costs for potential projects. Develop and review proposals to utilize consultants and contractors when required. Inspect projects for adherence to contract requirements.

PROGRAM NAME: DEVELOPMENT PLANNING

OBJECTIVES: To develop long range plans for construction projects of City facilities located within the City of Cleveland.

ACTIVITIES: Coordinate construction plans with other City Departments or authorities having jurisdiction. Prepare physical designs for City-owned facilities.

PROGRAM NAME: FACILITIES MANAGEMENT

OBJECTIVES: To ensure that working conditions for City employees are safe and adequate.

ACTIVITIES: Conduct field observations of City buildings. Prepare evaluation reports on their existing use and physical condition and develop recommendations for long-term maintenance. Create strategies of adaptive reuses and make recommendations, which will maximize potential of City buildings based upon current need and/or future predictions.

DIVISION OF ARCHITECTURE

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 489,016	\$ 489,489	\$ 500,812	\$ 507,198
MILITARY LEAVE	-	-	502	-
LONGEVITY	2,250	2,550	3,150	3,150
SEPARATION PAYMENTS	16,299	2,371	-	-
BONUS INCENTIVE	-	4,500	-	-
TOTAL	\$ 507,565	\$ 498,910	\$ 504,465	\$ 510,348
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 64,913	\$ 67,383	\$ 76,741	\$ 87,274
DENTAL	5,056	4,839	5,197	5,436
VISION CARE	522	538	538	538
PERS	68,433	66,651	68,445	70,683
FICA-MEDICARE	5,343	5,427	5,482	5,671
WORKERS COMPENSATION	1,679	944	1,041	10,108
LIFE INSURANCE	414	405	405	405
TOTAL	\$ 146,361	\$ 146,187	\$ 157,849	\$ 180,115
TRAINING AND PROFESSIONAL DUES				
PROFESSIONAL DUES	\$ -	\$ 434	\$ 601	\$ 700
TOTAL	\$ -	\$ 434	\$ 601	\$ 700
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 2,265	\$ 2,000	\$ -	\$ 2,000
MILEAGE (PRIVATE AUTO)	611	720	726	1,200
PARKING IN CITY FACILITIES	2,779	3,338	2,965	2,800
PHOTOCOPY MACHINE RENTAL	758	692	177	-
TOTAL	\$ 6,413	\$ 6,749	\$ 3,868	\$ 6,000
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 64	\$ -	\$ -	\$ 300
COMPUTER SUPPLIES	500	1,502	2,942	3,000
COMPUTER HARDWARE	-	3,466	-	-
PHOTOGRAPHIC SUPPLIES	1,000	-	450	1,500
PAPER AND OTHER SUPPLIES	1,098	-	-	1,767
JUST IN TIME OFFICE SUPPLIES	2,406	2,025	2,010	2,500
TOTAL	\$ 5,068	\$ 6,992	\$ 5,402	\$ 9,067

DIVISION OF ARCHITECTURE

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ 847	\$ -	\$ -	1,000
COMPUTER HARDWARE MAINT	-	-	1,797	-
TOTAL	\$ 847	\$ -	\$ 1,797	\$ 1,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 7,535	\$ 8,264	\$ 13,479	\$ 3,709
CHARGES FROM PRINTING	4,544	894	2,581	3,020
CHARGES FROM STOREROOM	677	157	539	597
CHARGES FROM MOTOR VEHICLES	1,154	9,419	3,265	5,590
CHARGES FROM WATER - GIS PROJ	-	-	226	496
TOTAL	\$ 13,910	\$ 18,734	\$ 20,091	\$ 13,412
TOTAL DIVISION	\$ 680,163	\$ 678,006	\$ 694,073	\$ 720,642

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ 930	\$ 830	\$ 780	\$ 780
EXPENDITURE RECOVERIES	428,944	391,033	303,520	300,000
TOTAL DIVISION	\$ 429,874	\$ 391,863	\$ 304,300	\$ 300,780

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner of Architecture	42,758	137,794
1	1	1			
PROFESSIONALS					
1	1	1	Administrative Officer	20,800	49,440
2	2	2	Chief Architect	23,647	95,000
1	1	1	Project Director	22,333	74,917
3	3	3	Senior Assistant Architect	10.00 Hr.	22.49 Hr.
1	1	1	Supervisor of Architectural Construction	20,800	52,081
8	8	8			
9	9	9	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF WASTE COLLECTION

RONNIE M. OWENS, COMMISSIONER

The Division of Waste Collection is committed to providing an efficient collection and disposal service to approximately 190,000 dwelling units on a weekly basis. The waste collection process includes residential waste, bulk items, tires, receptacles, and dead animal collection.

The City of Cleveland annually disposes of approximately 300,000 tons of debris. The majority of this debris is processed through the Ridge Road Transfer Station; a city owned and operated facility, with a daily processing capacity of 3,000 tons per day. The remainder of the debris is disposed of via the use of privately owned Landfills or Transfer Stations.

In addition to the residential collection service, the Division of Waste Collection offers alternative ways of disposal via the Commercial Collection and Residential Dumping program. The Commercial Collection program provides permanent and temporary dumpster rental services to city residents, city facilities and Cleveland area businesses at a competitive rate. The Residential Dumping program provides Cleveland residents the ability to dispose of regular solid waste and recyclables at the Ridge Road Transfer Station free of charge with proof of residency.

Mission Statement

To reduce public health hazards resulting from refuse dumping in City of Cleveland neighborhoods by providing collection and appropriate disposal of residential, commercial, recyclable and city owned public area waste for the citizens of the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL			2006 UNAUDITED			2007 BUDGET			
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT		
PROGRAMS:										
Residential/Recycling Collection	\$ 15,557	191	40	\$ 14,503	182	33	\$ 14,917	204	40	
Disposal/Commodity Processing	10,243	17		11,215	19		11,535	21		
Anillary	692	11		1,521	18		1,565	20		
	\$ 26,492	219	40	\$ 27,239	219	33	\$ 28,017	245	40	
FUNDING SOURCE:										
General Fund:										
Tax Support	\$ 22,753			\$ 24,189			\$ 25,264			
Self-Generated	3,597			3,050			2,753			
	\$ 26,350	219	40	\$ 27,239	219	33	\$ 28,017	245	40	
Grants	\$ 142			\$ -			\$ -			
	\$ 26,492	219	40	\$ 27,239	219	33	\$ 28,017	245	40	

DIVISION OF WASTE COLLECTION**PROGRAM NAME: RESIDENTIAL COLLECTIONS/RECYCLING COLLECTION**

OBJECTIVES: To remove commingled recyclable commodities from the City's waste stream as well as putrescible and other waste from the City's environment.

ACTIVITIES: Provide weekly collection of solid waste and recyclables. Conduct on-site inspections concerning appearance of areas served. Provide weekly collection of bulk items.

PROGRAM NAME: WASTE DISPOSAL/COMMODITY PROCESSING

OBJECTIVES: To remove solid waste and to prepare recyclable commodities for marketing (i.e. soft/bale).

ACTIVITIES: Deliver collected waste to landfill sites. Market and sell recyclables. Collect tires for processing. Operate transfer station.

PROGRAM NAME: ANCILLARY SERVICES

OBJECTIVES: To improve the appearance of the City and contribute to the revitalization efforts being made in Downtown Cleveland.

ACTIVITIES: Clean up after special events in neighborhoods and downtown. Improve the appearance of the West Side Market area, downtown streets and parks and municipal buildings. Repair, replace and service outdoor waste receptacles. Provide collection of dead animals. Provide waste container rental through commercial waste collection service. Provide administrative paper recycling.

DIVISION OF WASTE COLLECTION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 7,716,182	\$ 7,843,717	\$ 8,001,265	\$ 8,172,834
CRAFTS	124,205	22,489	-	-
SEASONAL	1,148,917	1,068,309	971,607	1,037,525
PART-TIME PERMANENT	14,798	235	13,619	18,451
INJURY PAY	70,299	112,285	21,419	-
LONGEVITY	93,050	89,800	88,125	87,875
WAGE SETTLEMENTS	-	1,310	-	-
SEPARATION PAYMENTS	38,744	96,430	119,526	40,000
BONUS INCENTIVE	-	103,000	40,000	-
OVERTIME	562,229	559,840	405,809	450,000
TOTAL	\$ 9,768,424	\$ 9,897,415	\$ 9,661,371	\$ 9,806,685
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,420,325	\$ 1,507,190	\$ 1,593,241	\$ 1,837,276
DENTAL	107,591	102,373	103,527	116,249
VISION CARE	11,359	11,029	10,713	11,070
PERS	1,346,442	1,311,527	1,296,100	1,338,836
FICA-MEDICARE	103,111	108,306	109,523	116,285
WORKERS COMPENSATION	1,249,561	1,178,293	1,495,303	987,621
LIFE INSURANCE	10,316	9,814	9,713	11,025
UNEMPLOYMENT COMPENSATION	141,321	111,216	71,070	75,000
CLOTHING ALLOWANCE	76,450	84,243	70,675	89,240
CLOTHING MAINTENANCE	29,200	28,975	42,138	31,000
TOTAL	\$ 4,495,678	\$ 4,452,964	\$ 4,802,003	\$ 4,613,602
TRAINING AND DUES				
TRAVEL	\$ -	\$ 1,090	\$ 476	\$ 2,000
TUITION & REGISTRATION FEES	275	495	198	250
MILEAGE (PRIV AUTO) TRNG PRPS	-	86	77	150
PROFESSIONAL DUES	298	180	29	500
TOTAL	\$ 573	\$ 1,851	\$ 780	\$ 2,900
UTILITIES				
BROKERED GAS SUPPLY	\$ 158,158	\$ 175,875	\$ 298,540	\$ 292,580
GAS	323,009	378,207	358,324	287,280
ELECTRICITY - CPP	276,026	251,664	210,003	254,410
ELECTRICITY - OTHER	343	-	-	-
TOTAL	\$ 757,535	\$ 805,746	\$ 866,867	\$ 834,270



DIVISION OF WASTE COLLECTION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 14,100	\$ 5,600	\$ 6,900	\$ 15,000
REFEREE SERVICES	-	-	-	1,000
WASTE DISPOSAL	7,518,700	7,961,405	8,105,546	8,502,323
WASTE DISPOSAL FEE - OHIO EPA	-	501,608	1,007,798	1,050,000
SECURITY SERVICES	14,028	1,000	1,796	3,000
JANITORIAL SERVICES	5,000	4,582	4,611	4,500
MEDICAL SERVICES	986	4,228	2,174	3,500
FREIGHT EXPENSE	226	-	-	-
ADVERTISING AND PUBLIC NOTICE	31,118	28,670	42,872	45,000
PROGRAM PROMOTION	-	10,753	27,359	30,000
PARKING IN CITY FACILITIES	1,727	1,835	2,101	2,500
PHOTOCOPY MACHINE RENTAL	2,648	2,094	485	-
EQUIPMENT RENTAL	-	-	-	2,500
SPECIAL ASSESSMENT	3,250	3,250	3,250	3,250
OTHER CONTRACTUAL	-	300	-	1,000
LOCAL MATCH-GRANT PROGRAMS	35,375	68,213	-	75,000
CREDIT CARD PROCESSING FEES	921	2,441	5,878	3,000
TOTAL	\$ 7,628,079	\$ 8,595,979	\$ 9,210,770	\$ 9,741,573
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 100	\$ -	\$ -	\$ 100
POSTAGE	84	29	-	150
COMPUTER SUPPLIES	-	-	1,019	250
COMPUTER HARDWARE	3,496	5,894	2,436	-
COMPUTER SOFTWARE	-	-	-	4,500
HARDWARE & SMALL TOOLS	250	1,569	9,628	5,000
SMALL EQUIPMENT	-	-	39,991	25,000
OFFICE FURNITURE & EQUIPMENT	179	3,505	1,443	1,500
FENCE, POSTS & BARS	2,838	-	1,560	2,500
HYGIENE AND CLEANING SUPPLY	9,000	5,000	7,288	10,000
PHOTOGRAPHIC SUPPLIES	2,262	795	5,920	3,000
OTHER SUPPLIES	29,226	22,568	33,587	25,000
SAFETY EQUIPMENT	1,250	8,138	9,130	5,000
JUST IN TIME OFFICE SUPPLIES	6,577	5,521	5,387	5,500
TOTAL	\$ 55,262	\$ 53,019	\$ 117,388	\$ 87,500

DIVISION OF WASTE COLLECTION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ 556	\$ 500	\$ 54	\$ 500
MAINTENANCE MACHINERY	6,000	4,500	-	3,000
CAR WASHES	200	-	-	-
MAINTENANCE MISC EQUIP	32,000	33,347	30,937	40,000
MAINTENANCE BUILDING	7,335	5,495	11,540	10,000
REPAIR OF OVERHEAD DOORS	-	5,297	2,500	8,000
TOTAL	\$ 46,091	\$ 49,139	\$ 45,031	\$ 61,500
CLAIMS, REFUNDS AND MISC.				
COURT COSTS	\$ -	\$ 890	\$ -	\$ -
JUDGMENTS, DAMAGES, & CLAIMS	8,613	30	825	5,000
TOTAL	\$ 8,613	\$ 920	\$ 825	\$ 5,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 65,846	\$ 60,149	\$ 55,473	\$ 45,410
CHARGES FROM RADIO SYSTEM	54,426	45,875	33,946	53,895
CHARGES FROM PRINTING	15,366	24,660	27,661	24,504
CHARGES FROM STOREROOM	1,844	2,178	2,158	2,361
CHARGES FROM MOTOR VEHICLES	1,659,323	2,359,775	2,405,681	2,718,139
CHARGES FROM WATER - GIS PROJ	-	-	9,156	20,090
TOTAL	\$ 1,796,804	\$ 2,492,637	\$ 2,534,076	\$ 2,864,399
TOTAL DIVISION	\$ 24,557,058	\$ 26,349,671	\$ 27,239,111	\$ 28,017,429

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 2,641,803	\$ 3,572,694	\$ 3,013,221	\$ 2,725,000
MISCELLANEOUS REVENUES	19,010	19,129	32,862	25,000
EXPENDITURE RECOVERIES	6,322	4,914	3,474	3,000
TOTAL DIVISION	\$ 2,667,135	\$ 3,596,737	\$ 3,049,556	\$ 2,753,000

DIVISION OF WASTE COLLECTION

COMPARISON OF STAFFING

No. of Employees**			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	0	Assistant Commissioner of Waste Collection	26,274	83,396
5	5	5	Asst. Superintendent of Waste Collection	23.21 Hr.	25.21 Hr.
1	1	1	Commissioner of Waste Collection & Disposal	40,315	123,236
0	0	1	General Superintendent of Waste Collection	30,474	59,507
7	7	7			
OFFICE & CLERICAL					
1	1	1	Chief Clerk	22,050	44,373
2	2	2	Junior Personnel Assistant	20,800	36,737
0	0	1	Senior Clerk	10.29 Hr.	15.17 Hr.
3	3	4			
PROFESSIONALS					
1	1	1	Assistant Administrator	20,800	59,835
1	1	1	Assistant Manager of Marketing	20,800	56,129
1	1	1	Budget & Management Analyst	20,800	52,060
0	0	1	Deputy Project Director	20,093	58,637
1	1	1	Personnel Administrator	26,274	76,981
2	1	1	Project Director	22,333	74,917
6	5	6			
SKILLED CRAFT					
3	3	3	Construction Equipment Operator Group B	27.27 Hr.	33.87 Hr.
3	3	3			
SERVICE & MAINTENANCE					
0	0	1	Labor Foreman	18.30 Hr.	20.30 Hr.
4	2	4	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
3	2	2	Transfer Station Attendant	19.33 Hr.	21.33 Hr.
69	64	69	Waste Collection Driver	12.33 Hr.	17.85 Hr.
11	10	11	Waste Collection Foreman	18.30 Hr.	20.30 Hr.
5	4	4	Waste Collection Foreman I	20.08 Hr.	22.08 Hr.
3	3	3	Waste Collection Roll-Off Driver	15.52 Hr.	22.94 Hr.
1	0	0	Waste Collection Street Sweeper	14.03 Hr.	16.03 Hr.
127	113	128	Waste Collector	14.42 Hr.	16.42 Hr.
223	198	222			
TECHNICIAN					
1	1	1	Accident & Safety Inspector	18.45 Hr.	20.45 Hr.
2	2	2	Radio Operator	16.52 Hr.	18.52 Hr.
3	3	3			
245	219	245	TOTAL FULL TIME		
45	32	39	SEASONAL (Average)		
1	1	1	PART TIME		
291	252	285	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

** Due to substantial turnover, staffing levels vary throughout the year. Therefore, averages, rather than actual employees are used.



DIVISION OF ENGINEERING AND CONSTRUCTION

RANDALL E. DEVAUL, COMMISSIONER

This Division of Engineering & Construction is responsible for engineering, surveying and major construction of streets, bridges and sidewalks in the City's public right-of-way. This responsibility includes the development, management and completion of the City's street and bridge capital improvement program. Work by other agencies and private parties in the public right-of-way are also monitored, reviewed and field inspected.

The Division's Bureau of Sidewalks enforces Section 729.12 of the revised code of the State of Ohio to assure the proper maintenance of all sidewalks in the City's right-of-way. This very active program includes the Sidewalk Assessment Program and the Sidewalk Citation Program.

Surveying responsibilities include the maintenance of lot plats, street addresses, right-of-way descriptions, public survey points and monuments, and City boundaries. This work includes records management, as well as processing and documenting all changes to Survey/Plat information.

The Division's Bureau of Bridges and Docks maintains and operates the City's six lift bridges spanning the Cuyahoga River. It is also responsible for the full or partial maintenance of 246 bridges and regular structural inspection of 130 City bridges.

Mission Statement

To Manage the City's public right-of-way in a manner that ensures safe passage of pedestrians and vehicles as they commute to and from their neighborhoods by developing and implementing plans for maintenance and construction of roadways, street and sidewalks.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
PROGRAMS:									
Road and Bridge Capital Improvement	\$ 1,601	19	1	\$ 1,398	19	1	\$ 1,694	23	1
Survey/Plats	513	8		522	8		530	8	
Bridge Maintenance	1,042	12		1,070	9		1,112	10	
Bridge Operations	1,302	23		1,380	22		1,410	22	
Sidewalks	379	7		385	7		390	7	
	\$ 4,837	69	1	\$ 4,755	65	1	\$ 5,136	70	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 3,642			\$ 3,723			\$ 4,210		
Self-Generated	1,195			1,032			926		
	\$ 4,837	69	1	\$ 4,755	65	1	\$ 5,136	70	1

DIVISION OF ENGINEERING AND CONSTRUCTION**PROGRAM NAME: ROAD AND BRIDGE CAPITAL IMPROVEMENT**

OBJECTIVES: To improve the safety, performance, life span and aesthetics of the City's transportation infrastructure through design and construction projects.

ACTIVITIES: Inspect infrastructure and make recommendations for Capital Program projects. Prepare engineering plans, specifications and cost estimates. Coordinate the selection and award of consulting service and construction contracts. Manage consultant engineering firms and construction companies under contract with the City. Ensure design and construction work complies with Federal, State and local standards. Pursue and coordinate ODOT, County and private capital improvement projects in the City's public right-of-way.

PROGRAM NAME: SURVEY/PLATS

OBJECTIVES: To provide the general public and other City agencies with accurate survey documents and data needed for orderly property development.

ACTIVITIES: Maintain records of all survey monuments, plats and subdivisions. Maintain records for the assignment of street and house numbers. Verify all elevations, lines and points, with documents and fieldwork. Replace survey monuments, as needed.

PROGRAM NAME: BRIDGE MAINTENANCE

OBJECTIVES: To improve the safety, performance and aesthetics of the City's bridges through repair projects.

ACTIVITIES: Repair bridges and appurtenances on a priority basis as funds allow. Provide routine maintenance of bridges, especially the City's six lift bridges, on a priority basis as funds allow.

PROGRAM NAME: BRIDGE OPERATION

OBJECTIVES: To provide for the safe and efficient flow of river and vehicular traffic on the Cuyahoga River.

ACTIVITIES: Operate the City's six lift bridges over the Cuyahoga River as required.

PROGRAM NAME: SIDEWALKS

OBJECTIVES: To improve the safety, performance, life span and aesthetics of sidewalks in the City's public right-of-way.

ACTIVITIES: Process complaints from the public in a professional and timely manner. Enforce City code requiring the maintenance of sidewalks by adjacent property owners. Manage the City's sidewalk construction program using assessments and ward allocation funds.

DIVISION OF ENGINEERING AND CONSTRUCTION

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME WAGES	\$	3,148,906	\$	3,139,604	\$	3,049,398	\$	3,282,004
PART TIME PERMANENT		-		18,850		26,013		28,305
LONGEVITY		31,625		30,800		29,875		29,025
WAGE SETTLEMENTS		520		-		1,047		-
SEPARATION PAYMENTS		30,985		72,345		20,894		-
BONUS INCENTIVE		-		21,000		10,000		-
OVERTIME		103,922		62,923		78,598		135,000
TOTAL	\$	3,315,957	\$	3,345,522	\$	3,215,825	\$	3,474,334
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	479,787	\$	492,575	\$	516,850	\$	622,520
DENTAL		36,655		34,633		33,869		38,005
VISION CARE		3,816		3,819		3,509		3,857
PERS		454,215		440,719		436,568		481,195
PERS BUYBACK PRIOR SERVICE CITY		13,711		-		-		-
FICA-MEDICARE		33,620		35,965		35,518		40,585
WORKERS COMPENSATION		164,197		110,644		130,173		75,802
LIFE INSURANCE		3,274		3,098		2,948		3,150
UNEMPLOYMENT COMPENSATION		6,137		-		10,604		-
CLOTHING ALLOWANCE		4,600		6,540		8,540		8,310
CLOTHING MAINTENANCE		2,700		2,750		2,900		2,575
TOTAL	\$	1,202,713	\$	1,130,742	\$	1,181,478	\$	1,275,999
TRAINING AND DUES								
TRAVEL	\$	-	\$	209	\$	229	\$	1,000
TUITION & REGISTRATION FEES		100		500		1,865		3,000
PROFESSIONAL DUES		2,195		2,285		2,266		2,000
CHARGES FOR PARKING CITATIONS		-		90		-		-
TOTAL	\$	2,295	\$	3,084	\$	4,360	\$	6,000
UTILITIES								
ELECTRICITY - CPP	\$	59,461	\$	51,499	\$	39,373	\$	42,230
ELECTRICITY - OTHER		15,451		3,906		4,810		4,120
TOTAL	\$	74,913	\$	55,405	\$	44,183	\$	46,350
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	7,411	\$	87,465	\$	100,512	\$	125,000
MILEAGE (PRIVATE AUTO)		2,990		983		1,374		3,500
ADVERTISING AND NOTICE		143		663		-		1,500
PARKING IN CITY FACILITIES		9,398		11,568		11,478		9,000
PHOTOCOPY MACHINE RENTAL		4,650		3,688		368		-
EQUIPMENT RENTAL		1,000		-		-		1,000
OTHER CONTRACTUAL		145		184		488		500
TOTAL	\$	25,737	\$	104,549	\$	114,219	\$	140,500

DIVISION OF ENGINEERING AND CONSTRUCTION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 635	\$ 1,350	\$ 2,422	\$ 1,600
COMPUTER SUPPLIES	651	1,712	-	1,000
COMPUTER HARDWARE	-	5,945	6,023	-
COMPUTER SOFTWARE	1,000	-	-	-
WELDING SUPPLIES & EQUIPMENT	-	-	813	1,000
BOILERS, HEATERS & COOLING	500	1,375	1,735	1,800
SMALL EQUIPMENT	2,000	4,895	6,039	4,500
ELECTRICAL SUPPLIES	-	-	967	1,500
HYGIENE AND CLEANING SUPPLY	932	633	565	700
PHOTOGRAPHIC SUPPLIES	566	147	1,137	500
PAPER AND OTHER SUPPLIES	1,953	4,189	4,048	3,000
BRIDGE MAINTENANCE SUPPLIES	61,684	72,352	45,665	69,500
SAFETY EQUIPMENT	500	500	1,416	500
JUST IN TIME OFFICE SUPPLIES	3,511	3,904	5,415	4,000
CEMENT SAND & GRAVEL	969	4,456	1,310	1,000
TOTAL	\$ 74,901	\$ 101,458	\$ 77,554	\$ 90,600
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ 1,000	\$ 1,654	\$ 2,993	\$ 1,000
MAINTENANCE CONTRACTS	-	-	-	1,000
COMPUTER HARDWARE MAINT	2,105	5,000	-	5,000
COMPUTER SOFTWARE MAINT	1,132	2,088	-	4,300
MAINTENANCE MACHINERY	301	1,500	2,496	-
CAR WASHES	-	300	-	300
MAINTENANCE MISC EQUIP	216	500	500	500
TOTAL	\$ 4,753	\$ 11,042	\$ 5,989	\$ 12,100
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS, DAMAGES, & CLAIMS	\$ 12,500	\$ 1,000	\$ 378	\$ -
TOTAL	\$ 12,500	\$ 1,000	\$ 378	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 20,640	\$ 21,508	\$ 34,090	\$ 5,188
CHARGES FROM RADIO SYSTEM	3,255	3,633	2,937	5,935
CHARGES FROM PRINTING	7,682	12,166	12,460	11,812
CHARGES FROM STOREROOM	1,740	1,777	1,402	2,123
CHARGES FROM MOTOR VEHICLES	39,141	45,539	58,447	61,168
CHARGES FROM WATER - GIS PROJ	-	-	1,809	3,968
TOTAL	\$ 72,458	\$ 84,623	\$ 111,145	\$ 90,194
TOTAL DIVISION	\$ 4,786,226	\$ 4,837,425	\$ 4,755,131	\$ 5,136,077

DIVISION OF ENGINEERING AND CONSTRUCTION

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LICENSES & PERMITS	\$ 71,478	\$ 71,647	\$ 65,501	\$ 57,500
SALES & CHARGES FOR SERVICES	22,519	21,700	12,300	18,000
MISCELLANEOUS REVENUES	2,013	1,810	1,418	-
EXPENDITURE RECOVERIES	1,738,246	1,100,298	952,642	850,000
TOTAL DIVISION	\$ 1,834,256	\$ 1,195,455	\$ 1,031,860	\$ 925,500

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrator of Engineering and Planning	30,215	105,007
1	1	1	Commissioner of Engineering & Construction	45,201	136,764
1	1	1	Superintendent of Sidewalks	22,333	59,357
3	3	3			
OFFICE & CLERICAL					
1	1	1	Junior Personnel Assistant	20,800	36,737
0	1	1	Principal Clerk	11.93 Hr.	18.38 Hr.
1	1	1	Senior Clerk	10.29 Hr.	15.17 Hr.
2	3	3			
PROFESSIONALS					
1	1	1	Administrative Officer	20,800	49,440
3	0	0	Associate Engineer	17.83 Hr.	26.15 Hr.
1	1	1	Chief Engineering & Construction Inspector	23.06 Hr.	25.06 Hr.
1	1	1	Chief Sidewalk Inspector	20,800	42,875
4	2	3	Construction Technician	12.02 Hr.	21.33 Hr.
4	6	8	Consulting Engineer	36,000	88,643
0	1	1	Deputy Project Director	20,093	58,637
3	1	1	Engineer	22.78 Hr.	31.83 Hr.
2	0	1	Project Director	22,333	74,917
2	2	2	Section Chief Engineering and Construction	50,000	92,699
1	1	1	Senior Budget and Management Analyst	26,274	73,035
1	2	2	Survey Party Chief	20,800	52,562
23	18	22			
SKILLED CRAFT					
1	1	1	Bridge Oiler	10.00 Hr.	16.82 Hr.
2	2	2	Electrical Worker	37.25 Hr.	46.56 Hr.
4	4	4	Ironworker	35.17 Hr.	43.96 Hr.
7	7	7			
SERVICE & MAINTENANCE					
18	17	17	Electric Bridge Operator	10.00 Hr.	17.88 Hr.
4	4	4	Electric Bridge Operator Leader	10.00 Hr.	18.05 Hr.
2	1	2	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
24	22	23			



DIVISION OF ENGINEERING AND CONSTRUCTION

COMPARISON OF STAFFING - CONTINUED

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
			TECHNICIAN		
9	8	8	Engineering & Construction Inspector	17.26 Hr.	19.26 Hr.
3	3	3	Sidewalk Inspector	15.78 Hr.	17.78 Hr.
1	1	1	Surveyor	10.00 Hr.	25.06 Hr.
<u>13</u>	<u>12</u>	<u>12</u>			
72	65	70	TOTAL FULL TIME		
<u>1</u>	<u>1</u>	<u>1</u>	TOTAL PART TIME		
<u>73</u>	<u>66</u>	<u>71</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF TRAFFIC ENGINEERING

ROBERT MAVEC, COMMISSIONER

The Division of Traffic Engineering is charged with the planning and geometric design of streets, highways and abutting lands - particularly as related to safe and efficient traffic operation.

The Division is responsible for the erection and maintenance of all traffic control devices; preparation of drawings, standards and specifications; the determination and layout of parking restrictions; and the design and placement of pavement markings, traffic signs and traffic control devices.

OPERATING SUMMARY

(000'S OMITTED)

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administration	\$ 551	4		\$ 489	4		\$ 533	4	
Traffic Signing & Street Marking	1,938	20		1,994	21		2,175	21	
Traffic Signals	1,750	20		1,790	19		1,953	21	
	\$ 4,239	44		\$ 4,273	44		\$ 4,661	46	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 4,230			\$ 4,205			\$ 4,596		
Self-Generated	9			68			65		
	\$ 4,239	44		\$ 4,273	44		\$ 4,661	46	

Mission Statement

Maintain all traffic control devices, Traffic Signals, Traffic Signs, and Pavement Markings. Provide sound engineering plans and decisions to ensure safe roadways for vehicular and pedestrian traffic.

**DIVISION OF TRAFFIC ENGINEERING****PROGRAM NAME: ENGINEERING OFFICE**

OBJECTIVES: Ensure all Traffic Control Devices are maintained and proper.

ACTIVITIES: Design and Review plans as they relate to traffic patterns.

PROGRAM NAME: TRAFFIC SIGN SHOP

OBJECTIVES: Maintain all traffic pavement markings and signage.

ACTIVITIES: Fabricate and install all traffic signage, repaint pavement markings.

PROGRAM NAME: TRAFFIC SIGNAL

OBJECTIVES: Maintain and upgrade all traffic signals.

ACTIVITIES: Signal Inspections, Signal Relamping, and Signal Upgrades.

DIVISION OF TRAFFIC ENGINEERING

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME WAGES	\$	1,792,318	\$	2,141,698	\$	2,024,663	\$	2,221,789
INJURY PAY		-		-		18,117		-
LONGEVITY		15,575		20,425		21,875		20,850
WAGE SETTLEMENTS		-		-		3,501		-
SEPARATION PAYMENTS		-		11,594		63,667		5,000
BONUS INCENTIVE		-		12,500		9,500		-
OVERTIME		51,008		73,676		106,243		100,610
TOTAL	\$	1,858,900	\$	2,259,893	\$	2,247,566	\$	2,348,249
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	293,612	\$	356,426	\$	393,899	\$	470,430
DENTAL		21,973		24,160		24,671		28,665
VISION CARE		2,421		2,706		2,617		2,963
PERS		271,781		296,151		294,452		324,540
FICA-MEDICARE		15,986		17,808		18,073		21,794
WORKERS COMPENSATION		46,218		42,212		77,643		183,140
LIFE INSURANCE		1,806		1,958		1,909		2,070
UNEMPLOYMENT COMPENSATION		5,355		-		5,253		-
CLOTHING ALLOWANCE		1,280		8,940		25,700		38,675
CLOTHING MAINTENANCE		19,275		32,925		13,500		-
TOTAL	\$	679,707	\$	783,286	\$	857,716	\$	1,072,277
TRAINING AND DUES								
TUITION & REGISTRATION FEES	\$	-	\$	75	\$	-	\$	1,500
TOTAL	\$	-	\$	75	\$	-	\$	1,500
UTILITIES								
BROKERED GAS SUPPLY	\$	42,363	\$	42,014	\$	75,954	\$	77,250
GAS		50,128		46,027		40,810		41,200
ELECTRICITY - CPP		194,217		198,374		197,302		220,420
ELECTRICITY - OTHER		338,056		329,950		342,474		341,960
TOTAL	\$	624,765	\$	616,364	\$	656,539	\$	680,830
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	500	\$	1,697	\$	3,688	\$	500
MILEAGE (PRIVATE AUTO)		-		-		43		-
MEDICAL SERVICES		-		2,926		-		-
PARKING IN CITY FACILITIES		4,472		4,869		4,355		3,000
PHOTOCOPY MACHINE RENTAL		1,393		369		88		-
OTHER CONTRACTUAL		32,000		9,926		-		50,000
TOTAL	\$	38,365	\$	19,789	\$	8,173	\$	53,500

DIVISION OF TRAFFIC ENGINEERING

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
DISCOUNTS LOST	\$ -	\$ 39	\$ -	\$ -
CLOTHING	6,300	432	1,935	6,000
HARDWARE & SMALL TOOLS	9,741	12,695	12,380	15,000
OFFICE FURNITURE & EQUIPMENT	-	416	-	-
ELECTRICAL SUPPLIES	8,827	9,589	647	15,000
HYGIENE AND CLEANING SUPPLY	-	-	-	1,000
PAINTING EQUIP AND SUPPLY	45,704	893	-	140,000
MEDICAL SUPPLIES	-	-	-	500
OTHER SUPPLIES	76,683	188,349	158,067	-
PHARMACEUTICAL SUPPLIES	1,469	-	-	-
JUST IN TIME OFFICE SUPPLIES	3,016	2,117	1,161	2,000
TOTAL	\$ 151,739	\$ 214,529	\$ 174,190	\$ 179,500
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS, DAMAGES, & CLAIMS	\$ -	\$ 19,233	\$ -	\$ -
TOTAL	\$ -	\$ 19,233	\$ -	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 26,471	\$ 32,140	\$ 37,851	\$ 25,372
CHARGES FROM RADIO SYSTEM	3,658	4,976	2,529	6,263
CHARGES FROM LIGHT & POWER	-	115,000	104,326	104,326
CHARGES FROM PRINTING	2,534	7,578	2,792	4,899
CHARGES FROM STOREROOM	125	200	126	178
CHARGES FROM MOTOR VEHICLES	89,903	166,131	178,443	179,549
CHARGES FROM WATER - GIS PROJ	-	-	2,261	4,961
TOTAL	\$ 122,691	\$ 326,026	\$ 328,329	\$ 325,548
TOTAL DIVISION	\$ 3,476,168	\$ 4,239,195	\$ 4,272,513	\$ 4,661,404

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LICENSES & PERMITS	\$ 4,100	\$ 3,800	\$ 4,000	\$ 4,500
INTERGOVERNMENTAL REVENUES	31,504	-	5,251	-
SALES & CHARGES FOR SERVICES	4,075	1,600	350	2,000
MISCELLANEOUS REVENUES	4,170	3,570	3,105	4,000
EXPENDITURE RECOVERIES	119,161	398	55,740	54,200
TOTAL DIVISION	\$ 163,010	\$ 9,368	\$ 68,446	\$ 64,700



DIVISION OF TRAFFIC ENGINEERING

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Traffic Engineering & Parking	42,758	118,751
1	1	1			
OFFICE & CLERICAL					
1	1	1	Principal Clerk	11.93 Hr.	18.38 Hr.
1	1	1			
PROFESSIONALS					
1	1	1	Consulting Engineer	36,000	88,643
1	1	1	Engineer	22.78 Hr.	31.83 Hr.
2	2	2			
SKILLED CRAFT					
8	7	7	Low Tension Lineman	17.46 Hr.	25.75 Hr.
4	4	4	Low Tension Trouble Lineman	18.30 Hr.	29.26 Hr.
2	2	2	Sign Painter Unit Leader	24.23 Hr.	32.13 Hr.
14	13	13			
SERVICE & MAINTENANCE					
1	1	3	Line Helper Driver	12.44 Hr.	22.34 Hr.
1	1	1	Lineman Low Tension Foreman	20.55 Hr.	30.30 Hr.
3	4	4	Low Tension Lineman Apprentice	14.37 Hr.	22.80 Hr.
2	2	2	Traffic Sign Process Operator	13.28 Hr.	24.09 Hr.
14	15	14	Traffic Sign & Marking Technician	13.68 Hr.	16.18 Hr.
21	23	24			
TECHNICIAN					
1	0	1	Chief of Traffic Signal Unit	18.60 Hr.	34.34 Hr.
2	2	2	Traffic Sign Marking Supervisor	13.28 Hr.	24.09 Hr.
2	2	2	Traffic Signal Control Technician	20.69 Hr.	30.50 Hr.
5	4	5			
44	44	46	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF MOTOR VEHICLE MAINTENANCE

DANIEL A. NOVAK, COMMISSIONER

The control, supervision of procurement, custody, maintenance, repair and assignment of all motor vehicles and equipment of the various Departments of the City are the basic functions of the Division of Motor Vehicle Maintenance. These motor vehicles include passenger cars, trucks, vans, commercial and industrial vehicles and equipment. The Division also advises and recommends the purchase of different types of vehicles and specialized equipment.

Expert care is given to City vehicles by trained mechanics and service persons employed by the Division. These employees rebuild and overhaul motors, preventative maintenance, repaint vehicles, repair damaged bodies, replace worn parts and completely service all vehicles. Servicing vehicles includes the purchase of fuels, changing of oil, lubrications, wheel alignment, tune-ups and other various repairs. The Division is responsible for the operation and maintenance of the City's fuel dispensing system.

Mission Statement

To purchase and maintain the City of Cleveland vehicles and specialized equipment to ensure safe and dependable operating conditions.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
PROGRAMS:								
Emergency Repairs/Towing	\$ 178	1	\$ 149	1	\$ 159	1		
Fueling	6,665	2	7,460	2	8,007	2		
Auto Body Work	352	2	290	2	312	2		
Preventive Maintenance	139	3	231	28	248	28		
Routine Maintenance	7,946	88	8,406	68	9,013	69		
New Vehides Prep.	257	1	272	1	301	1		
	\$ 15,537	97	\$ 16,808	102	\$ 18,040	103		
FUNDING SOURCE:								
Sales and Charges for Services	\$ 8		\$ 10		\$ 10			
Miscellaneous Revenue	125		128		110			
Expenditure Recoveries*	15,404		16,670		17,920			
	\$ 15,537	97	\$ 16,808	102	\$ 18,040	103		

*Includes additions and use of fund balance. Refer to fund structure of this document for details.

DIVISION OF MOTOR VEHICLE MAINTENANCE**PROGRAM NAME: EMERGENCY REPAIRS AND TOWING**

OBJECTIVES: To provide efficient, cost effective vehicle repair service for the City owned fleet.

ACTIVITIES: Provide emergency service and towing for all City owned vehicles. Replace batteries, lights and tires. Provide major vehicle repairs.

PROGRAM NAME: FUELING

OBJECTIVES: To provide the City's fleet with 33 locations for fuel dispensing and delivery fuel by tanker truck to other City of Cleveland fuel locations (i.e., parks, police and fire dept.).

ACTIVITIES: Purchase fuels and lubricants. Deliver fuel to City owned locations.

PROGRAM NAME: AUTO BODY WORK

OBJECTIVES: To increase the life and improve the safety of all City owned vehicles using in-house resources and outside contractors.

ACTIVITIES: Make minor and major auto body repairs.

PROGRAM NAME: PREVENTIVE MAINTENANCE

OBJECTIVES: To increase the life and improve the safety of all city owned vehicles.

ACTIVITIES: Follow design procedures for maintaining special motorized equipment. Change or check lubricants. Repair/Replace defective parts. Inspect vehicles on a routine basis.

PROGRAM NAME: ROUTINE MAINTENANCE

OBJECTIVES: To provide the City's Divisions with complete maintenance and services.

ACTIVITIES: Provide motor repairs and service. Maintain records of average down time and repair costs.

PROGRAM NAME: NEW VEHICLE PREPARATION

OBJECTIVES: To assure that all City vehicles are working properly before being released to departments.

ACTIVITIES: Inspect and prepare all new City vehicles for use by Departments. Apply logos and identification numbers to vehicles. Assign fuel cards.

DIVISION OF MOTOR VEHICLE MAINTENANCE

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 4,331,449	\$ 4,299,392	\$ 4,423,653	\$ 4,632,799
MILITARY LEAVE	1,191	789	1,115	-
INJURY PAY	2,490	14,426	759	-
LONGEVITY	40,625	44,250	44,200	46,525
WAGE SETTLEMENTS	-	-	146	-
SEPARATION PAYMENTS	978	10,298	7,763	20,000
BONUS INCENTIVE	-	13,500	36,000	-
OVERTIME	79,612	94,033	70,708	79,758
TOTAL	\$ 4,456,345	\$ 4,476,687	\$ 4,584,343	\$ 4,779,082
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 653,825	\$ 750,661	\$ 786,043	\$ 920,249
DENTAL	49,142	49,877	51,772	55,475
VISION CARE	5,386	5,488	5,403	5,527
PERS	605,163	606,495	614,544	659,133
FICA-MEDICARE	43,231	43,477	45,203	48,942
WORKERS COMPENSATION	125,733	129,380	185,618	200,423
LIFE INSURANCE	4,656	4,541	4,459	4,635
UNEMPLOYMENT COMPENSATION	9,247	-	-	-
CLOTHING ALLOWANCE	640	500	970	970
TOOL INSURANCE	30,260	29,460	29,060	29,860
CLOTHING MAINTENANCE	-	-	200	200
TOTAL	\$ 1,527,283	\$ 1,619,879	\$ 1,723,272	\$ 1,925,414
TRAINING AND DUES				
TRAVEL	\$ 49	\$ 44	\$ -	\$ -
TUITION & REGISTRATION FEES	1,845	1,858	45	2,000
PROFESSIONAL DUES	-	-	1,906	2,000
TOTAL	\$ 1,894	\$ 1,901	\$ 1,951	\$ 4,000
UTILITIES				
BROKERED GAS SUPPLY	\$ 173,524	\$ 330,978	\$ 558,490	\$ 581,352
GAS	124,301	23,523	22,506	24,660
ELECTRICITY - CPP	7,765	8,609	9,290	9,356
SECURITY & MONITORING SYSTEM	-	3,171	8,902	9,000
TOTAL	\$ 305,590	\$ 366,281	\$ 599,188	\$ 624,368
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 2,093	\$ 2,313	\$ 1,500	\$ 3,000
WASTE DISPOSAL	9,000	1,000	2,850	10,000
SECURITY SERVICES	5,000	-	-	-
MEDICAL SERVICES	1,349	2,040	503	1,000
EPA EMISSION TESTING	-	33,150	-	-
ADVERTISING AND NOTICE	987	673	725	1,000

DIVISION OF MOTOR VEHICLE MAINTENANCE

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES (CONT.)				
PARKING IN CITY FACILITIES	1,902	2,067	1,680	3,000
PHOTOCOPY MACHINE RENTAL	1,152	1,085	325	-
TOWING	32,804	36,305	22,000	30,000
SPECIAL ASSESSMENT	31,656	28,775	38,690	40,000
OTHER CONTRACTUAL	2,592	2,500	3,648	5,000
TOTAL	\$ 88,533	\$ 109,909	\$ 71,920	\$ 93,000
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,086	\$ 983	\$ -	\$ 2,000
DISCOUNTS LOST	-	164	-	-
POSTAGE	-	46	20	-
COMPUTER SUPPLIES	-	-	3,546	5,000
COMPUTER HARDWARE	77	-	782	-
COMPUTER SOFTWARE	-	-	1,500	5,000
FUEL	3,284,016	4,790,804	5,404,856	5,650,000
FUEL TAX	686,575	751,789	741,646	791,000
CHEMICAL	10,414	18,341	6,477	12,000
AIR COMPRESSOR PARTS	10,000	14,754	10,872	12,000
FIRE/EMS APPARATUS PARTS	41,582	55,379	49,850	55,000
AUTO & LIGHT TRUCK PARTS	329,913	377,793	512,236	500,000
HEAVY TRUCK PARTS	439,366	650,746	639,808	650,000
CONSTRUCTION EQUIP PARTS	164,433	195,507	124,262	175,000
SNOW REMOVAL EQUIP PARTS	32,002	10,000	34,902	50,000
CLOTHING	28,945	6,175	18,946	35,000
SWEEPER PARTS	21,201	46,351	96,938	110,000
HARDWARE & SMALL TOOLS	1,007	996	-	-
WELDING SUPPLIES & EQUIPMENT	11,000	6,692	7,133	10,000
BOILERS, HEATERS, COOLING EQUIP.	-	-	-	10,000
MOWER & TRACTOR PARTS	237,347	175,209	253,168	275,000
HYGIENE AND CLEANING SUPPLY	6,499	6,893	3,485	5,000
PAINTING EQUIP AND SUPPLY	16,388	19,604	16,806	20,000
MEDICAL SUPPLIES	1,000	358	560	1,000
SHOP TOOLS	16,965	460	-	20,000
SHOP SUPPLIES	-	9,739	13,671	20,000
OTHER SUPPLIES	8,480	338	9,066	10,000
ANTI-FREEZE	25,510	10,527	34,210	35,000
MOTOR OIL & LUBRICANTS	100,002	118,760	181,199	200,000
BATTERIES	15,996	68,508	71,018	75,000
TIRES	299,987	456,519	411,224	450,000
JUST IN TIME OFFICE SUPPLIES	7,036	10,363	6,065	10,000
BUILDING MAINT SUPPLIES	9,189	3,635	5,269	5,000
TOTAL	\$ 5,806,017	\$ 7,807,431	\$ 8,659,516	\$ 9,198,000

DIVISION OF MOTOR VEHICLE MAINTENANCE

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 956	\$ 2,000	\$ 79	\$ 1,000
COMPUTER HARDWARE MAINT	30,778	23,340	41,632	37,000
COMPUTER SOFTWARE MAINT	16,659	3,600	14,376	50,000
MAINTENANCE MACHINERY	27,739	4,268	12,217	25,000
FUEL PUMP REPAIR & MAINT	223,956	97,527	96,722	100,000
GENERATOR REPAIR	15,000	35,256	38,931	40,000
MAINTENANCE FIRE APPARATUS	-	-	24,986	25,000
ACCIDENT REPAIR - OTHER VEHIC	52,813	54,043	47,907	75,000
CAR WASHES	600	10	-	-
ACCIDENT REPAIR-SAFETY VEHIC	190,477	143,395	116,677	150,000
AUTO & LIGHT TRUCK REPAIR	-	695	-	-
HEAVY TRUCK REPAIR	60,431	44,867	50,948	75,000
MOWER & TRACTOR REPAIR	1	4,564	47,798	40,000
CONSTRUCTION EQUIP REPAIR	-	2,317	-	-
ENGINE REPAIR	12,300	15,878	-	15,000
FRAME REPAIR & ALIGNMENT	29,992	30,355	7,104	40,000
HYDRAULIC REPAIR CYL. PUMPS	79,716	58,948	61,311	75,000
GLASS REPAIR	40,001	16,787	39,887	40,000
RADIATOR & GAS TANK REPAIR	20,001	19,977	12,734	20,000
MAINTENANCE BUILDING	15,100	22,303	15,490	15,000
REPAIR OF OVERHEAD DOORS	20,000	7,500	14,233	15,000
SPRING REPAIR	90,001	214,638	179,701	200,000
TIRE REPAIR ROAD SERVICE	30,001	20,000	22,000	30,000
TRANSMISSION REPAIR	95,987	149,554	132,475	150,000
CUSHMAN REPAIR	50,001	60,775	34,993	40,000
CHARGES FROM DIV OF MAINT	15,250	25,393	15,837	20,000
TOTAL	\$ 1,117,761	\$ 1,057,989	\$ 1,028,037	\$ 1,278,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 75,443	\$ 74,618	\$ 102,865	\$ 98,527
CHARGES FROM RADIO SYSTEM	1,055	867	963	1,459
CHARGES FROM WATER POLLUTION	-	-	4,250	-
CHARGES FROM PRINTING	8,102	6,522	11,202	12,316
CHARGES FROM STOREROOM	526	656	578	629
CHARGES FROM WASTE	18,453	14,396	19,949	25,000
TOTAL	\$ 103,579	\$ 97,059	\$ 139,807	\$ 137,931
TOTAL DIVISION	\$ 13,407,001	\$ 15,537,136	\$ 16,808,033	\$ 18,039,795

DIVISION OF MOTOR VEHICLE MAINTENANCE

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 2,100	\$ 7,981	\$ 9,871	\$ 10,000
MISCELLANEOUS REVENUES	164,337	125,118	128,488	109,730
EXPENDITURE RECOVERIES	10,952,050	15,017,922	16,426,682	17,896,905
TOTAL DIVISION	\$ 11,118,486	\$ 15,151,021	\$ 16,565,041	\$ 18,016,635

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Assistant Commissioner of MVM	26,274	83,396
1	1	1	Commissioner of MVM	40,315	123,236
1	1	1	Manager of Public Service Operations	30,215	96,928
2	2	2	Superintendent of Motorized Equipment	26,274	66,075
1	1	1	Superintendent of Vehides Admin. Service	20,093	66,075
6	6	6			
OFFICE & CLERICAL					
1	1	1	General Storekeeper	10.00 Hr.	22.83 Hr.
2	2	2	Principal Clerk	11.93 Hr.	18.38 Hr.
4	3	3	Senior Clerk	10.29 Hr.	15.17 Hr.
6	7	7	Storekeeper	10.00 Hr.	18.99 Hr.
13	13	13			
PROFESSIONALS					
1	1	1	Assistant Buyer	10.00 Hr.	19.40 Hr.
1	1	1	Buyer	20,800	45,228
1	1	1	Fleet Management Data Manager	30,000	62,315
0	1	1	Personnel Administrator	26,274	76,981
1	1	1	Senior Budget & Management Analyst	26,274	73,035
1	1	1	Senior Personnel Assistant	20,800	46,810
1	1	1	Technical Specialist	10.00 Hr.	21.33 Hr.
6	7	7			
SKILLED CRAFT					
2	2	2	Auto Body Repair Worker	15.73 Hr.	19.55 Hr.
20	21	21	Automobile Repair Worker	12.60 Hr.	19.37 Hr.
4	4	4	Automobile Repairman Unit Leader	17.78 Hr.	23.51 Hr.
35	35	35	Heavy Duty Mechanic	15.75 Hr.	23.22 Hr.
6	6	6	Heavy Duty Unit Leader	23.85 Hr.	28.78 Hr.
67	68	68			



DIVISION OF MOTOR VEHICLE MAINTENANCE

COMPARISON OF STAFFING - CONTINUED

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
SERVICE & MAINTENANCE					
3	1	1	Garage Worker	12.42 Hr.	16.48 Hr.
1	0	1	Machinist	15.83 Hr.	20.60 Hr.
1	1	1	Tanker Truck Driver	15.55 Hr.	22.50 Hr.
5	5	5	Tire Repair Worker	14.08 Hr.	17.66 Hr.
10	7	8			
TECHNICIAN					
1	1	1	Fuel System Technician	10.00 Hr.	18.84 Hr.
1	1	1			
103	102	103	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF STREETS

RANDELL T. SCOTT, COMMISSIONER

The Division of Streets is primarily charged with street maintenance, repair, cleaning and safety. The City is divided into six service districts and each service area has a facility from which Division activities are carried out. All six stations are staffed to provide the following neighborhood services: resurfacing, general street repair, street sweeping and guardrail repair and snow and ice control.

Mission Statement

To provide roadways that are clean and safe from road hazards and sight lines free of graffiti. Our mission benefits the quality of life and economic stability for the residents of the City of Cleveland. The Division of Streets provides the following services to accomplish our mission.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL STAFF	PT	COST	UNAUDITED STAFF	PT	COST	BUDGET STAFF	PT
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Street Resurfacing	\$ 3,662	11		\$ -			\$ 4,400	12	
Street Repair	6,499	66		7,230	77		6,178	65	
Street Cleaning	2,759	34		2,192	28	12 **	2,278	28	12 **
Snow and Ice Control	8,401	36	106 **	7,804	35	108 **	9,701	35	110 **
Guard Rail Repair	17	1		74	1		115	3	
Weld Shop/Heavy Equipment	2,328	23		2,307	23		2,487	23	
Graffiti Abatement	76	1		80	1		84	1	
Radio Comm. & Admin.	1,661	18		1,772	20		1,942	20	
	\$ 25,403	190	106	\$ 21,459	185	108	\$ 27,185	187	110
FUNDING SOURCE:									
Bond Funds	\$ 3,615			\$ -			\$ 4,400		
State Taxes	13,769			14,392			14,580		
Sales & Charges*	2,369			2,027			1,913		
	\$ 19,753			\$ 16,419			\$ 20,893		
General Fund:									
Tax Support	\$ 5,650			\$ 5,040			\$ 6,292		
	\$ 25,403	190	106	\$ 21,459	185	108	\$ 27,185	187	110

* Includes additions and use of fund balance. Refer to fund structure section of this document for details.

** Staffing for seasonal is shown at peak strength per program

DIVISION OF STREETS

PROGRAM NAME: STREET RESURFACING

OBJECTIVES: To maintain and repair all City of Cleveland roads thereby providing safe traveling conditions for all motorists.

ACTIVITIES: Perform main and residential street repairs by replacing the roadway surface and installation of A.D.A. compliant radius ramps.

PROGRAM NAME: STREET REPAIR

OBJECTIVES: To provide road maintenance services which will eliminate hazardous conditions, extend the life of newly resurfaced streets and save the taxpayers money.

ACTIVITIES: Repair utility openings. Repair pot holes. Seal cracks in street surfaces, and maintain brick streets.

PROGRAM NAME: STREET CLEANING

OBJECTIVES: To provide a clean appearance and provide safe road conditions within the City.

ACTIVITIES: Clean streets. Remove litter. Reduce the amount of pollutants flowing into our sanitary sewer systems.

PROGRAM NAME: SNOW AND ICE CONTROL

OBJECTIVES: To provide snow and ice control services to maintain reasonable and safe traffic flow and enhance the economic life of the City of Cleveland.

ACTIVITIES: Provide anti-icing and de-icing to all primary routes during light snow conditions. Conduct tandem plowing of all primary routes during heavy snow. Plow and/or salt residential streets. Respond to requests for snow/ice control service.

PROGRAM NAME: GUARD RAIL REPAIR

OBJECTIVES: To protect the public right-of-way property from out of control vehicles and health hazards resulting from illegal dumping.

ACTIVITIES: Install new guardrails based upon established criteria/ approval. Repair damaged guardrails.

PROGRAM NAME: WELD SHOP/HEAVY EQUIPMENT

OBJECTIVES: To insure that properly maintained specialized equipment is available to provide the public with prompt service when hazardous road conditions exist.

ACTIVITIES: Repair specialized equipment. Maintain equipment maintenance records. Receive road maintenance supplies. Maintain an inventory of supplies and equipment.

DIVISION OF STREETS

PROGRAM NAME: GRAFFITI ABATEMENT

OBJECTIVES: To insure the removal of graffiti from all areas in the City of Cleveland.

ACTIVITIES: Eradicate graffiti with the use of City employees and volunteers. Enforcement of anti-graffiti ordinances. Educate the public, especially children, concerning the negative aspects of having graffiti in the neighborhoods. Empower the community to take action to eliminate graffiti through the various community groups.

PROGRAM NAME: RADIO COMMUNICATIONS AND ADMINISTRATION

OBJECTIVES: To provide City managers and the public with a means of prompt communications in order to carry out the joint mission of the City government. To provide the leadership to carry out the mission of the Division.

ACTIVITIES: Supervise field personnel. Set project priorities. Analyze all programs and improve the quality of service in each program. Keep records of services. Provide direct communications with all assets. Update weather forecasting on a 24 hour basis relative to Public Service/Safety issues.



DIVISION OF STREETS

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 6,787,419	\$ 8,023,911	\$ 8,296,707	\$ 8,333,516
CRAFTS	1,860,806	615,390	278,507	350,405
SEASONAL	1,450,843	1,606,604	1,681,985	1,731,083
PART TIME PERMANENT	1,673	-	5,342	-
INJURY PAYS	33,982	25,325	4,786	-
LONGEVITY	69,525	74,925	72,200	66,025
WAGE SETTLEMENTS	14,593	3,522	11,997	-
SEPARATION PAYMENTS	149,220	68,444	47,614	83,000
BONUS INCENTIVE	-	129,707	48,000	-
OVERTIME	945,618	1,290,120	492,376	1,000,000
TOTAL	\$ 11,313,680	\$ 11,837,948	\$ 10,939,513	\$ 11,564,029
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,046,550	\$ 1,228,860	\$ 1,375,032	\$ 1,510,454
DENTAL	78,200	84,217	89,138	91,437
VISION CARE	9,487	9,138	8,949	8,561
PERS	1,460,019	1,604,217	1,514,595	1,590,123
FICA-MEDICARE	115,991	131,875	124,021	142,678
WORKERS COMPENSATION	205,575	540,139	651,127	1,073,127
LIFE INSURANCE	7,186	7,819	8,021	8,415
UNEMPLOYMENT COMPENSATION	304,221	142,184	246,055	211,640
CLOTHING ALLOWANCE	51,880	57,415	59,240	54,900
TOOL INSURANCE	3,460	3,220	4,210	3,460
CLOTHING MAINTENANCE	21,450	20,487	20,725	19,965
TOTAL	\$ 3,304,019	\$ 3,829,572	\$ 4,101,113	\$ 4,714,760
TRAINING AND DUES				
TRAVEL	\$ -	\$ -	\$ -	\$ 1,000
TUITION & REGISTRATION FEES	-	1,020	-	-
PROFESSIONAL DUES	358	35	35	200
TOTAL	\$ 358	\$ 1,055	\$ 35	\$ 1,200
UTILITIES				
BROKERED GAS SUPPLY	\$ 298,654	\$ 219,242	\$ 430,443	\$ 448,833
WATER	2,443	2,357	2,119	2,500
GAS	121,184	139,081	112,909	129,340
ELECTRICITY - CPP	66,907	62,714	61,555	69,010
ELECTRICITY - OTHER	33,292	35,739	29,619	30,900
TOTAL	\$ 522,479	\$ 459,133	\$ 636,646	\$ 680,583

DIVISION OF STREETS

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 11,986	\$ 13,578	\$ 5,580	\$ 10,000
WASTE DISPOSAL	-	2,000	-	-
MEDICAL SERVICES	912	755	1,169	1,000
PARKING IN CITY FACILITIES	7,852	7,768	8,257	6,500
PROPERTY RENTAL	45,250	130,500	44,500	86,000
PHOTOCOPY MACHINE RENTAL	4,797	2,086	471	-
EQUIPMENT RENTAL	12,352	5,000	-	7,500
VEHICLE RENTAL	70,001	44,896	134,803	75,000
BANK SERVICE FEES	11,755	10,532	9,460	12,000
TOTAL	\$ 164,904	\$ 217,114	\$ 204,240	\$ 198,000
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 5,028	\$ 1,850	\$ -	\$ 2,000
DISCOUNTS LOST	187	-	-	-
PURCHASE OF TESTS	145	97	97	500
CHEMICAL	12,955	1,893	5,277	5,000
SALT & DE-ICER	1,321,066	2,750,034	2,128,363	2,700,000
CLOTHING	5,790	5,000	-	3,000
HARDWARE & SMALL TOOLS	15,074	28,905	12,727	15,000
WELDING SUPPLIES & EQUIPMENT	6,000	9,563	14,871	10,000
BOILERS HEATERS & COOLING	16,283	26,408	14,704	10,000
SEED, FERTILIZER & HERBICIDE	-	7,350	1,694	3,000
SMALL EQUIPMENT	23,293	44,047	14,051	38,000
OFFICE FURNITURE & EQUIPMENT	280	348	-	-
ELECTRICAL SUPPLIES	11,429	5,000	9,141	5,000
FENCE, POSTS & BARS	3,060	12,801	-	10,000
HYGIENE AND CLEANING SUPPLY	6,385	6,978	14,326	15,000
CLAY, SOIL & TURF	3,816	4,141	-	2,500
PAINTING EQUIPMENT AND SUPPLY	4,000	5,000	13,254	40,000
DOORS, SHUTTERS AND WINDOWS	-	-	-	5,000
PLUMBING SUPPLIES AND EQUIP	3,000	-	3,000	8,000
LUMBER, GLASS AND DRYWALL	2,636	15,201	5,000	9,000
MEDICAL SUPPLIES	1,000	1,000	1,000	1,200
PHOTOGRAPHIC SUPPLIES	604	990	-	1,000
PAPER AND OTHER SUPPLIES	6,923	-	8,140	6,000
OTHER SUPPLIES	51,442	133,713	155,981	125,000
GUARD RAIL SUPPLIES	25,991	18,045	14,669	15,000
SAFETY EQUIPMENT	13,440	15,208	13,770	15,000
JUST IN TIME OFFICE SUPPLIES	1,503	1,843	6,190	5,000
BUILDING MAINTENANCE SUPPLIES	-	-	-	40,000
PAVING MATERIAL	144,226	216,973	53,228	175,000
ASPHALT	131,402	296,895	310,001	300,000
CEMENT, SAND & GRAVEL	356,917	340,052	253,495	300,000
MISC MAINTENANCE SUPPLIES	39,702	76,303	63,257	92,857
TOTAL	\$ 2,213,576	\$ 4,025,636	\$ 3,116,233	\$ 3,957,057

DIVISION OF STREETS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,750	\$ 120	\$ -	\$ 1,500
MAINTENANCE CONTRACTS	2,197	2,000	3,536	3,000
COMPUTER HARDWARE MAINT	-	-	-	4,000
MAINTENANCE MACHINERY	14,500	14,488	6,801	25,000
REPAIR PARTS	25,083	2,273	13,459	50,000
MAINTENANCE MISC EQUIP	-	294	-	4,000
MAINTENANCE BUILDING	18,000	21,000	34,504	6,000
REPAIR OF OVERHEAD DOORS	8,000	7,126	-	8,000
CHARGES FROM DIV MAINT	41,880	51,988	37,432	35,000
TOTAL	\$ 111,410	\$ 99,289	\$ 95,732	\$ 136,500
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS, DAMAGES, & CLAIMS	\$ 20	\$ 318	\$ 1,077	\$ 3,000
TOTAL	\$ 20	\$ 318	\$ 1,077	\$ 3,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 50,896	\$ 66,025	\$ 86,133	\$ 56,479
CHARGES FROM RADIO SYSTEM	71,765	44,289	38,542	50,768
CHARGES FROM PRINTING	2,608	5,306	12,584	7,995
CHARGES FROM STOREROOM	201	168	182	198
CHARGES FROM MOTOR VEHICLES	1,631,704	2,285,616	2,218,099	2,571,375
CHARGES FROM WATER - GIS PROJ	-	-	9,156	20,090
TOTAL	\$ 1,757,174	\$ 2,401,405	\$ 2,364,697	\$ 2,706,905
CAPITAL OUTLAY				
LOCAL RESURFACING	\$ 2,349,651	\$ 2,531,277	\$ 2	\$ 3,223,423
TOTAL	\$ 2,349,651	\$ 2,531,277	\$ 2	\$ 3,223,423
TOTAL DIVISION	\$ 21,737,270	\$ 25,402,747	\$ 21,459,287	\$ 27,185,457

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LICENSES & PERMITS	\$ 4,500	\$ 3,800	\$ 3,225	\$ 3,500
INTERGOVERNMENTAL REVENUE	13,064,819	13,769,242	14,392,431	14,580,000
SALES & CHARGES FOR SERVICES	2,085,587	2,256,021	1,945,975	1,900,000
MISCELLANEOUS REVENUES	9,161	7,375	9,061	2,160
TRANSFERS IN	3,773,786	5,650,000	5,040,000	6,291,804
EXPENDITURE RECOVERIES	2,762,794	3,619,251	2,988	4,400,000
TOTAL DIVISION	\$ 21,700,648	\$ 25,305,688	\$ 21,393,680	\$ 27,177,464

DIVISION OF STREETS

COMPARISON OF STAFFING

No. of Employees**			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	2	2	Assistant Commissioner of Streets	26,274	83,396
1	1	1	Commissioner of Streets	40,315	123,236
3	3	3			
OFFICE & CLERICAL					
2	2	2	Chief Clerk	22,050	44,373
1	1	1	Principal Clerk	11.93 Hr.	18.38 Hr.
3	3	3			
PROFESSIONALS					
1	1	1	Administrative Manager	27,194	83,396
2	2	2	Budget Analyst	20,800	49,469
1	1	1	Personnel Administrator	26,274	76,981
4	4	4			
SKILLED CRAFT					
3	3	3	Asphalt Construction Unit Leader	22.95 Hr.	34.43 Hr.
11	10	11	Asphalt Tamper	22.01 Hr.	33.01 Hr.
2	2	2	Carpenter	30.60 Hr.	38.25 Hr.
3	3	3	Cold Patch & Crack Sealing Unit Leader	21.11 Hr.	23.11 Hr.
9	8	9	Cold Patch and Crack Sealing Worker	15.83 Hr.	17.83 Hr.
4	4	4	Construction Equipment Operator Group A	27.42 Hr.	31.96 Hr.
19	20	19	Construction Equipment Operator Group B	27.27 Hr.	33.87 Hr.
5	5	5	Jackhammer Operator	22.01 Hr.	33.01 Hr.
1	1	1	Machinist	15.83 Hr.	20.60 Hr.
1	1	1	Master Mechanic	27.92 Hr.	32.48 Hr.
4	4	4	Paver	22.32 Hr.	33.48 Hr.
4	4	4	Paving Unit Leader	22.95 Hr.	34.43 Hr.
3	3	3	Stationary Boiler Room Operator	12.29 Hr.	19.21 Hr.
3	4	3	Street Equipment Maintenance Specialist	15.55 Hr.	22.50 Hr.
1	1	1	Street Maintenance Equipment Leader	16.15 Hr.	23.37 Hr.
18	16	18	Street Maintenance Foreman	18.30 Hr.	20.30 Hr.
6	6	6	Street Maintenance General Foreman	23.23 Hr.	25.23 Hr.
5	5	5	Welder/Fabricator	18.36 Hr.	22.58 Hr.
102	100	102			

DIVISION OF STREETS

COMPARISON OF STAFFING - CONTINUED

No. of Employees**			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
SERVICE & MAINTENANCE					
1	1	2	Concrete Mixer Driver	14.82 Hr.	21.45 Hr.
4	4	4	District Paving Repair Unit Leader	28.58 Hr.	30.58 Hr.
3	3	3	General Shop Unit Leader	23.23 Hr.	25.23 Hr.
22	22	22	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
1	1	1	Shop Foreman	18.30 Hr.	20.30 Hr.
3	4	3	Street Carry-all Driver	15.55 Hr.	22.50 Hr.
1	2	2	Tanker Truck Driver	15.55 Hr.	22.50 Hr.
33	31	31	Truck Driver	12.50 Hr.	18.11 Hr.
<u>68</u>	<u>68</u>	<u>68</u>			
TECHNICIAN					
2	2	2	Accident & Safety Inspector	18.45 Hr.	20.45 Hr.
1	1	1	Chief Street Permit Supervisor	20,800	40,780
4	4	4	Radio Operator	16.52 Hr.	18.52 Hr.
<u>7</u>	<u>7</u>	<u>7</u>			
187	185	187	TOTAL FULL TIME		
111	108	110	SEASONAL (PEAK)		
<u>298</u>	<u>293</u>	<u>297</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

**Due to the seasonal nature of the division, position titles vary throughout the year. Therefore, averages, rather than actual employees are used.

DEPARTMENT OF PARKS, RECREATION AND PROPERTIES

MICHAEL COX, DIRECTOR

The Department of Parks, Recreation and Properties is responsible for planning, constructing, operating, and maintaining all city-owned Parks, Playgrounds, Recreation Centers, Golf Courses, Cemeteries, Greenhouse, Parking Facilities, Markets, and the Cleveland Convention Center and Stadium.

OPERATING SUMMARY (000'S OMITTED)

	2005 ACTUAL			2006 UNAUDITED			2007 BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
DIVISIONS:									
Director's Office	\$ 717	9		\$ 667	8		\$ 755	8	
Research, Planning & Dev	733	10		698	9		754	9	
Recreation, Golf	13,861	168	249	14,894	152	318	16,097	172	460
Conv. Ctr., West Side Mkt, Stad	16,675	45	77	17,415	40	63	23,779	43	76
Parking Facilities	8,306	46	9	9,069	48	9	12,124	54	9
Property Mgt., East Side Mkt	9,195	101	2	8,549	94	2	9,108	102	2
Parks Maintenance and Prop	16,096	168	82	16,573	163	88	16,716	167	88
	\$ 65,583	547	419	\$ 67,865	514	480	\$ 79,333	555	635
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 34,017			\$ 35,450			\$ 37,611		
Self - Generated	2,761			2,247			2,441		
	\$ 36,778	439	285	\$ 37,697	405	367	\$ 40,052	442	502
Grants									
Special Revenue	\$ 867			\$ 53			\$ 50		
Cemetery	2,148	28		2,097	29		2,207	26	
Golf	1,897	14	48	2,590	12	41	2,312	14	48
Parking Facilities	7,142	20	9	7,936	27	9	10,852	29	9
Convention Center	5,845	35	75	6,935	31	62	6,897	34	75
Stadium Fund	9,657			9,366			15,672		
West Side Market	1,173	10	2	1,114	9	1	1,210	9	1
East Side Market	76	1		77	1		81	1	
	\$ 65,583	547	419	\$ 67,865	514	480	\$ 79,333	555	635

DIVISION OF PARKS ADMINISTRATION

MICHAEL COX, DIRECTOR

Mission Statement

To provide supervision, management and control over the Division's of the Department of Parks, Recreation & Properties by evaluating all programs and provide direction and solutions to the Division's managers concerning operational problems, concerns and opportunities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL STAFF FT PT		COST	UNAUDITED STAFF FT PT		COST	BUDGET STAFF FT PT	
PROGRAMS:									
Administrative Services	\$ 602	7		\$ 566	6		\$ 630	6	
Special Events/Marketing	115	2		101	2		125	2	
	\$ 717	9		\$ 667	8		\$ 755	8	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 670			\$ 627			\$ 709		
Self-Generated	47			40			46		
	\$ 717	9		\$ 667	8		\$ 755	8	

PROGRAM NAME: ADMINISTRATIVE SERVICES

OBJECTIVES: To provide successful and efficient management of the Department of Parks, Recreation and Properties.

ACTIVITIES: Coordinate and enforce all personnel procedures, policies and disciplinary actions. Prepare and monitor budget revenues and expenditures. Investigate specific operational concerns of the Director and recommend procedures required to adjust service activities.

PROGRAM NAME: MARKETING AND PROMOTION

OBJECTIVES: To improve community awareness of programs and activities provided by the Department of Parks, Recreation and Properties.

ACTIVITIES: Produce periodic tabloids and other promotional literature advertising department assets such as the Convention Center, City Hall, Camp Forbes, recreation and pool facilities, golf courses, parks, the Greenhouse, West Side Market and others.

DIVISION OF PARKS ADMINISTRATION

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	461,998	\$	419,397	\$	409,688	\$	446,423
LONGEVITY		3,650		4,400		3,450		4,375
SEPARATION PAYMENTS		-		22,893		-		-
BONUS INCENTIVE		-		4,500		-		-
OVERTIME		-		37		-		-
TOTAL	\$	465,648	\$	451,227	\$	413,138	\$	450,798
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	30,024	\$	39,669	\$	47,695	\$	60,270
DENTAL		2,142		2,873		3,469		3,531
VISION		477		455		368		394
PERS		63,134		61,561		54,325		62,436
FICA-MEDICARE		3,588		2,908		2,344		4,073
WORKERS COMPENSATION		1,207		848		968		9,150
LIFE INSURANCE		407		371		338		360
TOTAL	\$	100,977	\$	108,685	\$	109,507	\$	140,214
TRAINING AND DUES								
TUITION AND REGISTRATION FEES	\$	1,040	\$	-	\$	-	\$	-
PROFESSIONAL DUES		-		-		-		400
TOTAL	\$	1,040	\$	-	\$	-	\$	400
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	48	\$	-	\$	-	\$	-
INSURANCE AND OFFICIAL BONDS		-		-		100		-
PARKING IN CITY FACILITIES		4,486		3,481		2,212		4,000
PROPERTY RENTAL		110,466		110,586		110,466		110,466
PHOTOCOPY MACHINE RENTAL		1,065		693		111		-
REFUNDS & MISCELLANEOUS		925		225		1,200		-
TOTAL	\$	116,990	\$	114,985	\$	114,089	\$	114,466
MATERIAL AND SUPPLIES								
SPECIAL EVENTS SUPPLIES	\$	2,004	\$	3,700	\$	3,732	\$	4,200
JUST IN TIME OFFICE SUPPLIES		1,421		1,598		2,266		2,300
TOTAL	\$	3,424	\$	5,298	\$	5,998	\$	6,500



DIVISION OF PARKS ADMINISTRATION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH \$	21,135	\$ 21,913	\$ 17,970	\$ 30,359
CHARGES FROM RADIO COMM	193	194	440	174
CHARGES FROM PRINTING	8,002	4,202	4,286	7,631
CHARGES FROM STOREROOM	1,179	9,659	486	3,600
CHARGES FROM MOTOR VEHICLES	990	494	667	994
TOTAL	\$ 31,499	\$ 36,462	\$ 23,848	\$ 42,758
TOTAL DIVISION	\$ 719,579	\$ 716,657	\$ 666,580	\$ 755,136

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES AND CHARGES FOR SERVICES \$	34,039	\$ 44,164	\$ 37,435	\$ 44,500
MISCELLANEOUS REVENUES	36,263	235	832	300
EXPENDITURE RECOVERIES	994	2,231	1,414	1,000
TOTAL	\$ 71,295	\$ 46,630	\$ 39,681	\$ 45,800



DIVISION OF PARKS ADMINISTRATION

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
PROFESSIONALS					
1	1	1	Director of Parks, Recreation & Properties	50,796	164,919
1	1	1	Manager Asst. Audit Cont/Per	20,092	54,906
1	1	1	Manager of Events	23,647	72,862
1	1	1	Secretary to the Director	36,590	132,829
<u>4</u>	<u>4</u>	<u>4</u>			
OFFICE & CLERICAL					
1	2	2	Clerk, Chief	22,050	44,373
1	1	1	Project Director	22,333	74,917
1	0	0	Private Secretary	10.00 Hr.	19.40 Hr.
1	1	1	Private Secretary to the Director	20,090	44,373
<u>4</u>	<u>4</u>	<u>4</u>			
<u>8</u>	<u>8</u>	<u>8</u>	TOTAL DIVISION		

*Salary Schedule effective October 23, 2006

RESEARCH, PLANNING AND DEVELOPMENT

MARK FALLON, COMMISSIONER

The Division of Research, Planning, and Development provides the professional research, planning, and site development capabilities for all parks and recreation site improvements or rehabilitations, grant applications and planning activities. The Division is comprised of two professionally oriented sections-Site Development and Research and Planning.

The Site Development Section is responsible for conducting all planning and design development activities for exterior park and recreation facilities including the investigation and development of land planning and landscape project feasibility studies, reports, cost estimates, and recommendations. This section is responsible for the administration and field supervision of contracts for all exterior capital improvement and rehabilitation projects.

The Research Planning Section is responsible for coordinating all departmental capital improvement planning activities and conducts related research development projects. Additionally, this section lends technical assistance to all divisions in terms of system-wide assessments, recommendations and implementation plans.

Mission Statement

The division of Research, Planning and Development enhances the lives of City of Cleveland residents through the planning, design, and development of safe, maintainable, attractive, and state-of-the-art parks, playgrounds, landscapes, and recreational facilities in accordance with an established citywide vision for parks and recreation.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL STAFF		COST	UNAUDITED STAFF		COST	BUDGET STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Site Development	\$ 509	8		\$ 480	7		\$ 515	7	
Research & Planning	224	2		218	2		239	2	
	\$ 733	10		\$ 698	9		\$ 754	9	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 566			\$ 671			\$ 450		
Self - Generated	167			27			304		
	\$ 733	10		\$ 698	9		\$ 754	9	

RESEARCH, PLANNING AND DEVELOPMENT

PROGRAM NAME: SITE DEVELOPMENT

OBJECTIVES: Provide landscape architectural/site planning capabilities and plan and develop park and recreational amenities that are of the greatest value to the community.

ACTIVITIES: Develop and implement the city's Park and Recreation Capital Improvement Program. Develop park and recreation site/planning/landscape architectural project feasibility reports, preliminary plans, cost estimates, recommendations and implementation strategies. Design and develop detailed site improvement drawings and specifications for the improvement or rehabilitation of all exterior departmental facilities including urban parks, plaza, parking facilities, cemeteries, etc., along with the construction supervision and contract administration for same.

PROGRAM NAME: RESEARCH AND PLANNING

OBJECTIVES: To improve community awareness of programs and activities provided by the Department of Parks, Recreation and Properties.

ACTIVITIES: Update the Park and Recreation Master Plan. Engage the community on capital projects at appropriate levels. Prepare grant applications for Federal and State capital improvement programs.

RESEARCH, PLANNING AND DEVELOPMENT

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 516,861	\$ 514,050	\$ 475,189	\$ 497,388
LONGEVITY	4,650	4,850	4,950	4,650
SEPERATION PAYMENTS	-	-	4,440	-
BONUS INCENTIVE	-	5,000	-	-
TOTAL	\$ 521,511	\$ 523,900	\$ 484,579	\$ 502,038
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 59,924	\$ 65,103	\$ 62,325	\$ 77,188
DENTAL	4,884	5,054	4,868	5,436
EYE CARE	601	651	550	570
PERS	71,564	70,600	67,179	69,532
FICA-MEDICARE	3,648	3,685	3,090	3,412
WORKERS COMPENSATION	1,439	910	1,021	10,662
LIFE INSURANCE	460	450	394	405
TOTAL	\$ 142,520	\$ 146,453	\$ 139,426	\$ 167,205
TRAINING AND DUES				
TUITION AND REGISTRATION FEES	\$ -	\$ -	\$ 73	\$ 471
PROFESSIONAL DUES	1,329	889	1,147	900
TOTAL	\$ 1,329	\$ 889	\$ 1,220	\$ 1,371
CONTRACTUAL SERVICES				
PROFESIONAL SERVICES	\$ -	\$ -	\$ -	\$ 900
MILEAGE (PRIVATE AUTO)	472	555	235	850
PARKING IN CITY FACILITIES	1,695	1,821	1,873	1,525
PROPERTY RENTAL	43,752	32,814	43,752	44,000
PHOTOCOPY MACHINE RENTAL	789	629	56	1,000
OTHER CONTRACTUAL	-	-	-	1,500
TOTAL	\$ 46,708	\$ 35,819	\$ 45,916	\$ 49,775
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ 900	\$ 1,200
COMPUTER SOFTWARE	-	50	496	-
HYGIENE & CLEANING SUPPLIES	200	-	-	-
OTHER SUPPLIES	2,101	2,069	1,214	1,500
JUST IN TIME OFFICE SUPPLIES	1,094	1,648	2,159	2,000
TOTAL	\$ 3,395	\$ 3,767	\$ 4,770	\$ 4,700

RESEARCH, PLANNING AND DEVELOPMENT

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 145	\$ -	\$ 55	\$ 500
CAR WASHES	-	-	145	-
TOTAL	\$ 145	\$ -	\$ 200	\$ 500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 6,703	\$ 7,493	\$ 7,463	\$ 7,469
CHARGES FROM PRINTING	4,600	6,607	3,163	5,041
CHARGES FROM WATER - GIS PROJ	-	-	2,891	6,342
CHARGES FROM MOTOR VEHICLES	6,072	8,567	7,963	9,482
TOTAL	\$ 17,375	\$ 22,667	\$ 21,480	\$ 28,334
TOTAL DIVISION	\$ 732,983	\$ 733,494	\$ 697,590	\$ 753,923

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ 1,065	\$ 120	\$ -	-
SALES AND CHARGES FOR SERVICES	400	-	-	-
EXPENDITURE RECOVERIES	182,016	167,163	26,534	303,500
TOTAL DIVISION	\$ 183,481	\$ 167,283	\$ 26,534	\$ 303,500



RESEARCH, PLANNING AND DEVELOPMENT

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Research, Planning & Development	40,315	123,236
1	1	1			
PROFESSIONALS					
3	2	3	Architect, Landscape Senior	10.00 Hr.	27.94 Hr.
1	1	0	Architect, Landscape	10.00 Hr.	26.40 Hr.
1	1	1	Construction Technician	12.02 Hr.	21.33 Hr.
1	1	1	Manager of Research & Planning	22,333	69,154
1	1	1	Manager of Site Development	22,333	69,154
1	1	1	Supervisor, Site Development	20,800	50,299
1	1	1	Survey, Party Chief	20,800	52,562
9	8	8			
10	9	9	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF RECREATION

KIM JOHNSON, COMMISSIONER

The Division of Recreation operates 18 recreation centers, 1 outpost (Alta House) 1 arts center, 17 indoor pools, 22 outdoor pools, permits 155 ballfields (4 ballfield complexes), 1 outdoor ice skating rink, 1 indoor roller skating rink, 1 residential camp, and 2 golf courses. Each facility provides recreational opportunities for all ages and interest groups. The involvement of neighborhood residents will continue to be a priority via advisory councils that assist with program and evaluation.

Mission Statement

To provide recreation opportunities for Cleveland area residents of all age groups.

OPERATING SUMMARY (000's OMITTED)

	2005 ACTUAL			2006 UNAUDITED			2007 BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
PROGRAMS:									
Organized Sports	\$ 210	2		\$ 215	2		\$ 270	2	
Summer Program	1,493		182	2,200		258	2,350		258
Summer Lunch	161		7	161		7	161		7
Cultural Arts	410	11		425	11		430	11	
Recreation Centers	9,379	136	12	8,990	122	12	10,256	140	147
Golf Course Oper	1,897	14	48	2,590	12	41	2,312	14	48
Camping	311	5		313	5		318	5	
	\$ 13,861	168	249	\$ 14,894	152	318	\$ 16,097	172	460
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 11,735			\$ 12,088			\$ 13,579		
Self - Generated	48			38			28		
	\$ 11,783	154	194	\$ 12,126	140	270	\$ 13,607	158	405
Golf Courses	\$ 1,897	14	48	\$ 2,590	12	41	\$ 2,312	14	48
Grants	161		7	168		7	168		7
Special Revenue - Gifts	20			10			10		
	\$ 13,861	168	249	\$ 14,894	152	318	\$ 16,097	172	460

DIVISION OF RECREATION

PROGRAM NAME: ORGANIZED SPORTS

OBJECTIVES: To provide ongoing planning, development and coordination of a variety of sports programs, both competitive and non-competitive.

ACTIVITIES: Promotes league play in basketball, baseball, softball, football, soccer etc.

PROGRAM NAME: SUMMER PROGRAMS

OBJECTIVES: To provide supplemental recreation activities to City residents during the summer season.

ACTIVITIES: Conduct activities in pools, ballfields and in recreation centers.

PROGRAM NAME: RECREATION CENTERS

OBJECTIVES: To provide year round recreation facilities and programs to City residents.

ACTIVITIES: Operate and maintain recreation centers.

PROGRAM NAME: CULTURAL ARTS

OBJECTIVES: To provide cultural arts to City residents.

ACTIVITIES: Organize programs in drama, dance, painting, drawing, cartoon arts, ceramics and weaving.

PROGRAM NAME: GOLF COURSE OPERATION

OBJECTIVES: To provide quality golfing opportunities at two 36-hole facilities.

ACTIVITIES: Maintaining grounds and buildings. Regulating golf play and facilitating league and tournament play.

PROGRAM NAME: CAMPING

OBJECTIVES: To provide recreational opportunities for youth and seniors involving camp and other outdoor environmental activities.

ACTIVITIES: Operate a summer residential camp program for youth between the ages of 9 to 13. Conduct a day camp program for seniors in conjunction with various senior centers throughout the city of Cleveland. Conduct a holistic life program for youth in conjunction with Cleveland Public Schools.

PROGRAM NAME: SUMMER FOOD PROGRAM

OBJECTIVES: To supplement the dietary requirements of children during the summer.

ACTIVITIES: Provide free meals for city of Cleveland youth 18 years of age and under.

DIVISION OF RECREATION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 4,825,390	\$ 4,773,210	\$ 4,571,834	\$ 4,985,189
SEASONAL	648,797	690,869	970,353	1,038,800
PART-TIME PERMANENT	121,727	163,712	166,242	313,008
INJURY PAY	3,828	1,552	-	-
LONGEVITY	49,975	53,350	55,325	48,700
WAGE SETTLEMENTS	4,226	118,459	103,704	-
SEPARATION PAYMENTS	11,521	5,115	32,954	12,000
BONUS INCENTIVE	-	77,500	-	-
OVERTIME	80,800	225,436	140,051	90,000
TOTAL	\$ 5,746,264	\$ 6,109,203	\$ 6,040,464	\$ 6,487,697
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 833,706	\$ 902,020	\$ 953,876	\$ 1,186,935
DENTAL	62,142	62,439	62,044	74,481
EYE CARE	10,222	10,949	10,166	11,462
PERS	837,858	894,632	849,441	896,884
FICA-MEDICARE	60,571	66,293	67,223	76,265
WORKERS COMPENSATION	140,533	88,161	156,359	279,932
LIFE INSURANCE	6,956	6,679	6,259	7,110
UNEMPLOYMENT COMPENSATION	72,370	32,580	41,570	35,000
CLOTHING ALLOWANCE	1,500	1,520	1,520	1,200
CLOTHING MAINTENANCE	750	600	600	600
TOTAL	\$ 2,026,608	\$ 2,065,874	\$ 2,149,058	\$ 2,569,869
TRAINING AND PROFESSIONAL DUES				
REGIONAL PLAN COMMISSION	\$ 36	\$ -	\$ -	\$ -
MILEAGE (PRIV AUTO) TRNG PRPS	8	-	-	-
TUITION AND REGISTRATION FEES	70	-	-	500
TOTAL	\$ 115	\$ -	\$ -	\$ 500
UTILITIES				
GAS	\$ 721,383	\$ 984,332	\$ 1,105,969	\$ 1,267,328
ELECTRICITY - CPP	970,569	951,299	1,030,329	958,246
ELECTRICITY - OTHER	170,829	203,894	167,021	218,332
SECURITY MONITORING SYSTEM	9,000	21,909	14,459	20,000
CONTRACTUAL UTILITIES	110,412	104,453	107,889	120,000
BROKERED GAS SUPPLY	79,221	96,578	171,297	199,469
TOTAL	\$ 2,061,414	\$ 2,362,465	\$ 2,596,964	\$ 2,783,375



DIVISION OF RECREATION

EXPENDITURES - CONTINUED

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 37,669	\$	26,281	\$	28,510	\$	22,000
MILEAGE (PRIVATE AUTO)	1,627		904		936		2,000
SECURITY SERVICES	-		-		34,000		35,000
JANITORIAL SERVICES	-		495		-		-
ADVERTISING AND PUBLIC NOTICE	274		264		274		300
PROGRAM PROMOTION	-		25		-		-
PARKING IN CITY FACILITIES	9,637		9,386		12,626		8,000
PHOTOCOPY MACHINE RENTAL	9,658		6,768		889		-
EQUIPMENT RENTAL	984		-		360		500
OTHER CONTRACTUAL	759,305		631,880		634,264		1,043,511
BANK SERVICE FEES	2,408		-		-		-
TOTAL	\$ 821,562	\$	676,003	\$	711,859	\$	1,111,311
MATERIAL AND SUPPLIES							
COMPUTER HARDWARE	\$ 261	\$	4,803	\$	-	\$	5,511
CHEMICAL	73,381		71,000		80,475		80,000
SALT AND DE-ICER	-		562		943		500
CLOTHING	1,409		5,312		2,050		2,500
HARDWARE AND SMALL TOOLS	1,776		243		9,850		2,500
SMALL EQUIPMENT	2,069		7,151		1,355		2,000
OFFICE FURNITURE AND EQUIP	179		8,962		6,440		-
ELECTRICAL SUPPLIES	865		770		-		1,000
HYGIENE AND CLEANING SUPPLIES	2,918		3,947		2,278		3,000
AQUATICS (POOL) SUPPLIES	24,543		17,729		19,326		30,000
PAINTING EQUIPMENT & SUPPLIES	288		-		-		-
PLAYGROUND EQUIPMENT	5,137		6,248		13,706		11,000
PLUMBING EQUIPMENT & SUPPLIES	8,837		-		-		-
SPECIAL EVENTS SUPPLIES	-		-		-		10,000
LUMBER, GLASS & DRYWALL	-		2,148		200		-
MEDICAL SUPPLIES	118		3,562		2,554		2,000
FOOD	35,492		27,132		28,355		30,000
PAPER AND PRINTING SUPPLIES	3,812		3,454		499		5,000
OTHER SUPPLIES	3,227		12,027		2,397		19,000
ARTS AND CRAFTS SUPPLIES	26,007		32,112		51,684		32,000
SPORTING GOODS SUPPLIES	22,745		34,199		47,062		30,000
JUST IN TIME OFFICE SUPPLIES	15,460		15,308		13,147		15,000
MISC MAINTENANCE SUPPLIES	2,113		-		2,952		8,000
TOTAL	\$ 230,638	\$	256,667	\$	285,272	\$	289,011



DIVISION OF RECREATION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 875	\$ -	\$ -
MAINTENANCE CONTRACTS	5,000	7,995	-	8,000
COMPUTER HARDWARE MAINT	49	-	-	-
MAINTENANCE MACHINERY	4,395	-	-	3,100
MAINTENANCE FIRE APPARATUS	8,000	-	8,000	9,000
CAR WASHES	2,500	-	-	2,000
MAINTENANCE MISC EQUIP	-	4,541	1,000	-
MAINTENANCE BUILDING	-	-	2,117	8,000
TOTAL	\$ 19,944	\$ 13,411	\$ 11,117	\$ 30,100
JUDGEMENTS, DAMAGES & CLAIMS				
CLAIMS, REFUNDS & MISC	\$ 50	\$ -	\$ -	\$ -
TOTAL	\$ 50	\$ -	\$ -	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 106,059	\$ 124,818	\$ 108,989	\$ 125,523
CHARGES FROM RADIO COMM	1,685	788	1,065	2,615
CHARGES FROM PRINTING	11,261	5,950	18,751	12,522
CHARGES FROM WATER - GIS PROJ	-	-	2,168	4,756
CHARGES FROM STOREROOM	2,547	1,970	1,346	2,834
CHARGES FROM MOTOR VEHICLES	90,406	155,157	183,851	176,450
CHARGES FROM WASTE	9,607	10,710	14,661	10,000
TOTAL	\$ 221,565	\$ 299,392	\$ 330,831	\$ 334,700
TOTAL DIVISION	\$ 11,128,159	\$ 11,783,015	\$ 12,125,564	\$ 13,606,563

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES AND CHARGES FOR SERVICES	\$ 15,287	\$ 27,542	\$ 20,619	\$ 15,200
MISCELLANEOUS REVENUES	3,371	2,750	2,630	-
EXPENDITURE RECOVERIES	17,761	17,858	15,227	13,000
TOTAL DIVISION	\$ 36,419	\$ 48,150	\$ 38,476	\$ 28,200



DIVISION OF RECREATION

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	0	1	Administrative Officer	20,800	49,440
1	1	1	Commissioner of Recreation	42,758	137,794
2	1	2	Deputy Commissioner of Recreation	26,274	76,981
4	2	4			
OFFICE & CLERICAL					
15	14	14	Junior Clerk	10.00 Hr.	12.94 Hr.
1	1	1	Senior Clerk	10.29 Hr.	15.17 Hr.
1	1	1	Senior Personnel Assistant	20,800	46,810
1	1	1	Storekeeper	10.00 Hr.	18.99 Hr.
2	1	3	Secretary	10.00 Hr.	16.18 Hr.
1	1	1	Private Secretary	10.00 Hr.	19.40 Hr.
21	19	21			
PROFESSIONALS					
2	2	2	Deputy Project Director	20,093	58,637
6	6	6	Manager of Recreation	40,000	72,862
22	21	22	Recreation Center Manager	32,500	66,955
3	4	4	Assistant Manager of Recreation	20,093	53,048
33	33	34			
SERVICE & MAINTENANCE					
2	2	2	Mechanical Handyman	14.54 Hr.	17.04 Hr.
1	1	1	Municipal Service Laborer	13.94 Hr.	16.42 Hr.
1	1	1	Ground Maintenance Man	13.94 Hr.	16.42 Hr.
4	4	4			
TECHNICIAN					
28	22	27	Physical Director	10.00 Hr.	18.24 Hr.
7	6	7	Recreation Instructor III	10.00 Hr.	17.53 Hr.
61	54	61	Recreation Instructor II	10.00 Hr.	16.57 Hr.
96	82	95			
158	140	158	TOTAL FULL TIME		
27	12	147	PART TIME		
258	7	270	SEASONAL**		
443	159	575	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

** Seasonals are reflected during peak periods, May-September

**DIVISION OF RECREATION
GOLF COURSES**

EXPENDITURES

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 497,182	\$	507,991	\$	479,868	\$	549,883
SEASONAL	273,630		239,383		244,889		233,001
LONGEVITY	5,675		6,525		5,650		5,825
SEPARATION PAYMENTS	1,637		-		7,600		-
BONUS INCENTIVE	-		6,500		1,000		-
OVERTIME	30,217		25,255		26,451		29,390
TOTAL	\$ 808,341	\$	785,654	\$	765,457	\$	818,099
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 48,875	\$	60,728	\$	56,891	\$	96,566
DENTAL	3,604		4,056		3,643		5,762
EYE CARE	578		607		582		689
PERS	100,230		112,204		103,530		113,307
FICA-MEDICARE	8,323		7,873		7,785		8,170
WORKERS COMPENSATION	8,037		9,472		13,985		32,916
LIFE INSURANCE	523		559		540		630
UNEMPLOYMENT COMPENSATION	35,771		28,615		28,027		31,745
CLOTHING ALLOWANCE	2,375		3,800		3,315		3,000
TOOL INSURANCE	800		800		800		800
CLOTHING MAINTENANCE	1,638		2,100		1,600		1,500
TOTAL	\$ 210,753	\$	230,813	\$	220,700	\$	295,085
TRAINING & PROFESSIONAL DUES							
PROFESSIONAL DUES	\$ -	\$	223	\$	-	\$	-
TOTAL	\$ -	\$	223	\$	-	\$	-
UTILITIES							
GAS	\$ 18,430	\$	12,612	\$	3,195	\$	28,932
ELECTRICITY - OTHER	29,068		29,775		29,779		37,338
SECURITY AND MONITORING	1,000		1,888		888		2,000
TOTAL	\$ 48,498	\$	44,276	\$	33,862	\$	68,270
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 5,944	\$	5,725	\$	5,985	\$	6,000
BANK SERVICE FEES	132		7,221		3,715		1,000
MILEAGE (PRIVATE AUTO)	-		-		-		200
ADVERTISING AND PUBLIC NOTICE	-		-		-		1,000
PHOTOCOPY MACHINE RENTAL	1,453		547		41		-
OTHER CONTRACTUAL	467,000		393,250		374,921		370,000
CREDIT CARD PROCESSING FEES	8,183		3,353		11,058		9,000
TOTAL	\$ 482,713	\$	410,095	\$	395,719	\$	387,200



**DIVISION OF RECREATION
GOLF COURSES**

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
MATERIAL AND SUPPLIES				
CLOTHING	\$ 1,712	\$ 2,105	\$ 1,217	\$ 3,000
HARDWARE AND SMALL TOOLS	1,653	590	998	3,000
WELDING SUPPLIES AND EQUIP	-	500	500	500
SEED, FERTILIZER AND HERBICIDE	75,065	42,999	77,196	75,000
SMALL EQUIPMENT	11,443	15,856	3,023	10,000
OFFICE FURNITURE AND EQUIP	1,245	2,123	2,082	8,000
ELECTRICAL SUPPLIES	854	782	737	1,000
FENCE, POSTS AND BARS	1,455	-	-	1,000
HYGIENE AND CLEANING SUPPLY	13,654	14,915	11,288	12,000
CLAY, SOIL AND TURF	2,150	-	1,050	2,000
PAINTING EQUIPMENT	327	1,000	1,000	1,000
PLUMBING SUPPLIES	6,066	9,004	21,558	10,000
MEDICAL SUPPLIES	600	600	400	400
FOOD	103,980	45,801	67,000	75,000
OTHER SUPPLIES	24,286	14,982	19,661	20,000
SPORTING GOODS SUPPLIES	11,692	12,390	11,000	8,000
JUST IN TIME SUPPLIES	-	1,190	1,492	1,500
CEMENT SAND AND GRAVEL	10,844	12,165	15,819	15,000
TOTAL	\$ 267,026	\$ 177,001	\$ 236,021	\$ 246,400
MAINTENANCE				
MAINTENANCE FIRE APPARATUS	\$ 1,200	\$ 800	\$ 475	\$ 1,000
MAINTENANCE MISC EQUIP	43,500	65,872	60,000	60,000
CHARGES FROM MAINT	14,974	13,043	15,229	20,000
TOTAL	\$ 59,674	\$ 79,715	\$ 75,704	\$ 81,000
CLAIMS, REFUNDS AND MISC.				
INDIRECT COST	\$ 82,360	\$ 82,360	\$ 166,900	\$ 124,630
TOTAL	\$ 82,360	\$ 82,360	\$ 166,900	\$ 124,630
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 13,556	\$ 11,660	\$ 19,329	\$ 17,497
CHARGES FROM PRINTING	1,458	4,881	2,532	2,783
CHARGES FROM MOTOR VEHICLES	45,818	59,897	68,715	65,348
CHARGES FROM WASTE	3,842	2,782	5,255	6,000
TOTAL	\$ 64,674	\$ 79,220	\$ 95,832	\$ 91,628



**DIVISION OF RECREATION
GOLF COURSES**

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CAPITAL OUTLAY				
SMALL EQUIPMENT	\$ -	\$ 8,000	\$ -	\$ -
MOTORIZED EQUIPMENT	-	-	-	200,000
TRANSFER TO CAPITAL PROJECTS	-	-	600,000	-
TOTAL	\$ -	\$ 8,000	\$ 600,000	\$ 200,000
TOTAL DIVISION	\$ 2,024,037	\$ 1,897,358	\$ 2,590,194	\$ 2,312,312

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTERGOVERNMENTAL REVENUE	\$ 823	\$ 681	\$ 489	\$ -
SALES AND CHARGES FOR SERVICE	1,680,118	1,610,995	1,345,436	2,007,000
MISCELLANEOUS REVENUE	18,943	622,959	654,875	600,000
TOTAL DIVISION	\$ 1,699,884	\$ 2,234,635	\$ 2,000,800	\$ 2,607,000

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	1	2	Manager of Parks and Urban Forestry	22,333	69,154
2	1	2			
SERVICE & MAINTENANCE					
2	2	2	Ground Maintenance Crew Foreman	15.56 Hr.	17.56 Hr.
2	2	2	Greenskeeper	19.01 Hr.	21.01 Hr.
1	1	1	Mechanical Handyman	15.04 Hr.	17.04 Hr.
6	4	5	Ground Maintenance Man	14.52 Hr.	16.52 Hr.
2	2	2	Auto Repair Worker	12.60 Hr.	19.37 Hr.
13	11	12			
15	12	14	TOTAL FULL TIME		
48	41	48	SEASONAL**		
63	53	62	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

** Seasonals and Full Time are reflected during peak periods, May-September

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CONVENTION CENTER

JAMES F. GLENDING, COMMISSIONER

The Commissioner of the Convention Center has authority over three major service operations: the Convention Center Complex, the Convention Parking Garage, the West Side Market, and the Cleveland Browns Stadium.

The Convention Center Complex offers over 375,000 square feet of usable exhibition space that can be arranged to accommodate over 1,500 individual exhibits. The performing arts area of the Convention Center was constructed in the grand opera tradition which features a spacious 21,780 square feet Registration Lobby, 10,000 seat Auditorium, 3,000 seat Music Hall and 600 seat Little Theater. Also, the facility maintains 300 parking spaces.

Mission Statement

To strengthen Cleveland's economy by delivering efficient, excellent services through promotion, marketing and management of the Cleveland Convention Center, West Side Market and Cleveland Browns Stadium.

**OPERATING SUMMARY
(000's) OMITTED**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF FT	PT		STAFF FT	PT		STAFF FT	PT
PROGRAMS:									
Convention Center									
Commissioner's Office	\$ 1,335	5		\$ 1,384	5		\$ 1,392	5	
Building Maintenance	1,911	16		2,437	14		2,422	16	
Theatrical Events	427	7	20	517	5	14	540	6	20
Security	296			321			330		
Fiscal	148	4		166	4		165	4	
Convention Events	1,236		55	1,566		48	1,498		55
Marketing Services	192	3		228	3		218	3	
Parking Operations	300			316			332		
Stadium Fund	9,657			9,366			15,672		
West Side Market									
Fiscal Operations	716	3		664	2		745	3	
Maintenance	457	7	2	450	7	1	465	6	1
	\$ 16,675	45	77	\$ 17,415	40	63	\$ 23,779	43	76
FUNDING SOURCE:									
Other Funds*									
Convention Center	\$ 5,845	35	75	\$ 6,935	31	62	\$ 6,897	34	75
Stadium Fund	9,657			9,366			15,672		
West Side Market	1,173	10	2	1,114	9	1	1,210	9	1
	\$ 16,675	45	77	\$ 17,415	40	63	\$ 23,779	43	76

*Includes addition and use of fund balance. Refer to Fund Structure section of this document for details.

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET
CONVENTION CENTER

PROGRAM NAME: COMMISSIONER'S OFFICE

OBJECTIVES: To provide for the efficient operation of the Convention Center, Public Hall, Music Hall and the West Side Market.

ACTIVITIES: Coordinating the daily operation of the facility including event administration, labor management, fiscal operations and overall planning.

PROGRAM NAME: BUILDING MAINTENANCE

OBJECTIVES: To provide clean, attractive facilities as well as proper maintenance of the building and its equipment and services to exhibitors.

ACTIVITIES: Maintaining buildings and equipment and providing electrical, plumbing, and telephone services to promoters.

PROGRAM NAME: THEATRICAL EVENT ADMINISTRATION

OBJECTIVES: To provide promoters with assistance in producing profitable and successful theatrical events.

ACTIVITIES: Supplying skilled administration and labor in all areas pertaining to theatrical events and meetings.

PROGRAM NAME: SECURITY FUNCTIONS

OBJECTIVES: To provide security for persons using the Convention Center and to protect the assets of the Convention Center and its promoters.

ACTIVITIES: Developing plans for proper safeguarding of assets, maintaining the building security equipment and providing the needed labor force to ensure the users safety.

PROGRAM NAME: FISCAL OPERATIONS

OBJECTIVES: To provide the Commissioner with proper financial data and to accurately account for revenues and expenses received from events..

ACTIVITIES: Maintaining accurate records and reporting on a timely basis.

PROGRAM NAME: CONVENTION CENTER

OBJECTIVES: Provide a venue for meetings, conventions, trade shows, theatrical events & expositions.

ACTIVITIES: Coordinate the daily operations of the facility, including overall planning, labor management, fiscal activities, and maintenance.



**DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET
CONVENTION CENTER**

PROGRAM NAME: WEST SIDE MARKET

OBJECTIVES: Provide a venue where quality food products can be bought and sold.

ACTIVITIES: Supervise Tenant contract compliance, fiscal and maintenance activities, rent structure development and overall planning.

PROGRAM NAME: CLEVELAND BROWNS STADIUM

OBJECTIVES: Provide a source of public relaxation and entertainment through the ownership and leasing of Cleveland Browns Stadium for the play of professional football games and the presentation of other entertainment and public attractions.

ACTIVITIES: Monitor lease agreement compliance.

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CONVENTION CENTER

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,453,151	\$ 1,359,757	\$ 1,334,889	\$ 1,413,621
SEASONAL	4,373	-	-	-
PART TIME PERMANENT	808,228	770,694	1,024,998	850,000
INJURY PAY	(1,115)	-	1,362	-
LONGEVITY	18,350	17,525	16,525	17,275
WAGE SETTLEMENTS	143,073	-	30,634	-
SEPARATION PAYMENTS	40,676	28,710	1,820	-
BONUS INCENTIVE	-	11,500	1,500	-
OVERTIME	446,824	274,417	448,132	399,000
TOTAL	\$ 2,913,561	\$ 2,462,603	\$ 2,859,862	\$ 2,679,896
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 219,602	\$ 221,148	\$ 233,602	\$ 288,675
DENTAL	17,144	15,972	15,466	17,516
EYE CARE	1,768	1,907	1,667	1,768
PERS	413,920	355,439	421,296	371,166
FICA-MEDICARE	32,964	28,268	34,351	20,718
WORKERS COMPENSATION	190,636	136,644	140,490	112,237
LIFE INSURANCE	1,646	1,504	1,414	1,530
UNEMPLOYMENT COMPENSATION	61,468	31,939	58,286	52,910
TOOL INSURANCE	450	450	450	450
CLOTHING ALLOWANCE	2,840	2,700	2,880	2,600
CLOTHING MAINTENANCE	1,100	3,075	5,050	3,505
UNION WELFARE PAYMENT	16,265	11,180	20,774	20,000
TOTAL	\$ 959,803	\$ 810,227	\$ 935,726	\$ 893,075
TRAINING AND PROFESSIONAL DUES				
TRAVEL	\$ 339	\$ 1,577	\$ -	\$ -
PROFESSIONAL DUES	875	1,345	1,323	1,230
TOTAL	\$ 1,214	\$ 2,922	\$ 1,323	\$ 1,230
UTILITIES				
CHILLED WATER	\$ 232,809	\$ 11,119	\$ 12,342	\$ 277,729
GAS	9,981	21,302	18,207	27,426
ELECTRICITY - CPP	1,009,082	886,702	964,372	1,004,633
STEAM	453,524	696,802	793,091	789,478
SECURITY AND MONITOR SYSTEM	11,482	5,136	5,136	-
TOTAL	\$ 1,716,878	\$ 1,621,062	\$ 1,793,148	\$ 2,099,266

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CONVENTION CENTER

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 3,802	\$ 150	\$ 2,464	\$ 1,000
ADVERTISING AND PUBLIC NOTICE	-	4,741	-	-
PARKING IN CITY FACILITIES	207,836	196,926	123,567	214,000
PHOTOCOPY MACHINE RENTAL	1,495	1,021	143	-
EQUIPMENT RENTAL	-	-	10,000	-
OTHER CONTRACTUAL	124,453	144,677	56,960	159,000
BANK SERVICE FEES	(486)	755	378	-
CREDIT CARD PROCESSING FEES	4,568	2,837	3,872	4,000
TOTAL	\$ 341,666	\$ 351,106	\$ 197,384	\$ 378,000
MATERIAL AND SUPPLIES				
CLOTHING	\$ -	\$ -	\$ 2,429	\$ -
HARDWARE AND SMALL TOOLS	1,000	1,457	9,563	1,000
BOILERS, HEATERS AND COOLING	6,322	709	2,462	4,000
MOWER & TRACTOR PARTS	-	500	-	-
SMALL EQUIPMENT	-	4,911	-	-
OFFICE FURNITURE AND EQUIP	-	175	-	-
ELECTRICAL SUPPLIES	21,755	26,188	22,834	18,000
HYGIENE AND CLEANING SUPPLY	20,000	23,803	16,995	21,506
PAINTING EQUIPMENT AND SUPPLY	(25)	1,500	-	500
PLUMBING SUPPLIES AND EQUIP	7,514	8,413	5,000	5,000
MOTORS AND PUMPS	3,137	3,165	8,322	4,000
HEATING AND AIR FILTERS	108	3,242	5,500	6,000
LUMBER, GLASS AND DRYWALL	1,000	2,500	-	-
MEDICAL SUPPLIES	-	500	414	1,000
DOORS, SHUTTERS, AND WINDOWS	-	-	2,414	-
OTHER SUPPLIES	3,299	2,086	1,745	2,000
SAFETY EQUIPMENT	-	-	133	1,000
BATTERIES	-	-	-	800
JUST IN TIME OFFICE SUPPLIES	1,401	2,272	1,301	2,000
BUILDING MAINTENANCE SUPP	3,000	1,298	1,000	2,000
MISC MAINTENANCE SUPPLIES	3,000	525	3,887	2,000
TOTAL	\$ 71,511	\$ 83,243	\$ 83,999	\$ 70,806
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 634	\$ 477	\$ -	\$ -
MAINTENANCE MACHINERY	6,150	12,741	11,190	5,000
MAINTENANCE FIRE APPARATUS	2,000	-	2,000	2,000
MAINTENANCE VEHICLES	-	-	2,576	-
MAINTENANCE UTILITY SYSTEMS	904	2,295	8,309	5,000
MAINTENANCE MISC EQUIP	20,246	22,612	19,032	15,000
MAINTENANCE BUILDING	25,431	11,300	10,235	15,000
CHARGES FROM MAINTENANCE	9,408	3,574	19,543	5,000
TOTAL	\$ 64,774	\$ 52,999	\$ 72,885	\$ 47,000

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CONVENTION CENTER

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CLAIMS, REFUNDS AND MISC.				
OTHER REFUNDS & ADJUSTMENTS	\$ 2,629	\$ -	\$ -	-
INDIRECT COST	269,861	269,861	755,683	512,772
TOTAL	\$ 272,490	\$ 269,861	\$ 755,683	\$ 512,772
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 71,869	\$ 73,168	\$ 84,015	\$ 94,682
CHARGES FROM RADIO SYSTEM	10,794	7,878	7,835	9,788
CHARGES FROM WPC	-	-	556	-
CHARGES FROM WATER - G.I.S.	-	-	-	1,586
CHARGES FROM PRINTING	2,636	1,579	4,656	3,491
CHARGES FROM STOREROOM	1,045	798	778	1,109
CHARGES FROM MOTOR VEHICLES	16,051	20,952	25,570	29,046
CHARGES FROM TRAFFIC ENGINEER	-	-	5,195	-
CHARGES FROM WASTE	34,369	30,328	73,527	50,000
CHARGES FROM PARKS MAINT	37,188	41,768	32,859	25,000
TOTAL	\$ 173,953	\$ 176,470	\$ 234,990	\$ 214,702
CAPITAL OUTLAY				
PROFESSIONAL SERVICES	\$ -	\$ 14,876	\$ -	-
TOTAL	\$ -	\$ 14,876	\$ -	-
TOTAL DIVISION	\$ 6,515,850	\$ 5,845,368	\$ 6,935,001	\$ 6,896,747

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LOCAL TAXES	\$ 3,596,629	\$ 3,817,544	\$ 4,350,890	\$ 4,100,000
SALES AND CHARGES FOR SERVICES	2,075,112	2,465,804	2,066,434	2,517,614
TRANSFERS IN	105,232	-	-	-
MISCELLANEOUS REVENUES	21,221	29,505	37,194	31,000
EXPENDITURE RECOVERIES	415,553	419,621	424,198	425,000
TOTAL DIVISION	\$ 6,213,747	\$ 6,732,475	\$ 6,878,717	\$ 7,073,614

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET
CONVENTION CENTER
COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner of Convention Ctr. & Stadium	45,201	121,975
1	1	1	Deputy Commissioner	26,274	76,981
0	0	1	Building Manager	23,647	72,862
1	0	0	Private Secretary	10.00 Hr.	19.40 Hr.
2	2	2	Manager of Convention Sales	23,647	72,862
<u>5</u>	<u>4</u>	<u>5</u>			
OFFICE & CLERICAL					
1	1	1	Budget Analyst	20,092	49,469
2	2	2	Senior Clerk	10.29 Hr.	15.17 Hr.
1	1	1	Secretary	10.00 Hr.	16.18 Hr.
<u>4</u>	<u>4</u>	<u>4</u>			
PROFESSIONALS					
1	1	1	Assistant Manager of Box Office	22,333	61,435
<u>1</u>	<u>1</u>	<u>1</u>			
SERVICE & MAINTENANCE					
1	1	1	Set-up Foreman	15.28 Hr.	17.28 Hr.
2	2	2	Building Station Engineer	10.14 Hr.	18.52 Hr.
1	1	1	Chief Building Station Engineer	12.37 Hr.	19.81 Hr.
1	1	1	Mechanical Handyman	15.04 Hr.	17.04 Hr.
2	2	2	Plumber Welder	36.76 Hr.	45.95 Hr.
2	2	2	Electrical Worker	37.25 Hr.	46.56 Hr.
10	8	10	Custodial Worker	10.00 Hr.	13.95 Hr.
2	2	2	Guard	10.00 Hr.	15.91 Hr.
1	1	1	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
1	1	1	Window Washer	12.54 Hr.	18.92 Hr.
3	1	1	Stage Hand	19.11 Hr.	27.34 Hr.
<u>26</u>	<u>22</u>	<u>24</u>			
36	31	34	TOTAL FULL TIME		
75	62	75	PART TIME		
<u>111</u>	<u>93</u>	<u>109</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

WEST SIDE MARKET

EXPENDITURES

		2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	324,574	\$	366,542	\$	374,105	\$	352,664
PART TIME PERMANENT		4,839		16,495		13,983		11,997
LONGEVITY		3,325		3,950		4,050		4,475
SEPARATION PAYMENTS		1,200		-		1,256		-
BONUS INCENTIVE		-		2,500		2,500		-
OVERTIME		24,535		32,964		29,314		39,364
TOTAL	\$	358,472	\$	422,451	\$	425,208	\$	408,500
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	44,715	\$	56,294	\$	66,973	\$	66,534
DENTAL		3,275		3,675		4,187		4,600
VISION		427		296		499		475
PERS		43,532		56,117		58,655		56,577
FICA-MEDICARE		3,992		4,932		4,950		4,135
WORKERS COMPENSATION		17,329		10,541		18,095		8,645
LIFE INSURANCE		376		398		443		405
CLOTHING ALLOWANCE		2,020		2,730		2,780		2,000
TOOL INSURANCE		600		600		600		740
CLOTHING MAINTENANCE		550		900		1,000		950
TOTAL	\$	116,815	\$	136,483	\$	158,182	\$	145,061
TRAINING AND DUES								
PROFESSIONAL DUES	\$	140	\$	140	\$	140	\$	140
TOTAL	\$	140	\$	140	\$	140	\$	140
UTILITIES								
CELLULAR SERVICES	\$	-	\$	-	\$	-	\$	480
GAS		59,697		77,440		83,120		124,000
ELECTRICITY - CPP		74,175		70,436		67,991		70,480
SECURITY AND MONITOR SYSTEM		1,080		1,080		1,100		1,100
TOTAL	\$	134,953	\$	148,956	\$	152,211	\$	196,060
CONTRACTUAL SERVICES								
MILEAGE (PRIVATE AUTO)	\$	355	\$	278	\$	402	\$	400
PROFESSIONAL SERVICES		-		175		1,855		-
JANITORIAL SERVICES		163,450		144,000		86,600		180,000
PARKING IN CITY FACILITIES		-		8		-		50
PHOTOCOPY MACHINE RENTAL		507		179		41		-
OTHER CONTRACTUAL		56,801		84,000		84,989		85,000
TOTAL	\$	221,113	\$	228,639	\$	173,888	\$	265,450

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

WEST SIDE MARKET

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
COMPUTER HARDWARE	\$ -	\$ 1,148	\$ -	\$ -
FIRE/EMS APPARATUS PARTS	-	1,000	1,000	-
WELDING SUPPLIES & EQUIPMENT	-	-	-	1,000
CHEMICAL	1,949	1,704	1,854	2,000
SALT AND DE-ICER	-	578	1,445	3,000
HARDWARE AND SMALL TOOLS	-	440	-	-
BOILERS, HEATERS AND COOLING	3,698	9,471	9,136	3,000
ELECTRICAL SUPPLIES	-	2,500	2,500	3,000
SMALL EQUIPMENT	-	83,300	16,846	8,000
OFFICE FURNITURE & EQUIP	809	-	-	-
HYGIENE AND CLEANING SUPP	10,470	8,811	11,570	14,000
LUMBER, GLASS, & DRYWALL	-	-	-	1,000
DOORS, SHUTTERS AND WINDOWS	5,330	5,825	8,896	9,000
PLUMBING SUPPLIES AND EQUIP	-	1,568	1,000	4,000
MOTORS AND PUMPS	-	436	475	500
HEATING AND AIR FILTERS	4,000	-	126	-
MEDICAL SUPPLIES	-	355	-	500
OTHER SUPPLIES	964	1,017	1,625	2,372
JUST IN TIME OFFICE SUPPLIES	493	712	1,737	1,314
BUILDING MAINTENANCE SUPP	97	119	97	384
TOTAL	\$ 27,810	\$ 118,984	\$ 58,304	\$ 53,070
MAINTENANCE				
MAINTENANCE MACHINERY	\$ 16,556	\$ 12,373	\$ 8,074	\$ 20,000
MAINTENANCE FIRE APPARATUS	-	1,500	-	1,000
MAINTENANCE BUILDING	16,072	14,216	18,976	11,001
CHARGES FROM MAINTENANCE	6,942	7,134	7,855	8,000
TOTAL	\$ 39,570	\$ 35,223	\$ 34,905	\$ 40,001
CLAIMS, REFUNDS AND MISC.				
INDIRECT COST	\$ 38,163	\$ 38,163	\$ 50,293	\$ 44,228
TOTAL	\$ 38,163	\$ 38,163	\$ 50,293	\$ 44,228
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 4,679	\$ 5,648	\$ 5,340	\$ 4,784
CHARGES FROM WATER POLLUTION	-	-	296	500
CHARGES FROM PRINTING	592	289	1,785	1,528
CHARGES FROM STOREROOM	-	-	125	-
CHARGES FROM WASTE	40,552	36,508	53,779	50,000
CHARGES FROM COMMUNITY DEV	600	1,230	-	630
TOTAL	\$ 65,657	\$ 43,675	\$ 61,325	\$ 57,442
TOTAL DIVISION	\$ 1,002,694	\$ 1,172,714	\$ 1,114,455	\$ 1,209,952

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

WEST SIDE MARKET

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES AND CHARGES FOR SERVICES	\$ 1,046,155	\$ 1,037,210	\$ 1,024,497	\$ 1,184,341
MISCELLANEOUS REVENUES	20,459	20,974	25,374	15,150
TRANSFERS IN	4,803	-	-	-
EXPENDITURE RECOVERIES	11,335	10,585	10,139	11,125
TOTAL DIVISION	\$ 1,082,752	\$ 1,068,770	\$ 1,060,011	\$ 1,210,616

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
OFFICE & CLERICAL					
1	1	1	Principal Clerk	11.93 Hr.	18.38 Hr.
PROFESSIONALS					
1	1	1	Manager of Markets	23,647	72,868
1	0	1	Supervisor of Markets	19,427	42,207
SKILLED CRAFT					
3	3	3	Building Stationary Engineer	10.14 Hr.	18.52 Hr.
1	1	1	Chief Building Stationary Engineer	12.27 Hr.	19.81 Hr.
SERVICE & MAINTENANCE					
1	1	0	Truck Driver	12.50 Hr.	18.11 Hr.
2	2	2	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
3	3	2			
10	9	9	TOTAL FULL TIME		
2	1	1	TOTAL PART TIME		
12	10	10	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

**DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET
CLEVELAND BROWNS STADIUM**

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 15,000	\$ 19,982	\$ 10,500	\$ -
INSURANCE AND OFFICIAL BONDS	-	7,084	111,736	-
PROPERTY RENTAL	-	9,108	9,118	-
OTHER CONTRACTUAL	139,904	111,736	-	125,000
STADIUM PROPERTY TAX	423,529	425,034	477,118	700,000
TOTAL	\$ 578,433	\$ 572,945	\$ 608,472	\$ 825,000
DEBT SERVICES				
PRINCIPAL	\$ 2,065,000	\$ 2,260,000	\$ 2,275,000	\$ 5,826,448
INTEREST	6,925,205	6,824,020	6,482,150	9,020,183
TOTAL	\$ 8,990,205	\$ 9,084,020	\$ 8,757,150	\$ 14,846,631
TOTAL DIVISION	\$ 9,568,638	\$ 9,656,965	\$ 9,365,622	\$ 15,671,631

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
INTERGOVERNMENTAL REVENUE	-	1,242,320	14,465,454	-
MISCELLANEOUS REVENUE	33,876	85,805	476,144	-
REVENUE TRANSFERS	2,033	-	-	-
TRANSFER-IN	9,012,526	9,425,557	9,147,496	8,628,329
TOTAL DIVISION	\$ 9,298,434	\$ 11,003,682	\$ 24,339,095	\$ 8,878,329

**DIVISION OF PARKING FACILITIES
OFF-STREET**

LEIGH STEVENS, COMMISSIONER

The Division of Parking Facilities budget consists of two program centers: Off-Street Parking and On-Street Parking. The Off-Street Parking Program provides for the construction, maintenance and operation of all city owned parking garages and lots throughout the downtown area. The Off-Street Parking Program also oversees the operation of the Gateway East and North Garages. The On-Street Parking Program is designed to enforce the City's parking codes by issuing tickets. The On-Street Parking Program is also responsible for the maintenance, installation and removal of all parking meters throughout the City of Cleveland.

Mission Statement

To provide adequate Off-Street parking throughout the downtown area and to enforce the On-Street parking throughout the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Off-Street Parking	\$ 7,142	20	9	\$ 7,936	19	8	\$ 10,852	20	9
On-Street Parking	1,164	26		1,133	21		1,272	25	
	\$ 8,306	46	9	\$ 9,069	40	8	\$ 12,124	45	9
FUNDING SOURCE:									
Tax Supported	\$ 1,142	26		\$ 1,102	21		\$ 1,248	25	
Self Generated	22			31			24		
Enterprise Fund*	7,142	20	9	7,936	19	8	10,852	20	9
	\$ 8,306	46	9	\$ 9,069	40	8	\$ 12,124	45	9

* Includes additions and use of fund balance. Refer to fund structure section of this document for details.

PROGRAM NAME: OFF-STREET PARKING

OBJECTIVES: To provide off-street parking within the City of Cleveland.

ACTIVITIES: Continue to improve operations. Manage all Community Development properties not being developed but currently being operated as public parking lots, until such time as development becomes feasible. Oversee and monitor parking at the Gateway Garages.

DIVISION OF PARKING FACILITIES

OFF-STREET

EXPENDITURES

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 748,125	\$ 672,693	\$ 609,562	\$ 708,839
PART TIME PERMANENT	104,909	101,644	76,515	78,332
INJURY PAY	-	232	4,283	-
LONGEVITY	9,075	9,600	7,350	7,050
SEPARATION PAYMENTS	2,173	20,411	11,319	-
WAGE SETTLEMENT	-	77	-	-
BONUS INCENTIVE	-	10,000	-	-
OVERTIME	118,528	64,382	76,145	100,001
TOTAL	\$ 982,810	\$ 879,038	\$ 785,174	\$ 894,222
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 124,167	\$ 103,741	\$ 116,065	\$ 158,056
DENTAL	9,232	7,039	7,269	9,246
EYE CARE	1,422	1,282	1,149	1,366
PERS	123,697	118,232	102,199	123,850
POLICE AND FIRE LIABILITY	-	76	-	-
FICA-MEDICARE	7,590	7,294	7,804	7,614
WORKERS COMPENSATION	12,694	7,076	7,880	27,022
LIFE INSURANCE	974	814	754	900
UNEMPLOYMENT COMPENSATION	2,403	-	-	10,582
CLOTHING ALLOWANCE	5,100	4,445	4,315	4,975
CLOTHING MAINTENANCE	600	600	450	600
TOTAL	\$ 287,879	\$ 250,598	\$ 247,886	\$ 344,211
TRAINING AND DUES				
TRAVEL	\$ 395	\$ -	\$ -	\$ -
PROFESSIONAL DUES	-	695	695	1,183
TOTAL	\$ 395	\$ 695	\$ 695	\$ 1,183
UTILITIES				
ELECTRICITY - CPP	\$ 171,265	\$ 159,616	\$ 175,384	\$ 194,670
ELECTRICITY - OTHER	8,587	8,577	7,598	10,815
TOTAL	\$ 179,853	\$ 168,192	\$ 182,982	\$ 205,485

DIVISION OF PARKING FACILITIES

OFF-STREET

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 11,256	\$ 6,983	\$ 21,528	\$ 25,000
PARKING IN CITY FACILITIES	440	179	-	-
GATEWAY OPERATOR	-	-	-	1,915,000
TAXES	167,426	168,021	188,611	190,140
PARKING TAX	369,443	338,339	433,559	670,599
PROPERTY RENTAL	110,563	110,563	110,563	110,563
PHOTOCOPY MACHINE RENTAL	1,937	1,324	149	-
BANK SERVICE FEES	34,918	33,170	44,655	25,000
STATE AUDITOR EXAMINATION	9,480	11,699	10,031	-
OTHER CONTRACTUAL	20,103	15,699	10,477	21,000
CREDIT CARD PROCESSING FEES	1,187	1,116	1,691	2,000
TOTAL	\$ 726,753	\$ 687,093	\$ 821,264	\$ 2,959,302
MATERIAL AND SUPPLIES				
CLOTHING	\$ 9,500	\$ 6,000	\$ 5,000	\$ 10,000
HARDWARE AND SMALL TOOLS	5,620	4,755	1,092	5,000
WELDING SUPPLIES AND EQUIP	-	500	500	500
ELECTRICAL SUPPLIES	32,495	25,645	28,217	33,000
HYGIENE AND CLEANING SUPPLIES	1,000	2,000	-	3,000
MEDICAL SUPPLIES	-	-	-	2,000
OTHER SUPPLIES	34,508	29,985	33,313	40,160
JUST IN TIME OFFICE SUPPLIES	2,377	1,323	2,672	1,600
TOTAL	\$ 85,499	\$ 70,208	\$ 70,793	\$ 95,260
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 2,455	\$ -	\$ 3,000
MAINTENANCE CONTRACTS	19,672	11,000	14,800	13,000
MAINTENANCE MACHINERY	19,773	6,433	711	20,000
CAR WASHES	-	1,000	1,040	1,000
MAINTENANCE MISC EQUIP	9,800	18,000	9,900	12,000
MAINTENANCE BUILDING	2,875	-	-	1,000
CHARGES FROM MAINTENANCE	20,956	14,867	14,121	18,000
TOTAL	\$ 73,076	\$ 53,755	\$ 40,572	\$ 68,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 39,786	\$ 27,518	\$ 17,775	\$ 51,016
CHARGES FROM WATER - GIS PROJ	-	-	-	6,342
CHARGES FROM PRINTING	2,833	1,404	5,484	4,833
CHARGES FROM STOREROOM	288	324	261	432
CHARGES FROM MOTOR VEHICLES	16,736	14,116	18,785	21,545
CHARGES FROM WPC	-	-	1,345	-
CHARGES FROM WASTE	801	775	670	1,000
CHARGES FROM PARKS MAINT	66,124	70,887	71,127	95,000
TOTAL	\$ 126,567	\$ 115,023	\$ 115,446	\$ 180,168



DIVISION OF PARKING FACILITIES

OFF-STREET

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTERFUND SUBSIDIES				
TRANSFER TO OTHER SUBCLASSES	\$ -	\$ -	\$ 1,704,099	\$ -
TOTAL	\$ -	\$ -	\$ 1,704,099	\$ -
DEBT SERVICE				
ENTERPRISE DEBT SERVICE - PRIN	\$ 2,240,833	\$ 2,351,667	\$ 2,427,103	\$ 2,795,000
ENTERPRISE DEBT SERVICE - INT	3,397,628	2,565,916	1,540,405	3,308,750
TOTAL	\$ 5,638,461	\$ 4,917,582	\$ 3,967,508	\$ 6,103,750
TOTAL DIVISION	\$ 8,101,293	\$ 7,142,185	\$ 7,936,420	\$ 10,851,581

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LOCAL TAXES	\$ 369,443	\$ 338,339	\$ 433,559	\$ 670,599
INTERGOVERNMENTAL REVENUE	124	-	-	-
SALES AND CHARGES FOR SERVICES	5,633,200	5,242,799	6,481,032	9,734,378
MISCELLANEOUS REVENUES	460,617	607,200	770,006	25,000
REVENUE TRANSFERS	1,564,781	1,460,223	972,811	-
EXPENDITURE RECOVERIES	718,056	500,706	194,687	410,225
TOTAL DIVISION	\$ 8,746,221	\$ 8,149,267	\$ 8,852,095	\$ 10,840,202



**DIVISION OF PARKING FACILITIES
OFF-STREET**

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner of Parking Facilities	40,315	123,236
4	4	4	Parking Coordinator	19.33 Hr.	21.33 Hr.
5	5	5			
OFFICE & CLERICAL					
2	2	2	Senior Clerk	10.49 Hr.	15.17 Hr.
2	2	2			
PROFESSIONALS					
2	1	2	Manager of Parking	23,647	70,740
0	1	1	Accountant IV	20,800	55,449
1	0	0	Budget Analyst	20,092	49,469
3	2	3			
SERVICE & MAINTENANCE					
3	3	3	Parking Meter Collector	10.00 Hr.	14.95 Hr.
7	7	7	Parking Attendant	10.00 Hr.	14.98 Hr.
10	10	10			
20	19	20	TOTAL FULL TIME		
9	8	9	TOTAL PART TIME		
29	27	29	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



**DIVISION OF PARKING FACILITIES
ON-STREET**

LEIGH STEVENS, COMMISSIONER

PROGRAM NAME: ON-STREET PARKING

OBJECTIVES: To provide for the on-street parking needs of the City of Cleveland.

ACTIVITIES: Enforce parking regulations. Repair and maintain the current parking meters. Install new electronic parking meters. Evaluate the parking needs of the City of Cleveland. Compile and maintain accurate records pertaining to parking meter repairs. Propose regulations that will provide rapid curb turnover as well as increase the supply of available on-street parking areas.

DIVISION OF PARKING FACILITIES

ON-STREET

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 686,504	\$ 723,201	\$ 685,886	\$ 769,575
LONGEVITY	5,225	7,975	7,550	6,600
INJURY PAY	6,771	6,676	219	-
SEPARATION PAYMENTS	219	-	1,184	-
BONUS INCENTIVE	-	3,000	9,500	-
OVERTIME	-	27,865	27,551	-
TOTAL	\$ 698,720	\$ 768,717	\$ 731,890	\$ 776,175
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 140,401	\$ 170,527	\$ 178,936	\$ 211,256
DENTAL	11,003	12,267	12,506	13,335
VISION	1,200	1,356	1,275	1,357
PERS	99,112	103,272	102,066	107,500
FICA-MEDICARE	9,068	9,647	9,090	8,653
WORKERS COMPENSATION	7,175	28,359	21,103	45,878
LIFE INSURANCE	1,055	1,121	1,054	1,125
UNEMPLOYMENT COMPENSATION	-	-	(232)	10,582
CLOTHING ALLOWANCE	7,475	6,238	5,800	8,950
CLOTHING MAINTENANCE	2,450	3,456	3,150	3,151
TOTAL	\$ 278,938	\$ 336,243	\$ 334,749	\$ 411,787
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 8,309	\$ 14,439	\$ 17,319	\$ 36,406
CHARGES FROM PRINTING	203	-	-	-
CHARGES FROM MOTOR VEHICLES	28,495	44,212	49,262	47,215
TOTAL	\$ 37,007	\$ 58,651	\$ 66,581	\$ 83,621
TOTAL DIVISION	\$ 1,014,665	\$ 1,163,611	\$ 1,133,219	\$ 1,271,583

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICE	\$ 20,000	\$ 22,088	\$ 30,000	\$ 24,000
EXPENDITURE RECOVERIES	-	-	506	-
TOTAL DIVISION	\$ 20,000	\$ 22,088	\$ 30,506	\$ 24,000



**DIVISION OF PARKING FACILITIES
ON-STREET**

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
			PROFESSIONALS		
2	1	2	Supervisor of Parking Enforcement	19,427	37,950
2	1	2			
			PROTECTIVE SERVICE		
19	15	18	Parking Enforcement Officer	10.00 Hr.	14.10 Hr.
19	15	18			
			TECHNICIAN		
1	1	1	Parking Meter Foreman	24,679	38,476
4	4	4	Parking Meter Serviceman	13.62 Hr.	15.73 Hr.
5	5	5			
26	21	25	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF PROPERTY MANAGEMENT

THOMAS NAGEL, COMMISSIONER

The Division of Property Management shall be responsible for the maintenance and utility servicing of all city-owned or leased real property and buildings including without limitation:

- City Hall
- Energy Conservation & Management
- Property Management
- Building Maintenance and Custodial
- East Side Market
- West Side Market

Construction Services include general maintenance, warehouse and inventory, contracted services, heating, ventilation, air conditioning, and mechanical work. Building services include custodial, space utilization, energy, environmental affairs, security and control, City Hall building and multi-use facilities.

Mission Statement

Provide the City of Cleveland's various general fund and select enterprise units a facilities maintenance service to propagate clean, safe and energy efficient facilities.

(000'S OMITTED)

	2005			2006			2007		
	COST	ACTUAL STAFF FT PT		COST	UNAUDITED STAFF FT PT		COST	BUDGET STAFF FT PT	
DIVISIONS:									
City Hall Maintenance	\$ 1,977	16		\$ 2,033	15		\$ 2,220	15	
Building Maintenance	4,561	64		4,660	59		4,970	65	
Facilities Security	96	2	2	100	2	2	105	2	2
H.V.A.C. Maintenance	315	9		328	8		332	9	
Summer Facility Maintenance	486	5		504	5		514	5	
Hough Service Center	75			80			85		
Carr Municipal Center	35			38			42		
Building Rehab Task Force	168			143			154		
East Side Market	76	1		77	1		81	1	
Convention Ctr. Maintenance	59			28			35		
205 St. Clair Building	500	4		515	4		530	5	
St. Michael's Property	847			43			40		
	\$ 9,195	101	2	\$ 8,549	94	2	\$ 9,108	102	2

FUNDING SOURCE:

General Fund:

Tax Support	\$ 6,043			\$ 6,503			\$ 7,216		
Self - Generated	2,229			1,926			1,771		
	\$ 8,272	100	2	\$ 8,429	93	2	\$ 8,987	101	2

East Side Market	\$ 76	1		\$ 77	1		\$ 81	1	
Special Revenue - St. Michael's	847			43			40		
	\$ 9,195	101	2	\$ 8,549	94	2	\$ 9,108	102	2

DIVISION OF PROPERTY MANAGEMENT**PROGRAM NAME: BUILDING OPERATIONS & MAINTENANCE**

OBJECTIVES: To provide equipment operators and repair technicians for building HVAC, emergency systems and equipment, power distribution, lighting and other functions necessary to operate a public facility.

ACTIVITIES: Operate chillers, boilers, and fans. Maintain comfortable building interior temperatures throughout the various seasons. Maintain emergency systems in readiness and keep operational during actual emergencies. Perform the various maintenance and repair functions needed to keep a public facility operational.

PROGRAM NAME: HOUSEKEEPING SERVICES

OBJECTIVES: To provide for routine and daily cleaning of selected facilities throughout the City.

ACTIVITIES: Assign Custodial personnel at facilities in need of daily cleaning due to heavy use by the general public and/or employees. Provide a roving cleaning crew weekly to facilities that do not have a heavy usage pattern. Facilitate the timely removal of trash from buildings and provide preventative pest control.

PROGRAM NAME: CAPITAL REPAIRS & IMPROVEMENTS

OBJECTIVES: To provide in-house labor for emergency repairs and planned improvements to City building infrastructures.

ACTIVITIES: Repair, replace and/or add large mechanical, electrical & plumbing systems and equipment. Perform related duties upon doors, windows, roofs, walls, ceilings, sidewalks, driveways, sewers, and landscape irrigation systems. Remodel interior spaces to accommodate changes in use of the facility or changes to existing operations.

PROGRAM NAME: FACILITIES SECURITY

OBJECTIVES: Provide point of entry security at City Hall, Joint Operations Center, and Hough Multi Purpose buildings.

ACTIVITIES: Assign Guards to these buildings during operating hours for the purpose of public safety while visiting the facility. Maintain electronic surveillance systems, security and burglar monitoring systems.

DIVISION OF PROPERTY MANAGEMENT

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME WAGES	\$	3,786,509	\$	3,993,480	\$	3,754,401	\$	4,074,219
PART-TIME PERMANENT		46,301		46,454		48,003		50,000
INJURY PAY		9,178		-		5,782		-
LONGEVITY		44,225		46,500		43,775		42,925
SEPARATION PAYMENTS		12,104		115,492		40,103		50,210
BONUS INCENTIVE		-		31,500		5,000		-
OVERTIME		261,529		295,912		273,111		252,741
TOTAL	\$	4,159,846	\$	4,529,338	\$	4,170,175	\$	4,470,095
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	575,641	\$	621,551	\$	641,916	\$	807,419
DENTAL		43,304		42,806		42,951		48,926
VISION		4,800		4,843		4,769		5,114
PERS		584,616		598,673		565,451		612,154
FICA-MEDICARE		38,611		44,829		44,514		45,801
WORKERS COMPENSATION		355,546		214,771		238,583		204,750
LIFE INSURANCE		4,513		4,253		4,118		4,545
UNEMPLOYMENT COMPENSATION		68,065		14,029		1,955		-
CLOTHING ALLOWANCE		9,470		9,465		9,740		7,800
TOOL PURCHASE		-		2,200		-		-
TOOL INSURANCE		2,200		-		1,950		3,490
CLOTHING MAINTENANCE		3,475		19,825		9,500		9,949
TOTAL	\$	1,690,241	\$	1,577,245	\$	1,565,446	\$	1,749,948
TRAINING AND DUES								
TRAVEL	\$	-	\$	-	\$	68	\$	-
TUITION & REGISTRATION FEES		1,123		-		1,082		500
PROFESSIONAL DUES		595		1,115		555		1,500
TOTAL	\$	1,718	\$	1,115	\$	1,705	\$	2,000
UTILITIES								
CHILLED WATER	\$	422,396	\$	74,413	\$	430,652	\$	169,950
GAS		19,503		28,004		21,176		109,438
DATA COMMUNICATION (PHONE)		-		4,087		-		-
ELECTRICITY - CPP		528,223		514,279		505,103		594,825
ELECTRICITY - OTHER		3,557		224,942		320,492		266,255
STEAM		113,248		618,021		531,224		708,125
SECURITY & MONITORING SYSTEM		-		499		-		-
WATER		-		-		489		-
BROKERED GAS SUPPLY		9,078		9,684		16,276		19,312
TOTAL	\$	1,096,004	\$	1,473,930	\$	1,825,411	\$	1,867,905



DIVISION OF PROPERTY MANAGEMENT

EXPENDITURES - CONTINUED

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 229	\$	253	\$	-	\$	1,000
SECURITY SERVICES	51,836		51,967		57,277		52,000
ADVERTISING AND PUBLIC NOTICE	-		250		-		-
PARKING IN CITY FACILITIES	3,800		5,453		5,151		5,000
PHOTOCOPY MACHINE RENTAL	54		299		105		2,150
EQUIPMENT RENTAL	-		-		5,000		-
MEDICAL SERVICES	-		-		-		3,000
REFUNDS AND MISCELLANEOUS	-		150		-		-
OTHER CONTRACTUAL	40,424		40,767		43,243		52,000
TOTAL	\$ 96,342	\$	99,139	\$	110,777	\$	115,150
MATERIAL AND SUPPLIES							
OFFICE SUPPLIES	\$ 2,110	\$	-	\$	-	\$	-
FUEL	-		-		-		2,400
CHEMICAL	4,000		5,000		5,000		5,000
CLOTHING	15,000		10,000		5,000		1,000
FIRE/EMS APPARATUS PARTS	-		-		-		2,000
SALT AND DE-ICER	-		-		-		1,000
HARDWARE AND SMALL TOOLS	5,000		8,978		6,865		1,000
WELDING SUPPLIES AND EQUIP	2,830		4,813		-		5,000
HEATERS AND COOLING EQUIP	5,147		7,463		-		10,000
ELECTRICAL SUPPLIES	57,831		36,093		52,071		50,000
HYGIENE AND CLEANING SUPPLY	194,938		165,568		193,695		150,000
AQUATICS (POOL) SUPPLIES	836		-		-		6,000
PAINTING EQUIPMENT AND SUPPLY	1,502		4,378		-		5,000
DOORS, SHUTTERS AND WINDOWS	13,416		14,000		8,000		15,000
PLUMBING SUPPLIES AND EQUIP	13,600		19,104		-		15,000
HEATING AND AIR FILTERS	2,171		6,575		2,179		5,000
LUMBER, GLASS AND DRYWALL	-		-		-		5,000
MEDICAL SUPPLIES	-		500		-		1,500
OTHER SUPPLIES	2,872		2,726		1,464		-
SAFETY EQUIPMENT	1,750		3,500		-		1,986
JUST IN TIME OFFICE SUPPLIES	2,012		1,274		1,455		3,000
BUILDING MAINTENANCE SUPPLY	7,885		12,054		9,882		15,000
TOTAL	\$ 332,901	\$	302,028	\$	285,612	\$	299,886

DIVISION OF PROPERTY MANAGEMENT

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 216	\$ -	\$ 1,000
MAINTENANCE CONTRACTS	4,895	4,393	8,100	5,931
GENERATOR REPAIR	-	-	-	1,400
MAINTENANCE MACHINERY	37,995	49,680	50,701	52,000
MAINTENANCE FIRE APPARATUS	100,085	4,000	126,268	120,000
CAR WASHES	300	-	-	500
MAINTENANCE UTILITY SYSTEMS	-	-	2,555	10,000
MAINTENANCE BUILDING	22,668	11,742	25,568	30,000
TOTAL	\$ 165,943	\$ 70,031	\$ 213,192	\$ 220,831
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 21,180	\$ 36,698	\$ 38,161	\$ 60,890
CHARGES FROM RADIO SYSTEM	6,863	7,141	6,057	6,955
CHARGES FROM LIGHT & POWER	1,429	-	-	-
CHARGES FROM WATER - GIS PROJ	7,688	-	2,890	6,342
CHARGES FROM WATER POLL	-	-	204	-
CHARGES FROM PRINTING	2,311	2,443	3,382	3,272
CHARGES FROM STOREROOM	82	94	180	194
CHARGES FROM MOTOR VEHICLES	91,108	111,721	146,017	150,453
CHARGES FROM STR CONST MX	-	78	1,800	-
CHARGES FROM WASTE	21,273	60,646	55,792	30,200
CHARGES FROM COMMUNITY DEV	2,997	410	1,872	3,000
TOTAL	\$ 154,932	\$ 219,230	\$ 256,355	\$ 261,306
TOTAL DIVISION	\$ 7,697,926	\$ 8,272,057	\$ 8,428,671	\$ 8,987,121

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 258,951	\$ 443,287	\$ 432,440	\$ 445,000
MISCELLANEOUS REVENUES	1,530	1,020	780	1,000
TRANSFERS IN	-	253,121	25,290	25,000
EXPENDITURE RECOVERIES	1,469,725	1,531,256	1,467,641	1,300,000
TOTAL DIVISION	\$ 1,730,205	\$ 2,228,685	\$ 1,926,151	\$ 1,771,000

DIVISION OF PROPERTY MANAGEMENT

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
5	4	5	Assistant Custodian	20,092	43,908
1	1	1	Custodian of City Hall	26,274	66,076
1	1	1	Commissioner of Property Management	45,201	136,764
1	1	1	Manager of General Maintenance	23,647	70,740
<u>8</u>	<u>7</u>	<u>8</u>			
OFFICE & CLERICAL					
1	1	1	Private Secretary	10.00 Hr.	19.40 Hr.
1	1	1	Senior Clerk	10.29 Hr.	15.17 Hr.
1	1	1	Stock Clerk	10.00 Hr.	16.68 Hr.
<u>3</u>	<u>3</u>	<u>3</u>			
PROFESSIONALS					
1	1	1	Junior Personnel Assistant	20,800	36,737
2	2	2	Manager of Buildings	23,647	72,862
<u>3</u>	<u>3</u>	<u>3</u>			
PROTECTIVE SERVICE					
2	2	2	Guards	10.00 Hr.	15.45 Hr.
<u>2</u>	<u>2</u>	<u>2</u>			
SKILLED CRAFT					
12	8	10	Building Stationary Engineer	10.14 Hr.	18.52 Hr.
1	1	1	Chief Building Stationary Engineer	12.37 Hr.	19.81 Hr.
2	2	2	Painter	30.21 Hr.	37.76 Hr.
2	2	2	Carpenter	30.60 Hr.	38.25 Hr.
1	1	1	Cement Finisher	30.85 Hr.	38.56 Hr.
1	1	1	Carpenter Foreman	31.85 Hr.	39.50 Hr.
1	1	1	Electrical Worker Foreman	38.50 Hr.	46.56 Hr.
1	1	1	Painter Foreman	31.46 Hr.	39.33 Hr.
1	1	1	Plumber Foreman	38.01 Hr.	46.95 Hr.
1	1	1	Plasterer	30.24 Hr.	37.80 Hr.
6	6	6	Plumber (Welder)	36.76 Hr.	45.95 Hr.
1	1	1	Roofer	31.14 Hr.	38.93 Hr.
5	5	5	Electrical Worker	37.25 Hr.	46.56 Hr.
1	1	1	Sheetmetal Worker	35.31 Hr.	44.14 Hr.
<u>36</u>	<u>32</u>	<u>34</u>			
SERVICE & MAINTENANCE					
36	31	36	Custodial Worker	10.00 Hr.	13.95 Hr.
1	1	1	Mechanical Handyman	14.54 Hr.	17.04 Hr.
10	10	10	Municipal Service Laborer	13.94 Hr.	16.42 Hr.
2	2	2	Custodial Worker Supervisor	20,092	39,437
2	2	2	Window Washer	12.54 Hr.	18.92 Hr.
<u>51</u>	<u>46</u>	<u>51</u>			
103	93	101	TOTAL FULL TIME		
2	2	2	PART TIME - Seasonal		
<u>105</u>	<u>95</u>	<u>103</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



**DIVISION OF PROPERTY MANAGEMENT
EAST SIDE MARKET**

PROGRAM NAME: MARKETING & MAINTENANCE

OBJECTIVES: Provide the East Side Market Board of Directors a well-maintained commercial property to carry out the business of food vending.

ACTIVITIES: The Manager of Market facilitates building repairs through the Division of Property Management. The Manager is constantly seeking a means of and facilitating the advertising and showcasing the market vendor's products to the community at large.

**DIVISION OF PROPERTY MANAGEMENT
EAST SIDE MARKET**

EXPENDITURES

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 44,671	\$	44,671	\$	45,624	\$	46,011
BONUS INCENTIVE	-		500		-		-
LONGEVITY	300		300		300		300
TOTAL	\$ 44,971	\$	45,471	\$	45,924	\$	46,311
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 2,909	\$	3,119	\$	3,403	\$	3,875
DENTAL	215		215		222		232
VISION	49		49		49		49
PERS	6,093		6,093		6,234		6,414
FICA-MEDICARE	648		655		662		668
WORKERS COMPENSATION	127		82		95		921
LIFE INSURANCE	46		45		45		45
TOTAL	\$ 10,086	\$	10,259	\$	10,709	\$	12,204
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 94	\$	-	\$	-	\$	-
TOTAL	\$ 94	\$	-	\$	-	\$	-
MATERIAL AND SUPPLIES							
BUILDING MAINT SUPPLIES	\$ 2,342	\$	-	\$	-	\$	-
TOTAL	\$ 2,342	\$	-	\$	-	\$	-
MAINTENANCE							
BUILDING MAINTENANCE	\$ 680	\$	-	\$	190	\$	1,660
CHARGES FROM MAINTENANCE	14,253		19,487		17,110		16,800
TOTAL	\$ 14,933	\$	19,487	\$	17,300	\$	18,460
INTER-DEPARTMENTAL CHARGES							
CHARGES FROM PRINTING	\$ -	\$	-	\$	606	\$	276
CHARGES FROM PARK MAINT	222		1,253		2,354		3,600
TOTAL	\$ 222	\$	1,253	\$	2,959	\$	3,876
TOTAL DIVISION	\$ 70,306	\$	76,470	\$	76,893	\$	80,851



**DIVISION OF PROPERTY MANAGEMENT
EAST SIDE MARKET**

REVENUE

		2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
SALES AND CHARGES FOR SERVICES	\$	65,333	\$	78,400	\$	45,733	\$	39,200
MISCELLANEOUS REVENUES		4,180		5,236		8,847		-
TOTAL DIVISION	\$	69,513	\$	83,636	\$	54,581	\$	39,200

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			PROFESSIONALS		
1	1	1	Manager of Markets	23,647	72,862
1	1	1			
1	1	1	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF PARK MAINTENANCE AND PROPERTIES**RICHARD L. SILVA, COMMISSIONER**

The Director of the Department of Parks, Recreation and Properties has the authority to designate all property maintenance activities within the Division of Park Maintenance & Properties. The Commissioner of Park Maintenance & Properties is responsible for the development and implementation of the citywide property maintenance management system that is used to schedule daily Park, Cemeteries, Urban Forestry and Greenhouse assignments.

The primary objectives of the Division of Park Maintenance & Properties are:

- To provide for the maintenance of all trees located on tree lawns, park land, cemeteries, and other public properties.
- To develop a master plan for tree planting and removal.
- To provide for the greenhouse public education programs and displays.
- To maintain the city's formal gardens, malls, street median strips and Cleveland Downtown Public Square quadrants.
- To provide general maintenance services which ensure hazard free parklands, ball diamonds, playgrounds, gardens and other recreational areas.
- To provide remediation services for violation of Sections 209.03 and 209.04 of the Codified Ordinances, related to the maintenance of private vacant property.
- To provide mechanical services to off-road equipment and vehicles.

BUDGET COMMENT

The division plans to maintain Lot Cleaning and Park Maintenance services. In order to respond to the task of cleaning vacant properties citywide, the following procedures have been established:

- In early March, all lot locations are identified and inspected.
- The city issues notices to property owners regarding the existence of public hazards.
- Crews are assigned to lot cleaning activities.
- Service reports are checked for ownership and historical service information and forwarded to the Division of Assessments and Licenses for issuance of bills.

Mission Statement

To provide the City and its neighborhoods with safe and well-maintained parks, trees, gardens, vacant lots and cemeteries.

DIVISION OF PARK MAINTENANCE AND PROPERTIES

OPERATING SUMMARY (000'S OMITTED)

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Horticulture Development	\$ 474	8		\$ 488	8		\$ 474	8	
Urban Forestry Maintenance	2,120	27		2,283	25		2,577	27	
Park Administration	406	5		422	5		392	5	
Snow Bird	895	7		932	7		897	7	
Lot Cleaning	2,511	17		2,585	15		2,385	17	
Equipment Maintenance	554	11		574	10		578	11	
Parks Ground Maintenance	6,033	65		6,302	64		6,541	66	
Cemetery Maintenance	2,148	28		2,097	29		2,207	26	
Project Clean Lot Maintenance	955		82	890		88	665		88
	\$ 16,096	168	82	\$ 16,573	163	88	\$ 16,716	167	88
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 12,745			\$ 13,401			\$ 13,576		
Self - Generated	248			185			268		
	\$ 12,993	140		\$ 13,586	134		\$ 13,844	141	
Grants**	\$ 955		82	\$ 890		88	\$ 665		88
Enterprise Fund:*									
Cemeteries	2,148	28		2,097	29		2,207	26	
	\$ 16,096	168	82	\$ 16,573	163	88	\$ 16,716	167	88

* Includes additions and use of fund balance. Refer to fund structure section of this document for details.

** The employees stay on the grant for 21 weeks.

DIVISION OF PARK MAINTENANCE AND PROPERTIES

PROGRAM NAME: HORTICULTURE, MALL, AND CULTURAL GARDENS

OBJECTIVES: To operate the City Greenhouse.

ACTIVITIES: Develop and maintain an awareness and appreciation of natural foliage in formal gardens and park areas. Propagate plant material for seasonal displays. Plant and maintain formal gardens, plazas, malls, and other formal park areas. Provide educational programs related to horticulture and plant life development.

PROGRAM NAME: URBAN FORESTRY

OBJECTIVES: To provide a safe and hazard-free urban forest while striving to preserve its natural beauty.

ACTIVITIES: Remove dead and hazardous trees. Prevent unsafe conditions relating to tree growth. Trim trees for clearance of streetlights, traffic signals and signs, pedestrian and vehicular traffic, as well as building clearance. Remove overgrown tree roots that causes raised sidewalks. Provide public information regarding the care of trees to concerned citizens.

PROGRAM NAME: WAREHOUSE / OPERATIONS HEADQUARTERS

OBJECTIVES: To provide and accurately define the duties and assignments of personnel in order to provide maximum service levels and to provide adequate storage and maintenance of tools and equipment.

ACTIVITIES: Planning, research reports and deliveries. Maintain the warehouse and its grounds.

PROGRAM NAME: FIELD MAINTENANCE

OBJECTIVES: To maintain athletic fields and other grounds.

ACTIVITIES: To drag and line ball diamonds to maintain athletic recreational fields and properties.

PROGRAM NAME: SNOW REMOVAL

OBJECTIVES: To provide access around City Hall, Public Square and quadrants, Malls A, B and C, and other City facilities as directed.

ACTIVITIES: Remove snow from around recreation centers, sidewalks, parking lots, walkways, bus stops, fire hydrants, and street sewers on City property.

PROGRAM NAME: SNOW BIRD

OBJECTIVES: To provide assistance to the Division of Streets in removing snow throughout the City of Cleveland.

ACTIVITIES: Operating snow plows and salt spreaders.



DIVISION OF PARK MAINTENANCE AND PROPERTIES

PROGRAM NAME: LOT CUTTING AND CLEANING

OBJECTIVES: To keep vacant lots within the City aesthetically pleasing and to eliminate health and safety hazards.

ACTIVITIES: Cut weeds and remove debris from vacant lots. File notices of violations with the Division of Environment.

PROGRAM NAME: VEHICLE AND EQUIPMENT REPAIR

OBJECTIVES: To provide mechanical services to off road equipment and vehicles (first echelon maintenance).

ACTIVITIES: Repair mowers, tractors, trimmers, turf vacs, leaf blowers, weed eaters, chain saws, mounted equipment, and assorted hand held equipment.

PROGRAM NAME: PARKS GROUND MAINTENANCE

OBJECTIVES: To provide pleasant and attractive public areas.

ACTIVITIES: Cut grass, fertilize, seed, edge, prune trees and underbrush, mulch, remove debris, etc.

PROGRAM NAME: CEMETERIES

OBJECTIVES: To provide for burials and cemetery maintenance to Cleveland area residents.

ACTIVITIES: Maintain grounds and provide burial services.

DIVISION OF PARK MAINTENANCE AND PROPERTIES

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 5,380,138	\$ 5,275,755	\$ 5,310,215	\$ 5,520,646
SEASONAL	351,627	339,725	398,057	364,325
MILITARY LEAVE	-	116	-	-
INJURY PAY	26,602	27,796	13,142	-
LONGEVITY	57,825	55,900	61,000	57,550
WAGE SETTLEMENTS	228	-	76	-
SEPARATION PAYMENTS	61,885	18,874	27,334	-
BONUS INCENTIVE	-	58,000	24,500	-
OVERTIME	198,387	189,718	174,413	170,000
TOTAL	\$ 6,076,691	\$ 5,965,883	\$ 6,008,738	\$ 6,112,521
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 967,940	\$ 1,030,724	\$ 1,104,065	\$ 1,278,280
DENTAL	73,343	70,938	71,966	74,153
VISION	7,355	7,176	6,975	7,223
PERS	847,655	801,761	813,696	846,584
FICA-MEDICARE	63,145	63,886	65,204	64,682
WORKERS COMPENSATION	280,938	247,808	223,779	330,815
LIFE INSURANCE	6,662	6,296	6,154	6,345
UNEMPLOYMENT COMPENSATION	24,573	2,879	32,395	-
CLOTHING ALLOWANCE	35,650	41,590	40,915	41,370
TOOL INSURANCE	3,200	2,800	3,200	2,800
CLOTHING MAINTENANCE	21,540	20,228	20,385	17,851
TOTAL	\$ 2,332,001	\$ 2,296,088	\$ 2,388,734	\$ 2,670,103
TRAINING AND DUES				
TRAVEL	\$ -	\$ 19	\$ 119	\$ -
TUITION AND REGISTRATION FEES	510	914	680	350
PROFESSIONAL DUES	70	-	-	150
TOTAL	\$ 580	\$ 933	\$ 799	\$ 500
UTILITIES				
GAS	\$ 174,261	\$ 197,814	\$ 189,130	\$ 278,100
ELECTRICITY - CPP	425,360	481,556	474,189	546,754
ELECTRICITY - OTHER	37,714	31,507	28,153	37,080
STEAM	11,325	13,403	18,983	19,261
SECURITY AND MONITORING	3,825	4,648	4,492	4,372
BROKERED GAS SUPPLY	7,784	12,111	14,138	22,994
TOTAL	\$ 660,268	\$ 741,039	\$ 729,086	\$ 908,561

DIVISION OF PARK MAINTENANCE AND PROPERTIES

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
REFEREE SERVICES	\$ 387	\$ -	\$ 9,371	-
WASTE DISPOSAL	2,766	2,698	2,181	2,000
MEDICAL SERVICES	1,401	2,049	965	1,500
ADVERTISING AND PUBLIC NOTICE	1,533	-	1,696	-
PARKING IN CITY FACILITIES	2,331	3,675	3,832	3,640
PROPERTY RENTAL	43,676	43,676	43,676	43,676
PHOTOCOPY MACHINE RENTAL	4,239	3,086	481	-
LOCAL MATCH-GRANT PROGRAMS	-	18,212	-	-
OTHER CONTRACTUAL	1,789,242	1,861,003	1,947,533	1,831,979
TOTAL	\$ 1,845,575	\$ 1,934,399	\$ 2,009,735	\$ 1,882,795
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 268	\$ -	\$ -	-
CHEMICAL	1,516	1,350	691	1,500
SALT AND DE-ICER	15,800	10,267	6,989	15,000
CLOTHING	3,005	4,378	2,546	4,416
HARDWARE AND SMALL TOOLS	4,772	9,831	7,957	10,000
WELDING SUPPLIES AND EQUIP	3,000	2,966	500	2,000
SEED, FERTILIZER AND HERBICIDE	10,430	22,025	23,198	20,000
SMALL EQUIPMENT	21,253	50,278	40,088	25,000
OFFICE FURNITURE AND EQUIP	570	-	13,718	-
CEMENT, SAND, AND GRAVEL	-	-	3,667	-
FENCE, POSTS AND BARS	-	2,000	-	-
HYGIENE AND CLEANING SUPP	2,408	6,049	5,090	5,000
CLAY, SOIL AND TURF	22,757	16,575	5,741	15,520
PLAYGROUND EQUIPMENT	6,616	1,418	7,409	5,000
MEDICAL SUPPLIES	119	1,166	600	1,000
PHOTOGRAPHIC SUPPLIES	480	495	-	1,000
OTHER SUPPLIES	11,978	22,315	22,088	14,550
SPORTING GOODS SUPPLIES	5,997	4,393	6,024	5,000
SAFETY EQUIPMENT	2,582	6,091	5,847	6,000
GREENHOUSE MAINT SUPPLIES	42,486	45,060	44,114	45,000
JUST IN TIME OFFICE SUPPLIES	4,108	3,291	4,653	3,000
MISC MAINTENANCE SUPPLIES	11,803	16,453	14,470	13,000
TOTAL	\$ 171,948	\$ 226,400	\$ 215,391	\$ 191,986



DIVISION OF PARK MAINTENANCE AND PROPERTIES

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 849	\$ 160	\$ -	\$ 500
MAINTENANCE CONTRACTS	8,000	7,982	8,000	8,000
MAINTENANCE MACHINERY	3,000	3,000	-	2,000
MAINTENANCE FIRE APPARATUS	-	4,052	-	2,000
MAINTENANCE VEHICLES	-	-	-	1,000
MAINTENANCE BUILDING	-	-	-	500
TOTAL	\$ 11,849	\$ 15,193	\$ 8,000	\$ 14,000
CLAIMS, REFUNDS AND MISC.				
JUDGEMENTS AND DAMAGES	\$ 5,957	\$ 6,106	\$ 1,000	\$ 5,000
TOTAL	\$ 5,957	\$ 6,106	\$ 1,000	\$ 5,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 52,536	\$ 60,555	\$ 60,969	\$ 81,843
CHARGES FROM RADIO SYSTEM	24,222	24,546	23,627	29,232
CHARGES FROM WATER - GIS PROJ	-	-	2,890	6,342
CHARGES FROM PRINTING	13,441	11,362	22,804	18,627
CHARGES FROM STOREROOM	1,287	1,720	1,401	1,885
CHARGES FROM MOTOR VEHICLES	1,042,572	1,355,084	1,767,911	1,770,372
CHARGES FROM STREETS	-	-	13,230	-
CHARGES FROM DATA PROC	-	4,200	-	-
CHARGES FROM WASTE	278,965	313,011	331,308	150,000
TOTAL	\$ 1,413,022	\$ 1,770,478	\$ 2,224,140	\$ 2,058,301
EXPENDITURE RECOVERY				
EXPENDITURE RECOVERY	\$ 88,194	\$ -	\$ -	\$ -
TOTAL	\$ 88,194	\$ -	\$ -	\$ -
TOTAL DIVISION	\$ 12,606,087	\$ 12,956,519	\$ 13,585,623	\$ 13,843,767

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTERGOVERNMENTAL REVENUES	\$ 11,285	\$ -	\$ 1,881	\$ -
SALES AND CHARGES FOR SERVICES	81,011	118,135	60,582	116,348
MISCELLANEOUS REVENUES	1,991	1,590	6,806	9,122
EXPENDITURE RECOVERIES	121,076	128,035	115,613	142,850
TOTAL DIVISION	\$ 215,363	\$ 247,760	\$ 184,882	\$ 268,320

DIVISION OF PARK MAINTENANCE AND PROPERTIES

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative Officer	20,800	49,440
2	1	2	Administrative Manager	27,194	83,396
1	1	1	Commissioner of Park Maint. & Properties	42,758	137,794
1	1	1	Deputy Commissioner of Park Maint. & Properties	30,215	96,928
1	1	1	Deputy Project Director	20,093	58,637
4	3	3	Assistant Manager of Parks & Urban Forestry	22.66 Hr.	24.66 Hr.
3	3	3	Manager of Parks & Urban Forestry	22,333	69,154
13	11	12			
OFFICE & CLERICAL					
1	1	1	Budget Analyst	20,800	49,469
1	1	1	Principal Clerk	11.93 Hr.	18.38 Hr.
2	2	3	Senior Clerk	10.29 Hr.	15.17 Hr.
1	1	1	Secretary	10.00 Hr.	16.18 Hr.
1	0	1	Storekeeper	10.00 Hr.	18.99 Hr.
6	5	7			
PROFESSIONALS					
1	1	1	District Forester	31,043	54,446
2	2	2	Field Operations Forester	32,445	56,503
3	3	3			
SKILLED CRAFT					
1	1	1	Auto Repairman Unit Leader	12.88 Hr.	22.53 Hr.
6	5	6	Auto Repair Worker	15.73 Hr.	19.55 Hr.
2	2	2	Horticulturist Maintenance Foreman	20.53 Hr.	22.53 Hr.
1	1	1	Welder	18.36 Hr.	22.58 Hr.
10	9	10			
SERVICE & MAINTENANCE					
14	14	14	Ground Maintenance Foreman	17.38 Hr.	17.56 Hr.
6	3	3	Gardener	15.58 Hr.	18.11 Hr.
7	5	6	Ground Maintenance Worker	13.94 Hr.	16.42 Hr.
15	15	15	Ground Maintenance Truck Driver	12.34 Hr.	17.87 Hr.
48	48	50	Real Estate Maintenance Man	14.75 Hr.	17.25 Hr.
90	85	88			



DIVISION OF PARK MAINTENANCE AND PROPERTIES

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			TECHNICIAN		
1	1	1	Arborist III	20.32 Hr.	22.99 Hr.
9	9	9	Arborist II	18.02 Hr.	20.62 Hr.
12	11	11	Arborist I (Tree Trimmer)	15.58 Hr.	18.11 Hr.
<u>22</u>	<u>21</u>	<u>21</u>			
144	134	141	TOTAL FULL TIME		
300	0	270	SEASONAL **		
<u>444</u>	<u>134</u>	<u>411</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

** Seasonal employees are reflected during their peak periods, May-September, and paid through Contractual Services

DIVISION OF PARK MAINTENANCE AND PROPERTIES

CEMETERIES

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,022,554	\$ 1,039,033	\$ 1,011,713	\$ 990,447
INJURY PAY	-	1,148	4,480	-
LONGEVITY	8,500	9,225	9,500	9,900
WAGE SETTLEMENTS	-	-	128	-
SEPARATION PAYMENTS	4,609	6,281	4,712	-
BONUS INCENTIVE	-	14,000	500	-
OVERTIME	104,965	86,782	58,034	84,033
TOTAL	\$ 1,140,628	\$ 1,156,469	\$ 1,089,067	\$ 1,084,380
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 174,065	\$ 188,739	\$ 204,681	\$ 227,277
DENTAL	13,082	13,213	13,353	13,567
EYE CARE	1,459	1,561	1,453	1,375
PERS	155,911	157,290	153,277	150,187
FICA-MEDICARE	11,950	12,999	12,220	13,254
WORKERS COMPENSATION	34,962	59,255	43,003	85,118
LIFE INSURANCE	1,297	1,286	1,260	1,170
UNEMPLOYMENT COMPENSATION	18,186	258	-	-
TOOL INSURANCE	400	400	400	400
CLOTHING ALLOWANCE	7,350	8,740	9,645	8,180
CLOTHING MAINTENANCE	3,675	3,450	3,925	3,424
TOTAL	\$ 422,338	\$ 447,190	\$ 443,215	\$ 503,952
TRAINING AND DUES				
TUITION AND REGISTRATION	\$ 200	\$ -	\$ -	\$ 340
TRAVEL	341	-	-	200
PROFESSIONAL DUES	265	290	-	290
TOTAL	\$ 806	\$ 290	\$ -	\$ 830
UTILITIES				
SEWER - OTHER	\$ 1,456	\$ 3,927	\$ 1,250	\$ 4,800
GAS	30,181	23,866	20,701	42,500
ELECTRICITY - CPP	34,739	37,464	44,353	44,000
ELECTRICITY - OTHER	6,317	8,039	6,983	8,250
SECURITY AND MONITORING	1,774	1,361	3,628	1,411
TOTAL	\$ 74,466	\$ 74,658	\$ 76,915	\$ 100,961

DIVISION OF PARK MAINTENANCE AND PROPERTIES
CEMETERIES

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES				
MEDICAL SERVICES	\$ -	\$ -	\$ 1	\$ 200
PHOTOCOPY MACHINE RENTAL	416	361	-	500
BANK SERVICE FEES	1,501	1,739	1,791	-
CREDIT CARD PROCESSING FEES	3,202	1,128	1,326	1,200
OTHER CONTRACTUAL	80,000	200,540	212,000	208,320
TOTAL	\$ 85,119	\$ 203,768	\$ 215,117	\$ 210,220
MATERIAL AND SUPPLIES				
SALT AND DE-ICER	\$ 589	\$ -	\$ -	\$ 600
CLOTHING	760	282	324	700
HARDWARE AND SMALL TOOLS	3,449	1,896	1,531	3,500
SEED, FERTILIZER AND HERBICIDE	5,745	6,966	13,774	7,500
SMALL EQUIPMENT	2,010	3,221	7,690	10,000
OFFICE EQUIPMENT	-	-	488	-
HYGIENE AND CLEANING SUPP	1,006	406	2,392	1,750
CLAY, SOIL AND TURF	5,314	5,442	3,052	6,000
LUMBER, GLASS AND DRYWALL	2,847	9,000	7,500	7,000
MEDICAL SUPPLIES	-	288	-	300
OTHER SUPPLIES	5,626	7,544	5,680	6,500
SAFETY EQUIPMENT	84	106	677	200
SPORTING GOODS	-	-	255	-
JUST IN TIME OFFICE SUPPLIES	4,231	640	327	1,600
CEMENT, SAND AND GRAVEL	-	-	1,311	-
MISC MAINTENANCE SUPPLIES	-	789	237	600
TOTAL	\$ 31,661	\$ 36,580	\$ 45,237	\$ 46,250
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 835	\$ -	\$ 124	\$ 500
MAINTENANCE CONTRACTS	624	1,423	1,342	1,500
MAINTENANCE MACHINERY	4,942	8,000	8,000	8,000
MAINTENANCE FIRE APPARATUS	-	-	-	700
CHARGES FROM MAINTENANCE	21,553	15,545	31,347	23,500
TOTAL	\$ 27,955	\$ 24,968	\$ 40,813	\$ 34,200
CLAIMS, REFUNDS AND MISC.				
JUDGEMENTS AND DAMAGES	\$ 9,122	\$ 875	\$ -	\$ 10,000
TOTAL	\$ 9,122	\$ 875	\$ -	\$ 10,000

DIVISION OF PARK MAINTENANCE AND PROPERTIES

CEMETERIES

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 8,251	\$ 15,311	\$ 22,091	\$ 21,682
CHARGES FROM RADIO SYSTEM	1,375	772	2,312	1,073
CHARGES FROM PRINTING	3,781	871	4,054	3,958
CHARGES FROM STOREROOM	2,316	1,504	728	1,937
CHARGES FROM MOTOR VEHICLES	97,274	173,070	138,625	177,278
CHARGES FROM STREET CONST	-	720	870	-
CHARGES FROM WASTE	9,752	10,802	17,856	10,300
TOTAL	\$ 122,749	\$ 203,051	\$ 186,536	\$ 216,228
TOTAL DIVISION	\$ 1,914,844	\$ 2,147,849	\$ 2,096,900	\$ 2,207,021

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES AND CHARGES FOR SERVICES	\$ 1,590,317	\$ 1,548,446	\$ 1,450,787	\$ 1,594,100
TRANSFERS IN	2,177,975	375,000	390,000	517,537
MISCELLANEOUS REVENUES	148,803	211,809	248,454	89,750
EXPENDITURE RECOVERY	366	776	(106)	-
TOTAL DIVISION	\$ 3,917,461	\$ 2,136,030	\$ 2,089,136	\$ 2,201,387



DIVISION OF PARK MAINTENANCE AND PROPERTIES
CEMETERIES

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget 2006	Budget 2007		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Manager of Parks & Urban Forestry	23,333	69,154
1	1	1			
			OFFICE & CLERICAL		
1	1	1	Principal Clerk	11.93 Hr.	18.38 Hr.
2	2	2	Senior Clerk	10.29 Hr.	15.17 Hr.
3	3	3			
			SERVICE & MAINTENANCE		
1	1	1	Auto Body Repair Worker	15.73 Hr.	19.55 Hr.
17	12	14	Cemeteries Maintenance Worker I	14.42 Hr.	16.42 Hr.
2	2	2	Cemeteries Maintenance Worker II	22.38 Hr.	24.38 Hr.
3	2	3	Cemetery Foreman	18.31 Hr.	20.31 Hr.
2	2	2	Cemetery Supervisor	21.00 Hr.	23.00 Hr.
25	19	22			
29	23	26	TOTAL FULL TIME		
21	0	20	SEASONAL **		
50	23	46	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

** Seasonal employees are reflective during their peak periods, May-September

DEPARTMENT OF COMMUNITY DEVELOPMENT

DARYL RUSH, DIRECTOR

The Department of Community Development is responsible for planning, administering, and evaluating Community Development Block Grant (CDBG) funds received on an annual basis from the United States Department of Housing and Urban Development. The primary objective of this federally funded program is the development of a viable urban community including decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low and moderate income. To achieve this end, the Department implements programs designed to conserve and expand the housing stock; revitalize commercial areas; acquire, maintain, and market vacant land; rehabilitate or reconstruct infrastructure and public facilities; improve the quantity and quality of human services; and provide neighborhood based planning services and small area neighborhood plans.

OPERATING SUMMARY
(000'S OMITTED)

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
DIVISIONS:									
Administrative Services	\$ 2,175	33		\$ 2,173	31		\$ 2,273	34	
Neighborhood Services	1,689	23		1,668	24		1,612	26	
Neighborhood Development	2,129	30	1	2,050	23	1	2,021	24	1
Director's Office	428	5		483	5		506	6	
	\$ 6,421	91	1	\$ 6,374	83	1	\$ 6,412	90	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 2,263			\$ 1,985			\$ 2,300		
	\$ 2,263	7		\$ 1,985			\$ 2,300		
Community Development Block Grant	\$ 3,439	71	1	\$ 3,430	72	1	\$ 3,132	75	1
State Weatherization Grant	89	2		89	2		107	2	
HOME Grant	530	9		780	9		848	13	
NEF	100	2		90			25		
	\$ 6,421	91	1	\$ 6,374	83	1	\$ 6,412	90	1

*Funding sources include General Fund costs for four months, CDBG costs for eight months and HOME & HWAP costs for twelve months.



DEPARTMENT OF COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT BLOCK GRANT/HOME ALLOCATION TO PROGRAMS ADMINISTERED BY
CITY DIVISIONS
(000'S OMITTED)

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
PROGRAMS:									
Parks, Recreation, & Prop-Lot Clean-Up	\$ 810			\$ 890			\$ 665		
Community Relations- Fair Housing	100	1		100	1		90	1	
Health- AIDS Prevention	550	2		559	2		451	2	
Aging- SHAP Program	160	5		160	5		260	6	
Building & Housing- Demolition/Board up	1,830			1,830			-		
Building & Housing- Code Enforcement	441	32		441	32		419	32	
Consumer Affairs-Anti Predatory Lending	200	1		300	1		300	1	
	\$ 4,091	41		\$ 4,280	41		\$ 2,185	42	

**DEPARTMENT OF COMMUNITY DEVELOPMENT
DIRECTOR'S OFFICE**

The primary objectives of the Director's Office are to coordinate activities of the three operating divisions and to direct and evaluate the programs administered by these divisions.

Mission Statement

To provide supervision. Management and control over the three divisions of the Department of Community Development. The Director's Office also directs and coordinates the Emergency Shelter Grant, Neighborhood Capital Resources and Public Information.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
PROGRAMS:								
General Administration	\$ 428		\$ 483		\$ 506			
	\$ 428	5	\$ 483	5	\$ 506	6		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 179		\$ 170		\$ 212			
	\$ 179	2	\$ 170		\$ 212			
Community Development Block Grant	\$ 249	3	\$ 313	5	\$ 294	6		
	\$ 428	5	\$ 483	5	\$ 506	6		

*Funding sources includes General Fund costs for four months and CDBG costs for eight months.



**DEPARTMENT OF COMMUNITY DEVELOPMENT
DIRECTOR'S OFFICE**

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 138,200	\$ 141,142	\$ 125,210	\$ 156,559
LONGEVITY	2,600	2,975	2,975	2,175
BONUS INCENTIVE	-	3,000	-	-
TOTAL	\$ 140,800	\$ 147,117	\$ 128,185	\$ 158,734
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 13,679	\$ 20,917	\$ 20,927	\$ 24,158
DENTAL	1,114	1,438	1,396	1,533
VISION CARE	78	117	123	148
PERS	22,039	20,983	17,561	22,249
FICA-MEDICARE	556	1,086	1,219	2,270
WORKERS COMPENSATION	815	-	295	2,876
LIFE INSURANCE	100	63	135	270
TOTAL	\$ 38,379	\$ 44,605	\$ 41,656	\$ 53,504
TOTAL DIVISION	\$ 179,179	\$ 191,722	\$ 169,841	\$ 212,238

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	0	0	Assistant Administrator	20,800	59,835
1	1	1	Director of Community Development	50,796	164,919
1	1	1	Community Development Executive Assistant	26,274	83,396
0	0	1	Administrative Manager		
1	1	1	Secretary to Director	36,590	132,829
4	3	4			
OFFICE & CLERICAL					
1	1	1	Private Secretary to the Director	20,800	44,373
1	1	1			
PROFESSIONALS					
1	1	1	Project Director	22,333	74,917
1	1	1			
6	5	6	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF ADMINISTRATIVE SERVICES

TERRENCE A. ROSS, COMMISSIONER

The division provides general management, financial, grant compliance, personnel, labor relations, third party agency contracting and monitoring, logistical, management information system support for the operating divisions within the Department of Community Development.

Mission Statement

To provide internal support and administrative management to the Department including financial, personnel, labor relations, grant compliance, contract monitoring and organizational-related functions.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
PROGRAMS:								
Accounting	\$ 335	5	\$ 333	6	\$ 359	6		
Budgeting	113	2	113	2	149	2		
Contr. Monitor Audit & Evaluation	720	8	677	9	456	12		
Management Informaton Services	200	4	140	3	224	3		
General Administration	468	2	468	2	493	2		
Compliance	452	7	442	9	592	9		
	\$ 2,288	28	\$ 2,173	31	\$ 2,273	34		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 826		\$ 681		\$ 821			
	\$ 826		\$ 681		\$ 821			
Community Development Block Grant	\$ 1,372	28	\$ 1,277	27	\$ 1,187	30		
NEF	90		90		25			
HOME	90		125	4	240	4		
	\$ 2,288	28	\$ 2,173	31	\$ 2,273	34		

*Funding sources include General Fund costs for four months, CDBG costs for eight months and NEF costs for twelve months.

DIVISION OF ADMINISTRATIVE SERVICES**PROGRAM NAME: ACCOUNTING**

OBJECTIVES: To provide for the proper administration and internal control of receipts and expenditures, and the overall administration of the Department's accounts receivable & collection transactions.

ACTIVITIES: Preparation, processing and monitoring of programmatic and administrative financial transactions. Administration of the Department's interdepartmental service charges, cash receipts and programs. Coordination of the Department's Rehabilitation and New Construction reimbursements. Coordination of the Department's indirect cost plan and processing of related general fund reimbursements. Administration of contract certification process. Preparation of management information reports.

PROGRAM NAME: BUDGETING

OBJECTIVES: To provide budgetary and financial reporting functions and coordinate annual audit activities.

ACTIVITIES: Prepare and monitor annual grant budgets and grant applications. Provide external and internal financial reports. Coordinate annual audit and HUD monitoring review visits. Coordinate grants drawdown activities.

PROGRAM NAME: COMPLIANCE

OBJECTIVES: To provide technical review and support for federally funded activities to insure compliance with all applicable federal regulations.

ACTIVITIES: Review all activities funded under the Community Development Block Grant, HOME, Emergency Shelter Grant, and Housing Opportunities for Persons with AIDS programs to insure compliance with all program regulations, as well as with general federal requirements, including environmental standards, acquisition and relocation, fair labor standards, affirmative marketing, employment and contracting opportunities, and lead paint abatement. Assist in the development of the annual applications for funding. Provide periodic program performance reports to the Department of Housing and Urban Development.

PROGRAM NAME: CONTRACT ADMINISTRATION

OBJECTIVES: To administer the allocation of federal social service funds to third party social service agencies through a competitive process, and to manage the contract development, payment processing, and program review processes for funded third party social service, housing, and community development corporation programs.

ACTIVITIES: Review and evaluate proposals from agencies seeking funding. Provide workshops throughout the funding cycle explaining the application and contracting processes: Prepare third party contracts and scopes of service. Review monthly performance reports, process requests for payments, and make site visits to monitor performance. Provide technical assistance to agencies where needed. Evaluate program effectiveness and overall contract compliance. Assist recipient agencies in development of accounting systems consistent with program requirements. Audit, review and provide program oversight of sub-grantees, and review all financial records of such subgrantees in preparation for audits.



DIVISION OF ADMINISTRATIVE SERVICES

PROGRAM NAME: MANAGEMENT INFORMATION SERVICES

OBJECTIVES: To provide computer services and technical assistance to all of the Divisions within the Department.

ACTIVITIES: Design, implement and manage the local area network computer system. Train all departmental staff in the usage of the new system. Maintain and upgrade Department software. Provide overall administration of the Department's servers.

PROGRAM NAME: GENERAL ADMINISTRATION

OBJECTIVES: To provide administrative management and support, personnel, payroll and labor relations services to the Department, and ensure that EEO and Affirmative Action goals are met.

ACTIVITIES: Supervise the management and administration of division activities. Expedite and facilitate the preparation and processing of legislation. Conduct research and develop reports as necessary. Administer activities involved with staffing/hiring, personnel records, reports and information systems, policies, procedures and work rules, payroll and salary administration, employee relations and benefits, and job and organizational development. Maintain and upgrade EEO and Affirmative Action programs.



DIVISION OF ADMINISTRATIVE SERVICES

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 516,211	\$ 489,011	\$ 385,521	\$ 485,902
LONGEVITY	15,700	15,175	15,100	14,825
PART-TIME PERMANENT	-	-	20,063	-
MILITARY PERMANENT	-	-	379	-
SEPARATION PAYMENT	-	29,384	-	-
OVERTIME	131	-	269	-
BONUS INCENTIVE	-	15,000	-	-
TOTAL	\$ 532,042	\$ 548,570	\$ 421,331	\$ 500,727
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 74,202	\$ 78,060	\$ 80,687	\$ 69,350
DENTAL	6,273	5,316	5,224	3,416
VISION CARE	822	857	830	700
PERS	76,328	85,074	61,844	69,897
FICA-MEDICARE	3,058	3,214	3,802	7,537
WORKERS COMPENSATION	3,950	-	2,655	11,159
LIFE INSURANCE	708	575	585	488
TOTAL	\$ 165,341	\$ 173,097	\$ 155,626	\$ 162,547
TRAINING AND DUES				
TRAVEL	\$ -	\$ 133	\$ -	\$ 1,000
TUITION AND FEES	-	955	3,096	1,000
MILEAGE (PRIVATE AUTO) TRNG	-	84	-	-
PROFESSIONAL DUES	2,500	2,954	604	500
TOTAL	\$ 2,500	\$ 4,126	\$ 3,700	\$ 2,500
UTILITIES				
ELECTRICITY-CPP	\$ 2,201	\$ 124	\$ 2,420	\$ 5,305
ELECTRICITY-OTHER	2,799	-	754	-
TOTAL	\$ 5,000	\$ 124	\$ 3,174	\$ 5,305
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ 650	\$ 10,000
TRAVEL - NON-TRAINING	-	181	169	-
MILEAGE (PRIVATE AUTO)	16	1,858	2,211	2,000
ADVERTISING & PUBLIC NOTICE	267	8,325	12,931	10,000
PARKING IN CITY FACILITIES	919	552	1,875	1,000
PROPERTY RENTAL	-	-	697	-
INSURANCE AND OFFICIAL BONDS	100	100	-	-
TAXES	6,662	739	-	-
PHOTOCOPY MACHINE RENTAL	10,049	4,222	1,542	6,000
OTHER CONTRACTUAL	4,481	5,840	7,926	4,000
TOTAL	\$ 22,493	\$ 21,817	\$ 28,000	\$ 33,000

DIVISION OF ADMINISTRATIVE SERVICES

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 251	\$ 114	\$ 31	\$ -
POSTAGE	-	47	38	-
COMPUTER SUPPLIES	-	1,198	-	2,000
COMPUTER HARDWARE	-	-	169	-
COMPUTER SOFTWARE	-	-	1,119	-
OFFICE FURNITURE & EQUIP	492	4,478	177	1,000
SMALL EQUIPMENT	-	-	537	-
PHOTOGRAPHIC SUPPLIES	1,597	-	-	-
OTHER SUPPLIES	1,417	1,209	583	-
JUST IN TIME OFFICE SUPPLIES	6,143	12,355	8,298	7,500
TOTAL	\$ 9,900	\$ 19,400	\$ 10,952	\$ 10,500
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,000	-	\$ 945	\$ -
MAINTENANCE CONTRACTS	8,746	6,160	6,520	16,000
COMPUTER HARDWARE MAINT	-	798	-	-
COMPUTER SOFTWARE MAINT	4,424	2,742	3,457	-
CAR WASHES	-	400	-	-
MAINTENANCE MISC. EQUIPMENT	230	-	-	-
TOTAL	\$ 14,400	\$ 10,100	\$ 10,922	\$ 16,000
CLAIMS, REFUNDS, MISC.				
COURT COSTS	\$ 600	\$ 600	\$ 246	\$ -
TOTAL	\$ 600	\$ 600	\$ 246	\$ -
INTERDEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 26,181	\$ 28,874	\$ 12,964	\$ 55,780
CHARGES FROM PRINTING	11,739	9,421	27,722	19,658
CHARGES FROM STOREROOM	9,494	7,935	4,060	11,060
CHARGES FROM MOTOR VEHICLES	873	2,270	2,087	4,361
TOTAL	\$ 48,286	\$ 48,500	\$ 46,834	\$ 90,859
TOTAL DIVISION	\$ 800,562	\$ 826,334	\$ 680,786	\$ 821,438



DIVISION OF ADMINISTRATIVE SERVICES

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Admin. Services	40,314	123,236
1	1	1			
PROFESSIONALS					
2	2	2	Administrative Manager	27,194	83,396
1	1	1	Administrative Officer	20,800	49,440
2	2	2	Analyst, Budget	20,800	49,469
8	9	9	Analyst, Financial	10.00 Hr.	20.28 Hr.
1	1	1	Analyst, Information Control	10.00 Hr.	19.35 Hr.
2	2	2	Analyst, Senior Budget & Management	26,274	73,035
1	1	1	Asst. Personnel Administrator	20,800	52,060
1	1	1	Budget Management Analyst	20,800	52,060
1	1	1	City Planner	30,000	56,651
1	2	2	Director, Deputy Project	20,093	58,637
2	2	2	Director, Project	22,333	74,917
1	1	1	Financial Counselor	10.00 Hr.	21.33 Hr.
2	0	0	Monitoring, Auditing & Eval. Coord.	13.65 Hr.	20.59 Hr.
3	3	3	Redevelopment Coordinator	10.00 Hr.	25.06 Hr.
1	1	1	Supervisor, Application Development	39,937	81,174
1	1	1	Supervisor of Computer Operations	30,215	83,198
0	0	3	Community Development Planners	10.00 Hr.	26.89 Hr.
30	30	33			
31	31	34	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF NEIGHBORHOOD SERVICES

LOUISE V. JACKSON, COMMISSIONER

The Division of Neighborhood Services administers City Programs for the Department of Community Development that strengthen City neighborhoods through direct services to homeowners, tenants, merchants and community-based institutions that preserve dwelling units through direct loans and grants to property owners for repair, renovations and energy conservation improvements, that maintain safe, high-quality and affordable housing for low income households and provide Community Services to City residents through volunteer efforts supported by City Departments, and other sources.

Mission Statement

To promote the rehabilitation of property structures and sites and to provide critical social services support to the low-income residents throughout the City of Cleveland.

OPERATING SUMMARY (000'S OMITTED)

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Rehab. Program Administration	\$ 1,508	23		\$ 1,420	21		\$ 1,612	26	
Community Services	248	3		248	3		-		
	\$ 1,756	26		\$ 1,668	24		\$ 1,612	26	
FUNDING SOURCE:									
Community Development Block Grant	\$ 724	15		\$ 667	13		\$ 685	15	
State Weatherization Grant	89	2		89	2		107	2	
HOME Grant	560	9		560	9		460	9	
Tax Support	383			352			360		
	\$ 1,756	26		\$ 1,668	24		\$ 1,612	26	

*Funding sources include General Fund costs for four months, CDBG costs for eight months, and HOME and Weatherization Grant costs for twelve months.

DIVISION OF NEIGHBORHOOD SERVICES**PROGRAM NAME: REPAIR-A-HOME PROGRAM (RAH);AND SENIOR HOUSING ASSISTANCE PROGRAM (SHAP)**

OBJECTIVES: To arrest the physical decline of residential properties within the City, and improve the living conditions of persons. To address the presence of lead-based paint and lead-based paint hazards in the home. The programs principally support those of low and moderate income by providing decent, safe, and sanitary housing.

ACTIVITIES: Conduct property surveys to determine the nature and extent of physical improvements needed to overcome deterioration. Analyze resources and obligations of the individuals whose structures are to be rehabilitated by verifying information submitted on loan applications. Perform lead hazard reduction measures that aid in limiting lead exposure to residents. Notify and inform residents of the dangers of lead. Manage the construction project to ensure quality work.

PROGRAM NAME: SENIOR INIATIATIVE PROGRAM AND EXTERIOR HOME REPAIR PROGRAM

OBJECTIVES: To prevent senior citizen home owners from being victimized by sham repair contractors and predatory loans resulting from code enforcement measures taken by the city. The programs principally support those of very low to moderate income by providing grant and loan to funding to complete needed repairs.

ACTIVITIES: A Building and Housing Inspector will conduct a property assessment to determine if any code/violations exist. The homeowner will be referred to the Department of Aging or the Department of Community Development to determine the repair needs. The homeowner will be eligible for a grant or a loan based on their income.

PROGRAM NAME: HOME WEATHERIZATION ASSISTANCE PROGRAM (HWAP)

OBJECTIVES: To provide eligible City residents with home weatherization services that help reduce heating costs.

ACTIVITIES: Disburse information necessary for applying for assistance pertaining to home weatherization programs. Survey the property to determine the energy savings and to determine what conservative methods should be used. Coordinate this citywide program that is implemented through community based non-profit organizations as sub-grantees.

PROGRAM NAME: THIRD PARTY REHABILITATION AND CDC HOME REPAIR PROGRAM

OBJECTIVES: To coordinate Third Party Non-profit Agency Rehabilitation projects in the neighborhood. To implement Council funded home repair projects in the neighborhoods that are serviced by the local development corporation.

ACTIVITIES: To provide contract monitoring of jobs undertaken by Third Party agencies. Help maintain building standards and housing codes in rehabilitation activities.

DIVISION OF NEIGHBORHOOD SERVICES**PROGRAM NAME: PAINT REFUND PROGRAM**

OBJECTIVES: To provide reimbursement to qualified City residents who paint the exterior of their homes.

ACTIVITIES: Process applications, conduct inspections, and process requests for payments. Services are provided by neighborhood organizations in each of the twenty-one wards as well as the Division.

PROGRAM NAME: AFFORD-A-HOME (AAH)

OBJECTIVES: To provide opportunities to purchase a house, become a homeowner and be able to repair that house at an affordable price.

ACTIVITIES: Local banks and neighborhood housing organizations work with the City to achieve the goal of homeownership. Participating neighborhood-housing organizations will gladly show you the many home ownership opportunities available in their communities. Applicants effectively reduce their monthly mortgage payment to a reasonable expense by combining a local bank first mortgage loan at below market interest rates with an interest free second mortgage.

PROGRAM NAME: ANTI - PREDATORY LENDING PROGRAM

OBJECTIVES: The City of Cleveland is committed to aggressively addressing the predatory lending and vacant housing problem within our City. Given the rate of delinquency and the number of foreclosures within the City of Cleveland, the allocation of second mortgage money for refinance transactions is an important tool to the success of the City's effort to curtail foreclosures and decrease the number of vacant properties.

ACTIVITIES: Anti predatory lending program to assist homeowners that have been victimized by a predatory lender and who qualify for refinancing their present predatory loan utilizing the Housing Advocates Incorporated (H.A.I) - (H.E.L.P) Help Eliminate Loans that are Predatory Program. The funds would be applied to close a funding gap in the Loan-to-Value ratio created by the Fannie Mae underwriting criteria. Co-sponsored with local banking institutions and Fannie Mae, the refinance will combine a new first mortgage loan with favorable terms with a second mortgage from the City.

PROGRAM NAME: COMMUNITY SERVICES - CITYWORKS, SUMMER SPROUT COMMUNITY GARDENING, HOME MAINTENANCE

OBJECTIVES: To coordinate programs and projects that encourages and support volunteer efforts to improve Cleveland neighborhoods.

ACTIVITIES: Implement the Cityworks Neighborhood Matching Grant Program funding approximately 125 Block Clubs for various neighborhood improvement projects. Coordinate the Summer Sprout Urban Gardening Program, service approximately 172 community gardening sites. Implement the Home Maintenance program to assist homeowners and tenants in home maintenance basics at convenient, neighborhood locations.

DIVISION OF NEIGHBORHOOD SERVICES

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 325,621	\$ 272,069	\$ 250,613	\$ 256,075
MILITARY LEAVE	-	-	2,754	-
LONGEVITY	8,161	11,128	9,754	9,325
SEPARATION PAYMENTS	-	11,003	23,191	-
BONUS INCENTIVE	-	9,500	-	-
TOTAL	\$ 333,782	\$ 303,700	\$ 286,313	\$ 265,400
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 36,307	\$ 41,607	\$ 58,929	\$ 44,500
DENTAL	2,754	3,443	4,148	2,500
VISION CARE	580	652	575	553
PERS	51,948	31,081	5,540	37,155
FICA-MEDICARE	2,560	2,422	2,317	2,560
WORKERS COMPENSATION	(9,803)	-	(6,015)	7,013
LIFE INSURANCE	409	442	409	409
CLOTHING MAINTENANCE	2,246	-	-	-
TOTAL	\$ 87,001	\$ 79,646	\$ 65,903	\$ 94,690
TOTAL DIVISION	\$ 420,783	\$ 383,346	\$ 352,216	\$ 360,090

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Neighborhood Services	42,758	118,751
1	0	1	Commissioner, Asst. - Neighborhood Services	26,274	83,396
2	1	2			
OFFICE & CLERICAL					
1	0	1	Secretary, Private	10.00 Hr.	19.40 Hr.
1	1	1	Senior Clerk	10.29 Hr.	15.17 Hr.
2	1	2			
PROFESSIONALS					
1	1	1	Administrator, Assistant	20,800	59,835
2	2	2	Coordinator, Project	27,326	84,261
3	3	3	Counselor, Financial	10.00 Hr.	21.33 Hr.
2	2	2	Director, Project	22,333	74,917
4	3	3	Director, Deputy Project	20,093	58,637
1	1	1	Rehabilitation Supervisor, Chief	20,800	56,129
13	12	12			
TECHNICIAN					
8	8	8	Rehabilitation Inspector	14.60 Hr.	25.04 Hr.
1	1	1	C.D. Code Enf. Insp. Elect.I	14.83 Hr.	22.50 Hr.
1	1	1	C.D. Code Enf. Insp. Heating I	14.08 Hr.	22.50Hr.
10	10	10			
27	24	26	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DIVISION OF NEIGHBORHOOD DEVELOPMENT

JOSEPH SIDOTI, COMMISSIONER

The Division of Neighborhood Development administers City programs intended to encourage the development or improvement of residential and commercial property in Cleveland's neighborhoods, manages public acquisition of real estate to be used in furtherance of the City's neighborhood development activities, manages and proposes allocation of the City's capital resources to provide incentives for private investment in residential and commercial development within the City, plans and implements City programs intended to foster the construction of safe, high-quality market rate and affordable housing for low income residents, and shall perform such other duties as may from time-to-time be required by ordinance or by the Director of Community Development.

Mission Statement

To promote the revitalization of neighborhoods through planning, program and project development in conjunction with neighborhood-based organizations in the areas of housing and local commercial retail activities, public right-of-way and public facilities improvements, and other related community development activities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL			2006 UNAUDITED			2007 BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:									
Neighborhood Planning	\$ 382	5		\$ 382	1		\$ -		
Real Estate	600	4	1	515	5	1	647	7	1
Commerical Revitalization	253	4		253	4		282	4	
General Administration	424	5		424	5		357	5	
Housing Construction	499	8		476	8		735	8	
	\$ 2,158	26	1	\$ 2,050	23	1	\$ 2,021	24	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 921			\$ 782			\$ 906		
	\$ 921			\$ 782			\$ 906		
Community Development Block Grant	\$ 1,107	26	1	\$ 1,138	23	1	\$ 967	22	1
HOME	130			130			148	2	
	\$ 2,028	26	1	\$ 2,050	23	1	\$ 2,021	24	1

*Funding sources include General Fund costs for four months, CDBG costs for eight months

DIVISION OF NEIGHBORHOOD DEVELOPMENT**PROGRAM NAME: REAL ESTATE (CITYWIDE AND CDBG FUNDED ACTIVITIES)**

OBJECTIVES: To implement CDBG Programs that pertain to acquisition, disposition and temporary reuse of real property including, but not limited to reuse of vacant tax delinquent land through the Land Re-utilization Program, land acquisition for public purpose, and acquisition/disposition for new construction or redevelopment. To administer federal, state, and local requirements relating to acquisition, disposition, and relocation and to conduct Community Development Plan administrative duties such as coordinating Slum and Blight Studies as required.

ACTIVITIES: Acquire, dispose and manage the Land Bank Property Inventory. Administer a land marketing program promoting the availability of city owned land for redevelopment. Serve as a source of public information and provide technical assistance to developers, neighborhood groups, and individuals; coordinate a comprehensive inventory system of properties under the Land Bank's control. Acquire and transfer real property as needed; observe applicable relocation requirements for any businesses, families or persons displaced by CDBG or Urban Renewal activities. Establish and maintain accurate ledgers on properties generating income to the department; review and monitor all lease agreements. Assist other Departments with property inquiries, acquisitions and dispositions. Undertake creation of Community Development Plans for various areas, as required, by coordinating necessary Slum/Blight Studies. Undertake Community Reinvestment Area Analysis/Designation as required. Administer the CRA residential tax abatement program.

PROGRAM NAME: COMMERCIAL REVITALIZATION

OBJECTIVES: To keep Cleveland's neighborhood retail districts strong, visually attractive, and economically competitive in a regional shopping market.

ACTIVITIES: The Storefront Renovation Program (SRP) provides financial and design assistance, in the form of rebates and low interest loans, to commercial property owners/business in targeted neighborhood retail areas who comprehensively rehabilitate their buildings' exterior surfaces and surrounding sites. These renovations are completed in accordance with design standards established by the program in "The Cleveland Storefront Renovation Program Design Manual." Applicants receive free design and technical assistance as provided by the City's SRP Design Specialists, along with programmatic and procedural assistance by the Community Development Corporations' SRP staff coordinators.

DIVISION OF NEIGHBORHOOD DEVELOPMENT

PROGRAM NAME: CARTOGRAPHY AND GRAPHICS

OBJECTIVES: To provide Mapping Services and Graphics Support for the Division of Neighborhood Development, the Department of Community Development, other City Departments, the Mayor's Office, City Council, and Neighborhood Based Development Agencies. To provide mapping assistance to for-profit developers and local agencies for a fee.

ACTIVITIES: Create project and plan area maps for small area planning activities, proposed or potential development activities, and land assembly/inventory activities, as requested. Create graphic displays, charts, poster boards and other presentation projects, as requested. Maintain database maps of housing stock, code enforcement activities, structure conditions surveys, and land/parcel inventories. As part of the overall Geographic Information System (GIS) Project Team, create a digitized base map of the City's proposed Target Pilot Area; program and utilize the Target Pilot Area to test potential Community Development and City-wide development applications of the GIS.

PROGRAM NAME: HOUSING CONSTRUCTION

OBJECTIVES: To promote and facilitate new housing construction, building construction and substantial rehabilitation activities in the City of Cleveland. To serve as the primary contact within City Hall for all housing development citywide.

ACTIVITIES: Review and evaluate prospective redevelopment plans, Housing Trust Fund, NDIF, and Core City project proposals. Negotiate and coordinate preparation of contracts and monitor the construction of new housing and rehabilitation activities.

PROGRAM NAME: STOREFRONT RENOVATION PROGRAM

OBJECTIVES: To keep Cleveland's neighborhood retail districts strong, visually attractive and economically competitive in a regional shopping market.

ACTIVITIES: The storefront Renovation Program (SRP) provides financial and design assistance, in the form of rebates and low interest loans, to commercial property owners/businesses in targeted neighborhood retail areas who comprehensively rehabilitate their buildings' exterior surfaces and surrounding sites. These renovations are completed in accordance with federal design standards established by the program in "The Cleveland Storefront Renovation Program Design Manual." Applicants receive free design and technical assistance as provided by the City's SRP design specialists, along with programmatic and procedural assistance by the community development corporations' SRP staff coordinators.



DIVISION OF NEIGHBORHOOD DEVELOPMENT

EXPENDITURES - CONTINUED

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 512,879	\$	497,784	\$	387,658	\$	452,008
PART-TIME PERMANENT	5,558		6,323		-		14,000
LONGEVITY	17,358		17,150		15,050		14,250
SEPARATION PAYMENTS	1,766		-		14,253		-
OVERTIME	-		-		16		-
BONUS INCENTIVE	-		15,000		-		-
TOTAL	\$ 537,561	\$	536,257	\$	416,978	\$	480,258
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 71,939	\$	87,845	\$	75,249	\$	97,424
DENTAL	5,610		6,171		5,224		5,095
VISION CARE	858		911		696		657
PERS	38,355		61,465		75,942		81,750
FICA-MEDICARE	3,296		3,819		2,936		8,149
WORKERS COMPENSATION	3,916		2,752		6,743		12,058
LIFE INSURANCE	691		599		465		450
TOTAL	\$ 124,665	\$	163,562	\$	167,256	\$	205,583
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 600	\$	500	\$	1,150	\$	-
TRAVEL- NON-TRAINING	-		-		62		-
ADVERTISING AND PUBLIC NOTICE	-		681		556		-
APPRAISAL FEES	10,000		-		11,950		10,000
INSURANCE AND OFFICIAL BONDS	-		100		-		-
TAXES	189,400		198,601		183,261		210,000
COUNTY AUD & TREAS COLL FEE	-		21,118		-		-
OTHER CONTRACTUAL	-		-		933		-
TOTAL	\$ 200,000	\$	221,000	\$	197,912	\$	220,000
TOTAL DIVISION	\$ 862,226	\$	920,819	\$	782,145	\$	905,841



DIVISION OF NEIGHBORHOOD DEVELOPMENT

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
4	2	2	Assistant Administrator	20,800	59,835
1	0	1	Commissioner, Asst-Neighborhood Development	26,274	83,396
1	1	1	Commissioner, Neighborhood Development	40,315	113,755
<u>6</u>	<u>3</u>	<u>4</u>			
OFFICE & CLERICAL					
1	1	1	Senior, Clerk	10.29 Hr.	15.17 Hr.
<u>1</u>	<u>1</u>	<u>1</u>			
PROFESSIONALS					
3	2	2	Administrative Officer	20,800	49,440
1	1	1	Analyst, Information Control	10.00 Hr.	19.35 Hr.
1	1	1	Bureau Manager - Housing	26,797	76,663
1	1	1	Construction Technician	12.02 Hr.	21.33 Hr.
1	1	1	Coordinator, Project	27,326	84,261
3	1	1	Coordinator, Redevelopment	10.00 Hr.	25.06 Hr.
5	4	4	Director, Project	22,333	74,917
1	1	1	Deputy Project Director	20,093	58,637
1	2	3	Officer, Senior Development	12.63 Hr.	32.87 Hr.
6	2	0	Planner, Community Development	10.00 Hr.	26.89 Hr.
0	1	1	Administrative Manager	27,194	83,396
0	2	2	Development Officer	10.00 Hr.	25.05 Hr.
0	0	1	Redevelopment Advisor	10.00 Hr.	22.49 Hr.
<u>23</u>	<u>19</u>	<u>19</u>			
30	23	24	TOTAL FULL TIME		
1	1	1	TOTAL PART TIME		
<u>31</u>	<u>24</u>	<u>25</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



NOTES



DEPARTMENT OF BUILDING AND HOUSING

EDWARD W. RYBKA, DIRECTOR

This Department was established to administer and enforce the provisions of the Cleveland Building, Housing and Zoning Codes plus the National Electrical Code and the Ohio Building, Mechanical, Plumbing and Elevator Codes. The Department has two primary functions - Plan Examination and Code Enforcement and is divided into two divisions, Construction Permitting and Code Enforcement, and the Director's Office. The Department registers building contractors, issues permits, inspects all new construction and major rehabilitation, engages in a systematic and complaint-driven code enforcement program for existing properties and provides nuisance abatement to unsafe and/or condemned properties.

Mission Statement

To contribute to Cleveland's urban renaissance by preserving and strengthening neighborhoods through ambitious code enforcement and knowledgeable and customer-friendly permit processing.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL		2006 UNAUDITED			2007 BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Code Enforcement	\$ 7,360	119	\$ 6,937	124	\$ 7,644	118		
Director's Office	2,099	29	1,969	26	2,072	29		
Construction Permitting	1,478	23	1,500	23	1,606	24		
	\$ 10,937	171	\$ 10,406	173	\$ 11,322	171		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ -		\$ -		\$ -			
Self Generated*	10,496		9,965		10,903			
	\$ 10,496	162	\$ 9,965	164	\$ 10,903	163		
Community Development Block Grant	\$ 441	9	\$ 441	9	\$ 419	8		
	\$ 10,937	171	\$ 10,406	173	\$ 11,322	171		

*Revenue generated exceeded expenditures
See divisions revenue summary for total estimated receipts



**DEPARTMENT OF BUILDING AND HOUSING
DIRECTOR'S OFFICE**

PROGRAM NAME: DIRECTOR'S OFFICE

OBJECTIVES: To provide supervision and management assistance to the Code Enforcement and Permit Sections.

ACTIVITIES: Monitor Department expenditures and revenues and other accounting activities. Maintain records and provide information services. Perform personnel and labor relations functions. Monitor nuisance abatement activities. Oversee and coordinate activities of state-certified staff in both divisions in accordance with State requirements.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
FUNDING SOURCE:								
General Fund:								
Self Generated	\$ 2,099		\$ 1,969		\$ 2,072			
	\$ 2,099	29	\$ 1,969	26	\$ 2,072	29		

DEPARTMENT OF BUILDING AND HOUSING

DIRECTOR'S OFFICE

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,167,141	\$ 1,260,417	\$ 1,143,688	\$ 1,212,538
PART-TIME PERMANENT	442	-	-	-
LONGEVITY	-	12,350	12,050	10,975
SEPARATION PAYMENTS	-	20,597	7,888	-
OVERTIME	-	2,635	127	-
BONUS INCENTIVE	-	14,000	-	-
TOTAL	\$ 1,167,582	\$ 1,310,000	\$ 1,163,753	\$ 1,223,513
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 316,017	\$ 167,991	\$ 179,774	\$ 223,636
DENTAL	34,214	12,154	12,368	10,270
VISION CARE	5,169	1,755	1,635	1,823
PERS	117,145	174,261	164,398	169,456
FICA-MEDICARE	12,588	14,363	10,920	13,687
WORKERS COMPENSATION	22,114	2,220	2,813	34,132
LIFE INSURANCE	3,726	1,290	1,181	1,260
UNEMPLOYMENT COMPENSATION	699	-	8,096	-
CLOTHING ALLOWANCE	318	-	-	-
TOTAL	\$ 511,990	\$ 374,035	\$ 381,185	\$ 454,264
TRAINING AND DUES				
TRAVEL	\$ 104	\$ -	\$ 1,645	\$ 1,700
TUITION & REGISTRATION FEES	515	120	-	260
OTHER TRAINING SUPPLIES	1,755	35	111	500
MILEAGE (PRIV AUTO) TRNG PRPS	16	168	-	100
PROFESSIONAL DUES	1,626	4,234	2,905	4,000
TOTAL	\$ 4,016	\$ 4,557	\$ 4,661	\$ 6,560
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ 58,650	\$ 4,000
TRAVEL - NON-TRAINING	2	-	-	-
MILEAGE (PRIV AUTO)	174	-	-	-
MEDICAL SERVICES	-	42	42	-
PARKING IN CITY FACILITIES	2,942	3,951	3,205	4,000
PHOTOCOPY MACHINE RENTAL	7,668	5,077	808	-
OTHER CONTRACTUAL	8,282	3,613	3,980	2,000
CREDIT CARD PROCEESSING FEES	5,469	6,878	13,572	15,200
TOTAL	\$ 24,536	\$ 19,561	\$ 80,257	\$ 25,200

DEPARTMENT OF BUILDING AND HOUSING

DIRECTOR'S OFFICE

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 524	\$ -	\$ 226	\$ 200
COMPUTER SUPPLIES	136	1,110	150	200
COMPUTER HARDWARE	684	-	1,237	-
COMPUTER SOFTWARE	867	-	-	-
SMALL EQUIPMENT	-	-	1,920	-
OFFICE FURNITURE & EQUIPMENT	1,144	2,968	1,142	-
FOOD	72	1,404	-	-
PHOTOGRAPHIC SUPPLIES	145	261	40	-
OTHER SUPPLIES	1,082	796	256	200
BATTERIES	6	-	119	-
JUST IN TIME OFFICE SUPPLIES	8,038	8,439	10,002	10,192
TOTAL	\$ 12,698	\$ 14,978	\$ 15,092	\$ 10,792
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 31,739	\$ 3,178	\$ 990	\$ -
MAINTENANCE CONTRACTS	3,706	17,480	18,005	19,206
COMPUTER HARDWARE MAINT	-	2,950	-	15,200
COMPUTER SOFTWARE MAINT	-	26,950	23,627	23,600
CAR WASHES	-	500	-	-
MAINTENANCE MISC EQUIPMENT	162	-	-	-
TOTAL	\$ 35,607	\$ 51,058	\$ 42,622	\$ 58,006
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 136,819	\$ 179,688	\$ 98,097	\$ 83,523
CHARGES FROM RADIO SYSTEM	1,668	2,056	1,720	1,486
CHARGES FROM PRINTING	48,513	48,094	66,771	72,804
CHARGES FROM STOREROOM	58,658	62,929	57,905	72,487
CHARGES FROM MOTOR VEHICLES	18,221	31,981	30,286	33,301
CHARGES FROM WATER- GIS PROJ	-	-	26,848	29,713
TOTAL	\$ 263,878	\$ 324,748	\$ 281,627	\$ 293,314
TOTAL DIVISION	\$ 2,020,307	\$ 2,098,936	\$ 1,969,197	\$ 2,071,649

REVENUE

	2004 Actual	2005 Actual	2006 Budget	2007 Budget
LICENSES & PERMITS	\$ 12,123,269	\$ 10,837,534	\$ 10,765,932	\$ 10,857,147
SALES & CHARGES FOR SERVICES	(8,048)	(8,415)	(8,222)	-
MISCELLANEOUS REVENUE	86,900	107,654	51,802	50,000
EXPENDITURE RECOVERIES	381	789	783	-
TOTAL DIVISION	\$ 12,202,502	\$ 10,937,563	\$ 10,810,295	\$ 10,907,147



DEPARTMENT OF BUILDING AND HOUSING
DIRECTOR'S OFFICE
COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
2	2	2	Administrator, Assistant	20,800	59,835
1	1	1	Director, Building & Housing	50,796	164,919
0	1	1	Secretary to the Director	36,590	132,829
1	1	1	Deputy Director, Building & Housing	36,590	128,648
4	5	5			
			OFFICE & CLERICAL		
2	2	2	Cashier, Senior	10.00 Hr.	18.48 Hr.
1	1	1	Clerk, Principal	11.93 Hr.	18.38 Hr.
7	6	7	Clerk, Senior	10.29 Hr.	15.17 Hr.
1	0	1	Messenger	10.00 Hr.	13.95 Hr.
1	1	1	Legal Secretary	20,800	42,848
12	10	12			
			PROFESSIONALS		
4	4	4	Administrative Officer	20,800	49,440
1	0	0	Analyst, Data Base	30,214	83,198
1	1	1	Analyst, Budget & Management	20,800	52,060
1	1	1	Analyst, Senior Budget & Management	26,274	73,035
4	3	4	Assistant Director of Law I	26,250	74,984
1	1	1	Supervisor Data Process	20,800	56,129
12	10	11			
			TECHNICIAN		
1	1	1	Inspector, Housing	14.60 Hr.	18.35 Hr.
1	1	1			
29	26	29	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DEPARTMENT OF BUILDING AND HOUSING
CODE ENFORCEMENT
TYRONE JOHNSON, COMMISSIONER

PROGRAM NAME: DIVISION OF CODE ENFORCEMENT

OBJECTIVES: To inspect structures for the purpose of enforcing the City of Cleveland Building, Housing and Zoning Codes and the Ohio Building Code and referenced standards. Maintain uniform standards and requirements of residential, commercial, and industrial buildings.

ACTIVITIES: Cite, condemn board up and secure, abate, or demolish those structures not in compliance with these Codes, which constitute a nuisance and/or a hazard to the general public. Prosecute code enforcement cases and represent the City in all civil matters.

OPERATING SUMMARY
(000'S OMITTED)

	2005			2006			2007			
	ACTUAL			UNAUDITED			BUDGET			
	COST	STAFF		COST	STAFF		COST	STAFF		
	FT	PT		FT	PT		FT	PT		
FUNDING SOURCE:										
General Fund:										
Self Generated*	\$ 6,919			\$ 6,496			\$ 7,225			
	\$ 6,919	110		\$ 6,496	115		\$ 7,225	110		
Community Development Block Grant	\$ 441	9		\$ 441	9		\$ 419	8		
	\$ 7,360	119		\$ 6,937	124		\$ 7,644	118		

DEPARTMENT OF BUILDING AND HOUSING

CODE ENFORCEMENT

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 4,940,574	\$ 4,969,687	\$ 4,468,854	\$ 4,887,321
PART-TIME PERMANENT	1,214	-	-	-
LONGEVITY	75,875	56,550	56,500	50,000
SEPARATION PAYMENTS	21,941	29,439	48,112	20,000
OVERTIME	8,350	8,555	13,870	13,187
BONUS INCENTIVE	-	64,000	3,900	-
TOTAL	\$ 5,047,954	\$ 5,128,232	\$ 4,591,236	\$ 4,970,508
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 564,314	\$ 740,304	\$ 851,094	\$ 929,706
DENTAL	32,040	53,001	56,033	55,336
VISION CARE	5,429	8,479	8,137	8,338
PERS	762,350	674,807	685,257	685,645
FICA-MEDICARE	53,532	54,809	53,581	55,012
WORKERS COMPENSATION	39,078	26,971	38,418	301,021
LIFE INSURANCE	3,501	5,153	5,093	4,950
UNEMPLOYMENT COMPENSATION	41,318	-	-	-
CLOTHING ALLOWANCE	20,055	28,350	4,981	18,400
CLOTHING MAINTENANCE	1,050	1,800	5,400	5,400
TOTAL	\$ 1,522,669	\$ 1,593,675	\$ 1,707,994	\$ 2,063,808
TRAINING AND DUES				
TRAVEL	\$ 540	\$ 207	\$ -	\$ 500
TUITION & REGISTRATION FEES	3,441	530	4,430	4,700
OTHER TRAINING SUPPLIES	6,433	4,026	4,623	4,500
MILEAGE (PRIV AUTO) TRNG PRPS	303	150	1,112	1,000
PROFESSIONAL DUES	122	270	3,567	3,600
TOTAL	\$ 10,840	\$ 5,183	\$ 13,732	\$ 14,300
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 4,750	\$ 11,150	\$ 12,070	\$ 12,949
TRAVEL - NON-TRAINING	3,073	4,237	5,982	5,000
MILEAGE (PRIVATE AUTO)	116,602	111,958	107,744	112,500
MEDICAL SERVICES	141	288	70	800
PARKING IN CITY FACILITIES	17,761	17,910	17,857	14,500
PHOTOCOPY MACHINE RENTAL	7,753	6,225	680	-
OTHER CONTRACTUAL	6,400	4,350	2,850	4,500
CREDIT CARD PROCESSING FEES	434	2,259	-	-
TOTAL	\$ 156,914	\$ 158,377	\$ 147,253	\$ 150,249

**DEPARTMENT OF BUILDING AND HOUSING**
CODE ENFORCEMENT

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 118	\$ 70	\$ -	\$ 500
COMPUTER SUPPLIES	64	150	6,345	500
COMPUTER HARDWARE	354	1,360	-	-
FUEL	-	10	18	-
HARDWARE & SMALL TOOLS	197	1,677	-	-
SMALL EQUIPMENT	120	-	-	-
OFFICE FURNITURE & EQUIPMENT	3,700	5,473	2,224	-
FOOD	200	-	-	-
PHOTOGRAPHIC SUPPLIES	120	552	7,072	3,100
OTHER SUPPLIES	1,626	79	460	1,000
ANTI-FREEZE	-	-	7	-
BATTERIES	369	358	-	-
JUST IN TIME OFFICE SUPPLIES	33,218	24,056	17,923	20,000
TOTAL	\$ 40,085	\$ 33,784	\$ 34,049	\$ 25,100
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 15,250	\$ -	\$ 65	\$ -
CAR WASHES	-	-	500	500
TOTAL	\$ 15,250	\$ -	\$ 565	\$ 500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ -	\$ -	\$ 1,484	\$ 297
TOTAL	\$ -	\$ -	\$ 1,484	\$ 297
TOTAL DIVISION	\$ 6,793,712	\$ 6,919,250	\$ 6,496,313	\$ 7,224,762

**DEPARTMENT OF BUILDING AND HOUSING
CODE ENFORCEMENT
COMPARISON OF STAFFING**

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Bureau Manager - Building	26,797	76,663
1	1	1	Bureau Manager - Demolition	26,797	76,663
1	1	1	Commissioner, Code Enforcement	42,758	128,648
3	3	3			
OFFICE & CLERICAL					
1	0	0	Clerk, Principal	11.93 Hr.	18.38 Hr.
11	12	12	Clerk, Senior	10.29 Hr.	15.17 Hr.
12	12	12			
PROFESSIONALS					
3	3	3	Administrative Officer	20,093	49,440
4	3	3	Assistant Chief Building Inspector	20,800	54,814
6	6	6	Chief Building Inspector	20,800	59,382
1	1	1	Inspector, Chief Electrical	20,231	56,129
1	1	1	Inspector, Chief Elevator	20,231	56,129
1	1	1	Inspector, Chief Heating	20,231	57,175
2	1	1	Inspector, Chief Housing	20,231	58,092
1	1	1	Inspector, Chief Plumbing	20,231	56,129
1	1	1	Project Director	22,333	74,917
20	18	18			
TECHNICIAN					
5	5	5	C.D. Code Enforce. Inspector III	15.70 Hr.	25.06 Hr.
8	4	5	C.D. Code Enforce. Inspector II	14.89 Hr.	23.77 Hr.
8	10	10	C.D. Code Enforce. Inspector I	14.08 Hr.	22.50 Hr.
0	1	0	C.D. Code Enforce. Inspector Trainee	10.00 Hr.	18.15 Hr.
0	1	1	C.D. Code Enforce. Inspector/Electric I	14.83 Hr.	22.50 Hr.
2	2	2	C.D. Code Enforce. Inspector/Electric II	15.66 Hr.	23.77 Hr.
4	3	3	C.D. Code Enforce. Inspector/Electric III	16.49 Hr.	25.05 Hr.
1	1	1	C.D. Code Enforce. Inspector/Heating I	14.08 Hr.	22.50 Hr.
3	3	3	C.D. Code Enforce. Inspector/Heating II	14.89 Hr.	23.77 Hr.
1	1	1	C.D. Code Enforce. Inspector/Heating III	15.70 Hr.	25.06 Hr.
2	1	2	C.D. Code Enforce. Inspector/Plumbing I	14.83 Hr.	22.50 Hr.
1	1	1	C.D. Code Enforce. Inspector/Plumbing II	15.66 Hr.	23.77 Hr.
1	1	1	C.D. Code Enforce. Inspector/Plumbing III	16.49 Hr.	25.05 Hr.
5	4	5	Inspector, Elevator	14.23 Hr.	22.62 Hr.
44	43	44	Inspector, Housing	14.60 Hr.	18.35 Hr.
1	1	1	Site Inspector	10.00 Hr.	21.33 Hr.
86	82	85			
121	115	118	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DEPARTMENT OF BUILDING AND HOUSING
CONSTRUCTION PERMITTING
TIMOTHY R. WOLOSZ, COMMISSIONER

PROGRAM NAME: CONSTRUCTION PERMITTING

OBJECTIVES: To insure that standards are met that involve the construction, alterations, and repairs of residential, commercial, and industrial buildings. Administer contractor's registrations.

ACTIVITIES: Update procedures for plan examinations and permit issuances. Review and process permit applications and plan reviews in accordance with City and State standards.

OPERATING SUMMARY
(000'S OMITTED)

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT	FT	PT	FT	PT	FT	PT	
FUNDING SOURCE:									
General Fund:									
Self Generated*	\$ 1,478	23		\$ 1,500	23		\$ 1,606	24	
	\$ 1,478	23		\$ 1,500	23		\$ 1,606	24	

DEPARTMENT OF BUILDING AND HOUSING
CONSTRUCTION PERMITTING

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL-TIME PERMANENT	\$ 1,231,644	\$ 1,067,775	\$ 1,115,496	\$ 1,151,027
PART-TIME PERMANENT	662	-	-	-
LONGEVITY	-	11,125	11,700	11,875
SEPARATION PAYMENTS	4,971	1,038	425	3,000
OVERTIME	-	6,859	-	-
BONUS INCENTIVE	-	12,500	-	-
TOTAL	\$ 1,237,278	\$ 1,099,298	\$ 1,127,621	\$ 1,165,902
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 158,611	\$ 181,107	\$ 178,596	\$ 205,879
DENTAL	13,981	12,013	11,578	12,219
VISION CARE	1,342	1,665	1,595	1,337
PERS	152,699	152,155	152,614	161,062
FICA-MEDICARE	10,804	8,968	9,116	11,461
WORKERS COMPENSATION	1,273	2,341	2,200	22,272
LIFE INSURANCE	1,098	1,073	1,061	1,080
CLOTHING MAINTENANCE	(1,050)	-	-	-
TOTAL	\$ 338,758	\$ 359,321	\$ 356,760	\$ 415,310
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ -	\$ -	\$ 250	\$ 200
OTHER TRAINING SUPPLIES	944	1,600	-	3,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	117	-
PROFESSIONAL DUES	187	2,141	811	800
TOTAL	\$ 1,131	\$ 3,741	\$ 1,178	\$ 4,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 5,847	\$ -	\$ -	-
MILEAGE (PRIVATE AUTO)	-	-	-	500
OTHER CONTRACTUAL	2,000	9,145	9,198	12,000
PHOTOCOPY MACHINE RENTAL	2,446	1,755	-	-
TOTAL	\$ 10,293	\$ 10,900	\$ 9,198	\$ 12,500
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ 239	\$ 1,000
COMPUTER SUPPLIES	-	-	242	1,000
OFFICE FURNITURE & EQUIPMENT	1,550	229	531	2,000
OTHER SUPPLIES	163	57	-	-
JUST IN TIME OFFICE SUPPLIES	5,713	4,264	3,903	4,500
TOTAL	\$ 7,426	\$ 4,550	\$ 4,915	\$ 8,500
TOTAL DIVISION	\$ 1,594,886	\$ 1,477,810	\$ 1,499,672	\$ 1,606,212



**DEPARTMENT OF BUILDING AND HOUSING
CONSTRUCTION PERMITTING**

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	1	1	Administrator, Assistant	20,800	59,835
1	1	1	Commissioner, Construction Permitting	42,758	128,648
0	1	1	Assistant Commissioner of Construction Permitting	26,274	83,396
<u>3</u>	<u>3</u>	<u>3</u>			
OFFICE & CLERICAL					
1	1	1	Clerk, Principal	11.93 Hr.	18.38 Hr.
5	4	5	Clerk, Senior	10.29 Hr.	15.17 Hr.
1	1	1	Stenographer III	10.00 Hr.	16.86 Hr.
<u>7</u>	<u>6</u>	<u>7</u>			
PROFESSIONALS					
3	2	2	Architect, Chief	23,647	95,000
1	1	1	Civil Engineer, Chief	23,647	78,936
1	1	1	Engineer, Chief Mechanical	23,647	78,936
1	1	1	Engineer, Consulting	36,000	88,643
1	1	1	Engineer, Electrical	10.00 Hr.	27.95 Hr.
3	3	3	Examiner, Plan	10.00 Hr.	24.12 Hr.
4	4	4	Examiner, Plan Asst.	13.42 Hr.	21.33 Hr.
1	1	1	Deputy Project Director	20,093	58,637
<u>15</u>	<u>14</u>	<u>14</u>			
<u>25</u>	<u>23</u>	<u>24</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



BOARD OF BUILDING STANDARDS AND APPEALS

The five member Board meets bi-weekly to hear appeals and product approvals in the areas of Building, Housing, Fire Prevention, Air Pollution and Ohio Building Code violations.

Mission Statement

To maintain and ensure high quality and safe standards in building construction by enforcing the Ohio Building Code, the Cleveland Building, Housing, Fire Prevention and Air Pollution Codes.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
PROGRAMS:									
Board Meetings:									
Appeal Review	\$ 12			\$ 12			\$ 16		
O.B.B.C. Review	12		5	12		5	14		5
Cleveland Bldg. & Rehab Codes	12			12			17		
Record Maintenance	59	1		58	1		58	1	
	\$ 95	1	5	\$ 94	1	5	\$ 105	1	5
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 80	1	5	\$ 80	1	5	\$ 90	1	5
Self-Generated	15			14			15		
	\$ 95	1	5	\$ 94	1	5	\$ 105	1	5

BOARD OF BUILDING STANDARDS AND APPEALS**PROGRAM NAME: PERMITS AND CASES**

OBJECTIVES: To fairly and objectively hear and decide on cases involving the issuance of violation notices, condemnation orders, adjudication orders, notices of nonconformance and similar administrative actions issued against City codes.

ACTIVITIES: To conduct bi-weekly meetings, hear testimony by applications, City officials and members of the public regarding the appeal of administrative action, interpret the relevant codes, and adjudicate each case before the Board.

PROGRAM NAME: OHIO BASIC BUILDING CODE REVIEW

OBJECTIVES: To fairly and objectively hear and decide cases involving the Ohio Building Code.

ACTIVITIES: To hear testimony, interpret the OBC, and adjudicate each case before the Board at its bi-weekly meetings.

PROGRAM NAME: APPEALS REVIEW

OBJECTIVES: To maintain high standards of Code interpretation and administration of the City's Building, Housing, Fire Prevention and Air Pollution Codes.

ACTIVITIES: To conduct bi-weekly interdepartmental staff review of all Code related cases, meet with applicants and affected City officials, and recommend actions to the Board.

PROGRAM NAME: RECORD MAINTENANCE

OBJECTIVES: To maintain detailed records of Proceedings of the Board of Building Standards and Building Appeals as required by Charter and laws of the State of Ohio.

ACTIVITIES: To maintain minutes and case files for all appeals and to commence conversion of records to digital format.



BOARD OF BUILDING STANDARDS AND APPEALS

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 36,288	\$ 39,365	\$ 42,169	\$ 42,527
BOARD MEMBERS	-	31,230	34,265	38,090
PART TIME PERMANENT	32,090	-	-	-
LONGEVITY	575	575	575	575
BONUS INCENTIVE	-	500	-	-
TOTAL	\$ 68,953	\$ 71,670	\$ 77,009	\$ 81,192
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 7,514	\$ 3,355	-	-
DENTAL	603	266	-	-
VISION	49	25	-	-
PERS	9,459	9,283	10,538	11,245
FICA-MEDICARE	887	976	1,117	1,127
WORKERS COMPENSATION	201	126	149	1,452
LIFE INSURANCE	46	45	45	45
UNEMPLOYMENT	2	-	-	-
TOTAL	\$ 18,761	\$ 14,077	\$ 11,849	\$ 13,869
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ -	\$ -	\$ -	200
OTHER TRAINING SUPPLIES	-	-	-	200
PROFESSIONAL DUES	116	-	-	200
TOTAL	\$ 116	\$ -	\$ -	\$ 600
CONTRACTUAL SERVICES				
COURT REPORTER	\$ 3,108	\$ 2,696	\$ 3,505	\$ 4,200
PARKING IN CITY FACILITIES	612	653	611	1,000
PHOTOCOPY MACHINE RENTAL	722	310	41	-
TOTAL	\$ 4,442	\$ 3,659	\$ 4,157	\$ 5,200
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ -	300
JUST IN TIME SUPPLIES	337	115	200	200
TOTAL	\$ 337	\$ 115	\$ 200	\$ 500
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 68	\$ 74	200
MAINTENANCE CONTRACTS	-	-	-	300
TOTAL	\$ -	\$ 68	\$ 74	\$ 500



BOARD OF BUILDING STANDARDS AND APPEALS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 4,147	\$ 3,649	\$ 1,051	\$ 1,000
CHARGES FROM PRINTING	631	438	1,963	1,209
CHARGES FROM STOREROOM	869	833	1,175	1,115
TOTAL	\$ 5,647	\$ 4,920	\$ 4,189	\$ 3,324
TOTAL DIVISION	\$ 98,256	\$ 94,508	\$ 97,478	\$ 105,185

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 14,215	\$ 15,040	\$ 13,980	\$ 15,000
TOTAL DIVISION	\$ 14,215	\$ 15,040	\$ 13,980	\$ 15,000

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			PROFESSIONALS		
1	1	1	Secretary, Board of Building Standards and Building Appeals	23,647	77,249
1	1	1	TOTAL FULL TIME		
1	1	1	Board Chairman	9,545	9,545
4	4	4	Board Members	7,300	7,592
5	5	5	TOTAL BOARD MEMBERS		
6	6	6	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

BOARD OF ZONING APPEALS

The five-member Board hears and decides all appeals and zoning decisions made by City officials. The Board is empowered by the Charter to grant, refuse, or revoke the required permits issued by the Director of Building and Housing or any other administrative officer. The function of the staff is to prepare case data for hearing purposes and maintain city records of zoning variations granted.

Mission Statement

To interpret the City's Zoning Code and hear appeals from administrative actions and orders.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Permits & Cases	\$ 48		5	\$ 41		5	\$ 40		5
Appeals Review & Records Maintenance	163	3		158	2		212	3	
	\$ 211	3	5	\$ 199	2	5	\$ 252	3	5
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 170			\$ 174			\$ 213		
Self-Generated	41			25			38		
	\$ 211	3	5	\$ 199	2	5	\$ 251	3	5

PROGRAM NAME: PERMITS & CASES

OBJECTIVES: To fairly and objectively hear and decide on cases involving the interpretations of the City's Zoning Code and any appeal of an administrative action brought before it.

ACTIVITIES: To hear the testimony by applicants, City Officials and members of the public regarding the appeals of interpretations of the Zoning Code or any other administrative action and adjudicate each case.

PROGRAM NAME: APPEALS REVIEW AND RECORDS MAINTENANCE

OBJECTIVES: To maintain high standards of Code interpretations and administration of the City's Zoning Code and to maintain detailed records of the proceedings of the Board of Zoning Appeals as required by the Charter and the Laws of the State of Ohio.

ACTIVITIES: To conduct weekly inter-departmental staff review of all Code related cases, meet with applicants and affected City Officials, and recommend actions to the Board; to maintain minutes and case files for all appeals and to commence conversion of records to digital form.

BOARD OF ZONING APPEALS

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT BOARD MEMBERS	\$ 161,721	\$ 121,245	\$ 94,710	\$ 126,735
LONGEVITY	1,525	1,525	1,625	1,625
SEPARATION PAYMENTS	-	-	6,381	-
BONUS INCENTIVE	-	1,500	-	-
TOTAL	\$ 201,308	\$ 161,429	\$ 144,020	\$ 168,035
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 18,464	\$ 6,838	\$ 10,638	\$ 27,222
DENTAL	3,544	430	660	1,533
VISION	304	130	110	243
PERS	28,580	23,492	19,378	23,748
FICA-MEDICARE	3,053	2,332	2,068	2,471
WORKERS COMPENSATION	616	290	330	3,271
LIFE INSURANCE	183	135	94	135
UNEMPLOYMENT COMPENSATION	44	-	-	-
TOTAL	\$ 54,787	\$ 33,646	\$ 33,277	\$ 58,623
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ -	\$ -	\$ 425	\$ 500
PROFESSIONAL DUES	4	-	-	-
TOTAL	\$ 4	\$ -	\$ 425	\$ 500
CONTRACTUAL SERVICES				
COURT REPORTER	\$ 4,318	\$ 6,431	\$ 4,917	\$ 5,700
PARKING IN CITY FACILITIES	2,870	2,377	3,018	2,700
PHOTOCOPY MACHINE RENTAL	718	549	60	-
TOTAL	\$ 7,906	\$ 9,356	\$ 7,995	\$ 8,400
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ 165	\$ 18	\$ 1,000
COMPUTER SUPPLIES	-	166	-	250
JUST IN TIME SUPPLIES	107	-	369	-
TOTAL	\$ 107	\$ 330	\$ 387	\$ 1,250

BOARD OF ZONING APPEALS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 38	\$ 90	\$ -	\$ -
TOTAL	\$ 38	\$ 90	\$ -	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 2,086	\$ 2,256	\$ 10,183	\$ 1,177
CHARGES FROM PRINTING	1,353	1,345	1,819	1,844
CHARGES FROM STOREROOM	2,076	1,924	1,387	2,414
CHARGES FROM MOTOR VEHICLES	235	138	-	-
CHARGES FROM WATER- GIS PROJ	-	-	-	9,429
TOTAL	\$ 5,749	\$ 5,663	\$ 13,389	\$ 14,864
TOTAL DIVISION	\$ 269,899	\$ 210,515	\$ 199,493	\$ 251,672

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 29,855	\$ 40,721	\$ 25,091	\$ 38,000
MISCELLANEOUS REVENUES	-	88	-	-
TOTAL DIVISION	\$ 29,855	\$ 40,809	\$ 25,091	\$ 38,000



BOARD OF ZONING APPEALS

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	0	1	Private Secretary	10.00 Hr.	19.40 Hr.
1	0	1			
OFFICE & CLERICAL					
1	1	1	Clerk, Senior	10.29 Hr.	15.17 Hr.
1	1	1			
PROFESSIONALS					
1	1	1	Project Coordinator	27,326	84,261
1	1	1			
3	2	3	TOTAL FULL TIME		
1	1	1	Board Chairman	7,300	7,592
4	4	4	Board Members	6,800	7,820
5	5	5	TOTAL PART TIME		
8	7	8	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



LANDMARKS COMMISSION

ROBERT KEISER, SECRETARY

The Landmarks Commission is an eleven-member board established in 1972 by City Council, establishing historic preservation as public policy. The Landmarks Commission recommends buildings, sites or districts of historical or architectural significance that are eligible for local designation as landmarks. The Landmarks Commission reviews exterior changes to individual landmarks and to properties within historic districts. The Commission conducts an ongoing survey of historic buildings and sites for Landmark and National Register designation. The Landmarks Commission is a Certified Local Government, acting in cooperation with the State Historic Preservation Office and the National Park Service on issues regarding National Register listing and cases involving Section 106 environmental reviews.

Mission Statement

Identify architecturally and historically significant buildings, sites and districts as local landmarks. Protect those landmarks from demolition and inappropriate alterations. Work with local neighborhoods, city departments, city council and the administration on historic preservation issues.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL			2006 UNAUDITED			2007 BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Survey	\$ 29			\$ 31			\$ 32		
Design Review	82	2		91	2		110	2	
Administration	38		7	40		7	46		7
Landmark Designation	4			4			6		
	\$ 153	2	7	\$ 166	2	7	\$ 194	2	7
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 143			\$ 152			\$ 182		
Self-Generated	10			14			12		
	\$ 153	2	7	\$ 166	2	7	\$ 194	2	7

LANDMARKS COMMISSION**PROGRAM NAME: PERMITS AND CASES**

OBJECTIVES: Provide staff support to the Landmarks Commission and manage Commission records. Carry out the administrative procedures of the Landmarks Commission.

ACTIVITIES: Prepare Landmarks Commission agendas, minutes and maintain Commission case files. Meets with applicants about proposed changes to buildings that have been locally designated. Advise the Commission regarding design issues for Certificates of Appropriateness.

PROGRAM NAME: SURVEY

OBJECTIVES: Identify buildings, sites, and historic districts for the purpose of Cleveland Landmark and National Register designation.

ACTIVITIES: Conduct architectural surveys to assess the significance of historic buildings, sites and districts and promote historic significance of Cleveland neighborhoods.

PROGRAM NAME: DESIGN REVIEW

OBJECTIVES: Provide staff support to neighborhood - based design review committees.

ACTIVITIES: Prepare agendas and minutes of local design review committees. Prepare staff review of plans submitted to local design review committees. Provide training and staff support to design review committee.



LANDMARKS COMMISSION

EXPENDITURES

	2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 102,559	\$	87,985	\$	89,936	\$	90,698
BOARD MEMBERS	25,969		33,075		39,829		46,075
LONGEVITY	1,175		1,175		1,175		1,175
BONUS INCENTIVE	-		1,000		-		-
TOTAL	\$ 129,702	\$	123,235	\$	130,939	\$	137,948
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 8,408	\$	6,838	\$	7,625	\$	15,811
DENTAL	1,564		430		444		883
VISION	130		90		98		162
PERS	17,267		16,563		17,596		19,106
FICA-MEDICARE	1,115		1,021		1,124		1,983
WORKERS COMPENSATION	307		201		244		3,716
LIFE INSURANCE	110		90		90		90
TOTAL	\$ 28,900	\$	25,234	\$	27,222	\$	41,751
TRAVEL AND DUES							
TUITION & REGISTRATION FEES	\$ -	\$	115	\$	-	\$	-
PROFESSIONAL DUES	-		-		115		300
TOTAL	\$ -	\$	115	\$	115	\$	300
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 70	\$	-	\$	-	\$	-
ADVERTISING AND PUBLIC NOTICE	816		201		338		500
PARKING IN CITY FACILITIES	487		525		608		800
PHOTOCOPY MACHINE RENTAL	473		254		40		300
TOTAL	\$ 1,847	\$	981	\$	985	\$	1,600
MATERIAL AND SUPPLIES							
JUST IN TIME SUPPLIES	\$ 1,474	\$	731	\$	334	\$	950
TOTAL	\$ 1,474	\$	731	\$	334	\$	950
INTER-DEPARTMENTAL CHARGES							
CHARGES FROM TELEPHONE EXCH	\$ 1,788	\$	1,894	\$	1,148	\$	1,072
CHARGES FROM PRINTING	605		385		885		613
CHARGES FROM STOREROOM	695		433		403		627
CHARGES FROM WATER- GIS PROJ	-		-		4,297		9,429
TOTAL	\$ 3,087	\$	2,712	\$	6,733	\$	11,741
TOTAL DIVISION	\$ 165,011	\$	153,008	\$	166,329	\$	194,290



LANDMARKS COMMISSION

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LICENSES & PERMITS	\$ 22,489	\$ 10,276	\$ 13,977	\$ 12,000
TOTAL DIVISION	\$ 22,489	\$ 10,276	\$ 13,977	\$ 12,000

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
			PROFESSIONALS		
1	1	1	City Planner	30,000	56,651
1	1	1	City Planner, Chief	30,000	77,249
<u>2</u>	<u>2</u>	<u>2</u>			
2	2	2	TOTAL FULL TIME		
1	1	1	Chairman, Landmarks Commission	7,075	7,075
6	6	6	Board Members	6,500	6,500
<u>7</u>	<u>7</u>	<u>7</u>	TOTAL BOARD MEMBERS		
<u>9</u>	<u>9</u>	<u>9</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



FAIR CAMPAIGN FINANCE COMMISSION

The three-member board is responsible for overseeing the financing of campaigns for Mayor and Cleveland City Council. The Fair Campaign Finance Commission was created following passage by Cleveland voters of the Charter amendment in the November 1994 general election.

Mission Statement

To oversee compliance with the City of Cleveland's Campaign finance laws. To review the Campaign finance reports filed by candidates to assure that relevant campaign contribution and spending limits are adhered to, monitor the timeliness of candidate filings of required reports, cite those in violation of the campaign finance laws, conduct public hearings of candidate appeals, and levy fines for unremediated violations. To provide information on the City's campaign finance laws, release to the public a list of all candidates who accept voluntary expenditure limitations, and maintain records of all declarations and reports filed by candidates.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	COST	ACTUAL	COST	UNAUDITED		COST	BUDGET	
		STAFF		STAFF	PT		STAFF	PT
	FT	PT		FT	PT		FT	PT
PROGRAMS:								
Information Services	\$ -		\$ 3			\$ -		
	\$ -		\$ 3			\$ -		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ -		\$ 3			\$ -		
	\$ -		\$ 3			\$ -		



FAIR CAMPAIGN FINANCE COMMISSION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	2,500	\$ -
COURT REPORTER	490	-	-	-
TOTAL DIVISION	\$ 490	\$ -	2,500	\$ -

BOXING AND WRESTLING COMMISSION

EARL JEWELL, CHAIRMAN

The commission approves and supervises all amateur boxing contests and professional wrestling exhibitions. Other commission duties include training and furnishing officials for all bouts, as well as overseeing tickets, receipts and fund disbursements.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Boxing	\$ -			\$ -			\$ 8		3
	\$ -			\$ -			\$ 8		3
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ -			\$ -			\$ 8		3
Self-Generated	-			-			-		
	\$ -			\$ -			\$ 8		3



BOXING AND WRESTLING COMMISSION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
BOARD MEMBERS	\$ -	\$ -	\$ -	6,600
TOTAL	\$ -	\$ -	\$ -	6,600
EMPLOYEE BENEFITS				
PERS	\$ -	\$ -	\$ -	914
FICA-MEDICARE	-	-	-	96
TOTAL	\$ -	\$ -	\$ -	1,010
TOTAL DIVISION	\$ -	\$ -	\$ -	7,610

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
0	0	1	Chairman Boxing & Wrestling Commission	2,400	2,400
0	0	2	Commission Member	2,100	2,100
0	0	3	TOTAL BOARD MEMBERS		
0	0	3	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DEPARTMENT OF ECONOMIC DEVELOPMENT

BRIAN REILLY, DIRECTOR

Major responsibilities include the following: manage the overall operations of the Department; plan a comprehensive economic development program; operate major commercial/institutional development and redevelopment programs; develop and implement a comprehensive industrial development strategy; operate business investment lending programs; serve as an ombudsman for small businesses within City government; coordinate small business assistance groups; organize local neighborhood based retention and expansion plans; provide business development and marketing resources; and planning and economic policy support.

Mission Statement

To provide governmental leadership that will capitalize on Cleveland's economic strength by the encouragement of economic development, and to provide programs for the city, which will generate additional tax revenue, employment and real property values.

OPERATING SUMMARY (000'S OMITTED)

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administration	\$ 370	5		\$ 320	4		\$ 782	9	
Business Retention & Expansion	308	4		298	4		493	7	
Business Development	312	4		302	4		629	6	
Empowerment Zone	844	13		840	12		493	5	
Youth Opportunity	45	1		43	1		-		
Railroad Coordination	40	1		35	1		-		
	\$ 1,919	28		\$ 1,838	26		\$ 2,397	27	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 989	13		\$ 782	12		\$ 1,754	22	
Self-Generated	1			138			150		
	\$ 990	13		\$ 920	12		\$ 1,904	22	
Grants	\$ 889	14		\$ 883	13		\$ 493	5	
Railroad Agreements Revenue	40	1		35	1		-		
	\$ 1,919	28		\$ 1,838	26		\$ 2,397	27	

DEPARTMENT OF ECONOMIC DEVELOPMENT

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To provide day-to-day management of staff assignments, program development legislative affairs, program policy and planning. To provide a development strategy for Cleveland in cooperation with other city departments and provide economic development support to the Mayor, City Council, city departments and the business community. Also, perform capital and operating budget management, loan portfolio and compliance management, grantor agency financial reporting, and coordinate programs audits and management information services.

ACTIVITIES: Provide policy for program management and administer loan programs.

**OPERATING SUMMARY
(000'S OMITTED)**

FUNDING SOURCE:	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
		FT	PT		FT	PT		FT	PT
General Fund:									
Tax Support	\$ 369	5		\$ 182	4		\$ 632	9	
Self-Generated	1			138			150		
	\$ 370	5		\$ 320	4		\$ 782	9	

PROGRAM NAME: BUSINESS RETENTION & EXPANSION

OBJECTIVES: To provide assistance to commercial, industrial, and residential business or projects using federal, state local and private resources to foster economic development in the City of Cleveland.

ACTIVITIES: Market loan programs to the business and the lending community as viable sources of fixed asset financing; package low interest long term loans and tax incentives to businesses; package loans and grants to local development corporations to support for -profit and non-profit neighborhood development; secure federal funds for commercial lending; utilize the Cleveland Citywide Development Corporation to review proposed development projects. Coordinate small business assistance groups; organize local neighborhood based retention and expansion plans.

**OPERATING SUMMARY
(000'S OMITTED)**

FUNDING SOURCE:	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
		FT	PT		FT	PT		FT	PT
General Fund:									
Tax Support	\$ 308	4		\$ 298	4		\$ 493	7	
	\$ 308	4		\$ 298	4		\$ 493	7	

DEPARTMENT OF ECONOMIC DEVELOPMENT

PROGRAM NAME: BUSINESS DEVELOPMENT

OBJECTIVES: To assist in the development of real estate opportunities for new businesses as well as assist area businesses with City regulatory, licensing, zoning and building code procedures and clearances. Also, provide assistance in real estate and site location and drafts of expansion plans for area businesses. To develop strategies to promote Cleveland as a good place to live and work.

ACTIVITIES: Collect and make available pertinent real estate and city data. Produce site and expansion plans. Implement interdepartmental programs. Implement and administer the Neighborhood Development Investment Fund (NDIF). Produce marketing brochures promoting both Cleveland and Economic Development assistance programs.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT		FT	PT	FT	PT	
General Fund:								
Tax Support	\$ 312	4	\$ 302	4	\$ 629	6		
	\$ 312	4	\$ 302	4	\$ 629	6		

FUNDING SOURCE:

PROGRAM NAME: EMPOWERMENT ZONE

OBJECTIVES: To provide for economic development, labor force development and community building utilizing an Economic Development Initiative Grant Title XX and HUD Section 108 Loan pool within the Empowerment Zone designated area.

ACTIVITIES: The ten year links jobs and job training with genuine economic opportunities and business needs, while neighborhood centers help families gain access to the resources they need to make constructive changes in their lives.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT		FT	PT	FT	PT	
Grants	\$ 844	13	\$ 840	12	\$ 493	5		
	\$ 844	13	\$ 840	12	\$ 493	5		

FUNDING SOURCE:



DEPARTMENT OF ECONOMIC DEVELOPMENT

PROGRAM NAME: EMPOWERMENT ZONE -YOUTH OPPORTUNITY GRANT

OBJECTIVES: To implement a program that will increase the school graduation rates and facilitate the placement of Empowerment Zone youths between the ages of 14-21 into entry-level jobs.

ACTIVITIES: A Youth Opportunity Center will be created in the Empowerment Zone to save its at risk in school and out-of-school youth by providing computer, recreation, counseling, job placement and retention assistance and other services in a non school like setting.

**OPERATING SUMMARY
(000'S OMITTED)**

COST	2005 ACTUAL		COST	2006 UNAUDITED		COST	2007 BUDGET	
	STAFF			STAFF			STAFF	
	FT	PT		FT	PT		FT	PT

FUNDING SOURCE:

Grants

\$	45	1	\$	43	1	\$	-
\$	45	1	\$	43	1	\$	-



DEPARTMENT OF ECONOMIC DEVELOPMENT

PROGRAM NAME: RAILROAD COORDINATION

OBJECTIVES: To oversee the design, development, construction, and implementation of various mitigation measures for the purpose of safeguarding the people and the neighborhoods of Cleveland from the impacts of the increased freight train traffic by CSX and Norfolk Southern in our community.

ACTIVITIES: Implement a noise mitigation plan that will reduce noise levels in affected areas and protect the citizens of the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
Railroad Agreements Revenue	\$ 40	1		\$ 35	1		\$ -		
	\$ 40	1		\$ 35	1		\$ -		

DEPARTMENT OF ECONOMIC DEVELOPMENT

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 661,217	\$ 733,573	\$ 668,064	\$ 1,298,457
LONGEVITY	2,350	2,050	3,125	4,150
SEPARATION PAYMENTS	15,759	5,895	14,223	-
BONUS INCENTIVE	-	7,000	-	-
TOTAL	\$ 679,326	\$ 748,518	\$ 685,412	\$ 1,302,607
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 70,068	\$ 76,255	\$ 70,747	\$ 180,103
DENTAL	6,117	5,171	4,498	11,383
VISION CARE	727	728	610	1,082
PERS	102,137	95,978	91,896	180,411
FICA-MEDICARE	9,726	10,913	9,622	18,828
WORKERS COMPENSATION	2,379	1,272	1,554	15,432
LIFE INSURANCE	682	584	510	990
UNEMPLOYMENT	17,675	-	-	-
TOTAL	\$ 209,511	\$ 190,768	\$ 179,436	\$ 408,229
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 117,000
MILEAGE (PRIVATE AUTO)	700	1,980	222	700
PARKING IN CITY FACILITIES	7,216	6,750	6,634	7,000
PROPERTY RENTAL	-	-	-	22,000
PHOTOCOPY MACHINE RENTAL	2,684	2,585	343	-
TOTAL	\$ 10,600	\$ 11,315	\$ 7,198	\$ 146,700
MATERIAL AND SUPPLIES				
JUST IN TIME SUPPLIES	\$ 3,522	\$ 3,664	\$ 3,559	\$ 3,500
TOTAL	\$ 3,522	\$ 3,664	\$ 3,559	\$ 3,500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 25,265	\$ 24,743	\$ 21,959	\$ 11,193
CHARGES FROM PRINTING	4,075	5,296	10,930	7,257
CHARGES FROM STOREROOM	4,134	2,464	2,108	3,655
CHARGES FROM MOTOR VEHICLES	1,468	3,032	2,396	3,054
CHARGES FROM WATER- GIS PROJ	-	-	7,964	17,475
TOTAL	\$ 34,942	\$ 35,535	\$ 45,358	\$ 42,634
TOTAL DIVISION	\$ 937,901	\$ 989,800	\$ 920,963	\$ 1,903,670



DEPARTMENT OF ECONOMIC DEVELOPMENT

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LICENSES & PERMITS	\$ -	\$ -	\$ 37,500	\$ -
SALES AND CHARGES FOR SERVICES	600	-	(537)	-
MISCELLANEOUS REVENUES	125,014	175	150	-
EXPENDITURE RECOVERIES	353	405	662	-
TRANSFER IN	-	-	100,000	150,000
TOTAL DIVISION	\$ 125,966	\$ 580	\$137,775	\$ 150,000

DEPARTMENT OF ECONOMIC DEVELOPMENT

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director, Economic Development	50,795	164,919
0	0	1	Chief of Regional Development	50,795	164,919
0	0	1	Chief of Personnel Management	30,214	94,105
1	1	2	Secretary to Directors	36,590	132,829
<u>2</u>	<u>2</u>	<u>5</u>			
OFFICE & CLERICAL					
1	1	1	Chief Clerk	22,050	44,373
1	0	1	Secretary	10.00 Hr.	16.18 Hr.
<u>2</u>	<u>1</u>	<u>2</u>			
PROFESSIONALS					
1	0	0	Accountant IV	20,800	55,449
1	1	1	Administrative Manager	27,194	83,396
1	1	0	Contract Compliance Officer	26,274	66,075
3	4	9	Coordinator, Project	27,326	84,261
0	1	1	Budget Administrator	30,215	96,928
0	1	2	Auditor	20,093	54,906
4	1	2	Director, Project	22,333	74,917
<u>10</u>	<u>9</u>	<u>15</u>			
<u>14</u>	<u>12</u>	<u>22</u>	TOTAL GENERAL FUND		
<u>20</u>	<u>14</u>	<u>5</u>	TOTAL GRANT POSITIONS		
<u>34</u>	<u>26</u>	<u>27</u>	TOTAL DEPARTMENT		



DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT

The Division of Workforce Development is responsible for operations under the Workforce Investment Act of 1998 (WIA) Law 105-220, a comprehensive reform legislation that supersedes the Job Training Partnership Act (JTPA). It is the purpose of this Act to establish programs, to create a new comprehensive, workforce investment system. The reformed system is to be customer-focused, to help individuals access the tools they need to manage their careers through information and high quality services, and to help companies find skilled workers. The goals of the act are to increase employment retention and earnings of participants, to improve the quality of the workforce to sustain economic growth, to enhance productivity and competitiveness, and to reduce welfare dependency. Satisfaction of these goals will aid in improving the quality of the workforce and enhancing the productivity and competitiveness of the Nation. As a New Federalism program, the U.S. Department of Labor transmits funds (Title I) to the Governors. In Ohio, The Governor has designated Ohio Workforce Areas (OWA's) throughout the State. The geographic boundaries of the City of Cleveland have been designated as OWA #3. In accordance with an agreement between the Mayor, the Chief and (local) Elected Official in OWA #3, One Stop, WIA Grant Recipient and Administrative Entity.

Mission Statement

The Cleveland Career Centers strives to attract a customer mix consisting of a variety of individual and business groups to provide as many options for customers as possible. Recognizing that work is integral to an individual's dignity and one's sense of self within the community, the purpose of the Cleveland Career Centers is to address the employment, reemployment, retention, and workplace needs of our community through career counseling, development, and training. We will establish and maintain strong partnerships, with businesses, the public sector, and local educational institutions to ensure that we supply the necessary skills that employers seek. All of us benefit with each successful entry to the world of work.

**DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Administration	\$ 1,093	18	1	\$ 1,218	15	1	\$ 1,396	10	
Training Services	10,815	54		7,375	50		10,170	57	
Pros Ex- Offenders	875	8		951	8		1,215	7	
Cuyahoga County Project	95	2		-			67	2	
EPA Brownfield	200			150			450		
Second Chance	40			-			-		
Veterans	-			92			192		
	\$ 13,118	82		\$ 9,786	73	1	\$ 13,490	76	
FUNDING SOURCE:									
Workforce Investment Act	\$ 11,155	72	1	\$ 8,424	65	1	\$ 11,300	67	
Empowerment Zone	546			-			-		
PROES Ex-Offender Project	875	8		951	8		1,215	7	
Cuyahoga County EFS Project	95	2		-			67	2	
EPA-Brownfield	200			150			450		
Second Chance-Cuyahoga County	40			-			-		
Veterans	-			92			192		
Program Income:									
Memorandum of Understanding-Partners	190			169			150		
Program Income	17			-			116		
	\$ 13,118	82		\$ 9,786	73	1	\$ 13,490	76	



**DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To comply with the responsibilities of the Grant Recipient and Administrative Entity as required under the status of the Workforce Investment Act, the attendant federal regulations and administrative policies of the Ohio Department of Job & Family Services (ODJFS).

ACTIVITIES: To carry out Planning and Development, Contract Administration, Customer Tracking and Reporting, Financial Management and Reporting, Program Evaluation, Audit Resolution, Human Resources & Personnel in an efficient and effective manner.

PROGRAM NAME: TRAINING SERVICES FOR ADULTS, DISLOCATED WORKERS & YOUTH

OBJECTIVES: To design a comprehensive network of training and educational resources to ensure job seekers and employers maximum access to information and services for basic skill remediation, skill upgrade, and skill-set enhancement for adults and dislocated workers.

ACTIVITIES: Providing the following services to adults & dislocated workers: Provide Central Intake, Objective Assessment, Referral of Participants to Appropriate Training, Supportive Services, Case Management, Basic Education Skills Training, Occupational Skills, On-The-Job Training, Pre-Employment and Work Maturity Skills Training, Work Experience, and Job Search Assistance. Utilization of an Individual Training Account (ITA) system for adults and dislocated workers to ensure customers choice for upgrading training skills and development. Providing employers in the community with On-The-Job and Customized training opportunities for new and/or current employees and to use funds to recruit and retain Cleveland businesses. Administration for year-round comprehensive services for youth and young adults, ages 14-21, which emphasize strong connections between academic and occupational learning. Programs must include access to each of the following activities:

- Paid and Unpaid Work Experience
- Citizenship and Leadership Development Activities
- Support Services
- Adult Mentoring
- Occupational Skills Training
- Comprehensive Guidance & Counseling
- Summer Work Experience
- Tutoring/Study Skills Training
- Alternative Secondary School Services
- Follow-up Services (at least 12 months)

**DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

**PROGRAM NAME: EX-OFFENDER PROJECT PROVIDING REAL OPPORTUNITIES FOR
EX-OFFENDERS TO SUCCEED (PROES)**

OBJECTIVES: The PROES Program is a statewide pilot designed to reduce the rate of recidivism by utilizing intensive life management and job readiness skills training and provide a holistic approach to bring services and training to individuals in a One-Stop environment.

ACTIVITIES: The PROES program includes the following activities: Goals & Objectives, Life Skills, Anger Management, Behavior Modification, Effective Communication, Basic Needs, Critical Thinking, Job Search, Critical Thinking, Referral to Community Agencies, Job Search, Introduction to the World of Work, Labor Market Information, Job Preparation, and Learning from Rejection.

PROGRAM NAME: CUYAHOGA COUNTY NEIGHBORHOOD CENTER STAFFING

OBJECTIVES: The Cuyahoga County Neighborhood Center staffing project is to provide on-site staff from the Cleveland Career Centers at two local Neighborhood Centers (Glenville & Ohio City) and develop a direct connection between the Neighborhood Center and the Cleveland Career Center services.

ACTIVITIES: Provide information about City of Cleveland programs and/or One Stop Center; Conduct an initial assessment and/or initial eligibility determination to determine which services customer may be eligible; Make referrals to partner/community support services or other City of Cleveland programs; Serve as a resource room attendant in EFS' Career Centers, and assist with developing an employment plan, provide job search assistance and/or connect customers to possible job opportunities.

**DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative Manager	27,194	83,396
1	1	1	Chief Personnel Management	30,214	96,928
2	2	2			
OFFICE & CLERICAL					
1	1	1	Chief Clerk	22,050	44,373
1	1	1	Office Manager	20,800	46,351
3	4	4	Principal Clerk	11.93 Hr.	18.38 Hr.
0	1	0	Junior Clerk	10.00 Hr.	12.94 Hr.
11	7	9	Senior Clerk	10.29 Hr.	15.17 Hr.
16	14	15			
PROFESSIONALS					
1	1	0	Accountant III	10.00Hr.	22.48Hr.
2	2	2	Accountant IV	20,093	55,449
2	2	2	Administrative Officer	20,093	49,440
1	1	1	Assistant Mgr HR Planning	22,333	59,357
1	1	1	Budget and Management Analyst	20,093	52,060
1	1	1	Budget Administrator	30,215	96,928
5	1	0	Caseworker I	10.00 Hr.	16.86 Hr.
11	12	12	Caseworker II	10.00 Hr.	18.48 Hr.
4	4	4	Chief Caseworker Supervisor	22,427	42,873
6	4	9	Deputy Project Director	20,093	58,637
2	2	2	Fiscal Manager	23,647	78,936
0	1	1	HR Contract Administrator	20,231	74,917
3	1	1	HR Contract Specialist	10.00 Hr.	27.94 Hr.
5	4	3	HR On the Job Training Specialist	10.21 Hr.	23.76 Hr.
2	1	1	HR Monitoring & Evaluation Manager	30,215	96,928
2	1	1	HR Planner	10.74 Hr.	29.52 Hr.
4	4	4	HR Prop Mgmt Mgr	26,274	76,981
3	3	3	Job Retraining Assistant	10.00 Hr.	20.28Hr.
1	1	1	Personnel Administrator	26,274	76,981
1	2	2	Personnel Analyst I	21,000	44,100
3	4	4	Project Director	22,333	74,917
1	1	1	Public Information Officer	10.00 Hr.	21.33 Hr.
1	1	1	Senior Programmer Analyst	23,647	64,730
1	1	1	Systems Analyst	20,093	57,680
63	56	58			
SERVICE AND MAINTENANCE					
1	1	1	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
1	1	1			
82	73	76	TOTAL FULL TIME		
1	0	0	TOTAL PART-TIME		
83	73	76			

* Salary Schedule effective October 23, 2006



NOTES



OFFICE OF EQUAL OPPORTUNITY

DEBRA LINN TALLEY, DIRECTOR

The Office is responsible for the administration, monitoring and enforcement of the City's Minority and Female-Owned Business Enterprise, and the Fannie M. Lewis Cleveland Resident Employment Law programs, Chapters 187 and 188 of the Codified Ordinances of the City, respectively. Goals are to increase MBE/FBE participation on the procurement of City contracts and to evaluate the workforce of all contractors to determine compliance with affirmative action goals. The OEO supports business development for certified MBE/FBEs by providing support and technical assistance.

Mission Statement

To advance the principles of Equal Opportunity and Affirmative Action in the contracting arena by promoting procurement opportunities for minority and female businesses on City contracts and to ensure all contractors are in compliance with Affirmative Action and MBE/FBE goals and Cleveland resident participation requirements.

OPERATING SUMMARY (000'S OMITTED)

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT
PROGRAMS:								
MBE/FBE Program	\$ 402	7	\$ 359	6		\$ 409	6	
Monitoring Unit	-		273	4		311	6	
Outreach Program	112	2	86	2		98	2	
Fannie M. Lewis Employment & Res. Program	289	5	-			-		
	\$ 803	14	\$ 718	12		\$ 818	14	
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 790		\$ 704			\$ 805		
Self-Generated	13		14			13		
	\$ 803	14	\$ 718	12		\$ 818	14	



OFFICE OF EQUAL OPPORTUNITY

PROGRAM NAME: MINORITY AND FEMALE BUSINESS ENTERPRISE

OBJECTIVES: To maximize minority and female businesses in participation on city contracts.

ACTIVITIES: Certify MBE/FBEs, evaluate bids, and monitor their participation on city contracts. Monitor Affirmative Action Compliance in companies doing business with the city.

PROGRAM NAME: OUTREACH

OBJECTIVES: To support and provide development opportunities for businesses certified with the office.

ACTIVITIES: Purchasing advertising as appropriate in periodicals as well as supporting local business partners. Provide seminars and workshops such as; How to do Business with the City and the certification process including the advantages of an MBE/FBE certification and sponsor the James H. Walker Construction Management Course.

PROGRAM NAME: FANNIE M. LEWIS CLEVELAND RESIDENT EMPLOYMENT LAW PROGRAM

OBJECTIVES: Enforce compliance and increase participation by oversight of requests for Cleveland residents working on construction projects awarded in excess of \$100,000.

ACTIVITIES: Monitor and enforce compliance with the Fannie M. Lewis Cleveland Resident Employee Law (Chapter 188) effective January 1, 2004, requiring twenty percent Cleveland residents on construction contracts \$100,000 or more. Provide monthly reports to the administration and to City Council. Outreach as appropriate.

OFFICE OF EQUAL OPPORTUNITY

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES				
FULL TIME PERMANENT	\$ 497,107	\$ 537,814	\$ 505,816	\$ 588,518
LONGEVITY	2,500	2,625	3,000	2,300
SEPARATION PAYMENTS	21,177	4,546	19,469	-
BONUS INCENTIVE	-	6,000	-	-
TOTAL	\$ 520,784	\$ 550,985	\$ 528,284	\$ 590,818
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 52,973	\$ 59,927	\$ 59,230	\$ 83,410
DENTAL	3,952	4,121	3,809	5,111
VISION CARE	478	537	521	640
PERS	70,716	73,761	70,475	81,828
POLICE & FIREMANS DIS. & PENSION	-	(439)	-	-
FICA-MEDICARE	5,548	5,928	6,165	7,360
WORKERS COMPENSATION	1,270	933	1,111	11,099
LIFE INSURANCE	517	619	506	630
UNEMPLOYMENT COMPENSATION	4,199	646	3,924	-
TOTAL	\$ 139,654	\$ 146,033	\$ 145,741	\$ 190,078
TRAINING AND DUES				
PROFESSIONAL DUES	\$ -	\$ 39	\$ -	\$ -
TOTAL	\$ -	\$ 39	\$ -	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 7	\$ -	\$ -	\$ -
MILEAGE (PRIVATE AUTO)	138	61	-	500
PROGRAM PROMOTION	-	1,850	1,130	3,000
PARKING IN CITY FACILITIES	2,270	1,734	2,070	2,300
PHOTOCOPY MACHINE RENTAL	3,430	2,644	349	-
OTHER CONTRACTUAL	60,000	70,013	-	-
TOTAL	\$ 65,844	\$ 76,302	\$ 3,550	\$ 5,800
MATERIAL AND SUPPLIES				
JUST IN TIME OFFICE SUPPLIES	\$ 4,302	\$ 5,465	\$ 5,037	\$ 5,000
TOTAL	\$ 4,302	\$ 5,465	\$ 5,037	\$ 5,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 9,436	\$ 12,091	\$ 14,837	\$ 7,817
CHARGES FROM WATER - GIS PROJ.	-	-	-	929
CHARGES FROM PRINTING	6,515	5,956	11,512	8,706
CHARGES FROM STOREROOM	3,995	4,349	3,025	5,021
CHARGES FROM MOTOR VEHICLES	2,372	1,531	5,657	3,358
TOTAL	\$ 22,318	\$ 23,927	\$ 35,030	\$ 25,831
TOTAL DIVISION	\$ 752,903	\$ 802,751	\$ 717,643	\$ 817,527



OFFICE OF EQUAL OPPORTUNITY

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 350	\$ -	\$ -	-
EXPENDITURE RECOVERIES	15,540	13,041	14,088	13,000
TOTAL DIVISION	\$ 15,890	\$ 13,041	\$ 14,088	\$ 13,000

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	0	0	Administrative Manager	27,194	83,396
1	1	1	Gen Mgr. of Admin Services	26,273	83,396
1	1	1	Executive Assistant to the Mayor	35,410	138,855
4	2	2			
OFFICE & CLERICAL					
1	1	1	Data Control Clerk	10.00 Hr.	15.54 Hr.
1	1	1	Chief Clerk	22,050	44,373
1	1	1	Private Secretary to the Director	20,800	44,373
3	3	3			
PROFESSIONALS					
0	1	1	Minority Business Development Administrator	27,326	72,324
7	3	5	Assistant Contract Compliance Officer	20,093	53,048
0	1	1	Misdemeanor Investigator	20,800	44,360
1	2	2	Contract Compliance Officer	26,274	66,075
8	7	9			
15	12	14	TOTAL DIVISION		

*Salary Schedule effective October 23, 2006

CITY PLANNING COMMISSION

ROBERT BROWN, DIRECTOR

The City Planning Commission is comprised of seven members, six of whom are mayoral appointments and the seventh is an appointment of City Council. The Planning Commission is responsible for adopting and maintaining a General Plan for the City, maintaining the City's Zoning Map and Code, undertaking capital improvements planning, and conducting design review in the neighborhood and downtown districts. The Commission is responsible for reviewing and acting upon all legislation regarding planning, zoning, capital improvements, and physical development.

The City Planning department is staff to the City Planning Commission and provides a variety of planning services to the mayor, City Council, City departments, neighborhood organizations, and the general public.

Mission Statement

The mission of the City Planning Commission is to ensure continued physical development for the City through long-range planning and capital improvements planning, and to provide a coordinating role with regard to physical development projects and public improvements.

OPERATING SUMMARY (000'S OMITTED)

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
PROGRAMS:									
Administrative Services	\$ 134	4		\$ 104	3		\$ 194	4	
Planning Administration	349	4	6	369	4	6	394	4	6
Zoning Administration	165	2	2	195	2	2	205	2	2
Urban Design	296	4		326	3		353	4	
Citywide Planning	508	8		518	8		563	8	
	\$ 1,452	22	8	\$ 1,512	20	8	\$ 1,709	22	8
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,422	22	8	\$ 1,483	20	8	\$ 1,678	22	8
Self-Generated	30			29			31		
	\$ 1,452	22	8	\$ 1,512	20	8	\$ 1,709	22	8

CITY PLANNING COMMISSION

PROGRAM NAME: ADMINISTRATIVE SERVICES

OBJECTIVES: To provide financial, personnel and logistical support to the operating sections of City Planning Commission staff.

ACTIVITIES: Preparation and monitoring of departmental budget, grant, and contract administration, personnel management, provision of drafting and secretarial services; maintenance of the City's street line and lot line base map series, and preparation of GIS computerized mapping products.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 134	4		\$ 104	3		\$ 194	4	
	\$ 134	4		\$ 104	3		\$ 194	4	

PROGRAM NAME: PLANNING ADMINISTRATION

OBJECTIVES: To ensure effective and expeditious action on all mandatory legislative referrals and design reviews within the City's Neighborhood Business Revitalization Districts, Public Land Protective Districts, Urban Renewal Areas, and Community Development Plan Areas.

ACTIVITIES: Review of all legislation referred to the Planning Commission; review of project design within the City's design review districts; provision of staff support to the City Planning Commission and its Design Review Advisory Committee.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 319	4	6	\$ 340	3	6	\$ 364	4	6
Self-Generated	30			29			30		
	\$ 349	4	6	\$ 369	3	6	\$ 394	4	6

CITY PLANNING COMMISSION

PROGRAM NAME: ZONING ADMINISTRATION

OBJECTIVES: To ensure that the City has an up-to-date Zoning Code and Zoning Map and to provide professional advice to the City Planning Commission, the Board of Zoning Appeals, and the City Council regarding matters pertaining to the Zoning Code and Zoning Map.

ACTIVITIES: Preparation of zoning studies and legislation amending the City's Zoning Code or Zoning Map; review of Zoning Appeals and Zoning Code and Zoning Map changes; provision of staff support to the City Planning Commission and the City Planning Committee of Council; maintenance of the City's official zoning map series.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 165	2	2	\$ 195	2	2	\$ 205	2	2
	\$ 165	2	2	\$ 195	2	2	\$ 205	2	2

PROGRAM NAME: URBAN DESIGN

OBJECTIVES: To provide design services and to prepare urban design plans necessary to facilitate appropriate development principally in neighborhood business districts, the central business district, and along the lakefront.

ACTIVITIES: Preparation of the Lakefront Plan and assistance in preparation of the Euclid Corridor Plan and the Inner Belt Study; maintenance and updating of the Downtown Plan; preparation of project evaluations, project design specifications and design guidelines; preparation of design and planning studies in conjunction with transit projects; provision of design assistance to other City departments, City Council, neighborhood organizations and the general public.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 296	4		\$ 326	3		\$ 353	4	
	\$ 296	4		\$ 326	3		\$ 353	4	

CITY PLANNING COMMISSION

PROGRAM NAME: CITYWIDE PLANNING

OBJECTIVES: To provide ongoing planning services necessary to facilitate appropriate development and revitalization, and to prepare comprehensive plans for the city and its districts.

ACTIVITIES: Preparation of the Connecting Cleveland 2020 Citywide Plan; coordination of planning activities for the Cleveland Lakefront, the Euclid Corridor, and the Inner Belt; analysis and dissemination of statistical information; coordination of the citywide streetscape improvements program; and assistance to the Office of Budget and Management in preparing of the City's Annual Capital Improvement Program.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006		2007	
	ACTUAL		UNAUDITED		BUDGET	
	COST	STAFF	COST	STAFF	COST	STAFF
	FT	PT	FT	PT	FT	PT
FUNDING SOURCE:						
General Fund:						
Tax Support	\$ 508	8	\$ 518	8	\$ 563	8
	\$ 508	8	\$ 518	8	\$ 563	8

CITY PLANNING COMMISSION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,062,008	\$ 1,018,443	\$ 1,014,872	\$ 1,152,692
BOARD MEMBERS	29,240	41,280	40,996	41,280
PART TIME PERMANENT	36,211	50,040	52,900	50,714
LONGEVITY	7,625	7,425	8,425	7,475
SEPARATION PAYMENTS	43,816	-	13,907	-
BONUS INCENTIVE	-	9,500	-	-
TOTAL	\$ 1,178,898	\$ 1,126,687	\$ 1,131,100	\$ 1,252,161
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 76,206	\$ 81,311	\$ 84,241	\$ 106,278
DENTAL	2,748	6,372	6,786	5,670
VISION	1,140	1,167	1,139	1,539
PERS	154,667	147,729	154,274	173,424
FICA-MEDICARE	9,927	9,919	10,466	17,863
WORKERS COMPENSATION	3,242	2,191	2,320	22,401
LIFE INSURANCE	1,014	870	934	855
UNEMPLOYMENT COMPENSATION	212	390	71	-
TOTAL	\$ 249,157	\$ 249,948	\$ 260,230	\$ 328,030
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ -	\$ -	\$ 1,329	\$ 2,500
TOTAL	\$ -	\$ -	\$ 1,329	\$ 2,500
CONTRACTUAL SERVICES				
COURT REPORTER	\$ -	\$ 1,736	\$ 640	\$ -
PARKING IN CITY FACILITIES	6,255	7,305	6,809	6,500
PHOTOCOPY MACHINE RENTAL	2,047	1,043	149	-
OTHER CONTRACTUAL	6,146	2,735	48,000	48,000
LOCAL MATCH-GRANT PROGRAM	-	15,000	-	15,000
TOTAL	\$ 14,447	\$ 27,818	\$ 55,598	\$ 69,500
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 244	\$ 84	\$ -	\$ 100
COMPUTER SUPPLIES	-	-	1,090	-
JUST IN TIME OFFICE SUPPLIES	7,692	11,779	8,377	9,000
TOTAL	\$ 7,936	\$ 11,862	\$ 9,467	\$ 9,100
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,035	\$ -	\$ -	\$ -
MAINTENANCE CONTRACTS	-	950	-	3,000
TOTAL	\$ 1,035	\$ 950	\$ -	\$ 3,000

CITY PLANNING COMMISSION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 24,294	\$ 24,839	\$ 27,789	\$ 6,583
CHARGES FROM PRINTING	8,847	4,505	23,701	12,085
CHARGES FROM STOREROOM	4,438	3,868	1,198	3,956
CHARGES FROM MOTOR VEHICLES	2,384	1,219	1,852	2,942
CHARGES FROM WATER GIS	-	-	-	18,858
TOTAL	\$ 39,964	\$ 34,431	\$ 54,539	\$ 44,424
TOTAL DIVISION	\$ 1,491,437	\$ 1,451,697	\$ 1,512,263	\$ 1,708,715

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LICENSES & PERMITS	\$ 34,528	\$ 29,376	\$ 29,247	\$ 30,000
MISCELLANEOUS REVENUES	780	235	25	300
EXPENDITURE RECOVERIES	179	37	99	200
TOTAL DIVISION	\$ 35,487	\$ 29,648	\$ 29,371	\$ 30,500

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Planning	50,796	164,919
1	0	1	Secretary to the Director	36,590	132,829
3	1	1	Administrator, Assistant	20,800	59,835
5	2	3			
OFFICE & CLERICAL					
1	1	1	Secretary	10.00 Hr.	16.18 Hr.
1	1	1	Secretary, Private	10.00 Hr.	19.40 Hr.
2	2	2			
PROFESSIONALS					
1	4	4	City Planner, Senior Assistant	10.00 Hr.	22.49 Hr.
6	4	4	City Planner	30,000	56,651
5	5	5	City Planner, Chief	30,000	77,249
2	1	2	Administrator, Engineering & Planning	30,215	105,007
1	2	2	Project Director	22,333	74,917
15	16	17			
22	20	22	TOTAL FULL TIME		
1	1	1	Administrative Officer	20,800	49,440
1	1	1	Chief City Planner	30,000	77,249
6	6	6	Member - City Planning Commission		
8	8	8	TOTAL PART TIME		
30	28	30	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DIVISION OF HARBORS

RICKY D. SMITH, DIRECTOR

The Department of Port Control monitors leases for the various areas held by the City along the shores of Lake Erie and the Cuyahoga River. The primary objective of the Department's Division of Harbors was to improve the piers and docks under its jurisdiction by initiating a plan for capital expenditures.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
Self-Generated Revenue*	\$ 485			\$ 449			\$ 454	2	
	\$485			\$ 449			\$ 454		



DIVISION OF HARBORS

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	-	-	-	123,992
TOTAL	\$ -	\$ -	\$ -	123,992
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ -	\$ -	\$ -	22,822
DENTAL	-	-	-	570
VISION	-	-	-	162
PERS	-	-	-	17,173
FICA-MEDICARE	-	-	-	1,798
LIFE INSURANCE	-	-	-	90
TOTAL	\$ -	\$ -	\$ -	42,615
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	152,100
OTHER CONTRACTUAL	-	-	-	1,748
TOTAL	\$ -	\$ -	\$ -	153,848
MATERIALS AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ -	600
COMPUTER HARDWARE	-	-	-	2,600
MISC MAINTENANCE SUPPLIES	-	-	-	4,800
TOTAL	\$ -	\$ -	\$ -	8,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ -	\$ -	\$ -	3,000
TOTAL	\$ -	\$ -	\$ -	3,000
TOTAL DIVISION	\$ -	\$ -	\$ -	331,455

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICE	\$ 443,950	\$ 485,513	\$ 449,170	\$ 453,911
TOTAL DIVISION	\$ 443,950	\$ 485,513	\$ 449,170	\$ 453,911

DEPARTMENT OF PUBLIC HEALTH

MATT CARROLL, DIRECTOR

The Department of Public Health works to ensure the health and well being of Cleveland residents through clinical programs and health education, including the support of primary care services, mental health and substance abuse programs, lead poisoning prevention programs, air pollution monitoring and enforcement, health promotion, other environmental health initiatives, and the operation of the House of Correction.

The Department consists of four cost centers: Administration, and the Divisions of Health, Environment, and Air Quality.. In total, the Department employs approximately 180 employees and will have an operating budget in excess of \$21 million in 2007. Grants and revenue from federal, state, and local sources will support more than \$13 million in programs in 2007.

OPERATING SUMMARY (000'S OMITTED)

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
DIVISIONS:									
Administration	\$ 682	9		\$ 684	8		\$ 721	8	
Correction	6,494	88		6,693	86		-		
Health	9,708	74	3	11,687	72	3	11,728	76	3
Environment	5,006	55		3,645	50		5,272	52	
Air Quality	2,995	43		3,620	43		3,322	43	
	\$ 24,885	269	3	\$ 26,329	259	3	\$ 21,043	179	3
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 10,096			\$ 10,466			\$ 4,032		
Self - Generated	1,840			1,794			1,858		
	\$ 11,936	161	2	\$ 12,260	147	1	\$ 5,890	63	1
Categorical Grants	\$ 10,133	87	1	\$ 11,419	92	2	\$ 12,394	96	2
Community Development Block Grant	1,473	2		1,478	2		1,451	2	
Special Revenue	1,343	19		1,172	18		1,308	18	
	\$ 24,885	269	3	\$ 26,329	259	3	\$ 21,043	179	3



DIVISION OF HEALTH ADMINISTRATION

MATT CARROLL, DIRECTOR

Mission Statement

To coordinate, direct and supervise the activities of the department.

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To provide policy formulation, fiscal supervision and personnel services to the Department's operating divisions.

ACTIVITIES: Process all personnel requests. Provide fiscal monitoring and coordination. Oversee operational activities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
PROGRAMS:									
Administration	\$ 724	9		\$ 684	8		\$ 721	8	
	\$ 724	9		\$ 684	8		\$ 721	8	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 705			\$ 658			\$ 691		
Self-Generated	19			26			30		
	\$ 724	9		\$ 684	8		\$ 721	8	

DIVISION OF HEALTH ADMINISTRATION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 485,566	\$ 475,133	\$ 474,168	\$ 489,858
LONGEVITY	4,025	3,368	3,168	3,025
SEPARATION PAYMENTS	37,632	2,412	1,552	-
BONUS INCENTIVE	-	4,450	-	-
OVERTIME	154	-	72	-
TOTAL	\$ 527,378	\$ 485,362	\$ 478,959	\$ 492,883
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 46,815	\$ 44,952	\$ 55,337	\$ 65,164
DENTAL	3,541	3,426	3,978	3,926
VISION CARE	461	470	437	420
PERS	68,095	66,465	64,951	68,264
FICA-MEDICARE	5,316	5,280	5,545	5,955
WORKERS COMPENSATION	1,379	939	938	9,934
LIFE INSURANCE	441	400	370	355
UNEMPLOYMENT COMPENSATION	1,580	-	-	-
CLOTHING ALLOWANCE	-	-	80	-
TOTAL	\$ 127,627	\$ 121,932	\$ 131,634	\$ 154,018
TRAINING AND DUES				
TRAVEL	\$ 840	\$ 2,197	\$ 200	\$ 500
TUITION AND REGISTRATION FEES	482	410	330	1,000
MILEAGE (PRIV AUTO) TRNG PRPS	251	-	-	-
PROFESSIONAL DUES	4,515	4,435	3,884	5,000
TOTAL	\$ 6,088	\$ 7,042	\$ 4,414	\$ 6,500
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 23,400	\$ -	\$ -	\$ -
MILEAGE (PRIVATE AUTO)	226	519	497	500
SECURITY SERVICES	19,983	12,500	12,167	12,500
PARKING IN CITY FACILITIES	5,574	4,770	4,863	4,500
INSURANCE AND OFFICIAL BONDS	85	100	100	-
FREIGHT EXPENSE	18	-	-	-
PROPERTY RENTAL	-	37,613	41,258	41,033
PHOTOCOPY MACHINE RENTAL	408	666	598	-
OTHER CONTRACTUAL	-	3,504	-	-
STATE AUDITOR EXAMINATION	4,740	-	-	-
TOTAL	\$ 54,434	\$ 59,673	\$ 59,484	\$ 58,533



DIVISION OF HEALTH ADMINISTRATION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ 148	\$ 135	\$ -
ELECTRICAL SUPPLIES	-	285	-	-
OTHER SUPPLIES	148	166	315	500
JUST IN TIME OFFICE SUPPLIES	7,013	5,711	4,418	6,500
TOTAL	\$ 7,162	\$ 6,309	\$ 4,867	\$ 7,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ 1,254	\$ 2,183	\$ 4,820	\$ 2,368
TOTAL	\$ 1,254	\$ 2,183	\$ 4,820	\$ 2,368
TOTAL DIVISION	\$ 723,943	\$ 682,501	\$ 684,179	\$ 721,302

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
EXPENDITURE RECOVERIES	\$ 19,442	\$ 28,718	\$ 26,207	\$ 30,000
TOTAL DIVISION	\$ 19,442	\$ 28,718	\$ 26,207	\$ 30,000



DIVISION OF HEALTH ADMINISTRATION

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Public Health	50,796	164,919
0	1	1	Secretary to the Director	36,590	132,829
1	2	2			
OFFICE & CLERICAL					
1	1	1	Clerk, Stock	10.00 Hr.	16.68 Hr.
1	1	1	Personnel Administrator	26,274	76,981
3	2	2			
PROFESSIONALS					
1	1	1	Chief Systems Analyst	27,326	81,283
1	1	1	Chief, Computer Operations	23,647	78,936
1	1	1	Systems Analyst	20,800	57,680
1	1	1	Project Director	22,333	74,917
1	0	0	Senior Budget and Management Analyst	26,274	73,035
5	4	4			
9	8	8	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

HOUSE OF CORRECTIONS

ROBERT TASKEY, COMMISSIONER

The House of Corrections begins the 2007 year under the Department of Public Safety. Refer to The Public Safety section for 2007 budget numbers.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007			
	COST	ACTUAL	COST	UNAUDITED		COST	BUDGET		
		STAFF		STAFF	FT		PT	STAFF	FT
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Custodial Care	\$ 6,167	86		\$ 6,356	84		\$ -		
Rehabilitation	327	2		337	2		-		
	\$ 6,494	88		\$ 6,693	86		\$ -		
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 6,493			\$ 6,679			\$ -		
Self - Generated	1			1			-		
	\$ 6,494	88		\$ 6,680	86		\$ -		
Special Revenue	\$ -			\$ 13			\$ -		
	\$ 6,494	88		\$ 6,693	86		\$ -		

HOUSE OF CORRECTIONS

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 2,848,610	\$ 2,807,989	\$ 2,636,886	-
PART TIME PERMANENT	-	-	2,735	-
INJURY PAY	1,907	2,483	27,563	-
LONGEVITY	25,425	26,825	27,350	-
WAGE SETTLEMENTS	-	680	495	-
SEPARATION PAYMENTS	12,759	10,877	47,544	-
BONUS INCENTIVE	-	41,500	500	-
OVERTIME	638,519	704,795	1,081,662	-
TOTAL	\$ 3,527,220	\$ 3,595,148	\$ 3,824,734	\$ -
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 552,980	\$ 641,849	\$ 609,780	\$ -
DENTAL	41,346	42,668	40,193	-
VISION CARE	4,337	4,506	4,130	-
PERS	479,732	474,258	506,453	-
FICA-MEDICARE	40,356	41,522	45,333	-
WORKERS COMPENSATION	276,215	170,361	227,125	-
LIFE INSURANCE	3,917	3,818	3,443	-
UNEMPLOYMENT COMPENSATION	-	1,460	6,267	-
CLOTHING ALLOWANCE	25,205	24,973	25,980	-
CLOTHING MAINTENANCE	13,225	18,977	29,800	-
FIREARM ALLOWANCE	-	-	2,750	-
TOTAL	\$ 1,437,312	\$ 1,424,393	\$ 1,501,253	\$ -
TRAINING AND DUES				
TUITION AND REGISTRATION FEES	\$ -	\$ 840	\$ -	\$ -
PROFESSIONAL DUES	1,290	4,230	2,763	-
TOTAL	\$ 1,290	\$ 5,070	\$ 2,763	\$ -
UTILITIES				
GAS	\$ 54,907	\$ 71,942	\$ 84,113	\$ -
ELECTRICITY - OTHER	101,540	104,409	108,165	-
TOTAL	\$ 156,447	\$ 176,351	\$ 192,278	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 187,922	\$ 200,000	\$ 160,180	\$ -
BANK SERVICE FEES	535	1,228	1,228	-
MEDICAL SERVICES	266,926	210,681	157,603	-
PARKING IN CITY FACILITIES	1,421	1,482	1,608	-
PROPERTY RENTAL	53,623	63,620	58,893	-
PHOTOCOPY MACHINE RENTAL	2,344	1,387	305	-
OTHER CONTRACTUAL	28,005	28,005	-	-
TOTAL	\$ 540,776	\$ 506,404	\$ 379,818	\$ -

HOUSE OF CORRECTIONS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2,109	\$ 2,001	\$ 1,104	\$ -
COMPUTER SUPPLIES	1,161	1,354	-	-
CLOTHING	18,054	15,507	51,005	-
HARDWARE AND SMALL TOOLS	1,438	-	-	-
SMALL EQUIPMENT	3,902	3,621	980	-
OFFICE FURNITURE AND EQUIP	1,856	5,367	3,327	-
ELECTRICAL SUPPLIES	706	1,310	2,299	-
HYGIENE AND CLEANING SUPP	49,114	51,133	50,715	-
PAINTING EQUIPMENT AND SUPP	482	996	797	-
DOORS, SHUTTERS & WINDOWS	1,145	-	-	-
MEDICAL SUPPLIES	9,306	6,879	14,653	-
FOOD	350,707	415,621	355,114	-
PHOTOGRAPHIC SUPPLIES	7,605	5,000	12,375	-
OTHER SUPPLIES	9,116	21,554	12,627	-
PHARMACEUTICAL SUPPLIES	119,756	121,543	86,425	-
JUST IN TIME OFFICE SUPPLIES	6,161	7,118	10,717	-
BUILDING MAINT SUPPLIES	17,174	1,768	15,850	-
MISC MAINTENANCE SUPPLIES	943	1,542	1,735	-
TOTAL	\$ 600,737	\$ 662,315	\$ 619,722	\$ -
MAINTENANCE				
MAINTENANCE CONTRACTS	\$ 42,398	\$ 27,529	\$ 51,811	\$ -
MAINTENANCE FIRE APPARATUS	-	-	1,489	-
TOTAL	\$ 42,398	\$ 27,529	\$ 53,299	\$ -
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS AND DAMAGES	\$ 250	\$ -	\$ 1,117	\$ -
TOTAL	\$ 250	\$ -	\$ 1,117	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 18,747	\$ 18,092	\$ 21,467	\$ -
CHARGES FROM RADIO SYSTEM	23,208	17,074	15,240	-
CHARGES FROM PRINTING	8,446	8,567	11,939	-
CHARGES FROM STOREROOM	2,016	19	107	-
CHARGES FROM MOTOR VEHICLES	42,744	48,267	52,355	-
CHARGES FROM WASTE	8,386	4,447	4,236	-
TOTAL	\$ 103,547	\$ 96,465	\$ 105,343	\$ -
TOTAL DIVISION	\$ 6,409,976	\$ 6,493,674	\$ 6,680,328	\$ -

HOUSE OF CORRECTIONS

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUE	\$ -	\$ 1,150	\$ 1,131	\$ -
EXPENDITURE RECOVERIES	1,080	-	-	-
TOTAL DIVISION	\$ 1,080	\$ 1,150	\$ 1,131	\$ -

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	0	Commissioner, Correction	40,315	113,641
1	1	0			
OFFICE & CLERICAL					
1	1	0	Clerk, Principal	11.93 Hr.	18.38 Hr.
1	1	0	Clerk, Junior	10.00 Hr.	12.94 Hr.
1	1	0	Secretary, Private	10.00 Hr.	19.40 Hr.
1	1	0	Storekeeper	10.00 Hr.	18.99 Hr.
4	4	0			
PROFESSIONALS					
2	2	0	Analyst, Budget	20,800	49,469
2	2	0	Caseworker II	10.00 Hr.	18.48 Hr.
1	1	0	Recreational Instructor III	10.00 Hr.	17.53 Hr.
2	1	0	Nurse, Practical	14.36 Hr.	16.36 Hr.
1	1	0	Public Health Nurse III	39,099	47,998
8	7	0			
PROTECTIVE SERVICE					
66	63	0	Correctional Officer	12.18 Hr.	15.91 Hr.
6	6	0	Supervisor, Correctional	20,800	47,767
72	69	0			
SERVICE & MAINTENANCE					
2	2	0	Cook	11.38 Hr.	14.59 Hr.
1	1	0	Cook, Head	10.00 Hr.	16.15 Hr.
2	2	0	Mechanical Handyman	15.04 Hr.	17.04 Hr.
5	5	0			
90	86	0	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF HEALTH

The Division of Health is responsible for a broad array of programs and services designed to promote, maintain and improve the health status of Clevelanders. The objective of the Health Division is to interpret and enforce those sections of the State and City law which pertain to public health and disease control. Specific activities of the Health Division include direct medical services, public health nursing, communicable disease surveillance, sexually transmitted disease control, inspection and licensure of medical facilities, laboratory services, chronic disease prevention and health promotion, mental health and substance abuse prevention and treatment, AIDS education, and HIV testing and counseling and maternal health education and infant death reduction.

The Health Division is responsible for the Mayor's Health Advisory Committee, a 25-member committee of community leaders selected to advise the Mayor on issues affecting the public's health and disparities in health status. The Health Division also operates the Bureau of Vital Statistics, which is responsible for the issuance of all birth and death certificates and for keeping, collecting and maintaining those statistics which reflect the general health status of Cleveland.

BUDGET COMMENTS

Grant funding supplements General Fund monies and enables the Health Division to provide a wide range of health services throughout the community. These services include immunization activities, preventive health services to residents in public housing, substance abuse treatment services to inmates in the House of Corrections, and infant mortality reduction. The MomsFirst (formerly known as Healthy Family/Healthy Start) program adds funds to the Division's budget for use by a community-wide consortium of providers and residents to reduce the infant mortality rates in Cleveland. For the first time the department will be receiving funding from the county to further promote maternal and child health.

Mission Statement

The Division of Health's mission is to maximize the health and well-being of the people of Cleveland by preventing disease and injury, promoting wellness, assuring access to quality health care, and advocating for public health.



DIVISION OF HEALTH

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Health Administration	\$ 4,157	23		\$ 4,955	23	1	\$ 5,056	25	1
Miles-Broadway	139	1		134	1		145	1	
J.Glen Smith	787	12	1	790	11	1	848	11	1
McCafferty	368	2	1	326	2		356	2	
Tremont	241	3		-			-		
Vital Statistics	609	11		612	10		719	11	
Mental Health & Substance Abuse	557	10		576	11		559	11	
Healthy Family/Healthy Start	1,825	6		2,053	6		2,420	7	
Health Promotion	1,025	6		2,241	8	1	1,625	8	1
	\$ 9,708	74	2	\$ 11,687	72	3	\$ 11,728	76	3
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,505			\$ 1,562			\$ 1,814		
Self - Generated	1,737			1,670			1,708		
	\$ 3,242	40	2	\$ 3,232	36	1	\$ 3,522	38	1
Categorical Grants	\$ 4,993	32	1	\$ 6,912	33	2	\$ 6,690	35	2
Community Develop Block Grant	1,473	2		1,478	2		1,451	2	
Special Revenue - Medicaid Fund	83			65	1		65	1	
	\$ 9,708	74	3	\$ 11,687	72	3	\$ 11,728	76	3

DIVISION OF HEALTH

PROGRAM NAME: HEALTH ADMINISTRATION

OBJECTIVES: To provide administrative and operational support in the planning, directing and evaluation of all Division of Health components and activities to ensure that all resources are utilized to the benefit of the Citizens of Cleveland.

ACTIVITIES: Manage general fund and grant budgets, personnel management and administration. Supervise and evaluate Division of Health programs and activities at the Cleveland Health Centers. Coordinate with other agencies and departments on public health issues, initiatives and enforcement actions.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 1,098	11		\$ 1,377	11		\$ 1,462	12	
Categorical Grants	1,586	10	1	2,100	10	1	2,143	11	1
Community Develop Block Grant	1,473	2		1,478	2		1,451	2	
	\$ 4,157	23	2	\$ 4,955	23		\$ 5,056	25	

PROGRAM NAME: NEIGHBORHOOD HEALTH CENTERS - Miles-Broadway, J. Glen Smith, Thomas McCafferty and Tremont

OBJECTIVES: To provide the public with personal health care programs within their own neighborhoods.

ACTIVITIES: Immunize children to reduce the incidence of preventable childhood diseases. Provide education and treatment programs to identify and decrease the incidence of sexually transmitted diseases. Provide laboratory testing, medical treatment and direct referral of both adult and child patients. Provide HIV/AIDS prevention activities, testing, supportive services and case management. Provide public health nursing home visitations.

MILES-BROADWAY HEALTH CENTER

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 139	1		\$ 134	1		\$ 145	1	
	\$ 139	1		\$ 134	1		\$ 145	1	



DIVISION OF HEALTH

J. GLEN SMITH HEALTH CENTER

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund	\$ 722	11	1	\$ 720	10	1	\$ 774	10	1
Categorical Grants	65	1		70	1		74	1	
	\$ 787	12		\$ 790	11	1	\$ 848	11	1

THOMAS MCCAFFERTY HEALTH CENTER

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund	\$ 303	2	1	\$ 256	2		\$ 282	2	
Categorical Grants	65		1	70			74		
	\$ 368	2	2	\$ 326	2		\$ 356	2	

TREMONT HEALTH CENTER

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund	\$ 241	3		\$ -			\$ -		
	\$ 241	3		\$ -			\$ -		

DIVISION OF HEALTH

PROGRAM NAME: VITAL STATISTICS

OBJECTIVES: To maintain an accurate record of all births and deaths occurring in Cleveland and 29 suburbs and keep those statistics which reflect upon the general health status of the City.

ACTIVITIES: Register birth and death certificates for Cleveland and 29 surrounding suburbs. Distribute, for a fee, records of births, death and stillbirths. Provide indigent burial services.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT

FUNDING SOURCE:

General Fund	\$	609	11	\$	612	10	\$	719	11
	\$	609	11	\$	612	10	\$	719	11

PROGRAM NAME: MENTAL HEALTH AND SUBSTANCE ABUSE TREATMENT SERVICES

OBJECTIVES: To offer help and guidance to those citizens suffering from mental health or drug dependency problems, and to support initiatives that address substance abuse prevention and mental health promotion.

ACTIVITIES: Provide counseling and prevention activities for adults, youth, individuals, families and groups in the area of alcoholism and drug abuse. Promote initiatives that address mental health and well being.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT

FUNDING SOURCE:

General Fund	\$	130	2	\$	133	2	\$	140	2
Categorical Grants		344	8		378	8		354	8
Special Revenue - Medicaid Fund		83			65	1		65	1
	\$	557	10	\$	576	11	\$	559	11



DIVISION OF HEALTH

PROGRAM NAME: MOMSFIRST

OBJECTIVES: To reduce racial disparities in maternal/child health, provide interconceptional care, and address parental depression within the City of Cleveland.

ACTIVITIES: Provide outreach and case finding, case management, health education, and interconceptional care activities through home visits to ensure early and continuous prenatal care for participants.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		

FUNDING SOURCE:

Categorical Grants	\$ 1,825	6	\$ 2,053	6	\$ 2,420	7
	\$ 1,825	6	\$ 2,053	6	\$ 2,420	7

PROGRAM NAME: HEALTH PROMOTION UNIT

OBJECTIVES: To help citizens of the City of Cleveland change their lifestyle to move toward a state of optimal health through enhanced awareness, behavior change and the creation of environments that support good health practices.

ACTIVITIES: Participate in county-wide youth tobacco surveillance checks; promote the enforcement of the new no-smoking law; promote smoking cessation programs for adults; coordinate health promotion and health education programming to support tobacco-related chronic disease prevention throughout Cleveland. Coordinate school wellness teams; promote fitness and nutrition activities at local businesses; train parish nurses for church-based prevention; and train city recreation center staff on developing heart health programs and provide link to available resources through local voluntary health organizations.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		

FUNDING SOURCE:

Categorical Grants	\$ 1,025	6	\$ 2,241	8	1	\$ 1,625	8	1
	\$ 1,025	6	\$ 2,241	8		\$ 1,625	8	

DIVISION OF HEALTH**PROGRAM NAME: HIV/AIDS PREVENTION**

OBJECTIVES: To provide regional leadership, planning and advocacy on HIV/AIDS issues; monitor and fund HIV/AIDS programs; provide resource development assistance; and serve as a model in the provision of direct HIV/AIDS services to specific underserved populations.

ACTIVITIES: Disseminate epidemiological reports and other related information on affected communities. Raise public awareness through media, community planning and meetings. Provide advocacy to ensure sufficient funding provided to the region. Provide assistance to agencies in continuous development of programs. Serve on all funding advisory groups. Obtain additional resources for care and services for HIV prevention. Network with other social service agencies to expand efforts. Establish models of service delivery.

PROGRAM NAME: NURSING UNIT

OBJECTIVES: To provide services that protect and promote the health of people who live and work in Cleveland.

ACTIVITIES: Provide immunizations, flu vaccinations, and assistance with screening of sexually transmitted diseases. Conduct day care inspections, telephone triage, and maternity unit inspections. Assist with pediatric and adult medicine clinics, genetic screening follow-up, SIDS follow-up, and community screening and preventive health services.

PROGRAM NAME: COMMUNICABLE DISEASES UNIT

OBJECTIVES: To oversee all communicable disease and public health infrastructure activities, including bioterrorism and pandemic flu preparedness, for the City of Cleveland.

ACTIVITIES: Participate in countywide disease reporting system. Conduct communicable disease investigation, including surveillance and outbreak investigations. Improve training for health department staff on communicable diseases and investigations. Improve infrastructure, including information technology capabilities, in order to more efficiently handle outbreak investigations.

PROGRAM NAME: STD CLINICS

OBJECTIVES: To reduce the incidence of sexually transmitted diseases (STDs) in Cleveland and surrounding areas.

ACTIVITIES: Provide medical and laboratory services for diagnosis and treatment in two STD clinics. Conduct STD surveillance and provide outbreak response. Affect community and individual behavior change through education. Provide testing, treatment, counseling and education toward STD prevention.



DIVISION OF HEALTH

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	1,836,838	\$	1,676,698	\$	1,511,481	\$	1,549,556
SEASONAL		-		-		3,887		-
PART TIME PERMANENT		41,129		16,349		5,861		13,578
LONGEVITY		13,938		15,003		17,925		18,000
SEPARATION PAYMENTS		5,511		-		29,791		-
BONUS INCENTIVE		-		17,500		2,000		-
OVERTIME		107		7,757		2,327		-
TOTAL	\$	1,897,523	\$	1,733,307	\$	1,573,272	\$	1,581,134
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	231,245	\$	221,698	\$	228,186	\$	276,207
DENTAL		18,150		16,639		15,496		16,925
VISION CARE		2,564		2,581		2,389		2,417
PERS		277,080		233,116		215,291		219,510
FICA-MEDICARE		19,304		17,202		14,701		15,246
WORKERS COMPENSATION		6,853		3,269		3,607		36,241
LIFE INSURANCE		1,883		1,715		1,627		1,658
UNEMPLOYMENT COMPENSATION		16,745		-		-		-
CLOTHING ALLOWANCE		600		760		5,530		2,800
CLOTHING MAINTENANCE		300		300		300		300
TOTAL	\$	574,724	\$	497,279	\$	487,126	\$	571,304
TRAINING AND DUES								
TRAVEL	\$	813	\$	693	\$	465	\$	1,000
TUITION & REGISTRATION FEES		804		515		90		2,000
PROFESSIONAL DUES		25		276		3,984		1,890
REGIONAL PLAN COMMISSION		5		-		-		-
MILEAGE (PRV AUTO) TRNG PRPS		123		102		-		-
TOTAL	\$	1,769	\$	1,587	\$	4,539	\$	4,890
UTILITIES								
GAS	\$	22,917	\$	104,567	\$	74,992	\$	123,600
ELECTRICITY - CPP		191,897		197,458		206,100		198,551
ELECTRICITY - OTHER		1,463		446		1,319		-
SECURITY & MONITORING SYSTEM		4,063		273		1,276		6,000
TOTAL	\$	220,340	\$	302,743	\$	283,688	\$	328,151



DIVISION OF HEALTH

EXPENDITURES - CONTINUED

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ -	\$	115,858	\$	294,650	\$	372,100
BANK SERVICE FEES	526		59		-		-
MILEAGE (PRIVATE AUTO)	1,652		2,387		1,113		2,000
WASTE DISPOSAL	5,132		4,306		5,316		6,000
SECURITY SERVICES	22,963		15,000		15,730		15,730
PARKING IN CITY FACILITIES	1,512		855		1,585		1,000
PROPERTY RENTAL	-		42,039		45,861		45,861
PHOTOCOPY MACHINE RENTAL	10,206		6,630		1,099		-
OTHER CONTRACTUAL	138,004		126,992		122,668		65,201
INDIGENT RELIEF	-		-		-		70,000
REFUNDS AND MISCELLANEOUS	-		-		28		-
CREDIT CARD PROCESSING FEES	10,356		9,031		2,774		1,000
TOTAL	\$ 190,350	\$	323,156	\$	490,824	\$	578,892
MATERIAL AND SUPPLIES							
OFFICE SUPPLIES	\$ 6,507	\$	970	\$	350	\$	500
POSTAGE	957		1,050		406		1,000
COMPUTER SUPPLIES	711		-		67		500
COMPUTER HARDWARE	-		-		283		-
FUEL	8		-		-		-
HYGIENE AND CLEANING SUPP	3,580		4,597		1,757		3,500
MEDICAL SUPPLIES	14,479		23,354		20,724		20,000
FOOD	-		-		29		-
OTHER SUPPLIES	3,142		9,350		12,926		23,100
PHARMACEUTICAL SUPPLIES	11,673		10,661		16,668		12,000
LABORATORY SUPPLIES	18,968		13,010		6,599		15,000
JUST IN TIME OFFICE SUPPLIES	21,703		18,989		14,242		18,000
TOTAL	\$ 81,728	\$	81,982	\$	74,049	\$	93,600
MAINTENANCE							
MAINTENANCE OFFICE EQUIP	\$ 111	\$	-	\$	-	\$	-
MAINTENANCE CONTRACTS	15,215		1,406		1,600		11,500
TOTAL	\$ 15,326	\$	1,406	\$	1,600	\$	11,500



DIVISION OF HEALTH

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 184,928	\$ 228,012	\$ 220,187	\$ 227,203
CHARGES FROM PRINTING	44,835	26,640	47,829	52,414
CHARGES FROM STOREROOM	21,894	18,600	16,425	22,106
CHARGES FROM MOTOR VEHICLES	12,217	26,811	18,641	21,702
CHARGES FROM STREET CONST	25,260	-	-	-
CHARGES FROM WATER - GIS PROJ	-	-	13,068	28,673
CHARGES FROM WASTE	-	166	-	-
TOTAL	\$ 289,134	\$ 300,228	\$ 316,150	\$ 352,098
TOTAL DIVISION	\$ 3,270,893	\$ 3,241,687	\$ 3,231,248	\$ 3,521,569

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICE	\$ 1,113,507	\$ 1,499,476	\$ 1,522,370	\$ 1,550,000
MISCELLANEOUS REVENUE	6,926	7,101	8,357	8,000
EXPENDITURE RECOVERIES	108,519	229,984	139,187	150,000
TOTAL DIVISION	\$ 1,228,952	\$ 1,736,561	\$ 1,669,914	\$ 1,708,000

DIVISION OF HEALTH
COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	0	1	Commissioner of Health	45,021	136,764
1	0	1			
OFFICE & CLERICAL					
1	1	1	Clerk, Chief	22,800	44,373
4	3	4	Clerk, Junior	10.00 Hr.	12.94 Hr.
3	3	3	Clerk Principal	11.93 Hr.	18.38 Hr.
6	6	6	Clerk, Senior	10.29 Hr.	15.17 Hr.
1	1	1	Secretary, Private	10.00 Hr.	19.40 Hr.
15	14	15			
PROFESSIONALS					
1	1	1	Analyst, Budget & Management	22,800	52,060
1	1	1	Chief, Clinical Laboratories	23,647	74,984
2	3	3	Coordinator, Project	27,326	84,261
2	1	1	Project Director	22,333	74,917
3	1	1	Examiner, Medical	21.40 Hr.	60.37 Hr.
1	1	1	Health Center Director	22,333	70,152
1	1	1	Nurse, Public Health Director	26,274	76,981
4	4	4	Nurse, Public Health III	39,099	47,998
1	1	1	Public Information Officer	10.00 Hr.	21.33 Hr.
1	1	1	Computer Operator	10.00 Hr.	21.33 Hr.
1	1	1	Supervisor, Vital Statistics	20,800	52,060
18	16	16			
PARAPROFESSIONALS					
2	2	2	Aide, Community Health	10.00 Hr.	14.97 Hr.
2	2	2			
SERVICE & MAINTENANCE					
1	1	1	Mechanical Handyman	15.04 Hr.	17.04 Hr.
1	1	1			
TECHNICIAN					
2	2	2	Clinical Laboratory Technician II	10.00 Hr.	21.73 Hr.
1	1	1	Nurse, Practical	14.36 Hr.	16.36 Hr.
3	3	3			
40	36	38	TOTAL FULL TIME		
1	1	1	Clinical Laboratory Technician II	10.00 Hr.	21.10 Hr.
1	1	1	TOTAL PART TIME		
41	37	39	TOTAL GENERAL FUND		
33	37	39	TOTAL GRANT POSITIONS		
74	74	78	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF ENVIRONMENT

WILLIE BESS, COMMISSIONER

The Division of Environmental Health includes 3 Bureaus, which administer some 17 environmental program activities, most of which are mandated by City codes or State of Ohio statutes. The Bureau of Environmental Health Services' objective is to provide programmatic activities (inspections, surveillance and investigations) at a sufficient level to protect the health of the public as it relates to the programs charged to the Bureau through existing codes. Duties of the Bureau consist of nuisance complaint investigations, rodent and vector control activities, school environment inspections, solid and infectious waste inspections and the approval of various license applications as imposed by City and State codes, and allied duties which may be imposed by ordinance or statute.

The Bureau of Childhood Lead Poisoning Prevention's objection is to reduce the incidence of lead poisoning in children and early identification and action to reduce blood lead levels in children diagnosed with lead poisoning. The Bureau's activities include providing educational outreach services as a regional resource center for 19 Northeastern Ohio Counties; screening children ages 1-5 for blood lead levels through direct outreach and cooperation with health care providers; operating a laboratory to analyze blood lead samples; providing medical monitoring and follow-up of lead poisoned children; inspecting residences of lead poisoned children to identify and reduce lead hazards; and contracting with local organizations to perform abatement activities to reduce lead hazards in homes of low-income families.

Mission Statement

To promote and protect the health of all persons who reside in or visit the City of Cleveland.

OPERATING SUMMARY (000'S OMITTED)

	2005		2006			2007	
	ACTUAL		UNAUDITED			BUDGET	
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT	
PROGRAMS:							
Environment Administration	\$ 326	6	\$ 320	5	\$ 327	5	
Childhood Lead Poisoning Prevent	2,628	15	1,290	17	2,800	19	
Environment Health	2,052	34	2,035	28	2,098	28	
	\$ 5,006	55	\$ 3,645	50	\$ 5,225	52	
FUNDING SOURCE:							
General Fund:							
Tax Support	\$ 1,061		\$ 1,238		\$ 1,187		
Self - Generated	57		23		42		
	\$ 1,118	21	\$ 1,261	16	\$ 1,229	16	
Categorical Grants	\$ 2,628	15	\$ 1,290	17	\$ 2,800	19	
Special Revenue - Food Protection	1,146	18	1,000	17	1,136	17	
Special Revenue - Pool Fund	93	1	35		20		
Special Revenue - Solid Waste	21		44		25		
Special Revenue - Lead Fees	-		15		15		
	\$ 5,006	55	\$ 3,645	50	\$ 5,225	52	



DIVISION OF ENVIRONMENT

PROGRAM NAME: ENVIRONMENT ADMINISTRATION

OBJECTIVES: To provide administrative and operational support in the planning, directing, and evaluation of all Division of Environment components to ensure that all resources are utilized to the benefit of City of Cleveland residents.

ACTIVITIES: Management of General Fund and Grant Budgets. Facilitate daily field activity of all staff. Collection of applicable performance data. Management of operations and maintenance of City Personnel Policies and Procedures. Participation in citizen events relating to environmental Health issues.

**OPERATING SUMMARY
(000'S OMITTED)**

2005		2006		2007	
ACTUAL		UNAUDITED		BUDGET	
COST	STAFF	COST	STAFF	COST	STAFF
FT	PT	FT	PT	FT	PT

FUNDING SOURCE:

General Fund

\$ 326	6	\$ 320	5	\$ 327	5
\$ 326	6	\$ 320	5	\$ 327	5



DIVISION OF ENVIRONMENT

PROGRAM NAME: CHILDHOOD LEAD POISONING PREVENTION

OBJECTIVES: To reduce the incidence of lead poisoning in children and to identify early, and reduce the blood levels in, children diagnosed with lead poisoning.

ACTIVITIES: Test over 18,000 children ages 1-5 for lead poisoning through health care providers and outreach. Analyze blood samples in clinical laboratory medical services. Provide and monitor medical follow-up to lead poisoned children. Inspect residences of lead-poisoned children to identify and reduce lead hazards.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
Categorical Grants	\$ 2,628	15		\$ 1,290	17		\$ 2,800	19	
	\$ 2,628	15		\$ 1,290	17		\$ 2,800	19	

DIVISION OF ENVIRONMENT

PROGRAM NAME: ENVIRONMENTAL HEALTH SERVICES

OBJECTIVES: To ensure sanitary conditions in all neighborhoods and reduce the potential of rodent-borne, vector-borne and food-borne illness.

ACTIVITIES: Conduct food service operation and food establishment inspections. Inspect premises for rodent infestation and provide necessary treatment. Approve and issue licenses as mandated by law. Inspect schools, jails, hotels/motels, public laundries, swimming pools, marinas, manufactured home parks and barbershops. Larvicide catch basins and standing water to control vector borne diseases. Investigate environmental health nuisances reported by the public. Follow up on code violations to ensure they are corrected. Prosecute health code cases. Enforce the Ohio Environmental Protection Agency regulations pertaining to solid waste and infectious management.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
FUNDING SOURCE:									
General Fund	\$ 735			\$ 941	11		\$ 902	11	
Special Revenue - Food Protection	1,146	18		1,000	17		1,136	17	
Special Revenue - Pool Fund	93	1		35			20		
Special Revenue - Solid Waste	21			44			25		
Special Revenue - Lead Fees	-			15			15		
	\$ 1,995	19		\$ 2,035	28		\$ 2,098	28	

DIVISION OF ENVIRONMENT

EXPENDITURES

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 736,134	\$ 656,272	\$ 722,746	\$ 709,369
PART TIME PERMANENT	-	-	8,904	-
LONGEVITY	7,315	(5,762)	8,769	6,453
SEPARATION PAYMENTS	541	6,449	1,231	-
BONUS INCENTIVE	-	16,500	-	-
OVERTIME	1,941	6,322	4,880	-
TOTAL	\$ 745,930	\$ 679,780	\$ 746,530	\$ 715,822
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 101,228	\$ 105,145	\$ 139,802	\$ 136,562
DENTAL	7,485	7,778	9,330	8,412
VISION CARE	1,079	1,294	1,361	1,259
PERS	100,228	103,672	110,580	99,141
FICA-MEDICARE	2,880	3,188	5,214	10,286
WORKERS COMPENSATION	(16,916)	(14,757)	(9,171)	29,678
LIFE INSURANCE	769	(744)	813	743
UNEMPLOYMENT COMPENSATION	-	(72)	(138)	-
TOTAL	\$ 196,752	\$ 205,505	\$ 257,792	\$ 286,081
TRAINING AND DUES				
TRAVEL	\$ 145	\$ 87	\$ 147	\$ 400
TUITION AND REGISTRATION FEES	250	190	70	500
PROFESSIONAL DUES	317	594	583	500
TOTAL	\$ 712	\$ 871	\$ 800	\$ 1,400
UTILITIES				
GAS	\$ -	\$ 13,554	\$ 10,064	\$ -
ELECTRICITY - CPP	24,612	17,821	14,977	30,900
ELECTRICITY - OTHER	2,416	1,857	743	1,545
TOTAL	\$ 27,027	\$ 33,231	\$ 25,785	\$ 32,445
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ 1,202	\$ -	\$ -
MILEAGE (PRIVATE AUTO)	1,491	119	5,862	1,187
SECURITY SERVICES	7,500	7,500	30,167	30,500
FREIGHT EXPENSE	-	19	51	100
ADVERTISING AND PUBLIC NOTICE	-	3,500	-	300
PARKING IN CITY FACILITIES	3,775	2,210	1,436	1,000
PROPERTY RENTAL	-	22,894	37,186	36,982
PHOTOCOPY MACHINE RENTAL	7,090	4,394	275	-
OTHER CONTRACTUAL	71,224	71,451	73,977	50,000
TOTAL	\$ 91,081	\$ 113,288	\$ 148,952	\$ 120,069



DIVISION OF ENVIRONMENT

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
CHEMICAL	\$ 5,502	\$ 8,262	\$ 5,127	\$ 9,000
SMALL EQUIPMENT	255	-	-	-
AQUATICS (POOL) SUPPLIES	3,500	-	-	-
FOOD	12	-	-	-
PHOTOGRAPHIC SUPPLIES	1,999	-	-	-
OTHER SUPPLIES	1,296	280	2,161	1,500
JUST IN TIME OFFICE SUPPLIES	3,006	994	4,255	3,000
TOTAL	\$ 15,569	\$ 9,535	\$ 11,544	\$ 13,500
MAINTENANCE				
COMPUTER SOFTWARE MAINT	\$ 2,001	\$ -	\$ 959	\$ 1,200
MAINT MISC EQUIPMENT	-	-	-	100
CAR WASHES	-	300	500	500
TOTAL	\$ 2,001	\$ 300	\$ 1,459	\$ 1,800
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 33,651	\$ 35,591	\$ 11,272	\$ 11,532
CHARGES FROM RADIO SYSTEM	3,182	1,094	1,137	1,069
CHARGES FROM PRINTING	3,025	9,941	19,255	11,459
CHARGES FROM STOREROOM	4,348	7,426	8,017	8,365
CHARGES FROM MOTOR VEHICLES	7,061	21,583	23,043	15,559
CHARGES FROM ARCHITECTURE	-	-	1,543	-
CHARGES FROM WATER - GIS PROJ	-	-	4,356	9,558
TOTAL	\$ 51,268	\$ 75,634	\$ 68,623	\$ 57,542
TOTAL DIVISION	\$ 1,130,341	\$ 1,118,144	\$ 1,261,485	\$ 1,228,659

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LICENSES AND PERMITS	\$ 22,778	\$ 19,161	\$ 19,523	\$ 21,000
SALES AND CHARGES FOR SERVICE	150	-	-	-
MISCELLANEOUS REVENUE	2,919	907	288	1,000
EXPENDITURE RECOVERIES	13,349	36,896	3,283	20,000
TOTAL DIVISION	\$ 39,195	\$ 56,964	\$ 23,094	\$ 42,000



DIVISION OF ENVIRONMENT

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Environment	42,758	128,648
1	1	1			
OFFICE & CLERICAL					
1	1	1	Manager, Office	20,800	46,351
1	1	1	Secretary, Private	10.00 Hr.	19.40 Hr.
2	2	2			
PROFESSIONALS					
1	1	1	Analyst, Budget & Management	20,800	52,060
1	1	1	Supervisor, District-Environment Health	20,800	56,651
2	2	2			
TECHNICIAN					
2	2	2	Sanitarian I, Public Health	12.78 Hr.	17.26 Hr.
9	4	4	Sanitarian II, Public Health	14.35 Hr.	19.33 Hr.
3	3	3	Sanitarian III, Public Health	15.49 Hr.	20.17 Hr.
2	2	2	Sanitarian IV, Public Health	10.00 Hr.	27.30 Hr.
16	11	11			
21	16	16	TOTAL GENERAL FUND		
17	17	19	TOTAL ENVIRONMENTAL GRANT POSITIONS		
18	17	17	TOTAL FOOD PROTECTION FUND		
56	50	52	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF AIR QUALITY

RICHARD NEMETH, COMMISSIONER

The Division of Air Quality serves as Ohio EPA's Delegated Agent for air pollution control for all of Cuyahoga County. The objective of the Division is to bring all industrial and commercial sources of air pollution into compliance with the City Air Pollution Code and Ohio Air Pollution regulations. This will result in lower levels of air pollution and continue progress in meeting Federal Clean Air Standards. The Bureau is composed of three sections that work together to achieve the objective of meeting Federal clean air standard. The Field Monitoring Section measures air pollution levels at more than 21 sites in Cuyahoga County for six National Ambient air Criteria Pollutants. These measurements determine the overall air quality in the city and county. The Engineering Section operates the permit system, which requires all industrial sources of air pollution to register and obtain permits. The permit system identifies sources and establishes limits on the amount of emissions released into the atmosphere. The Enforcement Section maintains surveillance on pollution sources and responds to complaints from the public about a variety of air pollution issues.

Mission Statement

To ensure that emissions of regulated air pollutants from industrial sources in Cleveland and Cuyahoga County are in compliance with federal, state and local regulations and to monitor ambient air quality within the Greater Cleveland area meets Federal Clean Air standards each day of the year.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT		FT	PT	FT	PT	
PROGRAMS:								
Air Quality Administration	\$ 115	1	\$ 98	1	\$ 117	1		
Air Quality Program (OH EPA)	2,880	42	3,522	42	3,205	42		
	\$ 2,995	43	\$3,620	43	\$3,322	43		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 384		\$ 329		\$ 340			
Self - Generated	16		74		78			
	\$ 400	1	\$ 403	1	\$ 418	1		
Categorical Grants	\$ 2,595	42	\$ 3,217	42	\$ 2,904	42		
	\$ 2,995	43	\$3,620	43	\$3,322	43		



DIVISION OF AIR QUALITY

PROGRAM NAME: AIR QUALITY- OHIO EPA CONTRACT

OBJECTIVES: To ensure that air emissions from industrial sources are in compliance with federal, state, and local Regulations and to monitor air pollution levels throughout Cleveland and Cuyahoga County.

ACTIVITIES: Operate an ambient air-monitoring network to collect air samples at over 21 locations to determine concentrations of particular matter, sulfur dioxide, ozone, carbon monoxide, lead, and nitrogen oxides. Issue installation, operation and renewal permits for industrial air pollution sources. Issue permits for open burning, sandblasting, and asbestos abatement. Inspect industrial air pollution sources to determine compliance with regulations and permit conditions. Inspect asbestos abatement projects to ensure compliance through additional inspections, and forward enforcement actions to the Ohio EPA. Investigate citizen complaints concerning air pollution.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
Categorical Grants	\$ 2,995	42		\$ 3,217	42		\$ 2,904	42	
	\$ 2,995	42		\$ 3,217	42		\$ 2,904	42	



DIVISION OF AIR QUALITY

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 81,731	\$ 81,829	\$ 75,545	\$ 90,176
BONUS INCENTIVE	-	500	-	-
TOTAL	\$ 81,731	\$ 82,329	\$ 75,545	\$ 90,176
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 9,204	\$ 8,802	\$ 8,919	\$ 11,110
DENTAL	706	602	569	651
VISION CARE	4	49	45	49
PERS	10,631	11,517	12,084	12,489
FICA-MEDICARE	1,179	1,185	1,088	1,308
WORKERS COMPENSATION	263	120	163	1,668
LIFE INSURANCE	53	45	41	45
UNEMPLOYMENT COMPENSATION	41	-	-	-
TOTAL	\$ 22,081	\$ 22,321	\$ 22,909	\$ 27,320
TRAINING AND DUES				
TRAVEL	\$ 1,679	\$ 1,559	\$ -	\$ 3,000
TUITION AND REGISTRATION FEES	12	287	-	-
PROFESSIONAL DUES	3,944	6,080	5,916	6,000
TOTAL	\$ 5,635	\$ 7,925	\$ 5,916	\$ 9,000
UTILITIES				
ELECTRICITY - OTHER	\$ 3	\$ -	\$ -	\$ -
TOTAL	\$ 3	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ 1,470	\$ -
TRAVEL - NON-TRAINING	-	-	11	-
MILEAGE (PRIVATE AUTO)	7	-	-	-
FREIGHT EXPENSE	-	69	-	-
PARTICIPATION FEE	-	-	50	-
OTHER CONTRACTUAL	15,168	-	-	-
STATE AUDITOR EXAM	-	-	1	-
LOCAL MATCH - GRANT PROGRAMS	286,357	285,277	281,311	290,892
TOTAL	\$ 301,532	\$ 285,346	\$ 282,843	\$ 290,892
MATERIAL AND SUPPLIES				
COMPUTER SOFTWARE	\$ -	\$ 1,931	\$ -	\$ -
COMPUTER HARDWARE	-	-	2,857	-
CLOTHING	-	-	96	-
OFFICE FURNITURE AND EQUIP	-	-	12,900	-
OTHER SUPPLIES	500	-	-	1,000
JUST IN TIME OFFICE SUPPLIES	6,389	(2)	-	-
TOTAL	\$ 6,889	\$ 1,929	\$ 15,853	\$ 1,000
TOTAL DIVISION	\$ 417,870	\$ 399,849	\$ 403,066	\$ 418,388



DIVISION OF AIR QUALITY

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES AND CHARGES FOR SERVICE	\$ 26,257	\$ 57,652	\$ 74,110	\$ 78,000
MISCELLANEOUS REVENUES	-	-	10	-
EXPENDITURE RECOVERIES	-	1,385	-	-
TOTAL DIVISION	\$ 26,257	\$ 59,037	\$ 74,120	\$ 78,000

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Commissioner, Air Quality	42,758	128,648
1	1	1			
1	1	1	TOTAL GENERAL FUND		
42	42	42	TOTAL AIR QUALITY GRANT POSITIONS		
43	43	43	TOTAL DIVISION		

Salary Schedule effective October 23, 2006



NOTES



DEPARTMENT OF AGING

JANE FUMICH, DIRECTOR

The Department of Aging is a planning, coordinating, and direct service agency dedicated to increasing, improving, and delivering a variety of services intended to enhance the quality of life for Cleveland's elders and enable them to remain independent in their own homes while preserving their dignity and independence.

Mission Statement

To ensure Cleveland is an elder-friendly community by enhancing the quality of life for Cleveland seniors through advocacy, planning, service coordination, and the delivery of needed services.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL			2006 UNAUDITED			2007 BUDGET			
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT		
PROGRAMS:										
Supportive Services/Outreach/Admin	\$ 463	6 1		\$ 540	6 3		\$ 791	10 4		
Grant Programs	402	9 5		429	9 4		500	10 5		
	\$ 865	15 6		\$ 969	15 7		\$ 1,291	20 9		
FUNDING SOURCE:										
General Fund:										
Tax Support	\$ 461			\$ 536			\$ 791			
Self - Generated	2			4			-			
	\$ 463	6 1		\$ 540	6 3		\$ 791	10 4		
Grants	\$ 402	9 5		\$ 429	9 4		\$ 500	10 5		
	\$ 865	15 6		\$ 969	15 7		\$ 1,291	20 9		

DEPARTMENT OF AGING**PROGRAM NAME: SUPPORTIVE SERVICES/COMMUNITY OUTREACH**

OBJECTIVES: To identify and assist seniors in accessing services, benefits, and programs to ensure they receive adequate assistance in emergencies, the benefits to which they are entitled, and programs to help maintain independence.

ACTIVITIES: Participate in a variety of outreach activities to identify seniors in need of assistance. Conduct assessments of older persons in their homes. Link seniors with the services, benefits, and programs needed to maintain safety and independence. Assist seniors with utility shut off (i.e. gas, electric, water, etc.) and provide assistance with emergency food from hunger centers, access to home delivered meals, personal care and homemaker services, job assistance, home repairs, and chore services. Serve as a liaison with other City departments and agencies concerning services for the elderly. Serve as an advocate for seniors to ensure they receive fair and equal treatment and the services they need.

PROGRAM NAME: CHORE

OBJECTIVES: Enhance the quality of life for Cleveland elders (60+) and enable them to remain independent in their own homes.

ACTIVITIES: Assist seniors with interior and exterior household chores including lawn cutting.

PROGRAM NAME: SENIOR STRIDES

OBJECTIVES: To assist Cleveland seniors (55+) in securing employment.

ACTIVITIES: Provide career and employment counseling, resume preparation, training, job search and job placement.

PROGRAM NAME: SENIOR HOMEOWNERS ASSISTANCE PROGRAM

OBJECTIVES: To assist Cleveland seniors in obtaining critical repairs for their homes.

ACTIVITIES: Provide financial assistance to elderly, low-income homeowners with critical health, safety, and maintenance home repairs.

DEPARTMENT OF AGING

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 266,957	\$ 270,874	\$ 274,519	\$ 448,922
SEASONAL	-	-	391	-
PART TIME PERMANENT	-	15,202	56,002	53,555
STUDENT TRAINEES	13,561	13,599	13,869	14,997
LONGEVITY	1,800	1,800	1,800	1,500
SEPARATION PAYMENTS	-	-	6,006	-
BONUS INCENTIVE	-	3,000	-	-
TOTAL	\$ 282,319	\$ 304,476	\$ 352,587	\$ 518,974
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 22,372	\$ 23,967	\$ 30,338	\$ 70,994
DENTAL	1,615	1,606	1,922	4,832
VISION CARE	268	332	331	619
PERS	38,391	39,756	50,055	71,878
FICA-MEDICARE	3,252	3,551	4,173	6,661
WORKERS COMPENSATION	1,464	538	710	7,369
LIFE INSURANCE	260	255	252	450
UNEMPLOYMENT COMPENSATION	-	-	(65)	-
TOTAL	\$ 67,622	\$ 70,004	\$ 87,716	\$ 162,803
TRAINING AND DUES				
TRAVEL	\$ -	\$ 801	\$ -	\$ 1,400
TUITION & REGISTRATION FEES	380	751	480	500
PROFESSIONAL DUES	331	492	1,363	1,500
TOTAL	\$ 711	\$ 2,044	\$ 1,843	\$ 3,400
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 628	\$ 780	\$ 9,127	\$ 1,000
TRAVEL- NON-TRAINING	-	1,291	2,001	2,600
MILEAGE (PRIVATE AUTO)	374	569	176	500
PARKING IN CITY FACILITIES	3,906	4,635	5,116	4,750
PHOTOCOPY MACHINE RENTAL	1,116	1,661	247	-
OTHER CONTRACTUAL	-	7	-	-
TOTAL	\$ 6,023	\$ 8,944	\$ 16,667	\$ 8,850
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 100	\$ 296	\$ (500)	\$ -
COMPUTER HARDWARE	1,121	-	692	-
CLOTHING	-	-	2,498	2,500
OFFICE FURNITURE & EQUIPMENT	208	-	-	3,000
POSTAGE	-	625	-	-
OTHER SUPPLIES	323	-	-	-
SPECIAL EVENTS SUPPLIES	2,854	4,720	5,241	7,000
JUST IN TIME SUPPLIES	5,977	8,531	9,271	8,000
TOTAL	\$ 10,583	\$ 14,172	\$ 17,202	\$ 20,500



DEPARTMENT OF AGING

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
COMPUTER HARDWARE MAINT	\$ 500	\$ -	\$ -	-
CAR WASHES	250	-	-	250
TOTAL	\$ 750	\$ -	\$ -	250
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 14,746	\$ 18,107	\$ 8,838	28,943
CHARGES FROM PRINTING	5,838	8,730	17,962	11,562
CHARGES FROM STOREROOM	6,309	8,222	6,547	7,649
CHARGES FROM MAILROOM	(1,251)	-	-	-
CHARGES FROM MOTOR VEHICLES	17,562	28,431	30,197	28,429
TOTAL	\$ 43,204	\$ 63,491	\$ 63,545	76,583
TOTAL DIVISION	\$ 411,212	\$ 463,130	\$ 539,560	791,360

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTERGOVERNMENTAL REVENUE	\$ -	\$ -	\$ 1,210	-
SALES AND CHARGES FOR SERVICES	1,000	-	-	-
MISCELLANEOUS REVENUES	240	-	2,266	-
EXPENDITURE RECOVERIES	53	1,290	847	-
TOTAL DIVISION	\$ 1,293	\$ 1,290	\$ 4,322	-



DEPARTMENT OF AGING

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Aging	50,796	164,919
1	1	1			
PROFESSIONALS					
1	1	1	Budget & Management Analyst	20,800	52,060
1	1	1	Administrative Manager	27,194	83,396
0	0	1	Case Worker Supervisor	20,800	42,207
0	0	2	Assistant Administrator	20,800	59,835
1	0	0	Deputy Project Director	20,093	58,637
3	2	5			
PARAPROFESSIONALS					
3	3	4	Geriatric Outreach Worker	10.00 Hr.	20.28 Hr.
3	3	4			
7	6	10	TOTAL FULL TIME		
4	3	4	TOTAL PART TIME		
11	9	14	TOTAL GENERAL FUND		
12	13	15	TOTAL GRANT POSITIONS		
23	22	29	TOTAL DEPARTMENT		

* Salary Schedule effective October 23, 2006



NOTES



DEPARTMENT OF FINANCE

SHARON DUMAS, DIRECTOR

The Department of Finance consists of twelve divisions. Its specific goals and objectives are as follows:

- To maintain an adequate financial base to sustain a sufficient level of municipal services
- To maintain a good credit rating in the financial community and assure taxpayers that the City of Cleveland is well managed by using prudent financial management practices and maintaining a sound fiscal condition
- To have the ability to withstand local and regional economic trauma, to adjust to changes in the service requirements of the community and to respond to changes in State and Federal priorities and funding
- To initiate systemic change by examining existing procedures, technology needs and financial results of various departments
- To provide value added service to all other departments

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
DIVISIONS:									
Finance Administration	\$ 755	7		\$ 617	6		\$ 1,058	11	
Accounts	1,694	21		1,740	19		1,892	20	
Assessments & Licenses	1,476	25		1,624	27		2,142	31	
Treasury	462	7		542	6		590	7	
Purchases & Supplies									
General Fund	447	7		515	9		623	9	
Internal Service (Storeroom)	797	2		951	2		997	2	
Internal Audit	601	4		618	5		729	6	
Central Collection Agency	8,267	98	12	8,714	97	10	10,261	112	19
Printing & Reproduction	1,493	12		2,154	13		2,351	14	
Sinking Fund	57,475	2		56,444	2		59,139	2	
Financial Reporting & Control	1,119	15		966	13		1,324	18	
Information Technology Planning	253	3		253	2		323	3	
Information Technology & Services									
Data Center	2,431	29		2,613	24		3,837	33	
Telecommunications	5,774	13		6,359	17		7,224	18	
	\$ 83,044	245	12	\$ 84,110	242	10	\$ 92,490	286	19

FUNDING SOURCE:

General Fund:									
Tax Supported	\$ 7,233			\$ 7,262			\$ 9,746		
Self Generated	2,005			2,226			2,772		
	\$ 9,238	120		\$ 9,488	113		\$ 12,518	140	
Internal Service*	\$ 8,064	27		\$ 9,464	32		\$ 10,572	34	
Debt Service*	57,475			56,444			59,139		
Central Collection Agency*	8,267	98	12	8,714	97	10	10,261	112	19
	\$ 83,044	245	12	\$ 84,110	242	10	\$ 92,490	286	19

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.



FINANCE ADMINISTRATION

SHARON DUMAS, DIRECTOR

Mission Statement

To provide professional financial management services as mandated by law and required by City Council, the Mayor's Office, City departments and those in other governmental units.

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To supervise the activities of the twelve operational divisions of the Department of Finance.

ACTIVITIES: Maintain and improve the fiscal integrity of the City of Cleveland and improve the efficiency of the various divisions of the Department of Finance.

PROGRAM NAME: RISK MANAGEMENT

OBJECTIVES: To protect the fiscal integrity of the City by assuring the availability of financial resources in the event of a claim against the City.

ACTIVITIES: Maintain adequate loss records and utilize those records in the development of adequate cash reserves. Purchase adequate property and casualty insurance to protect the City's assets in the event of loss. Manage contracts with insurance consultants hired to assist in the selection of insurance carriers. Provide advice regarding specific insurance related questions.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:								
Administration	\$ 634	6	\$ 518	5	\$ 731	8		
Risk Management	121	1	99	1	327	3		
	\$ 755	7	\$ 617	6	\$ 1,058	11		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 754		\$ 616		\$ 1,057			
Self Generated	1		1		1			
	\$ 755	7	\$ 617	6	\$ 1,058	11		

FINANCE ADMINISTRATION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 540,133	\$ 529,882	\$ 443,789	\$ 773,065
MILITARY LEAVE	-	4,581	5,482	-
LONGEVITY	875	1,475	1,175	1,675
SEPARATION PAYMENTS	-	35,326	6,834	-
BONUS INCENTIVE	-	4,000	-	-
TOTAL	\$ 541,008	\$ 575,264	\$ 457,279	\$ 774,740
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 30,258	\$ 37,071	\$ 30,175	\$ 73,948
DENTAL	1,737	2,212	1,900	4,229
VISION CARE	369	385	295	541
PERS	67,717	75,414	67,177	107,302
FICA-MEDICARE	8,346	8,269	6,542	11,209
WORKERS COMPENSATION	1,173	987	1,125	11,655
LIFE INSURANCE	357	353	263	495
TOTAL	\$ 109,957	\$ 124,689	\$ 107,477	\$ 209,379
TRAINING AND DUES				
TRAVEL	\$ 1,843	\$ 828	\$ 558	\$ 4,000
TUITION & REGISTRATION FEES	1,104	185	190	1,500
MILAGE (PRIV AUTO) TRNG PRPS	-	-	92	-
PROFESSIONAL DUES	995	633	3,174	1,000
TOTAL	\$ 3,942	\$ 1,646	\$ 4,014	\$ 6,500
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ 25	\$ -	\$ -
MILEAGE (PRIVATE AUTO)	-	235	-	-
PARKING IN CITY FACILITIES	2,650	1,828	1,281	3,000
INSURANCE & OFFICIAL BONDS	155	150	-	200
PHOTOCOPY MACHINE RENTAL	1,695	664	94	-
TOTAL	\$ 4,500	\$ 2,902	\$ 1,375	\$ 3,200
MATERIAL AND SUPPLIES				
POSTAGE	\$ 267	\$ 170	\$ 94	\$ 400
COMPUTER HARDWARE	-	360	-	-
COMPUTER SUPPLIES	446	-	340	-
COMPUTER SOFTWARE	-	-	228	-
PAPER AND OTHER SUPPLIES	-	170	-	-
OTHER SUPPLIES	716	-	-	25,000
JUST IN TIME SUPPLIES	2,086	3,186	2,076	3,000
TOTAL	\$ 3,514	\$ 3,886	\$ 2,737	\$ 28,400



FINANCE ADMINISTRATION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 33,301	\$ 32,178	\$ 38,204	\$ 26,574
CHARGES FROM PRINTING	1,154	790	5,389	2,263
CHARGES FROM STOREROOM	4,444	14,085	310	7,000
TOTAL	\$ 38,900	\$ 47,053	\$ 43,903	\$ 35,837
TOTAL DIVISION	\$ 701,821	\$ 755,441	\$ 616,785	\$ 1,058,056

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ (180)	\$ -	\$ 100	\$ -
EXPENDITURE RECOVERIES	346	564	545	500
TOTAL DIVISION	\$ 166	\$ 564	\$ 645	\$ 500



FINANCE ADMINISTRATION

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Finance	50,796	164,919
1	0	1	Assistant Director of Budget & Capital	36,590	132,829
1	1	1	Secretary to Director of Departments	36,590	132,829
1	1	1	Assistant Administrator	20,800	59,835
<u>4</u>	<u>3</u>	<u>4</u>			
PROFESSIONALS					
1	1	2	Administrative Manager	27,194	83,396
1	0	1	Budget & Management Analyst	20,800	52,060
1	1	1	Risk Manager	27,326	91,283
0	0	1	Safety Program Manager	45,000	81,411
0	0	1	Safety Program Officer	25,000	61,801
<u>3</u>	<u>2</u>	<u>6</u>			
OFFICE & CLERICAL					
1	1	1	Private Secretary to Director	20,800	44,373
<u>1</u>	<u>1</u>	<u>1</u>			
<u>8</u>	<u>6</u>	<u>11</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF ACCOUNTS

RICHARD SENSENBRENNER, COMMISSIONER

The Division of Accounts maintains the City's financial accounting records and facilitates the timely payment of the City's liabilities. Also, the Division serves as the collection point for all payroll data and monitors the processing of the City's payrolls and related reports. The division records cash receipts, performs reviews of cash disbursements and processes encumbrances and maintains the City's document storage.

Mission Statement

To accurately record financial transactions and to provide centralized accounting services to the City Departments.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL		2006 UNAUDITED		2007 BUDGET	
	COST	STAFF	COST	STAFF	COST	STAFF
	FT	PT	FT	PT	FT	PT
PROGRAMS:						
General Accounting	\$ 322	4	\$ 331	4	\$ 379	4
Payroll	644	8	661	7	756	8
Accounts Payable	644	8	661	7	662	7
Records Management	84	1	87	1	95	1
	\$ 1,694	21	\$ 1,740	19	\$ 1,892	20
FUNDING SOURCE:						
General Fund:						
Tax Support	\$ 1,694	21	\$ 1,740		\$ 1,892	
	\$ 1,694	21	\$ 1,740	19	\$ 1,892	20



DIVISION OF ACCOUNTS

PROGRAM NAME: GENERAL ACCOUNTING

OBJECTIVES: To maintain the City's records utilizing the PeopleSoft financial system.

ACTIVITIES: To process the encumbrances of contracts, to verify the pre-encumbrance of legislation and to record receivables.

PROGRAM NAME: PAYROLL

OBJECTIVES: To provide accurate and timely payroll data and reports on a bi-weekly basis.

ACTIVITIES: Collect and disburse data and reports.

PROGRAM NAME: ACCOUNTS PAYABLE

OBJECTIVES: To pay the City's vendors in a timely and accurate manner.

ACTIVITIES: To verify the accuracy of payment documentation received and to process payments to the City's vendors.

PROGRAM NAME: RECORDS MANAGEMENT

OBJECTIVES: To maintain the integrity of the Division's document files.

ACTIVITIES: To file and retrieve the various documents within the responsibility of the Division.



DIVISION OF ACCOUNTS

EXPENDITURES

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 708,091	\$	786,751	\$	811,106	\$	909,388
SEASONAL	1,920		-		-		-
LONGEVITY	4,225		3,925		4,600		4,025
SEPARATION PAYMENTS	-		2,272		5,522		25,800
BONUS INCENTIVE	-		9,000		-		-
OVERTIME	6,480		293		1,790		6,528
TOTAL	\$ 720,715	\$	802,241	\$	823,017	\$	945,741
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 105,925	\$	119,926	\$	130,210	\$	146,664
DENTAL	7,931		7,843		9,099		8,828
VISION CARE	1,137		1,247		1,275		1,302
PERS	108,559		102,966		113,211		127,413
FICA-MEDICARE	7,918		9,145		9,478		11,290
WORKERS COMPENSATION	2,282		1,931		1,150		16,254
LIFE INSURANCE	791		836		848		900
UNEMPLOYMENT COMPENSATION	810		7,944		662		-
TOTAL	\$ 235,353	\$	251,838	\$	265,932	\$	312,651
TRAINING AND DUES							
TRAVEL	\$ 163	\$	711	\$	124	\$	1,000
TUITION & REGISTRATION FEES	550		1,130		748		1,700
MILEAGE (PRIV AUTO) TRNG PRPS	67		39		80		175
PROFESSIONAL DUES & SUBSCRIPT	310		656		645		800
TOTAL	\$ 1,090	\$	2,536	\$	1,597	\$	3,675
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ -	\$	271,095	\$	298,084	\$	271,800
ADVERTISING AND PUBLIC NOTICE	920		1,122		1,623		-
PARKING IN CITY FACILITIES	2		330		49		-
INSURANCE AND OFFICIAL BONDS	200		-		175		250
PHOTOCOPY MACHINE RENTAL	5,573		3,031		755		-
OTHER CONTRACTUAL	340,200		325,000		302,035		325,000
TOTAL	\$ 346,895	\$	600,578	\$	602,720	\$	597,050



DIVISION OF ACCOUNTS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ 700	\$ 1,882	\$ 800
POSTAGE	1,095	898	984	1,200
COMPUTER SUPPLIES	130	-	-	-
COMPUTER HARDWARE	-	360	-	-
COMPUTER SOFTWARE	-	264	-	-
OTHER SUPPLIES	120	-	-	-
JUST IN TIME OFFICE SUPPLIES	15,901	10,405	7,530	7,100
TOTAL	\$ 17,245	\$ 12,627	\$ 10,396	\$ 9,100
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 404	\$ 454	\$ 400
TOTAL	\$ -	\$ 404	\$ 454	\$ 400
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 11,904	\$ 11,459	\$ 15,257	\$ 6,678
CHARGES FROM PRINTING	6,727	4,326	11,596	7,804
CHARGES FROM STOREROOM	2,618	8,339	9,116	8,873
TOTAL	\$ 21,249	\$ 24,124	\$ 35,969	\$ 23,355
TOTAL DIVISION	\$ 1,342,548	\$ 1,694,347	\$ 1,740,085	\$ 1,891,972

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ 611	\$ -	\$ 205	\$ 100
EXPENDITURE RECOVERIES	-	-	21	-
TOTAL DIVISION	\$ 611	\$ -	\$ 226	\$ 100



DIVISION OF ACCOUNTS

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Accounts	40,315	123,236
1	1	1	Deputy Commissioner Accounts	26,274	82,482
2	2	2			
OFFICE & CLERICAL					
4	2	2	Clerk, Accountant II	10.00 Hr.	16.18 Hr.
1	1	1	Clerk, Chief	22,050	44,373
2	2	2	Clerk, Accountant I	10.00 Hr.	14.98 Hr.
4	4	5	Clerk, Principal	11.93 Hr.	18.38 Hr.
1	0	0	Clerk, Senior	10.29 Hr.	15.17 Hr.
12	9	10			
PROFESSIONALS					
1	1	1	Auditor	20,093	54,906
1	1	1	Accountant II	10.00 Hr.	20.28 Hr.
1	2	0	Administrative Manager	27,194	83,396
1	0	2	Assistant Administrator	20,800	59,835
0	1	1	Budget & Management Analyst	20,800	52,060
1	1	1	Central Payroll Supervisor	20,800	80,340
0	1	1	Personnel Assistant	20,800	44,269
5	7	7			
TECHNICIANS					
1	0	0	Information Control Analyst	10.00 Hr.	19.35 Hr.
1	1	1	Senior System Analyst	20,800	76,220
2	1	1			
21	19	20	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF ASSESSMENTS AND LICENSES

DEDRICK C. STEPHENS, COMMISSIONER

The Division of Assessments and Licenses primary mission is to promote and support the health and safety of the citizens of Cleveland through the issuance of licenses, collection of business taxes, billing of various City services, ensuring accuracy of weighing and measuring devices and preparation of special assessments. The Division of Assessments and Licenses also provides value-added centralized services of accounting, billing, accounts receivable management and processing services for other City Departments (Building and Housing; Health; Parks, Recreation and Properties; Service; Safety - Police, Fire, Emergency Medical Services; Board of Zoning Appeals and the Board of Building Standards).

The Division of Assessments and Licenses administers the following business taxes: admissions, transient occupancy (hotel/motel), motor vehicle lessor, parking and coin operated amusement device. The Division of Assessments and Licenses works with other City Divisions and Departments to ensure that the Codified Ordinances of the City are met for the issuance of City licenses and permits to protect the public

The Division's Billing Section is responsible for billing City services provided by the Divisions of Emergency Medical Service, Streets, Waste Collection, Building & Housing, Health, Police and Fire. EMS and Health invoices are submitted to medical insurance carriers including Federal and State agencies for payment. Once the receivable is established payments are recorded and delinquent accounts are pursued for collection.

The Division's Bureau of Weights and Measures participates in protecting the City's consumers through inspecting and ensuring that supermarket scales, gasoline pumps and other commercial measuring devices are uniformly accurate. The bureau seals the City's supermarket and retail price scanning devices, gasoline pumps and performs regular and unscheduled inspections of the City's taxicabs and taximeters. The bureau interacts with other similar city, county and state bureaus, which initiate such laws and special investigations that are deemed necessary to ensure consumer protection with the spirit of the Consumer Protection Code

The Division of Assessments and Licenses assists citizens and businesses seeking licenses or permits. The Division of Assessments and Licenses prepares and certifies assessments. It also serves all legal notices for assessments, appropriation of property and street vacations.

Mission Statement

To promote and support the health and safety of the citizens of Cleveland through the issuance of licenses and serving of legal notices. Maximize revenues for the City by efficiently billing certain services provided by City divisions. Protection of citizens by ensuring the accuracy and integrity of weighing devices.

DIVISION OF ASSESSMENTS AND LICENSES

**OPERATING SUMMARY
(000'S OMITTED)**

	2005 ACTUAL		2006 UNAUDITED			2007 BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Licenses - Processing	\$ 354	6	\$ 325	6	\$ 376	6		
Licenses - Compliance	-		162	2	188	3		
Business Tax Administration	118	2	162	2	258	4		
Special Assessment	59	1	-		-			
Billing	591	10	602	11	887	11		
Weights & Measures	177	3	211	3	245	4		
Citizen Assistance	177	3	162	3	188	3		
	\$ 1,476	25	\$ 1,624	27	\$ 2,142	31		
FUNDING SOURCE:								
General Fund:								
Self Generated*	\$ 1,476	25	\$ 1,624	27	\$ 2,142	31		
	\$ 1,476	25	\$ 1,624	27	\$ 2,142	31		

* Revenue generated by this Division exceeds expenditures. See Division's Revenue summary for total receipts.

PROGRAM NAME: LICENSES - PROCESSING

OBJECTIVES: To ensure that City licenses are processed timely with revenue accurately applied to the correct chart of account.

ACTIVITIES: Issue over 130 different types of licenses and permits (approximately 25,000 per year). Collect, deposit and accurately account for license fees. Maintain licensing computer system.

PROGRAM NAME: LICENSES - COMPLIANCE

OBJECTIVES: To ensure that establishments and/or individuals have the proper Divisional license and abide by the laws stipulated in Ordinance.

ACTIVITIES: Visit establishments or investigate complaints from constituents. Educate establishment on the proper license or permit requirements. Ensure each establishment has the proper license to legally operate in the City.

PROGRAM NAME: TAX COLLECTION

OBJECTIVES: To ensure compliance with and accurate collection of the City's Admission Tax, Transient Occupancy (Hotel/Motel) Tax, Motor Vehicle Lessor Tax, Parking Tax and Coin Operated Amusement Tax.

ACTIVITIES: Collect and reconcile the above taxes.

DIVISION OF ASSESSMENTS AND LICENSES**PROGRAM NAME: SPECIAL ASSESSMENT**

OBJECTIVES: Prepare and administer special assessments and business improvement districts according to State and local laws. Timely and accurately prepare certifications to the County.

ACTIVITIES: Serve legal notices for various City assessments (business improvement districts, paving, sidewalks, downtown tree, etc.), appropriation of property and street vacations. Invoice for special assessments, special improvement districts and City expense recoveries (board-up, demolitions, vacant lots and structures). Apply payments and certify unpaid accounts to the County for collection on property tax bills.

PROGRAM NAME: BILLING

OBJECTIVES: To maximize revenue for the City through the efficient billing for services provided by Emergency Medical Service; Streets; Waste Collection; Building and Housing; Parks, Recreation and Properties; Police and Fire unnecessary alarms and alarm registration.

ACTIVITIES: Pre-billing research and organization; data entry of all source documents; generate and distribute invoices; bill appropriate medical insurance carriers for the Emergency Medical Service; manage accounts receivable; collect delinquent accounts; comply with Health Insurance Portability and Accountability Act; maintain management information system of billing and collection activities.

PROGRAM NAME: WEIGHTS AND MEASURES

OBJECTIVES: To assure the accuracy and honesty of all weighing and measuring devices in the City of Cleveland.

ACTIVITIES: Inspect and seal all weighing and measuring devices, including commercial scales and gasoline pumps in the City annually. Investigate complaints concerning the accuracy of weighing devices. Issue violations, condemn instruments, and ensure that all violations are corrected.

PROGRAM NAME: CITIZEN AND BUSINESS ASSISTANCE

OBJECTIVES: To provide information and assistance to businesses and citizens seeking licenses, permits and inspections of weighing devices.

ACTIVITIES: Work with businesses, citizens and internal Divisions to efficiently issue licenses and permits and ensure compliance with the Codified Ordinances of the City.

PROGRAM NAME: TRANSPORTATION ADMINISTRATION

OBJECTIVES: To administer a safe, quality, customer focused transportation services that benefits the community and enhances the image of the City.

ACTIVITIES: License taxicabs, inspect taxicabs, and ensure that each driver abides by the Codified Ordinance of the City.



DIVISION OF ASSESSMENTS AND LICENSES

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 887,264	\$ 926,546	\$ 1,020,210	\$ 1,239,007
PART-TIME PERMANENT	-	2,149	-	-
LONGEVITY	9,800	10,225	10,675	11,550
SEPARATION PAYMENTS	1,771	37,998	11,344	9,475
BONUS INCENTIVE	-	12,000	-	-
OVERTIME	6,141	10,151	29,573	10,000
TOTAL	\$ 904,975	\$ 999,069	\$ 1,071,802	\$ 1,270,032
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 116,628	\$ 130,291	\$ 161,769	\$ 214,507
DENTAL	8,852	9,096	10,675	13,057
VISION CARE	1,657	1,764	1,870	2,225
PERS	124,532	127,252	141,479	174,587
FICA-MEDICARE	8,603	9,343	11,799	14,973
WORKERS COMPENSATION	2,708	1,624	2,568	20,319
LIFE INSURANCE	1,079	1,076	1,155	1,395
UNEMPLOYMENT COMPENSATION	3,277	917	-	-
CLOTHING ALLOWANCE	-	80	-	-
CLOTHING MAINTENANCE	-	180	508	600
TOTAL	\$ 267,335	\$ 281,623	\$ 331,823	\$ 441,663
TRAINING AND DUES				
TRAVEL	\$ 3,018	\$ 2,686	\$ 3,467	\$ 4,800
TUITION & REGISTRATION FEES	1,275	1,924	1,212	3,395
MILEAGE (PRIV AUTO) TRNG PRPS	107	-	317	-
PROFESSIONAL DUES	480	515	1,159	925
TOTAL	\$ 4,880	\$ 5,125	\$ 6,155	\$ 9,120
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 9,474	\$ 11,338	\$ 27,705	\$ 224,600
MILEAGE (PRIVATE AUTO)	528	407	44	-
WASTE DISPOSAL	48	-	-	-
ADVERTISING AND PUBLIC NOTICE	4,299	15,292	10,709	8,000
PARKING IN CITY FACILITIES	751	664	415	500
PHOTOCOPY MACHINE RENTAL	2,694	1,897	353	-
SPECIAL ASSESSMENT	-	-	-	3,000
OTHER CONTRACTUAL	950	750	1,214	-
TOTAL	\$ 18,743	\$ 30,347	\$ 40,439	\$ 236,100



DIVISION OF ASSESSMENTS AND LICENSES

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 275	\$ 2,539	\$ 844	\$ 4,000
POSTAGE	2,034	-	-	-
COMPUTER SUPPLIES	537	1,950	1,842	1,000
OFFICE FURNITURE & EQUIP	-	-	2,437	-
PRINTED MATERIALS	819	-	-	-
OTHER SUPPLIES	11,796	16,666	12,832	17,000
JUST IN TIME SUPPLIES	5,098	4,222	7,461	7,000
TOTAL	\$ 20,559	\$ 25,377	\$ 25,416	\$ 29,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	\$ 3,250
MAINTENANCE CONTRACTS	5,611	5,784	2,995	3,800
COMPUTER SOFTWARE MAINT	-	-	-	1,750
TOTAL	\$ 5,611	\$ 5,784	\$ 2,995	\$ 8,800
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 10,638	\$ 12,754	\$ 17,023	\$ 8,044
CHARGES FROM WATER - GIS PROJ	-	-	-	11,056
CHARGES FROM PRINTING	20,644	23,102	39,843	31,557
CHARGES FROM STOREROOM	61,050	79,901	69,027	80,748
CHARGES FROM MOTOR VEHICLES	8,967	12,701	19,231	15,993
TOTAL DIVISION	\$ 101,299	\$ 128,457	\$ 145,124	\$ 147,398
TOTAL DIVISION	\$ 1,323,401	\$ 1,475,783	\$ 1,623,755	\$ 2,142,113

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LOCAL TAXES	\$ 22,542,091	\$ 23,436,855	\$ 24,903,651	\$ 23,400,000
LICENSES & PERMITS	225,747	255,616	297,350	303,720
SALES & CHARGES FOR SERVICES	170,942	128,454	126,070	140,000
MISCELLANEOUS REVENUES	9,955	25	-	-
EXPENDITURE RECOVERIES	119,094	28,468	225,677	60,000
TOTAL DIVISION	\$ 23,067,829	\$ 23,849,419	\$ 25,552,746	\$ 23,903,720



DIVISION OF ASSESSMENTS AND LICENSES

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Assessments & Licenses	40,315	113,755
1	1	1	Commissioner, Assessments & Licenses, Asst.	23,647	78,936
2	2	2			
OFFICE & CLERICAL					
3	3	3	Cashier, Principal	10.00 Hr.	21.73 Hr.
2	2	2	Cashier, Senior	10.00 Hr.	18.48 Hr.
1	1	1	Secretary	10.00 Hr.	16.18 Hr.
6	6	6			
PROFESSIONALS					
2	1	2	Accountant I / Auditor	10.00 Hr.	18.48 Hr.
0	1	1	Accountant IV	20,800	55,449
2	1	1	Administrative Manager	27,194	83,396
0	1	1	Administrative Officer	20,800	49,440
2	1	1	Administrator, Assistant	20,800	59,835
0	0	1	Assistant Director of Law	26,250	74,984
6	5	7			
TECHNICIAN					
2	2	3	Inspector of Weights & Measures	10.00 Hr.	16.38 Hr.
2	0	0	Miscellaneous Inspector	10.00 Hr.	17.04 Hr.
0	2	2	Miscellaneous Investigator	10.00 Hr.	17.04 Hr.
1	1	1	Operator, Computer	10.00 Hr.	21.33 Hr.
8	8	9	Operator, Senior Data Conversion	10.80 Hr.	16.87 Hr.
1	1	1	Supervisor of Weights & Measures	20,800	59,382
14	14	16			
28	27	31	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



TREASURY DIVISION

ALGERON A. WALKER, TREASURER

The City Treasurer is the custodian of all public money of the City. Treasury is the central office through which all banking, treasury management and related auxiliary services are provided to City departments and divisions. Treasury receives and disburses all public money of the City on warrants issued by the Commissioner of Accounts in accordance with the City Charter and Codified Ordinances. Funds are held in approved depositories protected by pledge collateral or invested in accordance with the City's Cash Management and Investment Policy. Treasury is the paymaster for all City employees and as such coordinates the distribution of payroll checks, manages employee direct deposit and administers the US Savings Bond program.

PROGRAM NAME: CASH COLLECTION AND DEPOSITORY SERVICES

OBJECTIVES: To safeguard the City's cash resources from the time of collection to deposit.

ACTIVITIES: Receive and prepare funds for deposit; open and monitor bank accounts; provide City departments and divisions with access to banking and other depository services.

PROGRAM NAME: CASH MANAGEMENT SERVICES

OBJECTIVES: To provide cash management services consistent with approved policies/procedures and prudent business practices.

ACTIVITIES: Determine cash requirements and maintain appropriate cash flow; process wire and ACH transfers; administer city wide petty cash and requests for special change funds; identify and collect unclaimed funds due to the City.

PROGRAM NAME: INVESTMENT SERVICES

OBJECTIVES: To maximize investment returns and maintain a portfolio that provides safety of principal and sufficient liquidity to meet the operating needs of the City.

ACTIVITIES: Initiate and record investment transactions; analyze investment activities; and prepare/maintain the investment portfolio, records and reports.

PROGRAM NAME: EMPLOYEE PAYROLL SERVICES

OBJECTIVES: To safeguard employee payroll and direct deposit information and provide for secure and efficient distribution of employee payroll checks and vouchers.

ACTIVITIES: Setup and maintain direct deposit of employee payroll; sort and distribute payroll checks, stubs and express vouchers; manage the reissue of lost checks and direct deposit rejects; administer the employee US Savings Bond program; and coordinate the distribution of approved payroll inserts.

TREASURY DIVISION

PROGRAM NAME: DISBURSEMENT SERVICES

OBJECTIVES: To maintain secure control over disbursement warrants and provide for the prompt distribution of warrants to payees.

ACTIVITIES: Print and distribute warrants for vendor payments, employee reimbursements, jury vouchers and CCA refunds. Monitor and process checks held by or returned to the City.

Mission Statement

To oversee the receipt, deposit, disbursement and investment of all public money of the City.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Cash Collection / Depository Services	\$ 134	2		\$ 130	1		\$ 142	2	
Cash Management	65	1		87	1		94	1	
Investment Services	65	1		119	1		130	1	
Employee Payroll Services	65	1		81	1		88	1	
Disbursement Services	133	2		125	2		136	2	
	\$ 462	7		\$ 542	6		\$ 590	7	
FUNDING SOURCE:									
General Fund:									
Self Generated*	\$ 462			\$ 542			\$ 590		
	\$ 462	7		\$ 542	6		\$ 590	7	

* Most interest earned by the General Fund is attributed to this Division and, therefore, revenue for the Division exceeds expenditures. See Division's Revenue summary for total receipts.

TREASURY DIVISION

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	333,466	\$	308,494	\$	374,553	\$	388,095
LONGEVITY		1,975		2,450		2,450		2,275
SEPARATION PAYMENTS		3,760		3,007		-		-
BONUS INCENTIVE		-		3,000		-		-
TOTAL	\$	339,200	\$	316,950	\$	377,003	\$	390,370
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	40,481	\$	35,880	\$	42,713	\$	56,162
DENTAL		3,008		2,470		2,754		3,299
VISION CARE		349		331		376		376
PERS		46,938		41,246		50,116		54,066
FICA-MEDICARE		3,622		3,349		4,143		4,388
WORKERS COMPENSATION		1,192		621		869		6,422
LIFE INSURANCE		315		266		308		315
TOTAL	\$	95,906	\$	84,162	\$	101,280	\$	125,028
TRAINING AND DUES								
TRAVEL	\$	410	\$	84	\$	467	\$	600
TUITION AND REGISTRATION		-		210		570		4,000
MILEAGE (PRIV AUTO) TRNG PRPS		-		70		194		200
PROFESSIONAL DUES		737		1,092		482		1,000
TOTAL	\$	1,147	\$	1,456	\$	1,713	\$	5,800
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	-	\$	-	\$	1,601	\$	15,000
BANK SERVICE FEES		24		(15)		10		-
ADVERTISING AND PUBLIC NOTICE		-		2,158		-		600
PARKING IN CITY FACILITIES		79		86		84		200
INSURANCE AND OFFICIAL BONDS		4,244		4,244		4,244		4,244
PHOTOCOPY MACHINE RENTAL		1,401		773		1,714		-
OTHER CONTRACTUAL		2,311		5,384		1,361		-
BANK SERVICE FEES		-		-		31		-
TOTAL	\$	8,058	\$	12,629	\$	9,044	\$	20,044
MATERIAL AND SUPPLIES								
OFFICE SUPPLIES	\$	153	\$	-	\$	-	\$	1,400
POSTAGE		188		317		170		200
SMALL EQUIPMENT		4,124		2,077		661		-
OFFICE FURNITURE & EQUIP		-		-		-		1,000
OTHER SUPPLIES		3,802		4,901		3,774		3,000
JUST IN TIME OFFICE SUPPLIES		1,270		2,103		1,680		2,000
TOTAL	\$	9,535	\$	9,398	\$	6,285	\$	7,600



TREASURY DIVISION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 3,405	\$ 4,151	\$ 705	\$ 700
MAINTENANCE CONTRACTS	1,394	744	758	800
TOTAL	\$ 4,799	\$ 4,895	\$ 1,463	\$ 1,500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 5,738	\$ 6,582	\$ 15,267	\$ 7,488
CHARGES FROM PRINTING	3,516	1,721	5,196	4,285
CHARGES FROM STOREROOM	24,834	24,603	24,930	27,842
CHARGES FROM MOTOR VEHICLES	-	20	-	-
TOTAL	\$ 34,089	\$ 32,926	\$ 45,393	\$ 39,615
TOTAL DIVISION	\$ 492,734	\$ 462,417	\$ 542,180	\$ 589,957

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ -	\$ 1,167	\$ (532)	\$ -
MISCELLANEOUS REVENUES	1,005,374	1,955,923	3,011,906	2,500,000
EXPENDITURE RECOVERIES	-	-	10	-
TOTAL DIVISION	\$ 1,005,374	\$ 1,957,089	\$ 3,011,384	\$ 2,500,000

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	City Treasurer	42,758	118,751
OFFICE & CLERICAL					
1	1	1	Principal Cashier	10.00 Hr.	21.73 Hr.
1	1	1	Senior Personnel Assistant	20,800	46,810
PROFESSIONALS					
3	2	3	Fiscal Manager	23,647	78,936
1	1	1	Investment Manager	23,647	78,936
4	3	4			
7	6	7	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF PURCHASES AND SUPPLIES

JAMES HARDY, C.P.M., COMMISSIONER

The Division of Purchases and Supplies is the central office through which all competitively bid purchases for the City are processed, under such regulations as are provided by ordinance and by the direction of the Board of Control. The Division also disposes of all property, real and personal, that has been deemed unsuitable for use, not needed by the City, or may have been condemned as useless. Purchases and disposals are processed through the submission of requisitions and/or competitive bidding as required by ordinance authorization.

Mission Statement

To purchase in a timely manner all goods and services for the City, of the correct quality and at the lowest possible cost, in support of the mission of the City of Cleveland and in compliance with all Codified Ordinances.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL STAFF FT PT		COST	UNAUDITED STAFF FT PT		COST	BUDGET STAFF FT PT	
PROGRAMS:									
Purchasing	\$ 447	9		\$ 515	9		\$ 623	9	
Storeroom	797	2		951	2		997	2	
	\$ 1,244	11		\$ 1,466	11		\$ 1,620	11	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 404			\$ 489			\$ 598		
Self Generated	43			26			25		
	\$ 447	9		\$ 515	9		\$ 623	9	
User Fees - Internal Serv Fund*	\$ 797	2		\$ 951	2		\$ 997	2	
	\$ 1,244	11		\$ 1,466	11		\$ 1,620	11	

* Includes addition and use of Fund balance. Refer to Fund structure section of this document for details.

PROGRAM NAME: PURCHASES & SUPPLIES

OBJECTIVES: To procure quality commodities and services at the lowest possible cost and in a timely manner through effective and efficient competitive bidding. To meet or exceed MBE/FBE goals. To provide a level playing field where all vendors can compete fairly for city business. To maximize return on the disposal of assets.

ACTIVITIES: Administers competitive bidding processes for both formal and non-formal bids, (requisitioned and telephone quoted items); develops, implements, and maintains citywide requirements contracts; evaluates, reviews recommendations for contract award; prepares and processes contract recommendations for Board of Control approval; executes competitively bid contracts, processes petty cash vouchers; and disposes of surplus property, real and personal.



DIVISION OF PURCHASES AND SUPPLIES

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 326,822	\$ 305,458	\$ 333,593	\$ 374,037
PART TIME PERMANENT	-	1,468	-	-
LONGEVITY	2,575	2,000	1,925	2,525
SEPARATION PAYMENTS	5,332	4,500	-	58,750
OVERTIME	2,349	201	10,597	-
TOTAL	\$ 337,077	\$ 313,628	\$ 346,114	\$ 435,312
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 46,559	\$ 37,821	\$ 49,194	\$ 65,481
DENTAL	3,470	2,767	3,170	4,182
VISION CARE	514	926	510	538
PERS	46,909	40,252	45,353	52,154
FICA-MEDICARE	4,411	4,077	4,499	5,000
WORKERS COMPENSATION	996	605	649	6,354
LIFE INSURANCE	407	338	364	405
UNEMPLOYMENT COMPENSATION	-	-	177	-
TOTAL	\$ 103,266	\$ 86,786	\$ 103,915	\$ 134,114
TRAINING AND DUES				
TRAVEL	\$ 25	\$ -	\$ -	\$ -
TUITION & REGISTRATION FEES	-	460	735	6,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	10	250
PROFESSIONAL DUES	525	-	900	1,200
TOTAL	\$ 550	\$ 460	\$ 1,645	\$ 7,450
UTILITIES				
BROKERED GAS SUPPLY	\$ -	\$ -	\$ 1	\$ -
TOTAL	\$ -	\$ -	\$ 1	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 700	\$ -	\$ -	\$ -
MILEAGE (PRIVATE AUTO)	113	30	-	140
JANITORIAL SERVICES	211	-	-	-
ADVERTISING & PUBLIC NOTICE	2,195	1,484	-	-
PARKING IN CITY FACILITIES	5	-	-	-
PHOTOCOPY MACHINE RENTAL	11,092	7,697	-	-
OTHER CONTRACTUAL	6,908	24	21	-
TOTAL	\$ 21,223	\$ 9,235	\$ 21	\$ 140

DIVISION OF PURCHASES AND SUPPLIES

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,993	\$ -	\$ 1,476	\$ 2,000
POSTAGE	-	-	89	-
COMPUTER HARDWARE	14,690	1	-	-
SMALL EQUIPMENT	1,734	-	-	-
OFFICE FURNITURE & EQUIPMENT	5,781	-	-	-
HYGIENE & CLEANING SUPPLIES	285	-	-	-
JUST IN TIME OFFICE SUPPLIES	251	1,357	1,062	3,000
TOTAL	\$ 24,739	\$ 1,358	\$ 2,628	\$ 5,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 6,597	\$ 1,230	\$ 300
MAINTENANCE CONTRACTS	-	-	-	3,500
COMPUTER HARDWARE MAINT	-	-	395	-
TOTAL	\$ -	\$ 6,597	\$ 1,625	\$ 3,800
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 8,850	\$ 9,049	\$ 14,653	\$ 7,479
CHARGES FROM PRINTING	10,870	3,700	27,950	13,293
CHARGES FROM STOREROOM	19,838	15,930	15,950	16,512
TOTAL	\$ 39,557	\$ 28,679	\$ 58,553	\$ 37,284
TOTAL DIVISION	\$ 526,412	\$ 446,742	\$ 514,501	\$ 623,100

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 16,833	\$ -	\$ -	-
MISCELLANEOUS REVENUES	21,936	43,377	25,802	25,000
TOTAL DIVISION	\$ 38,768	\$ 43,377	\$ 25,802	\$ 25,000



DIVISION OF PURCHASES AND SUPPLIES

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Purchases & Supplies	42,758	118,751
1	1	1			
OFFICE & CLERICAL					
2	2	2	Principal Clerk	11.93 Hr.	18.38 Hr.
1	1	1	Typist	10.00 Hr.	14.08 Hr.
3	3	3			
PROFESSIONALS					
4	4	4	Buyer	20,800	45,227
1	1	1	Contract Administrator / Purchasing Supervisor	23,647	62,534
5	5	5			
9	9	9	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



**DIVISION OF PURCHASES AND SUPPLIES
STOREROOM**

To provide timely and inexpensive mail service for all the various divisions of City Government.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Purchasing	\$ 447	9		\$ 515	9		\$ 624	9	
Storeroom	797	2		951	2		997	2	
	\$ 1,244	11		\$ 1,466	11		\$ 1,621	11	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 404			\$ 489			\$ 599		
Self Generated	43			26			25		
	\$ 447	9		\$ 515	9		\$ 624	9	
User Fees - Internal Serv Fund*	\$ 797	2		\$ 951	2		\$ 997	2	
	\$ 1,244	11		\$ 1,466	11		\$ 1,621	11	

* Includes addition and use of Fund balance. Refer to Fund structure section of this document for details.

PROGRAM NAME: MAILROOM

OBJECTIVES: To provide a mail delivery/pick-up site accessible to all divisions of City Government while providing postage to out-going City issued mail.

ACTIVITIES: Process out-going mail timely. Sorts and distributes interoffice mail via in-house divisional mailboxes. Serve as a delivery point for mail delivered from the United States Postal Service- i.e. certified mail, non-deliverable mail, postage due items, etc. Prepares City issued mail for outside pre-sort mailing services and pick up by the United States Postal Services. Processes monthly interdepartmental billing to divisions of City Government for all postage disbursed.

DIVISION OF PURCHASES AND SUPPLIES

STOREROOM

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 47,210	\$ 57,266	\$ 42,445	\$ 53,310
LONGEVITY	300	300	300	-
SEPARATION PAYMENTS	-	-	2,676	-
BONUS INCENTIVE	-	1,000	-	-
OVERTIME	-	-	105	-
TOTAL	\$ 47,510	\$ 58,566	\$ 45,527	\$ 53,310
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 8,463	\$ 6,277	\$ 5,075	\$ 22,806
DENTAL	659	395	330	1,301
VISION CARE	101	162	108	162
PERS	5,650	7,840	5,276	7,384
FICA-MEDICARE	679	840	649	773
WORKER'S COMPENSATION	78	(2,677)	356	5,212
LIFE INSURANCE	57	506	53	90
TOTAL	\$ 15,687	\$ 13,344	\$ 11,846	\$ 37,728
CONTRACTUAL SERVICES				
EQUIPMENT RENTAL	\$ -	\$ -	\$ 2,168	\$ 13,008
OTHER CONTRACTUAL	-	-	-	10,013
TOTAL	\$ -	\$ -	\$ 2,168	\$ 23,021
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 863	\$ 31	\$ -	\$ 300
POSTAGE	738,000	717,398	891,000	880,000
COMPUTER SUPPLIES	-	-	-	2,500
COMPUTER SOFTWARE	-	234	-	-
TOTAL	\$ 738,863	\$ 717,662	\$ 891,000	\$ 882,800
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 4,286	\$ 557	\$ -	\$ 453
MAINTENANCE CONTRACTS	8,448	6,663	-	-
TOTAL	\$ 12,734	\$ 7,220	\$ -	\$ 453
TOTAL DIVISION	\$ 814,795	\$ 796,792	\$ 950,541	\$ 997,312

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ -	\$ 1,555	\$ 451	\$ -
MISCELLANEOUS REVENUES	156	149	2,131	150
EXPENDITURE RECOVERIES	814,946	861,601	859,082	992,430
TOTAL DIVISION	\$ 815,102	\$ 863,304	\$ 861,664	\$ 992,580



**DIVISION OF PURCHASES AND SUPPLIES
STOREROOM**

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
			OFFICE & CLERICAL		
1	1	1	Clerk, Accountant I	10.00 Hr.	14.98 Hr.
1	1	1	Storekeeper	10.00 Hr.	18.99 Hr.
<u>2</u>	<u>2</u>	<u>2</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

INTERNAL AUDIT

FRANK BADALAMENTI, MANAGER OF INTERNAL AUDIT

The Division of Internal Audit acts as an independent Division within the Department of Finance to provide, an objective assurance and consulting activity designed to add value and improve the City's operations. The Division assists City divisions in the achievement of financial and operational goals by planning and conducting financial and administrative audits.

Mission Statement

To assist departments and divisions in the achievement of financial and operational goals by planning and conducting financial and administrative audits.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Financial, Compliance & Op Audit	\$ 601	4		\$ 618	5		\$ 729	6	
	\$ 601	4		\$ 618	5		\$ 729	6	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 583			\$ 595			\$ 719		
Self Generated	18			23			10		
	\$ 601	4		\$ 618	5		\$ 729	6	

PROGRAM NAME: FINANCIAL & OPERATIONAL AUDITING

OBJECTIVES: To improve management's internal, financial and administrative controls.

ACTIVITIES: Investigate actual and potential lapses of control and incidents of risk and assist State-required external auditor during the annual citywide audit.

INTERNAL AUDIT

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 312,861	\$ 271,930	\$ 303,755	\$ 344,481
LONGEVITY	-	600	1,200	1,200
SEPARATION PAYMENTS	-	4,105	-	-
BONUS INCENTIVE	-	2,000	-	-
TOTAL	\$ 312,861	\$ 278,635	\$ 304,955	\$ 345,681
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 25,734	\$ 24,127	\$ 28,082	\$ 31,950
DENTAL	2,054	2,127	2,133	1,813
VISION CARE	262	288	295	295
PERS	44,748	38,608	41,989	47,877
FICA-MEDICARE	4,482	4,244	4,309	4,995
F.I.C.A.	-	(275)	-	-
WORKERS COMPENSATION	1,452	557	573	6,000
LIFE INSURANCE	267	207	270	270
UNEMPLOYMENT COMPENSATION	8,190	-	-	-
TOTAL	\$ 87,189	\$ 69,884	\$ 77,650	\$ 93,200
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ -	\$ 3,150	\$ 14,750	\$ 12,000
OTHER TRAINING SUPPLIES	-	-	-	-
MILEAGE (PRIVATE AUTO)	-	-	-	1,000
PROFESSIONAL DUES	1,230	1,370	840	1,900
TOTAL	\$ 1,230	\$ 4,520	\$ 15,590	\$ 14,900
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ 5,196	\$ -	\$ -
MILEAGE (PRIVATE AUTO)	-	-	339	-
PARKING IN CITY FACILITIES	1,320	1,320	220	-
PHOTOCOPY MACHINE RENTAL	2,394	1,489	106	-
STATE AUDITOR EXAMINATION	274,924	213,705	197,061	250,000
TOTAL	\$ 278,638	\$ 221,710	\$ 197,727	\$ 250,000
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ 307	\$ -	\$ 1,000
POSTAGE	11	-	-	100
COMPUTER SOFTWARE	-	-	3,997	2,000
OFFICE FURNITURE & EQUIPMENT	-	-	523	-
PAPER AND OTHER PRINTING SUPP	-	-	-	2,500
PRINTED MATERIALS	-	-	-	3,800
OTHER SUPPLIES	3,848	5,452	420	-
JUST IN TIME OFFICE SUPPLIES	3,323	2,183	1,913	5,800
TOTAL	\$ 7,182	\$ 7,941	\$ 6,853	\$ 15,200



INTERNAL AUDIT

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH \$	6,724 \$	5,675 \$	12,284 \$	2,569
CHARGES FROM PRINTING	3,159	11,797	2,188	7,188
CHARGES FROM STOREROOM	452	117	147	235
CHARGES FROM MOTOR VEHICLES	346	905	153	-
TOTAL	\$ 10,681	\$ 18,493	\$ 14,772	\$ 9,992
TOTAL DIVISION	\$ 697,782	\$ 601,183	\$ 617,547	\$ 728,973

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES \$	86 \$	- \$	- \$	-
EXPENDITURE RECOVERIES	1,175	17,922	23,334	10,000
TOTAL DIVISION	\$ 1,260	\$ 17,922	\$ 23,334	\$ 10,000



INTERNAL AUDIT
COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			PROFESSIONALS		
1	1	1	In-Charge Senior Internal Auditor	49,500	78,732
1	1	1	Manager Internal Audit	40,315	113,755
2	2	2	Senior Internal Auditor	23,647	62,539
2	1	2	Auditor	20,093	54,906
<u>6</u>	<u>5</u>	<u>6</u>			
<u>6</u>	<u>5</u>	<u>6</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

CENTRAL COLLECTION AGENCY

NASSIM M. LYNCH, ADMINISTRATOR

The Division of Taxation was established by Ordinance No. 2393-66 effective November 28, 1966. As provided in the Ordinance, the Division operates a centralized collection facility known as the Central Collection Agency for purposes of collecting the municipal income tax for the City of Cleveland and any other municipalities that wish to join the tax agency for purposes of administering their municipal income tax ordinances. The contract between the City of Cleveland and other member communities provides that the general policy of the Agency is established under an Executive Board made up of the Finance Director of the City of Cleveland and four members elected by the members of the agency.

The Income Tax Administrator is charged with the responsibility of receiving, recording and maintaining accurate records of the taxes collected for the forty-two member municipalities of the Central Collection Agency. This includes enforcement of the ordinance, making and enforcing regulations, determining tax due and investigating persons or corporations who the Administrator has reason to believe owe taxes.

Mission Statement

To provide an efficient, centralized collection structure for collection of income tax for Cleveland and other member communities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL STAFF FT PT		COST	UNAUDITED STAFF FT PT		COST	BUDGET STAFF FT PT	
PROGRAMS:									
Collection	\$ 2,480	25	8	\$ 2,004	22	9	\$ 1,847	20	11
Audit	1,323	18		1,743	19		2,873	31	
Compliance	2,480	33		3,486	39		3,899	43	
Data Entry	827	8	3	523	6	1	513	6	5
Record Retention	413	6		610	7		718	8	
Taxpayer Assistance	744	8	1	348	4		411	4	3
	\$ 8,267	98	12	\$ 8,714	97	10	\$ 10,261	112	19
FUNDING SOURCE:									
Collection Fees:									
Cleveland*	\$ 5,740			\$ 6,143			\$ 7,183		
Suburbs	2,527			2,571			3,078		
	\$ 8,267	98	12	\$ 8,714	97	10	\$ 10,261	112	19

* Includes addition and use of Fund balance. Refer to Fund structure of this document for details.



CENTRAL COLLECTION AGENCY

PROGRAM NAME: COLLECTION

OBJECTIVES: To process municipal income tax collections on a daily basis.

ACTIVITIES: Pre-audit and process incoming municipal income tax returns, withholding reports and estimates daily upon receipt. Balance and deposit all cash and checks.

PROGRAM NAME: AUDIT

OBJECTIVES: To ensure that all taxpayers file correctly and pay the correct amount of income taxes for each year a return is due.

ACTIVITIES: Conduct audits to ensure compliance with the income tax ordinances.

PROGRAM NAME: COMPLIANCE

OBJECTIVES: To enforce strict compliance of the municipal income tax ordinances.

ACTIVITIES: Verify that all individuals and businesses subject to the tax file returns and pay all taxes due, including penalties and interest due for late payment of taxes.

PROGRAM NAME: DATA ENTRY

OBJECTIVES: To generate accurate daily additions to the income tax records.

ACTIVITIES: Key or translate all tax forms, returns, source documents and employers' supplied W-2's into machine-readable language.

PROGRAM NAME: RECORD RETENTION

OBJECTIVES: To provide retention filing and legally secure storage of all tax records by the municipal income tax ordinance.

ACTIVITIES: Maintenance of tax records, assuring accessibility to Central Collection Agency staff.

PROGRAM NAME: TAXPAYER ASSISTANCE

OBJECTIVES: To provide information and assistance to all taxpayers in the area served by CCA.

ACTIVITIES: Work with the member communities to reduce the number of errors on returns filed through individual assistance and tax educational programs.



CENTRAL COLLECTION AGENCY

EXPENDITURES

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 3,671,406	\$	3,682,771	\$	3,749,998	\$	4,329,387
SEASONAL	-		9,906		29,245		119,974
PART-TIME PERMANENT	74,445		67,412		83,746		116,365
LONGEVITY	31,525		35,350		36,125		41,100
SEPARATION PAYMENTS	6,136		63,509		7,388		-
BONUS INCENTIVE	-		50,000		-		-
OVERTIME	179,682		193,762		219,977		209,511
TOTAL	\$ 3,963,194	\$	4,102,710	\$	4,126,479	\$	4,816,337
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 518,613	\$	549,253	\$	620,400	\$	812,978
DENTAL	40,267		39,387		42,076		46,605
VISION CARE	6,552		6,496		6,857		7,554
PERS	534,801		548,016		561,452		667,064
FICA-MEDICARE	42,326		43,831		46,677		56,194
WORKER'S COMPENSATION	10,563		18,878		10,823		112,590
LIFE INSURANCE	4,598		4,088		4,481		5,040
UNEMPLOYMENT COMPENSATION	-		1,000		4,410		-
TOTAL	\$ 1,157,720	\$	1,210,947	\$	1,297,175	\$	1,708,025
TRAINING & PROFESS DUES							
TRAVEL	\$ 872	\$	2,041	\$	2,439	\$	3,200
TUITION & REGISTRATION FEES	380		1,300		1,120		1,500
MILEAGE (PRIV AUTO) TRNG PRPS	142		-		78		-
PROFESSIONAL DUES	5,250		15,636		13,871		10,400
TOTAL	\$ 6,644	\$	18,976	\$	17,508	\$	15,100
UTILITIES							
GAS	\$ 47,707	\$	-	\$	-	\$	-
ELECTRICITY - CPP	25		34,508		23,722		52,453
ELECTRICITY - OTHER	-		111		-		77
SECURITY & MONITORING SYSTEM	1,352		564		9,564		10,000
TOTAL	\$ 49,084	\$	35,183	\$	33,286	\$	62,530



CENTRAL COLLECTION AGENCY

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 718,949	\$ 750,501	\$ 1,145,529	\$ 1,198,000
COURT REPORTER	1,600	-	-	-
MILEAGE (PRIVATE AUTO)	3,834	4,838	4,296	4,000
SECURITY SERVICES	-	30,000	-	-
ADVERTISING AND PUBLIC NOTICE	1,570	1,678	1,253	2,000
PARKING IN CITY FACILITIES	2,786	2,672	2,661	3,000
INSURANCE AND OFFICIAL BONDS	-	1,410	-	-
PHOTOCOPY MACHINE RENTAL	5,193	7,120	1,616	-
EQUIPMENT RENTAL	9,584	465	927	3,000
OTHER CONTRACTUAL	2,778	28,723	12,355	7,700
STATE AUDITOR EXAMINATION	33,172	19,694	23,996	20,000
BANK SERVICE FEES	218,861	238,024	255,647	250,000
CREDIT CARD PROCESSING FEES	26,657	31,728	37,405	35,000
TOTAL	\$ 1,024,984	\$ 1,116,853	\$ 1,485,684	\$ 1,522,700
MATERIAL & SUPPLIES				
OFFICE SUPPLIES	\$ 282,440	\$ 328,977	\$ 15,462	\$ 258,000
POSTAGE	249,566	380,542	474,502	355,500
COMPUTER SUPPLIES	-	-	-	5,000
COMPUTER HARDWARE	-	-	-	20,000
COMPUTER SOFTWARE	29,183	65,866	79,538	75,000
OFFICE FURNITURE & EQUIPMENT	243,006	21,334	2,879	20,000
HYGIENE AND CLEANING SUPPLIES	2,030	2,187	-	1,000
MEDICAL SUPPLIES	-	-	-	1,000
PAPER AND OTHER SUPPLIES	-	-	-	1,000
PRINTED MATERIALS	-	-	-	1,000
OTHER SUPPLIES	570	834	1,063	1,500
BATTERIES	-	-	-	200
JUST IN TIME OFFICE SUPPLIES	11,319	41,538	61,096	50,000
BUILDING MAINTENANCE SUPPLY	8,040	-	270	-
TOTAL	\$ 826,154	\$ 841,278	\$ 634,811	\$ 789,200
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,000	\$ 590	\$ 14,017	\$ 16,000
MAINTENANCE CONTRACTS	10,580	10,430	2,286	2,250
COMPUTER HARDWARE MAINT	2,200	2,200	12,100	10,000
COMPUTER SOFTWARE MAINT	25,294	32,932	25,747	31,500
MAINTENANCE VEHICLES	-	-	-	100
CAR WASHES	-	-	-	100
MAINTENANCE BUILDING	1,607	315	-	-
CHARGES FROM MAINT	-	-	-	10,000
TOTAL	\$ 40,681	\$ 46,467	\$ 54,150	\$ 69,950



CENTRAL COLLECTION AGENCY

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CLAIMS, REFUNDS, MISCELLANEOUS				
COURT COSTS	\$ 8,615	\$ 11,096	\$ 14,868	\$ 20,000
INDIRECT COST	401,748	401,748	494,438	448,338
TOTAL	\$ 410,363	\$ 412,844	\$ 509,306	\$ 468,338
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM GENERAL FUND	\$ 164,592	\$ 350,000	\$ 350,000	\$ 350,000
CHARGES FROM TELEPHONE	54,755	64,745	61,311	61,501
CHARGES FROM WATER	-	-	-	11,056
CHARGES FROM PRINTING	24,632	46,771	133,144	312,778
CHARGES FROM MOTOR VEHICLE	5,620	8,083	9,114	9,045
CHARGES FROM WASTE	1,863	687	-	2,000
TOTAL	\$ 251,463	\$ 470,286	\$ 553,569	\$ 746,380
CAPITAL OUTLAY				
BUILDING BETTERMENTS	\$ 322,334	\$ -	\$ -	\$ 5,000
OFFICE EQUIPMENT	-	11,540	1,619	25,000
AUTOMOBILES	-	-	-	32,000
TOTAL	\$ 322,334	\$ 11,540	\$ 1,619	\$ 62,000
TOTAL DIVISION	\$ 8,052,621	\$ 8,267,084	\$ 8,713,587	\$ 10,260,560

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
LOCAL TAXES	\$ 5,460,000	\$ 5,740,000	\$ 5,810,000	\$ 6,824,069
SALES & CHARGES FOR SERVICES	750	-	-	-
MISCELLANEOUS REVENUES	178,934	545,374	80,774	120,000
TRANSFERS IN	1,500	1,800	1,800	-
EXPENDITURE RECOVERIES	2,341,769	2,462,722	2,571,167	3,000,000
TOTAL DIVISION	\$ 7,982,953	\$ 8,749,896	\$ 8,463,741	\$ 9,944,069



CENTRAL COLLECTION AGENCY

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrator, Asst. Income Tax	26,274	83,396
1	1	1	Administrator, Income Tax	42,758	128,648
0	3	2	Administrative Manager	27,194	83,396
0	1	1	Administrative Officer	20,800	49,440
1	1	1	Fiscal Manager	23,647	78,936
1	0	0	Chief, Bureau of Accounts & Collection	22,333	59,357
1	0	1	Chief, Tax Auditing Bureau	22,333	61,435
1	0	0	Chief, Tax Records Bureau	22,333	59,357
<u>6</u>	<u>7</u>	<u>7</u>			
OFFICE & CLERICAL					
3	3	3	Cashier, Junior	10.00 Hr.	15.53 Hr.
1	1	1	Principal Cashier	10.00 Hr.	21.73 Hr.
11	7	8	Clerk, Accountant II	10.00 Hr.	16.18 Hr.
1	1	1	Principal Clerk	11.93 Hr.	18.38 Hr.
1	1	2	Messenger	10.00 Hr.	13.95 Hr.
1	1	1	Receptionist	10.00 Hr.	14.28 Hr.
24	22	25	Tracer, Income Tax	10.04 Hr.	16.34 Hr.
<u>42</u>	<u>36</u>	<u>41</u>			
PROFESSIONALS					
13	14	14	Auditor	20,093	54,906
3	2	3	Assistant Director of Law	26,250	74,984
21	16	18	Auditor, Tax I	10.60 Hr.	17.15 Hr.
13	6	13	Auditor, Tax II	12.41 Hr.	18.97 Hr.
0	1	0	Miscellaneous Investigator	10.00 Hr.	17.04 Hr.
1	1	1	Personnel Assistant	20,800	44,269
1	1	1	Project Leader / Application	30,215	83,198
2	2	2	Supervisor, Asst. Income Tax Financial	22,333	59,357
6	7	7	Supervisor, Income Tax	20,093	53,048
<u>60</u>	<u>50</u>	<u>59</u>			
PARAPROFESSIONALS					
2	1	2	Chief Legal Investigator	23,647	62,539
2	2	2	Paralegal	20,800	40,780
<u>4</u>	<u>3</u>	<u>4</u>			
TECHNICIANS					
1	0	0	Operator, Data Conversion	10.00 Hr.	14.08 Hr.
1	1	1	Operator, Senior Data Conversion	10.80 Hr.	16.87 Hr.
<u>2</u>	<u>1</u>	<u>1</u>			
114	97	112	TOTAL FULL TIME		
1	1	1	Income Tax Tracer	10.04 Hr.	16.34 Hr.
0	1	4	Student Assistant	10.00 Hr.	10.30 Hr.
14	8	14	Student Aide	10.00 Hr.	10.30 Hr.
<u>15</u>	<u>10</u>	<u>19</u>	TOTAL PART TIME		
<u>129</u>	<u>107</u>	<u>131</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



PRINTING AND REPRODUCTION

MICHAEL HEWETT, COMMISSIONER

The duties of the Commissioner of Printing & Reproduction are as follows: to administer and control the affairs of the division; to supervise the printing, photocopying or other reproduction of material required for use by the City of Cleveland; to develop specifications, evaluate bids, recommend the lease, rental or purchase of all photocopiers; and to perform any duties which may arise by codified ordinance or by the Director of Finance.

The Division of Printing & Reproduction is responsible for producing all forms, stationary, manuals, directories, reports, brochures, newsletters and other literature used by city departments, divisions, boards, bureaus, council and Cleveland Municipal Court.

The Division of Printing & Reproduction operates a production facility at 1735 Lakeside Ave. The division also maintains a full-service copy center at City Hall.

Mission Statement

The Division of Printing and Reproduction is committed to providing exceptional customer service and money-saving printing solutions to the City of Cleveland. The Division of Printing is dedicated to achieving these goals by continuing to implement the latest technologies, by responding immediately to our customers' unique needs and by striving daily to be the City's provider of low-cost, high-quality and fast turnaround reprographic services.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Printing Services	\$ 1,239	10		\$ 1,831	11		\$ 2,022	12	
Copy Center	254	2		323	2		329	2	
	\$ 1,493	12		\$ 2,154	13		\$ 2,351	14	
FUNDING SOURCE:									
User Fees:									
Internal Service Fund*	\$ 1,493	12		\$ 2,154	13		\$ 2,351	14	
	\$ 1,493	12		\$ 2,154	13		\$ 2,351	14	

* Includes addition and use of Fund balance. Refer to Fund structure of this document for details.

PROGRAM NAME: PRINTING SERVICES

OBJECTIVES: To provide comprehensive reprographic services to the City of Cleveland.

ACTIVITIES: Print materials requested by various city divisions. Administer the city's photocopier contracts.

PROGRAM NAME: COPY CENTER

OBJECTIVES: Provide a variety of photocopying services from a centralized location at City Hall.

ACTIVITIES: Process assignments as submitted. Offer technical assistance to customers.

PRINTING AND REPRODUCTION

EXPENDITURES

		2004		2005		2006		2007
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	476,996	\$	481,760	\$	514,554	\$	596,622
INJURY PAY		-		-		3,904		-
LONGEVITY		4,700		4,425		4,825		5,050
SEPARATION PAYMENTS		3,544		958		1,120		-
BONUS INCENTIVE		-		6,000		-		-
OVERTIME		20,983		42,477		57,327		37,500
TOTAL	\$	506,223	\$	535,619	\$	581,731	\$	639,172
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	76,664	\$	78,614	\$	74,074	\$	100,639
DENTAL		6,018		5,792		5,422		6,598
VISION CARE		806		852		807		975
PERS		68,128		70,924		77,211		88,525
FICA-MEDICARE		5,678		6,127		6,773		7,137
WORKER'S COMPENSATION		1,359		921		1,107		10,852
LIFE INSURANCE		578		495		503		630
CLOTHING ALLOWANCE		-		-		800		700
CLOTHING MAINTENANCE		2,009		1,185		847		2,000
TOTAL	\$	161,240	\$	164,910	\$	167,544	\$	218,056
TRAINING & PROFESS DUES								
TRAVEL	\$	-	\$	-	\$	-	\$	500
TUITION & REGISTRATION FEES		-		630		-		2,000
OTHER TRAINING SUPPLIES		-		-		-		500
PROFESSIONAL DUES		1,228		1,015		1,029		2,000
TOTAL	\$	1,228	\$	1,645	\$	1,029	\$	5,000
UTILITIES								
GAS	\$	2,902	\$	3,468	\$	2,513	\$	3,997
ELECTRICITY - CPP		28,890		21,842		29,006		35,690
SECURITY & MONITORING SYSTEM		439		277		677		750
TOTAL	\$	32,231	\$	25,587	\$	32,197	\$	40,437
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	3,605	\$	-	\$	-	\$	500
WASTE DISPOSAL		-		-		-		1,000
ADVERTISING AND PUBLIC NOTICE		920		-		-		-
PROGRAM PROMOTION		(3,000)		-		-		-
PARKING IN CITY FACILITIES		13		25		66		500
PHOTOCOPY MACHINE RENTAL		202,875		210,886		635,705		712,680
OTHER CONTRACTUAL		-		-		49,795		500
TOTAL	\$	204,413	\$	210,910	\$	685,566	\$	715,180

PRINTING AND REPRODUCTION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL & SUPPLIES				
OFFICE SUPPLIES	\$ 1,960	\$ 687	\$ -	\$ 3,000
DISCOUNTS LOST	38	-	-	-
POSTAGE	2,915	2,459	-	2,500
COMPUTER SUPPLIES	-	-	785	1,000
COMPUTER HARDWARE	4,765	4,576	5,669	5,000
COMPUTER SOFTWARE	-	1,729	-	3,000
SMALL EQUIPMENT	23,318	5,845	14,936	15,000
ELECTRICAL SUPPLIES	-	-	-	1,000
HYGIENE AND CLEANING SUPP	695	1,668	1,121	1,000
PAPER AND OTHER SUPPLIES	385,706	485,074	609,559	600,000
SHOP SUPPLIES	881	-	127	-
OTHER SUPPLIES	1,261	617	716	1,000
JUST IN TIME OFFICE SUPPLIES	3,988	3,722	5,381	3,500
TOTAL	\$ 425,526	\$ 506,376	\$ 638,294	\$ 636,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	\$ 2,000
MAINTENANCE CONTRACTS	9,550	25,346	29,260	62,000
COMPUTER HARDWARE MAINT	-	-	-	1,000
COMPUTER SOFTWARE MAINT.	-	-	-	2,500
MAINTENANCE MACHINERY	12,061	8,743	279	10,000
CAR WASHES	150	-	150	500
CHARGES FROM MAINTENANCE	3,061	2,236	6,274	6,000
TOTAL	\$ 24,823	\$ 36,325	\$ 35,964	\$ 84,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE	\$ 6,653	\$ 9,839	\$ 10,654	\$ 11,378
CHARGES FROM MOTOR VEHICLE	956	1,327	1,297	1,467
TOTAL	\$ 7,609	\$ 11,166	\$ 11,951	\$ 12,845
TOTAL DIVISION	\$ 1,363,292	\$ 1,492,539	\$ 2,154,275	\$ 2,350,690

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ -	\$ -	\$ 680	\$ -
MISCELLANEOUS REVENUES	11,574	11,774	21,238	-
EXPENDITURE RECOVERIES	1,100,128	1,282,915	2,184,772	2,243,972
TOTAL DIVISION	\$ 1,111,702	\$ 1,294,689	\$ 2,206,689	\$ 2,243,972



PRINTING AND REPRODUCTION

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Commissioner, Printing Reproduction	40,315	123,236
1	1	1	Commissioner, Printing Reproduction, Asst.	23,647	78,936
2	2	2			
			OFFICE & CLERICAL		
2	2	2	Copy Center Operator, Offset Duplicating Machine	10.00 Hr.	17.14 Hr.
1	1	1	Private Secretary	10.00 Hr.	19.04 Hr.
1	1	1	Principal Clerk	11.93 Hr.	18.38 Hr.
4	4	4			
			PARAPROFESSIONALS		
2	2	2	Print Shop Helper	10.61 Hr.	13.69 Hr.
2	2	2			
			PROFESSIONAL		
1	1	1	Desktop Publishing Specialist	20,231	54,232
1	1	1			
			SKILLED CRAFT		
1	1	1	First Press Operator	12.00 Hr.	20.35 Hr.
2	1	2	Second Press Operator	10.00 Hr.	18.21 Hr.
1	1	1	Printing Foreman	28,405	48,614
4	3	4			
			TECHNICIANS		
1	1	1	PC Technician	25,000	46,351
1	1	1			
14	13	14	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

**DEBT SERVICE
SINKING FUND COMMISSION**

FRANK G. JACKSON, PRESIDENT

SHARON DUMAS, SECRETARY

MARTIN J. SWEENEY, MEMBER

ELIZABETH C. HRUBY, ASSISTANT SECRETARY

The Sinking Fund is the bond retirement fund of the City and its operations are governed by the Ohio Revised Code, the City Charter and the General Bond Ordinance. The Sinking Fund Commission consists of the Mayor, Director of Finance and City Council President. An Assistant Secretary is appointed by the members to conduct the business of the Sinking Fund Commission. The Sinking Fund Commission is responsible for the issuance and payment of all City debt including general obligation, special revenue, non-tax revenue and tax increment financing debt.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Debt Admin. & Record Maint.	\$ 468	1		\$ 479	1		\$ 488	1	
Debt Issuance & Compliance	185	1		188	1		200	1	
Bond & Note Payments	56,822			55,777			58,451		
	\$ 57,475	2		\$ 56,444	2		\$ 59,139	2	
FUNDING SOURCE:									
Local Taxes	\$ 22,615			\$ 22,876			\$ 24,510		
Intergovernmental	2,692			2,477			2,927		
Self Generated	728			931			900		
Bond Proceeds	2,005			107			-		
TIF / Developer Receipts	-			221			138		
Other Proceeds	8,367			123			-		
Restricted Tax	9,433			18,750			19,500		
Subordinated Income Tax	5,107			4,759			4,784		
Transfers	2,473			2,304			4,028		
Reserve*	3,081			3,531			1,846		
Issue 2	974			365			506		
	\$ 57,475	2		\$ 56,444	2		\$ 59,139	2	

* Includes drawdown (additions) and use of Fund balance. Refer to Fund structure section of this document for details.

DEBT SERVICE SINKING FUND COMMISSION

DEBT MANAGEMENT POLICY

The Sinking Fund Commission is responsible for maintaining detailed records of the City's outstanding debt obligations until their maturity and ensuring that all debt is paid when due. The Sinking Fund Commission's duties are outlined in the covenants of the General Bond Ordinance and the Sinking Fund Ordinance and the Commission continuously monitors its performance so as to ensure compliance with said covenants.

The Sinking Fund Commission acts as the citywide coordinator for all debt issuance and monitoring activities. This includes the sale of all general obligation, special obligation and enterprise (revenue) bonds and notes. In addition the Commission deposits on behalf of itself and the Enterprise Funds any moneys to be applied to the payment of debt charges. This includes money and investments derived from ad valorem property taxes, restricted income tax, enterprise reimbursements, non-tax revenues and the proceeds of renewal bonds or notes. The Commission maintains and reconciles all bank accounts for General Obligation, Special Obligation and Enterprise (Proprietary) Obligations of the City.

The City issues its general obligation bonds in connection with its overall Capital Improvement Program. Programs that have benefited from the issuance of general obligation debt include, but are not limited to, public service improvements, bridge and roadway improvements, recreation facilities, and urban redevelopment.

The City's Enterprise Funds develop their own individual capital improvement programs and issue revenue debt as is necessary to assist with the implementation of their CIP programs. The Sinking Fund Commission works jointly with each individual Enterprise Fund when issuing revenue debt.

PROGRAM NAME: DEBT ADMINISTRATION AND RECORD MAINTENANCE

OBJECTIVES: To ensure the proper disbursement of funds for the payment of debt by maintaining accurate records of fixed rate and variable rate debt service requirements and other schedules of cash and investments.

ACTIVITIES: Maintain complete records of all financing transactions and outstanding debt service requirements. Respond to bondholder questions and requests. Record and reconcile all debt related activity within the City's accounting system. Process all principal and interest payments. Collect funds from the Cuyahoga County Auditor, the General Fund, the Restricted Income Tax Fund, Special Revenue Funds and Enterprise Funds in order to make funds available for disbursements on a timely basis for the payment of debt service. Prepare the state required debt schedule, which certifies the amount to be paid from taxes and levying tax sufficient to cover debt service. Through an escrow agent or trustee, coordinate the investment of cash in investments permitted under the General Bond Ordinance, the Sinking Fund Ordinance and enterprise fund indentures.

**DEBT SERVICE
SINKING FUND COMMISSION****PROGRAM NAME: DEBT ISSUANCE AND COMPLIANCE**

OBJECTIVES: To ensure that the City complies with all covenants in the General Bond Ordinance, the Sinking Fund Ordinance and in all revenue or special obligation bond indentures and also ensure that it complies with all federal regulations governing the issuance of debt.

ACTIVITIES: Coordinate the issuance of debt and other obligations by working with the Law Department, bond counsel, financial advisors, underwriters, rating agencies and insurers. Evaluate financing proposals received by the city. Determine structure of financing transactions. Coordinate the annual submission of continuing disclosure information pursuant to the City's various Continuing Disclosure Agreements for its bond issues in accordance with SEC Rule 15c2-12. Facilitate the required arbitrage rebate calculations required by federal regulations.

2006 ACTIVITY

In June 2006, UBS AG notified the City that it was exercising its option under a 2003 swaption agreement to cause the City to enter into a fixed payor interest rate swap with regard to a portion of its 1996 Parking Facilities Refunding Revenue Bonds. This would have required the issuance of variable rate refunding bonds. However, due to market conditions at the time, the City decided that it was in its best interests to issue fixed rate refunding bonds along with a basis swap and to terminate the swap agreed to in 2003. Therefore, effective August 15, 2006, the City issued \$57,520,000 Parking Facilities Refunding Revenue Bonds, Series 2006 in order to refund \$56,300,000 of its outstanding Series 1996 Parking Facilities Refunding Revenue Bonds.

Effective August 17, 2006, the City issued \$127,885,000 of Public Power System Revenue Bonds, Series A and B. The Bonds were issued to refund \$120,041,516.45 of outstanding Series 1994A and Series 1996 Bonds. The Series B Bonds were issued as auction rate securities (variable rate). In addition, the City entered into a basis swap on \$70,455,000 of the fixed rate bonds. As a result of this refunding, Cleveland Public Power will achieve debt service savings of approximately \$5.46 million or 4.3%.

On November 16, 2006, the City issued \$118,760,000 of Airport System Refunding Revenue Bonds, Series A and B. These bonds were issued to advance refund \$121,905,000 of outstanding Series 1997B and Series 2000A Airport Revenue Bonds. As a result of this refunding, the Airport System will achieve debt service savings of \$5.5 million or 4.55%. At the same time, because of historically low long term interest rates, the City converted the \$149,000,000 Series 2000C Bonds from variable rates of interest to fixed rates. This will enable the Airport System to issue more variable rate debt in the future.

DEBT SERVICE
SINKING FUND COMMISSION
2007 ACTIVITY

In 2007, the City is planning or reviewing the feasibility of the following financings:

- General Obligation Bonds for demolition, final judgments and various improvements to roads and bridges, recreation facilities and other public facilities;
- Airport Revenue Bonds for various improvements to the airport system;
- Issuance of Stadium Refunding Bonds in conjunction with the expected execution of the 2003 swaption
- Water Revenue Bonds for improvements to the Waterworks System; and
- Refunding or other financing alternatives which meet the City's financial and operational goals.

BOND RATINGS

As of December 31, 2006 the City's Bond Ratings for general obligation bonds, revenue bonds, notes and certificates of participation were as follows:

	Moody's Investors Service	Standard & Poor's	Fitch Investors
General Obligation Bonds	A2	A	A+
Core City Bonds	A3	A-	N/A
Waterworks Revenue Bonds	Aa3	AA-	N/A
Cleveland Public Power Revenue Bonds	A2	A-	N/A
Airport Revenue Bonds	A3	A-	A
Certificates of Participation Series 1997	A3	A-	N/A
Parking Revenue Bonds+	Aaa	AAA	AAA

+ Insured ratings

The Ohio Revised Code provides that the net debt of the municipal corporation, whether or not approved by the electors, shall not exceed 10.5% of the assessed value of all property in the municipal corporation as listed and assessed for taxation. In addition, the unvoted net debt of municipal corporations cannot exceed 5.5% of total assessed value of property. The City's total debt limit (10.5%) is \$678,011,014 and unvoted debt limit (5.5%) is \$355,148,626. At January 1, 2007, the City had the capacity, under the indirect debt limitation calculation per the Ohio Revised Code, to issue approximately \$95 million of additional unvoted debt. These debt limitations are not expected to affect the financing of any currently planned facilities or services.



DEBT SERVICE
SINKING FUND COMMISSION

EXPENDITURES

	2005 Actual		2006 Unaudited		2007 Budget
Unvoted Tax Supported Obligations					
Bonds Redeemed	\$ 28,150,000	\$	29,530,000	\$	31,590,000
Interest on Bonds	16,156,331		17,435,774		17,678,898
	\$ 44,306,331	\$	46,965,774	\$	49,268,898
Subordinated Income Tax Bonds					
Bonds Redeemed	\$ 1,600,000	\$	1,700,000	\$	1,800,000
Interest on Bonds	3,151,827		3,018,818		2,900,000
	\$ 4,751,827	\$	4,718,818	\$	4,700,000
Subordinated Income Tax Reserve					
Transfer to Other Subclasses	\$ -	\$	1,771	\$	-
	\$ -	\$	1,771	\$	-
Urban Renewal Debt Retirement Fund					
Transfer to Other Subclasses	\$ -	\$	6,653	\$	-
Notes Redeemed	4,300,000		-		-
Interest on Notes	106,640		-		-
	\$ 4,406,640	\$	6,653	\$	-
2003 Core City Fund					
Other	\$ 97,526	\$	79,001	\$	85,000
Bonds Redeemed	-		-		500,000
Interest on Bonds *	875,652		1,333,180		1,406,680
	\$ 973,178	\$	1,412,181	\$	1,991,680
Lower Eudid TIF Bonds					
Bonds Redeemed	\$ 45,000	\$	77,000	\$	87,000
Interest on Bonds	159,778		387,293		196,085
	\$ 204,778	\$	464,293	\$	283,085
Nontax Revenue Refunding Bonds - Stadium					
Interest on Bonds *	\$ 621,222	\$	648,231	\$	648,231
	\$ 621,222	\$	648,231	\$	648,231
2004 Core City Bonds					
Bonds Redeemed	\$ 585,000	\$	655,000	\$	675,000
Interest on Bonds	973,463		904,013		884,035
	\$ 1,558,463	\$	1,559,013	\$	1,559,035

* All or a portion paid by capitalized interest from the proceeds of the bonds



**DEBT SERVICE
SINKING FUND COMMISSION**

EXPENDITURES

	2005 Actual		2006 Unaudited		2007 Budget
Sinking Fund Operations					
Personnel	\$ 152,261	\$	163,749	\$	169,364
Other	500,706		503,055		518,765
	\$ 652,967	\$	666,804	\$	688,129
Total Expenditures	\$ 57,475,406	\$	56,443,538	\$	59,139,058

REVENUE

	2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
PROPERTY TAXES	\$ 23,290,642	\$	22,615,698	\$	22,875,925	\$	24,509,841
INTERGOVERNMENTAL REVENUE	2,665,027		2,691,974		2,477,498		2,927,230
RESTRICTED INCOME TAX	20,000,000		9,433,129		18,750,000		19,500,000
SUBORDINATED INCOME TAX	1,618,740		5,106,866		4,759,015		4,783,724
INVESTMENT EARNINGS	206,422		539,811		770,722		700,000
BOND FEES & SERVICES	179,580		187,940		159,920		200,000
NOTE / BOND PROCEEDS	1,997,104		2,004,898		107,540		-
TRANSFERS FROM OTHER SUBFUNDS	3,865,060		1,786,501		1,647,439		2,750,715
OTHER PROCEEDS (LAND SALES)	-		8,366,871		122,539		-
EXPENDITURE RECOVERY ISSUE 2	-		973,851		365,006		506,097
TIF / DEVELOPER RECEIPTS	-		-		220,641		138,460
GENERAL FUND TRANSFER	463,464		686,418		656,182		1,276,850
DRAW/(ADD) OF FUND BALANCE	(994,530)		3,081,449		3,531,111		1,846,141
TOTAL RECEIPTS	\$ 53,291,509	\$	57,475,406	\$	56,443,538	\$	59,139,058

EXPENDITURES

	2005 Actual		2006 Unaudited		2007 Budget
WATER REVENUE BONDS+					
EXPENDITURES:					
Principal	\$ 21,928,333	\$	15,485,000	\$	17,695,000
Interest	29,577,454		36,323,625		35,061,666
Total Expenditures	\$ 51,505,787	\$	51,808,625	\$	52,756,666
RECEIPTS					
Utility Reimbursement	\$ 51,505,787	\$	51,808,625	\$	52,756,666
Total Receipts	\$ 51,505,787	\$	51,808,625	\$	52,756,666

+ Amounts shown above are actual amounts paid to bondholders during the year and therefore may not match the debt service amounts in the budget of enterprise funds which reflect deposit requirements in anticipation of these payments.

**DEBT SERVICE
SINKING FUND COMMISSION**

EXPENDITURES

	2005 Actual		2006 Unaudited		2007 Budget
Airport System Revenue Bonds and Notes +					
EXPENDITURES:					
Principal	\$ 9,372,719	\$	10,895,249	\$	17,775,000
Interest	48,585,487		49,795,347		41,760,590
Total Expenditures	\$ 57,958,206	\$	60,690,596	\$	59,535,590
RECEIPTS					
Enterprise Reimbursement	\$ 57,958,206	\$	60,690,596	\$	59,535,590
Total Receipts	\$ 57,958,206 *	\$	60,690,596 **	\$	59,535,590 ***

*Includes \$3,875,897 of capitalized interest from the proceeds of the Series 2000 Bonds and \$2,001,293 of capitalized interest from the Series 2003 Bonds.

**Includes \$2,923,805 of capitalized interest from the 2003 Bonds.

***Includes \$3,699,908 of capitalized interest from the Series 2003 Bonds and \$2,563,445 of capitalized interest from the remarketing of the 2000C Bonds.

Ohio Water Development Authority Loans - Water +

EXPENDITURES:					
Principal	\$ 805,000	\$	2,828,264	\$	3,137,970
Interest	689,000		2,632,535		2,858,691
Total Expenditures	\$ 1,494,000	\$	5,460,799	\$	5,996,661
RECEIPTS					
Utility Reimbursement	\$ 1,494,000	\$	5,460,799	\$	5,996,661
Total Receipts	\$ 1,494,000	\$	5,460,799	\$	5,996,661

Ohio Water Development Authority Loans - Water Pollution Control+

EXPENDITURES:					
Principal	\$ 391,327	\$	400,738	\$	416,373
Interest	221,123		206,112		190,477
Total Expenditures	\$ 612,450	\$	606,850	\$	606,850
RECEIPTS					
Utility Reimbursement	\$ 612,450	\$	606,850	\$	606,850
Total Receipts	\$ 612,450	\$	606,850	\$	606,850

+ Amounts shown above are actual amounts paid to bondholders during the year and therefore may not match the debt service amounts in the budget of enterprise funds which reflect deposit requirements in anticipation of these payments.



**DEBT SERVICE
SINKING FUND COMMISSION**

EXPENDITURES

	2005 Actual		2006 Unaudited		2007 Budget
Public Power Improvement System - Revenue Bonds +					
EXPENDITURES:					
Principal	\$ 4,920,000	\$	11,025,000	\$	8,045,000
Interest	9,813,126		8,144,119		9,626,468
Total Expenditures	\$ 14,733,126	\$	19,169,119	\$	17,671,468
RECEIPTS					
Utility Reimbursement	\$ 14,733,126	\$	19,169,119	\$	17,671,468
Total Receipts	\$ 14,733,126	\$	19,169,119	\$	17,671,468
 Parking Facilities Revenue Refunding Bonds +					
EXPENDITURES:					
Principal	\$ 2,305,000	\$	2,445,000	\$	2,795,000
Interest	3,864,588		2,418,598		3,308,750
Total Expenditures	\$ 6,169,588	\$	4,863,598	\$	6,103,750
RECEIPTS					
Enterprise Reimbursement	\$ 6,169,588	\$	4,863,598	\$	6,103,750
Total Receipts	\$ 6,169,588	\$	4,863,598	\$	6,103,750

+ Amounts shown above are actual amounts paid to bondholders during the year and therefore may not match the debt service amounts in the budget of enterprise funds which reflect deposit requirements in anticipation of these payments.

DEBT SERVICE
SINKING FUND COMMISSION

UNVOTED TAX SUPPORTED OBLIGATIONS

PURPOSE	MONTH DUE	ISSUE DATE	MATURITY DATE	INT RATE	12/31/06 BALANCE	2007 PRINCIPAL	2007 INTEREST	TOTAL DUE
BRIDGE & ROADWAY	FEB./AUG.	1997	2014	VAR	5,270,000	610,000	299,887	909,887
BRIDGE & ROADWAY	APR/OCT	1998	2015	VAR	6,700,000	625,000	295,947	920,947
BRIDGES & ROADS	MAR/SEP	1993	2009	VAR	2,295,000	725,000	122,239	847,239
BRIDGES & ROADS	MAR/SEP	1996	2007	VAR	1,115,000	1,115,000	57,980	1,172,980
BRIDGES & ROADS	MAY/NOV.	1999	2010	VAR	3,560,000	830,000	175,015	1,005,015
BRIDGES & ROADS	JUNE/DEC.	2002	2014	VAR	9,455,000	1,225,000	398,225	1,623,225
BRIDGES & ROADS	FEB./AUG.	2003	2017	VAR	18,450,000	1,405,000	763,625	2,168,625
BRIDGES & ROADS	JUNE/DEC.	2004	2024	VAR	12,775,000	515,000	561,619	1,076,619
BRIDGES & ROADS	APR/OCT.	2005A	2021	VAR	15,665,000	780,000	707,731	1,487,731
CEMETERY IMPROVEMENT	APR/OCT	1998	2018	VAR	1,310,000	85,000	58,681	143,681
CONVENTION CENTER	MAR/SEP	1996	2007	VAR	105,000	105,000	5,460	110,460
FINAL JUDGMENT	JUNE/DEC.	2002	2027	VAR	6,105,000	100,000	308,719	408,719
FIRE APPARATUS	MAY/NOV.	1999	2009	VAR	290,000	95,000	14,162	109,162
NEIGHBORHOOD DEV.	MAR/SEP	1996	2007	VAR	60,000	60,000	3,120	63,120
PARKS & RECREATION	MAR/SEP	1996	2007	VAR	265,000	265,000	13,780	278,780
PARKS & RECREATION	FEB./AUG.	1997	2005	VAR	1,400,000	140,000	79,788	219,788
PARKS & RECREATION	APR/OCT	1998	2018	VAR	2,510,000	165,000	112,429	277,429
PARKS & RECREATION	MAY/NOV.	1999	2010	VAR	615,000	145,000	30,232	175,232
PARKS & RECREATION	JUNE/DEC.	2002	2013	VAR	3,370,000	435,000	164,400	599,400
PARKS & RECREATION	FEB./AUG.	2003	2017	VAR	5,060,000	385,000	209,475	594,475
PARKS & RECREATION	JUNE/DEC.	2004	2024	VAR	2,810,000	115,000	123,512	238,512
PARKS & RECREATION	APR/OCT.	2005A	2021	VAR	5,915,000	295,000	267,188	562,188
PUBLIC FACILITIES	APR/OCT	1998	2018	VAR	4,825,000	315,000	216,159	531,159
PUBLIC FACILITIES	MAR/SEP	1993	2013	VAR	4,555,000	555,000	243,976	798,976
PUBLIC FACILITIES	MAR/SEP	1996	2007	VAR	90,000	90,000	4,680	94,680
PUBLIC FACILITIES	FEB./AUG.	1997	2015	VAR	5,165,000	505,000	294,388	799,388
PUBLIC FACILITIES	MAY/NOV.	1999	2010	VAR	825,000	195,000	40,552	235,552
PUBLIC FACILITIES	JUNE/DEC.	2000	2012	VAR	2,520,000	370,000	127,100	497,100
PUBLIC FACILITIES	JUNE/DEC.	2002	2013	VAR	1,820,000	240,000	88,750	328,750
PUBLIC FACILITIES	FEB./AUG.	2003	2017	VAR	8,905,000	680,000	368,575	1,048,575
PUBLIC FACILITIES	APR/OCT.	2005A	2023	VAR	7,040,000	295,000	313,625	608,625
RECREATION FACILITIES	MAR/SEP	1993	2012	VAR	1,625,000	235,000	86,980	321,980
RECREATION FACILITIES	JUNE/DEC.	2000	2012	VAR	1,415,000	210,000	71,335	281,335
RESIDENT DEVELOPMENT	JUNE/DEC.	2000	2012	VAR	585,000	85,000	29,510	114,510
RESIDENTIAL AREA IMP.	FEB./AUG	1997	2015	VAR	470,000	45,000	26,788	71,788
RESIDENTIAL NEIGH. DEV.	APR/OCT	1998	2018	VAR	705,000	45,000	31,584	76,584
RESIDENTIAL NEIGH. DEV.	JUNE/DEC.	2002	2013	VAR	790,000	105,000	38,525	143,525
RESIDENTIAL NEIGH. DEV.	APR/OCT	2005A	2025	VAR	6,745,000	240,000	298,375	538,375
RESIDENTIAL NEIGH.	MAY/NOV.	1999	2010	VAR	390,000	90,000	19,175	109,175
RESIDENTIAL NEIGH.	FEB./AUG.	2003	2017	VAR	3,540,000	270,000	146,562	416,562
ROAD & BRIDGE IMP.	JUNE/DEC.	2000	2012	VAR	3,560,000	525,000	179,545	704,545
SERIES 1993 REFUNDING	MAR/SEP	1993	2011	VAR	36,065,000	10,935,000	1,922,590	12,857,590
SERIES 1997 REFUNDING	FEB./AUG.	1997	2018	VAR	39,245,000	2,790,000	2,192,088	4,982,088
SERIES 1998 REFUNDING	APR/OCT	1998	2007	VAR	2,355,000	2,355,000	96,555	2,451,555
SERIES 2005 REFUNDING	APR/OCT	2005	2023	VAR	84,470,000	75,000	4,465,238	4,540,238
URBAN RENEWAL	MAR/SEP	1993	2013	VAR	990,000	120,000	53,029	173,029

Total 323,795,000 31,590,000 16,128,898 47,718,898



DEBT SERVICE
SINKING FUND COMMISSION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 124,241	\$ 125,477	\$ 135,674	\$ 136,823
LONGEVITY	700	700	1,000	1,000
BONUS INCENTIVE	-	1,000	-	-
TOTAL	\$ 124,941	\$ 127,177	\$ 136,674	\$ 137,823
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 6,004	\$ 6,537	\$ 7,215	\$ 8,220
DENTAL	431	430	444	465
VISION CARE	98	98	98	98
PERS	16,862	17,138	18,342	19,089
FICA-MEDICARE	561	583	657	672
WORKER'S COMPENSATION	309	207	228	2,907
LIFE INSURANCE	91	90	90	90
TOTAL	\$ 24,356	\$ 25,084	\$ 27,075	\$ 31,541
TRAINING & PROFESS DUES				
TRAVEL	\$ 548	\$ 746	\$ -	\$ 1,500
TUITION & REGISTRATION FEES	-	-	-	1,000
PROFESSIONAL DUES	2,187	2,693	1,350	1,500
TOTAL	\$ 2,735	\$ 3,439	\$ 1,350	\$ 4,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 21,009	\$ 128,975	\$ 136,794	\$ 125,000
COUNTY AUD & TREAS COLL FEE	378,658	367,404	364,324	389,131
TOTAL	\$ 399,667	\$ 496,379	\$ 501,118	\$ 514,131
MATERIAL & SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ 18	\$ -	\$ -
POSTAGE	602	869	505	600
TOTAL	\$ 602	\$ 888	\$ 505	\$ 600
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ 23	\$ -	\$ 83	\$ 34
TOTAL	\$ 23	\$ -	\$ 83	\$ 34
TOTAL DIVISION	\$ 552,323	\$ 652,967	\$ 666,804	\$ 688,129



**DEBT SERVICE
SINKING FUND COMMISSION**

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTERGOVERNMENTAL REVENUES \$	-	\$ 33,875	\$ 25,420	-
MISCELLANEOUS REVENUES	-	-	25	-
TRANSFERS IN	372,743	436,097	421,653	483,994
EXPENDITURE RECOVERIES	179,580	187,940	159,895	200,000
TOTAL DIVISION	\$ 552,323	\$ 657,912	\$ 606,993	\$ 683,994

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Secy, Asst. - Sinking Fund Commission	27,326	91,283
1	1	1	Budget Analyst	20,800	49,469
<u>2</u>	<u>2</u>	<u>2</u>			
<u>2</u>	<u>2</u>	<u>2</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



FINANCIAL REPORTING AND CONTROL

JAMES E. GENTILE, CPA, CITY CONTROLLER

The Division of Financial Reporting and Control is the centralized accounting function for the City of Cleveland. The Division's primary responsibilities are:

- Performing reconciliation of cash and investments.
- Maintaining control over the City's accounting system and the integrity of the information submitted to it.
- Preparing and issuing numerous required financial reports including the Comprehensive Annual Financial Report.
- Performing certain accounting tasks that are not applicable to any outside division or department.
- Issuing best practice accounting policies and procedures throughout the city.

Mission Statement

To maintain controls over the City's accounting system and the integrity of the information submitted to that system as well as to prepare and issue financial statements for the City on an annual basis.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Proprietary Fund Accounting	\$ 302	4		\$ 164	2		\$ 226	4	
General Accounting	224	3		184	3		251	4	
Cash Reconciliation	145	2		251	2		344	4	
Special Revenue	224	3		174	3		238	3	
Financial Systems/Data Entry	224	3		193	3		265	3	
	\$ 1,119	15		\$ 966	13		\$ 1,324	18	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,119	15		\$ 966	13		\$ 1,324	18	
	\$ 1,119	15		\$ 966	13		\$ 1,324	18	

FINANCIAL REPORTING AND CONTROL**PROGRAM NAME: PROPRIETARY/CAPITAL FUND ACCOUNTING**

OBJECTIVES: To monitor and control all accounting activity as they relate to the City's:

- Capital projects activity for all fund types
- Fixed assets
- Internal service funds
- Enterprise funds

ACTIVITIES: Train user department financial personnel on accounting issues as needed. Coordinate and reconcile inter-fund receivable/payable accounts. Prepare and review the year-end work-papers needed for financial reporting purposes. Reconcile the minor enterprise and internal service funds' fixed assets. Maintain status of capital project activity for all city departments and divisions. Track and assess the adequacy of internal service billings and rates. Initiate drawdowns of capital funds. Periodically review system generated reports to help ensure data accuracy.

PROGRAM NAME: GENERAL ACCOUNTING

OBJECTIVES: To monitor and control all accounting activity as they relate to the City's general fund, debt service funds, trust and agency funds.

ACTIVITIES: Review financial data for the general fund. Periodically review system generated reports to help ensure data accuracy. Train user department financial personnel on accounting issues as needed. Prepare and review the year-end work papers needed for financial reporting purposes. Assist in the closing activities and the preparation of the annual financial report. Monitor and ensure proper recording of City debt activity. Prepare certain journal entries that are not directly attributable to a specific department or division. Monitor and reconcile agency fund activity including allocating expenditures to the appropriate funds. Assist in the development of financial reports needed by user departments.

PROGRAM NAME: CASH RECONCILIATION

OBJECTIVES: To reconcile cash and investments on a monthly basis to the General Ledger.

ACTIVITIES: Develop procedures for reconciling and making corrections to general ledger cash and investments for all funds on a monthly basis. Account for the daily reimbursement of commingled cash from segregated funds. Reconcile the balances recorded in the general ledger to the portfolio prepared by the Treasurer. Perform reconciliation's on Municipal Court bank account activity. Assist in implementation of City's cash and investment policy. Monitor the timeliness of draw down activity. Prepare and review the year-end work papers needed for financial reporting purposes. Compile and ensure accuracy of all outstanding warrants. Calculate and distribute commingled interest.



FINANCIAL REPORTING AND CONTROL

PROGRAM NAME: SPECIAL REVENUE ACCOUNTING

OBJECTIVES: To monitor and control all accounting activity as they relate to the City's grant and miscellaneous non-grant special review funds.

ACTIVITIES: Periodically review system generated reports to help ensure data accuracy. Train user department financial personnel on accounting issues as needed. Prepare and review the year-end work papers needed for financial reporting purposes. Establish procedures for closing out inactive grants in the accounting system. Assist grantees in preparing year-end audit schedules and analyses. Monitor cash drawn for all grants operating on a cash reimbursement basis. Reduce the time required to prepare and file cost reimbursement reports for grants. Monitor City grant personnel's compliance with grant agreements. Monitor the City utilization of grant funds to maximize usage. Establish and update citywide grant policies and procedures.

PROGRAM NAME: DATA ENTRY

OBJECTIVES: Input accurate data in the City's accounting system in a timely manner.

ACTIVITIES: Provide centralized data entry support for the City's accounting system. Enter various documents directly into the accounting system, including requisitions, receiving warrants, internal service billings and other documents as required.

FINANCIAL REPORTING AND CONTROL

EXPENDITURES

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 824,684	\$ 826,304	\$ 692,518	\$ 948,345
STUDENT TRAINEES	3,143	-	-	-
LONGEVITY	4,750	5,950	6,050	5,975
SEPARATION PAYMENTS	7,200	2,080	5,795	-
BONUS INCENTIVE	-	8,000	-	-
OVERTIME	16,467	19,967	21,686	27,934
TOTAL	\$ 856,243	\$ 862,300	\$ 726,049	\$ 982,254
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 76,455	\$ 86,764	\$ 74,850	\$ 122,947
DENTAL	5,660	5,274	4,773	7,110
VISION CARE	867	865	808	1,013
PERS	116,112	116,455	98,166	136,042
FICA-MEDICARE	8,149	8,163	6,330	10,668
WORKERS COMPENSATION	2,620	1,557	1,766	17,470
LIFE INSURANCE	700	713	623	810
UNEMPLOYMENT COMPENSATION	7,564	-	9,975	-
TOTAL	\$ 218,128	\$ 219,789	\$ 197,290	\$ 296,060
TRAINING AND DUES				
TRAVEL	\$ -	\$ -	\$ 1,324	\$ 3,000
TUITION & REGISTRATION FEES	1,050	1,230	1,340	8,000
OTHER TRAINING SUPPLIES	608	-	-	-
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	276	-
PROFESSIONAL DUES	1,445	1,491	3,352	2,000
TOTAL	\$ 3,103	\$ 2,721	\$ 6,292	\$ 13,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 739	\$ 429	\$ 750	\$ -
ADVERTISING AND PUBLIC NOTICE	-	-	591	1,000
PARKING IN CITY FACILITIES	9	24	16	200
PHOTOCOPY MACHINE RENTAL	780	724	915	-
TOTAL	\$ 1,528	\$ 1,176	\$ 2,272	\$ 1,200
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 332	\$ 592	\$ 32	\$ 1,000
COMPUTER SUPPLIES	-	914	736	1,000
COMPUTER HARDWARE	43	-	-	-
OFFICE FURNITURE & EQUIP	-	214	-	-
OTHER SUPPLIES	-	211	-	-
JUST IN TIME OFFICE SUPPLIES	3,151	2,879	1,737	5,000
TOTAL	\$ 3,526	\$ 4,810	\$ 2,504	\$ 7,000



FINANCIAL REPORTING AND CONTROL

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	2,000
MAINTENANCE CONTRACTS	8,000	-	-	-
TOTAL	\$ 8,000	\$ -	\$ -	2,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 15,885	\$ 19,959	\$ 18,481	6,388
CHARGES FROM PRINTING	10,161	8,358	13,005	15,457
CHARGES FROM STOREROOM	142	92	41	144
TOTAL	\$ 26,188	\$ 28,408	\$ 31,527	21,989
TOTAL DIVISION	\$ 1,116,717	\$ 1,119,205	\$ 965,935	1,323,503

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	0	1	City Comptroller	42,758	128,648
1	0	2	Assistant City Comptroller	41,312	106,049
1	1	0	Fiscal Manager	23,647	78,936
3	1	3			
PROFESSIONALS					
2	2	2	Accountant III	10.00 Hr.	22.48 Hr.
3	2	3	Accountant IV	20,800	55,449
0	1	1	Budget Analyst	20,800	49,469
0	0	1	Fiscal Grant Administrator	40,000	80,340
1	1	1	Private Secretary	10.00 Hr.	19.40 Hr.
4	3	4	Supervisor, Accountant	23,647	67,692
10	9	12			
TECHNICIANS					
1	1	1	Operator, Senior Data Conversion	10.80 Hr.	16.87 Hr.
1	1	1	Supervisor, Data Conversion	11.92 Hr.	19.68 Hr.
1	1	1	Supervisor, Data Processing	29,800	56,129
3	3	3			
16	13	18	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

INFORMATION TECHNOLOGY AND SERVICES

DOUG DIVISH, COMMISSIONER

The Division of Information Technology & Services mission is to provide information that is stored, transmitted, and/or processed by technology to all areas of the executive branch of City Government. The services include information technical planning, application development, and hardware and software acquisition, management of Telecommunication and technical support. The Division also manages the City's servers, operates data/voice communications network, the Customer Support Center and the office automation responsibilities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT
PROGRAMS:								
Administration & Planning	\$ 948	8	\$ 1,019	7		\$ 1,496	8	
Application & Computer Network	972	19	1,045	15		1,535	23	
Technical Support Services	511	2	549	2		806	2	
Telecommunications Delivery Serv.	5,774	13	6,359	17		7,224	18	
	\$ 8,205	42	\$ 8,972	41		\$ 11,061	51	
FUNDING SOURCE:								
Tax Support	\$ 2,426		\$ 2,603			\$ 3,833		
Self Generated	5		10			4		
	\$ 2,431	29	\$ 2,613	24		\$ 3,837	33	
Internal Service User Charge								
Telecommunications*	\$ 5,774	13	\$ 6,359	17		\$ 7,224	18	
	\$ 8,205	42	\$ 8,972	41		\$ 11,061	51	

* Includes addition and use of Fund Balance. Refer to Fund Structure of this document for details.



INFORMATION TECHNOLOGY AND SERVICES

PROGRAM NAME: APPLICATION & COMPUTER NETWORK APPLICATIONS

OBJECTIVES: To develop, install and maintain the application and network infrastructure for the citywide enterprise. Ensure the enterprise networks, servers, database, applications and telecommunication switches are configured and maintained to obtain maximum performance, minimal downtime and are secured.

ACTIVITIES: Provide development, implementation, maintenance and support for citywide applications and network infrastructure. Coordinate and support the implementation of new technologies and new systems to maximize the benefit and reliability to city services and departments.

PROGRAM NAME: TECHNICAL SUPPORT SERVICES

OBJECTIVES: To provide overall technical support for the planning, development, evaluation, installation and maintenance and inventory of the IT hardware /software environment for the City of Cleveland.

ACTIVITIES: Provide daily monitoring and tuning of the system hardware/software environment including the maintenance and installation of hardware/software products, operating support for the recovery from the solution to major system problems and the management and control of technical resources for the City of Cleveland.

PROGRAM NAME: TELECOMMUNICATIONS DELIVERY SERVICES

OBJECTIVES: To provide effective and cost-efficient telecommunications services to the City of Cleveland. To provide installation, repair and maintenance services to telecommunications systems and equipment, infrastructure cabling, data networks and related equipment.

ACTIVITIES: Operate citywide desktop telephones, pagers, cell phone, voicemail messaging and faxing. Research and implement improvements to the City's network communications systems. Research and implement equipment purchases. Ensure the City's network infrastructure is current and meets the changing technology needs of the City's Department and Divisions.



INFORMATION TECHNOLOGY AND SERVICES

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,337,051	\$ 1,408,973	\$ 1,439,336	\$ 1,820,778
PART-TIME PERMANENT	-	8,330	-	-
LONGEVITY	7,350	6,150	4,475	4,600
SEPARATION PAYMENTS	73,374	63,178	24,293	35,366
BONUS INCENTIVE	-	11,000	-	-
OVERTIME	11,628	113	200	-
TOTAL	\$ 1,429,402	\$ 1,497,742	\$ 1,468,304	\$ 1,860,744
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 160,940	\$ 168,140	\$ 195,580	\$ 283,009
DENTAL	12,506	11,855	12,841	16,866
VISION CARE	1,216	1,219	1,265	1,624
PERS	205,926	195,061	199,429	252,815
FICA-MEDICARE	13,590	17,938	19,704	25,083
WORKER'S COMPENSATION	48,474	34,315	52,490	60,961
LIFE INSURANCE	1,134	1,080	1,144	1,485
UNEMPLOYMENT COMPENSATION	382	(50)	7,814	-
TOTAL	\$ 444,167	\$ 429,558	\$ 490,267	\$ 641,843
TRAINING & PROFESS DUES				
TRAVEL	\$ 348	\$ -	\$ 1,469	\$ 5,000
TUITION & REGISTRATION FEES	375	-	6,740	5,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	278	-
PROFESSIONAL DUES	-	9,900	464	-
TOTAL	\$ 723	\$ 9,900	\$ 8,951	\$ 10,000
UTILITIES				
CELLULAR SERVICES	\$ -	\$ 7,865	\$ -	\$ -
ELECTRICITY - OTHER	14,041	-	-	-
TOTAL	\$ 14,041	\$ 7,865	\$ -	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 150,282	\$ 220,131	\$ 140,760	\$ 229,417
ADVERTISING AND PUBLIC NOTICE	920	2,102	-	-
PARKING IN CITY FACILITIES	4,016	9,307	9,721	5,040
PROPERTY RENTAL	296,920	840	-	-
PHOTOCOPY MACHINE RENTAL	4,142	4,268	441	-
OTHER CONTRACTUAL	23,316	250	-	-
TOTAL	\$ 479,595	\$ 236,898	\$ 150,922	\$ 234,457

INFORMATION TECHNOLOGY AND SERVICES

EXPENDITURES - CONTINUED

	2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
MATERIAL & SUPPLIES							
OFFICE SUPPLIES	\$ 213	\$	23	\$	1,140	\$	2,500
POSTAGE	217		147		159		485
COMPUTER SUPPLIES	9,846		20,863		1,043		8,500
COMPUTER HARDWARE	7,491		4,161		1,971		5,000
COMPUTER SOFTWARE	-		16,532		37,532		178,424
OFFICE FURNITURE & EQUIPMENT	153		-		-		-
ELECTRICAL SUPPLIES	5,000		-		-		-
HYGIENE AND CLEANING SUPPLIES	3,159		-		-		-
OTHER SUPPLIES	-		995		-		-
JUST IN TIME OFFICE SUPPLIES	6,207		6,100		10,526		6,000
TOTAL	\$ 32,285	\$	48,821	\$	52,370	\$	200,909
MAINTENANCE							
COMPUTER HARDWARE MAINT	-	\$	-	\$	22,693	\$	190,213
COMPUTER SOFTWARE MAINT	161,790		110,549		174,335		237,978
MAINTENANCE BUILDING	3,200		-		-		-
TOTAL	\$ 164,990	\$	110,549	\$	197,028	\$	428,191
INTER-DEPARTMENTAL CHARGES							
CHARGES FROM TELEPHONE	\$ 71,186	\$	73,489	\$	223,519	\$	430,225
CHARGES FROM WATER - GIS PROJ.	-		-		-		11,056
CHARGES FROM PRINTING	4,948		5,492		8,692		7,389
CHARGES FROM STOREROOM	90		75		94		94
CHARGES FROM MOTOR VEHICLE	5,673		10,650		13,127		12,255
TOTAL	\$ 81,898	\$	89,707	\$	245,432	\$	461,019
TOTAL DIVISION	\$ 2,647,102	\$	2,431,041	\$	2,613,274	\$	3,837,163

REVENUE

	2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
SALES & CHARGES FOR SERVICES	-	\$	25	\$	-	\$	-
MISCELLANEOUS REVENUES	-		635		3,944		-
EXPENDITURE RECOVERIES	4,217		4,469		5,558		4,000
TOTAL DIVISION	\$ 4,217	\$	5,129	\$	9,503	\$	4,000



INFORMATION TECHNOLOGY AND SERVICES

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	1	2	Administrative Officer	20,800	49,440
1	1	1	Application Delivery Services Manager	65,000	91,052
1	1	1	Commissioner, Information Systems	52,735	136,764
1	1	1	Commissioner, Information Systems, Deputy	30,215	93,215
1	0	0	IT Program Manager	30,214	78,042
2	2	2	IT Project Director	22,333	74,917
8	6	7			
PROFESSIONALS					
1	1	1	Assistant Manager Applications & Tech Support Serv.	46,225	116,484
1	1	1	Budget Analyst	20,800	49,469
1	1	1	Database Coordinator	30,214	75,697
0	0	1	Fiscal Manager	23,647	78,936
0	1	1	Grant Administrator	22,333	70,152
1	1	1	IT Security Officer	30,215	75,402
1	1	1	IT Training Analyst	38,000	58,916
1	1	1	IT Training Coordinator	38,000	69,216
1	1	1	Information Tech ElecData Auditor	35,000	74,984
2	1	2	Network Analyst II	30,214	84,228
1	1	1	Network and Data Center Ops Manager	55,000	90,049
2	0	2	PC Technicians	25,000	46,351
1	0	0	Project Lead Applications	30,215	83,198
3	2	4	Senior Systems Analyst	20,800	76,220
1	0	0	Sr. Budget and Management Analyst	26,274	73,035
1	1	1	Shift Supervisor Operations	20,800	56,129
0	1	1	Supervisor, Computer Operations	30,215	83,198
1	1	1	Supv. of Systems and Tech Support	55,000	80,340
2	2	3	Systems Analyst	20,800	57,680
1	0	1	Web Content Editor	20,800	56,638
1	1	1	Web Developer	30,215	78,042
23	18	26			
31	24	33	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

INFORMATION TECHNOLOGY AND SERVICES
TELECOMMUNICATIONS

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 636,563	\$ 613,245	\$ 704,389	\$ 819,759
LONGEVITY	4,275	5,200	7,050	6,700
SEPARATION PAYMENTS	1,791	1,222	11,284	-
BONUS INCENTIVE	-	4,500	2,500	-
OVERTIME	1,118	2,478	750	1,488
TOTAL	\$ 643,747	\$ 626,645	\$ 725,973	\$ 827,947
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 65,291	\$ 79,860	\$ 99,356	\$ 145,078
DENTAL	4,857	5,350	6,205	8,549
VISION CARE	728	859	891	1,108
PERS	84,801	86,179	96,113	114,670
FICA-MEDICARE	5,544	5,229	5,880	8,093
WORKER'S COMPENSATION	1,429	1,177	1,297	12,840
LIFE INSURANCE	596	615	660	810
UNEMPLOYMENT COMPENSATION	3,541	-	1,877	-
CLOTHING ALLOWANCE	4,500	-	4,500	5,400
CLOTHING MAINTENANCE	2,625	7,125	2,625	3,150
TOTAL	\$ 173,912	\$ 186,395	\$ 219,405	\$ 299,698
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ -	\$ 1,375	\$ 5,700
TUITION & REGISTRATION FEES	-	-	6,440	10,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	42	-
TOTAL	\$ -	\$ -	\$ 7,857	\$ 15,700
UTILITIES				
CELLULAR SERVICES	\$ 511,803	\$ 276,153	\$ 569,143	\$ 575,000
TELEPHONE-OHIO BELL	3,606,567	3,744,078	4,076,952	4,064,200
TELEPHONE-LONG DISTANCE	68,107	108,057	21,285	48,000
TELEPHONE	181,437	166,994	222,090	683,285
TOTAL	\$ 4,367,913	\$ 4,295,281	\$ 4,889,470	\$ 5,370,485
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 4,350	\$ 8,800	\$ 110,400	\$ 109,600
CABLE PROFESSIONAL SERVICES	-	-	-	120
ADVERTISING AND PUBLIC NOTICE	-	-	-	6,000
PARKING IN CITY FACILITIES	-	10,080	10,080	10,080
PROPERTY RENTAL	5,925	420	-	-
PHOTOCOPY MACHINE RENTAL	251	45	-	-
PAGER RENTAL	266,773	170,172	87,523	15,000
TOTAL	\$ 277,299	\$ 189,516	\$ 208,003	\$ 140,800



INFORMATION TECHNOLOGY AND SERVICES TELECOMMUNICATIONS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ 20	\$ 1,500
POSTAGE	49	-	18	100
COMPUTER SUPPLIES	-	2,032	640	2,000
COMPUTER HARDWARE	-	1,575	-	5,000
HARDWARE & SMALL TOOLS	5,000	132	3,213	5,000
OFFICE FURNITURE & EQUIPMENT	-	-	1,834	2,000
OTHER SUPPLIES	-	-	8,316	32,500
JUST IN TIME OFFICE SUPPLIES	437	1,839	1,609	3,000
TOTAL	\$ 5,486	\$ 5,577	\$ 15,650	\$ 51,100
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,500	\$ -	\$ -	\$ 400
MAINTENANCE CONTRACTS	-	85,899	72,118	248,000
COMPUTER SOFTWARE MAINT.	-	-	219,173	260,000
MAINTENANCE MACHINERY	1,302	25,409	-	-
MAINTENANCE VEHICLES	-	-	-	10,000
TOTAL	\$ 2,802	\$ 111,308	\$ 291,290	\$ 518,400
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ -	\$ -	\$ 860	\$ 172
TOTAL	\$ -	\$ -	\$ 860	\$ 172
INTERFUND SUBSIDIES				
TRANSFER TO OTHER SUBCLASSES	\$ -	\$ 359,116	\$ -	\$ -
TOTAL	\$ -	\$ 359,116	\$ -	\$ -
TOTAL DIVISION	\$ 5,471,159	\$ 5,773,839	\$ 6,358,508	\$ 7,224,302

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 134,581	\$ 183,938	\$ 111,429	\$ 135,000
MISCELLANEOUS REVENUES	17,502	15,695	2,694	-
TRANSFERS IN	359,116	-	-	-
EXPENDITURE RECOVERIES	4,878,941	5,519,810	6,234,695	7,277,546
TOTAL DIVISION	\$ 5,390,139	\$ 5,719,444	\$ 6,348,819	\$ 7,412,546



**INFORMATION TECHNOLOGY AND SERVICES
TELECOMMUNICATIONS
COMPARISON OF STAFFING**

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Chief Safety Signal	18.60 Hr.	33.34 Hr.
1	1	1	Assistant Commissioner	23,647	80,188
2	2	2			
OFFICE AND CLERICAL					
3	3	3	Billing Clerk	10.00 Hr.	15.52 Hr.
1	1	1	Junior Clerk	10.00 Hr.	12.94 Hr.
3	3	3	Telephone Operator	10.00 Hr.	15.53 Hr.
7	7	7			
PROFESSIONALS					
5	5	5	Telecommunications Tech I	19.54 Hr.	28.82 Hr.
1	1	1	IT Telecom Analyst I	30,214	67,130
3	2	3	IT Telecom Analyst II	30,214	83,198
9	8	9			
18	17	18	TOTAL TELECOMMUNICATIONS		

* Salary Schedule effective October 23, 2006

OFFICE OF INFORMATION TECHNOLOGY PLANNING

DR. MELODIE MAYBERRY-STEWART, CHIEF TECHNOLOGY OFFICER (CTO)

Mission Statement

Create a culture of excellence in our Information Technology (IT) environment, enabled by sound and efficient operational practices, employing state of the art IT as an instrument for enabling access, information exchange and cost-efficient and effective "government-to-citizen", and "governments-to-government" and "government-to-business" online services which fosters a stronger government and community.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
IT Strategic Planning & Program	\$ 136	3		\$ 132	2		\$ 168	3	
IT Policy & Program Management	51			53			68		
Digital Divide Community Partner	66			68			87		
	\$ 253	3		\$ 253	2		\$ 323	3	
FUNDING SOURCE:									
Tax Support	\$ 253			\$ 253			\$ 323		
	\$ 253	3		\$ 253	2		\$ 323	3	

PROGRAM NAME: CITYWIDE IT STRATEGIC/CAPITAL PLANNING AND PROGRAM REVIEW

OBJECTIVES: Develop a citywide IT Strategic Plan. Implement a process to ensure all city departments have an IT plan. Strengthen IT planning skills for the City's IT leadership. Engage external community resources to assist with Plan development and Strategies.

ACTIVITIES: Review and obtain approval for IT Strategic Plan. Complete FMIS RFP Project. Integrate IT Strategic Capital Planning with the City's Budget Planning Process. Develop a process for integrating the Office of IT Planning and Review into the City's Consultant Review Committee and Board of Control approval protocols.

OFFICE OF INFORMATION TECHNOLOGY PLANNING**PROGRAM NAME: IT POLICY, GOVERNANCE, PROGRAM MANAGEMENT AND STRATEGIC IMPLEMENTATION**

OBJECTIVES: Provide oversight of citywide IT Strategic Plan. Identify policy and program needs for policy development. Oversee the development and implementation of citywide IT policies to improve the management of IT assets, practices and procedures. Develop and propose IT policy actions to the IT Strategic Council to achieve IT priorities.

ACTIVITIES: Conduct regular IT Strategic Council Meetings. Conduct community advisory groups as appropriate to foster public/private partnerships for strategic IT initiatives. Provide implementation oversight for the recommendations of the Operations Efficiency Task Force IT Action Team. Develop and implement a citywide IT performance Service Level Dashboard.

PROGRAM NAME: DIGITAL DIVIDE COMMUNITY INITIATIVES

OBJECTIVES: Assist in designing and implementing program to increase digital literacy for employees and citizens in underserved communities. Engage external community resources to provide state-of-the-art infrastructures to support free citywide Internet access services for households at or below the poverty level; and foster program to provide affordable access and training for Anyone, Anywhere at Anytime.

ACTIVITIES: Develop an inclusive community-based strategy for providing wireless access to the Internet for all constituents. Continue working the Cuyahoga Community College and other community leaders to continue the expansion of the CLIMB (Computer Learning In My Backyard) program to increase the level of digital literacy and impact the quality of life of those living in our underserved neighborhoods.



OFFICE OF INFORMATION TECHNOLOGY PLANNING

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 184,000	\$ 211,263	\$ 209,316	\$ 249,013
LONGEVITY	575	575	575	575
BONUS INCENTIVE	-	1,000	-	-
TOTAL	\$ 184,575	\$ 212,838	\$ 209,891	\$ 249,588
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 3,574	\$ 4,795	\$ 8,550	\$ 12,620
DENTAL	270	1,077	535	697
VISION CARE	62	119	119	148
PERS	18,948	27,297	29,914	34,567
FICA-MEDICARE	2,130	3,076	3,030	3,611
WORKER'S COMPENSATION	-	189	400	4,312
LIFE INSURANCE	61	71	109	135
TOTAL	\$ 25,045	\$ 36,624	\$ 42,658	\$ 56,090
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ 939	\$ -	\$ 2,000
TUITION & REGISTRATION FEES	75	1,822	-	3,600
MILEAGE (PRIV AUTO) TRNG PRPS	-	182	-	525
PROFESSIONAL DUES	-	-	-	400
TOTAL	\$ 75	\$ 2,944	\$ -	\$ 6,525
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 5,000
MILEAGE (PRIVATE AUTO)	-	-	-	1,000
PROGRAM PROMOTION	-	-	-	2,500
TOTAL	\$ -	\$ -	\$ -	\$ 8,500
MATERIAL & SUPPLIES				
POSTAGE	\$ 123	\$ 129	\$ 47	\$ 200
COMPUTER HARDWARE	-	-	-	900
COMPUTER SOFTWARE	-	-	-	400
JUST IN TIME OFFICE SUPPLIES	-	-	-	1,000
TOTAL	\$ 123	\$ 129	\$ 47	\$ 2,500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ -	\$ 50	\$ -	\$ -
TOTAL	\$ -	\$ 50	\$ -	\$ -
TOTAL DIVISION	\$ 209,818	\$ 252,585	\$ 252,596	\$ 323,203



OFFICE OF INFORMATION TECHNOLOGY PLANNING

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ -	\$ 75	\$ -	-
EXPENDITURE RECOVERIES	-	-	176	-
TOTAL DIVISION	\$ -	\$ 75	\$ 176	-

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	2	Administrative Manager	27,194	83,396
1	1	1	Chief Technology Officer	45,000	144,612
1	0	0	Grant Writer	22,333	70,152
<u>3</u>	<u>2</u>	<u>3</u>			
<u>3</u>	<u>2</u>	<u>3</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



NOTES



OFFICE OF BUDGET AND MANAGEMENT

LEE CARPENTER, BUDGET ADMINISTRATOR

The Office of Budget and Management was established in 1965 to provide budget analysis and management consulting services to all departments of the City.

Mission Statement

To enhance the fiscal integrity of the City by preparing, implementing and monitoring balanced budgets and financial plans that ensure the availability of required resources and enhance the quality of life for all citizens in the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005		2006			2007		
	COST	ACTUAL STAFF FT PT	COST	UNAUDITED STAFF FT PT	COST	BUDGET STAFF FT PT		
PROGRAMS:								
Operating Budget	\$ 226	3	\$ 248	4	\$ 306	4		
Capital Budget	81	1	88	1	110	1		
Financial Planning	86	1	94		117	1		
Grant Compliance	91	1	100	1	124	1		
Management Support	53	1	59	1	73	1		
	\$ 537	7	\$ 589	7	\$ 730	8		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 537		\$ 589		\$ 730			
	\$ 537	7	\$ 589	7	\$ 730	8		

PROGRAM NAME: OPERATING BUDGET

OBJECTIVES: To adequately plan for resources required for the City to deliver services approved and adopted via City appropriations.

ACTIVITIES: Mayor's Estimate prepared and submitted before February 1st. Quarterly comprehensive analyses of current budget vs. actual expenses. City Cost Allocation Plan (CAP Indirect Costs) updated.

OFFICE OF BUDGET AND MANAGEMENT

PROGRAM NAME: CAPITAL BUDGET

OBJECTIVES: To ensure the City's ability to maintain the City's capital plan and to support the provision of cost-effective services through minimizing operating costs, renovating the City's neighborhoods and promoting economic development and job creation.

ACTIVITIES: Annual Restricted Income Tax and multi-year General Obligation Bond budgets developed. Prepare and distribute a monthly capital project assessment and a 10-year Financial Plan.

PROGRAM NAME: FINANCIAL PLANNING

OBJECTIVES: To project the City's financial and capital requirements.

ACTIVITIES: Monitor consumer spending, local employment trends and integrate results into financial projections for the Tax Budget. Perform ongoing analysis of appropriations by organization. Review Revenue and Expenditure estimates and project changes in fund balances. Generate a 3-Year Financial Plan and provide ongoing economic input to management for decision making.

PROGRAM NAME: MANAGEMENT SUPPORT

OBJECTIVES: To assist and advise the Mayor's Office, Division Managers and City Council in the efficient application of the resources available to them.

ACTIVITIES: City-wide Budget Analyst Training Sessions developed and conducted. OBM Policy & Procedures completed. Monthly budget status sessions conducted with City Managers. "E-Government" Budget Web Site developed.

PROGRAM NAME: AUDIT COMPLIANCE

OBJECTIVES: To establish effective, pro-active procedures for the Office of Budget and Management that result in properly resolving all current year audit findings, as well as minimizing and significantly reducing audit findings for the coming year.

ACTIVITIES: Develop and implement a comprehensive, "proactive", written audit compliance plan. All legal reports and filings prepared and submitted on time.

PROGRAM NAME: GRANT COMPLIANCE

OBJECTIVES: To aid in the effective administration of grant programs for the City of Cleveland in accordance with Federal and Local Department laws, regulations, policies and procedures.

ACTIVITIES: Conduct City-Wide Grant Training. Revise and distribute grant policies & procedures. Create City-Wide Fiscal Monitoring Plan. Distribute monthly Notice of Funding Availabilities (NOFA) to all Departments.



OFFICE OF BUDGET AND MANAGEMENT

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 452,304	\$ 402,432	\$ 452,232	\$ 467,415
LONGEVITY	1,000	1,300	1,900	2,000
SEPARATION PAYMENTS	1,435	7,231	-	-
BONUS INCENTIVE	-	4,000	-	-
TOTAL	\$ 454,740	\$ 414,963	\$ 454,132	\$ 469,415
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 32,799	\$ 35,291	\$ 43,521	\$ 59,163
DENTAL	2,431	2,414	2,811	3,531
VISION CARE	411	375	385	394
PERS	63,214	55,544	61,732	65,014
FICA-MEDICARE	5,671	5,009	5,545	5,820
WORKERS COMPENSATION	4,625	3,139	3,634	8,495
LIFE INSURANCE	396	336	353	360
UNEMPLOYMENT COMPENSATION	2,928	4,715	-	-
TOTAL	\$ 112,474	\$ 106,823	\$ 117,981	\$ 142,777
TRAINING AND DUES				
TRAVEL	\$ 1,011	\$ 110	\$ 78	\$ 1,915
TUITION & REGISTRATION FEES	970	465	589	1,236
PROFESSIONAL DUES	-	630	630	649
TOTAL	\$ 1,981	\$ 1,205	\$ 1,297	\$ 3,800
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ 8,978	\$ 100,000
ADVERTISING AND PUBLIC NOTICE	424	437	518	464
PHOTOCOPY MACHINE RENTAL	2,190	1,707	188	-
TOTAL	\$ 2,614	\$ 2,144	\$ 9,684	\$ 100,464
MATERIAL AND SUPPLIES				
POSTAGE	\$ 47	\$ 17	\$ 182	\$ 51
COMPUTER SUPPLIES	-	-	-	103
COMPUTER HARDWARE	-	352	-	-
OTHER SUPPLIES	1,322	1,676	1,267	1,803
JUST IN TIME OFFICE SUPPLIES	1,787	446	556	3,090
TOTAL	\$ 3,156	\$ 2,490	\$ 2,005	\$ 5,047



OFFICE OF BUDGET AND MANAGEMENT

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ -	\$ -	\$ -	773
COMPUTER HARDWARE MAINT.	1,439	-	-	-
TOTAL	\$ 1,439	\$ -	\$ -	773
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ 6,717	\$ 9,370	\$ 4,303	\$ 8,064
TOTAL	\$ 6,717	\$ 9,370	\$ 4,303	\$ 8,064
TOTAL DIVISION	\$ 583,120	\$ 536,995	\$ 589,402	\$ 730,340

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ 75	\$ -	\$ 50	-
TOTAL DIVISION	\$ 75	\$ -	\$ 50	-

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
PROFESSIONALS					
1	0	0	Assistant Administrator	20,800	59,835
1	1	1	Budget Administrator	30,215	96,928
3	3	3	Budget Analyst	20,800	49,469
1	0	0	Fiscal Grant Administrator	40,000	80,340
3	3	4	Senior Budget & Management Analyst	26,274	73,035
9	7	8			
9	7	8	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DEPARTMENT OF LAW

ROBERT TRIOZZI, DIRECTOR

The Department of Law is comprised of both Civil and Criminal Divisions. The Civil Division represents the City in all civil proceedings and serves as legal advisor to the City, its officers, departments, and, in some instances, its employees. In doing so, the Civil Division prepares documents and instruments, drafts legislation, renders formal and informal legal opinions, and performs other services the law requires. The Department of Law also represents the City of Cleveland in all criminal proceedings in Cleveland Municipal Court.

Mission Statement

To promote the interests of the City of Cleveland and its residents by providing sound legal advice to the City, its departments, officials, and employees; to protect the City's legal rights and interests in all legal proceedings; and to fairly and aggressively prosecute all who undermine the quality of life in Cleveland by violating the City's laws.

OPERATING SUMMARY (000'S OMITTED)

	2005			2006			2007		
	COST	ACTUAL STAFF		COST	UNAUDITED STAFF		COST	BUDGET STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Civil	\$ 6,311	67		\$ 5,889	65		\$ 6,238	66	
Criminal	2,215	24	1	2,067	22		2,190	24	1
	\$ 8,526	91	1	\$ 7,956	87		\$ 8,428	90	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 8,214			\$ 7,795			\$ 8,232		
Self - Generated	170			17			10		
	\$ 8,384	89	1	\$ 7,812	87		\$ 8,242	88	
VAWA Grant	\$ 142	2	1	\$ 144	2	1	\$ 186	2	1
	\$ 8,526	91	1	\$ 7,956	89	1	\$ 8,428	90	1

DEPARTMENT OF LAW

PROGRAM NAME: CITY REPRESENTATION IN CIVIL LITIGATION

OBJECTIVES: To effectively represent the City of Cleveland in all civil proceedings and expedite the resolution of claims filed with the City.

ACTIVITIES: Defend and resolve civil lawsuits in which the City or its representatives are a party. Process personal injury and property damage claims for and against the City.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund	\$ 6,311	67		\$ 5,889	65		\$ 6,238	66	
	\$ 6,311	67		\$ 5,889	65		\$ 6,238	66	

PROGRAM NAME: CRIMINAL INVESTIGATIONS, MEDIATION AND PROSECUTIONS

OBJECTIVES: To represent the City of Cleveland in misdemeanor criminal proceedings before the Cleveland Municipal Court and process felony charges on behalf of the State of Ohio.

ACTIVITIES: Prosecute criminal actions before the Cleveland Municipal Court and process felony charges on behalf of the State of Ohio. Conduct thousands of citizen complaint intake interviews annually as well as mediation hearings.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund	\$ 2,073	22		\$ 1,923	20		\$ 2,004	22	
VAWA Grant	142	2	1	144	2	1	186	2	1
	\$ 2,215	24	1	\$ 2,067	22	1	\$ 2,190	24	1



DEPARTMENT OF LAW

PROGRAM NAME: BUILDING, HOUSING, HEALTH, FIRE AND TAX CODE ENFORCEMENT

OBJECTIVES: To improve the quality of life in Cleveland by fairly and aggressively enforcing the City's building, housing, health, fire, and tax codes.

ACTIVITIES: Prosecute violations of the various City codes in the appropriate forum. Advise City officials and employees on the applicability and interpretation of the City's codes to particular situations.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
Building & Housing *	\$ 263	5		\$ 285	5		\$ 285	5	
	<u>\$ 263</u>	<u>5</u>		<u>\$ 285</u>	<u>5</u>		<u>\$ 285</u>	<u>5</u>	

* Part of the Building & Housing budget, but is under the direction of the Law Director.

PROGRAM NAME: LEGAL ADVISOR TO CITY AGENCIES, OFFICIALS AND EMPLOYEES

OBJECTIVES: To serve as daily legal advisor to all City departments, officials, and employees.

ACTIVITIES: Provide legal advice and counsel to the administration and City Council on legal issues that arise out of City operations in all areas of the law, including labor and employment, real estate, health, environment, utilities, aviation, economic development, and all aspects of municipal law. Prepare contracts, legislation, legal opinions, and other legal documents.

PROGRAM NAME: DOMESTIC VIOLENCE PROGRAM

OBJECTIVES: To use a collaborative effort between prosecutors, safety forces, and witness/victim advocates in overseeing criminal investigations and prosecuting offenders of domestic violence and stalking crimes in the City's neighborhoods.

ACTIVITIES: Develop evidence and prosecute domestic violence and stalking crimes, even when the victim is unwilling to cooperate.

PROGRAM NAME: PUBLIC RECORDS MANAGEMENT

OBJECTIVES: To oversee a timely and complete response to requests for public records.

ACTIVITIES: Coordinate and monitor the timely collection and dissemination of documents responsive to requests for public records.

DEPARTMENT OF LAW

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 4,710,112	\$ 4,595,592	\$ 4,599,391	\$ 4,915,489
PART TIME WAGES	648	48,253	41,099	-
STUDENT TRAINEES	4,766	-	-	-
LONGEVITY	14,275	16,425	18,400	18,250
SEPARATION PAYMENTS	18,506	107,091	28,893	12,000
BONUS INCENTIVE	-	42,500	-	-
TOTAL	\$ 4,748,307	\$ 4,809,860	\$ 4,687,782	\$ 4,945,739
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 448,022	\$ 483,002	\$ 532,912	\$ 627,175
DENTAL	34,162	33,465	34,838	39,402
VISION	4,408	4,181	4,006	5,677
PERS	655,115	643,736	630,112	683,322
FICA-MEDICARE	56,783	57,528	58,015	63,875
WORKERS COMPENSATION	17,384	19,369	9,833	101,783
LIFE INSURANCE	4,071	3,833	3,660	4,050
UNEMPLOYMENT COMPENSATION	23,981	1,332	1,759	2,000
TOTAL	\$ 1,243,926	\$ 1,246,446	\$ 1,275,135	\$ 1,527,284
TRAINING AND DUES				
TRAVEL	\$ 6,557	\$ 7,380	\$ 3,341	\$ 4,000
TUITION & REGISTRATION FEES	1,980	26,440	1,813	26,000
PROFESSIONAL DUES	168,930	113,160	127,130	170,000
TOTAL	\$ 177,627	\$ 146,980	\$ 132,283	\$ 200,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 1,203,689	\$ 957,725	\$ 842,826	\$ 720,000
COURT REPORTER	96,385	108,883	68,580	75,000
MILEAGE (PRIVATE AUTO)	521	299	802	500
ADVERTISING AND PUBLIC NOTICE	679	403	248	1,000
PARKING IN CITY FACILITIES	4,400	4,648	4,347	4,000
INSURANCE AND OFFICIAL BONDS	-	20	200	-
PHOTOCOPY MACHINE RENTAL	13,704	5,361	644	5,000
OTHER CONTRACTUAL	38,973	36,108	8,882	2,000
LOCAL MATCH-GRANT PROGRAMS	55,000	48,146	48,146	48,660
TOTAL	\$ 1,413,351	\$ 1,161,592	\$ 974,675	\$ 856,160



DEPARTMENT OF LAW

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 10,885	\$ 9,850	\$ 8,207	\$ 10,000
POSTAGE	1,535	4,322	3,616	4,000
PHOTOGRAPHIC SUPPLIES	5,327	11,306	5,742	6,000
JUST IN TIME OFFICE SUPPLIES	29,645	23,716	26,996	25,000
TOTAL	\$ 47,392	\$ 49,194	\$ 44,561	\$ 45,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 4,510	\$ 9,320	\$ 17,569	\$ 10,000
MAINTENANCE CONTRACTS	130	130	126	500
TOTAL	\$ 4,640	\$ 9,450	\$ 17,695	\$ 10,500
CLAIMS, REFUNDS AND MISC.				
COURT COSTS	\$ 10,198	\$ 10,450	\$ 14,720	\$ 15,000
JUDGMENTS, DAMAGES & CLAIMS	384,577	816,829	698,064	725,000
TOTAL	\$ 394,775	\$ 827,279	\$ 712,784	\$ 740,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 84,965	\$ 87,665	\$ 56,556	\$ 41,729
CHARGES FROM PRINTING	23,110	33,862	37,859	38,799
CHARGES FROM STOREROOM	7,806	7,608	8,307	9,881
CHARGES FROM MOTOR VEHICLES	1,813	4,083	4,760	4,522
CHARGES FROM WATER - GIS PROJ	-	-	3,888	8,531
TOTAL	\$ 117,693	\$ 133,218	\$ 111,370	\$ 103,462
TOTAL DIVISION	\$ 8,147,711	\$ 8,384,019	\$ 7,956,286	\$ 8,428,145

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ -	\$ -	\$ (847)	\$ -
MISCELLANEOUS REVENUES	15,670	8,505	10,010	10,000
EXPENDITURE RECOVERIES	652,271	161,133	7,491	-
TOTAL DIVISION	\$ 667,941	\$ 169,638	\$ 16,655	\$ 10,000



DEPARTMENT OF LAW

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
7	7	6	Chief Assistant Director of Law	31,500	117,832
1	1	1	Chief Assistant Prosecutor	36,750	129,709
1	1	1	Chief Corporate Counsel	36,750	129,709
1	1	1	Chief Counsel	36,750	129,709
2	2	1	Chief Trial Counsel	36,750	129,709
1	1	1	Director of Law	50,796	164,919
13	13	11			
OFFICE & CLERICAL					
1	1	1	Administrative Manager	27,194	83,396
2	2	2	Assistant Administrator	20,800	59,835
1	1	2	Chief Clerk	22,050	44,373
1	2	2	Deputy Project Director	20,093	58,637
1	3	2	Docket Clerk	20,800	33,898
1	0	0	Junior Clerk	10.00 Hr.	12.94 Hr.
8	6	6	Legal Secretary	20,800	42,848
4	3	4	Misdemeanor Investigator	20,800	44,360
1	1	1	Personnel Administrator	26,274	76,981
1	1	1	Personnel Assistant	20,800	44,269
2	1	1	Project Director	22,333	74,917
1	1	1	Public Information Officer	10.00 Hr.	21.33 Hr.
1	1	1	Receptionist	10.00 Hr.	14.28 Hr.
3	2	2	Senior Clerk	10.00 Hr.	15.17 Hr.
1	1	1	Supervisor of Hardware Evaluation	30,215	83,198
29	26	27			
PROFESSIONALS					
29	24	26	Assistant Director of Law I (s),	26,250	80,340
0	4	4	Assistant Director of Law I,	26,250	74,984
1	1	1	Assistant Director of Law II,	31,500	91,052
16	15	17	Assistant Prosecutor	23,100	91,052
1	1	1	First Assistant Prosecutor	31,500	117,832
47	45	49			
PARAPROFESSIONALS					
2	2	2	Chief - Civil Branch Legal Investigator	23,647	62,359
1	1	1	Claims Examiner	10.00 Hr.	21.00 Hr.
1	0	0	Paralegal	20,800	40,781
4	3	3			
93	87	90	TOTAL FULL TIME		
3	0	0	TOTAL PART TIME		
96	87	90	TOTAL GENERAL FUND		
3	3	3	TOTAL GRANT POSITIONS		
99	90	93	TOTAL DEPARTMENT		

* Salary Schedule effective October 23, 2006



DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL
TRUDY HUTCHINSON, DIRECTOR

The Department of Personnel and Human Resources is a service department designed to meet the employment and training needs of the City of Cleveland residents and local businesses. The Department's purpose is to be a reliable and effective resource for those seeking employment and to help empower people to become self-sufficient so they contribute to an improved local economy. In addition, the Department provides current City employees with a wide range of personnel services in the areas of recruitment, wage and salary administration, employee benefits, employee safety and rehabilitation, labor relations, education and research, affirmative action, and employee health.

Mission Statement

The Department of Personnel & Human Resources is committed to providing quality, uniform and cost effective services to 10,000 diverse city employees in the areas of Personnel Administration, Training, Employee Benefits & Relations, Affirmative Action and Equal Employment Opportunity, Employee Safety, Labor Relations, and Workers' Compensation in order to better serve the employees and the citizenry of the City of Cleveland.

OPERATING SUMMARY
(000'S OMITTED)

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
General Administration	\$ 1,254	8		\$ 1,402	5		\$ 1,403	7	
Employee Health & Benefits	102	3		115	3		115	3	
Employee Safety & Rehabilitation	157	4		178	6		178	6	
Education & Research	74	3		82	2		82	3	1
Labor Relations & Affirm. Action	104	3		117	3		117	3	
	\$ 1,692	21		\$ 1,894	19		\$ 1,895	22	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,692			\$ 1,547			\$ 1,538		
Self Generated	-			347			357		
	\$ 1,692	21		\$ 1,894	19		\$ 1,895	22	1

DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL**PROGRAM NAME: GENERAL ADMINISTRATION**

OBJECTIVES: To provide support and assistance in coordinating Personnel programs and acting as a liaison with staff, other City Departments and the general public with regard to City personnel and human resources services.

ACTIVITIES: Develop and implement work policies and procedures applicable to City of Cleveland employees. Implement affirmative action and equal employment policies and procedures throughout the City of Cleveland. Serves as the point of contact for federal and state agencies, municipalities, local businesses and outside agencies seeking employment and statistical data concerning the City of Cleveland's workforce; processing questionnaires, surveys, requests for information, etc. Administer the ADA Accommodation Review Committee. Provide leadership and support to collective bargaining negotiations and contract management. Assist departments in filling vacancies by providing qualified candidates in a means consistent with Affirmative Action and Equal Employment Opportunity principles (EEO). Advertise vacant positions and conduct searches to recruit for professional positions. Conduct preliminary interviews and refer qualified candidates to divisions. Recruit individuals for summer, seasonal and other programs. Administer background checks for new hires and others, as appropriate. Coordinate selection of individuals from Civil Services List.

PROGRAM NAME: EMPLOYEE HEALTH AND BENEFITS

OBJECTIVES: To administer, coordinate and promote an understanding of the Employee Benefits Programs to all employee.

ACTIVITIES: Conduct departmental benefits reviews. Distribute literature regarding benefits/programs. Counsel employees on benefits-related issues. Monitor and appeal disrupted unemployment compensation claims through hearing process. Arrange for outsourcing of pre-employment physicals, as well as return to work physicals. Conduct information sessions and benefit fairs to assist employee with enrollment process.

PROGRAM NAME: EMPLOYEE SAFETY AND REHABILITATION

OBJECTIVES: To provide an effective program for promoting worker safety, reducing injuries and accidents and to provide a mechanism whereby injuries employees may voluntarily participate in rehabilitation programs for a timely return to work.

ACTIVITIES: Conduct on-the-job briefing and seminars on safety awareness. Monitor injuries on a case-by-case basis and process consenting candidates through state-sponsored rehabilitations programs. Conduct announced and unannounced inspections of work sites. Review and process Worker's Compensation claims and forward to the State Bureau of Worker's Compensation. Review yearly claims experience and process refund claims. Administer Motor Vehicle Accident Review Committee and policy. Monitor departmental compliance with the Right-To-Know Ordinance.



**DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL**

PROGRAM NAME: EDUCATION AND RESEARCH

OBJECTIVES: To increase the knowledge and skills of City of Cleveland government with the resources of the academic community.

ACTIVITIES: Conduct citywide management training program. Coordinate educational programs to meet specific and requested training needs of the City of Cleveland departments. Hire student interns and co-op students. Create educational and research opportunities for employees.

PROGRAM NAME: LABOR RELATIONS AND EQUAL EMPLOYMENT OPPORTUNITY

OBJECTIVES: To negotiate and administer City of Cleveland labor agreements and to enforce affirmative action and Equal Opportunity requirements of the law.

ACTIVITIES: Address union issues and handle union grievance issues properly. Interpret and enforce EEO principles in City of Cleveland departments. Compile and monitor data within City of Cleveland departments for EEO compliance. Prepare various compliance reports for governmental agencies. Act as an ADA liaison. Investigate complaints of discrimination and harassment to expedite resolution. Provide leadership and support to collective bargaining contract negotiations and in all contracts administration.

**DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES**
DIVISION OF PERSONNEL

EXPENDITURES

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 995,713	\$ 991,736	\$ 902,053	\$ 1,027,685
PART TIME PERMANENT	-	-	-	32,600
LONGEVITY	4,650	5,125	6,125	9,500
SEPARATION PAYMENTS	-	2,641	816	10,000
BONUS INCENTIVE	-	11,000	-	-
TOTAL	\$ 1,000,363	\$ 1,010,503	\$ 908,994	\$ 1,079,785
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 109,443	\$ 117,137	\$ 121,782	\$ 168,985
DENTAL	8,154	8,053	8,295	9,711
VISION CARE	1,078	972	882	1,082
PERS	135,418	135,873	120,976	148,165
FICA-MEDICARE	11,758	11,910	10,208	12,034
WORKERS COMPENSATION	2,807	1,881	2,187	50,195
LIFE INSURANCE	992	956	795	990
UNEMPLOYMENT COMPENSATION	9,932	-	-	-
TOTAL	\$ 279,581	\$ 276,782	\$ 265,125	\$ 391,162
TRAINING AND DUES				
TRAVEL	\$ 1,486	\$ (147)	\$ -	\$ 1,950
TUITION & REGISTRATION FEES	1,305	330	193	1,500
MILEAGE (PRIVATE AUTO)	-	22	-	-
PROFESSIONAL DUES	11,600	6,014	607	6,160
TOTAL	\$ 14,391	\$ 6,220	\$ 800	\$ 9,610
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 250,000	\$ 308,944	\$ 598,627	\$ 337,000
COBRA - MEDICAL COVERAGE	35,000	35,000	35,960	36,000
MILEAGE (PRIVATE AUTO)	-	-	-	100
ADVERTISING AND NOTICE	3,580	51	-	1,000
PARKING IN CITY FACILITIES	1,642	1,651	1,133	1,500
PHOTOCOPY MACHINE RENTAL	3,936	3,147	600	-
OTHER CONTRACTUAL	-	-	37,500	-
TOTAL	\$ 294,158	\$ 348,793	\$ 673,820	\$ 375,600



DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ 1,228	\$ 1,197	\$ 2,000
COMPUTER SUPPLIES	-	560	-	500
COMPUTER SOFTWARE	-	-	-	300
FOOD	-	-	-	1,500
OTHER SUPPLIES	-	250	155	300
JUST IN TIME OFFICE SUPPLIES	3,427	6,781	4,627	2,000
TOTAL	\$ 3,427	\$ 8,820	\$ 5,979	\$ 6,600
MAINTENANCE				
COMPUTER HARDWARE MAINT	\$ 114	\$ -	\$ -	-
TOTAL	\$ 114	\$ -	\$ -	-
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 16,340	\$ 20,769	\$ 18,247	\$ 12,155
CHARGES FROM PRINTING	9,450	17,442	18,273	17,024
CHARGES FROM STOREROOM	2,036	2,990	3,110	3,291
TOTAL	\$ 27,826	\$ 41,201	\$ 39,630	\$ 32,470
TOTAL DIVISION	\$ 1,619,860	\$ 1,692,318	\$ 1,894,348	\$ 1,895,227

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ 150	\$ -	\$ 347,474	\$ 356,705
EXENDITURE RECOVERIES	-	12	7	-
TOTAL DIVISION	\$ -	\$ 12	\$ 347,481	\$ 356,705



DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Personnel and Human Resources	50,796	160,115
1	0	0	Secretary to Director of Department	36,590	128,960
<u>2</u>	<u>1</u>	<u>1</u>			
OFFICE & CLERICAL					
1	0	0	Accountant II	10.00 Hr.	20.28 Hr.
0	1	1	Administrative Officer	20,800	49,440
1	0	0	Clerk, Junior	10.00 Hr.	12.94 Hr.
3	3	3	Clerk, Senior	10.29 Hr.	15.17 Hr.
0	1	1	Secretary	10.00 Hr.	16.18 Hr.
1	0	0	Private Secretary to Director	20,800	44,373
<u>6</u>	<u>5</u>	<u>5</u>			
PROFESSIONALS					
2	2	2	Administrator, Assistant Personnel	20,800	52,060
1	1	1	Assistant, Personnel	20,800	44,269
2	2	2	Labor Relations Officer	27,326	72,324
1	1	1	General Manager of Administrative Services	26,274	83,396
1	1	1	Manager, Labor Relations	30,215	105,007
1	1	1	Manager of Education & Research	27,326	84,261
1	1	1	Manager of Employee Accident Control	27,326	84,261
1	1	1	Manager of Employee Relations	27,326	84,261
1	1	1	Manager of Equal Employment Opportunity	27,326	84,261
0	0	2	Risk Manager	27,326	91,283
1	1	1	Project Director, Deputy	20,093	58,637
1	0	1	Personnel Analyst I	21,000	44,100
1	1	1	Senior Systems Analyst	20,800	76,220
<u>14</u>	<u>13</u>	<u>16</u>			
<u>22</u>	<u>19</u>	<u>22</u>	TOTAL FULL TIME		
<u>0</u>	<u>0</u>	<u>1</u>	Manager of Education & Research	27,326	84,261
<u>0</u>	<u>0</u>	<u>1</u>	TOTAL PART TIME		
<u>22</u>	<u>19</u>	<u>23</u>	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



CIVIL SERVICE COMMISSION

LUCILLE AMBROZ, SECRETARY

The Civil Service Commission is a five (5) member Board appointed by the Mayor, with each member serving a six (6) year term. The Commission meets in public session and is responsible for: creating and monitoring rules and policies for the civil service of the City of Cleveland; conducting hearings relative to disciplinary action for employees; developing new job classifications and duty statements, and abolishing obsolete classifications and duty statements; testing and certification of all individuals in the classified service; managing and maintaining civil service records for employees; and enforcing the residency requirement pursuant to Charter Amendment 74.

Mission Statement

To create and implement policies and procedures to acquire and promote qualified candidates for employment with the City of Cleveland and to ensure compliance with the residency requirements of the City Charter.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Policy-Making	\$ 104	1	5	\$ 90	1	5	\$ 78	1	5
Testing	307	4		1,344	2		69	4	
Record Maintenance	205	3		179	2		717	2	
Residency Investigation	110		2	102	3		118	3	1
	\$ 726	8	7	\$ 1,715	8	5	\$ 982	10	6
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 720			\$ 1,702			\$ 978		
Self Generated	6			13			4		
	\$ 726	8	7	\$ 1,715	8	5	\$ 982	10	6

CIVIL SERVICE COMMISSION**PROGRAM NAME: POLICY-MAKING**

OBJECTIVES: To promulgate and maintain Civil Service rules and policies and to conduct meetings and administrative hearings.

ACTIVITIES: Conduct regular board meetings to discuss and act upon related issues; hold hearings for disciplinary actions and other administrative actions.

PROGRAM NAME: TESTING

OBJECTIVES: To conduct fair and valid examinations based on job responsibilities and qualifications and identify qualified candidates for employment.

ACTIVITIES: Conduct job analysis and develop and prepare examinations; prepare and distribute bulletins for test announcements; accept applications for test filings; test candidates, grade examination and notify individuals of results.

PROGRAM NAME: RECORD MAINTENANCE

OBJECTIVES: To maintain accurate information regarding tests and certain personnel transactions for employees in the classified Civil Service and to certify qualified candidates to appointing authorities for employment with the City.

ACTIVITIES: Prepare eligible lists from examination results; certify candidates for vacant positions; maintain seniority records for promotional purposes.

PROGRAM NAME: RESIDENCY INVESTIGATION

OBJECTIVES: To conduct investigations pursuant to Section 137 of the City Charter and Section 74, Residency Requirements, and the general condition of the City's Civil Service.

ACTIVITIES: Examine and determine validity of documents submitted as proof of residency; conduct investigations as needed to determine compliance and obtain evidence for hearings of individuals found to be out of compliance; ascertain compliance at the end of 6 months of employment.



CIVIL SERVICE COMMISSION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 359,457	\$ 342,478	\$ 317,873	\$ 429,226
BOARD MEMBERS	39,645	39,349	39,653	39,675
PART TIME PERMANENT	54,306	56,479	38,783	15,600
LONGEVITY	1,575	2,575	2,275	2,150
SEPARATION PAYMENTS	3,208	741	2,655	-
BONUS INCENTIVE	-	4,500	-	-
OVERTIME	2,313	1,200	351	3,272
TOTAL	\$ 460,506	\$ 447,322	\$ 401,589	\$ 489,923
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 48,647	\$ 45,930	\$ 47,210	\$ 74,545
DENTAL	3,635	3,130	3,083	4,414
VISION CARE	487	430	373	492
PERS	64,210	60,559	53,936	67,853
FICA-MEDICARE	5,979	5,798	5,074	6,384
WORKERS COMPENSATION	1,541	5,821	2,996	9,063
LIFE INSURANCE	409	379	334	450
UNEMPLOYMENT COMPENSATION	-	(700)	(1,100)	-
TOTAL	\$ 124,908	\$ 121,346	\$ 111,907	\$ 163,201
TRAINING AND DUES				
PROFESSIONAL DUES	\$ -	\$ -	\$ -	\$ 100
TOTAL	\$ -	\$ -	\$ -	\$ 100
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 89	\$ 40,000	\$ 1,076,104	\$ 200,000
COURT REPORTER	7,000	1,505	512	10,000
REFEREE SERVICES	10,000	4,089	9,000	10,000
MILEAGE (PRIVATE AUTO)	47	123	23	350
MEDICAL SERVICES	-	-	1	-
PARTICIPATION FEE	55	-	-	-
PARKING IN CITY FACILITIES	429	262	557	500
PHOTOCOPY MACHINE RENTAL	2,218	1,579	204	-
OTHER CONTRACTUAL	77,950	81,335	83,176	80,000
TOTAL	\$ 97,788	\$ 128,894	\$ 1,169,576	\$ 300,850
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ 47	\$ 500
COMPUTER HARDWARE	84	-	-	-
PHOTOGRAPHIC SUPPLIES	43	-	-	200
OTHER SUPPLIES	37	40	80	-
JUST IN TIME OFFICE SUPPLIES	1,448	2,312	3,004	2,500
OFFICE FURNITURE & EQUIPMENT	-	114	-	2,500
TOTAL	\$ 1,612	\$ 2,465	\$ 3,131	\$ 5,700



CIVIL SERVICE COMMISSION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE OFFICE EQUIP	\$ 571	\$ -	\$ -	500
CAR WASHES	10	-	-	-
TOTAL	\$ 581	\$ -	\$ -	500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 9,684	\$ 12,362	\$ 14,869	3,353
CHARGES FROM PRINTING	3,630	1,292	6,039	4,317
CHARGES FROM STOREROOM	3,384	3,665	2,253	3,938
CHARGES FROM MOTOR VEHICLES	7,311	8,804	5,403	10,001
TOTAL	\$ 24,009	\$ 26,122	\$ 28,564	21,609
TOTAL DIVISION	\$ 709,404	\$ 726,149	\$ 1,714,768	981,883

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUES	\$ 8,940	\$ 5,594	\$ 13,425	4,000
EXPENDITURE RECOVERIES	-	-	15	-
TOTAL DIVISION	\$ 8,940	\$ 5,594	\$ 13,440	4,000



CIVIL SERVICE COMMISSION

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Secretary of the Civil Service Commission	25,012	92,700
1	1	1			
			OFFICE & CLERICAL		
1	1	1	Private Secretary	10.00 Hr.	21.33 Hr.
1	1	1	Senior Clerk	10.29 Hr.	15.17 Hr.
2	2	2			
			PROFESSIONALS		
1	1	1	Chief Civil Service Examiner	26,274	66,075
1	1	1	Civil Service Examiner II	20,080	40,780
1	0	1	Civil Service Examiner III	20,080	46,810
0	0	1	Investigator	20,800	35,443
1	1	1	Supervisor of Civil Service Records	20,800	56,129
1	1	1	Personnel Administrator	26,274	74,739
1	0	0	Project Director	22,333	74,917
1	1	1	Deputy Project Director	20,800	58,637
7	5	7			
10	8	10	TOTAL FULL TIME		
1	0	1	Deputy Project Director	20,093	58,637
1	0	1	TOTAL PART TIME		
5	5	5	TOTAL BOARD MEMBERS		
16	13	16	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



NOTES

DEPARTMENT OF PUBLIC UTILITIES

JULIUS CIACCIA, JR., DIRECTOR

The Department of Public Utilities is comprised of the following cost centers: General Administration, Radio Communication, Fiscal Control, Water, Water Pollution Control, and Cleveland Public Power. The Department is self-supporting but participates in obtaining Federal and State grants for various improvements when these monies are available.

The Division of Public Utilities Administration is specifically designed to have administrative charge, control, and supervision over the Divisions of Fiscal Control, Water, Water Pollution Control, Cleveland Public Power and the Office of Radio Communication. Functions and duties of the various Divisions are treated separately under their respective headings.

OPERATING SUMMARY (000'S OMITTED)

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
DIVISIONS:									
Utilities Administration	\$ 1,679	19		\$ 2,058	22	1	\$ 3,217	26	
Radio Communication	1,536	2		1,867	4		2,441	5	
Fiscal Control	2,587	43	1	2,806	49		3,456	50	1
Water	224,866	1,127	14	235,575	1,111	15	253,120	1,252	24
Water Pollution Control	21,446	145		22,669	150		27,640	173	3
Cleveland Public Power	155,688	329	1	146,006	326		152,000	354	
	\$ 407,802	1,665	16	\$ 410,981	1,662	16	\$ 441,874	1,860	28
FUNDING SOURCE:									
Self Generated Revenue*	\$ 402,000	1,601	15	\$ 404,250	1,587	15	\$ 432,760	1,779	27
Expenditure Recovery*	5,802	64	1	6,731	75	1	9,114	81	1
	\$ 407,802	1,665	16	\$ 410,981	1,662	16	\$ 441,874	1,860	28

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.



DIVISION OF UTILITIES ADMINISTRATION

JULIUS CIACCIA, JR., DIRECTOR

Mission Statement

To provide administrative control and supervision over the Divisions of Fiscal Control, Water, Water Pollution Control, Cleveland Public Power and the Office of Radio Communication CATV 23.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administration	\$ 984	9		\$ 1,103	10	1	\$ 1,402	11	
Marketing	104	2		136	2		200	2	
Cable Television	591	8		819	10		1,615	13	
	\$ 1,679	19		\$ 2,058	22	1	\$ 3,217	26	
FUNDING SOURCE:									
Sales & Charges for Services	\$ 11			\$ 8			\$ -		
Miscellaneous Revenue*	1,077			1,231			1,602		
Expenditure Recovery	591			819			1,615		
	\$ 1,679	19		\$ 2,058	22	1	\$ 3,217	26	

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.



DIVISION OF UTILITIES ADMINISTRATION

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To coordinate and manage the activities of the Department of Public Utilities.

ACTIVITIES: Monitor the promotion of Minority Business Enterprise and Female Business Enterprise involvement in the procurement process. Direct operating and financial performance of Water, Water Pollution, Cleveland Public Power, and the Office of Radio Communication. Manage priorities and oversee capital improvement plans.

PROGRAM NAME: MARKETING

OBJECTIVES: To promote the City of Cleveland - its dedicated employees; its progressive economic and community development programs and initiatives; its high-quality and low cost public services, public utilities, infrastructure and transportation services.

ACTIVITIES: Develop and create promotional and advertising publications and support consumer and speakers programs.

PROGRAM NAME: CABLE TELEVISION

OBJECTIVES: To ensure cable television franchisee's compliance with the franchise agreement.

ACTIVITIES: Monitor compliance in financial, technical, personnel and construction areas. Develop rules, procedures and regulations for the construction, operation, maintenance and use of the cable television system. Investigate and mediate disputes between the operator and subscribers. Operate City access channel.



DIVISION OF UTILITIES ADMINISTRATION

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 901,431	\$ 933,755	\$ 1,229,734	\$ 1,486,309
SEASONAL	-	-	6,978	-
INJURY PAY	-	4,066	-	-
LONGEVITY	3,875	5,600	6,600	7,000
SEPARATION PAYMENTS	41,645	27,411	6,012	170,000
BONUS INCENTIVE	-	9,000	-	-
OVERTIME	17,852	23,784	31,386	21,253
TOTAL	\$ 964,804	\$ 1,003,615	\$ 1,280,710	\$ 1,684,562
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 94,656	\$ 112,001	\$ 140,465	\$ 205,274
DENTAL	7,154	7,823	9,044	12,266
VISION CARE	784	953	1,060	1,213
PERS	124,457	132,691	167,457	209,767
FICA-MEDICARE	11,147	10,088	13,173	16,708
WORKERS COMPENSATION	9,920	10,480	11,029	20,538
LIFE INSURANCE	728	814	926	1,170
UNEMPLOYMENT COMPENSATION	5,224	-	-	8,000
TOTAL	\$ 254,068	\$ 274,851	\$ 343,154	\$ 474,936
TRAINING AND DUES				
TRAVEL	\$ -	\$ 9,079	\$ 14,343	\$ 7,000
TUITION & REGISTRATION FEES	-	3,994	7,540	3,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	4	-	-
PROFESSIONAL DUES	2,969	100	1,973	6,000
TOTAL	\$ 2,969	\$ 13,177	\$ 23,857	\$ 16,000
UTILITIES				
TELEPHONE	\$ -	\$ 90	\$ -	\$ -
TOTAL	\$ -	\$ 90	\$ -	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 16,713	\$ 10,067	\$ 1,303	\$ 2,000
MILEAGE (PRIVATE AUTO)	140	-	-	-
ADVERTISING AND NOTICE	-	-	961	-
PROGRAM PROMOTION	18,844	27,247	16,000	60,000
PARKING IN CITY FACILITIES	17,242	16,882	19,706	11,000
INSURANCE AND OFFICIAL BONDS	100	100	-	-
PROPERTY RENTAL	80,028	80,028	80,028	120,028
PHOTOCOPY MACHINE RENTAL	4,615	3,604	878	-
OTHER CONTRACTUAL	65,743	58,572	66,526	65,000
TOTAL	\$ 203,425	\$ 196,501	\$ 185,402	\$ 258,028

DIVISION OF UTILITIES ADMINISTRATION

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 7,041	\$ 20,755	\$ 19,315	\$ 7,500
COMPUTER SUPPLIES	-	-	-	2,000
COMPUTER HARDWARE	7,500	12,210	6,274	7,000
COMPUTER SOFTWARE	2,450	-	-	4,000
OFFICE FURNITURE & EQUIPMENT	-	-	-	3,000
PHOTOGRAPHIC SUPPLIES	1,004	-	2,200	10,000
OTHER SUPPLIES	400	247	615	5,000
JUST IN TIME OFFICE SUPPLIES	1,942	6,247	6,550	10,000
TOTAL	\$ 20,336	\$ 39,459	\$ 34,954	\$ 48,500
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 740	\$ -	\$ -	\$ 2,000
MAINTENANCE CONTRACTS	2,907	-	-	3,000
MAINTENANCE UTILITY SYSTEMS	23,049	12,507	36,907	30,000
TOTAL	\$ 26,695	\$ 12,507	\$ 36,907	\$ 35,000
CLAIMS, REFUNDS AND MISC.				
INDIRECT COST	\$ 61,008	\$ 61,008	\$ 61,008	\$ 80,963
TOTAL	\$ 61,008	\$ 61,008	\$ 61,008	\$ 80,963
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 16,683	\$ 9,139	\$ 8,812	\$ 7,888
CHARGES FROM RADIO SYSTEM	330	233	220	216
CHARGES FROM PRINTING	7,007	5,280	16,444	8,580
CHARGES FROM STOREROOM	198	142	145	228
CHARGES FROM MOTOR VEHICLES	2,963	1,216	1,231	2,205
TOTAL	\$ 27,180	\$ 16,009	\$ 26,852	\$ 19,117
CAPITAL OUTLAY				
TELECOMMUNICATIONS EQUIP	\$ 7,046	\$ 61,592	\$ 65,339	\$ 600,000
OTHER EQUIPMENT	9,469	-	-	-
TOTAL	\$ 16,515	\$ 61,592	\$ 65,339	\$ 600,000
TOTAL DIVISION	\$ 1,576,999	\$ 1,678,807	\$ 2,058,181	\$ 3,217,106

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 8,406	\$ 10,996	\$ 7,953	-
MISCELLANEOUS REVENUES	819,133	820,148	1,042,076	1,602,106
EXPENDITURE RECOVERIES	609,955	591,377	804,161	1,615,000
TOTAL DIVISION	\$ 1,437,494	\$ 1,422,521	\$ 1,854,191	\$ 3,217,106



DIVISION OF UTILITIES ADMINISTRATION

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	1	1	Administrative Manager	27,194	83,396
3	1	1	Administrative Officer	20,800	49,440
2	3	2	Assistant Administrator	20,231	59,835
1	1	1	Director of Public Utilities	50,796	164,919
1	1	1	Secretary to the Director	36,590	132,829
9	7	6			
TECHNICIAN					
1	1	1	Chief Photographer	20,800	47,767
1	1	1	Photographer	10.00 Hr.	20.28 Hr.
2	2	2			
OFFICE & CLERICAL					
0	1	1	Chief Clerk	22,050	44,373
1	1	1	Junior Clerk	10.00 Hr.	12.94 Hr.
1	2	2			
PROFESSIONALS					
1	0	1	Assistant Contract Compliance Officer	20,093	53,048
0	1	0	Cable Production Manager	20,800	86,850
1	2	4	Deputy Project Director	20,093	58,637
0	2	2	General Manager of Administrative Services	26,274	83,396
1	1	1	Labor Relations Officer	27,326	72,324
1	1	1	Manager of Marketing	30,215	96,928
1	1	1	Manager of Telecommunications	30,215	96,928
1	1	2	Project Director	22,333	74,917
2	2	4	Telecommunications Specialist	30,215	63,775
8	11	16			
20	22	26	TOTAL FULL TIME		
0	1	0	SEASONAL		
20	23	26	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



OFFICE OF RADIO COMMUNICATIONS

BRAD A. HANDKE, ADMINISTRATIVE MANAGER

Mission Statement

To operate the City's radio system in a reliable and secure manner, suitable for use by all City divisions, by providing maintenance, programming services interoperability, and improvements to the infrastructure to insure sufficient system capacity to meet the wireless communications needs of the City.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Radio Communications	\$ 1,536	2		\$ 1,867	4		\$ 2,441	5	
	\$ 1,536	2		\$ 1,867	4		\$ 2,441	5	
FUNDING SOURCE:									
Expenditure Recovery*	\$ 1,536	2		\$ 1,867	4		\$ 2,441	5	
	\$ 1,536	2		\$ 1,867	4		\$ 2,441	5	

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: RADIO SYSTEM MAINTENANCE

OBJECTIVES: To maintain the City's 800 MHz system in a reliable condition, suitable for use by all City divisions including Police, Fire and EMS.

ACTIVITIES: Ensure that maintenance contracts are in place for infrastructure, as well as for ancillary facilities; to administer maintenance contracts, respond to alarms, system problems, and user problems in an effort to coordinate maintenance efforts.

PROGRAM NAME: RADIO SYSTEM ADMINISTRATION

OBJECTIVES: Respond quickly to requests for programming and reprogramming of mobile and portable radios, as well as other system requests.

ACTIVITIES: Work with user divisions to ensure that changes in radio templates are made in a timely fashion and suggest changes or improvements in radio configuration. Provide advice on how to best create interoperability between the internal and external entities located in and outside of the City, and retemplate radios that have undergone maintenance or are being relocated from one vehicle to another.

OFFICE OF RADIO COMMUNICATIONS**PROGRAM NAME: CAPITAL INFRASTRUCTURE**

OBJECTIVES: Make improvements to the infrastructure to ensure sufficient system capacity to meet the communication needs of City divisions.

ACTIVITIES: Obtain necessary system hardware and/or system software to continue to upgrade the system to keep it in an operable condition to serve the needs of its users.

PROGRAM NAME: WIRELESS COMMUNICATIONS BUILDING PERMIT APPLICATIONS

OBJECTIVES: Ensure that wireless communications providers utilize existing and new poles and structures in an efficient and non-blocking manner.

ACTIVITIES: Review building permit applications and conduct site visits.

PROGRAM NAME: LEASE OF FACILITIES FOR WIRELESS COMMUNICATIONS USE

OBJECTIVES: Ensure that leases for City properties by wireless communications providers provide City divisions with fair compensation for their usage.

ACTIVITIES: Negotiate leases with wireless communications providers in conjunction with the Law Department and the City division that owns the property or facility.

PROGRAM NAME: PROVIDE SERVICES FOR THE 800 MHz RADIOS

OBJECTIVES: Provide services related to the installation, removal and repair of 800 MHz two-way radios from City divisions. This program also provides for drive-in services for vehicles that usually go to outside vendors for miscellaneous radio services.

ACTIVITIES: Install and remove radios for other City divisions, so as to reduce the amount of money being spent on outside vendors. To provide service to all City divisions using 800 MHz radio equipment. This program will eliminate most of the outsourcing of radio services that the City of Cleveland does for its vehicle fleet and will help to prevent vehicles and personnel from being Out of Service.

OFFICE OF RADIO COMMUNICATIONS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 72,096	\$ 98,507	\$ 164,654	\$ 229,011
LONGEVITY	300	775	875	3,275
BONUS INCENTIVE	-	1,000	-	-
OVERTIME	4,663	2,675	4,412	7,642
TOTAL	\$ 77,059	\$ 102,957	\$ 169,941	\$ 239,928
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 10,057	\$ 17,612	\$ 32,235	\$ 55,552
DENTAL	699	1,204	2,031	3,252
VISION CARE	62	90	178	341
PERS	10,286	13,326	20,743	33,230
FICA-MEDICARE	1,085	1,484	1,859	2,639
WORKERS COMPENSATION	587	693	1,173	2,098
LIFE INSURANCE	57	90	146	225
CLOTHING ALLOWANCE	-	405	405	1,300
CLOTHING MAINTENANCE	-	180	180	1,040
TOTAL	\$ 22,832	\$ 35,084	\$ 58,951	\$ 99,677
TRAINING AND DUES				
TRAVEL	\$ -	\$ -	\$ -	\$ 1,000
TUITION & REGISTRATION FEES	-	210	-	1,000
PROFESSIONAL DUES	-	-	1,258	120
TOTAL	\$ -	\$ 210	\$ 1,258	\$ 2,120
UTILITIES				
GAS	\$ 176	\$ 1,327	\$ 340	\$ 1,416
ELECTRICITY - CPP	23,548	19,698	25,422	23,793
ELECTRICITY - OTHER	25,675	24,922	26,286	28,121
TOTAL	\$ 49,400	\$ 45,947	\$ 52,048	\$ 53,330
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ 240	\$ 300	\$ 1,000
TRAVEL - NON - TRAINING	-	-	-	1,000
MILEAGE (PRIVATE AUTO)	-	-	183	1,000
PARKING IN CITY FACILITIES	1,210	1,320	1,320	1,320
PROPERTY RENTAL	110,700	112,740	116,484	121,946
TOTAL	\$ 111,910	\$ 114,300	\$ 118,287	\$ 126,266
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 339	\$ 1,236	\$ 346	\$ 1,000
COMPUTER HARDWARE	4,903	-	-	-
HARDWARE & SMALL TOOLS	150	3,249	2,177	5,000
SMALL EQUIPMENT	2,657	9,420	13,023	15,000
OFFICE FURNITURE & EQUIPMENT	-	-	-	2,000
OTHER SUPPLIES	57,314	18,156	76,906	80,000
PHARMACEUTICAL SUPPLIES	4,565	-	-	-
JUST IN TIME OFFICE SUPPLIES	44	-	-	250
TOTAL	\$ 69,973	\$ 32,061	\$ 92,451	\$ 103,250



OFFICE OF RADIO COMMUNICATIONS

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	5,000
MAINTENANCE CONTRACTS	922,115	941,323	1,008,206	979,537
MAINTENANCE UTILITY SYSTEMS	87,210	35,357	24,500	150,000
TOTAL	\$ 1,009,325	\$ 976,680	\$ 1,032,706	\$ 1,134,537
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 9,799	\$ 9,281	\$ 6,452	\$ 6,552
CHARGES FROM LIGHT AND POWER	-	10,621	12,000	6,000
CHARGES FROM WATER	108,118	-	-	400,000
CHARGES FROM PRINTING	280	-	360	180
CHARGES FROM MOTOR VEHICLES	746	1,910	568	1,263
CHARGES FROM WATER - GIS PROJ	-	-	-	7,929
TOTAL	\$ 118,944	\$ 21,812	\$ 19,380	\$ 421,924
CAPITAL OUTLAY				
OTHER EQUIPMENT	\$ 47,187	\$ 26,767	\$ 140,061	\$ 50,000
TRANSFER TO CAPITAL PROJECT	211,257	179,820	181,418	210,193
TRANSFER TO WATER CAP PROJECT	300,000	-	-	-
TOTAL	\$ 558,444	\$ 206,587	\$ 321,479	\$ 260,193
TOTAL DIVISION	\$ 2,017,886	\$ 1,535,638	\$ 1,866,501	\$ 2,441,225

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 141,123	\$ 179,489	\$ 190,182	\$ 207,330
MISCELLANEOUS REVENUE	14,991	23,288	41,161	30,000
EXPENDITURE RECOVERIES	1,773,836	1,528,369	1,424,572	1,931,481
TOTAL DIVISION	\$ 1,929,950	\$ 1,731,145	\$ 1,655,915	\$ 2,168,811

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative Manager	27,194	83,396
1	1	1	Supervisor of Radio Services	15.13 Hr.	23.30 Hr.
2	2	2			
TECHNICIANS					
2	2	3	Radio Technician	16.38 Hr.	19.21 Hr.
2	2	3			
4	4	5	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DIVISION OF FISCAL CONTROL

DENNIS A. NICHOLS, COMMISSIONER

This division is responsible for the financial reporting of the divisions of Water, Water Pollution Control, Cleveland Public Power and Radio Communication. Utilities Fiscal Control is the financial arm of the Department of Public Utilities; therefore, it is a separate division with a separate budget that is funded by the Department of Public Utilities enterprise funds: Water, WPC and CPP. Our functions include but are not limited to monitoring, reporting and auditing the operational results of the divisions of the Department of Public Utilities.

Mission Statement

To provide financial reporting and control, coordination, and supervision to the divisions of Water, Water Pollution Control, and Cleveland Public Power.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Utilities Fiscal Control	\$ 2,587	43	1	\$ 2,806	49	\$ 3,456	50	1	
	\$ 2,587	43	1	\$ 2,806	49	\$ 3,456	50	1	
FUNDING SOURCE:									
Miscellaneous Revenue*	\$ 2,587	43	1	\$ 2,806	49	\$ 3,456	50	1	
	\$ 2,587	43	1	\$ 2,806	49	\$ 3,456	50	1	

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: UTILITIES FISCAL CONTROL

OBJECTIVES: To provide financial reporting services through the collection and reporting of cash receipts to the Department of Public Utilities, NEORSD and suburban agencies.

ACTIVITIES: Perform and coordinate all accounting functions of the Department of Public Utilities. Prepare and analyze financial statements. Monitor budgets. Assist the Public Utilities divisions with budget preparation, process cash receipts, reconcile customer's accounts receivable, process payroll, bill miscellaneous charges. Act as remittance agent for the various cities and communities that we perform assessment billings.



DIVISION OF FISCAL CONTROL

EXPENDITURES

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,800,893	\$ 1,786,191	\$ 1,888,502	\$ 2,299,541
SEASONAL	-	6,363	11,140	4,000
LONGEVITY	14,850	15,375	16,525	16,450
WAGE SETTLEMENTS	-	1,043	1,043	-
SEPARATION PAYMENTS	4,905	492	7,912	80,000
BONUS INCENTIVE	-	23,500	-	-
OVERTIME	64,906	92,436	129,699	100,760
TOTAL	\$ 1,885,555	\$ 1,925,400	\$ 2,054,822	\$ 2,500,751
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 236,177	\$ 239,826	\$ 240,630	\$ 335,524
DENTAL	18,234	16,721	15,376	21,559
VISION CARE	2,842	2,851	2,716	3,090
PERS	245,728	255,440	273,101	335,274
FICA-MEDICARE	17,039	17,117	18,579	33,401
WORKERS COMPENSATION	4,191	1,075	3,990	39,715
LIFE INSURANCE	2,125	1,991	1,916	2,025
UNEMPLOYMENT COMPENSATION	6,460	431	2,909	3,302
TOTAL	\$ 532,797	\$ 535,453	\$ 559,216	\$ 773,890
TRAINING AND DUES				
TRAVEL	\$ 1,380	\$ 1,495	\$ 1,234	\$ 3,200
TUITION & REGISTRATION FEES	650	1,338	875	1,500
PROFESSIONAL DUES	680	1,549	1,150	1,500
TOTAL	\$ 2,710	\$ 4,382	\$ 3,258	\$ 6,200
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 26	\$ -	\$ 1,420	\$ 2,000
PARKING IN CITY FACILITIES	1,320	1,320	557	1,500
PHOTOCOPY MACHINE RENTAL	8,315	4,594	-	-
SPECIAL ASSESSMENT	1,296	1,296	-	-
OTHER CONTRACTUAL	4,780	15,980	5,868	7,000
TOTAL	\$ 15,736	\$ 23,190	\$ 7,845	\$ 10,500
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 7,169	\$ 6,304	\$ 6,940	\$ 7,000
COMPUTER SUPPLIES	-	-	-	1,000
COMPUTER HARDWARE	-	2,836	-	4,000
COMPUTER SOFTWARE	-	-	-	5,000
OFFICE FURNITURE & EQUIPMENT	36,742	3,413	918	5,000
OTHER SUPPLIES	2,244	2,924	1,063	-
JUST IN TIME OFFICE SUPPLIES	10,287	9,181	14,415	12,000
TOTAL	\$ 56,442	\$ 24,658	\$ 23,336	\$ 34,000



DIVISION OF FISCAL CONTROL

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 435	\$ 513	\$ 1,309	\$ 2,000
MAINTENANCE CONTRACTS	70,513	10,467	36,581	30,000
TOTAL	\$ 70,949	\$ 10,980	\$ 37,890	\$ 32,000
CLAIMS, REFUNDS AND MISC.				
INDIRECT COST	\$ 54,967	\$ 54,967	\$ 105,307	\$ 87,331
TOTAL	\$ 54,967	\$ 54,967	\$ 105,307	\$ 87,331
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ 6,964	\$ 8,326	\$ 13,880	\$ 11,117
TOTAL	\$ 6,964	\$ 8,326	\$ 13,880	\$ 11,117
TOTAL DIVISION	\$ 2,626,120	\$ 2,587,357	\$ 2,805,555	\$ 3,455,789

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MISCELLANEOUS REVENUE	\$ 2,622,300	\$ 2,503,824	\$ 3,022,862	\$ 3,455,789
TOTAL DIVISION	\$ 2,622,300	\$ 2,503,824	\$ 3,022,862	\$ 3,455,789



DIVISION OF FISCAL CONTROL

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
3	3	3	Assistant Administrator	20,800	59,835
1	1	1	Commissioner of Utilities Fiscal Control	40,315	113,755
1	0	1	Deputy Commissioner of Utilities Fiscal Control	30,215	105,007
2	2	3	Utilities Comptroller	26,274	83,396
7	6	8			
OFFICE & CLERICAL					
1	1	1	Chief Clerk	22,050	44,373
0	1	1	General Manager of Administrative Services	26,274	83,396
4	0	0	Junior Cashier	10.00 Hr.	15.53 Hr.
1	1	0	Principal Cashier	10.00 Hr.	21.73 Hr.
1	2	1	Principal Clerk	11.93 Hr.	18.38 Hr.
1	5	6	Senior Cashier	10.00 Hr.	18.48 Hr.
6	7	6	Senior Clerk	10.29 Hr.	15.17 Hr.
14	17	15			
PROFESSIONALS					
6	4	4	Accountant I	10.00 Hr.	18.48 Hr.
2	1	2	Accountant II	10.00 Hr.	20.28 Hr.
1	2	2	Accountant III	10.00 Hr.	22.48 Hr.
1	2	2	Accountant IV	20,800	55,449
4	4	4	Accountant Supervisor	23,647	67,692
2	2	2	Auditor	20,093	54,906
1	1	1	Budget Analyst	20,800	49,469
1	1	0	Chief Auditor - Utilities	23,647	78,936
1	0	1	Fiscal Manager	23,647	78,936
1	1	1	Personnel Assistant	20,800	44,269
1	1	1	Project Director	22,333	74,917
3	2	2	Senior Internal Auditor	23,647	62,539
1	1	1	Unit Supervisor	13.29 Hr.	21.88 Hr.
25	22	23			
TECHNICIANS					
3	2	2	Data Conversion Operator	10.00 Hr.	14.08 Hr.
1	2	2	Senior Data Conversion Operator	10.80 Hr.	16.87 Hr.
4	4	4			
50	49	50	TOTAL FULL TIME		
1	0	1	SEASONAL		
51	49	51	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF WATER

J. CHRISTOPHER NIELSON, COMMISSIONER

The Division of Water was created in 1853 and charged with the responsibility of collecting, treating, pumping and distributing potable water and providing related water service to customers within its service areas.

The Division of Water operates a major public water supply system, which services not only the City of Cleveland, but also approximately 75 suburban municipalities in Cuyahoga, Medina, Summit, Geauga and Portage counties. The present service area covers over 640 square miles and serves more than 1.5 million people. The City is empowered to establish rates and charges for the service provided by its Water Division, to acquire property and construct facilities to provide water services throughout the service area and to perform other necessary functions with respect to the operation and maintenance of the water works system. The Division of Water is a self-supporting regional utility.

Basically the Division of Water draws raw water from four (4) intake tunnels in Lake Erie, chemically treats and disinfects the water, passes it through mixing and settling basins and then sand and gravel filters so that it becomes potable, and pumps it into reservoirs, storage towers, tanks and distribution lines. These services are provided to all of greater Cleveland, with approximately 50% of the water to industrial and commercial users, and the remaining 50% to residential users.

The Division of Water maintains and operates five (5) major pumping stations, four (4) treatment plants, eleven (11) secondary pumping stations, twenty-six (26) storage facilities, and over 5,000 miles of water mains in four (4) different pressure zones which are determined by elevation above the lake. The City of Cleveland has recognized that a viable public water supply system is essential to the social and economic growth of a metropolitan City. If the City and surrounding areas are to grow and contribute to the economic viability of the central core, it is necessary for the area to have an adequate economical public water supply.

Mission Statement

To serve the water needs of the Greater Cleveland area by providing a reliable supply of high quality, safe drinking water and efficient and cost effective services consistent with sound, environmental and safety practices. This is achieved through the collaborative efforts of our diverse and skilled workforce that is committed to the necessary work ethic, planning and utilization of appropriate new technology in order to meet the present and future needs of our customers.



DIVISION OF WATER

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Water Operations	\$ 195,009	1,127	14	\$ 202,592	1,111	15	\$ 230,675	1,252	24
Capital	29,857			32,983			22,445		
	\$ 224,866	1,127	14	\$ 235,575	1,111	15	\$ 253,120	1,252	24
FUNDING SOURCE:									
Self Generated Revenue*	\$ 224,866	1,127	14	\$ 235,575	1,111	15	\$ 253,120	1,252	24
	\$ 224,866	1,127	14	\$ 235,575	1,111	15	\$ 253,120	1,252	24

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: WATER OPERATIONS

OBJECTIVES: To provide potable water and related water services to customers in service areas.

ACTIVITIES: Collect, treat, pump and distribute potable water. Install and read meters to determine customer usage. Make service calls for system maintenance.

PROGRAM NAME: CAPITAL

OBJECTIVES: To upgrade and improve the water treatment and delivery system.

ACTIVITIES: Utilize engineering staff to design and undertake capital projects. Continue a multi-year, ongoing Capital Improvement Program.

DIVISION OF WATER

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 49,042,198	\$ 48,083,202	\$ 49,063,900	\$ 55,774,216
CRAFTS	976,559	150,663	-	-
SEASONAL	247,671	348,892	362,387	371,882
MILITARY LEAVE	2,000	862	952	-
PART TIME PERMANENT	107,168	94,840	81,353	163,195
INJURY PAY	110,324	80,877	53,443	-
LONGEVITY	518,950	523,350	532,300	554,325
WAGE SETTLEMENTS	3,680	50,113	11,308	-
SEPARATION PAYMENTS	415,955	370,247	344,331	400,000
BONUS INCENTIVE	500	541,000	55,500	100,000
OVERTIME	3,425,573	3,899,800	3,748,639	3,264,161
TOTAL	\$ 54,850,578	\$ 54,143,847	\$ 54,254,115	\$ 60,627,779
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 7,614,668	\$ 8,024,611	\$ 8,604,128	\$ 10,862,967
DENTAL	576,678	558,516	564,029	656,174
VISION CARE	71,311	71,886	69,233	74,658
PERS	7,237,487	7,257,305	7,338,299	8,341,547
FICA-MEDICARE	562,536	564,753	576,916	691,421
WORKERS COMPENSATION	2,565,688	2,771,622	2,592,203	2,395,361
LIFE INSURANCE	54,959	51,498	49,995	56,340
UNEMPLOYMENT COMPENSATION	106,834	25,512	58,093	50,000
CLOTHING ALLOWANCE	251,178	231,230	227,251	231,480
TOOL INSURANCE	10,840	10,840	10,320	11,620
TOOL PURCHASE	600	-	-	-
CLOTHING MAINTENANCE	125,545	120,260	115,465	119,365
TOTAL	\$ 19,178,323	\$ 19,688,033	\$ 20,205,933	\$ 23,490,933
TRAINING AND DUES				
TRAVEL	\$ 68,695	\$ 57,308	\$ 66,254	\$ 150,890
TUITION & REGISTRATION FEES	42,683	43,520	79,565	139,735
OTHER TRAINING SUPPLIES	-	-	4,958	15,035
MILEAGE (PRIV AUTO) TRNG PRPS	307	-	76	-
PROFESSIONAL DUES	286,458	255,493	276,021	346,840
TOTAL	\$ 398,143	\$ 356,321	\$ 426,873	\$ 652,500
UTILITIES				
BROKERED GAS SUPPLY	\$ 435,354	\$ 710,482	\$ 1,336,146	\$ 1,056,000
SEWER - OTHER	1,229,037	1,120,045	1,162,598	1,294,000
TELEPHONE	649,394	254,219	329,010	1,009,720
GAS	1,174,000	1,311,491	1,377,612	1,820,938
ELECTRICITY - CPP	12,859,516	12,989,444	11,738,813	14,553,385
ELECTRICITY - OTHER	5,259,924	5,080,225	5,314,284	6,279,086
STEAM	8,241	34,505	44,586	45,320
TOTAL	\$ 21,615,466	\$ 21,500,413	\$ 21,303,049	\$ 26,058,449

DIVISION OF WATER

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 1,300,915	\$ 3,607,361	\$ 3,121,094	\$ 2,437,960
MILEAGE (PRIVATE AUTO)	148	656	133	56,471
ADVERTISING AND PUBLIC NOTICE	175,505	153,372	154,369	190,290
PARKING IN CITY FACILITIES	7,690	8,409	8,543	8,550
TAXES	194,177	199,273	212,619	230,000
PHOTOCOPY MACHINE RENTAL	33,068	24,664	3,792	-
EQUIPMENT RENTAL	80,302	35,987	12,345	48,400
OTHER CONTRACTUAL	1,020,481	1,632,142	1,089,117	2,673,260
COUNTY AUD & TREAS COLL FEE	-	6,533	8,363	5,000
STATE AUDITOR EXAMINATION	27,404	34,426	19,389	50,000
BANK SERVICE FEES	225,941	183,341	82,512	100,000
CREDIT CARD PROCESSING FEE	20,523	37,410	62,757	60,000
TOTAL	\$ 3,086,152	\$ 5,923,575	\$ 4,775,034	\$ 5,859,931
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 8,311	\$ 6,463	\$ 7,678	\$ 25,245
POSTAGE	1,192,525	1,176,223	1,321,866	1,450,500
COMPUTER SUPPLIES	25,324	14,326	19,506	19,385
COMPUTER HARDWARE	8,057	44,772	18,999	16,600
COMPUTER SOFTWARE	47,669	76,173	68,280	54,600
FUEL	-	-	1	120,825
CHEMICAL	2,575,977	4,576,484	4,479,247	4,226,549
SALT & DE-ICER	-	-	29,127	26,100
CLOTHING	1,793	9,831	6,771	6,600
HARDWARE & SMALL TOOLS	488,513	245,466	202,483	282,705
SMALL EQUIPMENT	227,108	134,459	77,285	175,025
OFFICE FURNITURE & EQUIPMENT	32,463	16,286	28,000	46,073
ELECTRICAL SUPPLIES	517,456	294,822	163,558	349,300
HYGIENE AND CLEANING SUPP	279,182	200,426	44,786	180,485
MOTORS AND PUMPS	26,584	35,802	35,804	59,035
LABORATORY SUPPLIES	275,880	190,621	250,227	257,800
PAPER AND OTHER SUPPLIES	569,324	147,000	102,244	274,604
OTHER SUPPLIES	215,328	87,129	70,648	89,300
SAFETY EQUIPMENT	326,190	49,804	289,481	454,750
JUST IN TIME OFFICE SUPPLIES	222,172	146,582	136,934	114,675
BUILDING MAINTENANCE SUPP	35,867	43,378	171,672	76,850
CEMENT, SAND & GRAVEL	1,751,949	2,265,624	1,462,001	1,875,000
MISC MAINTENANCE SUPPLIES	401,844	293,945	155,866	338,200
TOTAL	\$ 9,229,517	\$ 10,055,617	\$ 9,142,462	\$ 10,520,206

DIVISION OF WATER

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 76,905	\$ 24,994	\$ 16,022	\$ 31,475
MAINTENANCE CONTRACTS	151,399	57,602	27,898	183,450
COMPUTER HARDWARE MAINT	196,018	208,510	229,410	1,496,789
COMPUTER SOFTWARE MAINT	949,151	726,766	585,375	2,264,308
MAINTENANCE MACHINERY	667,521	309,013	221,744	384,300
MAINTENANCE VEHICLES	9,803	-	12,850	24,500
MAINTENANCE UTILITY SYSTEMS	10,711,695	11,218,655	8,570,110	10,759,900
MAINTENANCE MISC EQUIPMENT	107,431	8,181	37,091	57,250
MAINTENANCE BUILDING	730,794	633,301	363,738	559,475
TOTAL	\$ 13,600,718	\$ 13,187,023	\$ 10,064,238	\$ 15,761,447
CLAIMS, REFUNDS AND MISC.				
COURT COSTS	\$ -	\$ 1,359	\$ -	\$ -
JUDGMENTS, DAMAGES, & CLAIMS	145,500	311,383	200,599	300,000
OTHER REFUNDS & ADJUSTMENTS	-	-	-	20,000
INDIRECT COST	1,743,286	1,743,286	4,031,622	2,855,888
TOTAL	\$ 1,888,786	\$ 2,056,028	\$ 4,232,221	\$ 3,175,888
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 612,174	\$ 843,057	\$ 987,556	\$ 1,091,050
CHARGES FROM UTILITIES ADMIN	650,473	650,473	780,000	1,121,474
CHARGES FROM FISCAL CONTROL	2,058,000	2,058,000	2,200,000	2,419,053
CHARGES FROM RADIO SYSTEM	208,832	172,672	147,943	223,810
CHARGES FROM LIGHT AND POWER	-	6,167	68,052	20,000
CHARGES FROM WATER POLL	-	-	159,529	75,000
CHARGES FROM PRINTING	126,845	147,015	295,205	376,427
CHARGES FROM MOTOR VEHICLES	1,709,049	2,291,904	2,466,279	2,642,833
CHARGES FROM STREET MAINT	1,477,642	1,091,249	800,538	2,000,000
CHARGES FROM TRAFFIC ENG	8,077	-	13,750	-
CHARGES FROM WASTE	40,263	83,714	123,348	126,000
TOTAL	\$ 6,891,354	\$ 7,344,250	\$ 8,042,198	\$ 10,095,647
INTERFUND SUBSIDIES				
TRANSFER TO OTHER SUBCLASSES	\$ -	\$ 10,550,000	\$ 12,417,350	\$ -
TOTAL	\$ -	\$ 10,550,000	\$ 12,417,350	\$ -



DIVISION OF WATER

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CAPITAL OUTLAY				
LAND IMPROVEMENTS	\$ 237,498	\$ -	\$ -	-
INFRASTRUCTURE	-	-	-	9,000,000
PROFESSIONAL SERVICES	-	-	-	5,420,000
BUILDING BETTERMENTS	-	-	-	1,417,000
COMPUTER HARDWARE	-	195,749	-	1,614,955
COMPUTER SOFTWARE	-	-	11,960	680,745
AUTOMOBILES	-	-	-	76,000
TRUCKS	-	-	-	3,525,400
MACHINERY TOOLS INSTRUMENTS	47,942	30,001	-	574,500
OTHER EQUIPMENT	15,675	-	-	136,000
TRANSFER TO WATER CAP PROJECT	20,545,745	29,631,674	32,971,088	-
TOTAL	\$ 20,846,860	\$ 29,857,424	\$ 32,983,048	\$ 22,444,600
DEBT SERVICE				
TRANSFER TO ESCROW AGENT	\$ 30,143,435	\$ -	\$ -	-
ENTERPRISE DEBT SERVICE - PRIN	21,162,058	16,404,833	19,927,097	35,530,403
ENTERPRISE DEBT SERVICE - INT	27,480,280	33,798,908	37,235,035	38,402,680
PROFESSIONAL SERV - DEBT SERV	-	-	561,296	500,000
TOTAL	\$ 78,785,774	\$ 50,203,741	\$ 57,723,427	\$ 74,433,083
EXPENDITURE RECOVERY				
EXPENDITURE RECOVERY	\$ -	\$ -	\$ 5,406	\$ -
TOTAL	\$ -	\$ -	\$ 5,406	\$ -
TOTAL DIVISION	\$ 230,371,670	\$ 224,866,273	\$ 235,575,353	\$ 253,120,463

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICES	\$ 207,466,862	\$ 217,150,582	\$ 209,119,374	\$ 238,421,241
MISCELLANEOUS REVENUES	7,816,189	9,819,145	13,663,723	5,575,116
TRANSFERS IN	-	20,720	9,988	-
EXPENDITURE RECOVERIES	543,450	242,601	7,070	-
TOTAL DIVISION	\$ 215,826,501	\$ 227,233,047	\$ 222,800,155	\$ 243,996,357



DIVISION OF WATER
COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
9	9	11	Administrative Manager	27,194	83,396
15	15	16	Assistant Administrator	20,800	59,835
4	3	4	Assistant Chief of Water Distribution	23,647	80,877
6	6	6	Assistant Commissioner of Water	27,326	114,084
1	1	1	Commissioner of Water	45,201	160,680
1	1	1	Deputy Commissioner of Water	30,215	121,046
5	7	7	Superintendent of Distribution	20,800	69,628
41	42	46			
OFFICE & CLERICAL					
10	8	9	Chief Clerk	22,050	44,373
94	79	90	Customer Service Representative	10.03 Hr.	16.17 Hr.
3	2	2	Data Control Clerk	10.00 Hr.	15.54 Hr.
1	0	1	General Manager of Administrative Services	26,274	83,396
1	1	1	General Storekeeper	10.00 Hr.	22.83 Hr.
2	2	2	Head Storekeeper	10.00 Hr.	21.10 Hr.
1	1	1	Labor Relations Assistant	20,800	50,299
1	1	1	Office Manager	20,800	46,351
1	1	2	Personnel Analyst I	21,000	44,100
10	8	9	Personnel Assistant	20,800	44,269
26	25	26	Principal Clerk	11.93 Hr.	18.38 Hr.
6	4	4	Secretary	10.00 Hr.	16.18 Hr.
19	16	17	Senior Clerk	10.29 Hr.	15.17 Hr.
1	0	0	Stock Clerk	10.00 Hr.	16.68 Hr.
10	11	13	Storekeeper	10.00 Hr.	18.99 Hr.
2	2	2	Warehouse Inventory Manager	22,333	74,917
188	161	180			
PROFESSIONALS					
28	26	33	Administrative Officer	20,800	49,440
0	0	1	Assistant Chief of Purification	23,333	59,357
1	1	1	Assistant Contract Compliance Officer	20,093	53,048
4	3	3	Assistant Director of Law I (s)	26,250	80,340
6	5	8	Assistant Manager-App. Dev. & Tech. Support	46,225	116,484
3	3	3	Assistant Personnel Administrator	20,800	52,060
1	1	1	Assistant Superintendent of Distribution	14.77 Hr.	24.37 Hr.
5	6	8	Associate Engineer	17.83 Hr.	26.15 Hr.
1	1	1	Budget Analyst	20,800	49,469
1	1	1	Chief Legal Investigator-Civil	23,647	62,539
1	1	1	Chief of Laboratories	23,647	74,984
3	2	2	Chief of Purification	23,647	80,877
5	4	7	Chief Systems Analyst	27,326	91,283
1	1	1	Claims Examiner	10.00 Hr.	21.33 Hr.
12	12	9	Consulting Engineer	36,000	88,643
2	1	3	Database Administrator	39,937	102,455
4	3	4	Database Coordinator	30,214	75,697
4	6	6	Deputy Project Director	20,093	58,637



DIVISION OF WATER

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
4	1	4	Engineer	22.78 Hr.	31.83 Hr.
1	1	1	Engineer of Hydraulic Surveys	18.59 Hr.	27.10 Hr.
1	0	1	Environmental Programs Manager	45,000	81,411
1	0	0	GIS/IS Coordinator	52,000	87,549
1	1	1	Information Systems Coordinator	21,851	78,993
2	2	3	Manager of General Maintenance	23,647	72,862
1	0	0	Manager of Telecommunications	30,215	96,928
1	1	2	Network Data Center Operations Manager	55,000	90,049
5	3	5	Project Coordinator	27,326	84,261
23	23	24	Project Director	22,333	74,917
1	1	1	Project Leader Applications	30,215	83,198
1	0	1	Regulatory Compliance Manager	50,000	91,283
1	1	1	Safety Programs Manager	45,000	81,411
2	2	3	Safety Programs Officer I	25,000	61,801
2	2	2	Senior Budget & Management Analyst	26,274	73,035
5	6	6	Senior Personnel Assistant	20,800	46,810
2	1	3	Senior Programmer Analyst	23,647	64,730
1	1	5	Senior Systems Analyst	20,800	76,220
1	1	1	Supervisor Applications Development	39,937	81,174
12	10	16	Systems Analyst	20,800	57,680
13	11	13	Unit Supervisor	13.29 Hr.	21.88 Hr.
1	1	1	Water Business Plan Assistant Manager	22,233	74,917
1	1	1	Water Business Plan Manager	27,326	84,261
5	5	5	Water Plant Manager	23,647	91,052
170	152	193			
			PROTECTIVE SERVICE		
5	4	6	Assistant Security Manager	20,800	59,357
1	1	1	Guard	10.00 Hr.	15.91 Hr.
2	2	2	Security Manager	23,647	84,625
51	46	52	Security Officer	10.80 Hr.	19.12 Hr.
59	53	61			

DIVISION OF WATER

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
SKILLED CRAFT					
2	2	2	Asbestos Worker	35.76 Hr.	44.70 Hr.
2	2	2	Bricklayer	30.62 Hr.	38.27 Hr.
1	1	1	Bricklayer Foreman	31.87 Hr.	39.27 Hr.
1	1	1	Bricklayer Helper	22.60 Hr.	33.90 Hr.
3	3	3	Carpenter	30.60 Hr.	38.25 Hr.
1	1	1	Carpenter Unit Leader	31.85 Hr.	39.50 Hr.
9	9	9	Cement Finisher	30.85 Hr.	38.56 Hr.
2	2	2	Cement Finisher Unit Leader	32.10 Hr.	39.31 Hr.
2	2	2	Chief Building Stationary Engineer	12.37 Hr.	19.81 Hr.
16	14	16	Const. Equip Operator Group A	27.42 Hr.	31.96 Hr.
19	16	17	Electrical Worker	37.25 Hr.	46.56 Hr.
1	1	1	Electrical Worker Foreman	38.50 Hr.	46.56 Hr.
2	2	2	Ironworker	35.17 Hr.	43.96 Hr.
9	8	8	Machinist Unit Leader	14.28 Hr.	23.33 Hr.
8	7	7	Painter	30.21 Hr.	37.76 Hr.
1	1	1	Painter Foreman	31.46 Hr.	39.33 Hr.
2	3	3	Pipefitter	36.62 Hr.	45.77 Hr.
6	5	5	Plumber	36.76 Hr.	45.95 Hr.
2	1	1	Plumber Foreman	38.01 Hr.	46.95 Hr.
5	4	4	Sheet Metal Worker	35.31 Hr.	44.14 Hr.
1	1	1	Sheet Metal Worker Foreman	36.56 Hr.	45.64 Hr.
1	1	1	Sign Painter	23.23 Hr.	30.28 Hr.
96	87	90			
SERVICE & MAINTENANCE					
15	16	18	Custodial Worker	10.00 Hr.	13.95 Hr.
3	3	3	Custodial Worker Supervisor	20,800	39,437
11	10	10	Labor Foreman	18.30 Hr.	20.30 Hr.
23	22	24	Machinist	15.83 Hr.	20.60 Hr.
14	14	18	Machinist Helper	13.72 Hr.	17.41 Hr.
1	1	1	Manager of Public Utilities-Building Maintenance	20,800	74,984
70	64	69	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
1	1	1	Small Equipment Repair Worker	12.26 Hr.	17.83 Hr.
30	29	29	Truck Driver	12.50 Hr.	18.11 Hr.
13	12	13	Water Hydraulic Repairman	14.99 Hr.	17.63 Hr.
1	1	1	Water Hydraulic Supervisor	15.96 Hr.	23.24 Hr.
6	6	6	Water Hydraulic Unit Leader	14.09 Hr.	20.62 Hr.
5	4	4	Water Meter Dept. Supervisor	15.96 Hr.	23.24 Hr.
15	14	13	Water Meter Dept. Unit Leader	14.09 Hr.	20.62 Hr.
55	52	57	Water Meter Repairman	14.99 Hr.	17.63 Hr.
13	12	13	Water Pipe Repair Supervisor	15.97 Hr.	23.60 Hr.
36	30	36	Water Pipe Repair Unit Leader	14.09 Hr.	20.98 Hr.
111	91	106	Water Pipe Repairman	13.58 Hr.	17.63 Hr.
17	18	19	Water System Construction Inspector	15.67 Hr.	22.03 Hr.
440	400	441			



DIVISION OF WATER

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			TECHNICIAN		
5	4	5	Accident & Safety Inspector	18.45 Hr.	20.45 Hr.
15	15	15	Assistant Water Plant Manager	10.00 Hr.	30.90 Hr.
3	3	3	Chemist	10.00 Hr.	24.57 Hr.
6	5	6	Chief Miscellaneous Investigator	10.00 Hr.	21.33 Hr.
1	1	1	Chief of Water Distribution	26,274	85,696
2	0	2	Chief Radio Dispatcher	39,788	44,689
1	1	1	Citizens Information Representative	10.00 Hr.	17.65 Hr.
3	2	3	Computer Operator	10.00 Hr.	21.33 Hr.
1	1	1	Data Processing Supervisor	20,800	56,129
3	3	3	Hazardous Materials Specialist	21.63 Hr.	29.87 Hr.
2	2	2	Help Desk Analyst	12.02 Hr.	23.18 Hr.
4	3	4	Instrumentation Technician II	18.83 Hr.	21.87 Hr.
1	0	1	IT Security Officer	30,215	75,402
0	0	2	Junior Draftsman	10.00 Hr.	15.87 Hr.
3	3	3	Laboratory Assistant	10.00 Hr.	17.65 Hr.
50	42	50	Meter Reader	12.82 Hr.	17.63 Hr.
5	4	5	Meter Reader Supervisor	14.47 Hr.	21.16 Hr.
12	11	14	Miscellaneous Investigator	10.00 Hr.	17.04 Hr.
3	4	4	Network Analyst I	14.52 Hr.	32.27 Hr.
1	1	1	Network Analyst II	30,214	84,228
1	1	1	Program Manager	30,214	78,042
10	9	10	Radio Dispatcher	17.33 Hr.	19.21 Hr.
1	0	0	Radio Technician	16.38 Hr.	19.21 Hr.
5	5	6	Senior Chemist	10.00 Hr.	21.33 Hr.
2	1	2	Senior Computer Operator	10.00 Hr.	25.06 Hr.
14	12	12	Senior Draftsman	10.00 Hr.	18.13 Hr.
1	0	0	Supervisor of Radio Service	15.13 Hr.	23.30 Hr.
1	1	1	Supervisor of Systems and Technical Support	55,000	80,340
2	2	2	Telecommunications Analyst I	30,214	67,130
1	0	0	Telecommunications Analyst II	30,214	83,198
48	41	45	Water Plant Operator I	15.70 Hr.	20.28 Hr.
34	36	34	Water Plant Operator II	17.73 Hr.	21.72 Hr.
0	2	1	Water System Construction Inspector Supervisor	20,800	58,379
1	1	1	Web Content Editor	10.00 Hr.	27.23 Hr.
242	216	241			
1,236	1,111	1,252	TOTAL FULL TIME		
4	4	4	TOTAL PART TIME		
9	11	8	TOTAL SEASONAL		
10	0	12	TOTAL STUDENT ASSISTANT		
23	15	24			
1,259	1,126	1,276	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006

DIVISION OF WATER POLLUTION CONTROL

OLLIE SHAW, COMMISSIONER

The Division of Water Pollution Control serves a significant portion of the entire metropolitan area; managing the sanitary sewage, stormwater drainage, and combined collections systems. The Division is responsible for the network of sewers conveying sanitary sewage and industrial waste in the City of Cleveland from their point of origin to an interceptor sewer or treatment facility for processing. The Division maintains, cleans, repairs and improves sewers and their appurtenances, including catch basins, relining and relaying of sewer connections.

Water Pollution Control is responsible for cleaning and maintaining a network of approximately 126,000 catch basins and adjoining laterals. Utilizing specialized equipment and trained personnel, the division services an average of 12,000 catch basins per year. The Division is also charged with managing and supervising the elimination, control or regulation of any matter relating to pollution of water courses within the City limits. The Division has established a preventive maintenance program in known flooding areas to eliminate potential street and basement flooding problems before they occur.

The Division is also responsible for the maintenance of 18 lift stations. To further enhance pump station maintenance, the division installed a Supervisory Control and Data Acquisition (SCADA) system to monitor the stations from our main facility. The system monitors the operations of the pump stations twenty-four hours a day and provides immediate notification of pump station problems. The installation of this system has reduced the manpower needed to check lift stations daily, thereby enabling us to spend more time performing preventive maintenance. This effort was critical to our desire to minimize the potential for discharges to the environment.

Water Pollution Control successfully completed the implementation of ELLIPSE; the division's new integrated Work Management System. The new integrated system uses a relational database which allows different entities to operate within one application. The system provides the Division of Water Pollution Control with the ability to monitor accountability within the selected units of the division's business processes from beginning to end. The process allows the division to monitor labor costs, material/equipment usage and cost, provide total expenditure reports on any particular work assignment, at any given time.

The Division plans to continue its test tee installation program, which is an improved level of service. Water Pollution Control has expanded services by extending our regular business days and hours, and we have continued the upgrading of our service equipment to insure that we have the resources to address sewer concerns. This has allowed Water Pollution Control to further enhance its pro-active maintenance program. The Division continues to review core business practices to identify ways of gaining greater efficiency. This is consistent with our continuous improvement management philosophy.

Mission Statement

Provide services that sustain the free-flow of surface water through cleaning and maintaining a network of sewers and sewer connections.

DIVISION OF WATER POLLUTION CONTROL

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
STAFF		PT	STAFF		PT	STAFF		PT	
PROGRAMS:									
Water Pollution Control Operations	\$ 15,790	145		\$ 17,308	150		\$ 20,024	173	3
Capital	5,656			5,361			7,616		
	\$ 21,446	145		\$ 22,669	150		\$ 27,640	173	3
FUNDING SOURCE:									
Self Generated Revenue*	\$ 21,446	145		\$ 22,669	150		\$ 27,640	173	3
	\$ 21,446	145		\$ 22,669	150		\$ 27,640	173	3

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: MAINTENANCE OPERATIONS

OBJECTIVES: Maintain the free-flow of sanitary and clear water through elimination of potential blockages and conditions that could result in loss of service, personal injury or property damage.

ACTIVITIES: Remove debris in right of ways and flush potential blockages. Clean catch basins, main sewers, house connections, and other appurtenances of the system. Repair damaged main sewers, catch basins, manholes and connections within the limits of the pavement. Repair, maintain and replace sewer pump stations. Conduct preventive maintenance in known flooding areas through personal or remote televised inspections.

PROGRAM NAME: CAPITAL

OBJECTIVES: Maintain and improve the main sewers, pump stations, connections and appurtenances.

ACTIVITIES: Purchase and repair motorized equipment related to preservation of the sewer system. Construct new storm water storage facilities, relief sewers, replacement sewers and pump stations.

PROGRAM NAME: PERMITS AND INSPECTION

OBJECTIVES: To address customer concerns relative to street and basement flooding; maintain accurate sewer records and verify that construction of sewer connections meet the standards of the division.

ACTIVITIES: Respond to flooding complaints. Inspect construction of sewers. Identify, measure and record the location of new and existing lateral connections. Respond to Ohio Utilities Protection Service (OUPS) utility line marking requests.



DIVISION OF WATER POLLUTION CONTROL

PROGRAM NAME: MARKETING

OBJECTIVES: To provide Public Education and Community Participation.

ACTIVITIES: Work with various groups and organizations, school systems, environmental fairs and other media events to educate the public on important issues regarding services we provide to the public, environmental issues impacting the use of the sewer system such as, the Stormwater Phase II regulations.

PROGRAM NAME: WATER POLLUTION CONTROL TEST TEE PROGRAM

OBJECTIVES: To provide an improved level of service to our customers by determining if a problem exists in the City's portion of the sewer connection or the customers, without cost to the customer.

ACTIVITIES: Investigate sewer connections from existing test tee to the main sewer. If none exist, install a test tee in the treelawn and investigate sewer connections from new test tee excavation to the main sewer. Maintain annual contracts for installation and investigation of sewer connections.



DIVISION OF WATER POLLUTION CONTROL

EXPENDITURES

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 5,782,629	\$	5,685,991	\$	6,087,653	\$	7,213,228
CRAFTS	175,204		27,275		-		-
SEASONAL	-		-		3,820		49,920
INJURY PAY	47,693		80,919		39,817		60,000
LONGEVITY	47,150		51,125		56,750		65,525
WAGE SETTLEMENTS	-		4,086		300		-
SEPARATION PAYMENTS	19,821		10,280		5,234		117,447
BONUS INCENTIVE	-		75,048		1,000		-
OVERTIME	172,292		242,541		137,277		200,497
TOTAL	\$ 6,244,789	\$	6,177,265	\$	6,331,852	\$	7,706,617
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 894,400	\$	962,921	\$	1,079,261	\$	1,502,867
DENTAL	67,247		66,958		70,707		91,482
VISION CARE	9,061		9,311		9,529		11,215
PERS	835,685		822,173		863,580		1,051,100
FICA-MEDICARE	71,872		71,967		74,405		88,946
WORKERS COMPENSATION	339,661		465,339		630,436		527,000
LIFE INSURANCE	6,696		6,578		6,653		7,785
UNEMPLOYMENT COMPENSATION	1,351		12,810		12,220		21,164
CLOTHING ALLOWANCE	19,380		20,880		20,620		25,880
TOOL INSURANCE	2,250		2,100		1,580		2,100
CLOTHING MAINTENANCE	19,320		18,085		18,315		23,455
TOTAL	\$ 2,266,922	\$	2,459,121	\$	2,787,305	\$	3,352,994
TRAINING AND DUES							
TRAVEL	\$ 7,189	\$	9,970	\$	9,658	\$	12,000
TUITION & REGISTRATION FEES	5,190		6,271		5,785		15,000
OTHER TRAINING SUPPLIES	-		-		-		10,000
MILEAGE (PRIV AUTO) TRNG PRPS	98		-		106		3,000
PROFESSIONAL DUES	18,527		12,759		16,813		15,000
TOTAL	\$ 31,003	\$	28,999	\$	32,363	\$	55,000
UTILITIES							
SEWER - OTHER	\$ 6,708	\$	14,087	\$	13,103	\$	8,000
WATER	9,163		722		6,782		8,000
GAS	154,149		231,599		165,814		257,500
ELECTRICITY - CPP	208,480		207,936		200,652		240,196
ELECTRICITY - OTHER	53,383		72,634		67,854		63,448
TOTAL	\$ 431,883	\$	526,979	\$	454,205	\$	577,144



DIVISION OF WATER POLLUTION CONTROL

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 325,726	\$ 290,704	\$ 526,859	\$ 375,000
COURT REPORTER	-	50	-	-
MILEAGE (PRIVATE AUTO)	-	-	-	500
ADVERTISING AND NOTICE	42,863	92,576	54,325	50,000
PARKING IN CITY FACILITIES	1,622	1,932	1,875	2,000
PROPERTY RENTAL	-	5	15	500
PHOTOCOPY MACHINE RENTAL	4,943	3,449	1,260	-
EQUIPMENT RENTAL	4,900	3,500	2,985	20,000
OTHER CONTRACTUAL	66,295	12,279	50,437	80,000
STATE AUDITOR EXAMINATION	6,320	8,537	8,261	25,000
BANK SERVICE FEES	75,780	71,480	28,595	75,000
TOTAL	\$ 528,449	\$ 484,510	\$ 674,612	\$ 628,000
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2,000	\$ 938	\$ 2,009	\$ 8,000
COMPUTER SUPPLIES	156	899	4,061	5,000
COMPUTER HARDWARE	3,496	4,430	2,169	5,000
COMPUTER SOFTWARE	-	-	3,052	5,000
SALT & DE-ICER	-	-	-	1,000
CLOTHING	27,967	29,460	16,661	30,000
HARDWARE AND SMALL TOOLS	14,533	28,875	13,583	25,000
SMALL EQUIPMENT	16,714	17,963	8,012	25,000
OFFICE AND FURNITURE EQUIP	13,546	6,760	7,023	12,000
HYGIENE AND CLEANING SUPP	14,617	20,486	8,822	15,000
MEDICAL SUPPLIES	420	2,056	1,969	2,500
OTHER SUPPLIES	25,959	28,339	23,765	25,000
SAFETY EQUIPMENT	60,000	36,974	72,052	60,000
JUST IN TIME OFFICE SUPPLIES	10,577	10,046	7,205	10,000
BUILDING MAINTENANCE SUPP	161,868	163,375	144,391	175,000
MISC MAINTENANCE SUPPLIES	2,665	158	-	5,000
TOTAL	\$ 354,519	\$ 350,758	\$ 314,772	\$ 408,500
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 17,067	\$ 8,104	\$ 11,612	\$ 15,000
MAINTENANCE MACHINERY	5,715	11,119	7,715	15,000
MAINTENANCE VEHICLES	287,074	210,178	317,170	350,000
MAINTENANCE UTILITY SYSTEMS	1,272,853	1,193,004	1,145,932	1,200,000
MAINTENANCE MISC EQUIP	1,620	4,000	4,000	5,000
TOTAL	\$ 1,584,329	\$ 1,426,405	\$ 1,486,430	\$ 1,585,000



DIVISION OF WATER POLLUTION CONTROL

EXPENDITURES - CONTINUED

	2004		2005		2006		2007
	Actual		Actual		Unaudited		Budget
CLAIMS, REFUNDS AND MISC.							
JUDGMENTS, DAMAGES & CLAIMS	\$ 101,886	\$	84,608	\$	42,410	\$	100,000
OTHER REFUNDS & ADJUSTMENTS	-		-		-		1,000
INDIRECT COST	302,182		302,182		601,164		457,928
TOTAL	\$ 404,067	\$	386,790	\$	643,574	\$	558,928
INTER-DEPARTMENTAL CHARGES							
CHARGES FROM TELEPHONE EXCH	\$ 30,760	\$	45,504	\$	39,405	\$	52,115
CHARGES FROM UTILITIES ADMIN	38,210		9,553		70,076		160,211
CHARGES FROM FISCAL CONTROL	189,078		47,270		346,754		345,579
CHARGES FROM RADIO SYSTEM	40,223		35,769		30,264		45,896
CHARGES FROM WATER	2,564,417		2,570,743		2,698,229		3,000,000
CHARGES FROM PRINTING	15,813		25,289		21,954		22,621
CHARGES FROM MOTOR VEHICLES	306,340		391,207		457,346		475,264
CHARGES FROM STREET MAINT	187,116		208,875		222,643		250,000
CHARGES FROM TRAFFIC ENG	-		-		1,250		3,000
CHARGES FROM WASTE	2,189		2,601		2,486		2,500
CHARGES FROM WATER - GIS PROJ	-		-		85,474		187,542
TOTAL	\$ 3,374,146	\$	3,336,812	\$	3,975,881	\$	4,544,728
CAPITAL OUTLAY							
INFRASTRUCTURE	\$ 5,913	\$	-	\$	-	\$	-
OFFICE EQUIPMENT	-		-		-		15,000
MOTORIZED EQUIPMENT	-		-		-		2,366,000
MACHINERY TOOLS INSTRUMENTS	-		-		-		15,000
OTHER EQUIPMENT	-		-		-		30,000
TRANSFER TO WPC CAP PROJECTS	6,972,357		5,655,850		5,361,271		5,190,000
TOTAL	\$ 6,978,271	\$	5,655,850	\$	5,361,271	\$	7,616,000
DEBT SERVICE							
ENTERPRISE DEBT SERVICE - PRIN	\$ 353,684	\$	391,327	\$	400,738	\$	416,373
ENTERPRISE DEBT SERVICE - INT	247,566		221,123		206,112		190,477
TOTAL	\$ 601,250	\$	612,451	\$	606,850	\$	606,850
TOTAL DIVISION	\$ 22,799,629	\$	21,445,939	\$	22,669,115	\$	27,639,761



DIVISION OF WATER POLLUTION CONTROL

REVENUE

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALES & CHARGES FOR SERVICE	\$ 18,205,411	\$ 19,883,790	\$ 19,128,288	\$ 26,515,000
MISCELLANEOUS REVENUE	686,651	863,398	1,155,164	868,000
EXPENDITURE RECOVERIES	829	1,197	1,655	-
TOTAL DIVISION	\$ 18,892,891	\$ 20,748,385	\$ 20,285,108	\$ 27,383,000

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
0	0	1	Administrator of Engineering & Planning	30,215	105,007
1	1	1	Assistant Administrator	20,800	59,835
0	0	1	Assistant Commissioner of Water Pollution Control	26,274	83,396
1	1	1	Commissioner of Water Pollution Control	40,315	123,236
2	2	2	Deputy Commissioner of Water Pollution Control	30,215	96,928
1	1	1	Superintendent of Sewer Maintenance	20,800	69,628
5	5	7			
OFFICE & CLERICAL					
1	1	1	Accountant Clerk II	10.00 Hr.	16.18 Hr.
0	0	1	Chief Clerk	22,050	44,373
4	4	4	Customer Service Representative	10.03 Hr.	16.17 Hr.
2	2	2	Data Control Clerk	10.00 Hr.	15.54 Hr.
1	1	1	Head Storekeeper	10.00 Hr.	21.10 Hr.
1	1	0	Junior Personnel Assistant	20,800	36,737
2	2	2	Senior Clerk	10.29 Hr.	15.17 Hr.
2	2	2	Stock Clerk	10.00 Hr.	16.68 Hr.
13	13	13			
PROFESSIONALS					
2	2	2	Administrative Manager	27,194	83,396
3	3	3	Administrative Officer	20,800	49,440
1	0	1	Assistant Director of Law I (s)	26,250	80,340
1	1	1	Assistant Manager Of Marketing	20,800	56,129
1	1	1	Assistant Personnel Administrator	20,800	52,060
3	2	2	Associate Engineer	17.83 Hr.	26.15 Hr.
1	1	1	Building Manager	23,647	72,862
0	0	1	Civil Engineer	10.00 Hr.	27.95 Hr.
3	3	3	Construction Technician	12.02 Hr.	21.33 Hr.
3	3	2	Consulting Engineer	36,000	88,643
0	1	0	Manager of Marketing	30,215	96,928
1	1	1	Network Analyst II	30,214	84,228
2	2	2	Personnel Assistant	20,800	44,269
0	0	1	Project Director	22,333	74,917
1	1	1	Safety Programs Manager	45,000	81,411
1	1	0	Senior Budget and Management Analyst	26,274	73,035
1	1	1	Systems Analyst	20,800	57,680
1	1	1	Unit Supervisor	13.29 Hr.	21.88 Hr.
25	24	24			



DIVISION OF WATER POLLUTION CONTROL

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
SKILLED CRAFT					
2	1	2	Bricklayer	30.62 Hr.	38.27 Hr.
2	1	2	Bricklayer Helper	22.60 Hr.	33.90 Hr.
4	3	4	Const. Equip Operator Group A	27.42 Hr.	31.96 Hr.
1	1	1	Electrical Worker	37.25 Hr.	46.56 Hr.
9	6	9			
SERVICE & MAINTENANCE					
2	2	2	Custodial Worker	10.00 Hr.	13.95 Hr.
1	1	1	Custodial Worker Supervisor	20,800	39,437
1	1	1	Heavy Duty Mechanic	15.75 Hr.	23.22 Hr.
1	1	1	Heavy Duty Unit Leader	23.85 Hr.	28.78 Hr.
6	6	6	House Connection Inspector	12.70 Hr.	17.24 Hr.
3	3	3	Machinist	15.83 Hr.	20.60 Hr.
2	1	2	Machinist Helper	13.72 Hr.	17.41 Hr.
2	2	2	Machinist Unit Leader	14.28 Hr.	23.33 Hr.
3	4	4	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
4	4	4	Sewer Construction Unit Leader	15.67 Hr.	23.24 Hr.
14	13	15	Sewer Maintenance Unit Leader	14.09 Hr.	21.61 Hr.
13	12	16	Sewer Maintenance Unit Leader Operator	14.09 Hr.	20.62 Hr.
52	49	60	Sewer Service Man	14.99 Hr.	17.63 Hr.
104	99	117			
TECHNICIAN					
2	3	3	Radio Dispatcher	17.33 Hr.	19.21 Hr.
2	3	3			
158	150	173	TOTAL FULL TIME		
0	0	3	SEASONAL		
158	150	176	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



DIVISION OF CLEVELAND PUBLIC POWER

IVAN HENDERSON, COMMISSIONER

The Division of Cleveland Public Power is responsible for all electrical generation, transmission, and distribution facilities owned by the city. The Division provides electricity to about 79,000 residential, commercial, industrial, and governmental customers. In addition, the Division provides service to over 46,000 streetlights in the City of Cleveland.

The Division purchases power from numerous sources, which includes American Electric Power, AMP-Ohio, Cinergy, and New York Power Authority, and obtains transmission services through the Midwest ISO and the PJM Interconnection. In addition, the division uses its three 15 mW gas turbines and six 1.8 mW gas peaking turbines to provide for its customers requirements.

Wholesale power is brought into the system via the Division's three 138 kV interconnections. The interconnections are located at the Division's Lake Road Substation, Nottingham Substation, and the West 41st Street Substation.

Mission Statement

To provide reliable and economical electric service to all electric customers in the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
STAFF		PT	STAFF		PT	STAFF		PT	
PROGRAMS:									
Light & Power Operations	\$ 143,602	329	1	\$ 134,767	326	\$ 144,409	354		
Capital	12,086			11,239		7,591			
	\$ 155,688	329	1	\$ 146,006	326	\$ 152,000	354		
FUNDING SOURCE:									
Self Generated Revenue*	\$ 155,688	329	1	\$ 146,006	326	\$ 152,000	354		
	\$ 155,688	329	1	\$ 146,006	326	\$ 152,000	354		

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: CLEVELAND PUBLIC POWER OPERATIONS

OBJECTIVES: To generate, transmit and distribute electricity.

ACTIVITIES: Purchase power wholesale from diversified sources. Generate electricity from CPP's gas turbines and other potential sources. Distribute electricity through neighborhood substations. Respond to emergency calls 24 hours a day with trouble crews.

PROGRAM NAME: CAPITAL

OBJECTIVES: To reinforce and expand current systems through capital improvements.

ACTIVITIES: Connect new customers to the electrical system. Make improvements to land, buildings, and structures. Purchase and repair motorized equipment related to upkeep of electrical generation, transmission and distribution facilities.

DIVISION OF CLEVELAND PUBLIC POWER

EXPENDITURES

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 17,090,357	\$ 16,674,688	\$ 16,662,516	\$ 18,649,488
CRAFTS	58,154	7,593	-	-
SEASONAL	-	12,734	16,461	-
INJURY PAY	452	1,705	75,559	-
LONGEVITY	160,150	156,650	158,400	150,000
WAGE SETTLEMENTS	480	-	76,040	-
SEPARATION PAYMENTS	116,806	138,297	237,065	200,000
BONUS INCENTIVE	-	87,000	78,500	-
OVERTIME	1,582,679	1,672,783	2,009,247	1,536,949
TOTAL	\$ 19,009,077	\$ 18,751,450	\$ 19,313,788	\$ 20,536,437
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 2,295,144	\$ 2,472,856	\$ 2,653,693	\$ 3,098,877
DENTAL	175,067	168,324	169,546	195,973
VISION CARE	18,746	18,901	18,399	19,547
PERS	2,575,082	2,520,354	2,601,011	2,816,596
PERS BUYBACK PRIOR SERVICE CITY	607	-	-	-
FICA-MEDICARE	179,675	183,993	194,723	226,732
WORKERS COMPENSATION	732,544	654,594	889,413	1,160,828
LIFE INSURANCE	15,958	15,101	14,906	15,930
UNEMPLOYMENT COMPENSATION	2,565	2,788	14,318	21,164
CLOTHING ALLOWANCE	14,395	16,530	149,010	50,000
TOOL INSURANCE	3,600	3,200	3,200	3,200
CLOTHING MAINTENANCE	246,355	221,500	86,555	250,000
TOTAL	\$ 6,259,738	\$ 6,278,141	\$ 6,794,775	\$ 7,858,847
TRAINING AND DUES				
TRAVEL	\$ 18,054	\$ 7,582	\$ 8,572	\$ 50,000
TUITION & REGISTRATION FEES	3,745	4,269	10,920	100,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	362	-	-
PROFESSIONAL DUES	64,495	67,005	87,011	100,000
TOTAL	\$ 86,293	\$ 79,219	\$ 106,503	\$ 250,000
UTILITIES				
BROKERED GAS SUPPLY	\$ 70,946	\$ 454,251	\$ 536,278	\$ 412,000
SEWER - OTHER	16,543	22,556	31,685	25,000
WATER	7,851	10,009	19,196	20,000
GAS	537,827	280,015	205,479	355,350
STEAM	34,128	37,176	32,079	46,350
TOTAL	\$ 667,294	\$ 804,007	\$ 824,716	\$ 858,700

DIVISION OF CLEVELAND PUBLIC POWER

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 342,183	\$ 2,092,174	\$ 286,900	\$ 676,082
COURT REPORTER	434	-	-	-
MILEAGE (PRIVATE AUTO)	5,030	1,510	1,245	3,000
MEDICAL SERVICES	2,744	2,186	1,875	2,500
ADVERTISING AND PUBLIC NOTICE	63,817	120,876	146,815	75,000
PROGRAM PROMOTION	107,711	161,707	158,496	105,000
PARKING IN CITY FACILITIES	1,436	2,321	2,892	3,000
INSURANCE AND OFFICIAL BONDS	-	675,000	1,070,000	550,000
TAXES	-	-	656	-
PROPERTY RENTAL	270,224	273,412	295,585	350,000
PHOTOCOPY MACHINE RENTAL	8,710	3,134	606	1,200
EQUIPMENT RENTAL	600	8,751	3,750	25,000
OTHER CONTRACTUAL	803,889	1,101,165	1,096,703	1,200,000
STATE AUDITOR EXAMINATION	9,480	13,596	14,162	30,000
BANK SERVICE FEES	75,751	67,442	55,971	90,000
CREDIT CARD PROCESSING FEES	15,168	30,472	68,559	45,000
TOTAL	\$ 1,707,179	\$ 4,553,746	\$ 3,204,216	\$ 3,155,782
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 10,003	\$ 9,169	\$ 11,227	\$ 20,000
DISCOUNTS LOST	5	-	-	-
POSTAGE	406,879	438,374	474,910	460,000
COMPUTER SUPPLIES	215	-	-	-
COMPUTER HARDWARE	24,939	2,515	696	35,000
COMPUTER SOFTWARE	39,380	9,688	16,490	45,000
FUEL	50,001	105,001	100,001	120,000
PURCHASED POWER	66,873,733	76,693,304	71,300,546	69,388,000
POWER TRANSMISSION COSTS	7,259,910	13,347,736	10,779,329	14,212,000
CLOTHING	10,980	5,344	39,374	40,000
HARDWARE & SMALL TOOLS	95,101	68,796	126,343	100,000
MOWER AND TRACTOR PARTS	-	-	5,342	-
SMALL EQUIPMENT	16,817	18,864	47,079	40,000
OFFICE FURNITURE & EQUIPMENT	8,911	29,258	30,630	40,000
ELECTRICAL SUPPLIES	19,658	19,110	18,771	30,000
FENCE, POSTS & BARS	13,603	-	-	-
HYGIENE AND CLEANING SUPP	35,213	46,975	14,240	40,000
HEATING AND AIR FILTERS	-	-	13,354	-
MEDICAL SUPPLIES	-	10,151	4,000	10,000
PHOTOGRAPHIC SUPPLIES	4,960	3,023	5,087	5,000
SHOP SUPPLIES	1,643	-	-	-
OTHER SUPPLIES	110,382	141,336	123,423	125,000
SAFETY EQUIPMENT	111,961	63,214	96,616	100,000
MOTOR OIL & LUBRICANTS	2,187	10,873	-	-
CAPITAL IMPROVEMENT INVEN	2,473,111	1,777,846	2,336,301	2,000,000



DIVISION OF CLEVELAND PUBLIC POWER

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MATERIAL AND SUPPLIES - CONTINUED				
JUST IN TIME OFFICE SUPPLIES	37,557	32,446	37,524	35,000
BUILDING MAINTENANCE SUPP	3,600	7,100	-	-
ASPHALT	-	-	8,000	-
CEMENT, SAND & GRAVEL	33,800	201,626	133,000	200,000
MISC MAINTENANCE SUPPLIES	71	-	-	-
TOTAL	\$ 77,644,621	\$ 93,041,749	\$ 85,722,281	\$ 87,045,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 97,802	\$ 72,249	\$ 120,256	\$ 125,000
MAINTENANCE CONTRACTS	186,300	250,865	125,000	150,000
COMPUTER HARDWARE MAINT	10,000	-	10,000	25,000
MAINTENANCE MACHINERY	32,504	20,247	32,114	75,000
MAINTENANCE VEHICLES	345,478	580,001	666,452	650,000
MAINTENANCE UTILITY SYSTEMS	517,148	586,363	478,323	800,000
GLASS REPAIR	-	6,000	9,500	-
MAINTENANCE BUILDING	10,625	9,846	8,170	40,000
REPAIR OF OVERHEAD DOORS	25,000	-	-	-
TOTAL	\$ 1,224,856	\$ 1,525,571	\$ 1,449,815	\$ 1,865,000
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS, DAMAGES & CLAIMS	\$ 66,182	\$ 51,570	\$ 437,737	\$ 100,000
INDIRECT COST	1,524,353	1,524,353	702,887	1,131,456
TOTAL	\$ 1,590,534	\$ 1,575,923	\$ 1,140,624	\$ 1,231,456
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM GENERAL FUND	\$ 400	\$ -	\$ 150	\$ -
CHARGES FROM TELEPHONE EXCH	443,433	485,626	596,016	919,719
CHARGES FROM UTILITIES ADMIN	130,000	160,000	192,000	320,421
CHARGES FROM FISCAL CONTROL	360,000	385,000	462,000	691,158
CHARGES FROM RADIO SYSTEM	53,827	66,388	52,931	69,647
CHARGES FROM WATER	363,356	386,877	420,760	450,000
CHARGES FROM WATER POLL	-	-	16,216	30,000
CHARGES FROM PRINTING	69,480	73,806	113,893	96,889
CHARGES FROM MOTOR VEHICLES	320,057	460,056	470,583	477,595
CHARGES FROM TRAFFIC ENG	8,000	-	-	-
CHARGES FROM STREET MAINT	-	-	3,040	-
CHARGES FROM TRAFFIC ENG	-	-	7,125	-
CHARGES FROM WASTE	17,384	16,443	30,109	35,000
CHARGES FROM WATER - GIS PROJ	-	-	134,279	294,627
TOTAL	\$ 1,765,936	\$ 2,034,196	\$ 2,499,104	\$ 3,385,056



DIVISION OF CLEVELAND PUBLIC POWER

EXPENDITURES - CONTINUED

		2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
INTERFUND SUBSIDIES								
TRANSFER TO OTHER SUBCLASSES	\$	-	\$	-	\$	1,469,002	\$	-
TOTAL	\$	-	\$	-	\$	1,469,002	\$	-
CAPITAL OUTLAY								
PROFESSIONAL SERVICES	\$	21,000	\$	-	\$	-	\$	-
TRANSFER TO LIGHT & POWER CAP		14,977,974		12,085,724		11,238,532		7,590,516
TOTAL	\$	14,998,974	\$	12,085,724	\$	11,238,532	\$	7,590,516
DEBT SERVICE								
ENTERPRISE DEBT SERVICE - PRINC	\$	9,460,000	\$	7,059,167	\$	7,350,000	\$	8,645,114
ENTERPRISE DEBT SERVICE - INT		10,153,543		7,898,643		4,892,870		9,578,092
TOTAL	\$	19,613,543	\$	14,957,810	\$	12,242,870	\$	18,223,206
TOTAL DIVISION	\$	144,568,046	\$	155,687,535	\$	146,006,226	\$	152,000,000

REVENUE

		2004 Actual		2005 Actual		2006 Unaudited		2007 Budget
LICENSES AND PERMITS	\$	300	\$	-	\$	-	\$	-
INTERGOVERNMENTAL REVENUES		67,775		-		-		-
SALES & CHARGES FOR SERVICES		141,420,105		139,898,836		147,736,521		150,194,000
MISCELLANEOUS REVENUES		1,797,705		1,874,176		2,399,966		1,700,000
REVENUE TRANSFERS		-		641		14,490		-
EXPENDITURE RECOVERIES		418,912		115,708		105,999		106,000
TOTAL DIVISION	\$	143,704,798	\$	141,889,361	\$	150,256,975	\$	152,000,000



DIVISION OF CLEVELAND PUBLIC POWER

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2006	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
5	5	5	Assistant Administrator	20,800	59,835
0	0	4	Assistant Commissioner of Cleveland Public Power	27,326	114,084
1	1	1	Commissioner of Cleveland Public Power	45,201	160,680
2	3	1	Deputy Commissioner of Cleveland Public Power	46,225	121,046
8	9	11			
OFFICE & CLERICAL					
4	5	5	Chief Clerk	22,050	44,373
0	1	1	Junior Personnel Assistant	20,800	36,737
1	1	1	Personnel Assistant	20,800	44,269
3	4	4	Principal Clerk	11.93 Hr.	18.38 Hr.
7	6	6	Senior Clerk	10.29 Hr.	15.17 Hr.
15	17	17			
PROFESSIONALS					
1	1	1	Accountant III	10.00 Hr.	22.48 Hr.
4	5	5	Administrative Manager	27,194	83,396
5	4	5	Administrative Officer	20,800	49,440
1	1	0	Administrator of Engineering & Planning	30,215	105,007
1	1	1	Assistant Director of Law I (s)	26,250	80,340
1	1	1	Associate Engineer	17.83 Hr.	26.15 Hr.
1	0	1	Chief Assistant Director of Law	31,500	117,832
1	0	0	Chief Auditor - Utilities	23,647	78,936
10	10	10	Consulting Engineer	36,000	88,643
4	3	3	Deputy Project Director	20,093	58,637
1	1	1	General Manager of Administrative Services	26,274	83,396
1	1	1	Legal Secretary	20,800	42,848
1	1	1	Manager of Electric System Operation	30,215	96,928
1	1	1	Manager of Marketing	30,215	96,928
1	1	1	Paralegal	20,800	40,780
1	1	1	Personnel Administrator	26,274	76,981
3	3	3	Project Coordinator	27,326	84,261
5	5	7	Project Director	22,333	74,917
2	2	2	Senior Budget & Management Analyst	26,274	73,035
1	0	1	Supervisor of Computer Operations	30,215	83,198
2	2	2	Unit Supervisor	13.29 Hr.	21.88 Hr.
48	44	48			
PARA -PROFESSIONALS					
7	8	8	Chief Senior Elec. Switchboard Operator	22,333	61,435
27	24	27	Customer Service Representative	10.03 Hr.	16.17 Hr.
5	4	5	Dispatcher Electric System Operator	17.64 Hr.	26.00 Hr.
1	0	0	Junior Electric Switchboard Operator	14.86 Hr.	21.92 Hr.
40	36	40			

DIVISION OF CLEVELAND PUBLIC POWER

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	Budget December 2006	Budget 2007		Minimum	Maximum
SKILLED CRAFT					
14	11	12	Apprentice Lineman	14.89 Hr.	23.63 Hr.
8	8	8	Asst. Supt. Of Elec. Trans. & Distribution	26,274	68,388
2	2	2	Cement Finisher	30.85 Hr.	38.56 Hr.
1	1	1	Cement Finisher Unit Leader	32.10 Hr.	39.31 Hr.
1	1	1	Chief of Street Lighting & Elec. Services	23,647	91,052
2	2	2	Const. Equip Operator Group A	27.42 Hr.	31.96 Hr.
2	3	2	Electric Meter Industrial Installer	18.64 Hr.	27.50 Hr.
2	2	2	Elec. Mtr. Inst. Spec. & Gen. Tester	18.86 Hr.	27.81 Hr.
6	3	4	Electric Meter Service Installer I	17.38 Hr.	25.61 Hr.
11	11	12	Electric Meter Service Installer II	16.18 Hr.	23.87 Hr.
5	4	5	Electric Transmission & Dist. Inspector	18.72 Hr.	27.60 Hr.
10	10	10	Electric Worker	37.25 Hr.	46.56 Hr.
1	1	1	Electrical Worker Foreman	38.50 Hr.	46.56 Hr.
7	7	7	Heavy Duty Mechanic	15.75 Hr.	23.22 Hr.
1	1	1	Heavy Duty Unit Leader	23.85 Hr.	28.78 Hr.
10	9	9	Lineman Leader	20.06 Hr.	29.57 Hr.
2	1	2	Meter Industrial Leader	26.80 Hr.	28.85 Hr.
2	2	2	Painter	30.21 Hr.	37.76 Hr.
31	25	26	Senior Lineman	19.71 Hr.	29.07 Hr.
1	1	1	Superintendent of Elec. Trans. & Dist.	30,215	83,198
4	3	3	Superintendent of Electric Trouble Operations	27,326	72,324
1	0	1	Superintendent of Purchased Power	27,326	69,880
14	11	13	Trouble Line Worker	19.71 Hr.	29.07 Hr.
138	119	127			
SERVICE & MAINTENANCE					
1	1	1	Cable Foreman	20.92 Hr.	30.83 Hr.
6	5	6	Custodial Worker	10.00 Hr.	13.95 Hr.
2	2	2	Electric Meter Service Foreman	20.92 Hr.	30.83 Hr.
3	3	3	Electric Meteman Apprentice	14.55 Hr.	23.11 Hr.
2	2	2	Gas Turbine Mechanic	17.38 Hr.	25.61 Hr.
1	1	1	Gas Turbine Mechanic Apprentice	14.78 Hr.	23.45 Hr.
2	2	2	General Construction Forman	28.83 Hr.	30.83 Hr.
5	5	4	Head Storekeeper	10.00 Hr.	21.10 Hr.
2	1	2	Line Clearance Man	14.62 Hr.	22.80 Hr.
7	6	7	Line Foreman	20.92 Hr.	30.83 Hr.
27	23	24	Line Helper Driver	12.44 Hr.	22.34 Hr.
3	3	3	Line Switchman	20.06 Hr.	29.57 Hr.
6	6	6	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
0	1	0	Stock Clerk	10.00 Hr.	16.68 Hr.
7	1	7	Storekeeper	10.00 Hr.	18.99 Hr.
1	0	1	Transformer Repairman Foreman	20.92 Hr.	30.83 Hr.
2	2	2	Underground Conduit Foreman	20.92 Hr.	30.83 Hr.
77	64	73			



DIVISION OF CLEVELAND PUBLIC POWER

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			TECHNICIAN		
2	2	2	Apprentice Cable Splicer II	14.78 Hr.	23.45 Hr.
18	18	18	Meter Reader	12.82 Hr.	17.63 Hr.
1	1	1	Meter Reader Supervisor	14.47 Hr.	21.16 Hr.
11	8	9	Senior Cable Splicer	19.71 Hr.	29.07 Hr.
2	2	2	Senior Computer Operator	10.00 Hr.	25.06 Hr.
2	2	2	Senior Draftsman	10.00 Hr.	18.13 Hr.
4	4	4	Senior Systems Analyst	20,800	76,220
<u>40</u>	<u>37</u>	<u>38</u>			
<u>366</u>	<u>326</u>	<u>354</u>	TOTAL DIVISION		

* Salary Schedule effective as of October 23, 2006



DEPARTMENT OF PORT CONTROL

RICKY D. SMITH, DIRECTOR

The Department of Port Control is responsible for the administration and control of all activities at Cleveland Hopkins International and Burke Lakefront Airports as well as the use of City owned land along Lake Erie and the Cuyahoga River.

Included in this responsibility are the planning, development and maintenance of airfields, terminal complexes and all related facilities. The Department manages the day-to-day operations at both airports; accepts and supervises the expenditure of grants from state and federal agencies. It sets and collects landing fees, rentals, concession fees, and other airport related charges. The Department represents the City in negotiations for airport related contracts. Additionally, the Department is responsible for providing safe, efficient, friendly, and professional service to the traveling public and other airport users.

The primary objectives of the Divisions of Cleveland Hopkins International and Burke Lakefront Airports will be to maintain the airfields, terminals, and other structures for the safety and comfort of the traveling public and other airport users, while keeping the cost increase at or below the rate of inflation. Planned capital improvements will allow for improved safety and increased capacity of the airfields. Promotional and air service programs will be continued to improve public awareness of airports' functions; environmental programs will be implemented to permit the greatest use of the airfields at the least discomfort to the surrounding residents.

Mission Statement

To maintain airfields, terminals, and other structures for the safety and comfort of the traveling public and to provide safe, efficient, courteous and professional service to all airport users.

**OPERATING SUMMARY
(000'S OMITTED)**

	2005			2006			2007		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
PROGRAMS:									
Director	\$ 75,301	10		\$ 74,849	6		\$ 78,968	10	
Administration	9,659	17		9,601	14		10,129	17	
Engineering	2,352	29		2,338	23		2,467	29	
Finance / Concessions	1,084	13		1,077	12		1,137	13	
Planning	4,452	8		4,425	8		4,669	10	
(Airfield) Operations	42,984	295	9	42,726	261	5	45,077	302	10
Burke Operations	1,533	17		1,524	17		1,608	17	
	\$ 137,365	389	9	\$ 136,541	341	5	\$ 144,055	398	10
FUNDING SOURCE:									
Self Generated Revenue:									
Airport Fees*	\$ 137,365	389	9	\$ 136,541	341	5	\$ 144,055	398	10
	\$ 137,365	389	9	\$ 136,541	341	5	\$ 144,055	398	10

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

Notes: Operating Summary reflects annually appropriated funds only. AIP Grants and Bond monies are not reflected here. See Fund Section for details.

DEPARTMENT OF PORT CONTROL**PROGRAM NAME: ADMINISTRATION**

OBJECTIVES: To provide administrative support for the divisions of Cleveland Hopkins and Burke Lakefront Airports.

ACTIVITIES: Oversee lease preparation and management, procurement, contract administration, human resources, media relations, and governmental affairs, including both city and federal matters.

PROGRAM NAME: OPERATIONS

OBJECTIVES: To provide a safe and efficient airfield.

ACTIVITIES: Oversee the daily operations of Cleveland Hopkins and Burke Lakefront Airports, including airfield operations, maintenance, custodial and ARFF.

PROGRAM NAME: ENGINEERING

OBJECTIVES: To provide oversight of all construction and environmental projects at the Airport.

ACTIVITIES: To manage the rehabilitation and expansion of the airport, including sound insulation. The Engineering Department is responsible for design, construction and inspection of the capital program; managing of environmental permitting, program implementation monitoring, and cleaning efforts.

PROGRAM NAME: FINANCE

OBJECTIVES: To provide financial reporting services and manage the concessions program at Cleveland Hopkins and Burke Lakefront Airports.

ACTIVITIES: Perform and coordinate all financing functions for the Department of Port Control, including financial statements, budgeting, billing, accounts receivable, accounts payable, auditing and statistics. Finance also manages the concession program including all retail and food and beverage operations and parking.

PROGRAM NAME: PLANNING

OBJECTIVES: To provide for the future development of the Airport system.

ACTIVITIES: To manage the strategic direction of the Airport development and identify the infrastructure needed to satisfy customer needs; managing environmental compatibility, and monitoring and implementing applicable federal and state environmental incentives; and managing digital information needs and identify infrastructure needed to maintain effective e-commerce.

PROGRAM NAME: IT/INVENTORY

OBJECTIVES: To provide IT services and inventory controls.

ACTIVITIES: To manage all aspects of IT services and implement and manage an inventory control system for the Department of Port Control.

DEPARTMENT OF PORT CONTROL

EXPENDITURES

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 14,654,011	\$ 14,984,450	\$ 14,969,612	\$ 17,628,734
SEASONAL	224,901	145,597	173,556	373,500
MILITARY LEAVE	-	462	-	-
PART TIME PERMANENT	19,593	750	14,265	117,832
INJURY PAY	14,444	9,217	16,740	-
LONGEVITY	120,700	123,500	131,125	131,600
WAGE SETTLEMENTS	1,254	68,488	622	-
SEPARATION PAYMENTS	62,135	106,049	169,184	423,530
BONUS INCENTIVE	-	135,500	40,000	-
OVERTIME	1,194,309	1,413,619	1,213,177	1,300,254
TOTAL	\$ 16,291,347	\$ 16,987,632	\$ 16,728,281	\$ 19,975,450
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 2,219,878	\$ 2,485,284	\$ 2,639,665	\$ 3,688,327
DENTAL	167,417	169,547	170,973	224,993
VISION	18,743	19,718	19,430	27,285
PERS	2,182,350	2,262,431	2,281,501	2,815,832
POLICE & FIRE DISAB & PENSION	-	(2,345)	-	-
FICA-MEDICARE	183,852	194,699	196,496	291,529
WORKERS COMPENSATION	119,291	231,420	249,635	603,447
LIFE INSURANCE	15,934	15,791	15,529	17,910
UNEMPLOYMENT COMPENSATION	81,916	28,557	49,663	75,000
CLOTHING ALLOWANCE	29,438	20,730	22,070	22,170
TOOL INSURANCE	4,800	5,200	5,200	6,000
CLOTHING MAINTENANCE	44,575	43,625	47,050	47,950
TOTAL	\$ 5,068,194	\$ 5,474,657	\$ 5,697,212	\$ 7,820,443
TRAINING AND DUES				
TRAVEL	\$ 44,238	\$ 44,761	\$ 69,205	\$ 174,315
TUITION & REGISTRATION FEES	51,454	66,131	67,615	137,395
OTHER TRAINING SUPPLIES	-	-	1,522	1,200
NOACA	-	-	350	-
PROFESSIONAL DUES	117,959	94,381	103,110	171,665
TOTAL	\$ 213,651	\$ 205,273	\$ 241,802	\$ 484,575
UTILITIES				
BROKERED GAS SUPPLY	\$ 379,267	\$ 406,709	\$ 731,067	\$ 870,000
TELEPHONE	-	-	-	500
WATER	747,423	747,738	638,086	760,000
GAS	609,122	680,100	676,695	920,000
ELECTRICITY - CPP	273,697	280,774	270,157	310,000
ELECTRICITY - OTHER	4,322,743	4,451,264	4,425,424	4,700,000
SECURITY & MONITORING SYSTEM	579,066	500,000	673,001	540,000
TOTAL	\$ 6,911,318	\$ 7,066,585	\$ 7,414,430	\$ 8,100,500

DEPARTMENT OF PORT CONTROL

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 4,044,598	\$ 6,688,432	\$ 6,815,652	\$ 6,980,276
COURT REPORTER	2,720	-	-	-
TRAVEL - NON-TRAINING	14,930	11,570	7,680	32,000
WASTE DISPOSAL	3,936,862	3,784,731	3,254,831	2,960,000
MEDICAL SERVICES	-	-	1	-
ADVERTISING AND PUBLIC NOTICE	14,035	5,756	25,708	13,400
PROGRAM PROMOTION	23,806	12,215	26,221	116,000
PARKING IN CITY FACILITIES	4,054	3,021	2,786	3,700
INSURANCE AND OFFICIAL BONDS	1,893,754	800,467	1,433,340	1,545,000
TAXES	6,544,696	6,729,017	6,007,359	6,007,359
PHOTOCOPY MACHINE RENTAL	22,645	8,116	2,262	10,500
EQUIPMENT RENTAL	86,847	458,314	231,001	235,000
OTHER CONTRACTUAL	243,479	474,941	645,750	608,123
STATE AUDITOR EXAMINATION	15,800	18,655	13,277	40,000
TRANSFER TO OTHER PORT FUND	13,843,527	15,760,750	16,206,250	4,250,000
REFUNDS & MISCELLANEOUS	50,000	-	216	-
BANK SERVICE FEES	6,118	11,709	12,606	-
CREDIT CARD PROCESSING FEES	4,373	3,673	7,374	6,100
TOTAL	\$ 30,752,244	\$ 34,771,367	\$ 34,692,316	\$ 22,807,458
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2,108	\$ 1,407	\$ 3,648	\$ 14,300
DISCOUNTS LOST	-	251	-	-
POSTAGE	14,500	15,747	17,469	24,600
COMPUTER SUPPLIES	3,223	780	-	-
COMPUTER HARDWARE	172,395	176,211	83,546	205,000
COMPUTER SOFTWARE	62,683	72,882	111,311	129,250
CHEMICAL	2,667,135	2,040,572	1,337,275	1,923,389
CLOTHING	168,212	173,035	184,534	180,100
HARDWARE & SMALL TOOLS	87,824	88,568	68,609	95,600
BOILERS & COOLING EQUIP	52,410	20,859	16,193	16,000
SEED, FERTILIZER & HERBICIDE	56,570	30,001	28,000	73,000
SMALL EQUIPMENT	15,321	59,196	55,146	115,100
OFFICE FURNITURE & EQUIPMENT	4,828	39,805	26,578	19,700
FENCE, POSTS & BARS	208,016	160,001	170,000	170,000
HYGIENE AND CLEANING SUPP	347,575	395,784	405,573	425,500
MEDICAL SUPPLIES	86,678	31,990	105,759	36,000
FOOD	28,089	20,690	12,322	38,800
PHOTOGRAPHIC SUPPLIES	599	2,682	-	1,150
OTHER SUPPLIES	642,614	766,116	909,712	1,166,550
SAFETY EQUIPMENT	-	30,402	43,707	50,000
JUST IN TIME OFFICE SUPPLIES	49,241	61,445	67,667	65,733
BUILDING MAINTENANCE SUPP	298,890	301,234	273,730	289,000
CEMENT, SAND & GRAVEL	153,012	195,501	277,501	262,500
MISC MAINTENANCE SUPPLIES	-	-	2,000	5,000
TOTAL	\$ 5,121,923	\$ 4,685,159	\$ 4,200,280	\$ 5,306,272

DEPARTMENT OF PORT CONTROL

EXPENDITURES - CONTINUED

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 3,287	\$ 24,078	\$ 3,495	\$ 27,050
MAINTENANCE CONTRACTS	-	-	-	330,000
COMPUTER HARDWARE MAINT	28,118	27,215	-	128,500
COMPUTER SOFTWARE MAINT	38,724	38,724	-	75,000
MAINTENANCE MACHINERY	1,211,731	1,290,466	1,390,578	1,468,500
MAINTENANCE FIRE APPARATUS	62,000	64,875	54,332	38,500
MAINTENANCE VEHICLES	734,364	1,014,159	780,933	762,000
MAINTENANCE UTILITY SYSTEMS	-	-	-	10,000
MAINTENANCE MISC EQUIP	1,750,818	1,964,278	2,396,656	2,742,700
MAINTENANCE BUILDING	7,830	-	-	-
AUTO & LIGHT TRUCK REPAIRS	-	-	10,000	-
CHARGES FROM MAINT	-	91,098	71,550	85,000
TOTAL	\$ 3,836,873	\$ 4,514,893	\$ 4,707,544	\$ 5,667,250
CLAIMS, REFUNDS AND MISC.				
COURT COSTS	\$ 69	\$ -	\$ -	\$ 100
JUDGEMENTS, DAMAGES, & CLAIMS	28,600	18,188	62,500	-
OTHER REFUNDS & ADJUSTMENTS	(128)	51,398	54,128	100
INDIRECT COST	598,412	598,412	1,656,222	1,127,317
TOTAL	\$ 626,953	\$ 667,998	\$ 1,772,850	\$ 1,127,517
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM GENERAL FUND	\$ 4,169,125	\$ 4,891,661	\$ 4,927,926	\$ 5,010,000
CHARGES FROM TELEPHONE EXCH	285,646	378,743	404,163	409,880
CHARGES FROM UTILITIES ADMIN	84,237	84,357	84,372	84,575
CHARGES FROM RADIO SYSTEM	62,258	63,302	52,103	98,259
CHARGES FROM WATER POLL	-	-	-	9,000
CHARGES FROM PRINTING	26,121	58,248	74,280	69,212
CHARGES FROM STOREROOM	-	-	1	5
CHARGES FROM MOTOR VEHICLES	232,456	457,996	420,278	485,849
CHARGES FROM TRAFFIC ENG	-	-	300	-
CHARGES FROM WASTE	81,972	85,748	45,541	95,000
TOTAL	\$ 4,941,814	\$ 6,020,055	\$ 6,008,965	\$ 6,261,780
INTERFUND SUBSIDIES				
TRANSFER TO OTHER SUBCLASSES	\$ -	\$ -	\$ 1,980,263	\$ -
TOTAL	\$ -	\$ -	\$ 1,980,263	\$ -



DEPARTMENT OF PORT CONTROL

EXPENDITURES - CONTINUED

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
CAPITAL OUTLAY				
CONTRACTUAL SERVICES	\$ 28,602	\$ -	\$ -	-
COMPUTER SOFTWARE	-	-	-	120,000
MOTORIZED EQUIPMENT	-	4,650	-	10,000
TELECOMMUNICATIONS EQUIP	61,284	-	-	-
OTHER EQUIPMENT	17,359	-	-	-
TRANSFER TO AIRPORT CAPITAL	1,166,968	2,136,298	2,295,472	2,266,475
RESERVE FOR CAPITAL PROJECT	55,387	-	-	-
TOTAL	\$ 1,329,600	\$ 2,140,948	\$ 2,295,472	\$ 2,396,475
DEBT SERVICE				
TRANSFER TO OTHER SUBFUNDS	\$ 269,374	\$ 269,373	\$ -	-
ENTERPRISE DEBT SERVICE - PRIN	9,372,719	10,895,249	17,775,000	17,387,120
ENTERPRISE DEBT SERVICE - INT	36,162,154	43,665,878	33,027,021	46,720,000
TOTAL	\$ 45,804,247	\$ 54,830,500	\$ 50,802,021	\$ 64,107,120
TOTAL DIVISION	\$ 120,898,164	\$ 137,365,067	\$ 136,541,437	\$ 144,054,840

REVENUE

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
INTERGOVERNMENTAL REVENUE	\$ 135,831	\$ 13,121,008	\$ 11,271,408	\$ 12,257,000
SALES & CHARGES FOR SERVICES	110,327,864	106,394,159	112,955,918	108,667,390
MISCELLANEOUS REVENUES	17,997,354	22,263,648	20,669,889	3,160,002
TRANSFERS IN	950,923	2,130,990	2,923,805	-
EXPENDITURE RECOVERIES	8,261	2,822	10,793	19,970,448
TOTAL DIVISION	\$ 129,420,233	\$ 143,912,627	\$ 147,831,813	\$ 144,054,840



DEPARTMENT OF PORT CONTROL

COMPARISON OF STAFFING

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
0	0	2	Administrative Assistant	21,851	71,329
0	0	3	Administrative Bureau Manager	27,193	83,396
0	0	2	Administrative Manager	27,193	83,396
0	0	1	Labor Relations Manager	30,215	105,007
4	4	5	Administrative Officer	20,800	49,440
5	3	3	Airport Project Director	60,000	128,544
5	5	4	Assistant Administrator	20,800	59,835
1	1	1	Commissioner of Burke Airport	40,315	113,755
1	1	1	Commissioner of Cleve. Hopkins Int. Airport	42,758	137,794
2	2	2	Deputy Comm. of Cleve. Hopkins Int. Airport	30,215	96,928
1	1	1	Director of Port Control	100,000	214,240
3	3	3	Fiscal Manager	23,647	78,936
0	0	1	Secretary to Directors of Departments	36,590	132,829
1	0	1	Security Manager	23,647	84,625
23	20	30			
OFFICE & CLERICAL					
5	3	4	Clerk, Junior	10.00 Hr.	13.00 Hr.
2	2	3	Clerk, Senior	10.29 Hr.	15.00 Hr.
1	1	3	Chief Clerk	22,050	44,373
3	2	3	Personnel Assistant, Junior	20,800	36,737
0	0	1	Principal Clerk	11.93 Hr.	18.38 Hr.
2	2	2	Secretary, Private	10.00 Hr.	19.00 Hr.
3	3	3	Storekeeper, Head	10.00 Hr.	11.00 Hr.
1	1	1	Storekeeper	10.00 Hr.	19.00 Hr.
17	14	20			

DEPARTMENT OF PORT CONTROL

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
PROFESSIONALS					
0	0	1	Accountant I		
1	1	1	Accountant III	10.00 Hr.	22.00 Hr.
4	4	4	Accountant IV	20,800	55,449
1	0	1	Airport Chief Engineer	30,215	105,007
6	5	5	Airport Maintenance Manager	26,274	83,396
3	2	2	Airport Maintenance Superintendent	20,093	58,916
1	1	1	Airport Operations Manager	26,274	83,396
1	0	0	Budget Analyst	20,800	49,469
1	1	1	Comptroller - Airports	30,215	105,007
1	1	1	Civil Engineer, Chief	23,647	78,936
6	4	4	Consulting Engineer	36,000	88,643
4	4	4	Deputy Project Director	20,093	58,637
1	0	1	Associate Engineer	18.00 Hr.	26.00 Hr.
1	1	1	Personnel Administrator	26,274	76,981
1	2	2	Personnel Administrator, Asst.	20,800	52,060
1	1	1	Personnel Assistant	20,800	44,269
10	7	10	Project Coordinator	27,326	84,261
9	6	10	Project Director	22,333	74,917
1	0	1	Safety Programs Manager	45,000	81,411
1	0	0	Senior Personnel Assistant	20,800	46,810
1	1	1	Contract Compliance Officer	26,274	66,075
1	1	1	Contract Compliance Officer, Asst.	20,093	53,048
2	1	2	Assistant Director of Law	26,250	74,984
58	43	55			
SKILLED CRAFT					
3	3	3	Carpenter	31.00 Hr.	38.00 Hr.
9	9	10	Electrical Worker	37.00 Hr.	47.00 Hr.
3	2	2	Foreman, Electrical Worker	39.00 Hr.	47.00 Hr.
1	1	1	Foreman, Painter	31.00 Hr.	39.00 Hr.
2	2	2	Heavy Duty Unit Leader	24.00 Hr.	39.00 Hr.
11	11	11	Heavy Duty Mechanic	16.00 Hr.	23.00 Hr.
1	0	1	Horticulturist	26.00 Hr.	28.00 Hr.
4	4	4	Painter	30.00 Hr.	38.00 Hr.
1	1	1	Plumber	37.00 Hr.	46.00 Hr.
35	33	35			
SERVICE & MAINTENANCE					
13	13	13	Airport Field Foreman	18.30 Hr.	20.30 Hr.
56	53	57	Airport Maintenance Man	11.97 Hr.	17.29 Hr.
62	53	62	Custodial Worker	10.00 Hr.	13.95 Hr.
1	1	1	Municipal Service Laborer	14.42 Hr.	16.42 Hr.
11	11	11	Supervisor, Custodial Worker	20,800	39,437
0	0	1	Supt Vehide Admin Services	20,093	66,075
0	0	1	Supt of Motorized Equipment	26,274	66,075
6	5	5	Supervisor, Airport Maintenance	21,020	56,774
6	6	6	Window Washer	13.00 Hr.	19.00 Hr.
155	142	157			

DEPARTMENT OF PORT CONTROL

COMPARISON OF STAFFING - CONTINUED

Budget 2006	No. of Employees		Position	Salary Schedule*	
	December 2006	Budget 2007		Minimum	Maximum
			TECHNICIAN		
7	6	7	Airport Information Representative	10.00 Hr.	16.00 Hr.
8	8	8	Airport Operations Agent I	14.00 Hr.	19.00 Hr.
7	7	8	Airport Operations Agent II	18.00 Hr.	23.00 Hr.
4	3	3	Airport Operations Agent III	20,800	52,060
4	4	4	Airport Operations Superintendent	23,333	61,435
1	0	1	Airport Planning Envir. Officer	30,215	83,198
1	1	1	Airport Safety Chief	26,274	83,396
3	3	3	Airport Safety Shift Commander	20,800	56,129
44	38	43	Airport Safety Man	14.00 Hr.	20.00 Hr.
9	8	9	Airport Safety Supervisor	20,800	56,129
2	2	2	Airport Security Coordinator	23,333	59,357
1	1	1	Application Delivery Services Manager	65,000	91,052
1	0	0	CADD Technician (PC)	25,000	46,351
1	0	0	Cost Estimator, Construction	10.00 Hr.	21.00 Hr.
0	0	1	Network Analyst II	30,214	84,228
0	0	1	Chief Mechanical Engineer	23,647	78,936
5	5	5	Engineering & Construction Inspector	17.00 Hr.	19.00 Hr.
1	1	1	Engineering & Construction Inspector, Chief	23.00 Hr.	25.00 Hr.
3	2	3	Environmental Assistant	20,800	47,767
102	89	101			
390	341	398	TOTAL FULL TIME		
1	0	10	Part Time		
10	5	16	Seasonal		
11	5	26	TOTAL PART TIME		
401	346	424	TOTAL DIVISION		

* Salary Schedule effective October 23, 2006



NOTES



RESTRICTED INCOME TAX

(000's OMITTED)

The Restricted Income Tax is one ninth of the City's total earnings which is restricted to use for capital projects and debt service on bonds issued to finance capital projects.

	2004 ACTUAL	2005 ACTUAL	2006 UNAUDITED	2007 BUDGET
RECEIPTS	\$ 31,624	\$ 33,177	\$ 35,104	\$ 35,497
EXPENDITURES				
CAPITAL PROJECTS				
PUBLIC BUILDINGS	\$ 2,170	\$ 2,300	\$ 1,600	\$ 2,300
VEHICLES	1,900	5,382	5,699	5,816
MAJOR NON-VEHICULAR EQUIPMENT	6,783	5,932	2,550	3,876
TRANSPORTATION NETWORK	450	450	350	450
CERTIFICATE OF PARTICIPATION, 1995	-	-	-	-
LEASE PAYMENT 2003	1,094	1,094	1,038	1,038
LEASE PAYMENT 2004	363	1,112	1,112	1,112
LEASE PAYMENT 2005	-	102	1,405	1,405
TOTAL CAPITAL PROJECTS	\$ 12,760	\$ 16,372	\$ 13,754	\$ 15,997
PAST DEFICITS & LIABILITIES				
DEBT SERVICE	\$ 20,000	\$ 16,000	\$ 21,350	\$ 19,500
TOTAL PAST DEFICITS & LIABILITIES	\$ 20,000	\$ 16,000	\$ 21,350	\$ 19,500
TOTAL EXPENDITURES	\$ 32,760	\$ 32,372	\$ 35,104	\$ 35,497



NOTES



NON DEPARTMENTAL

EXPENDITURES

COUNTY AUDITOR DEDUCTIONS

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
CONTRACTUAL SERVICES				
NON PRODUCTIVE LAND SALES	\$ 23,412	\$ 25,577	\$ 24,147	\$ 25,000
SPECIAL ASSESSMENT	-	7,364	-	-
BOARD OF ELECTION EXPENSE	322,208	8,234	383,041	136,000
COUNTY AUD & TREAS COLL FEE	839,853	722,102	736,383	834,750
ADVERTISING DEL LAND SALES	21,229	1,494	19,119	25,000
BOARD OF TAX APPEALS	1,253	594	657	5,000
TOTAL	\$ 1,207,954	\$ 765,365	\$ 1,163,348	\$ 1,025,750
TOTAL DIVISION	\$ 1,207,954	\$ 765,365	\$ 1,163,348	\$ 1,025,750

EXPENDITURES

SUBSIDIES TO OTHER FUNDS

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
INTERFUND SUBSIDIES				
TRANSFER TO RAINY DAY FUND	\$ 686,717	\$ 1,250,000	\$ 3,600,000	\$ 1,000,000
TRANSFER TO OTHER SUBCLASSES	24,249	50,000	16,082	255,000
TRANSFER TO DEBT SERVICE FUND	1,723,546	5,418,284	4,953,938	5,715,040
TRANSFER TO STADIUM FUND	8,990,205	2,833,129	5,655,595	8,628,329
SUBSIDY TO STREET CONST	3,773,786	5,650,000	5,040,000	6,291,804
SUBSIDY TO PUBLIC AUDITORIUM	105,232	-	-	-
TRANSFER TO SCHOOL REC FUND	2,000,000	2,000,000	2,000,000	2,000,000
SUBSIDY TO IX CENTER	1,469,592	1,630,841	-	-
SUBSIDY TO SINKING FUND	372,743	375,000	415,000	483,994
SUBSIDY TO TELEPHONE	359,116	-	-	-
SUBSIDY TO CEMETERIES	2,177,975	375,000	390,000	517,537
TOTAL	\$ 21,683,162	\$ 19,582,254	\$ 22,070,615	\$ 24,891,704
TOTAL DIVISION	\$ 21,683,162	\$ 19,582,254	\$ 22,070,615	\$ 24,891,704

REVENUE

SUBSIDIES TO OTHER FUNDS

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
TRANSFERS IN	\$ -	\$ 359,116	\$ -	\$ -
TOTAL DIVISION	\$ -	\$ 359,116	\$ -	\$ -

NON DEPARTMENTAL

**EXPENDITURES
OTHER ADMINISTRATIVE**

	2004 Actual	2005 Actual	2006 Unaudited	2007 Budget
TRAINING AND DUES				
PROFESSIONAL DUES	\$ 9,170	\$ 5,200	\$ 4,795	\$ 20,000
OHIO MUNICIPAL LEAGUE	23,352	23,352	23,352	23,652
NOACA	53,886	53,886	56,715	59,409
MAYORS & MGRS ASSOC	15,000	15,000	15,000	15,000
U.S. CONFERENCE OF MAYORS	15,558	16,025	16,506	17,667
NATIONAL LEAGUE OF CITIES	18,657	19,403	20,179	21,392
GREATER CLEVE PARTNERSHIP	-	40,000	40,000	40,000
DOWNTOWN DEVELOPMENT CORP	22,000	22,000	22,000	22,000
GREAT CLEVELAND GROWTH ASSC	40,000	-	-	-
INTERNATIONAL TRADE ALLIANCE	50,000	50,000	-	-
TOTAL	\$ 247,623	\$ 244,866	\$ 198,547	\$ 219,120
UTILITIES				
GAS	\$ 64,839	\$ -	\$ -	\$ -
ELECTRICITY - CPP	8,397,040	8,489,123	9,077,898	9,157,000
ELECTRICITY - OTHER	2,485,092	3,003,653	2,775,734	2,917,000
STEAM	72,401	-	-	-
TOTAL	\$ 11,019,371	\$ 11,492,776	\$ 11,853,631	\$ 12,074,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 237,550	\$ 123,466	\$ 100,651	\$ 320,000
INSURANCE AND OFFICIAL BONDS	9,500	9,295	-	9,500
OTHER CONTRACTUAL	331,153	285,465	160,538	300,000
JUSTICE CENTER - TOWER MAINT	3,588,160	3,767,334	3,381,645	3,564,974
BANK SERVICE FEES	275,718	299,705	271,480	300,000
TOTAL	\$ 4,442,082	\$ 4,485,265	\$ 3,914,315	\$ 4,494,474
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 69,210	\$ -	\$ -	\$ -
TOTAL	\$ 69,210	\$ -	\$ -	\$ -
CLAIMS, REFUNDS & MISCELLANEOUS				
JUDGMENTS, DAMAGES & CLAIMS	\$ 101,431	\$ -	\$ -	\$ -
TOTAL	\$ 101,431	\$ -	\$ -	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM RADIO SYSTEM	\$ 1,269	\$ 731	\$ 1,220	\$ 2,474
TOTAL	\$ 1,269	\$ 731	\$ 1,220	\$ 2,474
DEBT SERVICE				
PRINCIPAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
TOTAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
TOTAL DIVISION	\$ 16,130,985	\$ 16,473,639	\$ 16,217,713	\$ 17,040,068



NON DEPARTMENTAL

REVENUE
OTHER ADMINISTRATIVE

	2004	2005	2006	2007
	Actual	Actual	Unaudited	Budget
LOCAL TAXES	\$ 296,106,381	\$ 306,336,541	\$ 316,529,476	\$ 327,676,651
INTERGOVERNMENTAL REVENUE	71,265,946	71,479,435	68,683,653	73,234,220
SALES & CHARGES FOR SERVICES	2,150,315	2,379,614	1,891,423	1,020,000
MISCELLANEOUS REVENUES	1,590,817	1,832,722	2,201,808	100,000
TRANSFERS IN	9,000	6,218,394	-	2,137,000
EXPENDITURE RECOVERIES	7,220,220	6,206,073	10,113,844	7,748,823
TOTAL DIVISION	\$ 378,342,680	\$ 394,452,779	\$ 399,420,204	\$ 411,916,694



NOTES



APPROPRIATION FOR THE YEAR 2007

Whereas, this ordinance constitutes an emergency measure providing for the daily operation of a municipal department; now therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That to provide for the current expenses for the City of Cleveland for the fiscal year ending December 31, 2007, the following sums be and they are hereby appropriated viz:

The sum of Five Hundred Twenty Two Million Two Hundred Thirteen Thousand Five Hundred Seven Dollars (\$522,213,507) from the General Fund;

The sum of Sixty Four Million Six Hundred Eighty Two Thousand One Hundred Twenty Four Dollars (\$64,682,124) from the Special Revenue Funds;

The sum of Twenty Eight Million Six Hundred Twelve Thousand Ninety Nine Dollars (\$28,612,099) from the Internal Service Funds;

The sum of Six Hundred Twenty Five Million One Hundred Fifty Nine Thousand Two Hundred Seventy Nine Dollars (\$625,159,279) from the Enterprise Funds;

The sum of Ten Million Two Hundred Sixty Thousand Five Hundred Sixty Dollars (\$10,260,560) from the Trust and Agency Funds;

The sum of Fifty Nine Million One Hundred Thirty Nine Thousand Fifty Eight Dollars (\$59,139,058) from the Debt Service Fund;

All set forth in the Mayor's Estimate on file with Council and identified as File No.129 - 07 in the aggregate amount for each department as follows:

GENERAL FUND

Legislative Branch	\$ 6,621,241
Judicial Branch	40,466,649
Executive Branch	
Office of the Mayor	2,540,020
Department of Public Safety	299,848,768
Community Relations Board	1,359,155
Department of Consumer Affairs	369,802
Department of Public Service	39,074,990
Department of Parks, Recreation & Properties	39,218,093
Boxing and Wrestling Commission	7,610
Urban Planning & Development	18,514,744
Department of Public Health	5,889,918
Department of Aging	791,360
Support Functions	42,619,453
Transfers to Other Funds	24,891,704
Total Executive Branch	475,125,617
TOTAL GENERAL FUND	522,213,507
Special Revenue Funds	64,682,124
Internal Service Funds	28,612,099
Enterprise Funds	625,159,279
Trust and Agency Funds	10,260,560
Debt Service Funds	59,139,058
TOTAL APPROPRIATIONS FOR 2007	<u>\$ 1,310,066,627</u>



APPROPRIATION FOR THE YEAR 2007

GENERAL FUND

LEGISLATIVE BRANCH

Council and Clerk of Council		\$	6,621,241
I Personnel and Related Expenses	\$	4,816,900	
II Other Expenses		1,804,341	
TOTAL LEGISLATIVE BRANCH		\$	6,621,241

JUDICIAL BRANCH

Municipal Court - Judicial Division		\$	22,522,309
I Personnel and Related Expenses	\$	20,016,705	
II Other Expenses		2,505,604	
Municipal Court - Housing Division		\$	3,165,828
I Personnel and Related Expenses	\$	3,031,211	
II Other Expenses		134,617	
Municipal Court - Clerk's Division		\$	14,778,512
I Personnel and Related Expenses	\$	9,117,250	
II Other Expenses		5,661,262	
TOTAL JUDICIAL BRANCH		\$	40,466,649

EXECUTIVE BRANCH

Office of the Mayor		\$	2,540,020
I Personnel and Related Expenses	\$	2,373,355	
II Other Expenses		166,665	



APPROPRIATION FOR THE YEAR 2007

DEPARTMENT OF PUBLIC SAFETY

Public Safety Administration		\$	3,059,683
I Personnel and Related Expenses	\$	2,661,704	
II Other Expenses		397,979	
Division of Police		\$	176,656,323
I Personnel and Related Expenses	\$	164,557,164	
II Other Expenses		12,099,159	
Division of Fire		\$	89,258,820
I Personnel and Related Expenses	\$	85,901,055	
II Other Expenses		3,357,765	
Division of Emergency Medical Services		\$	23,017,429
I Personnel and Related Expenses	\$	20,835,179	
II Other Expenses		2,182,250	
Division of Dog Pound		\$	1,076,928
I Personnel and Related Expenses	\$	809,845	
II Other Expenses		267,083	
Division of Correction		\$	6,779,585
I Personnel and Related Expenses	\$	5,271,427	
II Other Expenses		1,508,158	
TOTAL DEPARTMENT OF PUBLIC SAFETY		\$	299,848,768

COMMUNITY RELATIONS BOARD

Community Relations Board		\$	1,359,155
I Personnel and Related Expenses	\$	1,264,755	
II Other Expenses		94,400	
TOTAL COMMUNITY RELATIONS BOARD		\$	1,359,155

**APPROPRIATION FOR THE YEAR 2007**

DEPARTMENT OF CONSUMER AFFAIRS

Consumer Affairs		\$	369,802
I Personnel and Related Expenses	\$	320,973	
II Other Expenses		48,829	
TOTAL DEPARTMENT OF CONSUMER AFFAIRS			<u>369,802</u>

DEPARTMENT OF PUBLIC SERVICE

Public Service Administration		\$	539,438
I Personnel and Related Expenses	\$	507,818	
II Other Expenses		31,620	
Division of Architecture		\$	720,642
I Personnel and Related Expenses	\$	690,463	
II Other Expenses		30,179	
Division of Waste Collection and Disposal		\$	28,017,429
I Personnel and Related Expenses	\$	14,420,287	
II Other Expenses		13,597,142	
Division of Engineering and Construction		\$	5,136,077
I Personnel and Related Expenses	\$	4,750,333	
II Other Expenses		385,744	
Division of Traffic Engineering		\$	4,661,404
I Personnel and Related Expenses	\$	3,420,526	
II Other Expenses		1,240,878	
TOTAL DEPARTMENT OF PUBLIC SERVICE			<u>\$ 39,074,990</u>



APPROPRIATION FOR THE YEAR 2007

DEPARTMENT OF PARKS, RECREATION, AND PROPERTIES

Parks, Recreation, and Properties Administration		\$	755,136
I Personnel and Related Expenses	\$	591,012	
II Other Expenses		164,124	
Division of Research, Planning, and Development		\$	753,923
I Personnel and Related Expenses	\$	669,243	
II Other Expenses		84,680	
Division of Recreation		\$	13,606,563
I Personnel and Related Expenses	\$	9,067,566	
II Other Expenses		4,538,997	
Division of Parking Facilities-On Street		\$	1,271,583
I Personnel and Related Expenses	\$	1,187,962	
II Other Expenses		83,621	
Division of Property Management		\$	8,987,121
I Personnel and Related Expenses	\$	6,220,043	
II Other Expenses		2,767,078	
Division of Park Maintenance and Properties		\$	13,843,767
I Personnel and Related Expenses	\$	8,782,624	
II Other Expenses		5,061,143	
TOTAL PARKS, RECREATION, AND PROPERTIES		\$	39,218,093

BOXING AND WRESTLING COMMISSION

Boxing and Wrestling Commission		\$	7,610
I Personnel and Related Expenses	\$	7,610	
II Other Expenses		-	
TOTAL BOXING AND WRESTLING COMM		\$	7,610



APPROPRIATION FOR THE YEAR 2007

URBAN PLANNING AND DEVELOPMENT
DEPARTMENT OF COMMUNITY DEVELOPMENT

Division of Administrative Services		\$	821,438
I Personnel and Related Expenses	\$	663,274	
II Other Expenses		158,164	
Director's Office		\$	212,238
I Personnel and Related Expenses	\$	212,238	
Division of Neighborhood Development		\$	905,841
I Personnel and Related Expenses	\$	685,841	
II Other Expenses		220,000	
Division of Neighborhood Services		\$	360,090
I Personnel and Related Expenses	\$	360,090	
TOTAL COMMUNITY DEVELOPMENT		\$	2,299,607

DEPARTMENT OF BUILDING AND HOUSING

Building and Housing Dir Office		\$	2,071,649
I Personnel and Related Expenses	\$	1,677,777	
II Other Expenses		393,872	
Division of Code Enforcement		\$	7,224,762
I Personnel and Related Expenses	\$	7,034,316	
II Other Expenses		190,446	
Division of Construction Permit		\$	1,606,212
I Personnel and Related Expenses	\$	1,581,212	
II Other Expenses		25,000	
TOTAL BUILDING AND HOUSING		\$	10,902,623



APPROPRIATION FOR THE YEAR 2007

REGULATORY BOARDS AND COMMISSIONS

Landmarks Commission		\$	194,290
I Personnel and Related Expenses	\$	179,699	
II Other Expenses		14,591	
Board of Building Standards and Appeals		\$	105,185
I Personnel and Related Expenses	\$	95,061	
II Other Expenses		10,124	
Board of Zoning Appeals		\$	251,672
I Personnel and Related Expenses	\$	226,658	
II Other Expenses		25,014	
TOTAL REGULATORY BOARDS		\$	551,147

DEPARTMENT OF ECONOMIC DEVELOPMENT

Economic Development		\$	1,903,670
I Personnel and Related Expenses	\$	1,710,836	
II Other Expenses		192,834	
TOTAL DEPARTMENT OF ECONOMIC DEVELOPMENT		\$	1,903,670
Office of Equal Opportunity		\$	817,527
I Personnel and Related Expenses	\$	780,896	
II Other Expenses		36,631	
City Planning Commission		\$	1,708,715
I Personnel and Related Expenses	\$	1,580,191	
II Other Expenses		128,524	
Division of Harbors		\$	331,455
I Personnel and Related Expenses	\$	166,607	
II Other Expenses		164,848	
TOTAL URBAN PLANNING AND DEVELOPMENT		\$	18,514,744



APPROPRIATION FOR THE YEAR 2007

DEPARTMENT OF PUBLIC HEALTH

Public Health Administration		\$	721,302
I Personnel and Related Expenses	\$	646,901	
II Other Expenses		74,401	
Division of Health		\$	3,521,569
I Personnel and Related Expenses	\$	2,152,438	
II Other Expenses		1,369,131	
Division of Environment		\$	1,228,659
I Personnel and Related Expenses	\$	1,001,903	
II Other Expenses		226,756	
Division of Air Quality		\$	418,388
I Personnel and Related Expenses	\$	117,496	
II Other Expenses		300,892	
 TOTAL DEPARTMENT OF PUBLIC HEALTH		<u>\$</u>	<u>5,889,918</u>

DEPARTMENT OF AGING

Department of Aging		\$	791,360
I Personnel and Related Expenses	\$	681,777	
II Other Expenses		109,583	
 TOTAL DEPARTMENT OF AGING		<u>\$</u>	<u>791,360</u>

APPROPRIATION FOR THE YEAR 2007

SUPPORT FUNCTIONS

FINANCIAL AND LEGAL ADMINISTRATION

DEPARTMENT OF FINANCE

Finance Administration		\$	1,058,056
I Personnel and Related Expenses	\$	984,119	
II Other Expenses		73,937	
Division of Accounts		\$	1,891,972
I Personnel and Related Expenses	\$	1,258,392	
II Other Expenses		633,580	
Division of Assessments and Licenses		\$	2,142,113
I Personnel and Related Expenses	\$	1,711,695	
II Other Expenses		430,418	
Division of Treasury		\$	589,957
I Personnel and Related Expenses	\$	515,398	
II Other Expenses		74,559	
Division of Purchases and Supplies		\$	623,100
I Personnel and Related Expenses	\$	569,426	
II Other Expenses		53,674	
Bureau of Internal Audit		\$	728,973
I Personnel and Related Expenses	\$	438,881	
II Other Expenses		290,092	
Division of Financial Reporting and Control		\$	1,323,503
I Personnel and Related Expenses	\$	1,278,314	
II Other Expenses		45,189	
Information Systems Services		\$	3,837,163
I Personnel and Related Expenses	\$	2,502,587	
II Other Expenses		1,334,576	
Information Tech & Planning		\$	323,203
I Personnel and Related Expenses	\$	305,678	
II Other Expenses		17,525	
TOTAL DEPARTMENT OF FINANCE		\$	12,518,040



APPROPRIATION FOR THE YEAR 2007

Office of Budget & Management-Budget Admin.		\$	730,340
I Personnel and Related Expenses	\$	612,192	
II Other Expenses		118,148	
Department Law		\$	8,428,145
I Personnel and Related Expenses	\$	6,473,023	
II Other Expenses		1,955,122	
TOTAL FINANCE AND LEGAL ADMINISTRATION		\$	21,676,525
PERSONNEL ADMINISTRATION			
Office of Personnel		\$	1,895,227
I Personnel and Related Expenses	\$	1,470,947	
II Other Expenses		424,280	
Civil Service Commission		\$	981,883
I Personnel and Related Expenses	\$	653,124	
II Other Expenses		328,759	
TOTAL PERSONNEL ADMINISTRATION		\$	2,877,110
NONDEPARTMENTAL			
County Auditor Deductions		\$	1,025,750
II Other Expenses	\$	1,025,750	
Other Administrative		\$	17,040,068
II Other Expenses	\$	17,040,068	
TOTAL NONDEPARTMENTAL		\$	18,065,818
TOTAL SUPPORT FUNCTIONS		\$	42,619,453
TRANSFERS TO OTHER FUNDS		\$	24,891,704
II Other Expenses	\$	24,891,704	
TOTAL EXECUTIVE BRANCH		\$	475,125,617
TOTAL GENERAL FUND		\$	522,213,507



APPROPRIATION FOR THE YEAR 2007

SPECIAL REVENUE FUND

Restricted Income Tax Fund		\$	35,496,667
I Capital	\$		15,996,667
II Debt Service			19,500,000
Street Construction, Maintenance & Repair Fund		\$	27,185,457
I Personnel and Related Expenses	\$		16,278,789
II Other Expenses			10,906,668
Schools Recreation & Cultural Activities Fund		\$	2,000,000
II Other Expenses	\$		2,000,000
TOTAL SPECIAL REVENUE FUNDS		\$	64,682,124

INTERNAL SERVICE FUND

Information Systems Services-Telephone Exchange		\$	7,224,302
I Personnel and Related Expenses	\$		1,127,645
II Other Expenses			6,096,657
Division of Motor Vehicle Maintenance		\$	18,039,795
I Personnel and Related Expenses	\$		6,704,496
II Other Expenses			11,335,299
Division of Printing and Reproduction		\$	2,350,690
I Personnel and Related Expenses	\$		857,228
II Other Expenses			1,493,462
City Storeroom and Central Warehouse		\$	997,312
I Personnel and Related Expenses	\$		91,038
II Other Expenses			906,274
TOTAL INTERNAL SERVICE FUNDS		\$	28,612,099



APPROPRIATION FOR THE YEAR 2007

ENTERPRISE FUNDS

DEPARTMENT OF PUBLIC UTILITIES

Utilities Administration		\$	3,217,106
I Personnel and Related Expenses	\$	2,159,498	
II Other Expenses		1,057,608	
Radio		\$	2,441,225
I Personnel and Related Expenses	\$	339,605	
II Other Expenses		2,101,620	
Division of Fiscal Control		\$	3,455,789
I Personnel and Related Expenses	\$	3,274,641	
II Other Expenses		181,148	
Division of Water		\$	253,120,463
I Personnel and Related Expenses	\$	84,118,712	
II Other Expenses		169,001,751	
Division of Water Pollution Control		\$	27,639,761
I Personnel and Related Expenses	\$	11,059,611	
II Other Expenses		16,580,150	
Division of Cleveland Public Power		\$	152,000,000
I Personnel and Related Expenses	\$	28,395,284	
II Other Expenses		123,604,716	
TOTAL DEPARTMENT OF PUBLIC UTILITIES		<u>\$</u>	<u>441,874,344</u>

DEPARTMENT OF PORT CONTROL

Divisions of Cleveland Hopkins & Burke Lakefront Airports - Operations		\$	144,054,840
I Personnel and Related Expenses		27,795,893	
II Other Expenses		116,258,947	
TOTAL DEPARTMENT OF PORT CONTROL		<u>\$</u>	<u>144,054,840</u>



APPROPRIATION FOR THE YEAR 2007

DEPARTMENT OF PARKS, RECREATION, AND PROPERTIES

Division of Cemeteries		\$	2,207,021
I Personnel and Related Expenses	\$	1,588,332	
II Other Expenses		618,689	
Golf Course Fund		\$	2,312,312
I Personnel and Related Expenses	\$	1,113,184	
II Other Expenses		1,199,128	
Division of Parking Facilities-Off Street Parking		\$	10,851,581
I Personnel and Related Expenses	\$	1,238,433	
II Other Expenses		9,613,148	
Division of Convention Center		\$	6,896,747
I Personnel and Related Expenses	\$	3,572,971	
II Other Expenses		3,323,776	
Division of Convention Center & Stadium-West Side Market		\$	1,209,952
I Personnel and Related Expenses	\$	553,561	
II Other Expenses		656,391	
Division of Convention Center & Stadium-Stadium		\$	15,671,631
II Other Expenses	\$	15,671,631	
Division of Property Management - East Side Market		\$	80,851
I Personnel and Related Expenses	\$	58,515	
II Other Expenses		22,336	
 TOTAL PARKS, RECREATION, & PROPERTIES		<u>\$</u>	<u>39,230,095</u>
 TOTAL ENTERPRISE FUNDS		<u>\$</u>	<u>625,159,279</u>



APPROPRIATION FOR THE YEAR 2007

AGENCY FUND

Central Collection Agency		\$	10,260,560
I Personnel and Related Expenses	\$	6,524,362	
II Other Expenses		3,736,198	
TOTAL AGENCY FUND		\$	10,260,560

DEBT SERVICE FUND

Sinking Fund Commission		\$	59,139,058
I Personnel and Related Expenses	\$	169,364	
II Other Expenses		518,765	
III Debt Service		58,450,929	
TOTAL DEBT SERVICE FUNDS		\$	59,139,058

Section 2. That the appropriations made are based on the detail of expenditures set forth in the Mayor's Estimate which is placed in the above mentioned file, but appropriated to the several departments, offices, and purposes in the aggregate for I. - Personnel and Related Expenses; and II. - Other Expenses and are not severally and individually appropriated in detail. Any unencumbered balance in an appropriation fund at the close of the year 2006 is appropriated to the fund for the payment of unpaid obligations lawfully incurred in 2007 or prior years. The Mayor's Estimate, placed in the above mentioned file, as modified by the schedule published under Section 39 of the Charter shall within the sums appropriated in Section 1 of this ordinance, constitute the expenditure budget for the year 2007 and shall be subject to the control of the Mayor, provided, however, that no transfer from I. - Personnel and Related Expenses, or II. - Other Expenses within any department or office, or from one department or office to another shall be made except as provided in Section 41 of the Charter.

Section 3. That the Commissioner of Accounts is authorized to draw warrants on the City Treasury for the amount appropriated in this ordinance, whenever claims are presented properly approved by the head of the department or by the chief of a commission for which indebtedness was incurred.

Section 4. That this ordinance is declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

GLOSSARY

Accrual Accounting

Method of accounting in which liabilities are reported in the year in which they occur regardless of when payment is made and revenue must be reported in the year in which the services are provided.

Appropriation

Money authorized by formal legal action (City Council Ordinance) to be used for a specific purpose.

Attrition

The loss of personnel in employment through resignation, retirement, etc.

Budget Basis

Method of accounting in which revenues are recorded when received in cash, and expenditures are recorded when paid in cash or encumbered.

Capital Projects

The construction, rehabilitation or acquisition of fixed assets or permanent improvements.

Carry-Forward Balance

An amount of cash in excess of all financial obligations at the end of a fiscal year and recognized as such at the beginning of the following year.

Cash Basis

Method of accounting in which transactions are recognized only when cash is received or disbursed.

Decertification

The withdrawal of financial obligation.

Department

The highest level of formal organization in the City, headed by a director who has overall responsibility for the performance of a service or work type in all related divisions.

Division

The second level of organization within the City; it is part of a Department and headed by a Commissioner, who administers a set of programs to accomplish specific City services.

Encumbrance

Commitment of funds related to an as yet imperforate contract for goods or services.

Expenditure Recovery

The reimbursement of money from one funding source to another in which the reimbursing entity has an interest in the purchase of the goods or services.

Expenditures

Dispensing of available resources for the purpose of accomplishing a specific goal or objective.

Fund

An accounting entity with a self-balancing set of accounts designated for a particular purpose.

GLOSSARY**Inter-fund Subsidies**

A grant of money from one fund to another to assist in operations which have been deemed advantageous to the public.

Object Code

Identifies the reason for which the appropriation (money) will be spent, i.e. electricity, asphalt, etc.

Operating Budget

Plan of current program expenditures and the proposed means of financing them.

Program

Service performed by division representing the purpose of funds spent.

Receipts

Cash recognized upon collection.

Revenues

Anticipated income.

Self Generated Revenue

Income generated by means of fees or charges for services rendered by a division.

Source

Identifies a broad category of origin of receipts i.e., Local Taxes, Licenses and Permits, Sales and Charges for Service.

Turnover

The loss and gain of personnel in employment.

Type

Reflects the detailed source of revenue, i.e., Income Tax, Building Licenses, Permits, Rental of City Property, etc.

Unencumbered Balance

An amount of cash free of financial obligation and available for expense.

User Fees

Charges for services rendered or for goods provided.



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City of Cleveland

Mission Statement

We are committed to improving the quality of life in the City of Cleveland by strengthening our neighborhoods, delivering superior services, embracing the diversity of our citizens, and making Cleveland a desirable, safe city in which to live, work, raise a family, shop, study, play and grow old.