

City of Cleveland

2006 Budget Book



Frank G. Jackson,
Mayor

Martin J. Sweeney,
Council President

Committee on Finance

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Anthony Brancatelli
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Ordinance 168 - 06
Passed March 27, 2006
Effective March 31, 2006



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Cleveland

Ohio

For the Fiscal Year Beginning

January 1, 2005

Handwritten signature of Nancy L. Ziehl.

President

Handwritten signature of Jeffrey R. Emer.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Cleveland, Ohio** for the Annual Budget beginning January 01, 2005. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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Official Publication of the City of Cleveland
January 31, 2006

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MAYOR'S 2006
LETTER OF TRANSMITTAL
JANUARY 31, 2006

To the Cleveland City Council and Citizens of Cleveland:

As required by provisions of Section 38 of the Charter of the City of Cleveland, I transmit the estimate of receipts and expenditures for all departments and divisions of the City for the year 2006. The operating budget as presented for fiscal year 2006 sustains existing operations and will continue to support efficient delivery of services for the citizens of the City of Cleveland.

For the last four years, our local economy has not experienced the rate of recovery that has been demonstrated in all other regions of the country. The City experienced flat and declining revenues in fiscal years 2002 through 2005. From 2002 through 2004, the City's budgets were substantially supported through the use of one-time revenues. While this practice is far from our preference, the City continues to face declining or flat revenues and escalating expenses.

During 2005, inflation rose to 3.4% and energy costs rose to historic levels. Gasoline prices were up by 15.1%; natural gas prices went up 30.2%; and, overall energy costs went up 17.1%. These levels of increase were unexpected. Our unemployment rate remains at 7.7%, continuing to exceed the state unemployment rate of 5.9% and the federal unemployment rate of 4.9%

In 2006, we are faced with the impact from negotiated union agreements, substantial increases in health care costs, the loss of the 20% discount on the worker's compensation payment and continued increases in utility and energy costs. General fund budgeted expenditures for same-level services are estimated at \$503,604,204 in 2006, compared to \$477,947,062 in 2005.

Intergovernmental revenues and parking and admission tax collections are projected to remain flat in 2006. While property taxes are projected to show a slight decline, income taxes are projected at a 3% increase and court revenue is projected to show a modest increase of approximately 1.2%. The general fund revenue projection for fiscal 2006 is estimated at \$489,699,615, compared to \$475,001,505 in 2005.

This projected gap is significantly less than in previous years and we will reluctantly once again close this gap using one-time revenue in our carryover fund balance. I recognize that this solution is a temporary remedy and our economic recovery requires a more critical analysis.

Going into next year, we know there will be a need to cover approximately \$13 million based on the amount of one-time revenues being used this year. This can be done in three ways: by increasing revenue, by reducing costs; or, by a combination of both.

It is unlikely that, at this time, we will be able to raise \$13 million in additional revenue annually from an on-going revenue source. Simply reducing our operating costs by \$13 million under the current system of operation will have a significant negative impact on our ability to deliver service.

Added to this situation is the expectation that costs will continue to rise next year, particularly in health care, energy and labor. With these additional costs, the approach of relying on only increased revenue or only reduced costs is impractical.

The approach I will take will be one that combines increasing revenue and reducing costs, without service reduction. This will allow us to create more stability in our budget over the next four years with the goal of not having to use one-time revenue to balance our budget.

During the next four years, I will also work to increase our rainy day fund by using a portion of any one-time revenues that may be available each year. In this way, we will be saving that portion of one-time revenue rather than spending it.

I have also instructed each Director that he or she must simply do more with less. It is imperative that the residents of the City of Cleveland receive efficient and timely services.

With all of this in mind, I will do the following:

- Implement an Economic Development Plan to support the rebuilding of our local economy through job creation and the maintenance of existing businesses. Through this plan we will bridge the technology, manufacturing and service divide and more fully develop our assets in health care, higher education, and retail;
- Implement a Neighborhood Development Plan to support and sustain quality of life for residents throughout our neighborhoods through affordable housing development, maintenance of existing housing, the availability of neighborhood retail and recreation, programs to ensure public safety and public health and assist in enhancing educational opportunities;
- Implement a Five Year Capital Improvement Plan to better allocate available resources to infrastructure, roads and bridges, parks and recreation and neighborhood development. This will support economic recovery, stabilize city assets, increase property valuation and maintain a foundation for consistent growth; and,
- Engage an Operations Efficiency Initiative beginning the first half of this year. This group will look for redundancies in various city operations and recommend practices or consolidations that will make government operation more economical, efficient, effective and timely.

Each of these successful efforts will help us ensure that the City of Cleveland continues to grow and thrive, making Cleveland a city of choice, a community of one people, living and working together.

I look forward to a successful partnership with the City Council and ask for your support and consideration as we move forward with these endeavors.

Sincerely,



Frank G. Jackson, Mayor
City of Cleveland



INTRODUCTION

The City of Cleveland's budget relates the available resources (revenues) to the amounts expected to be spent (expenditures). Specifically, the budget is a plan of action which outlines how much will be spent and on what items or programs.

Except for budgetary purposes, the basis of accounting used by the City conforms to GAAP as applicable to governmental units. All governmental funds are accounted for using a current financial resources (current assets and current liabilities) measurement focus. The modified accrual basis of accounting is utilized for governmental funds. Revenues are recognized when they are susceptible to accrual (both measurable and available). Expenditures are recognized when the related liability is incurred, except for interest on long term debt which is recorded when due.

The City maintains budgetary control on a non-GAAP basis at the character level (personnel and related expenditures and other expenditures) within each division. Unencumbered appropriations lapse at the end of each calendar year. The City's basis for budgetary purposes differs from GAAP in that revenues are recognized when received, rather than when susceptible to accrual (measurable and available), and encumbrances and pre-encumbrances are included as expenditures rather than included in fund balances.

The State of Ohio requires that all funds be balanced, that is, resources (revenues plus fund balances and decertifications) must equal or exceed expenditures. Accordingly, the annual budgets for the various funds are generated with strict adherence to this guideline. In addition, the Cuyahoga County Auditor must certify that the City's appropriation measure does not exceed the amounts set forth in the County Budget Commissions Certificate of Estimated Resources.

The City of Cleveland has two types of budgets that provide the framework for expending funds. The first type, the annual operating budget, covers the calendar year and primarily relates to the normal daily operations of the City. This budget outlines specific expenditures (salaries, supplies, etc.) and programmatic totals. Under Ohio law, cities are required to maintain their accounts on a cash basis. Therefore, expenditure amounts presented in this document include not only actual expenditures, but also encumbrances and pre-encumbrances. Budgets that fall under this annually appropriated category are:

- General Fund
- Restricted Income Tax Fund
- Street Construction & Maintenance
- Utilities
- Airports
- Convention Center
- West Side Market
- Stadium Fund
- East Side Market
- Parking Facilities
- Cemeteries
- Golf Courses
- Motor Vehicle Maintenance
- Telephone Exchange
- Printing & Reproduction
- Storeroom
- Central Collection Agency
- Sinking Fund

INTRODUCTION

The budgets that span several years are primarily plans for capital expenditures or grants. These budgets cover programs or projects which either require more than one year to complete or which bridge two calendar years. Examples are:

- Capital Projects
- Categorical Grants
- Community Development Block Grant (CDBG)
- Workforce Investment Act (WIA)

The Mayor's Estimate focuses only on the annual operating budget for each division. As in previous years, it is divided into an introductory section, a fund structure, and a program structure.

The Fund Structure section summarizes financial activity within the accounting entities (funds) required by law. The Program Section provides the detail necessary for review and evaluation of service delivery, and programs conducted at a division level.

BUDGETARY POLICIES

The following principles, representing sound fiscal management, will govern the preparation of the annual General Fund budget

- (1) The annual General Fund budget should be prepared and considered in a prudent manner without reliance on unrealistic revenue or expenditure assumptions.
- (2) The annual General Fund budget should first fully account for payment of all current liabilities including all necessary operating expenses to be incurred during the budget year.
- (3) The initial budgetary goal each year should be to fully fund all current obligations so as to eliminate any year-end GAAP deficit that may exist.
- (4) Consistent with (2) and (3), the Mayor should propose and the Council should adopt annual General Fund budgets which provide for a reserve in excess of anticipated expenditures which may then be credited to the Rainy Day Reserve Fund.
- (5) The Rainy Day Reserve Fund should accumulate to at least a level equal to two percent (2%) of General Fund expenditures. It should only be reduced during significant periods of economic downturn or to fund unanticipated one-time General Fund obligations. If drawn upon, the City will seek to replenish the Rainy Day Reserve Fund in its entirety during succeeding budget years.

BUDGETARY PROCESS

The annual cycle begins in January with the passage of the current year budget. From that point on, the budgetary process assumes a two-pronged approach. First, the Office of Budget and Management (OBM) closely monitors the current year budget on a monthly basis. The purpose of this scrutiny is to discover any deviations - either in revenues or expenditures - from the original estimates used in the preparation of the budget. These variances are continually analyzed to determine if they are permanent differences or merely the result of timing. Appropriate action is taken, if necessary, to bring the budget into balance.



BUDGETARY PROCESS

The annual appropriation ordinance, which is passed by City Council, establishes the legal spending limits of each division in two categories - personnel expenses and other expenses. Adjustments to the budget can only be made within a division and then within each category. Further legislation is needed in order to move budget authority from "personnel" to "other" or vice versa, or between divisions. At least one of these so-called transfer ordinances is submitted in the last quarter of the year. For those funds finding themselves with additional revenue over and above the original budget, a supplemental appropriation ordinance is prepared to permit an increase in the budget.

Beginning in June, preliminary work is done in preparation for the next year's budget. The various factors, which will have an impact upon future revenue and expenditure levels, are studied and quantified. These factors include such items as contracts, legal requirements, inflation and economic fluctuations. An inflation factor is established for every revenue and expenditure type and these factors are then applied to current year budget figures to arrive at estimates for the two succeeding years. This is known as the Three Year Plan.

The second year of the Three Year Plan results in the Tax Budget document for the next year. By State law, each municipality is required to submit to its County Budget Commission an estimate of revenues and expenditures for the next calendar year. City Council must approve this document prior to submission to the County by the July 20 deadline. The City of Cleveland generally requests an extension of this deadline to assure the most recent data is used for forecasting. From this Tax Budget, the County establishes tax levy amounts for the coming year.

The Tax Budget is a useful document for several reasons. First, it gives a preliminary glimpse of the expenditures required to fund current service levels in the coming year along with an estimate of the revenues available to support those needs. As such, it serves to identify problem areas to be addressed as the budgetary cycle progresses. Second, because it is a legal requirement, each municipality by necessity must begin thinking about the coming year's budget early in the prior year. This provides ample opportunity to initiate steps to meet future needs.

Based upon target funding levels established from the Tax Budget, OBM elicits departmental input into the budget process. A budget workbook is distributed to each division during September for completion by the middle of October. This permits each division to allocate its funds according to stated priorities. A critical component of the workbook is the "Funding Impact Statement". Each division must fill out an impact statement describing how the funding level would affect services.

The budget workbooks provide the basis for analysis of program delivery anticipated in the coming year. A summary of the impacts is presented to the Mayor for his input and acceptance or rejection. From the basic assumptions agreed upon by the Mayor and Finance Director, the production of the Mayor's Estimate and Appropriation Ordinance is set in motion. As designated in the City Charter, the budget must be submitted to City Council by February 1.

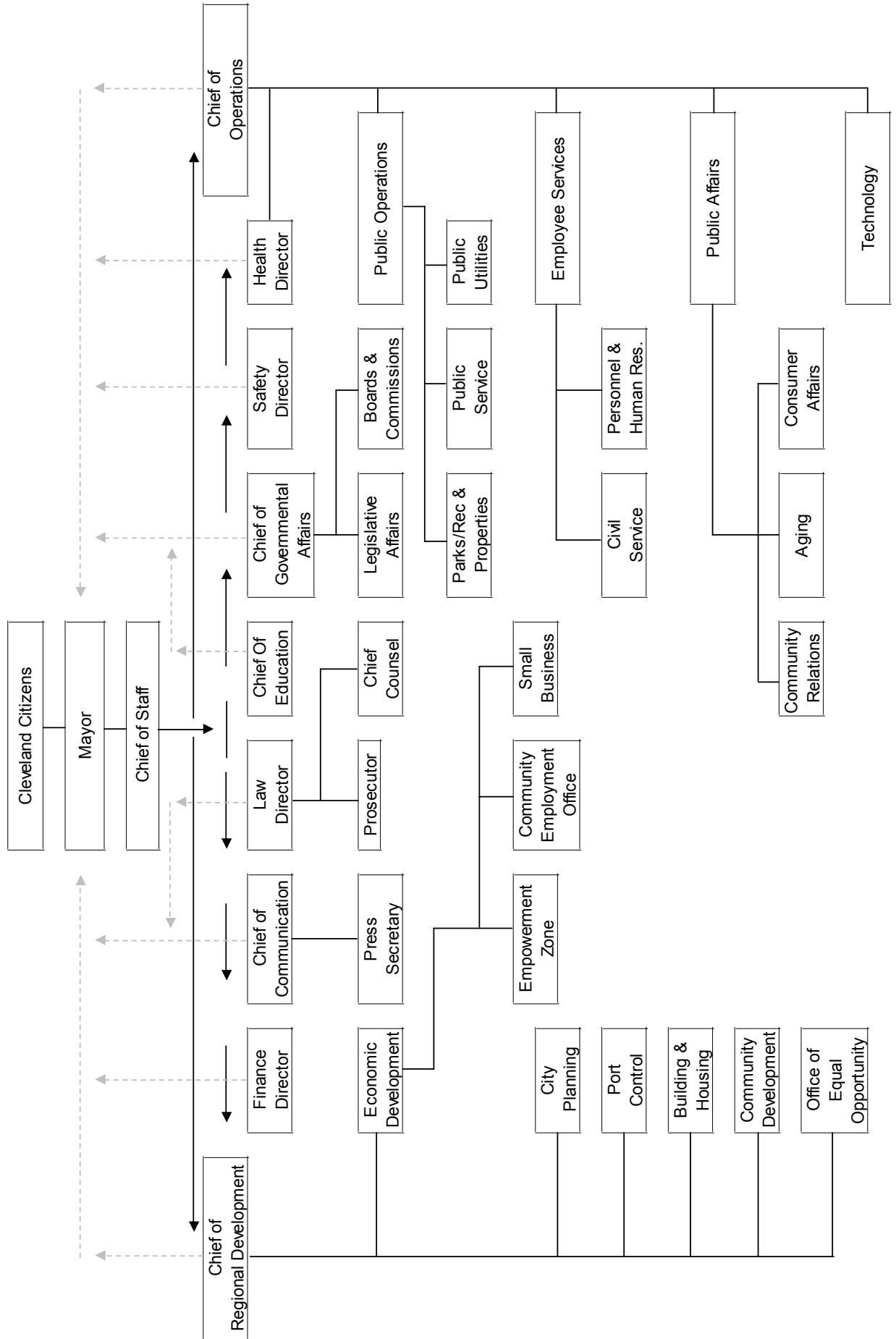
The following table outlines the major steps in the budgetary process. As described above, some steps are required by State law while others are mandated by the Charter of the City of Cleveland. Still others are procedural in nature and are designed to facilitate the planning aspects of the budget.

BUDGETARY PROCESS

DOCUMENT	DATES	PURPOSE
THREE YEAR FINANCIAL PLAN	June-September	<ul style="list-style-type: none"> • Planning tool projects future needs identifies problems
TAX BUDGET	State law requires submission to County by July 20. Request for extension can be granted by the State.	<ul style="list-style-type: none"> • Submission of the Tax Budget assures the municipality that: <ul style="list-style-type: none"> • Appropriate property tax levy is established. • Apportionment of local government fund (not in Cuyahoga Co.) is determined.
BUDGET PACKET	Distributed to Divisions in August	<ul style="list-style-type: none"> • To be completed and returned to OBM by late September. Permits input by departments into allocation process. Provides detailed information about future plans.
BUDGET ESTIMATE	Submitted to Council by February 1	<ul style="list-style-type: none"> • The Charter of the City of Cleveland states that the Mayor shall prepare an estimate of the expenses of conducting the affairs of the City for the following year and shall submit such estimate to Council no later than Feb. 1.
TRANSFER ORDINANCE	November-Early December	<ul style="list-style-type: none"> • To make funds available to Departments / Divisions exceeding their original budget. Funds are shifted from Divisions which will not expend their original budget. Provides funds to programs of changing priority over course of budget year.
AMENDED CERTIFICATE OF RESOURCES	November-December	<ul style="list-style-type: none"> • City notifies County of additional revenue sources. Permits municipality to increase appropriation to the level of additional revenue. County issues new certificate.
SUPPLEMENTAL APPROPRIATION ORDINANCE	Late November-December	<ul style="list-style-type: none"> • To make additional appropriations based on additional generation of revenue and the aforementioned amended certificate of resources.
TEMPORARY APPROPRIATION ORDINANCE	Late November-December	<ul style="list-style-type: none"> • As established in State Law: Provides Department / Divisions with sufficient level of appropriation to continue services through the first quarter of the calendar year. • City Council by law must pass the full year's budget by April 1.
CERTIFICATE OF ESTIMATED RESOURCES	Early January	<ul style="list-style-type: none"> • County approves level of appropriation permitting municipality to provide services during the fiscal year.



CITY OF CLEVELAND
ADMINISTRATIVE ORGANIZATION CHART





OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices.

County Auditor's Form No. 32A

AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Based on 94.11% current & delinquent collection of current levy for previous tax year

Fund	Unencumbered Balance, Jan. 1, 2006	General Property Tax	Local Government	Other Sources	Total
General Fund	\$13,923,848.85	\$43,321,385.00	\$50,562,335.53	\$392,461,981.47	\$500,269,550.85
Fireman's Pension Fund	\$0.00	\$1,676,956.00	\$0.00	\$0.00	\$1,676,956.00
Police Pension Fund	\$0.00	\$1,676,957.00	\$0.00	\$0.00	\$1,676,957.00
General Fund Sum.	\$13,923,848.85	\$46,675,298.00	\$50,562,335.53	\$392,461,981.47	\$503,623,463.85
Restricted Tax	\$1,155,583.20	\$0.00	\$0.00	\$33,948,119.00	\$35,103,702.20
SCMR	\$50,108.90	\$0.00	\$0.00	\$21,585,557.00	\$21,635,665.90
Rainy Day Fund	\$2,250,874.64	\$0.00	\$0.00	\$1,000,000.00	\$3,250,874.64
Schools Rec & Cult Act	\$3,769.48	\$0.00	\$0.00	\$2,000,000.00	\$2,003,769.48
Debt Service Fund	\$9,734,957.10	\$24,315,875.00	\$0.00	\$27,585,482.00	\$61,636,314.10
Utilities Admin	\$504,623.92	\$0.00	\$0.00	\$5,519,278.00	\$6,023,901.92
Utilities Radio Comm	\$482,532.48	\$0.00	\$0.00	\$1,970,112.00	\$2,452,644.48
Water	\$120,451,349.90	\$0.00	\$0.00	\$216,460,000.00	\$336,911,349.90
Water Pollution	\$3,319,978.71	\$0.00	\$0.00	\$21,330,000.00	\$24,649,978.71
Cleve Public Power	\$9,366,203.18	\$0.00	\$0.00	\$156,461,000.00	\$165,827,203.18
Airport Operations	\$41,060,152.87	\$0.00	\$0.00	\$152,691,912.00	\$193,752,064.87
Cemetery	\$12,932.59	\$0.00	\$0.00	\$2,290,265.00	\$2,303,197.59
Golf	\$1,221,383.70	\$0.00	\$0.00	\$2,158,000.00	\$3,379,383.70
Parking Facilities	\$724,363.33	\$0.00	\$0.00	\$8,304,291.00	\$9,028,654.33
Convention Center	\$946,575.01	\$0.00	\$0.00	\$6,550,000.00	\$7,496,575.01
West Side Market	\$120,793.75	\$0.00	\$0.00	\$1,109,461.00	\$1,230,254.75
East Side Market	\$264,112.39	\$0.00	\$0.00	\$78,400.00	\$342,512.39
Stadium	\$168,196.96	\$0.00	\$0.00	\$9,409,402.00	\$9,577,598.96
Telephone	\$22,850.71	\$0.00	\$0.00	\$7,393,422.00	\$7,416,272.71
Workers Compensation Reserve	\$3,470,294.12	\$0.00	\$0.00	\$0.00	\$3,470,294.12
Motor Vehicle Maint.	\$201,833.81	\$0.00	\$0.00	\$17,209,564.00	\$17,411,397.81
Printing	\$53,862.07	\$0.00	\$0.00	\$2,209,831.00	\$2,263,693.07
Storeroom	\$85,849.67	\$0.00	\$0.00	\$906,587.00	\$992,436.67
Central Collection Agcy.	\$1,276,895.66	\$0.00	\$0.00	\$9,678,945.00	\$10,955,840.66
Total	\$210,873,927.00	\$70,991,173.00	\$50,562,335.53	\$1,100,311,609.47	\$1,432,739,045.00

Transfers

Amount:

General Fund To:

Stadium Fund	\$5,655,595.00
Debt Service	\$5,223,308.00
IX Center Fund	\$1,450,000.00
Rainy Day Fund	\$1,000,000.00
Cemetery Fund	\$606,415.00
Schools	\$2,000,000.00
Streets	\$5,373,257.00
Sinking Fund	\$524,717.00
non-annually appropriated Special Revenue Fund	\$255,000.00
	<u>\$22,088,292.00</u>



CITY OF CLEVELAND FUND STRUCTURE

The fund structure makes it difficult to define the City's budget because, in fact, each fund has its own budget. Federal and State grants not only have their own funds but operate on a fiscal year determined by the grantor agency rather than the City's fiscal year (which coincides with the calendar year). The chart below does not include grants for the above reason and eliminates inter-fund subsidies, Internal Service, and other miscellaneous funds in order to avoid "double counting". Capital Projects and Debt Service are not included in the operating budget. Details to support the various operations are shown in the Program Section of this report.

	REVENUE	EXPENDITURES	EXCESS/ (DEFICIENCY) OF REVENUE OVER EXPENDITURES	BALANCE BEGINNING	ENDING
GENERAL FUND					
General Fund	\$ 489,699,615	\$ 503,604,204	\$ (13,904,589)	\$ 13,923,849	\$ 19,260
SPECIAL REVENUE FUNDS					
Street Maint & Construction *	\$ 21,585,557	\$ 21,635,665	\$ (50,108)	\$ 50,109	\$ 1
ENTERPRISES					
MAJOR					
Water	\$ 216,460,000	\$ 247,417,541	\$ (30,957,541)	\$ 120,451,350	\$ 89,493,809
Water Pollution Control	21,330,000	24,585,551	(3,255,551)	3,319,979	64,428
Cleveland Public Power	156,461,000	162,131,681	(5,670,681)	9,366,203	3,695,522
Airport-General Operations	152,691,912	152,691,912	0	41,060,133	41,060,133
	\$ 546,942,912	\$ 586,826,685	\$ (39,883,773)	\$ 174,197,665	\$ 134,313,892
SMALL					
Cemeteries*	\$ 2,290,265	\$ 2,303,191	\$ (12,926)	\$ 12,933	\$ 7
Golf	2,158,000	2,237,698	(79,698)	1,221,384	1,141,686
Parking Facilities	8,304,291	8,733,496	(429,205)	724,363	295,158
Convention Center	6,550,000	7,495,341	(945,341)	946,575	1,234
West Side Market	1,109,461	1,226,465	(117,004)	120,794	3,789
East Side Market	78,400	77,906	494	264,112	264,606
	\$ 20,490,417	\$ 22,074,097	\$ (1,583,680)	\$ 3,290,161	\$ 1,706,480
AGENCY FUND					
Central Collection Agency	\$ 9,678,945	\$ 9,705,855	\$ (26,910)	\$ 1,276,896	\$ 1,249,986
Less: Interfund Subsidies from GF	\$ (5,979,672)	\$ (5,979,672)	\$ -	\$ -	\$ -
NET CITY OF CLEVELAND OPERATING BUDGET FOR 2006					
	\$1,082,417,774	\$1,137,866,834	\$ (55,449,060)	\$192,738,679	\$137,289,619

* Includes General Fund Subsidy

CAPITAL BUDGET PROGRAM

Capital expenditures are those which cost more than \$5,000 or have a useful life of at least five (5) years. The overriding criteria governing the selection of projects for inclusion in the Citywide Development Program are:

- Preservation and revitalization of Cleveland's neighborhoods, particularly new housing development;
- Cost-effective provision of basic services;
- Economic development and job creation; and
- Maintenance and/or upgrade of existing facilities.

THE CAPITAL PROGRAM

Projects are classified into ten (10) functional areas, which fall within three (3) major groupings. Basic Services are traditional activities undertaken by local government and are primarily paid for with local dollars and the federal Highway Trust Fund for road and bridge (Transportation) projects. Development projects receive limited local dollars and are funded primarily from grants from the U.S. Department of Housing and Urban Development such as the Community Development Block Grant and from program income generated by the repayment of loans from these grants. Major Enterprises are those City functions which operate more like businesses. Instead of depending upon tax receipts for their finances, they are self-supporting entities.

Projects scheduled for 2006 will be in some stage of planning, design or construction during the year and have the local funds on hand, or will during the year. Many of the projects scheduled in prior years continue to be underway in 2006 due to the typically extensive capital project design and construction process. Projects for years 2005 through 2009, while somewhat more tentative in nature because they are in the planning design stage, do have proposed sources of funding identified in most instances. Capital Projects, their recommended funding source(s) and the year in which they will begin the program are the result of a series of working sessions, involving the Capital Budget office, the Commissioner of the implementing Division and appropriate staff actually working on current and planned capital projects.

FINANCING THE PROGRAM

The program is funded from local, state, federal and in some instances private sources. The appropriate funding source is assigned to each project based upon policy considerations, legal restriction and expected availability of funds.

LOCAL SOURCES

The most common means of financing municipal capital improvements is through general obligation (GO) bonds. These are debt instruments which pledge the full faith and credit of the City as the primary source of repayment. GO bonds are generally used for capital projects associated with the provision of basic services. The Restricted Income Tax (RIT) was established by Cleveland voters as a special fund which constitutes one-ninth of the City's total income tax receipts. It is used for debt service on bonds issued to finance capital projects, and for direct capital expenditures on equipment and vehicles. After assuring sufficient funding to the Sinking Fund for meeting the City's annual debt obligations, the RIT is used for annually recurring capital expenditures and for capital projects which are precluded from funding by bonds because of IRS regulations, State law or local financial policy.



CAPITAL BUDGET PROGRAM

The Community Development Block Grant is a form of special revenue sharing from the federal government, which by statute must be directed toward housing and neighborhood development projects which principally benefit low and moderate income persons. The City's major enterprises generally fund capital improvements either through operating revenues or revenue bonds which, unlike GO bonds, are not repaid by tax receipts, but by user fees or fees for service from the enterprise itself. In the current budget year, the City plans to issue new general obligations bonds to support current year projects.

OTHER SOURCES

Certain special capital projects are funded by money from the State of Ohio. The Ohio Department of Transportation (ODOT) pays a share of the cost of numerous road and bridge projects either from State funds generated by highway user fees, such as gasoline taxes or license fees, or by acting as a "pass through" for federal funds from the Highway Trust Fund. Other significant projects receive partial funding from the State's biennial capital budget. The Ohio Public Works Commission also makes Issue 2 funds available for certain infrastructure improvements based on a priority ranking system.

Cleveland relies heavily on federal capital funding programs to finance projects. The most significant of these are programs for roads and bridges which are a part of the federal Highway Trust Fund. The five year program also anticipates federal funding from the Federal Aviation Administration and other federal agencies.

ECONOMIC OUTLOOK

Economic indicators are statistical data showing general trends in the economy. Economic indicators that show predictive value are leading indicators. The national composite index of leading economic indicators for November 2005 was 138.0. This widely watched measure of future economic activity rose again in November, suggesting the nations economy may grow moderately into the spring. The leading economic indicator for the state of Ohio for November 2005 was 97.0, there has been a slow but steady increase in this trend, this suggests statewide employment will increase at a slow pace during 2006. The leading economic indicator for the Cleveland metropolitan area for November 2005 was 94.0, this composite index anticipates stable employment into the spring of 2006.

Since December 2004, Ohio employment has increased by 14,600 jobs. The Ohio unemployment rate declined to 5.7% in November 2005 from 5.9% in October 2005. During 2005 jobs were created in Professional & Business Services, Education & Health Services, Leisure & Hospitality. Statewide employment has declined in Manufacturing.

**Annual Average Unemployment
for the City of Cleveland**

2000	7.3%
2001	8.0%
2002	10.1%
2003	8.2%
2004	8.2%
2005	8.1%

The Consumer Price Index (CPI) is a measure of the average change in prices over time of goods and services purchased by households. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) the CPI for Urban Wage Earners and Clerical Workers (CPI-W), which covers households of wage earners and clerical workers that comprise approximately 32 percent of the total population and (2) the CPI for All Urban Consumers (CPI-U) and the Chained CPI for All Urban Consumers (C-CPI- U), which cover approximately 87 percent of the total population and include in addition to wage earners and clerical worker households, groups such as professional, managerial, and technical workers, the self- employed, short-term workers, the unemployed, and retirees and others not in the labor force.

<u>YEAR</u>	<u>CPI%</u>
1997	1.7%
1998	1.6%
1999	2.7%
2000	3.4%
2001	1.6%
2002	2.4%
2003	1.9%
2004	3.3%
2005	3.4%

ECONOMIC OUTLOOK CONTINUED

The CPIs are based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and other goods and services that people buy for day-to-day living. Prices are collected in 87 urban areas across the country from about 50,000 housing units and approximately 23,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments.

The Consumer Price Index for All Urban Consumers within the Cleveland metropolitan area (CPI-U) increased 3.7 percent from December 2004, before seasonal adjustment. From December 2004 food at home and energy had the following increases, 3.6 percent and 21.51%, respectively. It should be noted the increase in energy costs is primarily due to increases with natural gas costs.

HEALTH CARE

Rising health care costs have imposed a burden on families and small businesses and put coverage out of the reach of many Americans. According to the Census Bureau, 45 million people lack health insurance coverage, including 8.4 million children. The President has proposed a comprehensive plan to address the problems of rising health care costs and lack of insurance, however, from 2004, the index for medical care rose 6.8 percent. The Mayor's Estimate assumes a 14% cost increase.

DESCRIPTION OF EEO CATEGORIES

OFFICIALS AND ADMINISTRATORS

Occupations in which employees set broad policies, exercise overall responsibility for execution of these policies, or direct individual departments or special phases of the agency's operations, or provide specialized consultation on a regional, district or area basis. Includes: department heads, bureau chiefs, division chiefs, directors, deputy directors, controllers, examiners, wardens, superintendents, sheriffs, police and fire chiefs and inspectors and kindred workers.

PROFESSIONALS

Occupations which require specialized and theoretical knowledge, which is usually acquired through college training or through, work experience and other training which provides comparable knowledge. Includes: personnel and labor relation workers, social workers, doctors, psychologists, registered nurses, economists, dieticians, lawyers, systems analysts, accountants, engineers, employment and vocational rehabilitation counselors, teachers or instructors, police and fire captains and lieutenants and kindred workers.

DESCRIPTION OF EEO CATEGORIES

TECHNICIANS

Occupations which require a combination of basic scientific or technical knowledge and manual skills which can be obtained through specialized post-secondary school education or through equivalent on-the-job training. Includes: computer programmers and operators, drafters, surveyors, licensed practical nurses, photographers, radio operators, technical illustrators, highway technicians, technicians (medical, dental, electronic, physical sciences), assessors, inspectors, police and fire sergeants and kindred workers.

PROTECTIVE SERVICE WORKERS

Occupations in which workers are entrusted with public safety, security and protection from destructive forces. Includes: police patrol officers, fire fighters, guards, deputy sheriffs, bailiffs, correctional officers, detectives, marshals, harbor patrol officers and kindred workers.

PARAPROFESSIONALS

Occupations in which workers perform some of the duties of a professional or technician in a supportive role which usually requires less formal training and/or experience normally required for professional or technical status. Such positions may fall within an identified pattern of staff development and promotion under a "New Careers" concept. Includes: library assistants, research assistants, medical aides, child support workers, police auxiliary, welfare services aides, recreation assistants, homemakers aides, home health aides, and kindred workers.

OFFICE AND CLERICAL

Occupations in which workers are responsible for internal and external communication, recording and retrieval of data and/or information and other paperwork required in an office. Includes: bookkeepers, messengers, office machine operators, clerk typists, stenographers, court transcribers, hearing reporters, statistical clerks, dispatchers, license distributors, payroll clerks and kindred workers.

SKILLED CRAFT WORKERS

Occupations in which workers perform jobs which require special manual skill and thorough and comprehensive knowledge of the processes involved in the work which is acquired through on-the-job training and experience or through apprenticeship or other formal training programs. Includes: mechanics and repairers, electricians, heavy equipment operators, stationary engineers, skilled machining occupations, carpenters, typesetters and kindred workers.

SERVICE AND MAINTENANCE

Occupations in which workers perform duties which result in or contribute to the comfort, conveniences, hygiene or safety of the general public or which contribute to the upkeep and care of buildings, facilities or grounds of public property. Workers in this group may operate machinery. Includes: Chauffeurs, laundry and dry cleaning operatives, truck drivers, bus drivers, garage laborers, custodial employees, gardeners and ground keepers, refuse collectors, construction laborers, and kindred workers.

FUND STRUCTURE

SECTION I

FUND STRUCTURE

The City of Cleveland maintains numerous funds, each with its own specific purpose and revenue sources. The purposes are defined by law and all expenditures must be in accordance with the purpose designated for the specific fund. For operating details see Section II.

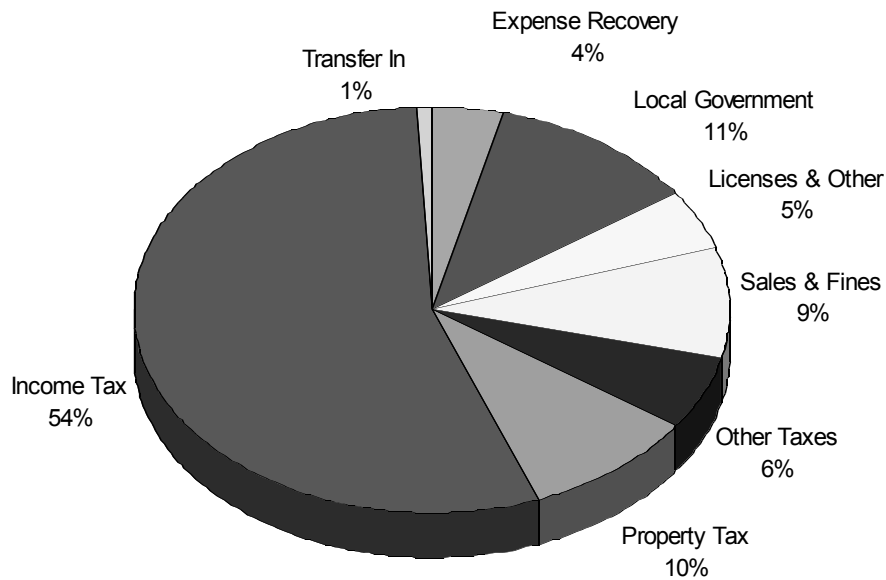
FUND	PURPOSE	REVENUE
GENERAL	Provides for general operating expenses of the city.	State and local taxes, service charges, licenses and permits, and fines.
SPECIAL REVENUE: RESTRICTED INCOME TAX	Capital improvements and debt service payments.	One-ninth of city income tax collections.
STREETS	Street maintenance and repair.	State gasoline and automobile license tax, permit fees and operating transfer from the General Fund.
RESERVE FUND	Reserves for economic fluctuations for general operating expenses.	Excess of revenues over expenditures in General Fund.
RAINY DAY	Reserve for economic downturns and one time obligations.	Excess of revenues over expenditures in General Fund.
DEBT SERVICE	Sinking Fund pays and records transactions involved in debt financing.	Property tax, Restricted Income Tax and interest earnings.
ENTERPRISE: MAJOR	Provide water, sewer, electric services and airport facilities.	User fees.
SMALL	Convention Center & West Side Market, Cemeteries, Golf, Parking Facilities, East Side Market, Stadium.	User fees and some General Fund operating transfers.
INTERNAL SERVICE	Telephone Exchange, Motor Vehicle Maintenance, Printing, Storeroom.	User fees (charged to City Divisions).
AGENCY	Central Collection Agency for collection of income taxes.	User fees charged to city and suburbs for collection of income tax.

GENERAL FUND

The General Fund supports most basic operations including Police and Fire protection, Emergency Medical Service, Waste Collection, Recreation, Health Centers, Park Maintenance, Building and Housing regulation and Municipal Courts. It also includes support services such as Personnel, Finance and Law. Funding for these activities is derived from a variety of revenue sources which include taxes, licenses and permits, fines and user fees. These are described in greater detail in the following section.

The 2006 General Fund budget is comprised of \$503.6 million in expenditures. The 2006 proposed revenues are estimated at \$489.7 million.

General Fund Revenue Distribution



NOTE:

- Other Taxes include Admission Tax, Motor Vehicle Lessor Tax, Parking Tax, Estate Tax, and Cigarette & Liquor Taxes.

GENERAL FUND**REVENUE**

As the previous chart indicates, the City's Income Tax is the largest source of revenue for the General Fund. It is generated by a 2% tax on wages and earnings, not only of Cleveland residents but also of those working within the City, regardless of place of residence. Of total collections, eight-ninths (88.9%) flows to the General Fund while one-ninth (11.1%) is placed in a Restricted Income Tax Fund to be used for debt service payments and capital expenditures. Because the Income Tax makes up such a large proportion of the General Fund, the amount of financial resources available to provide City services is directly related to the health of the local economy (see Economic Outlook).

The second largest revenue source is the Local Government Fund and Local Government Revenue Assistance Fund. These are State of Ohio revenue sharing programs in which cities share in the collection of the State Income, Sales, Corporate Franchise and Public Utilities Excise Taxes. These funds are distributed in two ways - 9/10 to counties divided among all towns, villages and municipalities, and 1/10 directly to cities which collect an income tax. The Local Government Revenue Assistance Fund went into effect July 1, 1989. Based on the State of Ohio distribution formula 4.2% of total tax collections are allocated to the Local Government Fund and 6% of total collections are allocated to the Revenue Assistance Fund. However, the State has "capped" the level of revenue distribution to cities at the 2001 amount.

The third largest General Fund revenue source is generated by County property tax collections. In 2000, the Cuyahoga County reappraised all property values (required every six years). In 2006 it is expected that the county will reappraise property values. Revenues from fines and forfeitures include collections from parking violations and court levied civil and criminal fines. This revenue is directly related to the number of parking and moving violations issued by the City and court fines and costs.

Other taxes include both locally and state collected sources. Locally, the City receives Admission Tax for most entertainment events scheduled in the City as well as a tax on the leasing of motor vehicles. Both of these taxes were previously increased as part of an overall funding plan for the reconstruction/rebuilding of Cleveland Municipal Stadium. The Motor Vehicle Lessor Tax was raised from \$4 to \$6 per transaction as of August 1, 1996. The Admission Tax was increased from 6% to 8% effective January 1, 1997. The State distributes a portion of Estate, Liquor and Cigarette taxes to their municipality of origin. Over past several years these latter three taxes have remained relatively stable.

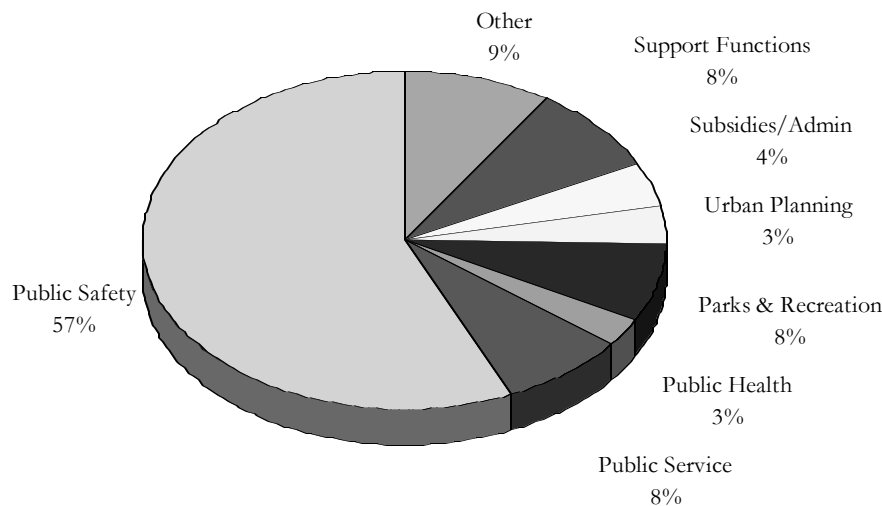
All other revenue received by the City is grouped into the other category. Included are sales and charges for service which are charged to users of City services. Examples are fees for emergency medical service, medical care at the City's health centers and copies of birth and death certificates. Additionally, licenses and permits, interest income, various miscellaneous sources, central service costs and expenditure recoveries are part of this category.

GENERAL FUND

EXPENDITURES

The City delivers tax-supported services to its residents in several basic program areas including Safety, Service, Parks and Recreation, Health, and Urban Planning and Development. The following chart shows that well over half of the General Fund budget (57%) is devoted to Public Safety, with 8% of all funds going to Public Service (including Waste Collection) and 8% to Parks and Recreation. Only 8% is devoted to support functions such as financial, legal and personnel administration.

General Fund Expenditure Distribution



NOTES:

- Other Includes:
Aging
City Council
Community Relations
Mayor's Office
Municipal Courts
- Support Functions include Non-Departmental expenses, legal, financial, and personnel costs.
- Urban Planning includes Community Development, Economic Development, City Planning, OEO, and various boards.

In the following pages, financial data is presented for all divisions for comparison with previous years. Staffing levels are also included for every division. For 2003 and 2004, the actual number of employees on the payroll at year-end and actual expenditures are presented. For 2005, year end unaudited expenditures are presented and will be revised to year end actuals in the next budget book. In some divisions such as Police, Fire, Streets and Waste Collection where there is substantial turnover, average staffing levels are used for a more realistic picture. Due to rounding, numbers in the expenditure detail sections may not add.

REVENUE BY SOURCE AND TYPE

REVENUE BY SOURCE AND TYPE

(000'S Omitted)

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
RECEIPTS				
LOCAL TAXES				
Property Taxes	\$ 45,490	\$ 48,756	\$ 47,475	\$ 46,675
Income Tax	248,479	251,226	260,859	268,685
Admission Tax	10,962	9,972	10,538	10,600
Motor Vehicle Lessor Tax	2,550	2,708	2,878	2,900
Parking Tax	9,618	9,814	9,977	9,850
Video Game Tax	49	49	43	48
Other	1,738	1,239	3,134	1,570
Total	\$ 318,886	\$ 323,764	\$ 334,906	\$ 340,329
LICENSES & PERMITS	\$ 10,367	\$ 13,001	\$ 11,760	\$ 11,835
INTERGOVERNMENTAL REVENUE				
Local Government Fund	\$ 55,459	\$ 55,789	\$ 55,887	\$ 55,848
Electric Excise Tax	5,863	5,946	6,199	6,000
Cigarette & Liquor Tax	813	813	896	819
Inheritance Tax	3,845	3,597	3,366	3,500
Other	394	49	-	-
Total	\$ 66,374	\$ 66,195	\$ 66,347	\$ 66,167
SALES & CHARGES FOR SERVICES	\$ 15,671	\$ 16,930	\$ 19,940	\$ 19,884
FINES & FORFEITURES	18,297	15,506	15,793	23,735
MISCELLANEOUS	4,524	3,513	4,535	4,908
TRANSFERS IN	37,827	9	6,833	3,576
EXPENDITURE RECOVERY	21,909	20,323	18,871	19,266
TOTAL RECEIPTS	493,855	459,241	478,985	489,700
EXPENDITURES	\$ 496,010	\$ 459,647	\$ 470,905	\$ 503,604
NET	\$ (2,156)	\$ (405)	\$ 8,080	\$ (13,904)
DECERTIFICATIONS	\$ 2,631	\$ 447	\$ 3,309	\$ -
CHANGE IN RECEIVABLES	\$ (286)	\$ 132	\$ (463)	\$ -
BEGINNING BALANCE	\$ 2,634	\$ 2,824	\$ 2,998	\$ 13,924
ENDING BALANCE	\$ 2,824	\$ 2,998	\$ 13,924	\$ 19

**EXPENDITURE BY PROGRAM AREA**

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
LEGISLATIVE BRANCH - Council	\$ 6,041	68	\$ 5,427	66	\$ 5,545	66	\$ 5,906	69
JUDICIAL BRANCH								
Municipal Court	\$ 18,707	308	\$ 19,450	303	\$ 19,683	304	\$ 21,761	311
Housing Court	2,681	42	2,722	40	2,732	41	3,122	45
Clerk of Courts	9,306	174	9,417	171	9,732	168	10,737	175
TOTAL JUDICIAL BRANCH	\$ 30,694	524	\$ 31,588	514	\$ 32,147	513	\$ 35,620	531
EXECUTIVE BRANCH								
OFFICE OF THE MAYOR	\$ 2,321	29	\$ 2,084	27	\$ 2,034	27	\$ 2,416	28
PUBLIC SAFETY								
Director's Office	\$ 3,360	51	\$ 2,731	34	\$ 2,578	34	\$ 2,901	35
Police-Uniform	185,534	1,811	162,581	1,565	165,495	1,615	173,532	1,670
Civilian	-	401	-	379	-	380	-	386
Fire-Uniform	82,304	978	77,290	902	80,464	906	85,491	906
Civilian	-	12	-	10	-	10	-	10
Emergency Medical Service	21,907	311	20,210	281	22,089	284	23,114	306
Dog Pound	1,013	17	805	12	816	12	988	12
TOTAL PUBLIC SAFETY	\$ 294,118	3,581	\$ 263,617	3,183	\$ 271,443	3,241	\$ 286,026	3,325
COMMUNITY RELATIONS BRD	\$ 847	14	\$ 895	14	\$ 945	14	\$ 1,258	18
PUBLIC SERVICE								
Public Service Administration	\$ 524	6	\$ 506	6	\$ 523	6	\$ 523	6
Architecture	735	10	680	9	678	9	698	9
Waste Collection & Disposal	26,299	239	24,557	219	26,350	219	28,338	245
Engineering & Construction	5,165	79	4,786	71	4,837	69	5,067	72
Traffic Engineering	4,062	45	3,476	38	4,239	44	4,482	44
TOTAL PUBLIC SERVICE	\$ 36,786	379	\$ 34,005	343	\$ 36,627	347	\$ 39,108	376
PARKS, RECREATION & PROPERTIES								
Director's Office	\$ 680	9	\$ 720	9	\$ 717	9	\$ 738	8
Research, Planning & Development	712	11	733	10	733	10	771	10
Recreation	12,967	159	11,128	155	11,783	155	13,153	158
Parking Facilities	946	23	1,015	24	1,164	24	1,228	26
Property Management	8,873	127	7,698	100	8,272	100	9,032	104
Parks, Maintenance & Properties	14,528	155	12,606	145	12,957	140	13,826	144
TOTAL PARKS, RECREATION	\$ 38,707	484	\$ 33,899	443	\$ 35,625	438	\$ 38,749	450



EXPENDITURE BY PROGRAM AREA

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
URBAN PLANNING AND DEVELOPMENT								
Department of Community Development								
Director's Office	\$ 184	5	\$ 179	5	\$ 192	6	\$ 200	6
Administrative Services	950	34	801	33	826	28	763	31
Neighborhood Services	462	25	421	23	383	26	354	27
Neighborhood Development	1,104	30	862	30	921	27	1,006	28
Total Dept of Comm Dev	\$ 2,699	94	\$ 2,263	91	\$ 2,322	87	\$ 2,322	92
Department of Building and Housing								
Director's Office	\$ 2,071	34	\$ 2,020	29	\$ 2,099	29	\$ 2,219	29
Code Enforcement	5,504	145	6,794	124	6,919	119	7,042	121
Constructon Permit	4,014	28	1,595	24	1,478	23	1,576	25
Total Dept of Building & Hous.	\$ 11,588	207	\$ 10,409	177	\$ 10,496	171	\$ 10,837	175
Regulatory Boards & Commissions								
Building Standards and Appeals	\$ 99	1	\$ 98	1	\$ 95	1	\$ 108	1
Zoning Appeals	266	3	270	3	211	3	221	3
Landmarks Commission	135	2	165	2	153	2	180	2
Fair Campaign Finance	0		-		-		3	
Total Regulatory Boards	\$ 500	6	\$ 533	6	\$ 458	6	\$ 512	6
Economic Development	\$ 1,120	17	\$ 938	12	\$ 990	13	\$ 1,042	14
Equal Opportunity	613	12	753	12	803	14	857	15
City Planning Commission	1,460	24	1,491	22	1,452	22	1,653	22
TOTAL URBAN PLANNING	\$ 17,980	360	\$ 16,387	320	\$ 16,520	313	\$ 17,222	324
PUBLIC HEALTH								
Director's Office	\$ 715	10	\$ 724	9	\$ 683	9	\$ 751	9
Correction	6,361	85	6,410	89	6,494	88	6,826	90
Health	3,431	50	3,271	42	3,242	41	3,496	40
Environment	1,449	24	1,130	21	1,118	21	1,211	21
Air Quality	663	1	418	1	400	1	429	1
TOTAL PUBLIC HEALTH	\$ 12,619	170	\$ 11,953	162	\$ 11,936	160	\$ 12,713	161
DEPARTMENT OF CONSUMER AFFAIRS								
Consumer Affairs	\$ 277	3	\$ 238	3	\$ 219	2	\$ 352	4
TOTAL CONSUMER AFFAIRS	\$ 277	3	\$ 238	3	\$ 219	2	\$ 352	4
DEPARTMENT OF AGING								
Aging	\$ 380	6	\$ 411	6	\$ 463	6	\$ 632	7
TOTAL DEPT OF AGING	\$ 380	6	\$ 411	6	\$ 463	6	\$ 632	7

EXPENDITURE BY PROGRAM AREA

(000's Omitted)

	2003 Actual		2004 Actual		2005 Unaudited		2006 Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
SUPPORT FUNCTIONS FINANCIAL AND LEGAL								
ADMINISTRATION								
Department of Finance								
Director's Office	\$ 567	5	\$ 702	7	\$ 755	7	\$ 825	8
Accounts	1,485	19	1,343	19	1,694	21	1,854	21
Assessments & Licenses	1,384	26	1,323	24	1,476	26	1,732	28
Treasury	647	10	493	6	462	7	570	7
Purchases & Supplies	534	9	526	7	447	9	620	9
Bureau of Internal Audit	902	8	698	5	601	4	722	6
Information Technology Services	2,813	36	2,647	22	2,431	29	3,246	31
Information Technology & Planning	-	-	210	2	253	3	302	3
Financial Reporting & Control	1,536	18	1,117	16	1,119	15	1,282	16
Total Department of Finance	\$ 9,868	131	\$ 9,058	108	\$ 9,239	121	\$ 11,154	129
Office of Budget and Management	\$ 558	9	\$ 583	8	\$ 537	7	\$ 682	9
Law	8,442	100	8,148	89	8,384	86	8,519	93
TOTAL FINANCIAL & LEGAL	\$ 18,869	240	\$ 17,789	205	\$ 18,160	214	\$ 20,355	231
PERSONNEL ADMINISTRATION								
Office of Personnel	\$ 1,807	22	\$ 1,620	22	\$ 1,692	21	\$ 1,797	22
Civil Service Commission	855	12	709	9	726	8	1,885	8
TOTAL PERSONNEL ADMIN	\$ 2,662	34	\$ 2,329	31	\$ 2,418	29	\$ 3,681	30
NON-DEPARTMENTAL								
County Auditor Deductions	\$ 854		\$ 1,208		\$ 765		\$ 1,394	
Other Administrative	21,701		16,131		16,474		16,085	
TOTAL NON-DEPARTMENTAL	\$ 22,554		\$ 17,339		\$ 17,239		\$ 17,479	
TOTAL SUPPORT FUNCTIONS	\$ 44,085	274	\$ 37,457	236	\$ 37,817	243	\$ 41,515	261
SUBSIDIES TO OTHER FUNDS	\$ 11,154		\$ 21,683		\$ 19,582		\$ 22,088	
TOTAL GENERAL FUND	\$ 496,010	5,892	\$ 459,647	5,317	\$ 470,905	5,370	\$ 503,604	5,554



SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

Restricted Income Tax Fund

Established in 1981, this fund receives one-ninth of the City's income tax collections. These funds are restricted by law to expenditures for capital improvements and debt service. In the early years of its existence, this fund was also used for the repayment of past deficits.

(000's Omitted)

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
RECEIPTS	\$ 31,366	\$ 31,624	\$ 33,177	\$ 33,948
EXPENDITURES				
Capital	15,682	12,760	16,372	13,254
Debt Service	16,000	20,000	16,000	21,850
TOTAL EXPENDITURES	31,682	32,760	32,372	35,104
Net	(316)	(1,137)	805	(1,156)
Decertifications	1,441	164	151	-
Beginning Balance	48	1,173	200	1,156
Ending Balance	\$ 1,173	\$ 200	\$ 1,156	\$ 0

Street Construction

This fund supports basic street maintenance including snow removal, street repairs and resurfacing. The primary revenue sources are the State Auto License and Gasoline taxes and an operating transfer from the General Fund.

(000's Omitted)

	2003 Actual		2004 Actual		2005 Unaudited		2006 Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
RECEIPTS								
TAXES-STATE:								
Gasoline Excise Tax	\$ 6,721		\$ 8,218		\$ 9,117		\$ 9,850	
Motor Vehicle License Tax	5,238		4,824		4,652		4,455	
Total Taxes-State	11,959		13,042		13,769		14,305	
LOCAL:								
General Fund Operating Transfer	6,549		3,774		5,650		5,373	
LICENSES & PERMITS	5		5		4		5	
MISCELLANEOUS	5		32		7		3	
SALES & CHARGES FOR SERVICES	2,230		2,086		2,256		1,900	
EXPENDITURE RECOVERIES	3,905		2,763		3,619		-	
TOTAL RECEIPTS	24,652		21,701		25,306		21,586	
EXPENDITURES	25,447	204	21,737	191	25,403	190	21,636	187
Net	(795)		(37)		(97)		(50)	
Decertifications & Receivables	859		20		84		-	
Beginning Balance	16		80		64		50	
Ending Balance	\$ 80		\$ 64		\$ 50		\$ 0	

SPECIAL REVENUE FUNDS

Rainy Day Reserve Fund

This Fund was created in 1993 pursuant to Ordinance 1987-92. General Fund revenues in excess of anticipated expenditures are to be credited to this fund to be used only during periods of significant economic downturns or to fund unanticipated one-time General Fund obligations.

	(000's Omitted)			
	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
RECEIPTS	\$ 48	\$ 860	\$ 1,270	\$ 1,000
EXPENDITURES	3,900	-	-	-
Net	\$ (3,852)	\$ 860	\$ 1,270	\$ 1,000
Beginning Balance	3,974	122	981	2,251
Ending Balance	\$ 122	\$ 981	\$ 2,251	\$ 3,251

Reserve Fund

This Fund was created in 2000 pursuant to Ordinance 497-2000. General fund revenues in excess of anticipated expenditures are to be credited to this fund to be used only for the following purposes:

- 1.) to stabilize the City budget against cyclical changes in revenue and expenditures;
- 2.) to provide for payment of claims under the City's self-insurance program;
- and 3.) to provide for the payment of claims under a retrospective rating plan for workers' compensation.

	(000's Omitted)			
	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
RECEIPTS	\$ 74	\$ 2	\$ -	\$ -
EXPENDITURES	6,100	170	-	-
Net	\$ (6,026)	\$ (168)	\$ -	\$ -
Beginning Balance	6,194	168	-	-
Ending Balance	\$ 168	\$ -	\$ -	\$ -

SPECIAL REVENUE FUNDS

Debt Service

Debt Service payments are made through this fund group. Revenue is derived from property taxes and transfer payments from enterprise funds.

(000's Omitted)

	2003		2004		2005		2006	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
RECEIPTS	\$ 56,730		\$ 54,300		\$ 54,394		\$ 51,901	
EXPENDITURES	53,886	2	53,292	2	57,475	2	56,759	2
Net	\$ 2,843		\$ 1,009		\$ (3,081)		\$ (4,859)	
Decertifications	0		-		0		-	
Beginning Balance	8,965		11,808		12,816		9,735	
Ending Balance	\$ 11,808		\$ 12,816		\$ 9,735		\$ 4,877	

School Activities

School payments for recreation and cultural activities are made through this fund group. Revenue is derived from parking and vehicle lessor taxes by transfer payments from the general fund.

(000's Omitted)

	2003		2004		2005		2006	
	Actual		Actual		Unaudited		Budget	
RECEIPTS	\$ 1,941		\$ 2,000		\$ 2,000		\$ 2,000	
EXPENDITURES	2,000		2,000		2,000		2,000	
Net	\$ (59)		\$ -		\$ -		\$ -	
Beginning Balance	62		4		4		4	
Ending Balance	\$ 4		\$ 4		\$ 4		\$ 4	

MAJOR ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that function in a manner similar to private business enterprises and are financed primarily by user fees to the general public. The City of Cleveland operates two categories of enterprises. Major Enterprises, consisting of Public Utilities and Airports, are totally self-supporting, whereas the Small Enterprise group, consisting of Cemeteries, Golf Courses, Municipal Parking Facilities, the Cleveland Convention Center and the West Side Market, do not maintain full accrual accounting and may require tax support.

(000's Omitted)

	2003		2004		2005		2006	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
UTILITIES ADMINISTRATION								
FISCAL CONTROL & RADIO								
RECEIPTS	\$ 5,189		\$ 5,990		\$ 5,657		\$ 7,489	
EXPENDITURES	5,026	53	6,221	67	5,802	64	7,972	74
Net	\$ 162		\$ (231)		\$ (144)		\$ (483)	
Decertifications	52		0		56		-	
Beginning Balance	1,092		1,307		1,076		987	
Ending Balance	\$ 1,307		\$ 1,076		\$ 987		\$ 505	

(000's Omitted)

	2003		2004		2005		2006	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
WATER								
RECEIPTS	\$ 216,249		\$ 215,827		\$ 227,233		\$ 216,460	
EXPENDITURES	219,578	1,159	230,372	1,186	224,866	1,127	247,418	1,236
Net	\$ (3,329)		\$ (14,545)		\$ 2,367		\$ (30,958)	
Receivables & Adjustments	(3,109)		(3,859)		(2,682)		-	
Decertifications	14,150		14,807		8,731		-	
Beginning Balance	107,921		115,632		112,035		120,451	
Ending Balance	\$ 115,632		\$ 112,035		\$ 120,451		\$ 89,494	



MAJOR ENTERPRISE FUNDS

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
WATER POLLUTION CONTROL								
RECEIPTS	\$ 19,457		\$ 18,893		\$ 20,748		\$ 21,330	
EXPENDITURES	22,214	138	22,800	148	21,446	145	24,586	158
Net	\$ (2,757)		\$ (3,907)		\$ (698)		\$ (3,256)	
Decertifications	866		19		1,401		-	
Beginning Balance	8,395		6,504		2,617		3,320	
Ending Balance	\$ 6,504		\$ 2,617		\$ 3,320		\$ 64	

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
CLEVELAND PUBLIC POWER								
RECEIPTS	\$ 146,469		\$ 143,705		\$ 141,889		\$ 156,461	
EXPENDITURES	134,932	338	144,568	344	155,688	329	162,132	366
Net	\$ 11,537		\$ (863)		\$ (13,798)		\$ (5,671)	
Receivables & Adjustments	(6,829)		(6,229)		(411)		-	
Decertifications	6,001		1,912		1,354		-	
Beginning Balance	29,257		27,402 *		22,222		9,366	
Ending Balance	\$ 39,966		\$ 22,222		\$ 9,366		\$ 3,696	

*Note: Beginning Balance in 2004 was adjusted by \$12,564,550 to Fund 58-003 for Incremental Revenue Charge

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
PORT CONTROL								
GENERAL OPERATIONS:								
RECEIPTS	\$ 136,289		\$ 129,322		\$ 143,913		\$ 152,692	
EXPENDITURES	105,216	338	120,898	348	137,365	365	152,692	390
Net	\$ 31,073		\$ 8,424		\$ 6,548		\$ -	
Receivables & Adjustments	(3,392)		(7,156)		2,353		-	
Decertifications	3,268		217		1,006		-	
Beginning Balance	(1,282)		29,668		31,153		41,060	
Ending Balance	\$ 29,668		\$ 31,153		\$ 41,060		\$ 41,060	

SMALL ENTERPRISE FUNDS

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
CEMETERIES								
RECEIPTS	\$ 1,607		\$ 3,917		\$ 2,136		\$ 2,290	
EXPENDITURES	2,346	35	1,915	28	2,148	29	2,303	29
Net	\$ (739)		\$ 2,003		\$ (12)		\$ (13)	
Decertifications	22		5		1		-	
Beginning Balance	(1,268)		(1,984)		23		13	
Ending Balance	\$ (1,984)		\$ 23		\$ 13		\$ 0	

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
GOLF COURSES								
RECEIPTS	\$ 1,895		\$ 1,700		\$ 2,235		\$ 2,158	
EXPENDITURES	2,295	16	2,024	14	1,897	14	2,238	15
Net	\$ (401)		\$ (324)		\$ 337		\$ (80)	
Decertifications	23		8		77		-	
Beginning Balance	1,501		1,123		807		1,221	
Ending Balance	\$ 1,123		\$ 807		\$ 1,221		\$ 1,142	

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
MUNICIPAL PARKING FACILITIES								
RECEIPTS	\$ 11,895		\$ 8,746		\$ 8,149		\$ 8,304	
EXPENDITURES	12,087	17	8,101	21	7,142	18	8,733	20
Net	\$ (193)		\$ 645		\$ 1,007		\$ (429)	
Receivables & Adjustments	(4,013)		(444)		(567)		-	
Decertifications	54		8		10		-	
Beginning Balance	4,217		66		274		724	
Ending Balance	\$ 66		\$ 274		\$ 724		\$ 295	

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
EAST SIDE MARKET								
RECEIPTS	\$ 81		\$ 70		\$ 84		\$ 78	
EXPENDITURES	71	1	73	1	76	1	78	1
Net	\$ 10		\$ (3)		\$ 7		\$ 0	
Decertifications	4		-		0		-	
Beginning Balance	246		260		257		264	
Ending Balance	\$ 260		\$ 257		\$ 264		\$ 264	

SMALL ENTERPRISE FUNDS

(000's Omitted)

	2003		2004		2005		2006	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
CONVENTION CENTER								
RECEIPTS								
LOCAL TAXES	\$ 3,454		\$ 3,597		\$ 3,818		\$ 3,800	
GENERAL FUND TRANSFER	-		105		-		-	
TOTAL TAXES	\$ 3,454		\$ 3,702		\$ 3,818		\$ 3,800	
SALES & CHARGES FOR SERVICES	2,265		2,075		2,466		2,310	
MISCELLANEOUS	24		21		30		20	
EXPENDITURE RECOVERIES	395		416		420		420	
TOTAL RECEIPTS	\$ 6,138		\$ 6,214		\$ 6,732		\$ 6,550	
EXPENDITURES	7,251	38	6,516	35	5,845	35	7,495	34
Net	\$ (1,113)		\$ (302)		\$ 887		\$ (945)	
Decertifications	69		30		20		-	
Beginning Balance	1,355		312		40		947	
Ending Balance	\$ 312		\$ 40		\$ 947		\$ 1	

(000's Omitted)

	2003		2004		2005		2006	
	Actual		Actual		Unaudited		Budget	
	Amount	Staff	Amount	Staff	Amount	Staff	Amount	Staff
WEST SIDE MARKET								
RECEIPTS								
SALES & CHARGES FOR SERVICES	\$ 1,001		\$ 1,046		\$ 1,037		\$ 1,078	
MISCELLANEOUS	23		20		21		20	
TRANSFERS IN	11		5		-		-	
EXPENDITURE RECOVERIES	21		11		11		11	
TOTAL RECEIPTS	\$ 1,056		\$ 1,083		\$ 1,069		\$ 1,109	
EXPENDITURES	1,002	8	1,003	11	1,173	10	1,226	10
Net	\$ 54		\$ 80		\$ (104)		\$ (117)	
Decertifications	59		11		20		-	
Beginning Balance	1		114		205		121	
Ending Balance	\$ 114		\$ 205		\$ 121		\$ 4	

INTERNAL SERVICE FUNDS

This fund group provides services to other City Divisions. Their operations are supported by charges to user Divisions.

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
TELEPHONE EXCHANGE								
RECEIPTS	\$ 5,062		\$ 5,390		\$ 5,719		\$ 7,393	
EXPENDITURES	4,976	12	5,471	15	5,774	13	7,416	18
Net	\$ 87		\$ (81)		\$ (54)		\$ (23)	
Decertifications	15		0		51		-	
Beginning Balance	6		107		26		23	
Ending Balance	\$ 107		\$ 26		\$ 23		\$ 0	

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
MOTOR VEHICLE MAINTENANCE								
RECEIPTS	\$ 17,383		\$ 11,118		\$ 15,151		\$ 17,210	
EXPENDITURES	17,492	105	13,407	102	15,537	97	17,411	103
Net	\$ (108)		\$ (2,289)		\$ (386)		\$ (202)	
Decertifications	538		2,195		178		-	
Beginning Balance	74		503		410		202	
Ending Balance	\$ 503		\$ 410		\$ 202		\$ 0	

(000's Omitted)

	2003		2004		2005		2006	
	Actual Amount	Staff	Actual Amount	Staff	Unaudited Amount	Staff	Budget Amount	Staff
PRINTING & REPRODUCTION								
RECEIPTS	\$ 1,217		\$ 1,112		\$ 1,295		\$ 2,210	
EXPENDITURES	1,220	12	1,363	12	1,493	12	2,264	14
Net	\$ (3)		\$ (252)		\$ (198)		\$ (54)	
Decertifications	115		11		70		-	
Beginning Balance	310		422		181		54	
Ending Balance	\$ 422		\$ 181		\$ 54		\$ 0	

INTERNAL SERVICE FUNDS

(000's Omitted)

	2003		2004		2005		2006	
	Actual	Staff	Actual	Staff	Unaudited	Staff	Budget	Staff
	Amount		Amount		Amount		Amount	
STOREROOM								
RECEIPTS	\$ 859		\$ 815		\$ 863		\$ 907	
EXPENDITURES	859	1	815	2	797	1	992	2
Net	\$ 0		\$ 0		\$ 67		\$ (86)	
Decertifications	3		-		13		-	
Beginning Balance	4		6		7		86	
Ending Balance	\$ 6		\$ 7		\$ 86		\$ 0	

AGENCY FUND

(000's Omitted)

	2003		2004		2005		2006	
	Actual	Staff	Actual	Staff	Unaudited	Staff	Budget	Staff
	Amount		Amount		Amount		Amount	
CENTRAL COLLECTION								
AGENCY								
RECEIPTS	\$ 5,365		\$ 7,983		\$ 8,750		\$ 9,679	
EXPENDITURES	7,569	106	8,053	108	8,267	98	9,706	114
Net	\$ (2,204)		\$ (70)		\$ 483		\$ (27)	
Decertifications	188		86		186		-	
Beginning Balance	2,608		591		608		1,277	
Ending Balance	\$ 591		\$ 608		\$ 1,277		\$ 1,250	



NOTES

SECTION II
PROGRAM STRUCTURE
COUNCIL AND CLERK OF COUNCIL

MARTIN J. SWEENEY, COUNCIL PRESIDENT

EMILY LIPOVAN, CLERK OF COUNCIL

Program Budgeting relates departmental activities directly to services provided, allowing the taxpayer to more easily identify the service received for the money spent. By reviewing the City's budget in program terms, service delivery priorities will be more evident and service levels at the recommended funding level can be more readily determined. Due to rounding, numbers in expenditure detail may not add.

The legislative powers of the City are vested in the Council, except for those powers reserved to the people. Council has authority, expressly conferred by the Charter, to divide the City into wards, determine Council meeting dates, elect a president and choose a clerk. The Council, the Mayor and any person or authorized committee have the power to inquire into the conduct of any department office, officer or employee of the City and to make investigations as to City affairs.

The Clerk of Council keeps a record of the proceedings of Council and of its committees. She has custody of all the laws and ordinances of the City. She edits, indexes and annually binds the City Record. She furnishes all transcripts, orders certificates called for by any person and is empowered to authenticate them with her official signature and seal. She furnishes information to the County Auditor regarding ordinances passed by Council relating to streets or alleys and supplies the public library with copies of all reports, Council proceedings, documents and matters printed by authority of the City.

The City Council meets every week on Monday evenings except during July and August when one regular meeting is held each month. Special meetings may be called by the President at any time. All meetings are held in the Council Chambers of City Hall. Various committees meet during the week to discuss in detail all legislation before Council, and to approve, amend or disapprove such legislation.

Within the office of Council and Clerk, several specialized activities are carried on:

- Municipal activity research on a variety of City problems and how Cleveland can benefit from problems and solutions of others.
- Public Communications information function, a liaison between Council, the press and the public.
- Preparation of public resolutions of congratulations, commemorations, commendations, appreciation and welcome.
- Financial oversight and reporting to keep Council regularly informed on the status of fund income, division expenses and overall fiscal condition of the City. Various fiscal analyses and studies are prepared both for budget preparation and control.
- Municipal archives involves the maintenance of historical and current data of various kinds affecting the City, and providing information to local as well as out of town and foreign requests.



COUNCIL AND CLERK OF COUNCIL

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
PROGRAMS:									
Legislative	\$ 2,595	40	1	\$ 2,651	40	1	\$ 2,824	42	
Council Clerks	2,648	23		2,706	23		2,882	24	
Bureau of the Budget	184	3		188	3		200	3	
	\$ 5,427	66	1	\$ 5,545	66	1	\$ 5,906	69	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 5,339			\$ 5,545			\$ 5,901		
Self Generated	88			-			5		
	\$ 5,427	66	1	\$ 5,545	66	1	\$ 5,906	69	

COUNCIL AND CLERK OF COUNCIL

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 1,807,964	\$ 1,847,878	\$ 1,816,809	\$ 2,036,586
ELECTED OFFICIALS	1,432,454	1,432,454	1,426,655	1,464,685
PART-TIME PERMANENT	22,429	687	-	-
LONGEVITY	4,425	6,525	8,525	8,950
SEPARATION PAYMENTS	7,238	1,882	6,088	3,000
BONUS INCENTIVE	-	-	32,000	-
TOTAL	\$ 3,274,511	\$ 3,289,426	\$ 3,290,077	\$ 3,513,221
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 294,241	\$ 351,987	\$ 389,020	\$ 492,454
DENTAL	27,508	27,853	28,885	29,975
VISION CARE	3,284	3,165	3,169	3,050
PERS	445,731	445,064	442,069	480,900
FICA-MEDICARE	38,884	39,180	39,677	50,301
WORKERS COMPENSATION	7,912	9,164	5,846	6,240
LIFE INSURANCE	3,143	3,071	2,903	2,790
UNEMPLOYMENT COMPENSATION	8,196	15,159	2,736	-
TOTAL	\$ 828,900	\$ 894,642	\$ 914,305	\$ 1,065,710
TRAINING AND DUES				
TRAVEL	\$ 43,745	\$ 18,383	\$ 12,299	\$ 15,000
TUITION & REGISTRATION FEES	35,326	2,129	6,945	7,500
OTHER TRAINING SUPPLIES	728	-	-	-
MILEAGE	-	-	87	-
PROFESSIONAL DUES	4,622	3,656	4,032	4,000
TOTAL	\$ 84,422	\$ 24,169	\$ 23,363	\$ 26,500
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 674,821	\$ 361,505	\$ 431,389	\$ 240,600
CABLE PROFESSIONAL SERVICES	999	-	-	-
MILEAGE (PRIVATE AUTO)	-	-	510	-
MEDICAL SERVICES	-	795	904	-
EXPENSE ACCOUNT REIMBURSE	178,980	161,234	142,596	302,400
ADVERTISING AND PUBLIC NOTICE	569,027	364,015	409,408	350,000
PARKING IN CITY FACILITIES	39,984	30,720	30,106	33,000
TAXES	114	368	134	500
PROPERTY RENTAL	20,129	15,629	-	-
PHOTOCOPY MACHINE RENTAL	6,801	9,064	7,022	7,000
OTHER CONTRACTUAL	15,000	-	-	-
TOTAL	\$ 1,505,855	\$ 943,654	\$ 1,022,068	\$ 933,500



COUNCIL AND CLERK OF COUNCIL

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 25,011	\$ 15,271	\$ 10,291	\$ 15,000
POSTAGE	61,528	52,796	94,305	85,000
COMPUTER HARDWARE	-	345	-	-
OFFICE FURNITURE & EQUIP	3,887	-	-	-
FOOD	25,134	10,561	9,351	5,000
OTHER SUPPLIES	-	100	-	-
JUST IN TIME OFFICE SUPPLIES	34,544	12,889	7,343	8,000
TOTAL	\$ 150,104	\$ 91,961	\$ 121,289	\$ 113,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 5,590	\$ 1,000	\$ 3,943	\$ 5,000
COMPUTER HARDWARE MAINT	-	-	435	-
TOTAL	\$ 5,590	\$ 1,000	\$ 4,378	\$ 5,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 125,216	\$ 116,286	\$ 110,209	\$ 163,111
CHARGES FROM PRINTING	18,739	19,343	18,436	35,443
CHARGES FROM STOREROOM	47,696	46,422	41,198	47,854
CHARGES FROM WATER - GIS PROJ	-	-	-	2,785
TOTAL	\$ 191,650	\$ 182,051	\$ 169,842	\$ 249,193
TOTAL DIVISION	\$ 6,041,032	\$ 5,426,903	\$ 5,545,322	\$ 5,906,124

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICE	\$ 5,646	\$ -	\$ -	\$ 5,000
MISCELLANEOUS REVENUES	265	86,928	253	-
EXPENDITURE RECOVERIES	-	1,448	176	-
TOTAL DIVISION	\$ 5,911	\$ 88,377	\$ 429	\$ 5,000

COUNCIL AND CLERK OF COUNCIL

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Clerk of Council	42,866	100,731
1	1	1	Council President	79,762	79,762
20	20	20	Councilman	69,762	69,762
<u>22</u>	<u>22</u>	<u>22</u>			
OFFICE & CLERICAL					
20	20	21	Councilmanic Assistant	10.00 Hr.	15.09 Hr.
1	1	1	Council Receptionist	20,800	43,826
<u>21</u>	<u>21</u>	<u>22</u>			
PROFESSIONALS					
2	2	2	Administrative Assistant	21,851	69,252
2	2	2	Archivist	21,851	73,043
1	1	1	Chief Legislative Secretary	21,851	73,043
1	1	1	Personnel Administrator-Council	26,274	74,739
1	1	1	Executive Assistant-Clerk of Courts	24,974	73,043
0	0	1	Executive Assistant	24,974	73,043
1	1	1	First Assistant Clerk	24,976	73,043
1	1	1	Information & Technology Administrator	21,851	69,252
1	1	1	Information Systems Manager	21,851	69,252
4	4	3	Legislative Assistant	20,800	58,434
2	2	3	Legislative Secretary	20,800	58,434
1	1	1	Public Relations Manager	21,851	73,043
1	1	1	Special Council	41,416	78,000
4	4	2	Policy Research Assistant	21,851	69,252
0	0	1	Government Affairs Liason	21,851	69,252
0	0	1	Publicist	21,851	69,252
0	0	1	Financial Officer	20,800	69,252
1	1	1	Director of Policy Research	24,974	73,043
<u>23</u>	<u>23</u>	<u>25</u>			
66	66	69	TOTAL FULL TIME		
1	1	0	Executive Assistant-Councilmembers	10.00 Hr.	15.09 Hr.
<u>1</u>	<u>1</u>	<u>0</u>	TOTAL PART TIME		
<u>67</u>	<u>67</u>	<u>69</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



NOTES

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

LARRY A. JONES, ADMINISTRATIVE AND PRESIDING JUDGE

The Cleveland Municipal Court is a court of record having jurisdiction in law and equity pursuant to the Ohio Revised Code. The Court has territorial jurisdiction over the City of Cleveland and the Village of Bratenahl. The Court may determine misdemeanor violations of both the City of Cleveland Ordinances and the state of Ohio statutes. The court conducts preliminary hearings and sets bonds in felony cases committed in the City of Cleveland. In civil matters, the Small Claims Division of the Court can determine actions where the amount in controversy does not exceed \$3,000.00. The General Division of the Court can determine civil cases where the amount in controversy does not exceed \$15,000.00. These civil cases can include, but are not limited to, actions for the recovery of property, injunctions, contracts, personal injury, collection proceedings, and transferred judgments.

NEW COMPUTER CASE MANAGEMENT SYSTEM

In 2001, the National Center for State Courts conducted an Information Technology Audit of the Cleveland Municipal Court's case management information system. The NCSC recommended the Court acquire a new case management information system that would meet the evolving needs of the Court, the public, and outside agencies for timely, reliable, and accurate information.

As a result of intense input from all of our departments and a very competitive bidding process, the Court selected Affiliated Computer Services Inc., (ACS), a premier provider of business process and information technology outsourcing solutions. The implementation of the new case management system is now underway and when the seven-year project is completed, the Court will be provided with web access, document management, video arraignment, electronic signatures and fingerprint biometrics technology. Funding for the new system is coming from a first-of-its-kind public/private approach, whereby certain fees will be imposed on offenders who are delinquent in paying their fines to the Court.

DRUG COURT

In 1998, the Cuyahoga Court Common Pleas Court, in cooperation with the Cleveland Municipal Court, accepted a federal grant in the amount of \$385,000.00 to establish a Drug Court. The Greater Cleveland Drug Court is a special docket of the Cleveland Municipal Court. Since its establishment, the Honorable Larry A. Jones has presided as Judge for the Greater Cleveland Drug Court.

Through the program, eligible Drug Court defendants can be linked with substance abuse and/or mental health treatment services, as necessary. Treatment services include substance abuse assessment, pretreatment groups, primary outpatient treatment, residential treatment, and aftercare. Mental health services are available for offenders who are dually diagnosed with substance abuse and mental health issues through state funding and the Cuyahoga County Mental Health Board. The program also provides mandatory drug testing and cooperation with the Sheriff's Department to apprehend defendants who fail to appear for court or scheduled treatment services.

To date, almost 400 people have successfully completed the Greater Cleveland Drug Court Program, which is a benefit not just for the individuals involved, but also for the community they live and all taxpayers. Average treatment typically costs approximately \$3,000, while six months of incarceration averages \$14,000.

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION**TRAFFIC INTERVENTION PROGRAM**

Currently one out of every four traffic cases before the Court involves driving without a valid license or driving with a license under suspension. The Cleveland Municipal Court "TIP" program is designed to identify and assist traffic offenders with driver's license problems who pose a risk to the public. The goal is to increase the number of licensed, insured drivers on the road. Employees in the TIP program assist defendants in obtaining information through direct links to the Bureau of Motor Vehicles computer. This information can include driver's license status, history, and reinstatement fees/requirements. This saves the defendant the time waiting in line at the local BMV offices and eliminates unnecessary continuances of defendants' cases.

PROJECT HOPE

Project HOPE (Holistic Opportunities and Preventive Education) is the Cleveland Municipal Court's Solicitation / Prostitution Offender Intervention Program. It is committed to intervening in the criminal justice process at the earliest possible time to identify potential qualified candidates for a specialized, intensive diversion and to help these offenders help themselves by providing a temporary safe haven offering permanent life tools to break the cycle of prostitution.

Under the direction of Judge Angela R. Stokes, Project HOPE has secured over \$100,000 in grant money to hire a second probation officer and case manager to deal with such offenders. An educational video (produced in part with grant money) has also been produced and will be used in cross-training programs for judges, bailiffs, probation officers prosecutors, police, defense attorneys, social service agencies and potential Project HOPE candidates.

MOCK TRIAL

The annual Mock Trial Competition, sponsored by the Cleveland Municipal Court, the Cleveland Municipal School District and the Cleveland Bar Association, will be going into its 10th year and this year will fall under the direction of Judge Anita Laster Mays and Judge Lauren C. Moore. The program, started by Former Judge Robert J. Triozzi, involves 250-300 Cleveland students and their teachers who end up spending an entire day at the Justice Center arguing both sides of a hypothetical case that is based upon similar cases before the court, such as stalking, driving under the influence and children handling firearms. The ultimate aim of the Mock Trial Competition is to improve student listening, speaking and reasoning skills.

INTERPRETERS UNIT

In recognition of the increasing diversity of our citizenry, the Cleveland Municipal Court has moved forward to enhance the quality of the interpretive services provided to defendants and other individuals involved in the court system, through increased evaluation and training for staff members providing interpretation in Court proceedings. The Court now has three employees, who provide interpretation services so we can better serve the rapidly growing Hispanic community, as well as the many diverse ethnic origins that make up the city.



CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

SERVICE TO THE COMMUNITY

The Court has embarked on a campaign to inform and educate the public about the expungement process, which is the sealing of a misdemeanor or felony criminal conviction (or in some cases, multiple convictions) from a person's record. Judge Joan Synenberg has taken the lead on this and has helped co-ordinate a number of public meetings, which involved Cleveland Municipal Court judges, as well as judges on the common pleas bench, the Public Defenders Office, and members of the faith-based community. The gatherings were extremely well attended and more are planned for this year.

The Cleveland Municipal Court remains committed to continuing our annual Town Hall Meetings in an effort to give citizens a forum for expression and raise public consciousness and satisfaction with the court. We have conducted the Town Hall Meetings in conjunction with the Clerk of Courts office, which help promote the gatherings throughout the City of Cleveland.

For the past several years, the Court has enjoyed a very successful partnership with Channel 23 in the production of Cleveland Justice, a half hour program that gives viewers an insight on what happens in one of our courtrooms on a daily basis. A different judge is featured each week and the program airs twice a day, 7:00 a.m. and 7:00 p.m. Reaction has been very positive and we plan to continue this partnership.

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

Mission Statement

To ensure the rule of law, administer justice and to improve public safety, by providing a forum where persons obtain the orderly resolution of disputers and related services; all done in a fair, impartial, professional, courteous and timely manner.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:									
Administration of Justice	\$ 15,636	197 11		\$ 15,806	198 11		\$ 17,288	202 39	
Probation	4,974	92 2		5,028	92 2		5,499	94 2	
Psych Counseling/Evaluation	328	5		332	5		363	5	
Justice Information System	1,032	13		1,043	13		1,141	13	
	\$ 21,970	307 13		\$ 22,209	308 13		\$ 24,291	315 41	
FUNDING SOURCE:									
General Fund:									
Tax Supported	\$ 3,198			\$ 2,809			\$ -		
Self Generated*	16,252			16,874			21,761		
	\$ 19,450	303 13		\$ 19,683	304 13		\$ 21,761	311 41	
Special Revenue	\$ 2,520	4		\$ 2,526	4		\$ 2,530	4	
	\$ 21,970	307 13		\$ 22,209	308 13		\$ 24,291	315 41	

* Revenue generated by this Division exceeds expenditures. See Division's Revenue summary for total receipts.

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION**PROGRAM NAME: ADMINISTRATION OF JUSTICE**

OBJECTIVES: To provide for the prompt and official adjudication of all criminal and civil action filed with the court.

ACTIVITIES: Conduct felony preliminary hearing to determine probable cause and bind the accused over to the Cuyahoga County Court of Common Pleas, order the accused discharged, or find probable cause and retain the case for trial after causing complaint to issue charging the accused with a misdemeanor. Bailiffs prepare courtroom dockets, serve writs of process, and enforce orders of the Court. Central Scheduling assigns and schedules cases. Court Reporters record all courtroom proceedings. General Jury Service involves the selection of jury panels for civil and criminal cases. Magistrates provide aid to judges, court personnel and attorneys on legal and procedural questions.

PROGRAM NAME: PROBATION

OBJECTIVES: To prepare pre-sentence investigations and to supervise referred misdemeanors falling within the jurisdiction and venue of the Cleveland Municipality.

ACTIVITIES: Investigate social and legal backgrounds of referred defendants in order that the Court be provided with relevant and timely information. Assess defendant's risk to the community in keeping with the goal of protecting and promoting the welfare of the community. Ensure the misdemeanant's compliance with the Court's orders and maintain contact with victims and/or significant others. Assess misdemeanant's needs on a systematic basis with the goal of impacting areas of the offender's life in order to promote law-abiding and socially acceptable behavior. Refer relevant parties to appropriate community and departmental programs.

PROGRAM NAME: PSYCHIATRIC COUNSELING/EVALUATION

OBJECTIVES: To provide due process for all litigants through adequate screening of misdemeanants with mental and emotional problems.

ACTIVITIES: Provide unbiased information regarding those misdemeanants suspected of having emotional, mental, and intellectual disorders. Remove those individuals who meet the requirements of involuntary hospitalization from the criminal justice system.

PROGRAM NAME: INFORMATION SYSTEM

OBJECTIVES: To provide, maintain and support the information systems and technologies necessary for the Cleveland Municipal Court to conduct, record and archive the business of the Court. This ranges from the violation issuance and subsequent appearance in the Cleveland Municipal Court through to the final case disposition and reporting.

ACTIVITIES: Design, develop, maintenance and support of a criminal and civil case management system, probation tracking and management system, prosecutor case management system. Develop, maintain and secure a modern telecommunication and network infrastructure environment. Develop and implement information/record backup, achieving and retrieval methodology as required by the Court. Maintain, enhance, modernize, upgrade and champion the office automation systems throughout the Cleveland Municipal Court and their integration with other appropriate court systems. Investigate new and emerging technologies that can improve the operation of the Court and its mission to the community.

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

EXPENDITURES

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 11,833,529	\$ 12,378,709	\$ 12,318,672	\$ 13,508,591
ELECTED OFFICIALS	426,765	428,370	432,812	445,500
MILITARY LEAVE	-	929	2,001	-
PART-TIME PERMANENT	204,210	216,478	206,499	289,280
STUDENT TRAINEES	122,385	80,917	90,929	96,000
SCHOOL GUARDS	3,260	-	-	-
LONGEVITY	86,700	88,325	91,800	102,575
SEPARATION PAYMENTS	221,246	106,947	67,776	150,000
BONUS INCENTIVE	-	-	151,500	-
OVERTIME	1,901	1,823	2,615	-
TOTAL	\$ 12,899,995	\$ 13,302,497	\$ 13,364,604	\$ 14,591,946
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,404,299	\$ 1,677,881	\$ 1,816,170	\$ 2,185,967
DENTAL	125,389	128,216	127,582	155,284
VISION CARE	14,321	14,289	14,375	14,514
PERS	1,680,503	1,795,718	1,773,009	1,978,547
PERS BUYBACK / PRIOR SVR CITY	-	111	-	-
FICA-MEDICARE	135,830	149,539	153,023	212,208
WORKERS COMPENSATION	125,143	143,398	100,043	106,997
LIFE INSURANCE	13,553	13,752	13,234	13,905
UNEMPLOYMENT COMPENSATION	1,814	1,500	8,972	10,244
TOTAL	\$ 3,500,852	\$ 3,924,403	\$ 4,006,407	\$ 4,677,666
TRAINING AND DUES				
TRAVEL	\$ 32,896	\$ -	\$ 21,134	\$ 17,500
TUITION & REGISTRATION FEES	62,379	-	19,179	27,500
PROFESSIONAL DUES	12,627	-	5,258	5,000
TOTAL	\$ 107,902	\$ -	\$ 45,570	\$ 50,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 1,669,297	\$ 1,816,003	\$ 1,879,472	\$ 1,834,000
COURT REPORTER	3,248	2,346	2,527	3,000
MILEAGE (PRIVATE AUTO)	3,376	4,519	3,835	11,000
JURY AND WITNESS FEES	123,771	103,986	74,201	145,000
ADVERTISING AND PUBLIC NOTICE	9,830	-	-	-
PARKING IN CITY FACILITIES	7,003	4,030	4,039	6,000
INSURANCE & OFFICIAL BONDS	350	250	600	3,000
PROPERTY RENTAL	44	-	-	-
PHOTOCOPY MACHINE RENTAL	8,336	19,679	17,146	25,000
TOTAL	\$ 1,825,256	\$ 1,950,812	\$ 1,981,820	\$ 2,027,000



CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 63,064	\$ 59,348	\$ 62,997	\$ 71,500
COMPUTER HARDWARE	1,388	-	-	-
CLOTHING	34,275	-	2,875	46,000
OFFICE FURNITURE & EQUIP	870	-	-	-
OTHER SUPPLIES	1,130	-	-	-
JUST IN TIME OFFICE SUPPLIES	24,524	33,104	27,875	34,100
TOTAL	\$ 125,251	\$ 92,452	\$ 93,747	\$ 151,600
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 6,681	\$ 15,060	\$ 10,136	\$ 5,000
MAINTENANCE CONTRACTS	-	-	3,900	15,500
TOTAL	\$ 6,681	\$ 15,060	\$ 14,036	\$ 20,500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 81,088	\$ 73,810	\$ 70,297	\$ 104,764
CHARGES FROM RADIO SYSTEM	33,846	14,349	18,013	14,335
CHARGES FROM PRINTING	28,729	33,580	40,196	64,003
CHARGES FROM STOREROOM	76,523	42,842	46,340	58,312
CHARGES FROM MOTOR VEHICLES	20,631	-	2,115	792
TOTAL	\$ 240,818	\$ 164,581	\$ 176,961	\$ 242,206
TOTAL DIVISION	\$ 18,706,755	\$ 19,449,805	\$ 19,683,145	\$ 21,760,918

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 507,359	\$ 442,785	\$ 478,348	\$ 478,000
FINES & FORFEITURES	18,281,978	15,494,859	15,782,770	23,724,961
MISCELLANEOUS REVENUES	35,643	38,914	156,119	156,120
EXPENDITURE RECOVERIES	466,042	275,813	456,736	456,736
TOTAL DIVISION	\$ 19,291,022	\$ 16,252,372	\$ 16,873,974	\$ 24,815,817

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative & Presiding Judge	37,950	37,950
11	11	11	Associate Judge	37,050	37,050
1	1	1	Bailiff	36,085	65,779
1	1	1	Chief Deputy Bailiff	37,569	75,272
2	2	2	Deputy Chief Probation Officer	42,318	72,560
1	1	1	Chief Probation Officer	50,395	92,560
7	9	9	Deputy Bailiff Administrative Assistant II	39,167	56,400
0	0	1	Deputy Bailiff Administrative Assistant I	34,167	49,200
1	1	1	Deputy Bailiff Central Scheduling Director	48,750	70,200
1	1	1	Deputy Bailiff Court Administrator	79,167	114,000
2	2	2	Deputy Bailiff Deputy Court Administrator	71,667	103,200
1	1	1	Deputy Bailiff Jury Commissioner	48,750	70,200
1	1	1	Deputy Bailiff Assistant Jury Commissioner	44,167	63,000
1	1	1	Deputy Bailiff Deputy Central Scheduling	27,492	52,266
1	1	1	Deputy Bailiff Finance Officer	52,500	75,600
1	0	0	Deputy Bailiff Director of Data Processing	58,349	95,680
2	0	0	Deputy Bailiff Asst Director of Data Processing	22,223	60,320
8	8	8	Probation Officer Supervisor	48,750	70,200
<hr/> 43	<hr/> 42	<hr/> 43			
OFFICE & CLERICAL					
107	96	96	Deputy Bailiff	27,492	52,266
12	11	12	Personal Bailiff	63,969	76,763
8	6	6	Deputy Bailiff Supervisor	44,167	63,000
0	0	1	Deputy Bailiff Chief of Security	48,750	70,200
0	0	1	Deputy Bailiff Assistant Chief of Security	48,750	70,200
0	0	3	Deputy Bailiff Warrant Officer	27,492	52,266
1	1	1	Deputy Bailiff Office Manager	48,750	70,200
1	0	1	Deputy Bailiff Personnel Officer	58,333	84,000
12	13	13	Deputy Bailiff Scheduler I	27,492	52,266
1	0	0	Deputy Bailiff Private Secretary	33,554	40,765
1	1	1	Deputy Bailiff Public Information Officer	48,750	70,200
0	0	1	Deputy Bailiff Intake Coordinator	34,167	49,200
0	0	2	Deputy Bailiff Clerk Typist Supervisor	39,167	56,400
27	26	25	Deputy Bailiff Clerk Typists	24,525	49,362
<hr/> 170	<hr/> 154	<hr/> 163			

CLEVELAND MUNICIPAL COURT - JUDICIAL DIVISION

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
PROFESSIONALS					
1	1	1	Deputy Bailiff Chief Court Reporter	52,500	75,600
1	1	1	Deputy Bailiff Deputy Chief Court Reporter	48,750	70,200
8	7	7	Deputy Bailiff Court Reporter	36,509	60,154
1	1	1	Chief Magistrate	71,667	103,200
1	1	1	Deputy Chief Magistrate	64,167	92,400
1	1	1	Alcohol & Drug Treatment Case Manager	48,750	70,200
54	52	57	Probation Officer	34,035	60,176
1	0	0	Clinical Director	37,783	79,040
1	0	0	Psychiatric Case Worker	21,681	57,200
1	1	1	Psychiatric Social Worker	34,167	49,200
0	0	1	Chief Social Worker	48,750	75,600
1	1	1	Psychology Assistant	27,083	39,000
0	0	1	Deputy Bailiff Drug Court Coordinator	52,500	75,600
10	13	13	Magistrate	58,333	84,000
1	1	1	Small Claims Magistrate	39,167	63,000
2	0	0	Traffic Court Magistrate	40,752	74,880
1	1	0	Information Systems Analyst	39,172	56,240
0	0	1	Deputy Bailiff System Analyst II	52,500	75,600
3	0	1	Information Systems Project Manager	64,167	92,400
0	0	2	Deputy Bailiff Program Analyst II	52,500	75,600
0	0	1	Deputy Bailiff Program Analyst I	39,167	56,400
0	0	1	Deputy Bailiff Network Engineer III	52,500	75,600
0	0	1	Deputy Bailiff Network Engineer II	44,167	63,000
0	0	1	Deputy Bailiff Network Engineer I	39,167	56,400
0	0	2	Deputy Bailiff Database Administrator II	52,500	75,600
0	0	1	Deputy Bailiff Technical Support Specialist III	44,167	63,000
0	0	2	Deputy Bailiff Technical Support Specialist II	39,167	56,400
0	0	2	Deputy Bailiff Technical Support Specialist I	27,083	39,000
0	0	1	Deputy Bailiff Probation Systems Admin/Trainer	48,750	70,200
0	0	1	Deputy Probation Training Coordinator	44,167	63,000
3	25	0	Deputy Bailiff Data Processor	27,083	39,000
2	2	1	Deputy Bailiff Training / Special Projects	48,750	70,200
<u>93</u>	<u>108</u>	<u>105</u>			
306	304	311	TOTAL FULL TIME		
2	2	2	Deputy Bailiff	27,492	52,266
2	2	2	Magistrate	58,333	84,000
2	2	2	Court Reporter	36,509	60,154
3	3	3	Judge	148.20 / day	148.20 / day
6	2	6	Law Clerk	20,000	24,000
2	2	2	Psychologist I,II,III	10.74 Hr.	93.58 Hr.
24	0	24	Student Aide	10.00 Hr.	10.00 Hr.
<u>41</u>	<u>13</u>	<u>41</u>	TOTAL PART TIME		
347	317	352	TOTAL GENERAL FUND		
<u>4</u>	<u>4</u>	<u>4</u>	TOTAL SPECIAL REVENUE FUNDS		
<u>351</u>	<u>321</u>	<u>356</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION**RAYMOND L. PIANKA, JUDGE**

The Housing Division of Cleveland Municipal Court, informally known as "Housing Court," was established by the State legislature in 1980, in response to deteriorated housing stock within the city's neighborhoods. Through the efforts of concerned citizens and public officials to stop the accelerated deterioration and loss of dwelling units, the Housing Court Bill was introduced in the state legislature.

The Housing Court has jurisdiction over criminal and civil actions to enforce City ordinances and State law affecting both residential and commercial property in the City of Cleveland, including the City Building, Housing Health, Fire, Zoning and Air Pollution Codes, the City Landlord-Tenant Ordinance, and the Ohio Landlord Tenant Act. The Court conducts hearing and adjudicates criminal and civil cases filed before it in accordance with the applicable law. Matters heard by the Housing Court include all degrees of misdemeanor criminal cases, eviction actions, actions for the appointment of a receiver, civil actions for nuisance abatement, complaints for injunctive relief (in the event of lockouts or utility terminations), actions to compel repairs or release rent, and actions for money damages. The Housing Court has jurisdiction over foreclosure actions as well.

Merely listing the types of actions and claims heard by the Housing Court, however, does not tell the whole story. In criminal cases, for example, the Housing Court conducts trials, enters findings, and, when appropriate, sentences defendants who are found guilty to jail time, a fine, or both. The work of the Housing Court goes well beyond the mere adjudication of cases, however, due both to the nature of the crimes charged, and to the philosophy and goals of the Housing Court.

The nature of the crimes charged in the Housing Court are significantly different from those in the General Division of the Municipal Court. The conditions for which the defendants are charged have the ability to persist; in many cases simply fining or jailing a defendant will not lead to repair of the property. This leaves both the defendant and the community in peril. As a result, while punishment is an appropriate aim and result in some cases, the primary goal of this Court overall is compliance with the law. In this respect the Housing Court is a therapeutic court, and not a punitive one.

The Housing Court invests significant time and energy into assisting and, at times, compelling defendants to bring their properties up to code. The work of the Housing Court Specialists is invaluable in this effort. The position of Housing Court Specialist was created by the Ohio legislature to provide assistance to the Judge of the Housing Court. Specialists, chosen for their expertise and experience in the areas of real property, housing, finance, or community development, work closely with the criminal defendants to whom they are assigned. The Specialists assist the defendants in determining what repairs or corrections are required, evaluating available resources, and obtaining assistance through City, County and neighborhood programs. The Specialists report to the Housing Division Judge on the defendant's efforts, and the results achieved. The Specialists act as a liaison with community groups as well, keeping them informed regarding the progress in each case.

The City's housing stock presents special challenges to the Court. Cleveland has some of Ohio's oldest housing stock, an increasing amount of which is rental property. This makes efforts to secure both technical and financial assistance for defendants more challenging.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

The Court relies heavily upon City programs to assist defendants in achieving compliance with City ordinances. The Senior Housing Assistance Program ("SHAP"), the Repair A Home ("RAH") Program, home loan programs, the Paint Program, the Cleveland Action to Support Housing ("CASH") Program and the Lutheran Housing free tool loan program all have provided assistance to Housing Court defendants in the past year. The availability of these programs is crucial to achieving the goal of safe, beautified homes and businesses, and improved neighborhoods. The absence of these programs would leave the Court without important tools to achieve its objectives.

The civil cases brought before the Housing Court present similar social and resource issues. The vast majority of the civil cases before the Court are eviction actions. The Court, in an attempt to assist the parties in taking responsibility for the resolution of their disputes, offers mediation services free of charge to landlords and tenants who are willing to participate. Through mediation, an ever-increasing number of litigants are able to reach "win-win" solutions that will permit them to retain their landlord-tenant relationship, or terminate that relationship peaceably. The Court recognizes that the physical move-out of a tenant will occur in some of the more than 10,000 eviction actions filed each year in the Housing Court. To assist elderly tenants who are losing their housing, the Court refers those tenants to the City's Department of Aging, and, when possible, encourages landlords to work with that department and their tenants to ease the impact of relocation.

The improvement of the housing stock is addressed in civil cases as well as criminal. Some of the cases, such as actions filed by the City of Cleveland for nuisance abatement, have as their focus the repair or rehabilitation of problem properties. In those cases, the City inspects the premises regularly, reporting the results of the inspection to the Court. The Court, through its Judge, Magistrates, and Housing Court Specialists, monitors the condition of the premises closely, requiring strict adherence to the court's order regarding needed repairs. Those actions, filed in significantly greater numbers by the City in 2003, often are filed regarding properties about which a criminal action is pending. The cases are extremely time-intensive, however, the filing of both a criminal and civil case opens up a wide range of options for the Court to secure repair of the defective conditions.

The issue of the condition of housing before the Court arises as issue in eviction actions as well. In those cases, Housing Court bailiffs who view defective or dangerous conditions at rental premises may file with the Court a communication, which prompts an order requiring the City to inspect the premises. This may lead to an order forbidding the landlord from re-renting the premises until all violations are corrected. The Court closely monitors compliance with these orders.

The staff of the Housing Court recognizes the significant impact that this Court can have upon the quality of life in our neighborhoods. The Housing Court is faced not only with the legal problems and issues before it, but with the social, economic, and technical problems as well. By continuing its coordinated effort to resolve both the legal and practical problems that arise in the cases before it, the Court will continue to fulfill its mission.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

Mission Statement

To improve the quality of life for citizens living and working in the City of Cleveland by enforcing City ordinances, State, and Federal laws.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL			2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:									
Housing Court	\$ 2,760	41	5	\$ 2,847	42	6	\$ 3,242	46	5
	\$ 2,760	41	5	\$ 2,847	42	6	\$ 3,242	46	5
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 2,722			\$ 2,732			\$ 3,122		
	\$ 2,722	40	5	\$ 2,732	41	6	\$ 3,122	45	5
Special Revenue	\$ 38	1		\$ 115	1		\$ 120	1	
	\$ 2,760	41	5	\$ 2,847	42	6	\$ 3,242	46	5

PROGRAM NAME: SELECTIVE INTERVENTION PROGRAM ("SIP")

OBJECTIVES: To assist first time offenders and owner occupants in bringing their property into compliance with the City's ordinances within a proscribed period of time, to avoid a criminal record resulting from the prosecution process.

ACTIVITIES: The Housing Court Judge refers cases to the selective intervention program from the regular criminal docket. SIP cases are supervised by an assigned Housing Court Specialist, who assists the defendant in developing a compliance schedule, evaluating available resources, and obtaining available assistance through City, County and neighborhood programs. The Specialist supervises the defendant's efforts at bringing the property into compliance with City ordinances, reporting to the Court regularly on the defendant's progress. Recent problems with the administration of certain City programs make the Specialists' attempts to enlist assistance for the defendants more challenging.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION**PROGRAM NAME: WARRANT/CAPIAS PROGRAM**

OBJECTIVES: To locate defendants who fail to appear in court, and bring them before the Court to answer criminal charges.

ACTIVITIES: The Warrant/Capias program is staffed by Housing Court Bailiffs and a Warrant Capias Coordinator. Staff members search public records, contact neighbors and other individuals, visit properties, and follow up on leads to locate absent criminal defendants. The Housing Court Judge determines whether those individuals are arrested or given the opportunity to reschedule their court date without arrest. This program previously benefited from the expertise and efforts of two part-time officers who had previous police experience; however, due to budget cuts those officers were terminated.

PROGRAM NAME: NUISANCE ABATEMENT "TOOL KIT"

OBJECTIVES: To educate the public regarding options available to compel the repair or demolition of nuisance properties in their neighborhoods and to adjudicate cases brought regarding these properties fairly and efficiently.

ACTIVITIES: In response to requests from the community, the Court has developed written materials for neighbors interested in participating in the code enforcement process. The Court conducts regular meetings with residents interested in the issue of code enforcement, with presenters discussing relevant issues including receivership, home maintenance, court procedure, mental health issues presented by defendants, etc.

PROGRAM NAME: RECEIVERSHIP/NUISANCE ABATEMENT CASES

OBJECTIVES: To adjudicate fairly and efficiently the receivership and nuisance abatement cases brought in the Housing Court.

ACTIVITIES: Receivership actions are filed by neighbors and community development groups, and may be filed by the City, in an attempt to stabilize deteriorating or vacant properties. Civil nuisance abatement actions are filed by the City to compel owners to address conditions which pose a threat to the health and safety of neighborhoods. Both of these types of filings are increasing. Both types of cases are extremely time-intensive for the Housing Court staff, requiring the work of the Judge, magistrates, housing court specialists, the staff attorney, and the Court's ADR specialist. These cases often call for one or more site visits, multiple meetings with the parties, and may involve issues of liens and real estate title. The Court continues to develop its expertise in these cases, doing the required research and putting into place standard procedures and orders, to ensure the prompt, fair adjudication of these cases, with notice to all interested parties.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION**PROGRAM NAME: HOME COURT VIDEO SERIES**

OBJECTIVES: To educate the public regarding issues effecting residential and commercial property law and programs available through the Housing Court.

ACTIVITIES: The Housing Court produces videos featuring experts in their respective fields, who provide information on a number of topics of interest to City residents, including: mold, winterization, exterior maintenance of historic homes, garage maintenance, landlord rights and responsibilities, water problems, insect damage, porches, slate roof, trees, Court Community Service, and other topics. New videos include information on rodents and lead hazards. The videos are available through the Court and the Cleveland Public Library, and are aired on a local public access channel.

PROGRAM NAME: FORECLOSURES

OBJECTIVES: To adjudicate foreclosure actions fairly and efficiently, developing procedures and expertise in processing these cases while monitoring the condition of the properties.

ACTIVITIES: In 2004, the Housing Court established the requisite rules and procedures to begin hearing foreclosure actions, in response to several attorneys expressing a desire to file foreclosures in the Housing Court. The Court will continue to develop in this area, relying upon the expertise of its staff to offer information to the owners and tenants, monitor the condition of the property, require stabilization of the property during the foreclosure process, and minimize the amount of time vacant properties remain in foreclosure, to hasten the transfer of those properties to responsible owners.

PROGRAM NAME: MEDIATION/ALTERNATIVE DISPUTE RESOLUTION

OBJECTIVES: To provide parties with an opportunity to resolve their disputes by agreement, with assistance from court personnel. This often enables parties to address both the issues raised in the case before the court, but also issues that go beyond the limits of the pleadings.

ACTIVITIES: The use of alternative dispute resolution continues to increase in the Housing Court. The Court employs a mediation coordinator, an alternative dispute resolution specialist, and volunteer mediators to offer the parties this option at most stages of the criminal and civil cases. Additionally, Housing Court Specialists provide occasional assistance with mediations, as do the Court's staff attorney and judicial clerk. As of September 2004, over 1200 landlord-tenant disputes have been resolved in whole or in part through mediation. In addition, the alternative dispute resolution specialist, an attorney with significant court experience, has aided parties in resolving a class action lawsuit, and numerous complex civil cases set for jury trial. In a number of criminal cases, disputes involving the City, contractors, and homeowners have been resolved to the satisfaction of all parties.

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

EXPENDITURES

		2003		2004		2005		2006
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	1,774,724	\$	1,846,530	\$	1,827,643	\$	2,125,611
ELECTED OFFICIALS		37,050		37,050		36,550		37,050
PART-TIME PERMANENT		133,916		96,279		84,445		59,287
STUDENT TRAINEES		26,699		17,111		15,964		23,600
LONGEVITY		7,100		8,500		8,275		8,850
SEPARATION PAYMENTS		664		5,015		11,340		4,000
BONUS INCENTIVE		-		-		16,500		-
OVERTIME		36		521		2,176		1,074
TOTAL	\$	1,980,189	\$	2,011,007	\$	2,002,892	\$	2,259,472
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	188,422	\$	233,602	\$	253,414	\$	311,453
DENTAL		18,236		18,430		18,511		23,755
VISION CARE		2,352		2,247		2,270		2,500
PERS		265,575		271,426		266,816		309,000
FICA-MEDICARE		26,403		26,782		26,598		30,512
WORKERS COMPENSATION		19,222		21,999		16,164		17,273
LIFE INSURANCE		1,884		1,847		1,763		2,025
UNEMPLOYMENT COMPENSATION		7,473		12,978		-		5,122
CLOTHING ALLOWANCE		2,100		2,250		2,042		3,500
CLOTHING MAINTENANCE		-		-		50		-
TOTAL	\$	531,667	\$	591,561	\$	587,628	\$	705,140
TRAINING AND DUES								
TRAVEL	\$	1,814	\$	4,244	\$	3,243	\$	2,800
TUITION & REGISTRATION FEES		10,141		5,267		8,196		6,000
PROFESSIONAL DUES		9,849		7,229		8,354		8,000
TOTAL	\$	21,804	\$	16,739	\$	19,793	\$	16,800
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	37,255	\$	30,321	\$	25,068	\$	29,000
COURT REPORTER		2,475		1,403		1,045		2,500
MILEAGE (PRIVATE AUTO)		1,215		668		2,128		2,000
JURY AND WITNESS FEES		-		-		150		100
ADVERTISING AND PUBLIC NOTICE		450		435		330		1,000
PARKING IN CITY FACILITIES		3,206		1,982		421		1,800
INSURANCE AND OFFICIAL BONDS		504		250		870		900
PHOTOCOPY MACHINE RENTAL		2,245		4,932		3,245		5,000
OTHER CONTRACTUAL		748		4,451		3,408		4,500
TOTAL	\$	48,098	\$	44,443	\$	36,665	\$	46,800



CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2,819	\$ 1,827	\$ 2,495	\$ 3,500
POSTAGE	23	3	15	300
CLOTHING	7,844	935	2,293	2,000
OFFICE FURNITURE & EQUIP	25,918	1,195	4,903	4,000
OTHER SUPPLIES	2,975	3,030	7,011	2,500
JUST IN TIME OFFICE SUPPLIES	6,118	8,932	8,463	7,500
TOTAL	\$ 45,697	\$ 15,922	\$ 25,180	\$ 19,800
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 75	\$ 400	\$ 220	\$ 500
CAR WASHES	493	325	312	700
TOTAL	\$ 568	\$ 725	\$ 532	\$ 1,200
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 23,749	\$ 19,595	\$ 33,898	\$ 35,431
CHARGES FROM RADIO COMM	-	2,931	-	3,910
CHARGES FROM PRINTING	6,401	6,698	8,285	13,331
CHARGES FROM MOTOR VEHICLES	22,811	12,300	17,116	20,389
TOTAL	\$ 52,961	\$ 41,524	\$ 59,299	\$ 73,061
TOTAL DIVISION	\$ 2,680,984	\$ 2,721,920	\$ 2,731,989	\$ 3,122,273

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ 400	\$ 194	\$ 289	\$ 289
EXPENDITURE RECOVERIES	-	2	61	61
TOTAL DIVISION	\$ 400	\$ 196	\$ 350	\$ 350

CLEVELAND MUNICIPAL COURT - HOUSING DIVISION

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Judge	37,050	37,050
1	1	1	Deputy Bailiff Court Administrator	62,624	91,354
1	1	1	Deputy Bailiff Finance Officer	39,173	62,656
1	1	1	Personal Bailiff	43,285	65,520
<u>4</u>	<u>4</u>	<u>4</u>			
OFFICE & CLERICAL					
1	1	1	Housing Court Administrative Assistant	23,064	48,171
1	1	1	Housing Court Receptionist	20,800	31,983
1	1	1	Housing Court Secretary	20,816	34,046
1	1	1	Housing Court Scheduler	23,064	48,171
<u>4</u>	<u>4</u>	<u>4</u>			
PROFESSIONALS					
1	1	1	Deputy Bailiff Staff Attorney	29,585	55,040
2	2	2	Deputy Bailiff Supervisor	42,816	65,779
10	9	10	Deputy Bailiff Housing Court	22,174	51,247
1	1	1	Deputy Bailiff Chief Housing Court Specialist	52,159	81,284
1	1	1	Deputy Bailiff Court Coordinator	23,064	48,171
1	1	1	Deputy Bailiff Court Reporter	23,716	54,828
1	0	1	Deputy Bailiff Hsng Crt Magistrate Personal Blf	23,064	48,171
10	9	10	Deputy Bailiff Housing Court Specialist	29,585	55,246
1	1	1	Deputy Bailiff Law Clerk	21,250	47,921
1	1	1	Housing Court ADR Specialist Magistrates Dept.	31,050	63,520
1	1	1	Housing Court Chief Bailiff	38,884	75,272
1	1	1	Housing Court Chief Magistrate	50,322	86,666
4	5	5	Housing Court Magistrate	42,178	79,190
0	0	1	Project Coordinator	31,050	63,502
<u>35</u>	<u>33</u>	<u>37</u>			
43	41	45	TOTAL FULL TIME		
0	2	0	Deputy Bailiff Warrant Officer	22,174	51,247
1	0	0	Housing Court Magistrate	42,178	79,190
2	2	2	Project Coordinator	31,050	63,502
4	2	3	Student Aide	10.00 Hr.	10.00 Hr.
<u>7</u>	<u>6</u>	<u>5</u>	TOTAL PART TIME		
1	1	1	TOTAL SPECIAL REVENUE FUNDS		
<u>51</u>	<u>48</u>	<u>51</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION

EARLE B. TURNER, CLERK OF MUNICIPAL COURT

The Clerk of Municipal Court has the power to administer oaths, take affidavits, and issue judgments including those for unpaid costs, process subpoenas, and approve all bonds, etc. The Clerk is responsible for keeping all journals, records, books and papers of the Court, recording its proceedings, and performing all other duties prescribed by Judges of the Court. He receives and collects all costs, fees, fines, penalties, bail, and other monies payable to the office or to any officer of the Court.

The Clerk was appointed to operate the Parking Violations Bureau (P.V.B.) on June 1, 1985. The P.V.B. was established in response to state law which allowed municipalities to decriminalize parking tickets, making parking violations a civil offense, collectible by civil procedure of garnishment. The Clerk's duties involve the collection of current issued parking tickets, keeping records of each ticket, mailing notices, and collecting backlog or past due parking tickets. In past years, the revenues collected from Parking Violations were limited to (1) violators who voluntarily make payments and (2) violators who are forced to pay due to their vehicle being impounded for various reasons.

Working in conjunction with the Judicial Division, the Police Department, and the Prosecutor's Office, a primary objective is to design, develop, and implement an automated information system to perform more effectively and accurately in both the criminal and civil divisions. This will provide instant update information for public professionals and others.

Mission Statement

To record and process all matters decided in the Cleveland Municipal Court.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006			
	ACTUAL			UNAUDITED			BUDGET			
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT	
PROGRAMS:										
Civil	\$ 2,351	42	3	\$ 2,430	41	2	\$ 2,681	43	2	
Criminal	4,802	97	8	4,963	95	6	5,475	99	6	
Parking Violations Bureau	1,241	13	3	1,283	13	2	1,415	13	2	
Finance	248	5		256	5		283	5		
Administration	775	14	1	801	14	1	884	14	1	
	\$ 9,417	171	15	\$ 9,732	168	11	\$ 10,737	175	12	

FUNDING SOURCE:

General Fund:

Tax Support

Self Generated

	\$ 9,405		\$ 9,722		\$ 10,727
	12		10		10
	\$ 9,417	171	\$ 9,732	168	\$ 10,737

CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION**PROGRAM NAME: CIVIL**

OBJECTIVES: To collect and disburse revenue, and keep and maintain all appropriate records resulting from Civil Proceedings.

ACTIVITIES: Process filings for Small Claims, Trusteeships, General Division Filings, and Evictions Process and disburse funds as ordered by the court Garnishments and other types of attachments. Process and disburse funds as ordered by the Housing Court for the rent.

PROGRAM NAME: CRIMINAL

OBJECTIVES: To collect and disburse revenue from criminal proceedings.

ACTIVITIES: Process felony, misdemeanor, minor misdemeanor, housing and traffic cases. Process and disburse funds as ordered by the Codified Ordinance of the State of Ohio and the City of Cleveland.

PROGRAM NAME: PARKING VIOLATIONS BUREAU

OBJECTIVES: To collect fines from parking ticket offenders.

ACTIVITIES: Supply vendor-produced parking tickets to parking enforcement agencies. Make a record of all issued parking tickets to facilitate tracking and status update. Provide hearings and subsequent adjudication for contested parking tickets. Initiate collection procedures when applicable.

PROGRAM NAME: FINANCE

OBJECTIVES: To disburse revenue collected by the Civil, Criminal and Parking Violation Bureau Divisions and maintain the accounting records.

ACTIVITIES: Review and appraise the soundness, adequacy and application of accounting, financial and other operating controls in compliance with established policies and procedures. Support Civil, Criminal and Parking Violation Bureau Division's accountability, internal controls and adherence to the ordinances, statues and judges's orders in all finance-related activities.

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To oversee the operations of the Civil Division, Criminal Division, Finance and Parking Violation Bureau.

ACTIVITIES: All Functions relative to the management and support to the various divisions of the Clerk of Court's office. Administration also serves as the liaison between the Clerk's office and the other divisions of the Court, the City of Cleveland and the Public at large.

CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 5,093,098	\$ 5,221,621	\$ 5,219,625	\$ 5,828,180
ELECTED OFFICIALS	52,428	53,524	54,299	56,115
SEASONAL	-	-	810	-
PART-TIME PERMANENT	140,025	153,829	146,503	170,000
STUDENT TRAINEES	47,841	48,321	46,482	58,000
LONGEVITY	41,675	43,275	48,900	53,000
SEPARATION PAYMENTS	29,799	1,180	13,977	40,000
BONUS INCENTIVE	-	-	86,900	-
OVERTIME	23,720	18,333	31,706	25,556
TOTAL	\$ 5,428,587	\$ 5,540,084	\$ 5,649,203	\$ 6,230,851
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 857,372	\$ 995,489	\$ 1,104,384	\$ 1,280,256
DENTAL	75,302	75,113	76,800	84,467
VISION CARE	8,430	8,106	8,397	8,708
PERS	716,533	751,994	749,718	848,147
FICA-MEDICARE	59,109	61,153	62,714	87,331
WORKERS COMPENSATION	54,531	60,142	48,521	51,938
LIFE INSURANCE	7,792	7,699	7,331	7,830
UNEMPLOYMENT COMPENSATION	4,462	2,703	3,286	-
TOTAL	\$ 1,783,531	\$ 1,962,399	\$ 2,061,152	\$ 2,368,677
TRAINING AND DUES				
TRAVEL	\$ 13,841	\$ -	\$ -	\$ -
TUITION & REGISTRATION FEES	6,151	-	-	-
TOTAL	\$ 19,992	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 1,109,568	\$ 1,000,265	\$ 1,121,103	\$ 1,094,189
EXPENSE ACCOUNT REIMBURSE	533	-	-	-
ADVERTISING AND PUBLIC NOTICE	23,505	24,722	24,093	26,000
PARKING IN CITY FACILITIES	-	-	6	100
INSURANCE AND OFFICIAL BONDS	2,800	1,750	3,250	2,800
PROPERTY RENTAL	65,000	64,603	65,000	65,000
PHOTOCOPY MACHINE RENTAL	10,817	20,108	10,456	20,000
EQUIPMENT RENTAL	980	-	980	980
OTHER CONTRACTUAL	137,552	87,356	113,912	127,000
TOTAL	\$ 1,350,756	\$ 1,198,804	\$ 1,338,800	\$ 1,336,069



CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 22,613	\$ 9,216	\$ 6,300	\$ 15,115
POSTAGE	51,410	48,662	49,344	49,000
COMPUTER SUPPLIES	4,803	4,185	-	-
COMPUTER HARDWARE	4,668	679	-	-
SMALL EQUIPMENT	7,576	1,176	4,874	2,000
OFFICE FURNITURE & EQUIP	6,966	17,099	8,191	-
OTHER SUPPLIES	72,531	51,560	47,541	40,000
JUST IN TIME OFFICE SUPPLIES	58,165	61,335	49,162	49,860
TOTAL	\$ 228,732	\$ 193,913	\$ 165,410	\$ 155,975
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 13,104	\$ 10,574	\$ 10,306	\$ 10,000
MAINTENANCE CONTRACTS	277	3,228	232	1,000
TOTAL	\$ 13,381	\$ 13,802	\$ 10,538	\$ 11,000
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS, DAMAGES, & CLAIMS	\$ 269	\$ -	\$ -	\$ -
TOTAL	\$ 269	\$ -	\$ -	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 124,743	\$ 119,176	\$ 143,207	\$ 178,994
CHARGES FROM RADIO SYSTEM	8,984	9,559	7,344	11,291
CHARGES FROM PRINTING	89,799	66,755	66,816	139,490
CHARGES FROM STOREROOM	255,044	310,455	288,239	302,348
CHARGES FROM MOTOR VEHICLES	2,570	1,774	1,402	2,301
TOTAL	\$ 481,139	\$ 507,719	\$ 507,007	\$ 634,424
TOTAL DIVISION	\$ 9,306,387	\$ 9,416,722	\$ 9,732,110	\$ 10,736,996

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
FINES & FORFEITURES	\$ 12,574	\$ 11,390	\$ 10,115	\$ 10,215
INTERGOVERNMENTAL REVENUES	843	-	-	-
MISCELLANEOUS REVENUES	-	480	720	-
EXPENDITURE RECOVERIES	-	-	303	-
TOTAL DIVISION	\$ 13,417	\$ 11,870	\$ 11,138	\$ 10,215



CLEVELAND MUNICIPAL COURT - CLERK'S DIVISION

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
172	167	173	Chief Deputy Clerk	20,800	90,714
1	0	1	Clerk of Courts	56,115	56,115
<u>173</u>	<u>167</u>	<u>174</u>			
OFFICE & CLERICAL					
1	1	1	Deputy Clerk	20,800	90,714
<u>1</u>	<u>1</u>	<u>1</u>			
<u>174</u>	<u>168</u>	<u>175</u>	TOTAL FULL TIME		
12	10	12	Chief Deputy Clerk	10.00 Hr.	25.00 Hr.
20	1	20	Student Assistant	10.00 Hr.	10.00 Hr.
<u>32</u>	<u>11</u>	<u>32</u>	TOTAL PART TIME		
<u>206</u>	<u>179</u>	<u>207</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

OFFICE OF THE MAYOR

FRANK G. JACKSON, MAYOR

The Mayor serves as the Chief Executive Officer and Ex officio President of the Board of Control for the City. The Mayor's staff provides supervision and management assistance to City funded neighborhood projects and City service operations.

Also, the Administrative section of the Mayor's Office informs the Mayor on the operational status of various service programs and provides feedback on inquiries of members of Council, local citizen groups, and the business community on programs that directly affect them.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUALS		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Administration	\$ 1,396	19		\$ 1,363	19		\$ 1,618	20	
Action Center	191	3		186	3		221	3	
Intergovernmental Affairs	43			42			50		
Press & Communications Office	254	3		248	3		294	3	
Legislative Affairs	62	1		61	1		72	1	
Educational Affairs	138	1		135	1		160	1	
	\$ 2,084	27		\$ 2,034	27		\$ 2,416	28	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 2,076			\$ 2,029			\$ 2,414		
Self Generated	8			5			2		
	\$ 2,084	27		\$ 2,034	27		\$ 2,416	28	

OFFICE OF THE MAYOR**PROGRAM NAME: ACTION CENTER**

OBJECTIVES: To handle complaints and inquiries received from the public in writing, by telephone, by e-mail, or from walk-in visitors.

ACTIVITIES: Refer complaints to the appropriate Department and respond to the citizen within ten (10) days. Follow-up to ensure prompt corrective action when necessary.

PROGRAM NAME: PRESS & COMMUNICATIONS OFFICE

OBJECTIVES: To inform the public, through the media, of issues confronting the executive branch of City government and coordinate ceremonial functions as required.

ACTIVITIES: Provide liaison with local, regional and national print and broadcast media. Research issues and create and distribute Mayoral news releases and written communication.

PROGRAM NAME: LEGISLATIVE AFFAIRS

OBJECTIVES: To inform the executive branch of the current status of proposed and pending legislation.

ACTIVITIES: Work closely with citizen's inquiry groups and City Council. Respond to inquiries from Council members and City organizations.

OFFICE OF THE MAYOR

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,554,281	\$ 1,404,363	\$ 1,295,793	\$ 1,615,784
ELECTED OFFICIALS	116,513	108,962	108,962	123,902
PART-TIME PERMANENT	21,888	-	8,688	-
SEASONAL	-	3,624	-	-
LONGEVITY	575	4,200	4,025	4,025
SEPARATION PAYMENTS	9,144	23,010	59,186	-
BONUS INCENTIVE	-	-	12,500	-
TOTAL	\$ 1,702,401	\$ 1,544,159	\$ 1,489,154	\$ 1,743,711
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 109,282	\$ 125,545	\$ 126,908	\$ 121,037
DENTAL	9,495	9,618	8,781	9,397
VISION CARE	1,462	1,275	1,237	1,181
PERS	234,089	215,822	191,398	238,888
FICA-MEDICARE	23,099	19,788	18,879	23,429
WORKERS COMPENSATION	4,557	4,840	1,250	2,942
LIFE INSURANCE	1,351	1,253	1,024	1,080
UNEMPLOYMENT COMPENSATION	1,540	-	-	-
TOTAL	\$ 384,875	\$ 378,141	\$ 349,476	\$ 397,954
TRAINING AND DUES				
TRAVEL	\$ 12,264	\$ 3,770	\$ 2,321	\$ 8,000
TUITION & REGISTRATION FEES	1,950	1,950	1,100	3,500
PROFESSIONAL DUES	1,235	1,743	1,032	2,500
TOTAL	\$ 15,450	\$ 7,463	\$ 4,453	\$ 14,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 2,413	\$ 2,764	\$ 949	\$ 3,500
SECURITY SERVICES	392	355	334	500
ADVERTISING & PUBLIC NOTICE	-	-	130	-
INSURANCE AND OFFICIAL BONDS	-	-	-	165
PHOTOCOPY MACHINE RENTAL	4,850	11,989	9,387	10,000
REFUNDS & MISCELLANEOUS	10	-	-	-
TOTAL	\$ 7,666	\$ 15,108	\$ 10,800	\$ 14,165



OFFICE OF THE MAYOR

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,924	\$ 5,100	\$ 1,878	\$ 5,100
POSTAGE	346	9	-	-
FOOD	1,148	3,276	9,477	5,250
PAPER & OTHER PRINTING SUPPLIES	6,400	-	1,760	3,000
PRINTED MATERIALS	408	-	-	-
OTHER SUPPLIES	311	133	1,225	500
SPECIAL EVENTS SUPPLIES	905	-	-	-
BATTERIES	68	-	-	100
JUST IN TIME OFFICE SUPPLIES	13,062	7,519	8,038	10,000
TOTAL	\$ 24,573	\$ 16,037	\$ 22,377	\$ 23,950
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	\$ 250
TOTAL	\$ -	\$ -	\$ -	\$ 250
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 105,268	\$ 82,366	\$ 91,866	\$ 129,733
CHARGES FROM PRINTING	32,244	14,912	31,778	48,432
CHARGES FROM STOREROOM	8,077	9,322	10,340	9,811
CHARGES FROM MOTOR VEHICLES	40,783	16,571	23,728	31,075
CHARGES FROM WATER - GIS PROJ	-	-	-	2,474
TOTAL	\$ 186,372	\$ 123,171	\$ 157,712	\$ 221,525
TOTAL DIVISION	\$ 2,321,336	\$ 2,084,079	\$ 2,033,973	\$ 2,415,555

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 325	\$ -	\$ -	\$ -
EXPENDITURE RECOVERY	2,495	4,424	3,359	1,500
MISCELLANEOUS REVENUES	1,406	3,227	1,950	-
TOTAL DIVISION	\$ 4,226	\$ 7,652	\$ 5,309	\$ 1,500



OFFICE OF THE MAYOR

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
4	3	4	Executive Assistant to the Mayor	50,796	160,115
1	1	1	Mayor	108,963	127,620
1	1	1	Secretary to the Mayor	50,796	166,105
21	21	21	Special Assistant to the Mayor	20,410	90,000
<u>27</u>	<u>26</u>	<u>27</u>			
OFFICE & CLERICAL					
1	1	1	Personnel Assistant	20,800	42,978
<u>1</u>	<u>1</u>	<u>1</u>			
<u>28</u>	<u>27</u>	<u>28</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



NOTES

DEPARTMENT OF PUBLIC SAFETY

MARTIN FLASK, DIRECTOR

The mission of the Department of Public Safety is to effectively provide a wide range of services which protect the life and property of the community. Services are directly provided through the four operative divisions: Police, Fire, Emergency Medical Service, and the Dog Pound.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006			
	COST	ACTUAL STAFF		COST	UNAUDITED STAFF		COST	BUDGET STAFF		
		FT	PT		FT	PT		FT	PT	
DIVISIONS:										
Administration	\$ 3,713	40	5	\$ 8,304	39	5	\$ 7,630	40	5	
Police	166,705	1,951	378	170,460	2,002	376	177,793	2,063	404	
Fire	77,787	912		81,384	916		86,487	916		
EMS	20,210	281		22,158	284		23,117	306		
Dog Pound	810	12	2	817	12	2	988	14	2	
	\$ 269,225	3,196	385	\$ 283,123	3,253	383	\$ 296,015	3,339	411	
FUNDING SOURCE:										
General Fund:										
Tax Support	\$ 245,479			\$ 251,611			\$ 267,545			
Self - Generated	18,138			19,832			18,481			
	\$ 263,617	3,183	385	\$ 271,443	3,241	383	\$ 286,026	3,327	411	
Grants	\$ 4,231	13		\$ 10,742	12		\$ 8,901	12		
Special Revenue	1,377			938			1,088			
	\$ 269,225	3,196	385	\$ 283,123	3,253	383	\$ 296,015	3,339	411	

PUBLIC SAFETY ADMINISTRATION**MARTIN FLASK, DIRECTOR**

In addition to the Divisions of Police, Fire, Emergency Medical Service, and the Dog Pound, Public Safety Administration oversees the activities of the following Sections: General Administration, Medical Unit, Information Support Services, Radio Repair, Office of Professional Standards, and the Police Review Board.

General Administration is responsible for the management of each Division within the Department of Public Safety and for each Section within Public Safety Administration. Among its responsibilities are policy and system development, planning, personnel administration, collection and analysis of data for all Safety divisions, responding to various requests for public records, and maintaining fiscal control. This office also acts as a liaison between the various divisions within the Department of Public Safety and City Council.

The Medical Unit is responsible for meeting the medical needs of Public Safety employees and prisoners under the custody of the Division of Police. Information Support Services provides information and data processing services to all Public Safety divisions and manages the Department's computer operations, data network and telecommunications projects.

The Office of Professional Standards is responsible for investigating complaints made against members of the Department of Public Safety by citizens and recommends disposition. The Police Review Board is responsible for reviewing the completed investigations of each citizen complaint alleging police misconduct, incidents involving the use of deadly force and situations involving in-custody injury or death.

Mission Statement

To oversee all activities of the Department, develop policy, plan, coordinate personnel administration, assure fiscal responsibility and to act as a liaison between the various divisions of Public Safety and City Council.

DEPARTMENT OF PUBLIC SAFETY

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
General Administration	\$ 2,137	17		\$ 6,999	16		\$ 6,431	17	
Medical	337	5		279	5		257	5	
Information Support Services	746	13		617	13		567	13	
Radio Repair	283	3		234	3		215	3	
Office of Professional Stand	121	1		100	1		92	1	
Police Review Board	89	1	5	74	1	5	68	1	5
	\$ 3,713	40	5	\$ 8,304	39	5	\$ 7,630	40	5

FUNDING SOURCE:

General Fund:

Tax Support	\$ 2,687			\$ 2,531			\$ 2,857		
Self-Generated	44			47			44		
	\$ 2,731	34	5	\$ 2,578	34	5	\$ 2,901	35	5

Grants	\$ 982	6		\$ 5,726	5		\$ 4,729	5	
	\$ 3,713	40	5	\$ 8,304	39	5	\$ 7,630	40	5

PROGRAM NAME: GENERAL ADMINISTRATION

OBJECTIVES: To develop and implement policy necessary to sustain Department operations.

ACTIVITIES: Manage operating divisions within the department. Research and develop policy issues. Maintain fiscal control. Coordinate personnel administration.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,155	11		\$ 1,273	11		\$ 1,702	12	
Grants	982	6		5,726	5		4,729	5	
	\$ 2,137	17		\$ 6,999	16		\$ 6,431	17	

DEPARTMENT OF PUBLIC SAFETY**PROGRAM NAME: MEDICAL UNIT**

OBJECTIVES: To provide medical care to employees and prisoners.

ACTIVITIES: Examine and treat employees and prisoners.

PROGRAM NAME: RADIO REPAIR

OBJECTIVES: To provide maintenance on communication equipment for the Department.

ACTIVITIES: Repair and maintain all radio communication equipment.

PROGRAM NAME: INFORMATION SUPPORT SERVICES

OBJECTIVES: To provide technical support for all Computer Aided Dispatch (CAD), Police Record Management System (RMS) activities. Maintain and support the information system needs of the Department.

ACTIVITIES: Provide access to the RMS at all Police locations for the entry and retrieval of offense incident information. Provide technical and logistical support to Police, Fire, and EMS CAD activities.

PROGRAM NAME: OFFICE OF PROFESSIONAL STANDARDS

OBJECTIVES: To ensure citizen complaints against employees of the Department are resolved.

ACTIVITIES: Investigate and recommend disposition of all citizen complaints.

PROGRAM NAME: POLICE REVIEW BOARD

OBJECTIVES: To review the completed investigations of each citizen complaint alleging police misconduct, use of deadly force incidents and situations involving in-custody injury or death. To conduct hearings concerning various incidents. To recommend disciplinary dispositions to the Chief of Police and Director of Public Safety.

ACTIVITIES: Determine if the incidents have been properly investigated. Recommend discipline for rule violations when appropriate.



DEPARTMENT OF PUBLIC SAFETY

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 2,218,156	\$ 1,740,791	\$ 1,653,161	\$ 1,751,063
BOARD MEMBERS	34,500	23,000	34,500	34,500
PART-TIME PERMANENT	-	11,804	-	-
LONGEVITY	20,875	14,700	15,325	16,050
WAGE SETTLEMENTS	7,701	-	-	-
SEPARATION PAYMENTS	8,850	36,135	9,822	80,000
BONUS INCENTIVE	-	-	16,500	-
OVERTIME	91,659	37,002	34,352	50,124
TOTAL	\$ 2,381,741	\$ 1,863,431	\$ 1,763,659	\$ 1,931,737
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 267,346	\$ 219,957	\$ 228,127	\$ 277,351
DENTAL	23,665	16,749	15,842	17,895
VISION CARE	3,279	2,142	2,068	2,135
PERS	319,858	260,805	237,705	275,608
FICA-MEDICARE	19,676	15,459	14,519	15,612
WORKER'S COMPENSATION	26,666	26,234	12,991	14,126
LIFE INSURANCE	2,340	1,677	1,560	1,575
CLOTHING ALLOWANCE	4,210	768	768	240
CLOTHING MAINTENANCE	2,370	540	540	540
TOTAL	\$ 669,409	\$ 544,331	\$ 514,120	\$ 605,082
TRAINING & PROFESS DUES				
TRAVEL	\$ 2,404	\$ 2,634	\$ 2,370	\$ 1,000
TUITION & REGISTRATION FEES	1,265	144	-	1,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	7	-
PROFESSIONAL DUES	50	-	-	-
TOTAL	\$ 3,719	\$ 2,778	\$ 2,377	\$ 2,000



DEPARTMENT OF PUBLIC SAFETY

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 13,975	\$ 8,308	\$ 5,210	\$ 11,000
MILEAGE (PRIVATE AUTO)	535	217	309	200
SECURITY SERVICES	1,829	384	-	-
MEDICAL SERVICES	150	134	-	-
PARKING IN CITY FACILITIES	33,689	36,823	28,936	30,000
INSURANCE AND OFFICIAL BONDS	100	-	100	-
PROPERTY RENTAL	14,175	18,900	-	4,000
PHOTOCOPY MACHINE RENTAL	4,238	4,915	4,306	4,000
SPECIAL ASSESSMENT	4,186	3,109	1,952	5,000
OTHER CONTRACTUAL	21,306	16,312	4,562	10,000
TOTAL	\$ 94,182	\$ 89,102	\$ 45,376	\$ 64,200
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 1,980	\$ 190	\$ 624	\$ 1,000
POSTAGE	98	117	86	250
SMALL EQUIPMENT	842	658	1,915	2,500
OFFICE FURNITURE & EQUIP	72	2,408	4,898	-
MEDICAL SUPPLIES	6,929	5,524	3,550	7,000
PRINTED MATERIALS	-	166	-	-
OTHER SUPPLIES	793	164	1,690	1,000
JUST IN TIME OFFICE SUPPLIES	10,512	12,302	12,422	12,000
TOTAL	\$ 21,226	\$ 21,528	\$ 25,185	\$ 23,750
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 144	\$ 871	\$ -	\$ 500
MAINTENANCE CONTRACTS	111	-	-	-
GENERATOR REPAIR	-	3,202	-	-
MAINTENANCE MISC. EQUIP	79	-	-	500
AUTO & LIGHT TRUCK REPAIRS	4,000	-	-	-
MAINTENANCE BUILDING	34,955	35,970	39,720	35,000
TOTAL	\$ 39,289	\$ 40,043	\$ 39,720	\$ 36,000

DEPARTMENT OF PUBLIC SAFETY

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 109,361	\$ 140,809	\$ 163,229	\$ 190,783
CHARGES FROM RADIO SYSTEM	656	26	427	427
CHARGES FROM PRINTING	17,721	16,237	13,317	29,703
CHARGES FROM STOREROOM	4,860	4,976	3,883	4,856
CHARGES FROM MOTOR VEHICLE	17,936	8,097	6,963	12,786
TOTAL	\$ 150,534	\$ 170,144	\$ 187,820	\$ 238,555
TOTAL DIVISION	\$ 3,360,101	\$ 2,731,355	\$ 2,578,256	\$ 2,901,324

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 48,490	\$ 39,910	\$ 37,805	\$ 38,000
MISCELLANEOUS REVENUES	1,961	3,973	6,298	3,000
EXPENDITURE RECOVERIES	-	552	3,008	3,000
TOTAL DIVISION	\$ 50,451	\$ 44,436	\$ 47,111	\$ 44,000



DEPARTMENT OF PUBLIC SAFETY

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Public Safety	50,796	160,115
1	1	1	Exe. Comm. of Public Safety – Projects, Grants and Tech.	36,590	128,960
1	1	1	Executive Commissioner of Public Safety – Operations	36,590	128,960
1	1	1	Secretary to the Director	36,590	128,960
4	4	4			
OFFICE & CLERICAL					
1	1	0	Clerk, Chief	22,050	43,080
1	1	1	Clerk, Principal	11.93 Hr.	17.85 Hr.
2	1	2	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1	Private Secretary to the Director	20,800	43,080
1	1	1	Secretary, Private	10.00 Hr.	18.83 Hr.
6	5	5			
PROFESSIONALS					
0	1	1	Administrative Manager	27,194	80,967
0	1	1	Analyst, Network	42,000	70,000
1	1	1	Administrator, Personnel	26,274	74,739
1	1	1	Analyst, Budget & Management	20,800	50,543
1	1	1	Analyst, Senior Budget & Management	26,274	70,909
2	2	2	Analyst, Senior Programmer	23,647	62,844
1	1	1	Assistant, Personnel	20,800	42,978
2	1	2	Director, Project	22,333	72,735
1	1	1	Office of Professional Standards Administrator	26,274	64,151
1	1	1	Professional Standards Investigative Auditor	20,093	51,504
2	2	2	Public Health Nurse III	39,099	46,600
2	1	1	Supervisor, Computer Operations	30,215	80,774
1	1	1	Surgeon of Police	43,108	74,914
15	15	16			

DEPARTMENT OF PUBLIC SAFETY

COMPARISON OF STAFFING - CONTINUED

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			TECHNICIAN		
1	1	1	Analyst, Software	30,215	80,774
4	4	4	Operator, Computer	10.00 Hr.	20.71 Hr.
1	1	1	Operator, Senior Computer	10.00 Hr.	24.33 Hr.
1	1	1	Programmer, Associate	10.00 Hr.	21.10 Hr.
3	3	3	Technician, Police Radio	16.38 Hr.	18.66 Hr.
<u>10</u>	<u>10</u>	<u>10</u>			
35	34	35	TOTAL FULL TIME		
1	1	1	OPS - Board Chair	8,395	8,395
4	4	4	OPS - Board Member	7,820	7,820
<u>5</u>	<u>5</u>	<u>5</u>	TOTAL PART TIME & BOARD MEMBERS		
6	5	5	GRANT POSITIONS		
<u>46</u>	<u>44</u>	<u>45</u>	TOTAL DIVISION		

*Salary Schedule effective December 12, 2005

DIVISION OF POLICE

MICHAEL C. MCGRATH, CHIEF

The highest priority of the Division of Police is providing basic police services to the community. The Division is organized into four main functional programs in order to deliver these services in the most efficient and cost-effective manner possible.

Administrative Operations provides the necessary support services that enable Field Operations, Homeland Security, and Special Operations to function as effectively as possible. Administrative Operations provides security services, warrant, subpoena and property processing, radio and telephone communications, and management of information and human resources. Additional functions include the reporting and recording of crimes and incidents and the continued development of the Division through planning and training of all personnel.

Field Operations provides response to citizen calls for assistance through uniformed patrol activities in six Districts and interacts through the community via DARE programs, Community Relations, and the Auxiliary Police. The District support sections assist uniformed patrol efforts through the investigations of major offenses, concentrated enforcement action on specific complaints and crime pattern analysis. The Bureau of Traffic provides crowd control and traffic flow at major events, and investigates serious traffic accidents. Quality of life issues are addressed by Operation Fresh Start.

Homeland Security prevents, responds, and investigates terrorist activities in our City and the greater Cleveland area. Special Operations is composed of two main sections, which provide a variety of investigative and technical services to the Division and community. Investigations, which consists of the Detective Bureaus, specializes in specific crimes such as auto theft, fraud, homicide, sex crimes, and youth crimes. Technical support provides both photo lab services as well as forensic and crime scene analysis for the Division.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006					
	COST	ACTUAL		UNAUDITED			BUDGET					
		STAFF	FT	PT	COST	STAFF	FT	PT	COST	STAFF	FT	PT
PROGRAMS:												
Administrative Operations	\$ 35,635	548		\$ 36,554	562		\$ 38,127	579				
Field Operations	109,282	1,197	378	111,556	1,228	376	116,355	1,266	404			
Special Operations	21,788	206		22,350	212		23,312	218				
	\$ 166,705	1,951	378	\$ 170,460	2,002	376	\$ 177,793	2,063	404			
FUNDING SOURCE:												
General Fund:												
Tax Support	\$ 154,163			\$ 157,095			\$ 167,232					
Self - Generated	8,418			8,400			6,300					
	\$ 162,581	1,938	378	\$ 165,495	1,995	376	\$ 173,532	2,056	404			
Grants	\$ 2,752	13		\$ 4,027	7		3,173	7				
Special Revenue	1,372			938			1,088					
	\$ 166,705	1,951	378	\$ 170,460	2,002	376	\$ 177,793	2,063	404			

DIVISION OF POLICE

Mission Statement

To protect the life and property of all citizens against criminal activity and to create an environment of stability and security within the community.

PROGRAM NAME: ADMINISTRATIVE OPERATIONS

OBJECTIVES: Provides all necessary support activities for the Field Operations, Homeland Security, and Special Operations.

ACTIVITIES: Establish operating policies and procedures for the Division. Prepare and manage the operating and capital budgets for the Division of Police. Provide crime analysis used for strategic planning in operations. Recruit, hire and train both uniform and civilian employees. Record and maintain payroll and personnel records. Collect and record all criminal incident reports. Handle open record requests. Provide security services for the Division headquarters building including security at the Central Jail. Operate and maintain radio and telephone communications.

PROGRAM NAME: FIELD OPERATIONS

OBJECTIVES: To provide protection against loss of life, bodily injury and property loss and to empower the community and Divisional personnel in their combined efforts to reduce crime and the fear of crime with an emphasis on joint planning, evaluation and operations. To reduce traffic accidents in the community and provide safer conditions for motorists, pedestrians, and citizens using public streets, and airports within the City.

ACTIVITIES: Investigate all major offenses against persons and property. Provide Patrol and Community Based Policing activities. Participate with citizens on Community Relations Committees, the Auxiliary Police Program, crime prevention fairs, anti-drug marches, Night Out Against Crime, the Task Force on Violent Crime and similar projects in response to community needs. Develop close working relationships with residents by interacting while on patrol and attending community functions.

Provide neighborhood patrols to area that could benefit from close on-going interaction between the Police and the community. Participate in Operation Fresh Start, which aggressively investigates and focuses on deterring crimes that occur on the streets in highly populated, distressed neighborhoods. Conduct DARE program, Child Accident Prevention Program, Crime Watch Training and other programs in response to the needs of the community. Alleviate traffic congestion, restore normal traffic flow, and provide traffic and crowd control at special events. Respond to scenes of traffic accidents, prepare traffic reports, and provide security and traffic control at Cleveland Hopkins Airport.

DIVISION OF POLICE

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL STAFF		COST	UNAUDITED STAFF		COST	BUDGET STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 101,060			\$ 102,696			\$ 107,114		
Self Generated	5,519			5,248			5,474		
Grants	1,804			2,953			3,080		
Special Revenue	899			659			687		
	\$ 109,282	1,197	378	\$ 111,556	1,228	376	\$ 116,355	1,266	404

PROGRAM NAME: SPECIAL OPERATIONS

OBJECTIVES: To target the perpetrators of specific crimes such as auto thefts, financial crimes, homicides, sexual assaults, and drug trafficking for arrest and prosecution.

ACTIVITIES: Aggressively investigate crimes that occur in the City of Cleveland. Conduct enforcement activities against specific crimes within a target neighborhood using decoy, surveillance or search operations, based upon crime analysis and trends.

Maintain contact with and enlist the assistance of community leaders and residents to identify those responsible for neighborhood criminal activity. Perform crisis intervention; handle hostage negotiations and other highly dangerous and volatile situations where specialized training or equipment is required. Provide support to district operations in improving the quality of life in neighborhoods through the enforcement of drug laws, and by suppressing juvenile crime. Detect offenders through crime processing and the use of the Automated Fingerprint Identifications System (AFIS), National Integrated Ballistic Imaging Network (NIBIN) and deoxyribonucleic acid (DNA) analysis.

PROGRAM NAME: HOMELAND SECURITY

OBJECTIVES: To target the perpetrators of criminal activity, which includes threats and criminal actions against the security of our City.

ACTIVITIES: Establish homeland security initiatives within the City of Cleveland and Greater Cleveland area. Prevent, respond, and investigate terrorist activities in our City and the greater Cleveland area.

DIVISION OF POLICE

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 14,513,237	\$ 12,539,100	\$ 12,420,034	\$ 13,058,881
MILITARY LEAVE	-	11,596	108,620	75,000
PART-TIME PERMANENT	215,696	2,627	64,514	42,479
INJURY PAY	-	1,733	1,082	-
SCHOOL GUARDS	1,623,231	1,556,187	1,537,710	1,628,422
UNIFORMED PERSONNEL	93,503,052	82,692,625	83,784,929	86,307,472
UNIFORMED OVERTIME	12,905,894	8,122,517	7,682,995	8,285,435
LONGEVITY	911,075	915,955	924,050	984,762
WAGE SETTLEMENTS	644,893	69,932	87,480	-
SEPARATION PAYMENTS	3,213,438	3,965,677	4,031,309	4,903,385
BONUS INCENTIVE	-	-	762,500	166,500
OVERTIME	1,933,409	739,554	1,188,305	1,374,351
DEFERRED OVERTIME PAYMENTS	381,116	369,374	371,562	369,000
TOTAL	\$ 129,845,041	\$ 110,986,877	\$ 112,965,089	\$ 117,195,688
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 13,107,279	\$ 13,136,385	\$ 14,599,527	\$ 15,737,096
DENTAL	1,150,621	986,256	970,417	1,003,419
VISION CARE	118,199	104,816	99,682	119,219
PERS	2,534,314	2,113,078	2,093,186	2,227,392
POLICE & FIREMENS DISAB & PENS	20,987,049	18,501,727	17,858,556	18,622,201
FICA-MEDICARE	1,303,401	1,081,188	1,140,357	1,179,747
WORKER'S COMPENSATION	3,655,516	4,294,594	4,117,280	4,487,271
LIFE INSURANCE	112,772	90,637	86,970	105,435
UNEMPLOYMENT COMPENSATION	24,847	1,299	32,785	20,488
CLOTHING ALLOWANCE	601,332	519,413	575,215	583,000
TOOL INSURANCE	-	400	400	400
CLOTHING MAINTENANCE	1,135,890	912,046	927,500	934,850
TOTAL	\$ 44,654,149	\$ 41,739,678	\$ 42,500,350	\$ 45,020,518
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ -	\$ 730	\$ -
TUITION & REGISTRATION FEES	255	-	560	-
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	84	-
PROFESSIONAL DUES	8,176	4,777	3,988	3,431
TOTAL	\$ 8,431	\$ 4,777	\$ 5,362	\$ 3,431
UTILITIES				
BROKERED GAS SUPPLY	\$ 163,941	\$ 12,175	\$ 12,592	\$ 16,284
CHILLED WATER	481,843	253,370	17,811	298,217
TELEPHONE	-	242	159,600	-
GAS	143,240	223,621	223,599	299,093
ELECTRICITY - CPP	1,146,316	1,182,510	1,076,750	1,391,814
ELECTRICITY - OTHER	49,702	64,364	85,817	75,756
STEAM	119,183	151,605	452,580	178,440
CONTRACTUAL UTILITIES	2,550	2,100	3,600	4,500
TOTAL	\$ 2,106,776	\$ 1,889,986	\$ 2,032,350	\$ 2,264,102



DIVISION OF POLICE

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 160,622	\$ 143,844	\$ 91,726	\$ 59,723
REFEREE SERVICES	9,313	9,568	36,810	26,000
MILEAGE (PRIVATE AUTO)	86,655	66,666	43,158	51,000
MEDICAL SERVICES	1,069,402	1,456,556	1,303,047	1,300,000
ADVERTISING AND PUBLIC NOTICE	1,729	3,478	1,876	2,500
PARKING IN CITY FACILITIES	224,304	140,208	167,869	150,000
INSURANCE AND OFFICIAL BONDS	484	-	518	550
PHOTOCOPY MACHINE RENTAL	45,207	104,146	65,910	80,000
OTHER CONTRACTUAL	817,260	787,707	915,941	700,000
LOCAL MATCH-GRANT PROGRAMS	141,804	44,147	2,874	14,127
TOTAL	\$ 2,556,781	\$ 2,756,319	\$ 2,629,729	\$ 2,383,900
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 2,525	\$ 4,547	\$ 6,353	\$ 5,000
POSTAGE	2,459	250	498	1,000
COMPUTER SUPPLIES	603	-	-	-
FUEL	4,546	3,100	2,134	2,500
CLOTHING	44,112	45,472	47,460	50,500
SWEEPER PARTS	141	-	-	-
HARDWARE & SMALL TOOLS	582	-	-	-
SMALL EQUIPMENT	11,502	27,308	13,724	23,424
OFFICE FURNITURE & EQUIPMENT	-	585	-	-
AMMUNITION	50,038	96,201	66,834	80,000
HYGIENE AND CLEANING SUPPLIES	32,004	49,305	47,184	55,000
LUMBER, GLASS, AND DRYWALL	1,887	1,349	-	1,000
LABORATORY SUPPLIES	39,355	32,635	38,168	45,000
PHOTOGRAPHIC SUPPLIES	96,210	56,985	48,782	65,000
PAPER AND OTHER SUPPLIES	2,420	5,740	-	-
PRINTED MATERIALS	14,460	17,457	10,123	17,000
OTHER SUPPLIES	80,451	139,798	87,251	85,000
SAFETY EQUIPMENT	-	1,035	828	1,000
BATTERIES	3,461	2,640	2,975	3,500
JUST IN TIME OFFICE SUPPLIES	111,057	121,151	108,924	90,000
MISC MAINTENANCE SUPPLIES	42,732	23,887	40,144	45,000
TOTAL	\$ 540,545	\$ 629,446	\$ 521,382	\$ 569,924

DIVISION OF POLICE

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 10,057	\$ -	\$ 655	\$ 1,000
MAINTENANCE CONTRACTS	42,446	48,875	45,741	53,750
COMPUTER HARDWARE MAINT.	6,058	5,000	5,000	5,000
MAINTENANCE MACHINERY	2,000	9,000	6,056	9,000
MAINTENANCE VEHICLES	1,000	-	-	-
REPAIR PARTS	469	1,100	-	1,000
CAR WASHES	4,601	68,000	60,175	50,000
MAINTENANCE HELICOPTERS	152,640	-	-	-
MAINTENANCE MISC. EQUIP.	9,398	34,934	25,098	5,000
REPAIR OF OVERHEAD DOORS	-	-	3,000	-
TOTAL	\$ 228,669	\$ 166,909	\$ 145,725	\$ 124,750
CLAIMS, REFUNDS, MISCELLANEOUS				
COURT COSTS	\$ -	\$ 30	\$ 123	\$ 200
JUDGEMENTS, DAMAGES, & CLAIMS	8,078	87,084	12,184	10,000
POLICE CHIEF EXPENSE FUND	112,811	113,907	137,225	150,000
TOTAL	\$ 120,889	\$ 201,021	\$ 149,532	\$ 160,200
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 1,014,203	\$ 1,108,841	\$ 1,040,504	\$ 1,469,909
CHARGES FROM RADIO SYSTEM	828,633	881,829	733,475	895,559
CHARGES FROM WATER	-	-	-	20,625
CHARGES FROM PRINTING	173,825	119,587	154,304	278,007
CHARGES FROM STOREROOM	141,744	112,314	133,035	136,532
CHARGES FROM MOTOR VEHICLE	3,314,316	1,878,595	2,484,559	3,008,847
TOTAL	\$ 5,472,720	\$ 4,101,166	\$ 4,545,877	\$ 5,809,479
EXPENDITURE RECOVERY				
EXPENDITURE RECOVERY	\$ -	\$ 104,674	\$ -	\$ -
TOTAL	\$ -	\$ 104,674	\$ -	\$ -
TOTAL DIVISION	\$ 185,534,001	\$ 162,580,853	\$ 165,495,393	\$ 173,531,991

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES & PERMITS	\$ 6,583	\$ 8,458	\$ 12,271	\$ 10,000
INTERGOVERNMENTAL	193,981	1,335	-	-
SALES & CHARGES FOR SERVICES	284,368	274,599	122,313	200,000
MISCELLANEOUS REVENUES	405,041	396,329	258,625	100,000
REVENUE TRANSFERS	-	-	1,931	-
EXPENDITURE RECOVERIES	10,213,909	7,737,415	8,004,477	5,990,000
TOTAL DIVISION	\$ 11,103,882	\$ 8,418,136	\$ 8,399,617	\$ 6,300,000

DIVISION OF POLICE

COMPARISON OF STAFFING LEVEL

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Chief of Police	69,682	154,701
12	12	12	Commander of Police	87,012	87,512
1	1	1	Commissioner of Traffic Control	87,012	87,512
4	4	4	Deputy Chief of Police	63,966	130,334
1	0	1	Superintendent of Criminalistics	30,087	70,339
19	18	19			
OFFICE & CLERICAL					
5	5	5	Clerk, Chief	22,050	43,080
8	8	8	Clerk, Junior	10.00 Hr.	12.57 Hr.
4	4	4	Clerk, Principal	11.93 Hr.	17.85 Hr.
1	1	1	Clerk, Stock	10.00 Hr.	16.19 Hr.
1	1	1	Messenger	10.00 Hr.	13.54 Hr.
5	3	4	Safety Telephone Operator	21,266	29,739
6	6	6	Secretary	10.00 Hr.	15.71 Hr.
3	4	4	Secretary, Private	10.00 Hr.	18.83 Hr.
1	1	1	Stenographer II	10.77 Hr.	14.74 Hr.
1	0	1	Stenographer III	10.00 Hr.	16.37 Hr.
4	4	4	Telephone Operator	10.00 Hr.	15.08 Hr.
13	12	12	Typist	10.00 Hr.	13.68 Hr.
52	49	51			
PARA -PROFESSIONALS					
1	1	1	Clerk, Docket	20,800	32,909
12	9	11	Controller, Traffic	10.00 Hr.	13.69 Hr.
13	10	12			
PROFESSIONALS					
1	1	1	Accountant II	10.00 Hr.	19.69 Hr.
1	1	1	Accountant III	10.00 Hr.	21.83 Hr.
2	2	2	Administrative Officer	20,800	48,000
26	26	26	Captain (Police)	74,940	75,440
2	2	2	Director, Project	22,233	72,735
6	5	5	Examiner, Scientific	25,000	53,307
82	82	82	Lieutenant (Police)	64,535	65,035
120	119	119			

DIVISION OF POLICE

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			PROTECTIVE SERVICE		
106	104	104	Institutional Guard	12.18 Hr.	15.45 Hr.
1,271	1,288	1,288	Officer, Patrol I**	48,832	49,332
0	0	55	Trainee	10.50 Hr.	10.50 Hr.
5	3	3	Police Safety Aide	20,800	26,903
202	201	201	Sergeant	55,564	56,065
1,584	1,596	1,651			
			SKILLED CRAFT		
1	1	1	Mechanic, Heavy Duty	15.75 Hr.	22.54 Hr.
1	1	1			
			SERVICE & MAINTENANCE		
0	1	1	Worker, Custodial	10.00 Hr.	13.54 Hr.
3	3	3	Hostler	10.00 Hr.	13.77 Hr.
3	4	4			
			TECHNICIAN		
1	1	1	Bilingual Communication Specialist	22,883	34,512
6	6	6	Dispatcher, Chief Radio	39,788	43,387
105	100	103	Dispatcher, Police Radio	22,886	37,788
5	4	4	Examiner, Fingerprint	22,000	36,665
3	3	3	Operator, Computer	10.00 Hr.	20.71 Hr.
2	2	2	Operator, Data Conversion	10.00 Hr.	13.67 Hr.
78	77	77	Operator, Senior Data Conversion	10.80 Hr.	16.38 Hr.
2	1	2	Supervisor, Data Conversion	11.92 Hr.	19.11 Hr.
1	1	1	Technician, Photographic Laboratory	10.00 Hr.	17.14 Hr.
203	195	199			
1,995	1,997	2,056	TOTAL FULL TIME		
402	376	402	Guard, School Crossing	20.50 Day	26.00 Day
0	2	2	PT Scientific Ez	25,000	53,307
402	378	404	TOTAL PART TIME		
13	7	7	GRANT POSITIONS		
2,410	2,382	2,467	TOTAL DIVISION		

*Salary Schedule effective December 12, 2005

** Includes employees partially or entirely funded through grants

DIVISION OF FIRE**PAUL STUBBS, CHIEF**

While the word FIRE is the title of this Division, it is an acknowledged fact that the word "FIRE" has an additional meaning; it is an acronym that stands for Fire, Inspections, Rescue and Emergency services. The duties of the Division of Fire are organized into six programs that enable the Division to accomplish its mission in the safest, most efficient and cost-effective manner. The Programs are Fire Administration, Operations, Operations Support, Prevention and Education, Communications and Training.

Administration includes Headquarters (HQ), Statistics/Research (STATS), the Medical Office (MO), the Employee Assistance Program (EAP), Internal Affairs (IA) and Public Education/Photo/Public Relations (PE/PR). HQ carries out all the tasks necessary to operate the Division in the most efficient and cost-effective manner. STATS collects and compiles all data related to alarm responses, employee payroll and hours, and compiles and takes the necessary action to ensure the City collects monies due for medical transports and unnecessary alarms. The IA unit assists HQ in all internal investigations, including disciplinary cases. The Executive Officer, with the cooperation and assistance of the Officer in charge of the Storeroom/Quarter Master (S/QM), monitors new construction and rehabilitation of the Division of Fire Buildings and works with the Superintendent of Safety Buildings to follow up on needed repairs. PE/PR is responsible for public education activities, including programs for school children as well as Golden Agers, and works with the Mayor's Office and the News Media.

Operations Support consists of the following units: Bureau of Emergency and Rescue Service (BEARS), Bureau of Engine and Apparatus Maintenance (BEAM), Storeroom/Quarter Master (S/QM), Pre-Plan Office (PPO) and the Water Supply Office (WSO) which together provide all the equipment and services that Operations needs to carry out their duties.

The Prevention and Education Program is carried out by the Fire Prevention Bureau (FPB). The FPB is responsible for inspection of buildings in the City except for one and two family dwellings, reviewing all permit applications for hazardous substances and fire protection systems, reviewing plans for new construction and renovation of buildings, ensuring safety at public assemblies and the enforcement of local, state and federal laws pertaining to fire and life safety. In addition, the FPB is responsible for ensuring that hazardous material spills are cleaned up in accordance with environmental laws.

The Bureau of Communications (BOC) carries out the Communications Program and is responsible for receiving all alarms and dispatching the proper units, handling all emergency communications for Fire companies and responding to major incidents to control and coordinate emergency communications. In addition, the BOC handles all normal day to day phone communications, and is responsible for testing all Fire communication equipment.

Training and Education within the Division is the responsibility of the Fire Training Academy (FTA). This includes: training all new firefighters in basic firefighting and emergency medical treatment to comply with state law; developing, maintaining and updating the In-Service Training Manual for use by Company Officers; offering specialized courses in hazardous material response, driver training, pump and aerial ladder operations; orientation for new officers; incident command; and various other subjects. The FTA also maintains training records to comply with state law, tests and evaluates new equipment and explores new methods of Firefighting and the handling of hazardous material incidents.

DIVISION OF FIRE

Mission Statement

To serve the City of Cleveland with the highest degree of quality and professionalism through a proactive commitment to prevent and mitigate emergency situations where life and property are at risk.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL		COST	UNAUDITED		COST	BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
PROGRAMS:									
Administration	\$ 4,102	20	\$ 4,389	20		\$ 4,664	20		
Operations	66,216	780	69,003	784		73,329	784		
Operations Support	720	16	770	16		819	16		
Prevention and Education	2,922	46	3,127	46		3,323	46		
Communications	2,902	37	3,105	37		3,300	37		
Training and Education	925	13	990	13		1,052	13		
	\$ 77,787	912	\$ 81,384	916		\$ 86,487	916		
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 76,523		\$ 79,257			\$ 84,568			
Self-Generated	767		1,207			923			
	\$ 77,290	912	\$ 80,464	916		\$ 85,491	916		
Grants	\$ 497		\$ 920			\$ 996			
	\$ 77,787	912	\$ 81,384	916		\$ 86,487	916		

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To plan, direct, coordinate, control and evaluate all aspects of Divisional Operations to ensure resources are being used effectively and efficiently.

ACTIVITIES: Plan and prepare Operating and Capital Budgets. Manage daily operations, maintain discipline, control sick leave, light duty and leave of absences. Collect, compile and enter data on alarms, employee work hours and other data into computer monitoring system. Participate in planning of rehabilitation and construction of new Division facilities. Schedule and coordinate public fire and life safety education programs, public relations and news releases in conjunction with the Mayor's Office, Director's Office and other interested community organizations.

DIVISION OF FIRE

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 66,216			\$ 69,003			\$ 73,329		
	\$ 66,216	780		\$ 69,003	784		\$ 73,329	784	

PROGRAM NAME: OPERATIONS SUPPORT

OBJECTIVES: To save lives and protect property by: extinguishing and preventing the spread of fire; providing immediate medical care; providing rescue and extrication service; abating hazardous materials releases; and by investigating the causes of fires and other emergencies.

ACTIVITIES: Respond to alarms with necessary personnel, apparatus and equipment. Conduct daily training according to Drill Schedules; maintain apparatus, equipment and station. Inspect buildings and fire hydrants and investigate fires and Division accidents. Provide all rescue equipment, 24-hour emergency apparatus repair and preventive maintenance. Provide, repair and refurbish all protective clothing for the Division. Provide and repair all fire hoses. Provide pre-incident information on streets, buildings, hazardous conditions and hydrants/mains.

PROGRAM NAME: PREVENTION AND EDUCATION

OBJECTIVES: To ensure life safety and reduce fires and the release of hazardous substances.

ACTIVITIES: Perform fire and life safety inspections of all buildings except 1 and 2 family Dwellings. Review new construction and building renovation plans for compliance with state and local Fire safety laws and test new and existing fire protection systems. Review and issue permits for control of flammable and hazardous substances. Provide Hazardous Materials Specialists to ensure hazardous material spills are cleaned up in compliance with local, state and federal laws.

PROGRAM NAME: COMMUNICATIONS

OBJECTIVES: To provide efficient communications for the entire Division and Emergency Medical Service units.

ACTIVITIES: Dispatch calls for assistance, determine proper response and dispatch fire fighting and/or medical units. Coordinate and control emergency radio transmissions and provide a communications/command post vehicle for major incidents. Maintain records of fire alarms, response times, fire loss estimates and other records.



DIVISION OF FIRE

PROGRAM NAME: TRAINING AND EDUCATION

OBJECTIVES: To provide the necessary knowledge, skills and abilities in order for the Division to operate in a safe and efficient manner.

ACTIVITIES: Conduct basic training classes for newly appointed firefighters including firefighting and emergency medical treatment to comply with state law. Provide hazardous materials training to members of the Division to comply with Federal and OSHA laws and National Fire Protection Association standards. Re-certify firefighters as Emergency Medical Technicians and maintain and update the Division Drill Manual. Conduct classes on safe driving; pump operations, aerial ladder operation, rescue techniques and other subjects. Maintain training records; test and evaluate new equipment and methods.

DIVISION OF FIRE

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 459,467	\$ 334,824	\$ 327,729	\$ 336,503
MILITARY LEAVE	-	-	47,121	-
INJURY PAY	-	-	33,882	-
UNIFORMED PERSONNEL	51,134,678	48,629,973	48,314,872	49,603,580
UNIFORMED OVERTIME	4,703,069	3,099,711	4,948,515	4,777,195
LONGEVITY	435,150	459,475	460,300	498,650
WAGE SETTLEMENTS	1,000	-	76,763	100,000
SEPARATION PAYMENTS	444,110	477,504	447,497	1,500,189
BONUS INCENTIVE	-	-	5,000	-
OVERTIME	33,152	22,085	18,137	20,000
DEFERRED OVERTIME PAYMENTS	174,997	-	174,991	175,000
TOTAL	\$ 57,385,623	\$ 53,023,573	\$ 54,854,805	\$ 57,011,117
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 5,955,885	\$ 6,443,339	\$ 7,356,049	\$ 8,509,389
DENTAL	519,333	492,921	487,469	507,023
VISION CARE	49,591	46,157	44,932	44,847
PERS	66,931	53,108	53,705	52,911
POLICE & FIREMENS DISAB & PENS	13,282,773	12,657,101	12,728,897	13,114,182
POLICE & FIRE ACCRD LIABILITY	(9,004)	190	(1,994)	-
FICA-MEDICARE	480,687	431,962	453,437	504,412
WORKER'S COMPENSATION	791,905	1,070,455	1,335,628	1,466,481
LIFE INSURANCE	46,757	42,325	40,958	41,220
UNEMPLOYMENT COMPENSATION	-	-	6,872	-
CLOTHING ALLOWANCE	404,181	4,799	10,150	271,800
CLOTHING MAINTENANCE	395,200	363,200	359,500	362,400
TOTAL	\$ 21,984,239	\$ 21,605,558	\$ 22,875,600	\$ 24,874,665
TRAINING & PROFESS DUES				
TRAVEL	\$ 1,687	\$ -	\$ 8,130	\$ 2,000
TUITION & REGISTRATION FEES	8,235	10,650	8,993	10,000
OTHER TRAINING SUPPLIES	535	1,360	127	2,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	131	-
PROFESSIONAL DUES	2,632	2,667	4,420	3,000
TOTAL	\$ 13,089	\$ 14,677	\$ 21,801	\$ 17,000
UTILITIES				
BROKERED GAS SUPPLY	\$ -	\$ 170	\$ -	\$ 228
GAS	285,424	330,469	341,466	442,003
ELECTRICITY - CPP	406,413	426,243	415,556	501,688
ELECTRICITY - OTHER	33,805	39,755	31,526	46,792
STEAM	48,000	29,458	45,729	45,000
TOTAL	\$ 773,643	\$ 826,094	\$ 834,277	\$ 1,035,710

DIVISION OF FIRE

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 3,130	\$ 20,497	\$ 17,603	\$ 30,000
BANK SERVICE FEES	-	695	698	-
COURT REPORTER	80	1,224	400	500
REFEREE SERVICES	-	175	-	500
CABLE PROFESSIONAL SERVICES	22	-	-	-
MILEAGE (PRIVATE AUTO)	2,530	2,461	1,294	2,500
MEDICAL SERVICES	22,357	35,704	13,747	20,000
PARKING IN CITY FACILITIES	10,151	7,679	7,659	10,000
PHOTOCOPY MACHINE RENTAL	6,257	11,565	8,965	9,000
OTHER CONTRACTUAL	27,949	34,396	17,766	30,000
LOCAL MATCH-GRANT PROGRAMS	-	-	6,416	109,700
TOTAL	\$ 72,476	\$ 114,396	\$ 74,548	\$ 212,200
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 366	\$ 353	\$ 1,267	\$ 1,000
POSTAGE	-	108	31	50
COMPUTER SUPPLIES	1,500	1,825	668	2,000
COMPUTER HARDWARE	36	-	-	-
COMPUTER SOFTWARE	5,000	-	-	-
CLOTHING	26,784	43,195	98,864	184,818
HARDWARE & SMALL TOOLS	-	8,266	12,760	5,000
MOWER & TRACTOR PARTS	-	-	710	500
SMALL EQUIPMENT	22,735	18,386	13,555	20,000
OFFICE FURNITURE & EQUIPMENT	4,643	7,621	1,762	2,000
ELECTRICAL SUPPLIES	3,000	3,000	3,000	3,000
HYGIENE AND CLEANING SUPPLIES	25,435	44,376	25,065	30,000
DOORS, SHUTTERS AND WINDOWS	2,124	-	-	-
MEDICAL SUPPLIES	50,683	67,427	53,908	65,000
FOOD	9,000	-	-	-
PHOTOGRAPHIC SUPPLIES	4,000	2,000	5,763	3,500
MEDICAL EQUIPMENT	-	3,000	18,829	10,000
PAPER AND OTHER SUPPLIES	367	600	2,109	1,000
PRINTED MATERIALS	-	393	-	-
OTHER SUPPLIES	36,967	41,434	52,445	40,000
SAFETY EQUIPMENT	4,279	10,157	5,133	5,000
BATTERIES	1,000	1,018	1,518	2,500
JUST IN TIME OFFICE SUPPLIES	22,136	20,168	21,251	25,000
MISC MAINTENANCE SUPPLIES	-	1,000	198	1,000
TOTAL	\$ 220,054	\$ 274,325	\$ 318,836	\$ 401,368



DIVISION OF FIRE

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 8,955	\$ 2,543	\$ 5,907	\$ 8,000
MAINTENANCE CONTRACTS	4,740	4,740	5,000	5,000
COMPUTER HARDWARE MAINT.	-	3,500	-	2,400
MAINTENANCE ELECTRICAL EQUIP	4,885	6,323	3,183	5,000
MAINTENANCE MACHINERY	4,057	4,558	9,042	5,000
MAINTENANCE FIRE APPARATUS	432	66	256	500
MAINTENANCE VEHICLES	1,500	-	1,705	-
REPAIR PARTS	5,247	8,508	10,422	9,000
CAR WASHES	1,000	1,000	1,500	1,200
MAINTENANCE MISC. EQUIP.	77,464	116,360	90,644	81,900
MOWER & TRACTOR REPAIR	-	-	-	500
MAINTENANCE BUILDING	18,072	940	169	5,000
REPAIR OF OVERHEAD DOORS	15,000	55,769	36,996	40,000
TOTAL	\$ 141,351	\$ 204,307	\$ 164,823	\$ 163,500
CLAIMS, REFUNDS, MISCELLANEOUS				
JUDGEMENTS, DAMAGES, & CLAIMS	\$ 2,613	\$ 750	\$ 1,443	\$ 3,000
TOTAL	\$ 2,613	\$ 750	\$ 1,443	\$ 3,000
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 163,661	\$ 169,235	\$ 187,869	\$ 241,083
CHARGES FROM RADIO SYSTEM	162,219	183,369	180,818	151,155
CHARGES FROM WATER	-	-	-	9,023
CHARGES FROM PRINTING	22,286	35,473	56,402	70,849
CHARGES FROM STOREROOM	4,106	1,112	1,568	2,375
CHARGES FROM MOTOR VEHICLE	1,358,223	734,595	891,160	1,297,691
TOTAL	\$ 1,710,494	\$ 1,123,784	\$ 1,317,818	\$ 1,772,176
EXPENDITURE RECOVERY				
EXPENDITURE RECOVERY	\$ -	\$ 102,309	\$ -	\$ -
TOTAL	\$ -	\$ 102,309	\$ -	\$ -
TOTAL DIVISION	\$ 82,303,582	\$ 77,289,773	\$ 80,463,951	\$ 85,490,737



DIVISION OF FIRE

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES & PERMITS	\$ 473,569	\$ 487,935	\$ 520,708	\$ 475,000
INTERGOVERNMENTAL	162,380	766	-	-
SALES & CHARGES FOR SERVICES	180,947	230,816	395,578	400,000
FINES & FORFEITURES	-	200	100	-
MISCELLANEOUS REVENUES	2,432	10,653	18,586	-
REVENUE TRANSFERS	26,697	-	-	18,000
EXPENDITURE RECOVERIES	34,536	36,687	271,714	30,000
TOTAL DIVISION	\$ 880,561	\$ 767,057	\$ 1,206,687	\$ 923,000

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
29	29	29	Battalion, Chief	72,040	75,441
1	1	1	Fire Chief	64,407	154,701
7	7	7	Fire Chief, Assistant	56,790	116,024
37	37	37			
OFFICE & CLERICAL					
1	1	1	Secretary	10.00 Hr.	15.71 Hr.
4	4	4	Secretary, Private	10.00 Hr.	18.83 Hr.
5	5	5			
PROFESSIONALS					
1	1	1	Administrator, Personnel	26,274	74,739
63	63	63	Captain (Fire)	62,034	65,036
172	172	172	Lieutenant (Fire)	53,409	56,065
1	1	1	Project Director/ Network	22,333	72,735
237	237	237			
PROTECTIVE SERVICE					
634	634	634	Firefighter Journeyman	45,973	48,332
634	634	634			
TECHNICIAN					
2	2	2	Operator, Data Conversion	10.00 Hr.	13.67 Hr.
1	1	1	Supervisor, Data Processing	20,231	54,494
3	3	3			
916	916	916	TOTAL DIVISION		

*Salary Schedule effective December 12, 2005

EMERGENCY MEDICAL SERVICES

EDWARD J. ECKART, JR., COMMISSIONER

The Division of Emergency Medical Service (EMS) is ultimately responsible for providing all pre-hospital patient care and transportation for the City of Cleveland. The Division provides accessibility to pre-hospital patient care through a coordinated dispatch and communications network. EMS ensures that patients receive optimal care through a continuing education process, a paramedic-training institute and ongoing communications with prominent medical professionals throughout the Greater Cleveland area.

Mission Statement

To provide advanced out-of-hospital medical care and transportation to victims of illness or injury. We are committed to improving the quality of life in the City of Cleveland by maintaining the highest ethical and professional standards of pre-hospital care, treating our patients with dignity and respect, and caring for each patient as if they were a member of our own family.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL		2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Administration	\$ 354	3	\$ 388	3	\$ 434	3		
Advanced Life Support	17,985	245	19,718	250	20,546	267		
Communications	1,762	33	1,932	31	2,012	36		
Employee Development	103		113		118			
Public Education	6		6		7			
	\$ 20,210	281	\$ 22,158	284	\$ 23,117	306		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 11,348		\$ 11,953		\$ 11,946			
Self-Generated	8,862		10,136		11,168			
	\$ 20,210	281	\$ 22,089	284	\$ 23,114	306		
Grants	\$ -		\$ 69		\$ 3			
	\$ 20,210	281	\$ 22,158	284	\$ 23,117	306		

EMERGENCY MEDICAL SERVICES

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To plan, direct, coordinate, control, and evaluate all aspects of divisional operations to ensure resources are used efficiently and effectively.

ACTIVITIES: Prepare, plan, and coordinate the Division's capital and operating budgets. Recruit and hire employees; maintain disciplinary records, record payroll and personnel records; compile and analyze data regarding response times and operational efficiency. Maintain patient care records; provide official copies for legal, medical, and billing purposes. Conduct performance improvement activities to ensure the continued quality of service to the public.

PROGRAM NAME: ADVANCED LIFE SUPPORT

OBJECTIVES: To respond to emergency scenes, provide advanced medical care and stabilization, and transport patients to appropriate medical facilities.

ACTIVITIES: Respond to emergency scenes in a safe and expeditious manner. Provide advanced medical intervention in the form of endotracheal intubation, ECG monitoring, intravenous cannulation, administering medications, cardiac defibrillation, and other procedures as needed. Transport patients to appropriate medical facilities. Document patient care and billing information.

PROGRAM NAME: COMMUNICATIONS

OBJECTIVES: To effectively control and direct all emergency telephone, radio, and data communications.

ACTIVITIES: Evaluate calls for assistance through a call prioritizing system to determine the call type, priority level, and subsequent type of response. Provide emergency pre-arrival instructions to callers until an emergency ambulance arrives or the situation has stabilized. Maintain appropriate legal logs and tapes for all communications center activity. Provide initial emergency medical dispatch training. Provide continuing education programs necessary for emergency medical dispatch recertification. Conduct performance improvement activities to ensure the continued quality of service to the public.

EMERGENCY MEDICAL SERVICES**PROGRAM NAME: EMPLOYEE DEVELOPEMENT**

OBJECTIVES: To plan, direct, and coordinate the educational activities including state certification, re-certification, initial orientation, and continuing education.

ACTIVITIES: Provide initial employee orientation training. Conduct paramedic training programs for new and current employees leading to state certification as EMT-Paramedics. Conduct professional development activities for the supervisory and administrative staff.

Provide continuing education programs necessary for state EMT-Basic and EMT-Paramedic re-certification. Provide recognized professional enhancement programs, such as Basic and Advanced Cardiac Life Support, Pediatric Advanced Life Support, and Pre-Hospital Trauma Life Support. Provide clinical experience monitored by Field Training Officers for the Division of EMS paramedic students as well as students from other State of Ohio accredited paramedic training programs. Perform paramedic functioning testing for the Department of Public Safety as required by the medical director and state law.

PROGRAM NAME: PUBLIC EDUCATION

OBJECTIVES: To improve survival from cardiac arrest and other severe medical problems.

ACTIVITIES: Provide CPR training to the public and new City employees. Educate the public in appropriate use of the 911 system. Offer heart health and stroke awareness activities along with blood pressure checks at senior centers and other locations. Provide Automatic External Defibrillator (AED) training at City facilities to City employees.

EMERGENCY MEDICAL SERVICES

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 12,282,914	\$ 12,244,148	\$ 11,656,381	\$ 12,615,160
PART-TIME PERMANENT	17,418	-	-	-
INJURY PAY	-	557	-	-
STUDENT TRAINEES	-	-	342,995	-
UNIFORMED OVERTIME	(445)	-	-	-
LONGEVITY	93,650	102,100	100,200	97,975
WAGE SETTLEMENTS	-	257	9,357	40,000
SEPARATION PAYMENTS	30,961	138,117	182,178	120,000
BONUS INCENTIVE	-	-	10,500	150,000
OVERTIME	3,083,907	1,687,644	2,882,227	1,900,000
TOTAL	\$ 15,508,405	\$ 14,172,823	\$ 15,183,838	\$ 14,923,135
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,558,383	\$ 1,770,637	\$ 1,982,137	\$ 2,530,676
DENTAL	139,121	136,371	132,950	150,989
VISION CARE	14,857	14,074	13,977	15,055
PERS	2,146,936	1,933,739	2,014,785	2,028,030
FICA-MEDICARE	181,921	163,963	180,400	155,947
WORKER'S COMPENSATION	337,203	512,004	710,020	872,664
LIFE INSURANCE	13,148	13,552	12,945	13,770
UNEMPLOYMENT COMPENSATION	3,778	16,939	12,559	15,000
CLOTHING ALLOWANCE	199,820	21,210	100,800	115,150
CLOTHING MAINTENANCE	28,250	-	30,450	32,900
TOTAL	\$ 4,623,417	\$ 4,582,489	\$ 5,191,023	\$ 5,930,180
TRAINING & PROFESS DUES				
TRAVEL	\$ 3,020	\$ 1,179	\$ 2,323	\$ 5,000
TUITION & REGISTRATION FEES	3,605	5,041	398	-
OTHER TRAINING SUPPLIES	7,837	-	-	-
PROFESSIONAL DUES	517	517	544	-
TOTAL	\$ 14,979	\$ 6,737	\$ 3,265	\$ 5,000
UTILITIES				
SEWER-OTHER	\$ 925	\$ 121	\$ -	\$ 2,000
WATER	462	1,603	-	-
GAS	1,153	-	8,484	15,000
ELECTRICITY - CPP	578	2,004	1,380	44,000
SECURITY & MONITORING SYSTEM	-	-	-	400
TOTAL	\$ 3,118	\$ 3,728	\$ 9,864	\$ 61,400

EMERGENCY MEDICAL SERVICES

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 6,060	\$ 3,857	\$ 15,456	\$ 35,000
COURT REPORTER	-	127	210	-
REFEREE SERVICES	-	491	-	2,000
WASTE DISPOSAL	3,564	220	-	2,000
JANITORIAL SERVICES	9,000	-	10,070	15,000
MEDICAL SERVICES	1,818	3,541	4,524	3,500
ADVERTISING AND PUBLIC NOTICE	450	-	-	-
PARKING IN CITY FACILITIES	3,662	2,673	2,184	2,500
PHOTOCOPY MACHINE RENTAL	7,057	7,140	2,568	-
LOCAL MATCH-GRANT PROGRAMS	-	5,874	-	-
TOTAL	\$ 31,611	\$ 23,922	\$ 35,013	\$ 60,000
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 7,515	\$ 1,271	\$ 1,583	\$ 2,000
POSTAGE	787	1,582	1,592	1,000
COMPUTER SUPPLIES	4,880	-	-	2,000
COMPUTER HARDWARE	38,618	21,595	-	12,000
COMPUTER SOFTWARE	9,587	-	-	20,000
FIRE/EMS APPARATUS PARTS	-	14	-	-
CLOTHING	10,665	11,300	35,454	40,000
SWEEPER PARTS	-	-	666	-
HARDWARE & SMALL TOOLS	-	1,498	807	1,000
OFFICE FURNITURE & EQUIPMENT	880	-	-	-
ELECTRICAL SUPPLIES	-	2,206	-	1,000
HYGIENE AND CLEANING SUPPLIES	2,981	11,250	6,084	16,000
MEDICAL SUPPLIES	249,582	293,165	295,973	320,000
MEDICAL EQUIPMENT	37,473	45,888	46,958	45,000
PRINTED MATERIALS	13,605	4,914	3,544	20,000
OTHER SUPPLIES	-	398	7,334	2,500
SAFETY EQUIPMENT	17,364	21,703	47,692	175,000
PHARMACEUTICAL SUPPLIES	210	12,549	20,551	30,000
SPECIAL EVENTS SUPPLIES	6,894	-	-	-
BATTERIES	395	1,880	416	1,000
JUST IN TIME OFFICE SUPPLIES	12,728	15,558	19,556	15,000
TOTAL	\$ 414,164	\$ 446,771	\$ 488,207	\$ 703,500



EMERGENCY MEDICAL SERVICES

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE CONTRACTS	\$ 59,073	\$ 71,808	\$ 40,981	\$ 60,000
COMPUTER HARDWARE MAINT.	41,044	43,670	9,854	10,000
COMPUTER SOFTWARE MAINT.	9,714	27,677	54,330	55,000
CAR WASHES	500	500	500	-
MAINTENANCE MISC. EQUIP.	2,000	5,500	17,403	20,000
TOTAL	\$ 112,331	\$ 149,156	\$ 123,068	\$ 145,000
CLAIMS, REFUNDS, MISCELLANEOUS				
JUDGEMENTS, DAMAGES, & CLAIMS	\$ 295	\$ -	\$ 1,000	\$ 1,000
TOTAL	\$ 295	\$ -	\$ 1,000	\$ 1,000
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 70,951	\$ 68,680	\$ 101,791	\$ 110,998
CHARGES FROM RADIO SYSTEM	101,272	102,744	84,085	124,012
CHARGES FROM WATER	-	-	-	2,256
CHARGES FROM PRINTING	27,734	13,515	15,728	65,346
CHARGES FROM STOREROOM	4,790	6,791	6,588	6,439
CHARGES FROM MOTOR VEHICLE	993,481	633,024	845,885	975,943
TOTAL	\$ 1,198,228	\$ 824,753	\$ 1,054,076	\$ 1,284,994
TOTAL DIVISION	\$ 21,906,548	\$ 20,210,379	\$ 22,089,355	\$ 23,114,209

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES	\$ 11,054	\$ -	\$ -	\$ -
SALES & CHARGES FOR SERVICE	7,243,765	8,830,211	10,075,142	11,156,000
MISCELLANEOUS REVENUE	4,011	10,287	5,597	2,200
EXPENDITURE RECOVERIES	4,139	21,369	55,389	10,000
TOTAL DIVISION	\$ 7,262,969	\$ 8,861,866	\$ 10,136,128	\$ 11,168,200

**EMERGENCY MEDICAL SERVICES****COMPARISON OF STAFFING**

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Emergency Medical Service	42,758	124,900
1	1	1			
PROFESSIONALS					
1	1	1	Administrator, Assistant Personnel	20,800	50,543
1	1	1	Administrative Manager	27,194	80,967
2	2	2			
TECHNICIAN					
33	31	36	Dispatcher, Emergency Medical	24,765	37,797
18	17	20	Supervisor, Emergency Medical Technician	20,093	53,307
232	233	237	Technician, Emergency Medical	26,336	41,231
20	0	10	Technician, Emergency Medical, Trainee	10.50 Hr.	10.50 Hr.
303	281	303			
306	284	306	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DOG POUND

JOHN D. BAIRD, CHIEF DOG WARDEN

The City Dog Pound is responsible for responding to all calls for services or complaints concerning all dogs. The Division is committed to the reduction of the City's stray animal population by providing pet owners in Cleveland with spaying and neutering service for their dogs and cats at a nominal fee.

Mission Statement

To reduce the number of stray unwanted dogs in the City of Cleveland by enforcing city animal ordinances and by providing low cost spay/neuter services to Cleveland residents.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Animal Control	\$ 810	12	2	\$ 817	12	2	\$ 988	14	2
	\$ 810	12	2	\$ 817	12	2	\$ 988	14	2
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 758			\$ 774			\$ 942		
Self-Generated	47			42			46		
	\$ 805	12	2	\$ 816	12	2	\$ 988	14	2
Special Revenue	\$ 5			\$ 1			\$ -		
	\$ 810	12	2	\$ 817	12	2	\$ 988	14	2

PROGRAM NAME: ANIMAL CONTROL

OBJECTIVES: Enforce city animal ordinances.

ACTIVITIES: Respond to complaints regarding stray, vicious, and nuisance dogs.

PROGRAM NAME: LOW COST SPAY/NUETER CLINIC

OBJECTIVES: Reduce the number of unwanted pets and the over population of stray animals in the City of Cleveland.

ACTIVITIES: Offer and perform low cost sterilization of pets owned by City residents.

DOG POUND

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 565,127	\$ 415,097	\$ 415,022	\$ 484,713
PART-TIME PERMANENT	67,142	48,619	63,305	76,557
INJURY PAY	1,190	-	-	-
LONGEVITY	4,850	4,750	5,825	5,825
BONUS INCENTIVE	-	-	2,500	-
OVERTIME	15,897	21,113	25,747	26,464
TOTAL	\$ 654,207	\$ 489,579	\$ 512,400	\$ 593,559
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 92,912	\$ 85,336	\$ 87,997	\$ 107,958
DENTAL	7,832	6,437	5,934	7,158
VISION CARE	855	657	637	752
PERS	88,957	71,448	68,513	81,318
FICA-MEDICARE	7,536	5,048	5,409	6,275
WORKER'S COMPENSATION	3,331	7,693	6,525	7,269
LIFE INSURANCE	757	582	540	630
UNEMPLOYMENT COMPENSATION	-	32,023	-	-
CLOTHING ALLOWANCE	3,250	2,000	2,000	2,750
CLOTHING MAINTENANCE	4,550	2,800	2,975	3,850
TOTAL	\$ 209,980	\$ 214,024	\$ 180,529	\$ 217,960
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ -	\$ 40	\$ 3,000
PROFESSIONAL DUES	-	-	215	500
TOTAL	\$ -	\$ -	\$ 255	\$ 3,500
UTILITIES				
GAS	\$ -	\$ 5,741	\$ 15,673	\$ 31,250
ELECTRICITY - OTHER	13,693	16,365	8,062	19,262
TOTAL	\$ 13,693	\$ 22,106	\$ 23,735	\$ 50,512
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 2,000	\$ 504	\$ -	\$ -
SECURITY SERVICES	-	-	500	600
MEDICAL SERVICES	-	-	-	500
PHOTOCOPY MACHINE RENTAL	579	406	287	750
TOTAL	\$ 2,579	\$ 910	\$ 787	\$ 1,850

DOG POUND

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 2	\$ -	\$ -	-
HARDWARE & SMALL TOOLS	2,214	413	2,420	2,300
SMALL EQUIPMENT	2,764	3,760	3,410	3,258
OFFICE FURNITURE & EQUIPMENT	1,164	906	-	-
HYGIENE AND CLEANING SUPP	5,809	4,280	6,085	6,000
MEDICAL SUPPLIES	14,292	14,728	14,984	15,000
OTHER SUPPLIES	11,847	12,271	11,376	12,000
SAFETY EQUIPMENT	-	-	3,932	4,624
JUST IN TIME OFFICE SUPPLIES	3,299	1,766	1,165	3,000
TOTAL	\$ 41,391	\$ 38,123	\$ 43,371	\$ 46,182
MAINTENANCE				
CAR WASHES	\$ 500	\$ 500	\$ 500	-
MAINTENANCE MISC. EQUIP.	-	-	75	-
TOTAL	\$ 500	\$ 500	\$ 575	-
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 3,284	\$ 4,379	\$ 5,537	6,076
CHARGES FROM RADIO SYSTEM	9,116	3,948	3,242	4,795
CHARGES FROM WATER	-	-	-	322
CHARGES FROM PRINTING	8,188	3,553	2,972	9,159
CHARGES FROM STOREROOM	1,377	1,016	1,078	1,224
CHARGES FROM MOTOR VEHICLE	69,053	26,747	41,522	52,441
TOTAL	\$ 91,018	\$ 39,643	\$ 54,351	\$ 74,017
TOTAL DIVISION	\$ 1,013,368	\$ 804,886	\$ 816,004	\$ 987,580

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 66,034	\$ 45,088	\$ 40,835	45,000
MISCELLANEOUS REVENUES	796	1,689	1,398	1,000
EXPENDITURE RECOVERIES	18	73	95	25
TOTAL DIVISION	\$ 66,848	\$ 46,850	\$ 42,328	\$ 46,025



DOG POUND

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Chief Dog Warden	20,800	74,360
1	1	1			
OFFICE & CLERICAL					
2	2	2	Clerk, Senior	10.29 Hr.	14.74 Hr.
2	2	2			
PROFESSIONALS					
1	1	1	Registered Animal Health Technician	10.00 Hr.	14.54 Hr.
1	1	1			
PROTECTIVE SERVICE					
7	7	9	Warden, Dog	11.04 Hr.	15.50 Hr.
7	7	9			
SERVICE & MAINTENANCE					
1	1	1	Custodial Worker	10.00 Hr.	13.54 Hr.
1	1	1			
12	12	14	TOTAL FULL TIME		
1	1	1	Registered Animal Health Technician	10.00 Hr.	14.54 Hr.
1	1	1	Veterinarian	30,215	80,774
2	2	2	TOTAL PART TIME		
14	14	16	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



COMMUNITY RELATIONS BOARD

BLAINE GRIFFIN, DIRECTOR

The Community Relations Board is responsible by City Ordinance for improving cross-cultural relationships in a city with a population, which reflects a wide diversity of racial, ethnic and religious heritage. The mission of the Board is to resolve community conflicts and ameliorate inequities based on racial and social biases, and develop pro-active strategies for affirmative actions and programs that promote multi-cultural harmony. The board's emphasis is upon the implementation of pro-active activities that promotes diversity and unity. The board responds to resident complaints, investigates sources of community conflict and provides planning assistance to residents and organizations for resolving neighborhood concerns and appreciating the value and importance of cultural openness and diversity to the well being and future development of the City of Cleveland.

Program activities focus on the most commonly identified concerns of the community which include police-community cooperation, culturally and socially segregated housing patterns and relationships involving our schools, youth and neighborhood residents. Primary functions are coordinating police-citizen committees; mediation and conciliation services; helping to develop neighborhood community and human relations development activities; administering the City's law enforcement and community assistance protocol for the prevention of ethnic intimidation and response to victims; promoting multi-cultural arts and education events; monitoring the police professional standards and practices policy; planning and facilitating human relations training for police, city employees and community groups; and coordinating multi-cultural dialogue groups.

Mission Statement

To promote amicable relations among various racial and cultural groups, to ameliorate conditions which strain inter-group relations, and correct actions that violate the civil rights of individuals.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006			
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET		
		STAFF	FT		PT	STAFF		FT	PT	STAFF
PROGRAMS:										
Community Outreach	\$ 257	5	14	\$ 284	5	14	\$ 379	8	14	
Human Relations Training & Comm	339	4		351	4		468	5		
Police/Community Cooperation	299	5		309	5		412	5		
Fair Housing & Neighborhood	92	2	5	10	2	5	90	2	5	
	\$ 987	16	19	\$ 955	16	19	\$ 1,348	20	19	
FUNDING SOURCE:										
General Fund:										
Tax Support	\$ 895	14	19	\$ 945	14	19	\$ 1,258	18	19	
	\$ 895	14	19	\$ 945	14	19	\$ 1,258	18	19	
Fair Housing Grant*	92	2		10	2		90	2		
	\$ 987	16	19	\$ 955	16	19	\$ 1,348	20	19	

* As of January, 2004, the Fair Housing Grant moved from the Office of Consumers Affairs into the Department of Community Relations Board.

COMMUNITY RELATIONS BOARD**PROGRAM NAME: COMMUNITY OUTREACH**

OBJECTIVES: To promote cultural harmony in the city of Cleveland by helping residents implement pro-active strategies for resolving community concerns and developing mechanisms for people of all religious, racial or ethnic backgrounds to cooperatively improve the quality of life citizen to citizen, neighborhood to neighborhood and build sustainable relationships from Cleveland to the world.

ACTIVITIES: Provide planning assistance for groups and agencies who seek to promote positive social and cultural relationships in the community. Investigate the sources and conditions of problems and complaints that are disruptive to the quality of life in city neighborhoods, especially when race, religion or ethnic background are motivating factors.

Coordinate city services which positively impact the resolution of social and cultural conflict in city neighborhoods. Administer the priority protocol for preventing and responding to ethnic and racial violence and intimidation in coordination with the police, the prosecutor's office, the municipal and county courts and support service agencies. Coordinate resident and organizational involvement in neighborhood biracial and multi-cultural dialogue groups.

Maintain liaison with individuals and groups interested in addressing the concerns and serving the special needs of Cleveland's Hispanic, Asian-Pacific Island and Native American communities. Establish Sister Cities relationships by beginning to facilitate relationships to attain sustainable community networks.

Investigation and referral services for any complaint of discrimination based on race, religion, sex, sexual orientation, family status or ethnic heritage. Conciliation services on referral from citizens, community organizations and institutions, the police and other city agencies. Establish "Sister Cities" relationship among Cleveland's diverse population.

PROGRAM NAME: HUMAN RELATIONS TRAINING AND COMMUNITY EDUCATION

OBJECTIVES: To support and direct Board members and staff in fulfilling the community relations goals of the Board and city government. To develop the skills of city employees and community groups that will increase community cooperation and minority participation in the productive life of the city. To increase public awareness of and confidence in the role of the Community Relations Board and City government for solving problems that strain inter-group relationships. To reduce racial and cultural stereotypes which create social inequities, conflicts and instability.

ACTIVITIES: Perform curricula and program design. Provide human relations in-service training for police and city employees. Conduct human relations workshops for community groups and agencies. Provide mediation training for community and youth serving organizations and schools. Provide research evaluation, planning and program administration.

Conduct Community Relations Board meetings, subcommittees and special hearings. Provide information to the public. Coordinate community forums, conferences and cultural events. Maintain contacts with all groups throughout the community that want to foster cultural unity and diversity. Review and evaluate existing community resources for mediations, human relations training and youth intervention.

COMMUNITY RELATIONS BOARD

PROGRAM NAME: POLICE/COMMUNITY COOPERATION AND SPECIAL EVENTS

OBJECTIVES: To create and strengthen mechanisms for cooperation between citizens and police. To enhance the professional skills of police officers to incorporate the community as a resource for effective law enforcement. To heighten police and citizen awareness of their roles and responsibilities related to the perception of public safety and the performance of law enforcement.

ACTIVITIES: Administer police district citizen committees and zone meetings. Monitor the investigative standards and complaint practices of police. Coordinate Crime Prevention Fairs for the Division of Police. Provide human relations in-service training for police. Conduct community workshops, training and conferences on safety and law enforcement. Coordinate the annual Cleveland Night Out Against Crime. Coordinate citywide Court watch program to work with citizens to follow high profile cases or cases of particular citizen interest. Develop and establish a Special Events section as a one-stop promoter's service for municipal service coordination.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 299	5		\$ 309	5		\$ 412	5	
	299	5		309	5		412	5	
Fair Housing Grant*	\$ 92	2		\$ 10	2		\$ 90	2	
	\$ 391	7		\$ 319	7		\$ 502	7	

* As of January, 2004, the Fair Housing Grant moved from the Office of Consumers Affairs into the Department of Community Relations Board

COMMUNITY RELATIONS BOARD

EXPENDITURES

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 536,177	\$ 552,920	\$ 547,123	\$ 764,319
BOARD MEMBERS	78,175	52,189	74,050	87,225
PART TIME PERMANENT	-	25,648	4,500	-
INJURY PAY	-	-	6,330	-
LONGEVITY	4,425	4,525	5,000	4,500
SEPARATION PAYMENTS	-	-	12,882	10,000
BONUS INCENTIVE	-	-	6,500	-
OVERTIME	-	-	726	-
TOTAL	\$ 618,777	\$ 635,282	\$ 657,111	\$ 866,044
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 66,597	\$ 84,624	\$ 100,907	\$ 152,805
DENTAL	5,793	6,362	7,019	7,560
VISION CARE	865	786	883	848
PERS	74,226	84,597	88,163	117,278
FICA-MEDICARE	5,913	6,144	6,711	11,852
WORKERS COMPENSATION	1,714	1,778	3,300	3,543
LIFE INSURANCE	578	554	514	630
UNEMPLOYMENT COMPENSATION	872	450	-	-
TOTAL	\$ 156,558	\$ 185,295	\$ 207,497	\$ 294,516
TRAINING AND DUES				
TRAVEL	\$ 1,500	\$ 1,533	\$ 1,277	\$ 1,000
TUITION & REGISTRATION FEES	1,135	735	1,117	750
MILEAGE (PRIVATE AUTO)	83	-	413	-
PROFESSIONAL DUES	737	363	448	250
TOTAL	\$ 3,455	\$ 2,630	\$ 3,256	\$ 2,000
UTILITIES				
GAS	\$ -	\$ -	\$ 193	\$ -
TOTAL	\$ -	\$ -	\$ 193	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 180	\$ 10,850	\$ 2,400	\$ 3,500
TRAVEL- NON-TRAINING	-	22	1,114	-
MILEAGE (PRIVATE AUTO)	3,044	4,733	3,377	4,000
WASTE DISPOSAL	-	-	187	-
EXPENSE ACCOUNT REIMBURSE	-	237	-	-
ADVERTISING AND PUBLIC NOTICE	135	135	4,000	5,000
PROGRAM PROMOTION	-	4,680	1,990	2,000
PARKING IN CITY FACILITIES	7,543	7,830	7,222	6,500
PHOTOCOPY MACHINE RENTAL	1,189	1,307	881	1,000
OTHER CONTRACTUAL	-	200	-	-
LOCAL MATCH-GRANT PROGRAMS	-	151	-	-
TOTAL	\$ 12,090	\$ 30,145	\$ 21,171	\$ 22,000

COMMUNITY RELATIONS BOARD

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 28	\$ 271	\$ 320	\$ 500
COMPUTER SUPPLIES	88	-	-	-
CLOTHING	263	-	-	-
FOOD	639	517	1,220	1,200
OTHER SUPPLIES	-	153	-	300
ARTS & CRAFTS SUPPLIES	25	-	-	-
SPECIAL EVENTS SUPPLIES	7,296	1,952	3,830	5,500
JUST IN TIME OFFICE SUPPLIES	2,299	6,676	4,092	4,000
MISC MAINTENANCE SUPPLIES	21	-	-	-
TOTAL	\$ 10,659	\$ 9,568	\$ 9,462	\$ 11,500
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ -	\$ -	\$ -	\$ 500
CAR WASHES	-	-	300	250
TOTAL	\$ -	\$ -	\$ 300	\$ 750
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 20,563	\$ 18,578	\$ 26,374	\$ 30,179
CHARGES FROM RADIO SYSTEM	300	292	300	557
CHARGES FROM PRINTING	17,102	9,142	11,083	23,159
CHARGES FROM STOREROOM	5,178	3,182	6,167	5,107
CHARGES FROM MOTOR VEHICLES	2,677	977	2,294	2,258
TOTAL	\$ 45,819	\$ 32,171	\$ 46,218	\$ 61,260
TOTAL DIVISION	\$ 847,357	\$ 895,091	\$ 945,207	\$ 1,258,070

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUE	\$ (1,826)	\$ -	\$ -	-
MISCELLANEOUS REVENUES	540	(90)	-	-
REVENUE TRANSFERS	2,000	-	-	-
EXPENDITURE RECOVERIES	-	193	230	-
TOTAL DIVISION	\$ 714	\$ 103	\$ 230	\$ -

COMMUNITY RELATIONS BOARD

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Exec. Director Community Relations Board	50,796	160,115
1	1	1			
OFFICE & CLERICAL					
1	1	1	Private Secretary to the Director	20,800	43,080
1	1	1			
PROFESSIONALS					
3	3	3	Community Relations Rep. I	10.00 Hr.	17.14 Hr.
3	2	3	Community Relations Rep. II	10.00 Hr.	20.71 Hr.
1	0	1	Community Relations Rep. III	10.00 Hr.	25.63 Hr.
1	1	1	Project Coordinator	27,326	81,807
4	5	7	Project Director	22,333	72,735
0	1	1	Administrative Officer	20,800	48,000
12	12	16			
14	14	18	TOTAL FULL-TIME		
1	1	1	Program Director	20,800	57,504
1	1	1	Administrative Officer	20,800	48,000
2	2	2	GRANT POSITIONS		
14	14	14	Community Relations Board Members		
5	5	5	Fair Housing Board Members		
19	19	19	TOTAL BOARD MEMBERS		
35	35	39	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

CONSUMER AFFAIRS

ANGEL GUZMAN, DIRECTOR

The Office of Consumer Affairs enforces all provisions of Cleveland's 1972 Consumer Protection code by networking with appropriate public and private complaint intake agencies and achieving the ultimate goal of creating a legal conscience in the marketplace by prosecuting violators of the code within the Cleveland jurisdiction. It is unique among local consumer agencies in that it may subpoena witnesses and hold administrative hearings for the purpose of determining whether a vendor has engaged in an unfair or unconscionable trade practice with a Cleveland consumer. Field work and such hearings may result in criminal and/or civil prosecutions against violators of the code.

In addition to resolving complaints through negotiation and legal proceedings, the office strives to educate consumers on how to avoid fraudulent business practices by working with the media, by holding public forums in the neighborhoods and by working cooperatively with private and governmental consumer agencies. The office also interacts with various levels of government to impact on key consumer issues, ranging from utility rate matters before the Public Utilities Commission of Ohio to banking practices.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
PROGRAMS								
Consumer Affairs	\$ 238	3	\$ 219	2	\$ 352	4		
	\$ 238	3	\$ 219	2	\$ 352	4		

FUNDING SOURCE:

General Fund:
Tax Support

	\$ 238	3	\$ 219	2	\$ 352	4		
	\$ 238	3	\$ 219	2	\$ 352	4		

CONSUMER AFFAIRS

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 198,844	\$ 151,395	\$ 150,123	\$ 230,560
SEASONAL	-	2,759	-	-
BONUS INCENTIVE	-	-	1,500	-
TOTAL	\$ 198,844	\$ 154,154	\$ 151,623	\$ 230,560
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 14,434	\$ 8,074	\$ 6,838	\$ 27,442
DENTAL	1,420	783	873	2,729
VISION CARE	205	115	148	246
PERS	23,593	21,829	21,477	31,587
FICA-MEDICARE	2,861	2,227	2,190	3,082
WORKERS COMPENSATION	363	4,618	272	290
LIFE INSURANCE	172	141	90	225
UNEMPLOYMENT COMPENSATION	-	4,314	-	-
TOTAL	\$ 43,048	\$ 42,100	\$ 31,887	\$ 65,601
TRAINING AND DUES				
TRAVEL	\$ 187	\$ -	\$ 1,080	\$ 2,500
TUITION AND FEES	-	955	425	2,000
PROFESSIONAL DUES & SUBSCRIPT	-	291	-	500
TOTAL	\$ 187	\$ 1,246	\$ 1,505	\$ 5,000
UTILITIES				
CONTRACTUAL UTILITIES	\$ 473	\$ 808	\$ 597	\$ 750
TOTAL	\$ 473	\$ 808	\$ 597	\$ 750
CONTRACTUAL SERVICES				
ADVERTISING AND PUBLIC NOTICE	\$ 994	\$ 100	\$ 3,107	\$ 5,000
PARKING IN CITY FACILITIES	98	78	71	-
PROPERTY RENTAL	15,462	15,462	15,462	16,000
PHOTOCOPY MACHINE RENTAL	165	914	90	1,200
TOTAL	\$ 16,719	\$ 16,554	\$ 18,729	\$ 22,200



CONSUMER AFFAIRS

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 931	\$ -	\$ -	1,000
COMPUTER HARDWARE	3,753	-	-	-
HARDWARE & SMALL TOOLS	458	-	-	-
SMALL EQUIPMENT	659	-	422	-
OFFICE FURNITURE & EQUIPMENT	-	-	514	1,000
FOOD	-	20	-	-
OTHER SUPPLIES	-	-	-	1,000
SPECIAL EVENTS SUPPLIES	828	-	-	-
JUST IN TIME OFFICE SUPPLIES	1,811	2,846	438	1,250
TOTAL	\$ 8,441	\$ 2,866	\$ 1,374	\$ 4,250
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 6,563	\$ 6,096	\$ 6,629	\$ 8,943
CHARGES FROM PRINTING	2,152	14,297	5,046	14,057
CHARGES FROM STOREROOM	944	111	1,182	779
TOTAL	\$ 9,659	\$ 20,504	\$ 12,857	\$ 23,779
TOTAL DIVISION	\$ 277,370	\$ 238,230	\$ 218,573	\$ 352,140



CONSUMER AFFAIRS
COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Consumer Affairs	50,796	160,115
1	1	1			
PROFESSIONALS					
1	0	1	Assistant Director of Law I	26,250	72,800
0	0	1	Project Director	22,333	72,735
1	1	1	Supervisor Administrative Services	20,093	51,504
2	1	3			
3	2	4	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DEPARTMENT OF PUBLIC SERVICE

JOMARIE WASIK, INTERIM DIRECTOR

The Department of Public Service directs and controls six Divisions - Architecture, Waste Collection and Disposal, Engineering and Construction, Traffic Engineering, Motor Vehicle Maintenance, and Street Construction Maintenance and Repair.

Activities include public improvement planning and construction of streets and bridges, boulevards, sidewalks, alleys, lanes and other public roads and highways; operation of moveable bridges and viaducts; the construction of all public buildings; making and preserving of all surveys, maps, plans, drawings and estimates for such public work; maintenance and repair of all streets and bridges including cleaning, snow removal and ice control, crack sealing and maintenance of all streets and boulevards; granting of permits for the use of the public rights of way of the City; maintenance of all traffic control devices, determination and layout of all parking restrictions, design and placement of all traffic markings, traffic signs and traffic control devices; collection and disposal of solid waste and recycling; purchase, repair and maintain the City's vehicle fleet. This Department also coordinates the functions of its Divisions with other Departments and offices of the City, and with Federal, State, County, and neighboring municipal agencies.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
DIVISIONS:									
Administration	\$ 506	6		\$ 523	6		\$ 523	6	
Architecture	680	9		678	9		698	9	
Waste Collection**	24,699	219	46	26,492	219	40	28,338	245	46
Engineering & Construction	4,786	71		4,837	69	1	5,067	72	1
Motor Vehicle Maintenance	13,407	102		15,537	97		17,411	103	
Street Construction**	21,737	191	101	25,403	190	106	21,636	187	111
Traffic Engineering	3,476	38		4,239	44		4,482	44	
Total	\$ 69,291	636	147	\$ 77,709	634	147	\$ 78,155	666	158
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 32,673			\$ 37,082			\$ 40,289		
Self Generated	5,106			5,195			4,192		
Total General Fund	\$ 37,779	343	45	\$ 42,277	347	41	\$ 44,481	376	47
Other Funds:									
State Taxes	\$ 13,065			\$ 13,769			\$ 14,305		
Sales & Charges*	2,137			2,377			1,963		
Miscellaneous Revenue	164			125			139		
Expenditure Recoveries*	13,241			15,404			17,267		
Categorical Grants	142		1	142			-		
Bond Funds	2,763			3,615			-		
Total Other Funds	\$ 31,512	293	102	\$ 35,432	287	106	\$ 33,674	290	111
Total	\$ 69,291	636	147	\$ 77,709	634	147	\$ 78,155	666	158

* Includes additions and use of fund balance. Refer to Fund Structure section of this document for details.

** Due to substantial turnover, staffing levels vary throughout the year. Therefore, averages rather than actual employees are used.

DIVISION OF PUBLIC SERVICE ADMINISTRATION

JOMARIE WASIK, INTERIM DIRECTOR

The Division of Public Service Administration is headed by the Director of Public Service. The primary function of the Director's office is to coordinate all the activities of the six Public Service Divisions: Architecture, Engineering and Construction, Motor Vehicle Maintenance, Street Construction Maintenance and Repair, Traffic Engineering, and Waste Collection and Disposal, and to monitor, evaluate, and direct existing programs to the Divisions and provide direction towards the development of new programs for the benefit of the residents of the City. The Director and his staff have taken the initiative in establishing programs and policies for the carrying out of the Department's basic functions. A few of these are the establishment of an improved snow and ice control program, community area maintenance program, development of a pavement management program, and a Citywide facility assessment program.

Mission Statement

Maintain quality neighborhood and business districts providing safe, prompt, cost effective, high quality service delivery in the areas of waste collection, street and bridge construction, maintenance and repair, facility management, and fleet management to the citizens, employees, businesses and visitors of the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Administration	\$ 506	6		\$ 523	6		\$ 523	6	
	\$ 506	6		\$ 523	6		\$ 523	6	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 494			\$ 521			\$ 521		
Self-Generated	12			2			2		
	\$ 506	6		\$ 523	6		\$ 523	6	

DIVISION OF PUBLIC SERVICE ADMINISTRATION

EXPENDITURES

	2003 Actual		2004 Actual		2005 Unaudited		2006 Budget
SALARIES AND WAGES							
FULL TIME WAGES	\$ 400,129	\$	391,986	\$	396,348	\$	390,806
LONGEVITY	3,375		3,475		2,775		2,950
BONUS INCENTIVE	-		-		3,000		-
OVERTIME	11		-		-		-
TOTAL	\$ 403,515	\$	395,461	\$	402,123	\$	393,756
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 36,832	\$	39,459	\$	46,022	\$	50,713
DENTAL	3,219		3,002		3,225		3,355
VISION CARE	299		287		295		295
PERS	53,560		51,047		53,630		53,945
FICA-MEDICARE	2,543		2,772		3,151		3,021
WORKERS COMPENSATION	896		1,110		694		741
LIFE INSURANCE	281		259		270		270
TOTAL	\$ 97,629	\$	97,935	\$	107,288	\$	112,340
TRAINING AND DUES							
TRAVEL	\$ 618	\$	-	\$	-	\$	-
TUITION & REGISTRATION FEES	9,750		-		-		250
CHARGES FOR PARKING CITATIONS	-		-		25		-
TOTAL	\$ 10,368	\$	-	\$	25	\$	250
CONTRACTUAL SERVICES							
PARKING IN CITY FACILITIES	\$ 2,964	\$	2,839	\$	2,777	\$	2,500
INSURANCE AND OFFICIAL BONDS	-		170		-		-
PHOTOCOPY MACHINE RENTAL	76		-		152		515
TOTAL	\$ 3,040	\$	3,009	\$	2,930	\$	3,015
MATERIAL AND SUPPLIES							
OFFICE SUPPLIES	\$ 11	\$	-	\$	120	\$	206
POSTAGE	102		-		-		-
OFFICE FURNITURE & EQUIPMENT	-		358		-		-
OTHER SUPPLIES	-		44		-		-
JUST IN TIME OFFICE SUPPLIES	1,778		1,746		1,353		1,545
TOTAL	\$ 1,890	\$	2,148	\$	1,473	\$	1,751

DIVISION OF PUBLIC SERVICE ADMINISTRATION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE CONTRACTS	\$ -	\$ -	\$ -	265
TOTAL	\$ -	\$ -	\$ -	265
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 5,942	\$ 5,111	\$ 6,864	8,270
CHARGES FROM RADIO SYSTEM	1,077	703	386	654
CHARGES FROM PRINTING	711	873	1,777	2,069
CHARGES FROM STOREROOM	245	467	163	312
TOTAL	\$ 7,974	\$ 7,154	\$ 9,190	11,305
TOTAL DIVISION	\$ 524,417	\$ 505,706	\$ 523,028	522,682

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ 1,820	\$ 9,070	\$ 1,040	1,040
EXPENDITURE RECOVERIES	380	2,652	1,286	1,000
TOTAL DIVISION	\$ 2,200	\$ 11,722	\$ 2,326	2,040

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Public Service	50,796	160,115
1	1	1	Secretary to Director	36,590	128,960
2	2	2			
OFFICE & CLERICAL					
2	2	2	Administrative Officer	20,800	48,000
2	2	2			
PROFESSIONALS					
1	1	1	Project Director	22,333	72,735
1	1	1	Senior Budget & Management Analyst	26,274	70,909
2	2	2			
6	6	6	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF ARCHITECTURE

N. KURT WIEBUSCH, COMMISSIONER

The Division of Architecture designs and prepares preliminary drawings, estimates, detail drawings, and specifications for all buildings under the charge of the Department of Public Service and provides these same services to other Departments of the City, upon written request.

In actual practice, the Division furnishes the various Departments and Divisions with all architectural services required for their building programs. These services include the necessary consultations, preparation of contracts, drawings and specifications, the supervision of construction and the approval of payments to contractors. When private sector architectural/engineering firms or consultants are retained for special projects, the Division of Architecture provides programming, coordinates, and supervises all phases of such projects.

BUDGET COMMENTS

The funding level recommended for 2006 will allow this Division to complete capital projects which have already been started, to continue the timetable of existing projects, and meet the needs of future construction projects currently in the planning stages.

Mission Statement

To plan and construct appropriate and constant physical facilities for the City of Cleveland.

OPERATING SUMMARY (000'S OMITTED)

	2004 ACTUAL		2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Facility Design & Const.	\$ 328	4	\$ 327	4	\$ 338	4		
Proj. Coordination & Admin	80	1	80	1	81	1		
Development Planning	162	2	162	2	167	2		
Facility Management	110	2	109	2	112	2		
	\$ 680	9	\$ 678	9	\$ 698	9		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 250		\$ 286		\$ 397			
Self-Generated	430		392		301			
	\$ 680	9	\$ 678	9	\$ 698	9		

DIVISION OF ARCHITECTURE**PROGRAM NAME: FACILITY DESIGN AND CONSTRUCTION**

OBJECTIVES: To plan the rehabilitation and/or construction of City facilities.

ACTIVITIES: Prepare working drawings. Conduct inspection of projects. Prepare schedule of construction projects.

PROGRAM NAME: PROJECT COORDINATION AND ADMINISTRATION

OBJECTIVES: To ensure the quality of construction and design projects by administering contract standards.

ACTIVITIES: Write programs and analyze costs for potential projects. Develop and review proposals to utilize consultants and contractors when required. Inspect projects for adherence to contract requirements.

PROGRAM NAME: DEVELOPMENT PLANNING

OBJECTIVES: To develop long range plans for construction projects of City facilities located within the City of Cleveland.

ACTIVITIES: Coordinate construction plans with other City Departments or authorities having jurisdiction. Prepare physical designs for City-owned facilities.

PROGRAM NAME: FACILITIES MANAGEMENT

OBJECTIVES: To ensure that working conditions for City employees are safe and adequate.

ACTIVITIES: Conduct field observations of City buildings. Prepare evaluation reports on their existing use and physical condition and develop recommendations for long-term maintenance. Create strategies of adaptive reuses and make recommendations, which will maximize potential of City buildings based upon current need and/or future predictions.

DIVISION OF ARCHITECTURE

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 538,815	\$ 489,016	\$ 489,489	\$ 500,427
LONGEVITY	3,750	2,250	2,550	2,850
SEPARATION PAYMENTS	27,613	16,299	2,371	-
BONUS INCENTIVE	-	-	4,500	-
TOTAL	\$ 570,178	\$ 507,565	\$ 498,910	\$ 503,277
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 55,982	\$ 64,913	\$ 67,383	\$ 76,117
DENTAL	4,909	5,056	4,839	5,235
VISION CARE	552	522	538	489
PERS	73,206	68,433	66,651	68,949
FICA-MEDICARE	4,693	5,343	5,427	5,561
WORKERS COMPENSATION	1,479	1,679	944	1,008
LIFE INSURANCE	456	414	405	405
TOTAL	\$ 141,275	\$ 146,361	\$ 146,187	\$ 157,764
TRAINING AND PROFESSIONAL DUES				
PROFESSIONAL DUES	\$ 395	\$ -	\$ 434	\$ 600
TOTAL	\$ 395	\$ -	\$ 434	\$ 600
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 2,168	\$ 2,265	\$ 2,000	\$ 2,000
MILEAGE (PRIVATE AUTO)	852	611	720	1,200
PARKING IN CITY FACILITIES	2,807	2,779	3,338	2,800
PHOTOCOPY MACHINE RENTAL	431	758	692	1,000
TOTAL	\$ 6,258	\$ 6,413	\$ 6,749	\$ 7,000
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 549	\$ 64	\$ -	\$ 300
COMPUTER SUPPLIES	-	500	1,502	1,000
COMPUTER HARDWARE	-	-	3,466	-
PHOTOGRAPHIC SUPPLIES	750	1,000	-	1,500
PAPER AND OTHER SUPPLIES	724	1,098	-	1,767
JUST IN TIME OFFICE SUPPLIES	817	2,406	2,025	2,000
TOTAL	\$ 2,840	\$ 5,068	\$ 6,992	\$ 6,567



DIVISION OF ARCHITECTURE

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ -	\$ 847	\$ -	\$ 1,000
TOTAL	\$ -	\$ 847	\$ -	\$ 1,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 6,954	\$ 7,535	\$ 8,264	\$ 10,532
CHARGES FROM PRINTING	1,327	4,544	894	4,444
CHARGES FROM STOREROOM	651	677	157	528
CHARGES FROM MOTOR VEHICLES	5,449	1,154	9,419	5,942
CHARGES FROM WATER - GIS PROJ	-	-	-	226
TOTAL	\$ 14,381	\$ 13,910	\$ 18,734	\$ 21,672
TOTAL DIVISION	\$ 735,328	\$ 680,163	\$ 678,006	\$ 697,880

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ 830	\$ 930	\$ 830	\$ 780
EXPENDITURE RECOVERIES	485,764	428,944	391,033	300,000
TOTAL DIVISION	\$ 486,594	\$ 429,874	\$ 391,863	\$ 300,780

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner of Architecture	42,758	133,780
1	1	1			
PROFESSIONALS					
1	1	1	Administrative Officer	20,800	48,000
2	2	2	Chief Architect	23,647	76,635
1	1	1	Project Director	22,333	72,735
3	3	3	Senior Assistant Architect	10.00 Hr.	21.83 Hr.
1	1	1	Supervisor of Architectural Construction	20,800	50,564
8	8	8			
9	9	9	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF WASTE COLLECTION

RONNIE M. OWENS, COMMISSIONER

The Division of Waste Collection is committed to providing an efficient collection and disposal service to approximately 190,000 dwelling units on a weekly basis. The waste collection process includes residential waste, bulk items, tires, receptacles, and dead animal collection.

The City of Cleveland annually disposes of approximately 300,000 tons of debris. The majority of this debris is processed through the Ridge Road Transfer Station; a city owned and operated facility, with a daily processing capacity of 3,000 tons per day. The remainder of the debris is disposed of via the use of privately owned Landfills or Transfer Stations.

In addition to the residential collection service, the Division of Waste Collection offers alternative ways of disposal via the Commercial Collection and Residential Dumping program. The Commercial Collection program provides permanent and temporary dumpster rental services to city residents, city facilities and Cleveland area businesses at a competitive rate. The Residential Dumping program provides Cleveland residents the ability to dispose of regular solid waste and recyclables at the Ridge Road Transfer Station free of charge with proof of residency.

Mission Statement

To provide efficient weekly collection and appropriate disposal of residential waste, bulk items and tires for the citizens of the City of Cleveland, while reducing public health hazards resulting from illegal dumping in Cleveland neighborhoods.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL			2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:									
Residential/Recycling Collection	\$ 14,385	191	46	\$ 15,557	191	40	\$ 16,538	217	46
Disposal/Commodity Processing	9,609	17		10,243	17		11,054	17	
Ancillary	705	11		692	11		746	11	
	\$ 24,699	219	46	\$ 26,492	219	40	\$ 28,338	245	46
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 21,890			\$ 22,753			\$ 25,492		
Self-Generated	2,667			3,597			2,846		
	\$ 24,557	219	45	\$ 26,350	219	40	\$ 28,338	245	46
Grants	\$ 142		1	\$ 142			\$ -		
	\$ 24,699	219	46	\$ 26,492	219	40	\$ 28,338	245	46

DIVISION OF WASTE COLLECTION**PROGRAM NAME: RESIDENTIAL/RECYCLING COLLECTION**

OBJECTIVES: To provide curbside collection of residential waste and properly dispose and process the collected material.

ACTIVITIES: Provide weekly collection of residential solid waste. Provide weekly collection of bulk items and tires. Inspect the neighborhood areas to insure cleanliness and compliance to rules governing the collection of waste.

PROGRAM NAME: ANCILLARY SERVICES

OBJECTIVES: To improve the image of the City and contribute to the revitalization efforts in the neighborhoods and downtown areas.

ACTIVITIES: Generate revenue via dumpster rental through the Commercial Collection program. Provide support for special event clean up. Improve the appearance of downtown, neighborhood areas, and City facilities. Service concrete waste receptacles, collection of dead animals and collection of recyclables via the drop-off program.

PROGRAM NAME: WASTE DISPOSAL/COMMODITY PROCESSING

OBJECTIVES: To efficiently transfer solid waste, bulk and tires for disposal for processing.

ACTIVITIES: Operate the Ridge Road Transfer Station. Load the transfer waste to appropriate disposal/processing facility. Manage residential dumping.

DIVISION OF WASTE COLLECTION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 8,304,747	\$ 7,716,182	\$ 7,843,717	\$ 8,057,309
CRAFTS	163,821	124,205	22,489	-
SEASONAL	1,684,922	1,148,917	1,068,309	1,203,774
PART-TIME PERMANENT	16,926	14,798	235	10,530
INJURY PAY	65,202	70,299	112,285	-
LONGEVITY	100,150	93,050	89,800	90,975
WAGE SETTLEMENTS	2,147	-	1,310	-
SEPARATION PAYMENTS	37,357	38,744	96,430	25,000
BONUS INCENTIVE	-	-	103,000	45,000
OVERTIME	501,241	562,229	559,840	586,700
TOTAL	\$ 10,876,513	\$ 9,768,424	\$ 9,897,415	\$ 10,019,288
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,373,907	\$ 1,420,325	\$ 1,507,190	\$ 1,721,179
DENTAL	119,807	107,591	102,373	113,323
VISION CARE	12,644	11,359	11,029	11,414
PERS	1,481,416	1,346,442	1,311,527	1,376,283
FICA-MEDICARE	116,568	103,111	108,306	120,042
WORKERS COMPENSATION	1,014,689	1,249,561	1,178,293	1,156,746
LIFE INSURANCE	11,540	10,316	9,814	10,845
UNEMPLOYMENT COMPENSATION	14,729	141,321	111,216	150,000
CLOTHING ALLOWANCE	91,700	76,450	84,243	88,060
CLOTHING MAINTENANCE	30,930	29,200	28,975	30,850
TOTAL	\$ 4,267,931	\$ 4,495,678	\$ 4,452,964	\$ 4,778,742
TRAINING AND DUES				
TRAVEL	\$ -	\$ -	\$ 1,090	\$ -
TUITION & REGISTRATION FEES	600	275	495	500
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	86	150
PROFESSIONAL DUES	183	298	180	250
TOTAL	\$ 783	\$ 573	\$ 1,851	\$ 900
UTILITIES				
BROKERED GAS SUPPLY	\$ 165,074	\$ 158,158	\$ 175,875	\$ 215,000
GAS	254,991	323,009	378,207	451,250
ELECTRICITY - CPP	260,766	276,026	251,664	291,500
ELECTRICITY - OTHER	-	343	-	-
TOTAL	\$ 680,831	\$ 757,535	\$ 805,746	\$ 957,750

DIVISION OF WASTE COLLECTION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 23,730	\$ 14,100	\$ 5,600	\$ 20,000
BANK FEES	50	-	-	-
REFEREE SERVICES	-	-	-	1,500
WASTE DISPOSAL	7,505,236	7,518,700	7,961,405	8,453,312
WASTE DISPOSAL FEE - OHIO EPA	-	-	501,608	1,101,800
SECURITY SERVICES	2,500	14,028	1,000	3,100
JANITORIAL SERVICES	4,582	5,000	4,582	4,600
JURY & WITNESS FEES	375	-	-	-
MEDICAL SERVICES	332	986	4,228	3,600
EXPENSE REIMBURSEMENT	84	-	-	-
FREIGHT EXPENSE	-	226	-	-
ADVERTISING AND PUBLIC NOTICE	39,859	31,118	28,670	42,000
PROGRAM PROMOTION	2,367	-	10,753	35,000
PARKING IN CITY FACILITIES	2,113	1,727	1,835	2,000
PHOTOCOPY MACHINE RENTAL	1,468	2,648	2,094	2,200
EQUIPMENT RENTAL	6,000	-	-	3,000
SPECIAL ASSESSMENT	3,250	3,250	3,250	3,250
OTHER CONTRACTUAL	14,900	-	300	1,000
LOCAL MATCH-GRANT PROGRAMS	41,198	35,375	68,213	-
CREDIT CARD PROCESSING FEES	188	921	2,441	950
TOTAL	\$ 7,648,231	\$ 7,628,079	\$ 8,595,979	\$ 9,677,312
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2	\$ 100	\$ -	\$ 100
POSTAGE	147	84	29	150
COMPUTER SUPPLIES	-	-	-	100
COMPUTER HARDWARE	444	3,496	5,894	-
COMPUTER SOFTWARE	7,790	-	-	1,800
HARDWARE & SMALL TOOLS	-	250	1,569	3,000
SMALL EQUIPMENT	11,585	-	-	-
OFFICE FURNITURE & EQUIPMENT	-	179	3,505	1,500
FENCE, POSTS & BARS	6,220	2,838	-	2,500
HYGIENE AND CLEANING SUPPLY	5,500	9,000	5,000	10,250
PHOTOGRAPHIC SUPPLIES	3,983	2,262	795	4,100
OTHER SUPPLIES	34,881	29,226	22,568	20,000
SAFETY EQUIPMENT	7,250	1,250	8,138	5,500
JUST IN TIME OFFICE SUPPLIES	5,857	6,577	5,521	6,000
TOTAL	\$ 83,659	\$ 55,262	\$ 53,019	\$ 55,000

DIVISION OF WASTE COLLECTION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ 905	\$ 556	\$ 500	\$ 1,000
MAINTENANCE CONTRACTS	9,000	-	-	-
MAINTENANCE MACHINERY	4,500	6,000	4,500	5,000
CAR WASHES	-	200	-	-
MAINTENANCE MISC EQUIP	1,501	32,000	33,347	30,000
MAINTENANCE BUILDING	12,308	7,335	5,495	10,000
REPAIR OF OVERHEAD DOORS	9,000	-	5,297	10,000
TOTAL	\$ 37,214	\$ 46,091	\$ 49,139	\$ 56,000
CLAIMS, REFUNDS AND MISC.				
COURT COSTS	-	-	890	-
JUDGMENTS, DAMAGES, & CLAIMS	1,167	8,613	30	5,000
TOTAL	\$ 1,167	\$ 8,613	\$ 920	\$ 5,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 50,285	\$ 65,846	\$ 60,149	\$ 81,842
CHARGES FROM RADIO SYSTEM	47,324	54,426	45,875	54,801
CHARGES FROM PRINTING	14,053	15,366	24,660	33,503
CHARGES FROM STOREROOM	1,467	1,844	2,178	1,942
CHARGES FROM MOTOR VEHICLES	2,589,438	1,659,323	2,359,775	2,606,618
CHARGES FROM WATER - GIS PROJ	-	-	-	9,156
TOTAL	\$ 2,702,567	\$ 1,796,804	\$ 2,492,637	\$ 2,787,862
TOTAL DIVISION	\$ 26,298,895	\$ 24,557,058	\$ 26,349,671	\$ 28,337,854

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 1,934,841	\$ 2,641,803	\$ 3,572,694	\$ 2,824,500
MISCELLANEOUS REVENUES	27,397	19,010	19,129	20,000
EXPENDITURE RECOVERIES	1,005	6,322	4,914	1,000
TOTAL DIVISION	\$ 1,963,243	\$ 2,667,135	\$ 3,596,737	\$ 2,845,500

DIVISION OF WASTE COLLECTION

COMPARISON OF STAFFING

No. of Employees**			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Assistant Commissioner of Waste Collection	26,274	80,967
5	5	5	Asst. Superintendent of Waste Collection	22.48 Hr.	24.48 Hr.
1	1	1	Commissioner of Waste Collection & Disposal	40,315	119,646
<u>7</u>	<u>7</u>	<u>7</u>			
OFFICE & CLERICAL					
1	1	1	Chief Clerk	22,050	43,080
2	2	2	Junior Personnel Assistant	20,800	35,666
<u>3</u>	<u>3</u>	<u>3</u>			
PROFESSIONALS					
1	1	1	Assistant Administrator	20,231	58,093
1	1	1	Assistant Manager of Marketing	20,231	54,494
1	1	1	Budget & Management Analyst	20,800	50,543
1	1	1	Personnel Administrator	26,274	74,739
1	1	2	Project Director	22,333	72,735
<u>5</u>	<u>5</u>	<u>6</u>			
PROTECTIVE SERVICE					
1	0	0	Watchman Supervisor	14.70 Hr.	16.70 Hr.
<u>1</u>	<u>0</u>	<u>0</u>			
SKILLED CRAFT					
3	3	3	Construction Equipment Operator Group B	27.27 Hr.	32.88 Hr.
<u>3</u>	<u>3</u>	<u>3</u>			
SERVICE & MAINTENANCE					
5	3	4	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
3	2	3	Transfer Station Attendant	18.71 Hr.	20.71 Hr.
69	65	69	Waste Collection Driver	12.33 Hr.	17.33 Hr.
11	10	11	Waste Collection Foreman	17.71 Hr.	19.71 Hr.
5	5	5	Waste Collection Foreman I	19.44 Hr.	21.44 Hr.
3	3	3	Waste Collection Roll-Off Driver	15.52 Hr.	22.27 Hr.
1	1	1	Waste Collection Street Sweeper	13.56 Hr.	15.56 Hr.
<u>124</u>	<u>109</u>	<u>127</u>	Waste Collector	13.94 Hr.	15.94 Hr.
<u>221</u>	<u>198</u>	<u>223</u>			
TECHNICIAN					
1	1	1	Accident & Safety Inspector	17.85 Hr.	19.85 Hr.
2	2	2	Radio Operator	15.98 Hr.	17.98 Hr.
<u>3</u>	<u>3</u>	<u>3</u>			
243	219	245	TOTAL FULL TIME		
45	39	45	SEASONAL (Average)		
<u>1</u>	<u>1</u>	<u>1</u>	PART TIME		
<u>289</u>	<u>259</u>	<u>291</u>	TOTAL GENERAL FUND		
2	0	0	TOTAL GRANT POSITIONS		
<u>291</u>	<u>259</u>	<u>291</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

** Due to substantial turnover, staffing levels vary throughout the year. Therefore, averages, rather than actual employees are used.



DIVISION OF ENGINEERING AND CONSTRUCTION

RANDALL E. DEVAUL, COMMISSIONER

This Division of Engineering & Construction is responsible for engineering, surveying and major construction of streets, bridges and sidewalks in the City's public right-of-way. This responsibility includes the development, management and completion of the City's street and bridge capital improvement program. Work by other agencies and private parties in the public right-of-way are also monitored, reviewed and field inspected.

The Division's Bureau of Sidewalks enforces Section 729.12 of the revised code of the State of Ohio to assure the proper maintenance of all sidewalks in the City's right-of-way. This very active program includes the Sidewalk Assessment Program and the Sidewalk Citation Program.

Surveying responsibilities include the maintenance of lot plats, street addresses, right-of-way descriptions, public survey points and monuments, and City boundaries. This work includes records management, as well as processing and documenting all changes to Survey/Plat information.

The Division's Bureau of Bridges and Docks maintains and operates the City's six lift bridges spanning the Cuyahoga River. It is also responsible for the full or partial maintenance of 246 bridges and regular structural inspection of 130 City bridges.

Mission Statement

To Manage the City's public right-of-way in a manner that ensures safe passage of pedestrians and vehicles as they commute to and from their neighborhoods by developing and implementing plans for maintenance and construction of roadways, street and sidewalks.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL		2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Road and Bridge Capital Improvement	\$ 1,636	20	\$ 1,601	19	1	\$ 1,673	21	1
Survey/Plats	501	8	513	8		522	8	
Bridge Maintenance	1,022	12	1,042	12		1,096	12	
Bridge Operations	1,259	24	1,302	23		1,392	24	
Sidewalks	368	7	379	7		384	7	
	\$ 4,786	71	\$ 4,837	69	1	\$ 5,067	72	1
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 2,952		\$ 3,642			\$ 4,088		
Self-Generated	1,834		1,195			979		
	\$ 4,786	71	\$ 4,837	69	1	\$ 5,067	72	1

DIVISION OF ENGINEERING AND CONSTRUCTION

PROGRAM NAME: ROAD AND BRIDGE CAPITAL IMPROVEMENT

OBJECTIVES: To improve the safety, performance, life span and aesthetics of the City's transportation infrastructure through design and construction projects.

ACTIVITIES: Inspect infrastructure and make recommendations for Capital Program projects. Prepare engineering plans, specifications and cost estimates. Coordinate the selection and award of consulting service and construction contracts. Manage consultant engineering firms and construction companies under contract with the City. Ensure design and construction work complies with Federal, State and local standards. Pursue and coordinate ODOT, County and private capital improvement projects in the City's public right-of-way.

PROGRAM NAME: SURVEY/PLATS

OBJECTIVES: To provide the general public and other City agencies with accurate survey documents and data needed for orderly property development.

ACTIVITIES: Maintain records of all survey monuments, plats and subdivisions. Maintain records for the assignment of street and house numbers. Verify all elevations, lines and points, with documents and fieldwork. Replace survey monuments, as needed.

PROGRAM NAME: BRIDGE MAINTENANCE

OBJECTIVES: To improve the safety, performance and aesthetics of the City's bridges through repair projects.

ACTIVITIES: Inspect and repair bridge, on a priority basis as funds allow. Provide routine maintenance of bridges, especially the City's six lift bridges, on a priority basis as funds allow.

PROGRAM NAME: BRIDGE OPERATION

OBJECTIVES: To provide for the safe and efficient flow of river and vehicular traffic on the Cuyahoga River.

ACTIVITIES: Operate the City's six lift bridges over the Cuyahoga River as required.

PROGRAM NAME: SIDEWALKS

OBJECTIVES: To improve the safety, performance, life span and aesthetics of sidewalks in the City's public right-of-way.

ACTIVITIES: Handle complaints from the public. Enforce City code requiring the maintenance of sidewalks by adjacent property owners. Manage the City's sidewalk construction program using assessments and ward allocation funds.

DIVISION OF ENGINEERING AND CONSTRUCTION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 3,463,436	\$ 3,148,906	\$ 3,139,604	\$ 3,245,227
PART TIME PERMANENT	-	-	18,850	27,481
LONGEVITY	33,675	31,625	30,800	29,750
WAGE SETTLEMENTS	520	520	-	-
SEPARATION PAYMENTS	22,175	30,985	72,345	-
BONUS INCENTIVE	-	-	21,000	11,000
OVERTIME	114,742	103,922	62,923	112,617
TOTAL	\$ 3,634,548	\$ 3,315,957	\$ 3,345,522	\$ 3,426,075
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 473,172	\$ 479,787	\$ 492,575	\$ 550,050
DENTAL	41,521	36,655	34,633	36,416
VISION CARE	4,449	3,816	3,819	3,956
PERS	485,987	454,215	440,719	467,865
PERS BUYBACK PRIOR SERVICE CITY	-	13,711	-	-
FICA-MEDICARE	34,804	33,620	35,965	39,519
WORKERS COMPENSATION	153,204	164,197	110,644	118,601
LIFE INSURANCE	3,800	3,274	3,098	3,195
UNEMPLOYMENT COMPENSATION	2,853	6,137	-	-
CLOTHING ALLOWANCE	6,460	4,600	6,540	5,620
CLOTHING MAINTENANCE	3,000	2,700	2,750	2,400
TOTAL	\$ 1,209,251	\$ 1,202,713	\$ 1,130,742	\$ 1,227,622
TRAINING AND DUES				
TRAVEL	\$ 1,450	\$ -	\$ 209	\$ 200
TUITION & REGISTRATION FEES	1,968	100	500	800
PROFESSIONAL DUES	2,521	2,195	2,285	2,000
CHARGES FOR PARKING CITATIONS	-	-	90	-
TOTAL	\$ 5,939	\$ 2,295	\$ 3,084	\$ 3,000
UTILITIES				
TELEPHONE	\$ 13	\$ -	\$ -	\$ -
ELECTRICITY - CPP	70,267	59,461	51,499	70,400
ELECTRICITY - OTHER	16,854	15,451	3,906	5,170
TOTAL	\$ 87,135	\$ 74,913	\$ 55,405	\$ 75,570
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 13,267	\$ 7,411	\$ 87,465	\$ 100,000
MILEAGE (PRIVATE AUTO)	3,005	2,990	983	3,500
ADVERTISING AND NOTICE	4,435	143	663	1,500
PARKING IN CITY FACILITIES	13,189	9,398	11,568	9,000
PHOTOCOPY MACHINE RENTAL	4,294	4,650	3,688	4,000
EQUIPMENT RENTAL	1,500	1,000	-	1,000
OTHER CONTRACTUAL	482	145	184	500
TOTAL	\$ 40,171	\$ 25,737	\$ 104,549	\$ 119,500

DIVISION OF ENGINEERING AND CONSTRUCTION

EXPENDITURES - CONTINUED

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
MATERIAL AND SUPPLIES							
OFFICE SUPPLIES	\$ 1,600	\$	635	\$	1,350	\$	1,600
COMPUTER SUPPLIES	-		651		1,712		1,000
COMPUTER HARDWARE	-		-		5,945		-
COMPUTER SOFTWARE	-		1,000		-		-
WELDING SUPPLIES & EQUIPMENT	1,000		-		-		1,000
BOILERS, HEATERS & COOLING	993		500		1,375		1,800
SMALL EQUIPMENT	3,195		2,000		4,895		4,500
ELECTRICAL SUPPLIES	-		-		-		1,500
HYGIENE AND CLEANING SUPPLY	1,101		932		633		700
PHOTOGRAPHIC SUPPLIES	539		566		147		500
PAPER AND OTHER SUPPLIES	2,595		1,953		4,189		3,000
BRIDGE MAINTENANCE SUPPLIES	67,544		61,684		72,352		69,500
SAFETY EQUIPMENT	500		500		500		500
JUST IN TIME OFFICE SUPPLIES	3,999		3,511		3,904		4,000
CEMENT SAND & GRAVEL	488		969		4,456		1,000
TOTAL	\$ 83,553	\$	74,901	\$	101,458	\$	90,600
MAINTENANCE							
MAINTENANCE OFFICE EQUIP.	\$ 500	\$	1,000	\$	1,654	\$	1,000
MAINTENANCE CONTRACTS	-		-		-		1,000
COMPUTER HARDWARE MAINT	4,262		2,105		5,000		5,000
COMPUTER SOFTWARE MAINT	-		1,132		2,088		4,300
MAINTENANCE MACHINERY	999		301		1,500		-
CAR WASHES	500		-		300		300
MAINTENANCE MISC EQUIP	500		216		500		500
TOTAL	\$ 6,761	\$	4,753	\$	11,042	\$	12,100
CLAIMS, REFUNDS AND MISC.							
JUDGMENTS, DAMAGES, & CLAIMS	\$ -	\$	12,500	\$	1,000	\$	-
TOTAL	\$ -	\$	12,500	\$	1,000	\$	-
INTER-DEPARTMENTAL CHARGES							
CHARGES FROM TELEPHONE EXCH	\$ 24,121	\$	20,640	\$	21,508	\$	30,782
CHARGES FROM RADIO SYSTEM	5,041		3,255		3,633		4,136
CHARGES FROM PRINTING	6,840		7,682		12,166		16,541
CHARGES FROM STOREROOM	2,317		1,740		1,777		2,058
CHARGES FROM MOTOR VEHICLES	59,593		39,141		45,539		57,200
CHARGES FROM WATER - GIS PROJ	-		-		-		1,809
TOTAL	\$ 97,910	\$	72,458	\$	84,623	\$	112,526
TOTAL DIVISION	\$ 5,165,270	\$	4,786,226	\$	4,837,425	\$	5,066,993

DIVISION OF ENGINEERING AND CONSTRUCTION

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES & PERMITS	\$ 49,334	\$ 71,478	\$ 71,647	\$ 72,000
INTERGOVERNMENTAL REVENUES	414	-	-	-
SALES & CHARGES FOR SERVICES	21,340	22,519	21,700	25,000
MISCELLANEOUS REVENUES	8,534	2,013	1,810	1,560
EXPENDITURE RECOVERIES	1,236,404	1,738,246	1,100,298	880,000
TOTAL DIVISION	\$ 1,316,025	\$ 1,834,256	\$ 1,195,455	\$ 978,560

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrator of Engineering and Planning	30,215	101,948
1	0	0	Assistant Administrator	20,231	58,093
1	1	1	Commissioner of Engineering & Construction	45,201	132,782
1	1	1	Superintendent of Sidewalks	22,333	57,628
4	3	3			
OFFICE & CLERICAL					
1	1	1	Junior Personnel Assistant	20,800	35,666
1	1	1	Senior Clerk	10.29 Hr.	14.74 Hr.
2	2	2			
PROFESSIONALS					
1	1	1	Administrative Officer	20,800	48,000
3	3	3	Associate Engineer	17.83 Hr.	25.39 Hr.
1	1	1	Chief Engineering & Construction Inspector	22.33 Hr.	24.33 Hr.
1	1	1	Chief Sidewalk Inspector	20,800	41,627
4	3	4	Construction Technician	12.02 Hr.	20.71 Hr.
6	4	4	Consulting Engineer	36,000	86,062
1	1	0	Deputy Project Director	20,093	56,930
3	3	3	Engineer	22.78 Hr.	30.90 Hr.
0	1	2	Project Director	22,333	72,735
0	2	2	Section Chief Engineering and Construction	50,000	90,000
0	1	1	Senior Budget and Management Analyst	26,274	70,909
1	1	1	Survey Party Chief	20,800	51,030
21	22	23			
SKILLED CRAFT					
1	1	1	Bridge Oiler	10.00 Hr.	16.33 Hr.
2	2	2	Electrical Worker	33.87 Hr.	44.17 Hr.
4	4	4	Ironworker	32.37 Hr.	41.56 Hr.
7	7	7			
SERVICE & MAINTENANCE					
18	18	18	Electric Bridge Operator	10.00 Hr.	17.36 Hr.
4	3	4	Electric Bridge Operator Leader	10.00 Hr.	17.52 Hr.
2	1	2	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
24	22	24			



DIVISION OF ENGINEERING AND CONSTRUCTION

COMPARISON OF STAFFING - CONTINUED

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			TECHNICIAN		
8	9	9	Engineering & Construction Inspector	16.70 Hr.	18.70 Hr.
4	3	3	Sidewalk Inspector	15.26 Hr.	17.26 Hr.
2	1	1	Surveyor	10.00 Hr.	24.33 Hr.
<u>14</u>	<u>13</u>	<u>13</u>			
72	69	72	TOTAL FULL TIME		
<u>2</u>	<u>1</u>	<u>1</u>	TOTAL PART TIME		
<u>74</u>	<u>70</u>	<u>73</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF TRAFFIC ENGINEERING

ROBERT MAVEC, COMMISSIONER

The Division of Traffic Engineering is charged with the planning and geometric design of streets, highways and abutting lands - particularly as related to safe and efficient traffic operation.

The Division is responsible for the erection and maintenance of all traffic control devices; preparation of drawings, standards and specifications; the determination and layout of parking restrictions; and the design and placement of pavement markings, traffic signs and traffic control devices.

OPERATING SUMMARY

(000'S OMITTED)

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Administration	\$ 386	4	\$ 551	4	\$ 583	4		
Traffic Signing & Street Marking	1,931	21	1,938	20	2,049	20		
Traffic Signals	1,159	13	1,750	20	1,850	20		
	\$ 3,476	38	\$ 4,239	44	\$ 4,482	44		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 3,313		\$ 4,230		\$ 4,418			
Self-Generated	163		9		64			
	\$ 3,476	38	\$ 4,239	44	\$ 4,482	44		

Mission Statement

Maintain all traffic control devices, Traffic Signals, Traffic Signs, and Pavement Markings. Provide sound engineering plans and decisions to ensure safe roadways for vehicular and pedestrian traffic.

**DIVISION OF TRAFFIC ENGINEERING****PROGRAM NAME: ENGINEERING OFFICE**

OBJECTIVES: Ensure all Traffic Control Devices are maintained and proper.

ACTIVITIES: Design and Review plans as they relate to traffic patterns.

PROGRAM NAME: TRAFFIC SIGN SHOP

OBJECTIVES: Maintain all traffic pavement markings and signage.

ACTIVITIES: Fabricate and install all traffic signage, repaint pavement markings.

PROGRAM NAME: TRAFFIC SIGNAL

OBJECTIVES: Maintain and upgrade all traffic signals.

ACTIVITIES: Signal Inspections, Signal Relamping, and Signal Upgrades.

DIVISION OF TRAFFIC ENGINEERING

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 2,202,431	\$ 1,792,318	\$ 2,141,698	\$ 2,121,131
SEASONAL	12,836	-	-	-
INJURY PAY	1,334	-	-	-
LONGEVITY	19,709	15,575	20,425	22,175
WAGE SETTLEMENTS	7,288	-	-	-
SEPARATION PAYMENTS	4,800	-	11,594	60,000
BONUS INCENTIVE	-	-	12,500	10,000
OVERTIME	71,100	51,008	73,676	106,455
TOTAL	\$ 2,319,498	\$ 1,858,900	\$ 2,259,893	\$ 2,319,761
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 309,974	\$ 293,612	\$ 356,426	\$ 425,705
DENTAL	27,464	21,973	24,160	29,031
VISION CARE	3,122	2,421	2,706	2,821
PERS	313,248	271,781	296,151	308,217
FICA-MEDICARE	18,328	15,986	17,808	19,622
WORKERS COMPENSATION	18,315	46,218	42,212	44,619
LIFE INSURANCE	2,289	1,806	1,958	2,115
UNEMPLOYMENT COMPENSATION	7,803	5,355	-	-
CLOTHING ALLOWANCE	26,480	1,280	8,940	38,940
CLOTHING MAINTENANCE	11,775	19,275	32,925	-
TOTAL	\$ 738,798	\$ 679,707	\$ 783,286	\$ 871,070
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ -	\$ -	\$ 75	\$ -
TOTAL	\$ -	\$ -	\$ 75	\$ -
UTILITIES				
BROKERED GAS SUPPLY	\$ 41,203	\$ 42,363	\$ 42,014	\$ 53,750
GAS	52,106	50,128	46,027	57,500
ELECTRICITY - CPP	193,913	194,217	198,374	246,400
ELECTRICITY - OTHER	268,831	338,056	329,950	376,200
TOTAL	\$ 556,053	\$ 624,765	\$ 616,364	\$ 733,850
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 2,279	\$ 500	\$ 1,697	\$ 500
MILEAGE (PRIVATE AUTO)	543	-	-	-
MEDICAL SERVICES	-	-	2,926	-
PARKING IN CITY FACILITIES	5,351	4,472	4,869	4,800
PHOTOCOPY MACHINE RENTAL	248	1,393	369	1,500
OTHER CONTRACTUAL	40,000	32,000	9,926	60,000
TOTAL	\$ 48,421	\$ 38,365	\$ 19,789	\$ 66,800

DIVISION OF TRAFFIC ENGINEERING

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 11	\$ -	\$ -	-
DISCOUNTS LOST	-	-	39	-
CLOTHING	17,488	6,300	432	6,000
HARDWARE & SMALL TOOLS	31,070	9,741	12,695	15,000
OFFICE FURNITURE & EQUIPMENT	-	-	416	-
ELECTRICAL SUPPLIES	29,840	8,827	9,589	15,000
HYGIENE AND CLEANING SUPPLY	-	-	-	1,000
PAINTING EQUIP AND SUPPLY	1,275	45,704	893	60,000
MEDICAL SUPPLIES	-	-	-	500
OTHER SUPPLIES	111,560	76,683	188,349	65,000
PHARMACEUTICAL SUPPLIES	-	1,469	-	-
JUST IN TIME OFFICE SUPPLIES	2,461	3,016	2,117	2,400
TOTAL	\$ 193,705	\$ 151,739	\$ 214,529	\$ 164,900
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS, DAMAGES, & CLAIMS	\$ -	\$ -	\$ 19,233	-
TOTAL	\$ -	\$ -	\$ 19,233	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 27,722	\$ 26,471	\$ 32,140	\$ 39,907
CHARGES FROM RADIO SYSTEM	4,763	3,658	4,976	5,886
CHARGES FROM LIGHT & POWER	-	-	115,000	104,326
CHARGES FROM PRINTING	2,524	2,534	7,578	7,703
CHARGES FROM STOREROOM	155	125	200	169
CHARGES FROM MOTOR VEHICLES	170,170	89,903	166,131	165,531
CHARGES FROM WATER - GIS PROJ	-	-	-	2,261
TOTAL	\$ 205,333	\$ 122,691	\$ 326,026	\$ 325,783
TOTAL DIVISION	\$ 4,061,809	\$ 3,476,168	\$ 4,239,195	\$ 4,482,164

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES & PERMITS	\$ 2,900	\$ 4,100	\$ 3,800	\$ 4,500
INTERGOVERNMENTAL REVENUES	9,440	31,504	-	-
SALES & CHARGES FOR SERVICES	1,025	4,075	1,600	2,000
MISCELLANEOUS REVENUES	5,002	4,170	3,570	4,000
EXPENDITURE RECOVERIES	232,006	119,161	398	54,000
TOTAL DIVISION	\$ 250,372	\$ 163,010	\$ 9,368	\$ 64,500

DIVISION OF TRAFFIC ENGINEERING

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Traffic Engineering & Parking	42,758	115,292
1	1	1			
OFFICE & CLERICAL					
1	1	1	Principal Clerk	11.93 Hr.	17.85 Hr.
1	1	1			
PROFESSIONALS					
1	1	1	Consulting Engineer	36,000	86,062
1	1	1	Engineer	22.78 Hr.	30.90 Hr.
2	2	2			
SKILLED CRAFT					
8	8	8	Low Tension Lineman	17.46 Hr.	25.00 Hr.
4	4	4	Low Tension Trouble Lineman	18.30 Hr.	28.41 Hr.
2	2	2	Sign Painter Unit Leader	24.23 Hr.	30.47 Hr.
14	14	14			
SERVICE & MAINTENANCE					
5	1	1	Line Helper Driver	12.44 Hr.	21.69 Hr.
2	1	1	Lineman Low Tension Foreman	20.55 Hr.	29.42 Hr.
0	3	3	Low Tension Lineman Apprentice	14.37 Hr.	22.14 Hr.
2	2	2	Traffic Sign Process Operator	13.28 Hr.	23.39 Hr.
15	14	14	Traffic Sign & Marking Technician	13.68 Hr.	15.71 Hr.
24	21	21			
TECHNICIAN					
1	1	1	Chief of Traffic Signal Unit	18.60 Hr.	33.34 Hr.
2	2	2	Traffic Sign Marking Supervisor	13.28 Hr.	23.39 Hr.
2	2	2	Traffic Signal Control Technician	20.69 Hr.	29.61 Hr.
5	5	5			
47	44	44	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF MOTOR VEHICLE MAINTENANCE

DANIEL A. NOVAK, COMMISSIONER

The control, supervision of procurement, custody, maintenance, repair and assignment of all motor vehicles and equipment of the various Departments of the City are the basic functions of the Division of Motor Vehicle Maintenance. These motor vehicles include passenger cars, trucks, vans, commercial and industrial vehicles and equipment. The Division also advises and recommends the purchase of different types of vehicles and specialized equipment.

Expert care is given to City vehicles by trained mechanics and service persons employed by the Division. These employees rebuild and overhaul motors, preventative maintenance, repaint vehicles, repair damaged bodies, replace worn parts and completely service all vehicles. Servicing vehicles includes the purchase of fuels, changing of oil, lubrications, wheel alignment, tune-ups and other various repairs. The Division is responsible for the operation and maintenance of the City's fuel dispensing system.

Mission Statement

To purchase and maintain the City of Cleveland vehicles and specialized equipment to ensure safe and dependable operating conditions.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Emergency Repairs/Towing	\$ 255	1		\$ 178	1		\$ 182	1	
Fueling	5,196	2		6,665	2		8,269	2	
Auto Body Work	322	2		352	2		363	2	
Preventive Maintenance	167	3		139	3		145	3	
Routine Maintenance	7,220	93		7,946	88		8,184	94	
New Vehides Prep.	247	1		257	1		268	1	
	\$ 13,407	102		\$ 15,537	97		\$ 17,411	103	
FUNDING SOURCE:									
Sales and Charges for Services	\$ 2			\$ 8			\$ 5		
Miscellaneous Revenue	164			125			139		
Expenditure Recoveries*	13,241			15,404			17,267		
	\$ 13,407	102		\$ 15,537	97		\$ 17,411	103	

*Includes additions and use of fund balance. Refer to fund structure of this document for details.

DIVISION OF MOTOR VEHICLE MAINTENANCE**PROGRAM NAME: EMERGENCY REPAIRS AND TOWING**

OBJECTIVES: To provide efficient, cost effective vehicle repair service for the City owned fleet.

ACTIVITIES: Provide emergency service and towing for all City owned vehicles. Replace batteries, lights and tires. Provide major vehicle repairs.

PROGRAM NAME: FUELING

OBJECTIVES: To provide the City's fleet with 33 locations for fuel dispensing and delivery fuel by tanker truck to other City of Cleveland fuel locations (i.e., parks, police and fire dept.).

ACTIVITIES: Purchase fuels and lubricants. Deliver fuel to City owned locations.

PROGRAM NAME: AUTO BODY WORK

OBJECTIVES: To increase the life and improve the safety of all City owned vehicles using in-house resources and outside contractors.

ACTIVITIES: Make minor and major auto body repairs.

PROGRAM NAME: PREVENTIVE MAINTENANCE

OBJECTIVES: To increase the life and improve the safety of all city owned vehicles.

ACTIVITIES: Follow design procedures for maintaining special motorized equipment. Change or check lubricants. Repair/Replace defective parts. Inspect vehicles on a routine basis.

PROGRAM NAME: ROUTINE MAINTENANCE

OBJECTIVES: To provide the City's Divisions with complete maintenance and services.

ACTIVITIES: Provide motor repairs and service. Maintain records of average down time and repair costs.

PROGRAM NAME: NEW VEHICLE PREPARATION

OBJECTIVES: To assure that all City vehicles are working properly before being released to departments.

ACTIVITIES: Inspect and prepare all new City vehicles for use by Departments. Apply logos and identification numbers to vehicles. Assign fuel cards.

DIVISION OF MOTOR VEHICLE MAINTENANCE

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 4,182,629	\$ 4,331,449	\$ 4,299,392	\$ 4,561,200
MILITARY LEAVE	-	1,191	789	-
INJURY PAY	8,032	2,490	14,426	-
LONGEVITY	40,950	40,625	44,250	46,150
WAGE SETTLEMENTS	34,171	-	-	-
SEPARATION PAYMENTS	19,487	978	10,298	20,000
BONUS INCENTIVE	-	-	13,500	36,500
OVERTIME	49,239	79,612	94,033	79,758
TOTAL	\$ 4,334,509	\$ 4,456,345	\$ 4,476,687	\$ 4,743,608
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 555,896	\$ 653,825	\$ 750,661	\$ 803,642
DENTAL	48,880	49,142	49,877	53,013
VISION CARE	5,191	5,386	5,488	5,576
PERS	593,520	605,163	606,495	642,134
FICA-MEDICARE	41,333	43,231	43,477	47,321
WORKERS COMPENSATION	104,357	125,733	129,380	140,550
LIFE INSURANCE	4,746	4,656	4,541	4,635
UNEMPLOYMENT COMPENSATION	11,712	9,247	-	-
CLOTHING ALLOWANCE	53,154	640	500	580
TOOL INSURANCE	34,830	30,260	29,460	30,260
TOTAL	\$ 1,453,619	\$ 1,527,283	\$ 1,619,879	\$ 1,727,711
TRAINING AND DUES				
TRAVEL	\$ -	\$ 49	\$ 44	\$ -
TUITION & REGISTRATION FEES	80	1,845	1,858	2,000
PROFESSIONAL DUES	1,022	-	-	2,000
TOTAL	\$ 1,101	\$ 1,894	\$ 1,901	\$ 4,000
UTILITIES				
BROKERED GAS SUPPLY	\$ 167,754	\$ 173,524	\$ 330,978	\$ 412,830
GAS	-	124,301	23,523	32,500
ELECTRICITY - CPP	5,801	7,765	8,609	9,240
SECURITY & MONITORING SYSTEM	-	-	3,171	7,000
TOTAL	\$ 173,556	\$ 305,590	\$ 366,281	\$ 461,570
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 5,335	\$ 2,093	\$ 2,313	\$ 3,000
WASTE DISPOSAL	13,800	9,000	1,000	10,000
SECURITY SERVICES	9,670	5,000	-	-
MEDICAL SERVICES	144	1,349	2,040	1,000
EPA EMISSION TESTING	29,250	-	33,150	-
ADVERTISING AND NOTICE	838	987	673	1,000

DIVISION OF MOTOR VEHICLE MAINTENANCE

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES (CONT.)				
PARKING IN CITY FACILITIES	2,124	1,902	2,067	3,000
PHOTOCOPY MACHINE RENTAL	1,019	1,152	1,085	1,500
TOWING	149,775	32,804	36,305	70,000
SPECIAL ASSESSMENT	24,935	31,656	28,775	35,000
OTHER CONTRACTUAL	5,414	2,592	2,500	5,000
TOTAL	\$ 242,304	\$ 88,533	\$ 109,909	\$ 129,500
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 4,220	\$ 1,086	\$ 983	\$ 2,000
DISCOUNTS LOST	14	-	164	-
POSTAGE	37	-	46	-
COMPUTER HARDWARE	21,223	77	-	-
COMPUTER SOFTWARE	22,139	-	-	-
FUEL	3,689,394	3,284,016	4,790,804	5,650,000
FUEL TAX	693,821	686,575	751,789	791,000
CHEMICAL	12,441	10,414	18,341	12,000
AIR COMPRESSOR PARTS	30,002	10,000	14,754	20,000
FIRE/EMS APPARATUS PARTS	42,502	41,582	55,379	55,000
AUTO & LIGHT TRUCK PARTS	921,199	329,913	377,793	400,000
HEAVY TRUCK PARTS	1,277,736	439,366	650,746	600,000
CONSTRUCTION EQUIP PARTS	320,350	164,433	195,507	250,000
SNOW REMOVAL EQUIP PARTS	142,183	32,002	10,000	100,000
CLOTHING	-	28,945	6,175	35,000
SWEEPER PARTS	138,297	21,201	46,351	60,000
HARDWARE & SMALL TOOLS	2,015	1,007	996	-
WELDING SUPPLIES & EQUIPMENT	10,379	11,000	6,692	10,000
MOWER & TRACTOR PARTS	399,750	237,347	175,209	250,000
OFFICE FURNITURE & EQUIPMENT	9,946	-	-	-
FENCE, POSTS & BARS	1,800	-	-	-
HYGIENE AND CLEANING SUPPLY	9,000	6,499	6,893	8,000
PAINTING EQUIP AND SUPPLY	18,155	16,388	19,604	20,000
MEDICAL SUPPLIES	1,200	1,000	358	1,000
SHOP TOOLS	-	16,965	460	20,000
SHOP EQUIPMENT	24,286	-	-	-
SHOP SUPPLIES	21,900	-	9,739	20,000
OTHER SUPPLIES	5,748	8,480	338	10,000
ANTI-FREEZE	35,206	25,510	10,527	30,000
MOTOR OIL & LUBRICANTS	217,756	100,002	118,760	125,000
BATTERIES	146,200	15,996	68,508	40,000
TIRES	608,645	299,987	456,519	350,000
JUST IN TIME OFFICE SUPPLIES	12,818	7,036	10,363	10,000
BUILDING MAINT SUPPLIES	4,600	9,189	3,635	5,000
TOTAL	\$ 8,844,963	\$ 5,806,017	\$ 7,807,431	\$ 8,874,000



DIVISION OF MOTOR VEHICLE MAINTENANCE

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,911	\$ 956	\$ 2,000	\$ 1,000
COMPUTER HARDWARE MAINT	20,097	30,778	23,340	35,000
COMPUTER SOFTWARE MAINT	11,744	16,659	3,600	15,000
MAINTENANCE MACHINERY	24,500	27,739	4,268	25,000
FUEL PUMP REPAIR & MAINT	327,304	223,956	97,527	232,000
GENERATOR REPAIR	60,001	15,000	35,256	40,000
REPAIR PARTS	5,000	-	-	-
ACCIDENT REPAIR - OTHER VEHIC	170,756	52,813	54,043	75,000
CAR WASHES	-	600	10	500
ACCIDENT REPAIR-SAFETY VEHIC	345,326	190,477	143,395	275,000
AUTO & LIGHT TRUCK REPAIR	-	-	695	-
HEAVY TRUCK REPAIR	72,717	60,431	44,867	75,000
MOWER & TRACTOR REPAIR	-	1	4,564	3,000
CONSTRUCTION EQUIP REPAIR	-	-	2,317	-
ENGINE REPAIR	14,800	12,300	15,878	15,000
FRAME REPAIR & ALIGNMENT	68,632	29,992	30,355	40,000
HYDRAULIC REPAIR CYL. PUMPS	168,043	79,716	58,948	100,000
GLASS REPAIR	63,207	40,001	16,787	40,000
RADIATOR & GAS TANK REPAIR	54,261	20,001	19,977	20,000
MAINTENANCE BUILDING	26,238	15,100	22,303	10,000
REPAIR OF OVERHEAD DOORS	20,000	20,000	7,500	15,000
SPRING REPAIR	231,028	90,001	214,638	110,000
TIRE REPAIR ROAD SERVICE	129,317	30,001	20,000	30,000
TRANSMISSION REPAIR	393,957	95,987	149,554	100,000
CUSHMAN REPAIR	69,998	50,001	60,775	25,000
CHARGES FROM DIV OF MAINT	19,980	15,250	25,393	20,000
TOTAL	\$ 2,298,819	\$ 1,117,761	\$ 1,057,989	\$ 1,301,500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 101,171	\$ 75,443	\$ 74,618	\$ 116,993
CHARGES FROM RADIO SYSTEM	1,168	1,055	867	1,119
CHARGES FROM WATER POLLUTION	173	-	-	-
CHARGES FROM PRINTING	13,987	8,102	6,522	17,883
CHARGES FROM STOREROOM	381	526	656	553
CHARGES FROM WASTE	25,843	18,453	14,396	32,960
TOTAL	\$ 142,724	\$ 103,579	\$ 97,059	\$ 169,508
TOTAL DIVISION	\$ 17,491,595	\$ 13,407,001	\$ 15,537,136	\$ 17,411,397

DIVISION OF MOTOR VEHICLE MAINTENANCE

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES	\$ 290	\$ -	\$ -	-
SALES & CHARGES FOR SERVICES	14,850	2,100	7,981	5,000
MISCELLANEOUS REVENUES	113,728	164,337	125,118	138,830
EXPENDITURE RECOVERIES	17,254,260	10,952,050	15,017,922	17,065,734
TOTAL DIVISION	\$ 17,383,129	\$ 11,118,486	\$ 15,151,021	\$ 17,209,564

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Assistant Commissioner of MVM	26,274	80,967
1	1	1	Commissioner of MVM	40,315	119,646
1	1	1	Manager of Public Service Operations	30,215	94,105
2	2	2	Superintendent of Motorized Equipment	26,274	64,151
1	1	1	Superintendent of Vehides Admin. Service	20,093	64,151
6	6	6			
OFFICE & CLERICAL					
1	1	1	General Storekeeper	10.00 Hr.	21.83 Hr.
2	2	2	Prinçpal Clerk	11.93 Hr.	17.85 Hr.
4	3	4	Senior Clerk	10.29 Hr.	14.74 Hr.
6	6	6	Storekeeper	10.00 Hr.	18.44 Hr.
13	12	13			
PROFESSIONALS					
1	1	1	Assistant Buyer	10.00 Hr.	18.83 Hr.
1	0	0	Assistant Personnel Administrator	20,800	50,543
1	1	1	Buyer	20,800	43,910
1	1	1	Fleet Management Data Manager	30,000	60,500
1	1	1	Senior Budget & Management Analyst	26,274	70,909
0	1	1	Senior Personnel Assistant	20,800	45,446
1	1	1	Technical Specialist	10.00 Hr.	20.71 Hr.
6	6	6			
SKILLED CRAFT					
2	2	2	Auto Body Repair Worker	15.73 Hr.	18.98 Hr.
21	19	20	Automobile Repair Worker	12.60 Hr.	18.81 Hr.
4	5	4	Automobile Repairman Unit Leader	17.78 Hr.	22.83 Hr.
34	32	35	Heavy Duty Mechanic	15.75 Hr.	22.54 Hr.
6	6	6	Heavy Duty Unit Leader	23.85 Hr.	27.94 Hr.
67	64	67			



DIVISION OF MOTOR VEHICLE MAINTENANCE

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
SERVICE & MAINTENANCE					
3	1	3	Garage Worker	12.42 Hr.	16.00 Hr.
1	1	1	Machinist	15.83 Hr.	20.00 Hr.
1	1	1	Tanker Truck Driver	15.55 Hr.	21.84 Hr.
5	5	5	Tire Repair Worker	14.08 Hr.	17.15 Hr.
10	8	10			
TECHNICIAN					
1	1	1	Fuel System Technician	10.00 Hr.	18.30 Hr.
1	1	1			
103	97	103	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF STREETS

RANDELL T. SCOTT, COMMISSIONER

The Division of Streets is primarily charged with street maintenance, repair, cleaning and safety. The City is divided into six service districts and each service area has a facility from which Division activities are carried out. All six stations are staffed to provide the following neighborhood services: resurfacing, general street repair, street sweeping and guardrail repair and snow and ice control.

Mission Statement

To provide roadways that are clean and safe from road hazards and sight lines free of graffiti. Our mission benefits the quality of life and economic stability for the residents of the City of Cleveland. The Division of Streets provides the following services to accomplish our mission.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL			2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
PROGRAMS:									
Street Resurfacing	\$ 2,763	12		\$ 3,662	11		\$ -	-	
Street Repair	5,985	66		6,499	66		6,917	76	
Street Cleaning	1,823	37		2,759	34		2,623	34	
Snow and Ice Control	6,941	29	101 **	8,401	36	106 **	7,792	33	111 **
Guard Rail Repair	87	1		17	1		77	1	
Weld Shop/Heavy Equipment	2,549	28		2,328	23		2,498	25	
Graffiti Abatement	102	1		76	1		79	1	
Radio Comm. & Admin.	1,487	17		1,661	18		1,650	17	
	\$ 21,737	191	101	\$ 25,403	190	106	\$ 21,636	187	111
FUNDING SOURCE:									
Bond Funds	\$ 2,763			\$ 3,615			\$ -		
State Taxes	13,065			13,769			14,305		
Sales & Charges*	2,135			2,369			1,958		
	\$ 17,963			\$ 19,753			\$ 16,263		
General Fund:									
Tax Support	\$ 3,774			\$ 5,650			\$ 5,373		
	\$ 21,737	191	101	\$ 25,403	190	106	\$ 21,636	187	111

* Includes additions and use of fund balance. Refer to fund structure section of this document for details.

** Staffing for seasonal is shown at peak strength per program

DIVISION OF STREETS

PROGRAM NAME: STREET RESURFACING

OBJECTIVES: To maintain and repair all City of Cleveland roads thereby providing safe traveling conditions for all motorists.

ACTIVITIES: Perform major street repairs by replacing the roadway surface.

PROGRAM NAME: STREET REPAIR

OBJECTIVES: To provide road maintenance services which will eliminate hazardous conditions, extend the life of newly resurfaced streets and save the taxpayers money.

ACTIVITIES: Repair utility openings. Repair pot holes. Seal cracks in street surfaces. Maintain brick streets.

PROGRAM NAME: STREET CLEANING

OBJECTIVES: To promote a clean appearance and provide safe road conditions within the City.

ACTIVITIES: Clean streets and remove litter.

PROGRAM NAME: SNOW AND ICE CONTROL

OBJECTIVES: To provide street clearing services to maintain reasonable and safe traffic flow.

ACTIVITIES: Treat all primary routes during light snow conditions. Conduct tandem plowing of all primary routes during heavy snow. Plow and/or salt residential streets. Respond to requests for service.

PROGRAM NAME: GUARD RAIL REPAIR

OBJECTIVES: To protect the public right-of-way property from out of control vehicles and health hazards resulting from illegal dumping.

ACTIVITIES: Install new guardrails upon approval. Repair damaged guardrails.

PROGRAM NAME: WELD SHOP/HEAVY EQUIPMENT

OBJECTIVES: To ensure that properly maintained specialized equipment is available to provide the public with prompt service when hazardous road conditions exist.

ACTIVITIES: Repair specialized equipment. Maintain equipment maintenance records. Receive road maintenance supplies. Maintain an inventory of supplies and equipment.

DIVISION OF STREETS

PROGRAM NAME: GRAFFITI ABATEMENT

OBJECTIVES: To insure the removal of graffiti from all areas in the City of Cleveland.

ACTIVITIES: Eradicate graffiti with the use of City employees and volunteers. Enforcement of anti-graffiti ordinances. Educate the public, especially children, concerning the negative aspects of having graffiti in the neighborhoods. Empower the community to take action to eliminate graffiti through the various community groups.

PROGRAM NAME: RADIO COMMUNICATIONS AND ADMINISTRATION

OBJECTIVES: To provide City managers and the public with a means of prompt communications in order to carry out the joint mission of the City government. To provide the leadership to carry out the mission of the Division.

ACTIVITIES: Supervise field personnel. Set project priorities. Analyze all programs and improve the quality of service in each program. Keep records of services. Provide direct communications with all assets.

DIVISION OF STREETS

EXPENDITURES

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 6,864,522	\$ 6,787,419	\$ 8,023,911	\$ 8,251,144
CRAFTS	2,460,341	1,860,806	615,390	387,988
SEASONAL	1,648,490	1,450,843	1,606,604	1,431,355
PART TIME PERMANENT	-	1,673	-	-
INJURY PAYS	32,432	33,982	25,325	-
LONGEVITY	70,850	69,525	74,925	66,200
WAGE SETTLEMENTS	386	14,593	3,522	-
SEPARATION PAYMENTS	132,607	149,220	68,444	30,000
BONUS INCENTIVE	-	-	129,707	51,500
OVERTIME	805,526	945,618	1,290,120	800,000
TOTAL	\$ 12,015,153	\$ 11,313,680	\$ 11,837,948	\$ 11,018,187
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 978,545	\$ 1,046,550	\$ 1,228,860	\$ 1,294,210
DENTAL	85,015	78,200	84,217	88,624
VISION CARE	10,495	9,487	9,138	8,659
PERS	1,634,960	1,460,019	1,604,217	1,498,326
FICA-MEDICARE	115,414	115,991	131,875	123,266
WORKERS COMPENSATION	169,687	205,575	540,139	597,027
LIFE INSURANCE	7,862	7,186	7,819	7,920
UNEMPLOYMENT COMPENSATION	146,114	304,221	142,184	204,880
CLOTHING ALLOWANCE	63,032	51,880	57,415	58,030
TOOL INSURANCE	-	3,460	3,220	1,350
CLOTHING MAINTENANCE	21,975	21,450	20,487	18,825
TOTAL	\$ 3,233,099	\$ 3,304,019	\$ 3,829,572	\$ 3,901,117
TRAINING AND DUES				
TRAVEL	\$ -	\$ -	\$ -	\$ 1,000
TUITION & REGISTRATION FEES	-	-	1,020	-
PROFESSIONAL DUES	210	358	35	200
TOTAL	\$ 210	\$ 358	\$ 1,055	\$ 1,200
UTILITIES				
BROKERED GAS SUPPLY	\$ 240,108	\$ 298,654	\$ 219,242	\$ 271,250
TELEPHONE	491	-	-	-
WATER	2,444	2,443	2,357	-
GAS	86,485	121,184	139,081	166,250
ELECTRICITY - CPP	56,205	66,907	62,714	72,600
ELECTRICITY - OTHER	30,145	33,292	35,739	40,700
TOTAL	\$ 415,878	\$ 522,479	\$ 459,133	\$ 550,800

DIVISION OF STREETS

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 13,262	\$ 11,986	\$ 13,578	\$ 10,000
BANK SERVICE FEES	202	-	-	-
MILEAGE (PRIVATE AUTO)	413	-	-	-
WASTE DISPOSAL	-	-	2,000	-
MEDICAL SERVICES	-	912	755	1,000
PARKING IN CITY FACILITIES	11,783	7,852	7,768	8,000
PROPERTY RENTAL	79,750	45,250	130,500	56,000
PHOTOCOPY MACHINE RENTAL	2,243	4,797	2,086	3,000
EQUIPMENT RENTAL	5,846	12,352	5,000	7,500
VEHICLE RENTAL	61,575	70,001	44,896	75,000
BANK SERVICE FEES	-	11,755	10,532	12,000
TOTAL	\$ 175,073	\$ 164,904	\$ 217,114	\$ 172,500
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,700	\$ 5,028	\$ 1,850	\$ 2,000
DISCOUNTS LOST	-	187	-	-
PURCHASE OF TESTS	945	145	97	500
CHEMICAL	5,790	12,955	1,893	3,500
SALT & DE-ICER	2,819,235	1,321,066	2,750,034	2,215,000
CLOTHING	1,633	5,790	5,000	3,000
HARDWARE & SMALL TOOLS	13,388	15,074	28,905	15,000
WELDING SUPPLIES & EQUIPMENT	15,000	6,000	9,563	10,000
BOILERS HEATERS & COOLING	19,877	16,283	26,408	10,000
SEED, FERTILIZER & HERBICIDE	5,000	-	7,350	3,000
SMALL EQUIPMENT	36,331	23,293	44,047	38,000
OFFICE FURNITURE & EQUIPMENT	2,062	280	348	-
ELECTRICAL SUPPLIES	5,344	11,429	5,000	5,000
FENCE, POSTS & BARS	21,372	3,060	12,801	10,000
HYGIENE AND CLEANING SUPPLY	19,502	6,385	6,978	8,000
CLAY, SOIL & TURF	1,785	3,816	4,141	2,500
PAINTING EQUIPMENT AND SUPPLY	6,500	4,000	5,000	20,000
DOORS, SHUTTERS AND WINDOWS	-	-	-	2,000
PLUMBING SUPPLIES AND EQUIP	7,706	3,000	-	8,000
LUMBER, GLASS AND DRYWALL	8,326	2,636	15,201	9,000
MEDICAL SUPPLIES	-	1,000	1,000	1,200
PHOTOGRAPHIC SUPPLIES	593	604	990	1,000
PAPER AND OTHER SUPPLIES	-	6,923	-	6,000
OTHER SUPPLIES	18,702	51,442	133,713	100,000
GUARD RAIL SUPPLIES	3,243	25,991	18,045	15,000
SAFETY EQUIPMENT	22,060	13,440	15,208	15,000

DIVISION OF STREETS

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES - CONTINUED				
JUST IN TIME OFFICE SUPPLIES	3,040	1,503	1,843	2,000
BUILDING MAINTENANCE SUPPLIES	330	-	-	3,000
PAVING MATERIAL	66,968	144,226	216,973	150,000
ASPHALT	304,859	131,402	296,895	295,000
CEMENT, SAND & GRAVEL	200,206	356,917	340,052	220,000
MISC MAINTENANCE SUPPLIES	68,477	39,702	76,303	70,000
TOTAL	\$ 3,679,974	\$ 2,213,576	\$ 4,025,636	\$ 3,242,700
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 2,205	\$ 1,750	\$ 120	\$ 1,500
MAINTENANCE CONTRACTS	4,110	2,197	2,000	3,000
MAINTENANCE MACHINERY	27,066	14,500	14,488	25,000
REPAIR PARTS	42,306	25,083	2,273	50,000
MAINTENANCE MISC EQUIP	56	-	294	4,000
MAINTENANCE BUILDING	3,000	18,000	21,000	6,000
REPAIR OF OVERHEAD DOORS	4,000	8,000	7,126	8,000
CHARGES FROM DIV MAINT	30,052	41,880	51,988	18,000
TOTAL	\$ 112,794	\$ 111,410	\$ 99,289	\$ 115,500
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS, DAMAGES, & CLAIMS	\$ 2,000	\$ 20	\$ 318	\$ 3,000
TOTAL	\$ 2,000	\$ 20	\$ 318	\$ 3,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 53,488	\$ 50,896	\$ 66,025	\$ 78,639
CHARGES FROM RADIO SYSTEM	39,386	71,765	44,289	46,107
CHARGES FROM PRINTING	7,934	2,608	5,306	9,721
CHARGES FROM STOREROOM	121	201	168	174
CHARGES FROM MOTOR VEHICLES	2,356,737	1,631,704	2,285,616	2,486,864
CHARGES FROM WATER - GIS PROJ	-	-	-	9,156
TOTAL	\$ 2,457,666	\$ 1,757,174	\$ 2,401,405	\$ 2,630,661
CAPITAL OUTLAY				
LOCAL RESURFACING	\$ 3,355,310	\$ 2,349,651	\$ 2,531,277	\$ -
TOTAL	\$ 3,355,310	\$ 2,349,651	\$ 2,531,277	\$ -
TOTAL DIVISION	\$ 25,447,158	\$ 21,737,270	\$ 25,402,747	\$ 21,635,665

DIVISION OF STREETS

REVENUE

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
LICENSES & PERMITS	\$ 4,625	\$ 4,500	\$ 3,800	\$ 4,500
INTERGOVERNMENTAL REVENUE	11,959,439	13,064,819	13,769,242	14,305,000
SALES & CHARGES FOR SERVICES	2,229,817	2,085,587	2,256,021	1,900,000
MISCELLANEOUS REVENUES	5,175	8,015	7,375	2,800
TRANSFERS IN	6,548,600	3,773,786	5,650,000	5,373,257
EXPENDITURE RECOVERIES	3,904,804	2,762,794	3,619,251	-
TOTAL DIVISION	\$ 24,652,462	\$ 21,699,502	\$ 25,305,688	\$ 21,585,557

COMPARISON OF STAFFING

Budget 2005	No. of Employees**		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	2	2	Assistant Commissioner of Streets	26,274	80,967
1	1	1	Commissioner of Streets	40,315	119,646
3	3	3			
OFFICE & CLERICAL					
2	2	2	Chief Clerk	22,050	43,080
1	1	1	Principal Clerk	11.93 Hr.	17.85 Hr.
3	3	3			
PROFESSIONALS					
1	1	1	Administrative Manager	27,194	80,967
2	2	2	Budget Analyst	20,800	48,028
1	1	1	Personnel Administrator	26,274	74,739
4	4	4			
SKILLED CRAFT					
3	3	3	Asphalt Construction Unit Leader	20.77 Hr.	33.43 Hr.
11	11	11	Asphalt Tamper	20.54 Hr.	32.05 Hr.
2	2	2	Carpenter	27.76 Hr.	35.77 Hr.
4	4	3	Cold Patch & Crack Sealing Unit Leader	20.44 Hr.	22.44 Hr.
10	10	9	Cold Patch and Crack Sealing Worker	15.31 Hr.	17.31 Hr.
3	4	4	Construction Equipment Operator Group A	27.42 Hr.	31.03 Hr.
19	19	19	Construction Equipment Operator Group B	27.27 Hr.	32.88 Hr.
4	5	5	Jackhammer Operator	20.54 Hr.	32.05 Hr.
1	1	1	Machinist	15.83 Hr.	20.00 Hr.
1	1	1	Master Mechanic	27.92 Hr.	31.53 Hr.
4	4	4	Paver	20.83 Hr.	32.50 Hr.
4	4	4	Paving Unit Leader	21.42 Hr.	33.43 Hr.
3	3	3	Stationary Boiler Room Operator	12.29 Hr.	18.65 Hr.
4	3	3	Street Equipment Maintenance Specialist	15.55 Hr.	21.84 Hr.
1	1	1	Street Maintenance Equipment Leader	16.15 Hr.	22.69 Hr.
19	18	18	Street Maintenance Foreman	17.71 Hr.	19.71 Hr.
6	6	6	Street Maintenance General Foreman	22.49 Hr.	24.49 Hr.
5	5	5	Welder	18.36 Hr.	21.92 Hr.
104	104	102			

DIVISION OF STREETS

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees**		Position	Salary Schedule*	
	Budget 2005	Budget 2006		Minimum	Maximum
SERVICE & MAINTENANCE					
0	1	1	Concrete Mixer Driver	14.82 Hr.	20.83 Hr.
4	4	4	District Paving Repair Unit Leader	27.69 Hr.	29.69 Hr.
3	3	3	General Shop Unit Leader	22.49 Hr.	24.49 Hr.
22	22	22	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
1	1	1	Shop Foreman	17.71 Hr.	19.71 Hr.
3	3	3	Street Carry-all Driver	15.55 Hr.	21.84 Hr.
0	1	1	Tanker Truck Driver	15.55 Hr.	21.84 Hr.
38	34	33	Truck Driver	12.50 Hr.	17.58 Hr.
<u>71</u>	<u>69</u>	<u>68</u>			
TECHNICIAN					
2	2	2	Accident & Safety Inspector	17.85 Hr.	19.85 Hr.
1	1	1	Chief Street Permit Supervisor	20,800	39,593
4	4	4	Radio Operator	15.98 Hr.	17.98 Hr.
<u>7</u>	<u>7</u>	<u>7</u>			
192	190	187	TOTAL FULL TIME		
104	106	111	SEASONAL (PEAK)		
<u>296</u>	<u>296</u>	<u>298</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

**Due to the seasonal nature of the division, position titles vary throughout the year. Therefore, averages, rather than actual employees are used.

DEPARTMENT OF PARKS, RECREATION AND PROPERTIES

MICHAEL COX, INTERIM DIRECTOR

The Department of Parks, Recreation and Properties is responsible for planning, constructing, operating, and maintaining all city-owned Parks, Playgrounds, Recreation Centers, Golf Courses, Cemeteries, Greenhouse, Parking Facilities, Markets, and the Cleveland Convention Center and Stadium.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
DIVISIONS:									
Director's Office	\$ 720	9		\$ 717	9		\$ 738	8	
Research, Planning & Dev	733	10		733	10		771	10	
Recreation, Golf	13,316	169	249	13,861	169	249	15,596	173	340
Conv. Ctr., West Side Mkt, Stad	17,088	44	77	16,675	44	77	18,299	44	77
Parking Facilities	9,116	45	8	9,958	46	9	9,961	46	9
Property Mgt., East Side Mkt	7,782	101	2	9,195	101	2	9,930	105	2
Parks Maintenance and Prop	15,331	173	319	16,096	168	302	16,823	173	301
	\$ 64,086	551	655	\$ 67,235	547	639	\$ 72,118	559	729
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 31,656			\$ 32,831			\$ 36,562		
Self - Generated	2,255			2,767			2,286		
	\$ 33,911	443	398	\$ 35,598	440	398	\$ 38,848	450	505
Grants	\$ 974		106	\$ 1,152		89	\$ 804		69
Special Revenue	-			867			815		
Cemetery	1,915	28	18	2,148	28	18	2,303	29	21
Golf	2,024	14	48	1,897	14	48	2,238	15	48
Parking Facilities	8,101	21	8	8,822	20	9	8,733	20	9
Convention Center	6,516	35	77	5,845	35	75	7,495	35	75
Stadium Fund	9,569			9,657			9,578		
West Side Market	1,003	9		1,173	9	2	1,226	9	2
East Side Market	73	1		76	1		78	1	
	\$ 64,086	551	655	\$ 67,235	547	639	\$ 72,118	559	729

DIVISION OF PARKS ADMINISTRATION

MICHAEL COX, INTERIM DIRECTOR

Mission Statement

To provide supervision, management and control over the Division's of the Department of Parks, Recreation & Properties by evaluating all programs and provide direction and solutions to the Division's managers concerning operational problems, concerns and opportunities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administrative Services	\$ 619	7		\$ 602	7		\$ 623	6	
Special Events/Marketing	101	2		115	2		115	2	
	\$ 720	9		\$ 717	9		\$ 738	8	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 649			\$ 670			\$ 684		
Self-Generated	71			47			54		
	\$ 720	9		\$ 717	9		\$ 738	8	

PROGRAM NAME: ADMINISTRATIVE SERVICES

OBJECTIVES: To provide successful and efficient management of the Department of Parks, Recreation and Properties.

ACTIVITIES: Coordinate and enforce all personnel procedures, policies and disciplinary actions. Prepare and monitor budget revenues and expenditures. Investigate specific operational concerns of the Director and recommend procedures required to adjust service activities.

PROGRAM NAME: MARKETING AND PROMOTION

OBJECTIVES: To improve community awareness of programs and activities provided by the Department of Parks, Recreation and Properties.

ACTIVITIES: Produce periodic tabloids and other promotional literature advertising department assets such as the Convention Center, City Hall, Camp Forbes, recreation and pool facilities, golf courses, parks, the Greenhouse, West Side Market and others.

DIVISION OF PARKS ADMINISTRATION

EXPENDITURES

		2003		2004		2005		2006
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	427,695	\$	461,998	\$	419,397	\$	443,480
SEASONAL		-		-		-		-
LONGEVITY		4,225		3,650		4,400		3,450
SEPARATION PAYMENTS		3,109		-		22,893		-
BONUS INCENTIVE		-		-		4,500		-
OVERTIME		-		-		37		-
TOTAL	\$	435,029	\$	465,648	\$	451,227	\$	446,930
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	25,762	\$	30,024	\$	39,669	\$	52,570
DENTAL		2,136		2,142		2,873		3,400
VISION		494		477		455		425
PERS		56,321		63,134		61,561		61,229
FICA-MEDICARE		3,231		3,588		2,908		3,765
WORKERS COMPENSATION		1,312		1,207		848		1,006
LIFE INSURANCE		403		407		371		360
TOTAL	\$	89,659	\$	100,977	\$	108,685	\$	122,756
TRAINING AND DUES								
TUITION AND REGISTRATION FEES	\$	200	\$	1,040	\$	-	\$	300
PROFESSIONAL DUES		1,080		-		-		-
TOTAL	\$	1,280	\$	1,040	\$	-	\$	300
UTILITIES								
GAS	\$	(20)	\$	-	\$	-	\$	-
ELECTRICITY - CPP		3		-		-		-
TOTAL	\$	(17)	\$	-	\$	-	\$	-
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	20	\$	48	\$	-	\$	-
ADVERTISING AND PUBLIC NOTICE		656		-		-		-
PARKING IN CITY FACILITIES		4,987		4,486		3,481		4,000
PROPERTY RENTAL		110,466		110,466		110,586		110,466
PHOTOCOPY MACHINE RENTAL		1,441		1,065		693		1,700
OTHER CONTRACTUAL		200		-		-		-
REFUNDS & MISCELLANEOUS		375		925		225		-
TOTAL	\$	118,144	\$	116,990	\$	114,985	\$	116,166



DIVISION OF PARKS ADMINISTRATION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIALS AND SUPPLIES				
OFFICE SUPPLIES	\$ 648	\$ -	\$ -	-
OTHER SUPPLIES	172	-	-	-
SPECIAL EVENTS SUPPLIES	3,577	2,004	3,700	3,800
JUST IN TIME OFFICE SUPPLIES	2,398	1,421	1,598	1,620
TOTAL	\$ 6,796	\$ 3,424	\$ 5,298	\$ 5,420
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 20,316	\$ 21,135	\$ 21,913	29,382
CHARGES FROM RADIO COMM	194	193	194	162
CHARGES FROM PRINTING	6,705	8,002	4,202	12,023
CHARGES FROM STOREROOM	1,016	1,179	9,659	4,152
CHARGES FROM MOTOR VEHICLES	990	990	493	1,027
TOTAL	\$ 29,221	\$ 31,499	\$ 36,461	\$ 46,746
TOTAL DIVISION	\$ 680,112	\$ 719,579	\$ 716,657	\$ 738,318

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES AND CHARGES FOR SERVICES	\$ 34,866	\$ 34,039	\$ 44,164	44,500
MISCELLANEOUS REVENUES	1,917	36,263	235	300
EXPENDITURE RECOVERIES	3,649	994	2,231	1,000
TOTAL	\$ 40,432	\$ 71,295	\$ 46,630	\$ 45,800

DIVISION OF PARKS ADMINISTRATION

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
PROFESSIONALS					
1	1	1	Director of Parks, Recreation & Properties	50,796	160,115
1	0	0	General Manager Admin. Services	26,274	80,967
1	1	1	Manager Asst. Audit Cont/Per	20,092	53,307
1	1	1	Manager of Events	23,647	70,740
1	0	1	Secretary to the Director	36,590	128,960
<u>5</u>	<u>3</u>	<u>4</u>			
OFFICE & CLERICAL					
1	2	1	Clerk, Chief	22,050	43,080
1	0	0	Public Information Officer	10.00 Hr.	20.71 Hr.
0	1	1	Project Director		
1	0	1	Private Secretary	10.00 Hr.	18.83 Hr.
1	1	1	Private Secretary to the Director	20,090	43,080
<u>4</u>	<u>4</u>	<u>4</u>			
<u>9</u>	<u>7</u>	<u>8</u>	TOTAL DIVISION		

*Salary Schedule effective December 12, 2005

RESEARCH, PLANNING AND DEVELOPMENT

MARK FALLON, COMMISSIONER

The Division of Research, Planning, and Development provides the professional research, planning, and site development capabilities for all parks and recreation site improvements or rehabilitations, grant applications and planning activities. The Division is comprised of two professionally oriented sections-Site Development and Research and Planning.

The Site Development Section is responsible for conducting all planning and design development activities for exterior park and recreation facilities including the investigation and development of land planning and landscape project feasibility studies, reports, cost estimates, and recommendations. This section is responsible for the administration and field supervision of contracts for all exterior capital improvement and rehabilitation projects.

The Research Planning Section is responsible for coordinating all departmental capital improvement planning activities and conducts related research development projects. Additionally, this section lends technical assistance to all divisions in terms of system-wide assessments, recommendations and implementation plans.

Mission Statement

The division of Research, Planning and Development enhances the lives of City of Cleveland residents through the planning, design, and development of safe, maintainable, attractive, and state-of-the-art parks, playgrounds, landscapes, and recreational facilities in accordance with an established citywide vision for parks and recreation.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL			2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:									
Site Development	\$ 505	8		\$ 505	8		\$ 531	8	
Research & Planning	228	2		228	2		240	2	
	\$ 733	10		\$ 733	10		\$ 771	10	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 550			\$ 550			\$ 606		
Self - Generated	183			183			165		
	\$ 733	10		\$ 733	10		\$ 771	10	

RESEARCH, PLANNING AND DEVELOPMENT

PROGRAM NAME: SITE DEVELOPMENT

OBJECTIVES: Provide landscape architectural/site planning capabilities and plan and develop park and recreational amenities that are of the greatest value to the community.

ACTIVITIES: Develop and implement the city's Park and Recreation Capital Improvement Program. Develop park and recreation site/planning/landscape architectural project feasibility reports, preliminary plans, cost estimates, recommendations and implementation strategies. Design and develop detailed site improvement drawings and specifications for the improvement or rehabilitation of all exterior departmental facilities including urban parks, plaza, parking facilities, cemeteries, etc., along with the construction supervision and contract administration for same.

PROGRAM NAME: RESEARCH AND PLANNING

OBJECTIVES: To improve community awareness of programs and activities provided by the Department of Parks, Recreation and Properties.

ACTIVITIES: Update the Park and Recreation Master Plan. Engage the community on capital projects at appropriate levels. Prepare grant applications for Federal and State capital improvement programs.

RESEARCH, PLANNING AND DEVELOPMENT

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 517,462	\$ 516,861	\$ 514,050	\$ 528,192
LONGEVITY	4,725	4,650	4,850	4,950
BONUS INCENTIVE	-	-	5,000	-
TOTAL	\$ 522,187	\$ 521,511	\$ 523,900	\$ 533,142
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 47,611	\$ 59,924	\$ 65,103	\$ 71,779
DENTAL	4,791	4,884	5,054	4,831
EYE CARE	620	601	651	651
PERS	69,349	71,564	70,600	73,040
FICA-MEDICARE	3,753	3,648	3,685	3,884
WORKERS COMPENSATION	1,259	1,439	911	972
LIFE INSURANCE	460	460	450	450
TOTAL	\$ 127,844	\$ 142,520	\$ 146,453	\$ 155,607
TRAINING AND DUES				
TRAVEL	\$ 653	\$ -	\$ -	\$ -
TUITION AND REGISTRATION FEES	390	-	-	-
PROFESSIONAL DUES	1,456	1,329	889	900
TOTAL	\$ 2,499	\$ 1,329	\$ 889	\$ 900
CONTRACTUAL SERVICES				
MILEAGE (PRIVATE AUTO)	\$ 1,129	\$ 472	\$ 555	\$ 500
PARKING IN CITY FACILITIES	1,578	1,695	1,821	1,525
PROPERTY RENTAL	29,936	43,752	32,814	44,000
PHOTOCOPY MACHINE RENTAL	339	789	629	1,000
OTHER CONTRACTUAL	3,704	-	-	-
TOTAL	\$ 36,686	\$ 46,708	\$ 35,819	\$ 47,025
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,805	\$ -	\$ -	\$ 1,000
COMPUTER SOFTWARE	-	-	50	750
HYGIENE & CLEANING SUPPLIES	-	200	-	-
OTHER SUPPLIES	2,397	2,101	2,069	-
JUST IN TIME OFFICE SUPPLIES	2,203	1,094	1,648	3,000
TOTAL	\$ 6,405	\$ 3,395	\$ 3,767	\$ 4,750

RESEARCH, PLANNING AND DEVELOPMENT

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
CAR WASHES	\$ -	\$ 145	\$ -	\$ -
TOTAL	\$ -	\$ 145	\$ -	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 6,760	\$ 6,703	\$ 7,493	\$ 9,704
CHARGES FROM PRINTING	1,330	4,600	6,607	8,185
CHARGES FROM WATER - GIS PROJ	-	-	-	2,890
CHARGES FROM MOTOR VEHICLES	8,675	6,072	8,567	9,245
TOTAL	\$ 16,765	\$ 17,375	\$ 22,667	\$ 30,025
TOTAL DIVISION	\$ 712,386	\$ 732,983	\$ 733,494	\$ 771,449

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ 1,217	\$ 1,065	\$ 120	\$ 120
SALES AND CHARGES FOR SERVICES	-	400	-	-
EXPENDITURE RECOVERIES	373,086	182,016	167,163	165,000
TOTAL DIVISION	\$ 374,303	\$ 183,481	\$ 167,283	\$ 165,120



RESEARCH, PLANNING AND DEVELOPMENT

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Research, Planning & Development	40,315	119,646
1	1	1			
PROFESSIONALS					
3	3	3	Architect, Landscape Senior	10.00 Hr.	27.13 Hr.
1	1	1	Architect, Landscape	10.00 Hr.	25.63 Hr.
1	1	1	Construction Technician	12.02 Hr.	20.71 Hr.
1	1	1	Manager of Research & Planning	23,333	67,140
1	1	1	Manager of Site Development	22,333	67,140
1	1	1	Supervisor, Site Development	20,800	48,834
1	1	1	Survey, Party Chief	20,800	51,030
9	9	9			
10	10	10	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF RECREATION
KIM JOHNSON, INTERIM COMMISSIONER

The Division of Recreation operates 18 recreation centers, 1 outpost (Alta House) 1 arts center, 17 indoor pools, 22 outdoor pools, permits 155 ballfields (4 ballfield complexes), 1 outdoor ice skating rink, 1 indoor roller skating rink, 1 residential camp, and 2 golf courses. Each facility provides recreational opportunities for all ages and interest groups. The involvement of neighborhood residents will continue to be a priority via advisory councils that assist with program and evaluation.

Mission Statement

To provide recreation opportunities for Cleveland area residents of all age groups.

OPERATING SUMMARY
(000's OMITTED)

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Organized Sports	\$ 185	2		\$ 210	2		\$ 225	2	
Summer Program	1,289		182	1,493		182	2,200		258
Summer Lunch	164		7	161		7	160		7
Cultural Arts	459	11		410	11		420	11	
Recreation Centers	8,724	137	12	9,379	137	12	10,035	140	27
Muny Football	175			-					
Golf Course Oper	2,024	14	48	1,897	14	48	2,238	15	48
Camping	296	5		311	5		318	5	
	\$ 13,316	169	249	\$ 13,861	169	249	\$ 15,596	173	340
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 11,092			\$ 11,735			\$ 13,135		
Self - Generated	36			48			43		
	\$ 11,128	155	194	\$ 11,783	155	194	\$ 13,178	158	285
Golf Courses	\$ 2,024	14	48	\$ 1,897	14	48	\$ 2,238	15	48
Grants	164		7	161		7	160		7
Special Revenue - Gifts	-			20			20		
	\$ 13,316	169	249	\$ 13,861	169	249	\$ 15,596	173	340

DIVISION OF RECREATION

PROGRAM NAME: ORGANIZED SPORTS

OBJECTIVES: To provide ongoing planning, development and coordination of a variety of sports programs, both competitive and non-competitive.

ACTIVITIES: Promotes league play in basketball, baseball, softball, football, soccer etc.

PROGRAM NAME: SUMMER PROGRAMS

OBJECTIVES: To provide supplemental recreation activities to City residents during the summer season.

ACTIVITIES: Conduct activities in pools, ballfields and in recreation centers.

PROGRAM NAME: RECREATION CENTERS

OBJECTIVES: To provide year round recreation facilities and programs to City residents.

ACTIVITIES: Operate and maintain recreation centers.

PROGRAM NAME: CULTURAL ARTS

OBJECTIVES: To provide cultural arts to City residents.

ACTIVITIES: Organize programs in drama, dance, painting, drawing, cartoon arts, ceramics and weaving.

PROGRAM NAME: GOLF COURSE OPERATION

OBJECTIVES: To provide quality golfing opportunities at two 36-hole facilities.

ACTIVITIES: Maintaining grounds and buildings. Regulating golf play and facilitating league and tournament play.

PROGRAM NAME: CAMPING

OBJECTIVES: To provide recreational opportunities for youth and seniors involving camp and other outdoor environmental activities.

ACTIVITIES: Operate a summer residential camp program for youth between the ages of 9 to 13. Conduct a day camp program for seniors in conjunction with various senior centers throughout the city of Cleveland. Conduct a holistic life program for youth in conjunction with Cleveland Public Schools.

PROGRAM NAME: SUMMER FOOD PROGRAM

OBJECTIVES: To supplement the dietary requirements of children during the summer.

ACTIVITIES: Provide free meals for city of Cleveland youth 18 years of age and under.

DIVISION OF RECREATION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 4,810,346	\$ 4,825,390	\$ 4,773,210	\$ 5,050,725
SEASONAL	1,880,405	648,797	690,869	1,038,800
PART-TIME PERMANENT	203,568	121,727	163,712	377,000
INJURY PAY	9,657	3,828	1,552	-
UNIFORMED PERSONNEL	339,342	-	-	-
LONGEVITY	49,925	49,975	53,350	55,550
WAGE SETTLEMENTS	1,101	4,226	118,459	141,000
SEPARATION PAYMENTS	20,045	11,521	5,115	12,000
BONUS INCENTIVE	-	-	77,500	-
OVERTIME	255,399	80,800	225,436	100,000
TOTAL	\$ 7,569,788	\$ 5,746,264	\$ 6,109,203	\$ 6,775,075
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 739,336	\$ 833,706	\$ 902,020	\$ 1,034,362
DENTAL	66,706	62,142	62,439	68,276
EYE CARE	11,316	10,222	10,949	11,381
PERS	1,035,878	837,858	894,632	929,966
FICA-MEDICARE	85,809	60,571	66,293	76,179
WORKERS COMPENSATION	122,578	140,533	88,161	94,520
LIFE INSURANCE	7,063	6,956	6,679	7,065
UNEMPLOYMENT COMPENSATION	40,222	72,370	32,580	45,000
CLOTHING ALLOWANCE	1,520	1,500	1,520	1,200
CLOTHING MAINTENANCE	600	750	600	600
TOTAL	\$ 2,111,028	\$ 2,026,608	\$ 2,065,874	\$ 2,268,550
TRAINING AND PROFESSIONAL DUES				
REGIONAL PLAN COMMISSION	\$ -	\$ 36	\$ -	\$ -
MILEAGE (PRIV AUTO) TRNG PRPS	-	8	-	-
TUITION AND REGISTRATION FEES	220	70	-	500
TOTAL	\$ 220	\$ 115	\$ -	\$ 500
UTILITIES				
GAS	\$ 711,946	\$ 721,383	\$ 984,332	\$ 1,230,415
ELECTRICITY - CPP	700,452	970,569	951,299	930,336
ELECTRICITY - OTHER	173,399	170,829	203,894	211,973
SECURITY MONITORING SYSTEM	6,000	9,000	21,909	20,000
CONTRACTUAL UTILITIES	67,457	110,412	104,453	120,000
BROKERED GAS SUPPLY	63,751	79,221	96,578	193,659
TOTAL	\$ 1,723,004	\$ 2,061,414	\$ 2,362,465	\$ 2,706,383

DIVISION OF RECREATION

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 89,933	\$ 37,669	\$ 26,281	\$ 22,000
MILEAGE (PRIVATE AUTO)	8,650	1,627	904	2,000
SECURITY SERVICES	96,000	-	-	25,000
JANITORIAL SERVICES	-	-	495	-
ADVERTISING AND PUBLIC NOTICE	264	274	264	300
PROGRAM PROMOTION	-	-	25	-
PARKING IN CITY FACILITIES	10,781	9,637	9,386	8,000
PHOTOCOPY MACHINE RENTAL	5,562	9,658	6,768	10,000
EQUIPMENT RENTAL	480	984	-	500
OTHER CONTRACTUAL	773,686	759,305	631,880	643,511
BANK SERVICE FEES	-	2,408	-	-
TOTAL	\$ 985,356	\$ 821,562	\$ 676,003	\$ 711,311
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 87	\$ -	\$ -	\$ -
COMPUTER HARDWARE	-	261	4,803	-
FUEL	1,255	-	-	-
CHEMICAL	99,566	73,381	71,000	110,000
SALT AND DE-ICER	561	-	562	500
CLOTHING	3,992	1,409	5,312	2,500
HARDWARE AND SMALL TOOLS	1,714	1,776	243	2,000
HEAVY TRUCK PARTS	60	-	-	-
SMALL EQUIPMENT	2,528	2,069	7,151	2,000
OFFICE FURNITURE AND EQUIP	6,575	179	8,962	-
ELECTRICAL SUPPLIES	918	865	770	1,000
HYGIENE AND CLEANING SUPPLIES	3,114	2,918	3,947	3,000
CLAY, SOIL AND TURF	400	-	-	-
AQUATICS (POOL) SUPPLIES	38,944	24,543	17,729	30,000
PAINTING EQUIPMENT & SUPPLIES	-	288	-	-
PLAYGROUND EQUIPMENT	5,116	5,137	6,248	11,000
PLUMBING EQUIPMENT & SUPPLIES	-	8,837	-	-
SPECIAL EVENTS SUPPLIES	-	-	-	10,000
LUMBER, GLASS & DRYWALL	-	-	2,148	-
MEDICAL SUPPLIES	1,498	118	3,562	2,000
FOOD	22,098	35,492	27,132	30,000
PAPER AND PRINTING SUPPLIES	7,293	3,812	3,454	5,000
OTHER SUPPLIES	3,192	3,227	12,027	19,000
ARTS AND CRAFTS SUPPLIES	25,032	26,007	32,112	32,000
SPORTING GOODS SUPPLIES	20,305	22,745	34,199	30,000
JUST IN TIME OFFICE SUPPLIES	9,624	15,460	15,308	15,000
MISC MAINTENANCE SUPPLIES	2,194	2,113	-	8,000
TOTAL	\$ 256,067	\$ 230,638	\$ 256,667	\$ 313,000

DIVISION OF RECREATION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ 875	\$ 1,000
MAINTENANCE CONTRACTS	4,100	5,000	7,995	8,000
COMPUTER HARDWARE MAINT	99	49	-	-
MAINTENANCE MACHINERY	7,670	4,395	-	6,100
MAINTENANCE FIRE APPARATUS	8,477	8,000	-	8,000
CAR WASHES	1,000	2,500	-	2,000
MAINTENANCE MISC EQUIP	3,500	-	4,541	-
MAINTENANCE BUILDING	-	-	-	5,000
TOTAL	\$ 24,846	\$ 19,944	\$ 13,411	\$ 30,100
JUDGEMENTS, DAMAGES & CLAIMS				
CLAIMS, REFUNDS & MISC	\$ -	\$ 50	\$ -	\$ -
TOTAL	\$ -	\$ 50	\$ -	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 105,764	\$ 106,059	\$ 124,818	\$ 155,659
CHARGES FROM RADIO COMM	3,564	1,685	788	2,112
CHARGES FROM PRINTING	7,179	11,261	5,950	15,566
CHARGES FROM WATER - GIS PROJ	-	-	-	2,168
CHARGES FROM STOREROOM	3,791	2,547	1,970	2,931
CHARGES FROM MOTOR VEHICLES	164,380	90,406	155,157	159,750
CHARGES FROM WASTE	12,198	9,607	10,710	10,000
TOTAL	\$ 296,876	\$ 221,565	\$ 299,392	\$ 348,186
TOTAL DIVISION	\$ 12,967,185	\$ 11,128,159	\$ 11,783,015	\$ 13,153,105

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES	\$ 1,358	\$ -	\$ -	-
LICENSES AND PERMITS	360	-	-	-
SALES AND CHARGES FOR SERVICES	15,435	15,287	27,542	25,000
MISCELLANEOUS REVENUES	37,720	3,371	2,750	2,500
EXPENDITURE RECOVERIES	18,746	17,761	17,858	15,000
REVENUE TRANSFERS	532,750	-	-	-
TOTAL DIVISION	\$ 606,370	\$ 36,419	\$ 48,150	\$ 42,500

DIVISION OF RECREATION

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative Officer	20,092	48,000
1	1	1	Commissioner, Recreation	42,758	133,780
2	2	2	Deputy Commissioner, Recreation	26,274	74,739
4	4	4			
OFFICE & CLERICAL					
15	15	15	Clerk, Junior	10.00 Hr.	12.57 Hr.
1	1	1	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1	Personnel Assistant, Senior	20,092	45,446
1	1	1	Storekeeper	10.00 Hr.	18.44 Hr.
2	2	2	Secretary	10.00 Hr.	15.71 Hr.
1	1	1	Secretary, Private	10.00 Hr.	18.85 Hr.
21	21	21			
PROFESSIONALS					
2	2	2	Director, Deputy Project	20,092	56,930
6	6	6	Manager of Recreation	40,000	70,740
21	21	22	Manager, Recreation Center	32,500	65,005
3	3	3	Assistant Manager of Recreation	20,092	51,504
32	32	33			
SERVICE & MAINTENANCE					
2	2	2	Handyman, Mechanical	14.54 Hr.	16.54 Hr.
1	1	1	Laborer, Municipal Service	13.94 Hr.	15.94 Hr.
1	1	1	Maintenance, Man. Ground	13.94 Hr.	15.94 Hr.
4	4	4			
TECHNICIAN					
27	27	28	Director, Physical	10.00 Hr.	17.71 Hr.
7	7	7	Instructor III, Recreation	10.00 Hr.	17.02 Hr.
63	60	61	Instructor II, Recreation	10.00 Hr.	16.09 Hr.
97	94	96			
158	155	158	TOTAL FULL TIME		
12	12	27	PART TIME		
182	182	258	SEASONAL**		
352	349	443	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

** Seasonals are reflected during peak periods, May-September

**DIVISION OF RECREATION
GOLF COURSES**

EXPENDITURES

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 517,286	\$ 497,182	\$ 507,991	\$ 575,828
SEASONAL	323,868	273,630	239,383	250,132
LONGEVITY	5,625	5,675	6,525	6,300
SEPARATION PAYMENTS	-	1,637	-	-
BONUS INCENTIVE	-	-	6,500	-
OVERTIME	46,283	30,217	25,255	31,583
TOTAL	\$ 893,062	\$ 808,341	\$ 785,654	\$ 863,843
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 60,666	\$ 48,875	\$ 60,728	\$ 89,130
DENTAL	5,316	3,604	4,056	5,772
EYE CARE	152	578	607	738
PERS	121,031	100,230	112,204	118,346
FICA-MEDICARE	8,789	8,323	7,873	8,941
WORKERS COMPENSATION	11,169	8,037	9,472	11,241
LIFE INSURANCE	671	523	559	675
UNEMPLOYMENT COMPENSATION	23,305	35,771	28,615	40,976
CLOTHING ALLOWANCE	4,850	2,375	3,800	3,300
TOOL INSURANCE	-	800	800	800
CLOTHING MAINTENANCE	400	1,638	2,100	1,650
TOTAL	\$ 236,349	\$ 210,753	\$ 230,813	\$ 281,570
TRAINING & PROFESSIONAL DUES				
PROFESSIONAL DUES	-	-	223	-
TOTAL	\$ -	\$ -	\$ 223	\$ -
UTILITIES				
GAS	\$ 13,921	\$ 18,430	\$ 12,612	\$ 28,088
ELECTRICITY - OTHER	20,136	29,068	29,775	34,251
SECURITY AND MONITORING	1,664	1,000	1,888	2,000
TOTAL	\$ 35,721	\$ 48,498	\$ 44,276	\$ 64,338
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 5,813	\$ 5,944	\$ 5,725	\$ 6,000
BANK SERVICE FEES	3,550	132	7,221	1,000
MILEAGE (PRIVATE AUTO)	-	-	-	200
ADVERTISING AND PUBLIC NOTICE	-	-	-	1,000
PHOTOCOPY MACHINE RENTAL	217	1,453	547	1,500
OTHER CONTRACTUAL	470,500	467,000	393,250	400,000
CREDIT CARD PROCESSING FEES	-	8,183	3,353	9,000
TOTAL	\$ 480,080	\$ 482,713	\$ 410,095	\$ 418,700

**DIVISION OF RECREATION
GOLF COURSES**

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
DISCOUNTS LOST	\$ 5	\$ -	\$ -	-
CLOTHING	3,024	1,712	2,105	3,000
HARDWARE AND SMALL TOOLS	3,786	1,653	590	4,000
WELDING SUPPLIES AND EQUIP	300	-	500	500
SEED, FERTILIZER AND HERBICIDE	67,632	75,065	42,999	75,000
SMALL EQUIPMENT	17,912	11,443	15,856	15,000
OFFICE FURNITURE AND EQUIP	2,101	1,245	2,123	8,000
ELECTRICAL SUPPLIES	1,561	854	782	1,500
FENCE, POSTS AND BARS	-	1,455	-	1,000
HYGIENE AND CLEANING SUPPLY	13,542	13,654	14,915	16,000
CLAY, SOIL AND TURF	2,427	2,150	-	4,000
PAINTING EQUIPMENT	1,000	327	1,000	1,000
PLUMBING SUPPLIES	5,000	6,066	9,004	5,000
MEDICAL SUPPLIES	500	600	600	450
FOOD	87,565	103,980	45,801	88,000
OTHER SUPPLIES	33,236	24,286	14,982	25,474
SPORTING GOODS SUPPLIES	12,001	11,692	12,390	13,000
JUST IN TIME SUPPLIES	1,397	-	1,190	1,500
CEMENT SAND AND GRAVEL	8,785	10,844	12,165	13,000
TOTAL	\$ 261,774	\$ 267,026	\$ 177,001	\$ 275,424
MAINTENANCE				
MAINTENANCE FIRE APPARATUS	1,000	1,200	800	1,000
MAINTENANCE MISC EQUIP	59,895	43,500	65,872	60,000
CHARGES FROM MAINT	32,322	14,974	13,043	20,000
TOTAL	\$ 93,217	\$ 59,674	\$ 79,715	\$ 81,000
CLAIMS, REFUNDS AND MISC.				
INDIRECT COST	\$ 88,754	\$ 82,360	\$ 82,360	\$ 166,900
TOTAL	\$ 88,754	\$ 82,360	\$ 82,360	\$ 166,900
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 11,182	\$ 13,556	\$ 11,660	\$ 16,934
CHARGES FROM PRINTING	310	1,458	4,881	4,041
CHARGES FROM STOREROOM	96	-	-	-
CHARGES FROM MOTOR VEHICLES	38,386	45,818	59,897	58,948
CHARGES FROM WASTE	5,738	3,842	2,782	6,000
TOTAL	\$ 55,712	\$ 64,674	\$ 79,220	\$ 85,923

**DIVISION OF RECREATION
GOLF COURSES**

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CAPITAL OUTLAY				
LAND IMPROVEMENTS	\$ 10,000	\$ -	\$ -	-
SMALL EQUIPMENT	\$ -	\$ -	\$ 8,000	-
MOTORIZED EQUIPMENT	140,663	-	-	-
TOTAL	\$ 150,663	\$ -	\$ 8,000	\$ -
TOTAL DIVISION	\$ 2,295,332	\$ 2,024,037	\$ 1,897,358	\$ 2,237,698

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUE	\$ 817	\$ 823	\$ 681	-
SALES AND CHARGES FOR SERVICE	1,870,833	1,680,118	1,610,995	2,138,000
MISCELLANEOUS REVENUE	23,089	18,943	622,959	20,000
TOTAL DIVISION	\$ 1,894,739	\$ 1,699,884	\$ 2,234,635	\$ 2,158,000

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	2	2	Manager , Parks and Urban Forestry	22,333	67,140
2	2	2			
OFFICE & CLERICAL					
1	0	0	Clerk, Chief	22,050	43,080
1	0	0			
SERVICE & MAINTENANCE					
2	2	2	Foreman, Ground Maintenance Crew	15.05 Hr.	17.05 Hr.
2	2	2	Greenskeeper	18.40 Hr.	20.40 Hr.
1	1	1	Handyman, Mechanical	14.54 Hr.	16.54 Hr.
6	5	6	Maintenance Man, Ground	13.94 Hr.	15.94 Hr.
2	2	2	Repair Worker, Auto	12.60 Hr.	18.81 Hr.
13	12	13			
16	14	15	TOTAL FULL TIME		
40	48	48	SEASONAL**		
56	62	63	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

** Seasonals and Full Time are reflected during peak periods, May-September

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CONVENTION CENTER

JAMES F. GLENDING, COMMISSIONER

The Commissioner of the Convention Center has authority over three major service operations: the Convention Center Complex, the Convention Parking Garage, the West Side Market, and the Cleveland Browns Stadium.

The Convention Center Complex offers over 375,000 square feet of usable exhibition space that can be arranged to accommodate over 1,500 individual exhibits. The performing arts area of the Convention Center was constructed in the grand opera tradition which features a spacious 21,780 square feet Registration Lobby, 10,000 seat Auditorium, 3,000 seat Music Hall and 600 seat Little Theater. Also, the facility maintains 300 parking spaces.

Mission Statement

To strengthen Cleveland's economy by delivering efficient, excellent services through promotion, marketing and management of the Cleveland Convention Center, West Side Market and Cleveland Browns Stadium.

**OPERATING SUMMARY
(000's) OMITTED**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Convention Center									
Commissioner's Office	\$ 1,892	5		\$ 1,335	5		\$ 1,764	5	
Building Maintenance	1,798	16		1,911	16		2,402	16	
Theatrical Events	578	7	20	427	7	20	718	7	20
Security	276			296			330		
Fiscal	101	4		148	4		175	4	
Convention Events	1,265		55	1,236		55	1,496		55
Marketing Services	236	3		192	3		256	3	
Parking Operations	370			300			354		
Stadium Fund	9,569			9,657			9,578		
West Side Market									
Fiscal Operations	618	3		716	3		748	3	
Maintenance	385	6	2	457	6	2	478	6	2
	\$ 17,088	44	77	\$ 16,675	44	77	\$ 18,299	44	77
FUNDING SOURCE:									
Other Funds*									
Convention Center	\$ 6,516	35	75	\$ 5,845	35	75	\$ 7,495	35	75
Stadium Fund	9,569			9,657			9,578		
West Side Market	1,003	9	2	1,173	9	2	1,226	9	2
	\$ 17,088	44	77	\$ 16,675	44	77	\$ 18,299	44	77

*Includes addition and use of fund balance. Refer to Fund Structure section of this document for details.

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET
CONVENTION CENTER

PROGRAM NAME: COMMISSIONER'S OFFICE

OBJECTIVES: To provide for the efficient operation of the Convention Center, Public Hall, Music Hall and the West Side Market.

ACTIVITIES: Coordinating the daily operation of the facility including event administration, labor management, fiscal operations and overall planning.

PROGRAM NAME: BUILDING MAINTENANCE

OBJECTIVES: To provide clean, attractive facilities as well as proper maintenance of the building and its equipment and services to exhibitors.

ACTIVITIES: Maintaining buildings and equipment and providing electrical, plumbing, and telephone services to promoters.

PROGRAM NAME: THEATRICAL EVENT ADMINISTRATION

OBJECTIVES: To provide promoters with assistance in producing profitable and successful theatrical events.

ACTIVITIES: Supplying skilled administration and labor in all areas pertaining to theatrical events and meetings.

PROGRAM NAME: SECURITY FUNCTIONS

OBJECTIVES: To provide security for persons using the Convention Center and to protect the assets of the Convention Center and its promoters.

ACTIVITIES: Developing plans for proper safeguarding of assets, maintaining the building security equipment and providing the needed labor force to ensure the users safety.

PROGRAM NAME: FISCAL OPERATIONS

OBJECTIVES: To provide the Commissioner with proper financial data and to accurately account for revenues and expenses received from events..

ACTIVITIES: Maintaining accurate records and reporting on a timely basis.

PROGRAM NAME: CONVENTION CENTER

OBJECTIVES: Provide a venue for meetings, conventions, trade shows, theatrical events & expositions.

ACTIVITIES: Coordinate the daily operations of the facility, including overall planning, labor management, fiscal activities, and maintenance.



**DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET
CONVENTION CENTER**

PROGRAM NAME: WEST SIDE MARKET

OBJECTIVES: Provide a venue where quality food products can be bought and sold.

ACTIVITIES: Supervise Tenant contract compliance, fiscal and maintenance activities, rent structure development and overall planning.

PROGRAM NAME: CLEVELAND BROWNS STADIUM

OBJECTIVES: Provide a source of public relaxation and entertainment through the ownership and leasing of Cleveland Browns Stadium for the play of professional football games and the presentation of other entertainment and public attractions.

ACTIVITIES: Monitor lease agreement compliance.

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CONVENTION CENTER

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,549,460	\$ 1,453,151	\$ 1,359,757	\$ 1,516,093
SEASONAL	-	4,373	-	-
PART TIME PERMANENT	1,347,732	808,228	770,694	850,000
INJURY PAY	-	(1,115)	-	-
LONGEVITY	18,800	18,350	17,525	17,100
WAGE SETTLEMENTS	17,978	143,073	-	61,000
SEPARATION PAYMENTS	2,579	40,676	28,710	-
BONUS INCENTIVE	-	-	11,500	14,000
OVERTIME	498,529	446,824	274,417	399,000
TOTAL	\$ 3,435,078	\$ 2,913,561	\$ 2,462,603	\$ 2,857,193
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 194,699	\$ 219,602	\$ 221,148	\$ 257,916
DENTAL	18,222	17,144	15,972	17,716
EYE CARE	1,768	1,768	1,907	1,867
PERS	440,822	413,920	355,439	391,435
POLICE AND FIREMENS PENSION	(53)	-	-	-
FICA-MEDICARE	39,469	32,964	28,268	29,256
WORKERS COMPENSATION	97,889	190,636	136,644	269,861
LIFE INSURANCE	1,771	1,646	1,504	1,530
UNEMPLOYMENT COMPENSATION	6,340	61,468	31,939	71,708
TOOL INSURANCE	-	450	450	450
CLOTHING ALLOWANCE	3,510	2,840	2,700	2,530
CLOTHING MAINTENANCE	1,200	1,100	3,075	3,575
UNION WELFARE PAYMENT	16,757	16,265	11,180	15,000
TOTAL	\$ 822,394	\$ 959,803	\$ 810,227	\$ 1,062,844
TRAINING AND PROFESSIONAL DUES				
TRAVEL	\$ -	\$ 339	\$ 1,577	\$ -
PROFESSIONAL DUES	1,550	875	1,345	1,000
TOTAL	\$ 1,550	\$ 1,214	\$ 2,922	\$ 1,000
UTILITIES				
CHILLED WATER	\$ 250,769	\$ 232,809	\$ 11,119	\$ 269,640
GAS	40,299	9,981	21,302	26,627
ELECTRICITY - CPP	905,596	1,009,082	886,702	975,372
STEAM	589,680	453,524	696,802	766,483
SECURITY AND MONITOR SYSTEM	150	11,482	5,136	-
TOTAL	\$ 1,786,494	\$ 1,716,878	\$ 1,621,062	\$ 2,038,122

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CONVENTION CENTER

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 6,924	\$ 3,802	\$ 150	\$ -
ADVERTISING AND PUBLIC NOTICE	-	-	4,741	-
PARKING IN CITY FACILITIES	234,501	207,836	196,926	213,889
PHOTOCOPY MACHINE RENTAL	1,080	1,495	1,021	2,000
EQUIPMENT RENTAL	2,500	-	-	-
OTHER CONTRACTUAL	172,996	124,453	144,677	150,000
BANK SERVICE FEES	514	(486)	755	-
CREDIT CARD PROCESSING FEES	13,159	4,568	2,837	4,000
TOTAL	\$ 431,674	\$ 341,666	\$ 351,106	\$ 369,889
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 9	\$ -	\$ -	\$ -
COMPUTER HARDWARE	4,576	-	-	-
COMPUTER SOFTWARE	1,556	-	-	-
CLOTHING	1,500	-	-	-
HARDWARE AND SMALL TOOLS	394	1,000	1,457	1,000
BOILERS, HEATERS AND COOLING	5,068	6,322	709	5,000
MOWER & TRACTOR PARTS	-	-	500	-
SMALL EQUIPMENT	3,839	-	4,911	-
OFFICE FURNITURE AND EQUIP	-	-	175	-
ELECTRICAL SUPPLIES	29,347	21,755	26,188	25,000
HYGIENE AND CLEANING SUPPLY	45,419	20,000	23,803	25,000
PAINTING EQUIPMENT AND SUPPLY	2,999	(25)	1,500	1,500
PLUMBING SUPPLIES AND EQUIP	8,000	7,514	8,413	8,000
MOTORS AND PUMPS	7,149	3,137	3,165	4,000
HEATING AND AIR FILTERS	-	108	3,242	5,000
LUMBER, GLASS AND DRYWALL	7,000	1,000	2,500	3,000
MEDICAL SUPPLIES	11,900	-	500	1,000
OTHER SUPPLIES	3,212	3,299	2,086	2,000
SAFETY EQUIPMENT	-	-	-	1,000
BATTERIES	-	-	-	800
JUST IN TIME OFFICE SUPPLIES	2,769	1,401	2,272	2,500
BUILDING MAINTENANCE SUPP	4,000	3,000	1,298	2,000
MISC MAINTENANCE SUPPLIES	4,995	3,000	525	2,500
TOTAL	\$ 143,732	\$ 71,511	\$ 83,243	\$ 89,300

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CONVENTION CENTER

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,458	\$ 634	\$ 477	\$ 1,000
MAINTENANCE CONTRACTS	18	-	-	-
MAINTENANCE MACHINERY	11,841	6,150	12,741	5,000
MAINTENANCE FIRE APPARATUS	-	2,000	-	2,000
MAINTENANCE UTILITY SYSTEMS	21,675	904	2,295	5,000
MAINTENANCE MISC EQUIP	17,386	20,246	22,612	20,000
MAINTENANCE BUILDING	22,722	25,431	11,300	17,000
CHARGES FROM MAINTENANCE	11,042	9,408	3,574	5,000
TOTAL	\$ 86,142	\$ 64,774	\$ 52,999	\$ 55,000
CLAIMS, REFUNDS AND MISC.				
OTHER REFUNDS & ADJUSTMENTS	-	2,629	-	-
INDIRECT COST	315,528	269,861	269,861	755,683
TOTAL	\$ 315,528	\$ 272,490	\$ 269,861	\$ 755,683
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 106,136	\$ 71,869	\$ 73,168	\$ 117,001
CHARGES FROM RADIO SYSTEM	10,222	10,794	7,878	10,069
CHARGES FROM WATER	97	-	-	723
CHARGES FROM PRINTING	2,983	2,636	1,579	4,544
CHARGES FROM STOREROOM	1,153	1,045	798	1,059
CHARGES FROM MOTOR VEHICLES	35,233	16,051	20,952	27,914
CHARGES FROM WASTE	24,885	34,369	30,328	55,000
CHARGES FROM PARKS MAINT	47,344	37,188	41,768	50,000
TOTAL	\$ 228,053	\$ 173,953	\$ 176,470	\$ 266,310
CAPITAL OUTLAY				
PROFESSIONAL SERVICES	-	-	14,876	-
TOTAL	\$ -	\$ -	\$ 14,876	\$ -
TOTAL DIVISION	\$ 7,250,645	\$ 6,515,850	\$ 5,845,368	\$ 7,495,341

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LOCAL TAXES	\$ 3,454,022	\$ 3,596,629	\$ 3,817,544	\$ 3,800,000
SALES AND CHARGES FOR SERVICES	2,265,849	2,075,112	2,465,804	2,310,000
TRANSFERS IN	-	105,232	-	-
MISCELLANEOUS REVENUES	23,424	21,221	29,505	20,000
EXPENDITURE RECOVERIES	394,506	415,553	419,621	420,000
TOTAL DIVISION	\$ 6,137,801	\$ 6,213,747	\$ 6,732,475	\$ 6,550,000

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET
CONVENTION CENTER
COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner Convention Ctr. & Stadium	45,201	118,423
1	1	1	Deputy Commissioner	26,274	74,739
1	0	1	Private Secretary	10.00 Hr.	18.85 Hr.
2	2	2	Manager, Convention Sales	23,647	74,739
5	4	5			
OFFICE & CLERICAL					
1	1	1	Budget Analyst	20,092	48,028
1	0	0	Cashier, Box Office	10.33 Hr.	15.49 Hr.
2	2	2	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1	Secretary	10.00 Hr.	15.71 Hr.
5	4	4			
PROFESSIONALS					
1	1	1	Manager of Box Office, Assistant	22,333	61,435
1	1	1			
SERVICE & MAINTENANCE					
1	1	1	Foreman, Setup	14.78 Hr.	16.78 Hr.
2	2	2	Building Station Engineer	10.14 Hr.	17.98 Hr.
1	1	1	Chief Building Station Engineer	12.37 Hr.	19.23 Hr.
1	1	1	Mechanical Handyman	14.54 Hr.	16.54 Hr.
2	2	2	Plumber Welder	33.53 Hr.	41.91 Hr.
2	2	2	Electrical Worker	33.87 Hr.	42.34 Hr.
10	11	10	Custodial Worker	10.00 Hr.	13.54 Hr.
2	2	2	Guard	10.00 Hr.	15.45 Hr.
1	1	1	Laborer, Municipal Service	13.94 Hr.	15.94 Hr.
1	1	1	Window Washer	12.54 Hr.	18.37 Hr.
3	2	3	Stage Hand	19.11 Hr.	27.34 Hr.
26	26	26			
37	35	36	TOTAL FULL TIME		
75	75	75	PART TIME		
112	110	111	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

WEST SIDE MARKET

EXPENDITURES

		2003		2004		2005		2006
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	301,303	\$	324,574	\$	366,542	\$	381,853
PART TIME PERMANENT		-		4,839		16,495		23,708
LONGEVITY		2,850		3,325		3,950		4,050
SEPARATION PAYMENTS		-		1,200		-		-
BONUS INCENTIVE		-		-		2,500		-
OVERTIME		27,009		24,535		32,964		39,369
TOTAL	\$	331,162	\$	358,472	\$	422,451	\$	448,980
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	34,183	\$	44,715	\$	56,294	\$	64,410
DENTAL		3,059		3,275		3,675		4,205
EYE CARE		390		427		296		524
PERS		45,182		43,532		56,117		61,510
FICA-MEDICARE		3,579		3,992		4,932		4,682
WORKERS COMPENSATION		15,076		17,329		10,541		11,251
LIFE INSURANCE		281		376		398		450
CLOTHING ALLOWANCE		2,100		2,020		2,730		2,780
TOOL INSURANCE		-		600		600		600
CLOTHING MAINTENANCE		550		550		900		700
TOTAL	\$	104,399	\$	116,815	\$	136,483	\$	151,112
TRAINING AND DUES								
PROFESSIONAL DUES	\$	-	\$	140	\$	140	\$	140
TOTAL	\$	-	\$	140	\$	140	\$	140
UTILITIES								
GAS	\$	12,750	\$	59,697	\$	77,440	\$	120,389
ELECTRICITY - CPP		57,491		74,175		70,436		68,427
SECURITY AND MONITOR SYSTEM		1,350		1,080		1,080		1,100
TOTAL	\$	71,590	\$	134,953	\$	148,956	\$	189,915
CONTRACTUAL SERVICES								
MILEAGE (PRIVATE AUTO)	\$	442	\$	355	\$	278	\$	400
PROFESSIONAL SERVICES		-		-		175		-
JANITORIAL SERVICES		182,291		163,450		144,000		144,000
PARKING IN CITY FACILITIES		50		-		8		50
PHOTOCOPY MACHINE RENTAL		205		507		179		600
OTHER CONTRACTUAL		20,769		56,801		84,000		85,000
TOTAL	\$	203,757	\$	221,113	\$	228,639	\$	230,050

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

WEST SIDE MARKET

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
COMPUTER HARDWARE	\$ -	\$ -	\$ 1,148	\$ -
FIRE/EMS APPARATUS PARTS	-	-	1,000	-
WELDING SUPPLIES & EQUIPMENT	-	-	-	1,000
CHEMICAL	1,061	1,949	1,704	2,000
SALT AND DE-ICER	-	-	578	3,000
HARDWARE AND SMALL TOOLS	-	-	440	-
BOILERS, HEATERS AND COOLING	7,050	3,698	9,471	3,000
ELECTRICAL SUPPLIES	5,000	-	2,500	3,000
SMALL EQUIPMENT	-	-	83,300	8,000
OFFICE FURNITURE & EQUIP	-	809	-	-
HYGIENE AND CLEANING SUPP	15,075	10,470	8,811	14,000
LUMBER, GLASS, & DRYWALL	-	-	-	1,000
DOORS, SHUTTERS AND WINDOWS	1,916	5,330	5,825	9,000
PLUMBING SUPPLIES AND EQUIP	-	-	1,568	4,000
MOTORS AND PUMPS	-	-	436	500
MEDICAL SUPPLIES	500	-	355	500
OTHER SUPPLIES	987	964	1,017	1,392
JUST IN TIME OFFICE SUPPLIES	293	493	712	1,314
BUILDING MAINTENANCE SUPP	1,624	97	119	200
TOTAL	\$ 33,506	\$ 27,810	\$ 118,984	\$ 51,906
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 158	\$ -	\$ -	\$ -
MAINTENANCE MACHINERY	20,244	16,556	12,373	20,000
MAINTENANCE FIRE APPARATUS	3,000	-	1,500	1,000
MAINTENANCE BUILDING	11,500	16,072	14,216	15,000
CHARGES FROM MAINTENANCE	13,685	6,942	7,134	8,000
TOTAL	\$ 48,586	\$ 39,570	\$ 35,223	\$ 44,000
CLAIMS, REFUNDS AND MISC.				
JUDGEMENTS AND DAMAGES	\$ -	\$ -	\$ -	\$ -
INDIRECT COST	35,378	38,163	38,163	50,293
TOTAL	\$ 35,378	\$ 38,163	\$ 38,163	\$ 50,293
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 4,524	\$ 4,679	\$ 5,648	\$ 6,860
CHARGES FROM WATER POLLUTION	-	-	-	500
CHARGES FROM PRINTING	2,470	592	289	2,079
CHARGES FROM WASTE	164,920	40,552	36,508	50,000
CHARGES FROM COMMUNITY DEV	1,858	600	1,230	630
TOTAL	\$ 173,772	\$ 65,657	\$ 43,675	\$ 60,069
TOTAL DIVISION	\$ 1,002,150	\$ 1,002,694	\$ 1,172,714	\$ 1,226,465

DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

WEST SIDE MARKET

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES AND CHARGES FOR SERVICES	\$ 1,001,052	\$ 1,046,155	\$ 1,037,210	\$ 1,078,336
MISCELLANEOUS REVENUES	23,461	20,459	20,974	20,000
TRANSFERS IN	10,512	4,803	-	-
EXPENDITURE RECOVERIES	20,869	11,335	10,585	11,125
TOTAL DIVISION	\$ 1,055,895	\$ 1,082,752	\$ 1,068,770	\$ 1,109,461

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			OFFICE & CLERICAL		
1	1	1	Clerk, Principal	11.93 Hr.	17.85 Hr.
1	1	1			
			PROFESSIONALS		
1	1	1	Manager of Markets	23,647	70,740
1	0	0	Special Assistant to the Mayor	20,410	90,000
0	1	1	Markets, Supervisor of	19,427	40,978
2	2	2			
			SKILLED CRAFT		
3	3	3	Engineer, Building Stationary	10.14 Hr.	17.98 Hr.
1	1	1	Engineer, Chief Building Stationary	12.37 Hr.	19.23 Hr.
4	4	4			
			SERVICE & MAINTENANCE		
1	1	1	Truck Driver	12.50 Hr.	17.58 Hr.
2	2	2	Laborer, Municipal Service	13.94 Hr.	15.94 Hr.
3	3	3			
10	10	10	TOTAL FULL TIME		
2	2	2	TOTAL PART TIME		
12	12	12	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



DIVISION OF CONVENTION CENTER AND WEST SIDE MARKET

CLEVELAND BROWNS STADIUM

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 10,000	\$ 15,000	\$ 19,982	\$ -
INSURANCE AND OFFICIAL BONDS	1,054	-	7,084	-
PROPERTY RENTAL	-	-	9,108	-
OTHER CONTRACTUAL	158,175	139,904	111,736	122,910
STADIUM PROPERTY TAX	399,592	423,529	425,034	467,538
TOTAL	\$ 568,821	\$ 578,433	\$ 572,945	\$ 590,448
DEBT SERVICES				
PRINCIPAL	\$ 1,860,000	\$ 2,065,000	\$ 2,260,000	\$ 2,275,000
INTEREST	7,014,485	6,925,205	6,824,020	6,712,150
TOTAL	\$ 8,874,485	\$ 8,990,205	\$ 9,084,020	\$ 8,987,150
TOTAL DIVISION	\$ 9,443,306	\$ 9,568,638	\$ 9,656,965	\$ 9,577,598

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES	\$ 269,018	\$ 250,000	\$ 250,000	\$ 250,000
INTERGOVERNMENTAL REVENUE	-	-	1,242,320	-
MISCELLANEOUS REVENUE	57,801	33,876	85,805	-
REVENUE TRANSFERS	10,069,177	2,033	-	-
TRANSFER-IN	43,388	9,012,526	9,425,557	9,159,402
TOTAL DIVISION	\$ 10,439,384	\$ 9,298,434	\$ 11,003,682	\$ 9,409,402

**DIVISION OF PARKING FACILITIES
OFF-STREET**

LEIGH STEVENS, ACTING COMMISSIONER

The Division of Parking Facilities budget consists of two program centers: Off-Street Parking and On-Street Parking. The Off-Street Parking Program provides for the construction, maintenance and operation of all city owned parking garages and lots throughout the downtown area. The Off-Street Parking Program also oversees the operation of the Gateway East and North Garages. The On-Street Parking Program is designed to enforce the City's parking codes by issuing tickets. The On-Street Parking Program is also responsible for the maintenance, installation and removal of all parking meters throughout the City of Cleveland.

Mission Statement

To provide adequate Off-Street parking throughout the downtown area and to enforce the On-Street parking throughout the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Off-Street Parking	\$ 8,101	21	8	\$ 8,822	20	9	\$ 8,733	20	9
On-Street Parking	1,015	24		1,136	26		1,228	26	
	\$ 9,116	45	8	\$ 9,958	46	9	\$ 9,961	46	9
FUNDING SOURCE:									
Tax Supported	\$ 995	24		\$ 1,114	26		\$ 1,204	26	
Self Generated	20			22			24		
Enterprise Fund*	8,101	21	8	8,822	20	9	8,733	20	9
	\$ 9,116	45	8	\$ 9,958	46	9	\$ 9,961	46	9

* Includes additions and use of fund balance. Refer to fund structure section of this document for details.

PROGRAM NAME: OFF-STREET PARKING

OBJECTIVES: To provide off-street parking within the City of Cleveland.

ACTIVITIES: Continue to improve operations. Manage all Community Development properties not being developed but currently being operated as public parking lots, until such time as development becomes feasible. Oversee and monitor parking at the Gateway Garages.

DIVISION OF PARKING FACILITIES

OFF-STREET

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 607,988	\$ 748,125	\$ 672,693	\$ 751,048
PART TIME PERMANENT	91,170	104,909	101,644	157,660
INJURY PAY	-	-	232	-
LONGEVITY	7,450	9,075	9,600	8,150
SEPARATION PAYMENTS	-	2,173	20,411	-
WAGE SETTLEMENT	-	-	77	-
BONUS INCENTIVE	-	-	10,000	-
OVERTIME	152,329	118,528	64,382	100,000
TOTAL	\$ 858,937	\$ 982,810	\$ 879,038	\$ 1,016,858
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 88,103	\$ 124,167	\$ 103,741	\$ 128,537
DENTAL	7,530	9,232	7,039	8,099
EYE CARE	1,231	1,422	1,282	1,366
PERS	116,227	123,697	118,232	139,310
POLICE AND FIRE LIABILITY	320	-	76	-
FICA-MEDICARE	6,229	7,590	7,294	8,296
WORKERS COMPENSATION	6,831	12,694	7,076	8,409
LIFE INSURANCE	839	974	814	900
UNEMPLOYMENT COMPENSATION	-	2,403	-	-
CLOTHING ALLOWANCE	4,770	5,100	4,445	4,975
CLOTHING MAINTENANCE	600	600	600	600
TOTAL	\$ 232,680	\$ 287,879	\$ 250,598	\$ 300,492
TRAINING AND DUES				
TRAVEL	\$ 650	\$ 395	\$ -	\$ -
PROFESSIONAL DUES	975	-	695	950
TOTAL	\$ 1,625	\$ 395	\$ 695	\$ 950
UTILITIES				
ELECTRICITY - CPP	\$ 154,710	\$ 171,265	\$ 159,616	\$ 189,000
ELECTRICITY - OTHER	7,236	8,587	8,577	10,500
TOTAL	\$ 161,946	\$ 179,853	\$ 168,192	\$ 199,500
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 7,240	\$ 11,256	\$ 6,983	\$ 25,000
PARKING IN CITY FACILITIES	-	440	179	-
TAXES	157,964	167,426	168,021	190,140
PARKING TAX	403,502	369,443	338,339	320,356
PROPERTY RENTAL	110,563	110,563	110,563	110,563
PHOTOCOPY MACHINE RENTAL	598	1,937	1,324	1,000
BANK SERVICE FEES	29,289	34,918	33,170	35,000
STATE AUDITOR EXAMINATION	14,738	9,480	11,699	-
OTHER CONTRACTUAL	19,524	20,103	15,699	21,000
CREDIT CARD PROCESSING FEES	2,163	1,187	1,116	2,000
TOTAL	\$ 745,581	\$ 726,753	\$ 687,093	\$ 705,059

DIVISION OF PARKING FACILITIES

OFF-STREET

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2	\$ -	\$ -	-
CLOTHING	9,500	9,500	6,000	10,000
HARDWARE AND SMALL TOOLS	2,970	5,620	4,755	5,000
WELDING SUPPLIES AND EQUIP	500	-	500	500
ELECTRICAL SUPPLIES	31,310	32,495	25,645	33,000
HYGIENE AND CLEANING SUPPLIES	3,000	1,000	2,000	3,000
MEDICAL SUPPLIES	-	-	-	2,000
OTHER SUPPLIES	31,273	34,508	29,985	40,160
JUST IN TIME OFFICE SUPPLIES	2,304	2,377	1,323	1,600
TOTAL	\$ 80,859	\$ 85,499	\$ 70,208	\$ 95,260
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 2,961	\$ -	\$ 2,455	\$ 3,000
MAINTENANCE CONTRACTS	9,350	19,672	11,000	13,000
MAINTENANCE MACHINERY	20,140	19,773	6,433	20,000
CAR WASHES	1,000	-	1,000	1,000
MAINTENANCE MISC EQUIP	11,936	9,800	18,000	12,000
MAINTENANCE BUILDING	-	2,875	-	1,000
CHARGES FROM MAINTENANCE	19,405	20,956	14,867	18,000
TOTAL	\$ 64,792	\$ 73,076	\$ 53,755	\$ 68,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 38,192	\$ 39,786	\$ 27,518	\$ 49,375
CHARGES FROM WATER - GIS PROJ	-	-	-	2,890
CHARGES FROM PRINTING	6,352	2,833	1,404	6,631
CHARGES FROM STOREROOM	603	288	324	427
CHARGES FROM MOTOR VEHICLES	20,436	16,736	14,116	20,768
CHARGES FROM WASTE	1,377	801	775	1,000
CHARGES FROM PARKS MAINT	68,472	66,124	70,887	95,000
TOTAL	\$ 135,432	\$ 126,567	\$ 115,023	\$ 176,091
INTERFUND SUBSIDIES				
TRANSFER TO OTHER SUBCLASSES	\$ 3,733,107	\$ -	\$ -	-
TOTAL	\$ 3,733,107	\$ -	\$ -	-

DIVISION OF PARKING FACILITIES
OFF-STREET

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
DEBT SERVICE				
ENTERPRISE DEBT SERVICE - PRIN	\$ 2,529,009	\$ 2,240,833	\$ 2,351,667	\$ 2,445,000
ENTERPRISE DEBT SERVICE - INT	3,416,106	3,397,628	2,565,916	3,726,286
TOTAL	\$ 5,945,115	\$ 5,638,461	\$ 4,917,582	\$ 6,171,286
CAPITAL OUTLAY				
AUTOMOBILES	\$ 127,170	\$ -	\$ -	\$ -
TOTAL	\$ 127,170	\$ -	\$ -	\$ -
TOTAL DIVISION	\$ 12,087,244	\$ 8,101,293	\$ 7,142,185	\$ 8,733,496

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LOCAL TAXES	\$ 403,501	\$ 369,443	\$ 338,339	\$ 320,356
INTERGOVERNMENTAL REVENUE	-	124	-	-
SALES AND CHARGES FOR SERVICES	5,866,039	5,633,200	5,242,799	5,659,629
MISCELLANEOUS REVENUES	495,528	460,617	607,200	25,000
PROCEEDS FROM SALE OF DEBT	3,275,000	-	-	-
REVENUE TRANSFERS	1,300,157	1,564,781	1,460,223	2,000,000
EXPENDITURE RECOVERIES	554,452	718,056	500,706	299,306
TOTAL DIVISION	\$ 11,894,677	\$ 8,746,221	\$ 8,149,267	\$ 8,304,291

**DIVISION OF PARKING FACILITIES
OFF-STREET**

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	0	1	Commissioner, Parking Facilities	40,315	119,646
4	3	4	Coordinator, Parking	18.71 Hr.	20.71 Hr.
5	3	5			
			OFFICE & CLERICAL		
2	2	2	Clerk, Senior	10.29 Hr.	14.74 Hr.
2	2	2			
			PROFESSIONALS		
2	2	2	Manager of Parking	23,647	70,740
1	1	1	Budget Analyst	20,092	48,028
3	3	3			
			SERVICE & MAINTENANCE		
3	3	3	Parking Meter Collector	10.00 Hr.	14.51 Hr.
0	0	0	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
7	7	7	Attendant, Parking	10.00 Hr.	14.54 Hr.
10	10	10			
20	18	20	TOTAL FULL TIME		
9	9	9	TOTAL PART TIME		
29	27	29	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



**DIVISION OF PARKING FACILITIES
ON-STREET**

LEIGH STEVENS, ACTING COMMISSIONER

PROGRAM NAME: ON-STREET PARKING

OBJECTIVES: To provide for the on-street parking needs of the City of Cleveland.

ACTIVITIES: Enforce parking regulations. Repair and maintain the current parking meters. Install new electronic parking meters. Evaluate the parking needs of the City of Cleveland. Compile and maintain accurate records pertaining to parking meter repairs. Propose regulations that will provide rapid curb turnover as well as increase the supply of available on-street parking areas.

DIVISION OF PARKING FACILITIES

ON-STREET

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 656,881	\$ 686,504	\$ 723,201	\$ 783,838
LONGEVITY	5,200	5,225	7,975	7,850
INJURY PAY	-	6,771	6,676	-
SEPARATION PAYMENTS	-	219	-	-
BONUS INCENTIVE	-	-	3,000	8,000
OVERTIME	-	-	27,865	-
TOTAL	\$ 662,081	\$ 698,720	\$ 768,717	\$ 799,688
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 123,607	\$ 140,401	\$ 170,527	\$ 190,536
DENTAL	11,289	11,003	12,267	12,840
EYE CARE	1,253	1,200	1,356	1,357
PERS	86,624	99,112	103,272	109,557
FICA-MEDICARE	8,015	9,068	9,647	8,852
WORKERS COMPENSATION	5,705	7,175	28,359	33,959
LIFE INSURANCE	987	1,055	1,121	1,170
CLOTHING ALLOWANCE	3,550	7,475	6,238	9,800
CLOTHING MAINTENANCE	1,575	2,450	3,456	3,500
TOTAL	\$ 242,604	\$ 278,938	\$ 336,243	\$ 371,571
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 7,274	\$ 8,309	\$ 14,439	\$ 13,718
CHARGES FROM PRINTING	-	203	-	139
CHARGES FROM STOREROOM	253	-	-	88
CHARGES FROM MOTOR VEHICLES	34,226	28,495	44,212	42,723
TOTAL	\$ 41,753	\$ 37,007	\$ 58,651	\$ 56,668
TOTAL DIVISION	\$ 946,439	\$ 1,014,665	\$ 1,163,611	\$ 1,227,927

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICE	\$ 24,000	\$ 20,000	\$ 22,088	\$ 24,000
TOTAL DIVISION	\$ 24,000	\$ 20,000	\$ 22,088	\$ 24,000



**DIVISION OF PARKING FACILITIES
ON-STREET**

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			PROFESSIONALS		
1	1	2	Supervisor, Parking Enforcement	19,427	36,845
1	1	2			
			PROTECTIVE SERVICE		
20	18	19	Officer, Parking Enforcement	10.00 Hr.	13.69 Hr.
20	18	19			
			TECHNICIAN		
1	1	1	Foreman, Parking Meter	24,679	37,354
4	4	4	Parking Meter Serviceman	13.62 Hr.	15.27 Hr.
5	5	5			
26	24	26	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF PROPERTY MANAGEMENT

THOMAS NAGEL, COMMISSIONER

The Division of Property Management shall be responsible for the maintenance and utility servicing of all city-owned or leased real property and buildings including without limitation:

- City Hall
- Energy Conservation & Management
- Property Management
- Building Maintenance and Custodial
- East Side Market
- West Side Market

Construction Services include general maintenance, warehouse and inventory, contracted services, heating, ventilation, air conditioning, and mechanical work. Building services include custodial, space utilization, energy, environmental affairs, security and control, City Hall building and multi-use facilities.

Mission Statement

Provide the City of Cleveland's various general fund and select enterprise units a facilities maintenance service to propagate clean, safe and energy efficient facilities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL STAFF FT PT		COST	UNAUDITED STAFF FT PT		COST	BUDGET STAFF FT PT	
DIVISIONS:									
City Hall Maintenance	\$ 1,868	14	2	\$ 1,977	16		\$ 2,133	16	
Building Maintenance	4,433	63		4,561	64		5,005	68	
Facilities Security	152			96	2	2	166	2	2
H.V.A.C. Maintenance	242	9		315	9		338	9	
Summer Facility Maintenance	374	5		486	5		514	5	
Warehouse & Inventory	-	1		-			-		
Hough Service Center	48			75			80		
Carr Municipal Center	34			35			38		
Building Rehab Task Force	96			168			143		
East Side Market	73	1		76	1		78	1	
Convention Ctr. Maintenance	462	8		59			25		
205 St. Clair Building	-			500	4		615	4	
St. Michael's Property	-			847			795		
	\$ 7,782	101	2	\$ 9,195	101	2	\$ 9,930	105	2
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 5,968			\$ 6,043			\$ 7,285	104	2
Self - Generated	1,730			2,229			1,772		
	\$ 7,698	100	2	\$ 8,272	100	2	\$ 9,057	104	2
East Side Market	\$ 73	1		\$ 76	1		\$ 78	1	
Special Revenue - St. Michael's	11			847			795		
	\$ 7,782	101	2	\$ 9,195	101	2	\$ 9,930	105	2

DIVISION OF PROPERTY MANAGEMENT**PROGRAM NAME: BUILDING OPERATIONS & MAINTENANCE**

OBJECTIVES: To provide equipment operators and repair technicians for building HVAC, emergency systems and equipment, power distribution, lighting and other functions necessary to operate a public facility.

ACTIVITIES: Operate chillers, boilers, and fans. Maintain comfortable building interior temperatures throughout the various seasons. Maintain emergency systems in readiness and keep operational during actual emergencies. Perform the various maintenance and repair functions needed to keep a public facility operational.

PROGRAM NAME: HOUSEKEEPING SERVICES

OBJECTIVES: To provide for routine and daily cleaning of selected facilities throughout the City.

ACTIVITIES: Assign Custodial personnel at facilities in need of daily cleaning due to heavy use by the general public and/or employees. Provide a roving cleaning crew weekly to facilities that do not have a heavy usage pattern. Facilitate the timely removal of trash from buildings and provide preventative pest control.

PROGRAM NAME: CAPITAL REPAIRS & IMPROVEMENTS

OBJECTIVES: To provide in-house labor for emergency repairs and planned improvements to City building infrastructures.

ACTIVITIES: Repair, replace and/or add large mechanical, electrical & plumbing systems and equipment. Perform related duties upon doors, windows, roofs, walls, ceilings, sidewalks, driveways, sewers, and landscape irrigation systems. Remodel interior spaces to accommodate changes in use of the facility or changes to existing operations.

PROGRAM NAME: FACILITIES SECURITY

OBJECTIVES: Provide point of entry security at City Hall, Joint Operations Center, and Hough Multi Purpose buildings.

ACTIVITIES: Assign Guards to these buildings during operating hours for the purpose of public safety while visiting the facility. Maintain electronic surveillance systems, security and burglar monitoring systems.

DIVISION OF PROPERTY MANAGEMENT

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 4,037,682	\$ 3,786,509	\$ 3,993,480	\$ 4,177,723
PART-TIME PERMANENT	646,350	46,301	46,454	50,000
INJURY PAY	6,041	9,178	-	-
WAGE SETTLEMENTS	1,222	-	-	-
LONGEVITY	44,750	44,225	46,500	45,450
SEPARATION PAYMENTS	20,890	12,104	115,492	54,220
BONUS INCENTIVE	-	-	31,500	18,000
OVERTIME	463,689	261,529	295,912	292,568
TOTAL	\$ 5,220,624	\$ 4,159,846	\$ 4,529,338	\$ 4,637,961
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 533,605	\$ 575,641	\$ 621,551	\$ 723,889
DENTAL	47,231	43,304	42,806	47,513
EYE CARE	5,324	4,800	4,843	5,065
PERS	717,141	584,616	598,673	631,398
FICA-MEDICARE	50,708	38,611	44,829	45,884
WORKERS COMPENSATION	343,455	355,546	214,771	233,168
LIFE INSURANCE	4,862	4,513	4,253	4,545
UNEMPLOYMENT COMPENSATION	4,951	68,065	14,029	-
CLOTHING ALLOWANCE	11,715	9,470	9,465	10,760
TOOL PURCHASE	-	-	2,200	-
TOOL INSURANCE	-	2,200	-	2,350
CLOTHING MAINTENANCE	3,700	3,475	19,825	9,950
TOTAL	\$ 1,722,691	\$ 1,690,241	\$ 1,577,245	\$ 1,714,521
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ 510	\$ 1,123	\$ -	\$ 500
PROFESSIONAL DUES	858	595	1,115	1,500
TOTAL	\$ 1,368	\$ 1,718	\$ 1,115	\$ 2,000
UTILITIES				
CHILLED WATER	\$ 462,801	\$ 422,396	\$ 74,413	\$ 165,000
GAS	31,084	19,503	28,004	106,250
DATA COMMUNICATION (PHONE)	-	-	4,087	-
ELECTRICITY - CPP	575,387	528,223	514,279	577,500
ELECTRICITY - OTHER	2,550	3,557	224,942	258,500
STEAM	151,200	113,248	618,021	687,500
SECURITY & MONITORING SYSTEM	1,726	-	499	-
CONTRACTUAL UTILITIES	-	-	-	4,000
BROKERED GAS SUPPLY	8,829	9,078	9,684	18,750
TOTAL	\$ 1,233,578	\$ 1,096,004	\$ 1,473,930	\$ 1,817,500

DIVISION OF PROPERTY MANAGEMENT

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 4,003	\$ 229	\$ 253	\$ 1,000
SECURITY SERVICES	49,084	51,836	51,967	52,000
ADVERTISING AND PUBLIC NOTICE	-	-	250	-
PARKING IN CITY FACILITIES	3,181	3,800	5,453	5,000
PHOTOCOPY MACHINE RENTAL	457	54	299	2,150
MEDICAL SERVICES	-	-	-	3,000
REFUNDS AND MISCELLANEOUS	6	-	150	-
OTHER CONTRACTUAL	40,699	40,424	40,767	52,000
TOTAL	\$ 97,430	\$ 96,342	\$ 99,139	\$ 115,150
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 157	\$ 2,110	\$ -	\$ -
FUEL	-	-	-	2,400
CHEMICAL	8,000	4,000	5,000	5,000
CLOTHING	22,500	15,000	10,000	1,000
FIRE/EMS APPARATUS PARTS	-	-	-	2,000
SALT & DE-ICER	-	-	-	1,000
HARDWARE AND SMALL TOOLS	7,363	5,000	8,978	1,000
WELDING SUPPLIES AND EQUIP	6,118	2,830	4,813	5,000
HEATERS AND COOLING EQUIP	7,910	5,147	7,463	10,000
ELECTRICAL SUPPLIES	52,990	57,831	36,093	50,000
HYGIENE AND CLEANING SUPPLY	154,935	194,938	165,568	150,000
AQUATICS (POOL) SUPPLIES	19,744	836	-	6,000
PAINTING EQUIPMENT AND SUPPLY	-	1,502	4,378	5,000
DOORS, SHUTTERS AND WINDOWS	-	13,416	14,000	15,000
PLUMBING SUPPLIES AND EQUIP	13,766	13,600	19,104	15,000
MOTERS AND PUMPS	200	-	-	-
HEATING AND AIR FILTERS	12,311	2,171	6,575	5,000
LUMBER, GLASS AND DRYWALL	5,000	-	-	5,000
MEDICAL SUPPLIES	200	-	500	1,500
OTHER SUPPLIES	1,513	2,872	2,726	-
SAFETY EQUIPMENT	1,000	1,750	3,500	1,986
JUST IN TIME OFFICE SUPPLIES	1,331	2,012	1,274	3,000
BUILDING MAINTENANCE SUPPLY	26,359	7,885	12,054	15,000
TOTAL	\$ 341,398	\$ 332,901	\$ 302,028	\$ 299,886

DIVISION OF PROPERTY MANAGEMENT

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 74	\$ -	\$ 216	\$ 1,000
MAINTENANCE CONTRACTS	500	4,895	4,393	5,931
GENERATOR REPAIR	-	-	-	1,400
MAINTENANCE MACHINERY	39,354	37,995	49,680	52,000
MAINTENANCE FIRE APPARATUS	5,325	100,085	4,000	120,000
CAR WASHES	200	300	-	500
MAINTENANCE UTILITY SYSTEMS	-	-	-	10,000
MAINTENANCE BUILDING	5,380	22,668	11,742	30,000
TOTAL	\$ 50,832	\$ 165,943	\$ 70,031	\$ 220,831
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 19,512	\$ 21,180	\$ 36,698	\$ 35,385
CHARGES FROM RADIO SYSTEM	7,337	6,863	7,141	7,056
CHARGES FROM LIGHT & POWER	-	1,429	-	-
CHARGES FROM WATER - GIS PROJ	1,405	7,688	-	2,890
CHARGES FROM PRINTING	2,618	2,311	2,443	4,606
CHARGES FROM STOREROOM	310	82	94	169
CHARGES FROM MOTOR VEHICLES	152,585	91,108	111,721	139,916
CHARGES FROM STR CONST MX	-	-	78	-
CHARGES FROM WASTE	19,683	21,273	60,646	31,000
CHARGES FROM COMMUNITY DEV	1,411	2,997	410	3,000
TOTAL	\$ 204,861	\$ 154,932	\$ 219,230	\$ 224,022
TOTAL DIVISION	\$ 8,872,783	\$ 7,697,926	\$ 8,272,057	\$ 9,031,871

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES	\$ 8,455	\$ -	\$ -	-
SALES & CHARGES FOR SERVICES	256,116	258,951	443,287	446,000
MISCELLANEOUS REVENUES	780	1,530	1,020	1,000
TRANSFERS IN	-	-	253,121	25,000
EXPENDITURE RECOVERIES	2,196,349	1,469,725	1,531,256	1,300,000
TOTAL DIVISION	\$ 2,461,699	\$ 1,730,205	\$ 2,228,685	\$ 1,772,000

DIVISION OF PROPERTY MANAGEMENT

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
5	5	5	Assistant Custodian	20,092	43,908
1	1	1	Custodian of City Hall	26,274	64,151
1	1	1	Commissioner, Property Management	45,201	132,782
1	1	1	Manager of General Maintenance	23,647	70,740
1	0	0	Manager of Properties	30,215	94,105
<u>9</u>	<u>8</u>	<u>8</u>			
OFFICE & CLERICAL					
1	1	1	Private Secretary	10.00 Hr.	18.85 Hr.
1	1	1	Clerk, Senior	10.29 Hr.	14.74 Hr.
2	1	1	Clerk, Stock	10.00 Hr.	16.19 Hr.
<u>4</u>	<u>3</u>	<u>3</u>			
PROFESSIONALS					
1	1	1	Junior Personnel Assistant	20,092	35,666
2	2	2	Manager of Buildings	23,647	70,740
1	0	0	Manager, Warehouse Inventory	22,333	72,735
<u>4</u>	<u>3</u>	<u>3</u>			
PROTECTIVE SERVICE					
4	2	2	Guards	10.00 Hr.	15.45 Hr.
<u>4</u>	<u>2</u>	<u>2</u>			
SKILLED CRAFT					
12	12	12	Engineer, Building Stationary	10.14 Hr.	17.98 Hr.
1	1	1	Engineer, Chief Building Stationary	12.37 Hr.	19.23 Hr.
2	2	2	Painters	27.26 Hr.	34.08 Hr.
2	2	2	Carpenter	27.76 Hr.	34.70 Hr.
1	1	1	Cement Finisher	28.13 Hr.	35.16 Hr.
1	1	1	Foreman, Carpenter	28.76 Hr.	35.95 Hr.
1	1	1	Foreman, Electrical Worker	34.67 Hr.	43.34 Hr.
1	1	1	Foreman, Painter	28.06 Hr.	35.08 Hr.
1	1	1	Foreman, Plumber	34.33 Hr.	42.91 Hr.
1	2	1	Plasterer	27.86 Hr.	34.82 Hr.
6	5	6	Plumber	33.53 Hr.	41.91 Hr.
1	1	1	Roofer	28.42 Hr.	35.53 Hr.
5	5	5	Worker, Electrical	33.87 Hr.	42.34 Hr.
1	1	1	Worker, Sheetmetal	31.50 Hr.	39.37 Hr.
1	0	1	Welder	18.36 Hr.	21.92 Hr.
<u>37</u>	<u>36</u>	<u>37</u>			
SERVICE & MAINTENANCE					
34	34	36	Custodial Worker	10.00 Hr.	13.54 Hr.
1	1	1	Handyman, Mechanical	14.54 Hr.	16.54 Hr.
10	9	10	Laborer, Municipal Service	13.94 Hr.	15.94 Hr.
2	2	2	Custodial Worker, Supervisor	20,092	38,288
2	2	2	Window Washer	12.54 Hr.	18.37 Hr.
<u>49</u>	<u>48</u>	<u>51</u>			
107	100	104	TOTAL FULL TIME		
0	2	2	PART TIME - Seasonal		
<u>107</u>	<u>102</u>	<u>106</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

**DIVISION OF PROPERTY MANAGEMENT
EAST SIDE MARKET**

PROGRAM NAME: MARKETING & MAINTENANCE

OBJECTIVES: Provide the East Side Market Board of Directors a well-maintained commercial property to carry out the business of food vending.

ACTIVITIES: The Manager of Market facilitates building repairs through the Division of Property Management. The Manager is constantly seeking a means of and facilitating the advertising and showcasing the market vendor's products to the community at large.

**DIVISION OF PROPERTY MANAGEMENT
EAST SIDE MARKET**

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 44,201	\$ 44,671	\$ 44,671	\$ 45,650
BONUS INCENTIVE	-	-	500	-
LONGEVITY	-	300	300	300
TOTAL	\$ 44,201	\$ 44,971	\$ 45,471	\$ 45,950
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 2,516	\$ 2,909	\$ 3,119	\$ 3,410
DENTAL	213	215	215	224
EYE CARE	49	49	49	49
PERS	5,935	6,093	6,093	6,295
FICA-MEDICARE	637	648	655	662
WORKERS COMPENSATION	118	127	82	97
LIFE INSURANCE	47	46	45	45
TOTAL	\$ 9,515	\$ 10,086	\$ 10,259	\$ 10,782
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 85	\$ 94	\$ -	\$ -
TOTAL	\$ 85	\$ 94	\$ -	\$ -
MATERIALS AND SUPPLIES				
BUILDING MAINT SUPPLIES	\$ -	\$ 2,342	\$ -	\$ -
TOTAL	\$ -	\$ 2,342	\$ -	\$ -
MAINTENANCE				
BUILDING MAINTENANCE	480	680	-	500
CHARGES FROM MAINTENANCE	16,448	14,253	19,487	16,800
TOTAL	\$ 16,928	\$ 14,933	\$ 19,487	\$ 17,300
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ 450	\$ -	\$ -	\$ 274
CHARGES FROM PARK MAINT	-	222	1,253	3,600
TOTAL	\$ 450	\$ 222	\$ 1,253	\$ 3,874
TOTAL DIVISION	\$ 71,179	\$ 72,648	\$ 76,470	\$ 77,906



**DIVISION OF PROPERTY MANAGEMENT
EAST SIDE MARKET**

REVENUE

		2003 Actual		2004 Actual		2005 Unaudited		2006 Budget
SALES AND CHARGES FOR SERVICES	\$	78,400	\$	65,333	\$	78,400	\$	78,400
MISCELLANEOUS REVENUES		3,062		4,180		5,236		-
TOTAL DIVISION	\$	81,462	\$	69,513	\$	83,636	\$	78,400

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			PROFESSIONALS		
1	1	1	Markets, Manager	23,647	70,740
1	1	1			
1	1	1	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF PARK MAINTENANCE AND PROPERTIES**RICHARD L. SILVA, COMMISSIONER**

The Director of the Department of Parks, Recreation and Properties has the authority to designate all property maintenance activities within the Division of Park Maintenance & Properties. The Commissioner of Park Maintenance & Properties is responsible for the development and implementation of the citywide property maintenance management system that is used to schedule daily Park, Cemeteries, Urban Forestry and Greenhouse assignments.

The primary objectives of the Division of Park Maintenance & Properties are:

- To provide for the maintenance of all trees located on tree lawns, park land, cemeteries, and other public properties.
- To develop a master plan for tree planting and removal.
- To provide for the greenhouse public education programs and displays.
- To maintain the city's formal gardens, malls, street median strips and Cleveland Downtown Public Square quadrants.
- To provide general maintenance services which ensure hazard free parklands, ball diamonds, playgrounds, gardens and other recreational areas.
- To provide remediation services for violation of Sections 209.03 and 209.04 of the Codified Ordinances, related to the maintenance of private vacant property.
- To provide mechanical services to off-road equipment and vehicles.

BUDGET COMMENT

The division plans to maintain Lot Cleaning and Park Maintenance services. In order to respond to the task of cleaning vacant properties citywide, the following procedures have been established:

- In early March, all lot locations are identified and inspected.
- The city issues notices to property owners regarding the existence of public hazards.
- Crews are assigned to lot cleaning activities.
- Service reports are checked for ownership and historical service information and forwarded to the Division of Assessments and Licenses for issuance of bills.

Mission Statement

To provide the City and its neighborhoods with safe and well-maintained parks, trees, gardens, vacant lots and cemeteries.

DIVISION OF PARK MAINTENANCE AND PROPERTIES

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Horticulture Development	\$ 537	7	1	\$ 474	8	1	\$ 641	8	1
Urban Forestry Maintenance	2,018	28		2,120	27		2,287	28	
Park Administration	382	5		406	5		394	5	
Snow Bird	867	7		895	7		552	7	
Lot Cleaning	2,012	16	101	2,511	17	101	2,593	17	117
Equipment Maintenance	542	10		554	11		868	11	
Parks Ground Maintenance	5,906	68	100	6,033	65	100	6,541	68	100
Parking Lot Maintenance	342	4		-			-		
Cemetery Maintenance	1,915	28	18	2,148	28	21	2,303	29	21
Project Clean Lot Maintenance	810		99	955		82	644		62
Clean Sweep Support Services	-			-			-		
	\$ 15,331	173	319	\$ 16,096	168	305	\$ 16,823	173	301
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 12,391			\$ 12,745			\$ 13,524		
Self - Generated	215			248			352		
	\$ 12,606	145	202	\$ 12,993	140	202	\$ 13,876	144	218
Grants**	\$ 810		99	\$ 955		82	\$ 644		62
Enterprise Fund:*									
Cemeteries	1,915	28	18	2,148	28	21	2,303	29	21
	\$ 15,331	173	319	\$ 16,096	168	305	\$ 16,823	173	301

* Includes additions and use of fund balance. Refer to fund structure section of this document for details.

** The employees stay on the grant for 21 weeks.

DIVISION OF PARK MAINTENANCE AND PROPERTIES

PROGRAM NAME: HORTICULTURE, MALL, AND CULTURAL GARDENS

OBJECTIVES: To operate the City Greenhouse.

ACTIVITIES: Develop and maintain an awareness and appreciation of natural foliage in formal gardens and park areas. Propagate plant material for seasonal displays. Plant and maintain formal gardens, plazas, malls, and other formal park areas. Provide educational programs related to horticulture and plant life development.

PROGRAM NAME: URBAN FORESTRY

OBJECTIVES: To provide a safe and hazard-free urban forest while striving to preserve its natural beauty.

ACTIVITIES: Remove dead and hazardous trees. Prevent unsafe conditions relating to tree growth. Trim trees for clearance of streetlights, traffic signals and signs, pedestrian and vehicular traffic, as well as building clearance. Remove overgrown tree roots that causes raised sidewalks. Provide public information regarding the care of trees to concerned citizens.

PROGRAM NAME: WAREHOUSE / OPERATIONS HEADQUARTERS

OBJECTIVES: To provide and accurately define the duties and assignments of personnel in order to provide maximum service levels and to provide adequate storage and maintenance of tools and equipment.

ACTIVITIES: Planning, research reports and deliveries. Maintain the warehouse and its grounds.

PROGRAM NAME: FIELD MAINTENANCE

OBJECTIVES: To maintain athletic fields and other grounds.

ACTIVITIES: To drag and line ball diamonds to maintain athletic recreational fields and properties.

PROGRAM NAME: SNOW REMOVAL

OBJECTIVES: To provide access around City Hall, Public Square and quadrants, Malls A, B and C, and other City facilities as directed.

ACTIVITIES: Remove snow from around recreation centers, sidewalks, parking lots, walkways, bus stops, fire hydrants, and street sewers on City property.

PROGRAM NAME: SNOW BIRD

OBJECTIVES: To provide assistance to the Division of Streets in removing snow throughout the City of Cleveland.

ACTIVITIES: Operating snow plows and salt spreaders.

DIVISION OF PARK MAINTENANCE AND PROPERTIES

PROGRAM NAME: LOT CUTTING AND CLEANING

OBJECTIVES: To keep vacant lots within the City aesthetically pleasing and to eliminate health and safety hazards.

ACTIVITIES: Cut weeds and remove debris from vacant lots. File notices of violations with the Division of Environment.

PROGRAM NAME: VEHICLE AND EQUIPMENT REPAIR

OBJECTIVES: To provide mechanical services to off road equipment and vehicles (first echelon maintenance).

ACTIVITIES: Repair mowers, tractors, trimmers, turf vacs, leaf blowers, weed eaters, chain saws, mounted equipment, and assorted hand held equipment.

PROGRAM NAME: PARKS GROUND MAINTENANCE

OBJECTIVES: provide pleasant and attractive public areas.

ACTIVITIES: Cut grass, fertilize, seed, edge, prune trees and underbrush, mulch, remove debris, etc.

PROGRAM NAME: CEMETERIES

OBJECTIVES: To provide for burials and cemetery maintenance to Cleveland area residents.

ACTIVITIES: Maintain grounds and provide burial services.

DIVISION OF PARK MAINTENANCE AND PROPERTIES

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 6,019,447	\$ 5,380,138	\$ 5,275,755	\$ 5,559,771
SEASONAL	380,631	351,627	339,725	328,741
MILITARY LEAVE	-	-	116	-
INJURY PAY	70,139	26,602	27,796	-
LONGEVITY	67,550	57,825	55,900	61,650
WAGE SETTLEMENTS	3,035	228	-	-
SEPARATION PAYMENTS	74,434	61,885	18,874	40,000
BONUS INCENTIVE	-	-	58,000	14,000
OVERTIME	159,121	198,387	189,718	165,000
TOTAL	\$ 6,774,357	\$ 6,076,691	\$ 5,965,883	\$ 6,169,161
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 952,524	\$ 967,940	\$ 1,030,724	\$ 1,156,364
DENTAL	83,545	73,343	70,938	76,275
EYE CARE	9,099	7,355	7,176	7,276
PERS	946,499	847,655	801,761	846,545
FICA-MEDICARE	68,244	63,145	63,886	64,660
WORKERS COMPENSATION	178,518	280,938	247,808	271,992
LIFE INSURANCE	7,661	6,662	6,296	6,435
UNEMPLOYMENT COMPENSATION	60,919	24,573	2,879	10,244
CLOTHING ALLOWANCE	47,730	35,650	41,590	34,950
TOOL INSURANCE	-	3,200	2,800	2,800
CLOTHING MAINTENANCE	26,222	21,540	20,228	18,600
TOTAL	\$ 2,380,961	\$ 2,332,001	\$ 2,296,088	\$ 2,496,141
TRAINING AND DUES				
TRAVEL	\$ 200	\$ -	\$ 19	\$ -
TUITION AND REGISTRATION FEES	490	510	914	350
PROFESSIONAL DUES	150	70	-	150
TOTAL	\$ 840	\$ 580	\$ 933	\$ 500
UTILITIES				
GAS	\$ 40,040	\$ 174,261	\$ 197,814	\$ 270,000
ELECTRICITY - CPP	296,437	425,360	481,556	530,829
ELECTRICITY - OTHER	44,571	37,714	31,507	36,000
STEAM	15,120	11,325	13,403	18,700
SECURITY AND MONITORING	6,176	3,825	4,648	4,372
BROKERED GAS SUPPLY	7,359	7,784	12,111	22,324
TOTAL	\$ 409,703	\$ 660,268	\$ 741,039	\$ 882,225

DIVISION OF PARK MAINTENANCE AND PROPERTIES

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 1,500	\$ -	\$ -	-
REFEREE SERVICES	4,077	387	-	-
WASTE DISPOSAL	6,317	2,766	2,698	2,000
MEDICAL SERVICES	501	1,401	2,049	1,500
ADVERTISING AND PUBLIC NOTICE	-	1,533	-	-
PARKING IN CITY FACILITIES	2,776	2,331	3,675	3,640
PROPERTY RENTAL	43,676	43,676	43,676	43,676
PHOTOCOPY MACHINE RENTAL	2,051	4,239	3,086	2,800
REFUNDS AND MISCELLANEOUS	339	-	-	-
LOCAL MATCH-GRANT PROGRAMS	-	-	18,212	-
OTHER CONTRACTUAL	2,488,728	1,789,242	1,861,003	1,947,533
TOTAL	\$ 2,549,965	\$ 1,845,575	\$ 1,934,399	\$ 2,001,149
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 524	\$ 268	\$ -	-
CHEMICAL	800	1,516	1,350	1,500
SALT AND DE-ICER	15,372	15,800	10,267	15,000
CLOTHING	3,015	3,005	4,378	5,200
HARDWARE AND SMALL TOOLS	11,171	4,772	9,831	10,000
WELDING SUPPLIES AND EQUIP	2,500	3,000	2,966	3,000
SEED, FERTILIZER AND HERBICIDE	17,900	10,430	22,025	20,000
SMALL EQUIPMENT	25,661	21,253	50,278	25,000
OFFICE FURNITURE AND EQUIP	888	570	-	-
FENCE, POSTS AND BARS	1,027	-	2,000	-
HYGIENE AND CLEANING SUPP	3,151	2,408	6,049	5,000
CLAY, SOIL AND TURF	16,919	22,757	16,575	20,000
PLAYGROUND EQUIPMENT	2,081	6,616	1,418	5,000
MEDICAL SUPPLIES	-	119	1,166	1,000
PHOTOGRAPHIC SUPPLIES	927	480	495	1,000
OTHER SUPPLIES	15,626	11,978	22,315	20,000
SPORTING GOODS SUPPLIES	4,879	5,997	4,393	5,000
SAFETY EQUIPMENT	4,768	2,582	6,091	5,000
GREENHOUSE MAINTENANCE SUPE	46,770	42,486	45,060	46,000
JUST IN TIME OFFICE SUPPLIES	3,237	4,108	3,291	3,000
CEMENT SAND AND GRAVEL	1,800	-	-	-
MISC MAINTENANCE SUPPLIES	17,163	11,803	16,453	13,000
TOTAL	\$ 196,179	\$ 171,948	\$ 226,400	\$ 203,700

DIVISION OF PARK MAINTENANCE AND PROPERTIES

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,722	\$ 849	\$ 160	\$ 1,000
MAINTENANCE CONTRACTS	6,000	8,000	7,982	8,000
MAINTENANCE MACHINERY	750	3,000	3,000	3,000
MAINTENANCE FIRE APPARATUS	6,626	-	4,052	4,000
MAINTENANCE VEHICLES	500	-	-	1,000
MAINTENANCE BUILDING	1,188	-	-	1,000
TOTAL	\$ 16,786	\$ 11,849	\$ 15,193	\$ 18,000
CLAIMS, REFUNDS AND MISC.				
JUDGEMENTS AND DAMAGES	\$ 8,683	\$ 5,957	\$ 6,106	\$ 10,000
TOTAL	\$ 8,683	\$ 5,957	\$ 6,106	\$ 10,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 53,115	\$ 52,536	\$ 60,555	\$ 76,903
CHARGES FROM RADIO SYSTEM	28,274	24,222	24,546	34,295
CHARGES FROM WATER - GIS PROJ	-	-	-	2,890
CHARGES FROM PRINTING	14,960	13,441	11,362	24,963
CHARGES FROM STOREROOM	2,028	1,287	1,720	1,772
CHARGES FROM MOTOR VEHICLES	1,744,465	1,042,572	1,355,084	1,629,243
CHARGES FROM DATA PROC	-	-	4,200	-
CHARGES FROM WASTE	347,701	278,965	313,011	275,000
TOTAL	\$ 2,190,543	\$ 1,413,022	\$ 1,770,478	\$ 2,045,066
EXPENDITURE RECOVERY				
EXPENDITURE RECOVERY	\$ -	\$ 88,194	\$ -	\$ -
TOTAL	\$ -	\$ 88,194	\$ -	\$ -
TOTAL DIVISION	\$ 14,528,017	\$ 12,606,087	\$ 12,956,519	\$ 13,825,942

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES	\$ 521	\$ 11,285	\$ -	\$ -
SALES AND CHARGES FOR SERVICES	129,396	81,011	118,135	106,000
MISCELLANEOUS REVENUES	6,918	1,991	1,590	1,770
EXPENDITURE RECOVERIES	124,513	121,076	128,035	120,000
TOTAL DIVISION	\$ 261,348	\$ 215,363	\$ 247,760	\$ 227,770

DIVISION OF PARK MAINTENANCE AND PROPERTIES

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative Officer	20,800	48,000
1	1	2	Administrative Manager	27,193	80,968
1	1	1	Commissioner, Park Maint. & Properties	42,758	133,780
1	1	1	Commissioner, Deputy-Park, Maint. & Properties	30,215	94,105
1	1	1	Deputy Project Director	20,800	56,930
4	4	4	Manager Assistant, Park & Urban Forestry	21.94 Hr.	23.94 Hr.
3	3	3	Manager, Parks & Urban Forestry	22,333	67,140
12	12	13			
OFFICE & CLERICAL					
1	1	1	Analyst, Budget	20,800	48,028
1	1	1	Clerk, Principal	11.93 Hr.	17.85 Hr.
2	2	2	Clerk, Senior	10.29 Hr.	14.74 Hr.
3	1	1	Secretary	10.00 Hr.	15.71 Hr.
1	1	1	Storekeeper	10.00 Hr.	18.44 Hr.
8	6	6			
PROFESSIONALS					
1	1	1	District, Forester	31,043	52,860
2	2	2	Field Operations Forester	32,445	54,857
3	3	3			
SKILLED CRAFT					
1	1	1	Auto Repairman Unit Leader	17.78 Hr.	22.83 Hr.
6	6	6	Auto Repair Worker	12.60 Hr.	18.81 Hr.
2	2	2	Horticulturist Maintenance Unit Leader (Foreman)	19.87 Hr.	21.87 Hr.
1	1	1	Welder	18.36 Hr.	21.92 Hr.
10	10	10			
SERVICE & MAINTENANCE					
14	14	14	Ground Maintenance Unit Leader (Foreman)	17.38 Hr.	19.72 Hr.
5	4	6	Gardner	15.58 Hr.	15.58 Hr.
8	7	7	Ground Maintenance Worker	13.94 Hr.	15.94 Hr.
16	15	15	Ground Maintenance Truck Driver II	12.34 Hr.	17.35 Hr.
48	47	48	Real Estate Maintenance Man	14.75 Hr.	16.75 Hr.
91	87	90			



DIVISION OF PARK MAINTENANCE AND PROPERTIES

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			TECHNICIAN		
1	1	1	Arborist III	20.32 Hr.	22.32 Hr.
10	9	9	Arborist II	18.02 Hr.	20.02 Hr.
12	12	12	Arborist I (Tree Trimmer)	15.58 Hr.	17.58 Hr.
23	22	22			
147	140	144	TOTAL FULL TIME		
284	300	300	SEASONAL **		
431	440	444	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

** Seasonal employees are reflected during their peak periods, May-September, and paid through Contractual Services

DIVISION OF PARK MAINTENANCE AND PROPERTIES

CEMETERIES

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,219,979	\$ 1,022,554	\$ 1,039,033	\$ 1,071,414
INJURY PAY	1,335	-	1,148	-
LONGEVITY	8,775	8,500	9,225	9,500
SEPARATION PAYMENTS	-	4,609	6,281	5,000
BONUS INCENTIVE	-	-	14,000	-
OVERTIME	92,483	104,965	86,782	109,900
TOTAL	\$ 1,322,572	\$ 1,140,628	\$ 1,156,469	\$ 1,195,814
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 181,906	\$ 174,065	\$ 188,739	\$ 210,758
DENTAL	15,512	13,082	13,213	13,735
EYE CARE	1,740	1,459	1,561	1,522
PERS	174,292	155,911	157,290	163,142
FICA-MEDICARE	13,150	11,950	12,999	12,399
WORKERS COMPENSATION	33,500	34,962	59,255	65,049
LIFE INSURANCE	1,567	1,297	1,286	1,305
UNEMPLOYMENT COMPENSATION	3,465	18,186	258	5,122
TOOL INSURANCE	-	400	400	400
CLOTHING ALLOWANCE	10,950	7,350	8,740	7,200
CLOTHING MAINTENANCE	4,475	3,675	3,450	3,600
TOTAL	\$ 440,557	\$ 422,338	\$ 447,190	\$ 484,231
TRAINING AND DUES				
TUITION AND REGISTRATION	\$ 200	\$ 200	\$ -	\$ 200
TRAVEL	50	341	-	340
PROFESSIONAL DUES	680	265	290	290
TOTAL	\$ 930	\$ 806	\$ 290	\$ 830
UTILITIES				
SEWER - OTHER	\$ 1,122	\$ 1,456	\$ 3,927	\$ 4,800
GAS	14,288	30,181	23,866	42,500
ELECTRICITY - CPP	32,712	34,739	37,464	44,000
ELECTRICITY - OTHER	2,150	6,317	8,039	8,250
SECURITY AND MONITORING	1,527	1,774	1,361	1,411
TOTAL	\$ 51,799	\$ 74,466	\$ 74,658	\$ 100,961

DIVISION OF PARK MAINTENANCE AND PROPERTIES
CEMETERIES

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES				
MEDICAL SERVICES	-	-	-	200
PHOTOCOPY MACHINE RENTAL	354	416	361	500
BANK SERVICE FEES	1,927	1,501	1,739	-
CREDIT CARD PROCESSING FEES	-	3,202	1,128	1,200
OTHER CONTRACTUAL	200,957	80,000	200,540	212,200
TOTAL	\$ 203,238	\$ 85,119	\$ 203,768	\$ 214,100
MATERIAL AND SUPPLIES				
SALT AND DE-ICER	589	589	-	600
CLOTHING	-	760	282	700
HARDWARE AND SMALL TOOLS	3,652	3,449	1,896	3,500
SEED, FERTILIZER AND HERBICIDE	4,600	5,745	6,966	7,500
SMALL EQUIPMENT	10,858	2,010	3,221	13,000
OFFICE FURNITURE AND EQUIP	600	-	-	-
HYGIENE AND CLEANING SUPP	1,706	1,006	406	1,750
CLAY, SOIL AND TURF	925	5,314	5,442	6,000
LUMBER, GLASS AND DRYWALL	9,000	2,847	9,000	7,000
MEDICAL SUPPLIES	-	-	288	300
OTHER SUPPLIES	4,065	5,626	7,544	6,500
SAFETY EQUIPMENT	-	84	106	200
JUST IN TIME OFFICE SUPPLIES	1,608	4,231	640	1,600
MISC MAINTENANCE SUPPLIES	568	-	789	600
TOTAL	\$ 38,171	\$ 31,661	\$ 36,580	\$ 49,250
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,445	\$ 835	\$ -	\$ 500
MAINTENANCE CONTRACTS	-	624	1,423	1,500
MAINTENANCE MACHINERY	9,486	4,942	8,000	8,000
MAINTENANCE FIRE APPARATUS	-	-	-	700
CHARGES FROM MAINTENANCE	50,475	21,553	15,545	23,500
TOTAL	\$ 61,406	\$ 27,955	\$ 24,968	\$ 34,200
CLAIMS, REFUNDS AND MISC.				
JUDGEMENTS AND DAMAGES	\$ 15,176	\$ 9,122	\$ 875	\$ 10,000
TOTAL	\$ 15,176	\$ 9,122	\$ 875	\$ 10,000

DIVISION OF PARK MAINTENANCE AND PROPERTIES

CEMETERIES

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 12,851	\$ 8,251	\$ 15,311	\$ 16,725
CHARGES FROM RADIO SYSTEM	1,499	1,375	772	3,047
CHARGES FROM PRINTING	4,080	3,781	871	5,585
CHARGES FROM STOREROOM	2,018	2,316	1,504	2,070
CHARGES FROM MOTOR VEHICLES	183,453	97,274	173,070	176,378
CHARGES FROM STREET CONST	-	-	720	-
CHARGES FROM WASTE	8,135	9,752	10,802	10,000
TOTAL	\$ 212,036	\$ 122,749	\$ 203,051	\$ 213,805
TOTAL DIVISION	\$ 2,345,885	\$ 1,914,844	\$ 2,147,849	\$ 2,303,191

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES AND CHARGES FOR SERVICES	\$ 1,540,997	\$ 1,590,317	\$ 1,548,446	\$ 1,594,100
TRANSFERS IN	-	2,177,975	375,000	606,415
MISCELLANEOUS REVENUES	66,310	148,803	211,809	89,750
EXPENDITURE RECOVERY	-	366	776	-
TOTAL DIVISION	\$ 1,607,307	\$ 3,917,461	\$ 2,136,030	\$ 2,290,265

**DIVISION OF PARK MAINTENANCE AND PROPERTIES****CEMETERIES****COMPARISON OF STAFFING**

Budget 2005	No. of Employees		Position	Salary Schedule*		
	Budget 2005	Budget 2006		December 2005	Budget 2006	Minimum
ADMINISTRATORS & OFFICIALS						
1	1	1	Manager, Parks & Urban Forestry		23,333	67,140
1	1	1				
OFFICE & CLERICAL						
1	0	1	Principal Clerk		11.93 Hr.	17.85 Hr.
2	2	2	Clerk, Senior		10.29 Hr.	14.74 Hr.
3	2	3				
SERVICE & MAINTENANCE						
1	1	1	Auto Repair Worker		12.60 Hr.	18.81 Hr.
16	17	17	Cemeteries Maintenance Worker I		13.94 Hr.	15.94 Hr.
2	2	2	Cemeteries Maintenance Worker II		21.67 Hr.	23.67 Hr.
4	3	3	Cemetery Unit Leader (Foreman)		17.72 Hr.	19.72 Hr.
2	2	2	Supervisor, Cemetery		20.33 Hr.	22.33 Hr.
25	25	25				
29	28	29	TOTAL FULL TIME			
18	18	21	SEASONAL **			
47	46	50	TOTAL DIVISION			

* Salary Schedule effective December 12, 2005

** Seasonal employees are reflective during their peak periods, May-September

DEPARTMENT OF COMMUNITY DEVELOPMENT

DARYL RUSH, DIRECTOR

The Department of Community Development is responsible for planning, administering, and evaluating Community Development Block Grant (CDBG) funds received on an annual basis from the United States Department of Housing and Urban Development. The primary objective of this federally funded program is the development of a viable urban community including decent housing, a suitable living environment, and expanded economic opportunities principally for persons of low and moderate income. To achieve this end, the Department implements programs designed to conserve and expand the housing stock; revitalize commercial areas; acquire, maintain, and market vacant land; rehabilitate or reconstruct infrastructure and public facilities; improve the quantity and quality of human services; and provide neighborhood based planning services and small area neighborhood plans.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
DIVISIONS:									
Administrative Services	\$ 2,175	33		\$ 2,288	28		\$ 2,148	31	
Neighborhood Services	1,689	23		1,756	26		1,683	27	
Neighborhood Development	2,129	30	1	2,158	26	1	2,021	28	1
Director's Office	428	5		509	6		525	6	
	\$ 6,421	91	1	\$ 6,711	86	1	\$ 6,377	92	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 2,263			\$ 2,322			\$ 2,223		
	\$ 2,263	7		\$ 2,322			\$ 2,223		
Community Development Block Grant	\$ 3,439	71	1	\$ 3,430	75	1	\$ 3,197	77	1
State Weatherization Grant	89	2		89	2		107	2	
HOME Grant	530	9		780	9		838	13	
NEF	100	2		90			12		
	\$ 6,421	91	1	\$ 6,711	86	1	\$ 6,377	92	1

*Funding sources include General Fund costs for four months, CDBG costs for eight months and HOME & HWAP costs for twelve months.



DEPARTMENT OF COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT BLOCK GRANT/HOME ALLOCATION TO PROGRAMS ADMINISTERED BY CITY DIVISIONS (000'S OMITTED)

	2004			2005			2006			
	ACTUAL			UNAUDITED			BUDGET			
	COST	STAFF		COST	STAFF		COST	STAFF		
	FT	PT		FT	PT		FT	PT		
PROGRAMS:										
Parks, Recreation, & Prop-Lot Clean-Up	\$	810		\$	800		\$	700		
Community Relations- Fair Housing		100			100			90		
Health- AIDS Prevention		550			475			470		
Aging- SHAP Program		160			160			160		
Building & Housing- Demolition/Board up		1,830			1,830			2,670		
Building & Housing- Code Enforcement		441			441			441		
Consumer Affairs-Anti Predatory Lending		200			300			300		
	\$	4,091		\$	4,106		\$	4,831		

**DEPARTMENT OF COMMUNITY DEVELOPMENT
DIRECTOR'S OFFICE**

The primary objectives of the Director's Office are to coordinate activities of the three operating divisions and to direct and evaluate the programs administered by these divisions.

Mission Statement

To provide supervision, management and control over the three divisions of the Department of Community Development. The Director's Office also directs and coordinates the emergency shelter grant, neighborhood capital resources, and public information.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
General Administration	\$ 428			\$ 509			\$ 525		
	\$ 428	5		\$ 509	6		\$ 525	6	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 179			\$ 192			\$ 200		
	\$ 179	2		\$ 192			\$ 200		
Community Development Block Grant	\$ 249	3		\$ 317	6		\$ 325	6	
	\$ 428	5		\$ 509	6		\$ 525	6	

*Funding sources includes General Fund costs for four months and CDBG costs for eight months.

**DEPARTMENT OF COMMUNITY DEVELOPMENT
DIRECTOR'S OFFICE**

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 150,603	\$ 138,200	\$ 141,142	\$ 151,162
LONGEVITY	2,900	2,600	2,975	2,300
BONUS INCENTIVE	-	-	3,000	-
TOTAL	\$ 153,503	\$ 140,800	\$ 147,117	\$ 153,462
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 20,773	\$ 13,679	\$ 20,917	\$ 22,300
DENTAL	725	1,114	1,438	1,500
VISION CARE	160	78	117	200
PERS	7,089	22,039	20,983	20,550
FICA-MEDICARE	618	556	1,086	1,200
WORKERS COMPENSATION	691	815	-	167
LIFE INSURANCE	152	100	63	300
TOTAL	\$ 30,208	\$ 38,379	\$ 44,605	\$ 46,217
TOTAL DIVISION	\$ 183,711	\$ 179,179	\$ 191,722	\$ 199,679

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Assistant Administrator	20,231	58,093
1	1	1	Director of Community Development	50,796	160,115
1	1	1	Community Development Executive Assistant	26,274	166,105
1	1	1	Secretary to Director	50,796	160,115
4	4	4			
OFFICE & CLERICAL					
1	1	1	Private Secretary to the Director	20,093	43,080
1	1	1			
PROFESSIONALS					
1	1	1	Project Director	22,333	72,735
1	1	1			
6	6	6	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF ADMINISTRATIVE SERVICES

TERRENCE A. ROSS, COMMISSIONER

The division provides general management, financial, grant compliance, personnel, labor relations, third party agency contracting and monitoring, logistical, management information system support, and photo services for the operating divisions within the Department of Community Development.

Mission Statement

To provide internal support and administrative management to the Department including financial, personnel, labor relations, grant compliance, contract monitoring and organizational-related functions.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Accounting	\$ 340	6		\$ 335	5		\$ 340	6	
Budgeting	113	2		113	2		116	3	
Contr. Monitor Audit & Evaluation	680	12		720	8		654	10	
Management Informaton Services	182	4		200	4		185	3	
General Administration	458	2		468	2		450	2	
Photo Services	-			-			-		
Compliance	402	7		452	7		403	7	
	\$ 2,175	33		\$ 2,288	28		\$ 2,148	31	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 801			\$ 826			\$ 763		
	\$ 801			\$ 826			\$ 763		
Community Development Block Grant	\$ 1,274	30		\$ 1,282	28		\$ 1,248	29	
NEF	100	3		90			12		
HOME	-			90			125	2	
	\$ 2,175	33		\$ 2,288	28		\$ 2,148	31	

*Funding sources include General Fund costs for four months, CDBG costs for eight months and NEF costs for twelve months.

PROGRAM NAME: ACCOUNTING

OBJECTIVES: To provide for the proper administration and internal control of receipts and expenditures. To provide overall administration of the department's accounts receivable & collection transactions.

ACTIVITIES: Preparation, processing and monitoring of programmatic and administrative financial transactions. Administration of the department's interdepartmental service charges, cash receipts and programs. Coordination of the Department's Rehabilitation and New Construction reimbursements. Coordination of the Department's indirect cost plan and processing of related general fund reimbursements. Administration of contract certification process. Preparation of management information reports.

DIVISION OF ADMINISTRATIVE SERVICES**PROGRAM NAME: BUDGETING**

OBJECTIVES: To provide budgetary and financial reporting functions and coordinate annual audit activities.

ACTIVITIES: Prepare and monitor annual grant budgets and grant applications. Provide external and internal financial reports. Coordinate annual audit and HUD monitoring review visits. Coordinate grants draw down activities. Manage the drawdown of Federal and State funds.

PROGRAM NAME: COMPLIANCE

OBJECTIVES: To ensure adherence to all grant compliance requirements for the CDBG, HOME, HOPWA, and Emergency Shelter Grant Programs.

ACTIVITIES: Coordinate the preparation of the annual Consolidated Plan. Prepare the annual Comprehensive Annual Performance Report for CDBG activities, as well as the performance reports for other grants. Ensure compliance with applicable Federal, State, and local requirements including environmental, historic preservation and Davis-Bacon, acquisitions/relocation, and other grant eligibility activities.

PROGRAM NAME: CONTRACT ADMINISTRATION

OBJECTIVES: To provide the City with additional social services through social service planning and development programs.

ACTIVITIES: Review and evaluate proposals from agencies seeking funding. Provide workshops and hearings throughout the funding cycle; prepare third party contracts and scopes of service. Review monthly performance reports, process requests for payments, and make site visits to monitor performance. Provide technical assistance to agencies where needed. Evaluate the effectiveness and overall contract compliance. Assist recipient agencies in development accounting systems that correspond with the contracted scope of services consistent with program requirements. Audit, review and assist in improving the overall administrative controls over sub-grantees, and review all financial records of such sub-grantees in preparation for audits.

PROGRAM NAME: MANAGEMENT INFORMATION SERVICES

OBJECTIVES: To provide data processing technical assistance to all of the Divisions within the Department.

ACTIVITIES: Design, implement and manage the local area network computer system. Train all departmental staff in usage of the new system. Maintain and upgrade the system on a continuous basis.

PROGRAM NAME: GENERAL ADMINISTRATION

OBJECTIVES: To provide administrative management and support for the rest of the department. To provide personnel and labor relations services to the department. To ensure that EEO and Affirmative Action goals are met.

ACTIVITIES: Supervise the management and administration of division activities. Expedite and facilitate the preparation and processing of legislation. Conduct research and develop reports as necessary. Administer activities involved with staffing/hiring, records, reports and information systems, policies, procedures and work rules, payroll and salary administration, employee relations and benefits, job and organizational development. Maintain and update EEO and Affirmative Action programs.

DIVISION OF ADMINISTRATIVE SERVICES

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 585,045	\$ 516,211	\$ 489,011	\$ 486,616
LONGEVITY	15,225	15,700	15,175	16,000
SEPARATION PAYMENT	6,630	-	29,384	-
OVERTIME	-	131	-	-
BONUS INCENTIVE	-	-	15,000	-
TOTAL	\$ 606,900	\$ 532,042	\$ 548,570	\$ 502,616
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 85,962	\$ 74,202	\$ 78,060	\$ 67,962
DENTAL	7,785	6,273	5,316	4,300
VISION CARE	1,298	822	857	668
PERS	45,061	76,328	85,074	72,340
FICA-MEDICARE	3,522	3,058	3,214	7,730
WORKERS COMPENSATION	5,138	3,950	-	2,207
LIFE INSURANCE	909	708	575	500
TOTAL	\$ 149,675	\$ 165,341	\$ 173,097	\$ 155,707
TRAINING AND DUES				
TRAVEL	\$ 81	\$ -	\$ 133	\$ 1,000
TUITION AND FEES	540	-	955	1,000
MILEAGE (PRIVATE AUTO) TRNG	-	-	84	-
PROFESSIONAL DUES	3,277	2,500	2,954	500
TOTAL	\$ 3,898	\$ 2,500	\$ 4,126	\$ 2,500
UTILITIES				
ELECTRICITY-CPP	\$ 6,843	\$ 2,201	\$ 124	\$ 5,000
ELECTRICITY-OTHER	3,859	2,799	-	-
TOTAL	\$ 10,702	\$ 5,000	\$ 124	\$ 5,000
CONTRACTUAL SERVICES				
TRAVEL - NON-TRAINING	\$ 110	\$ -	\$ 181	-
MILEAGE (PRIVATE AUTO)	-	16	1,858	2,000
SECURITY SERVICES	950	-	-	-
ADVERTISING & PUBLIC NOTICE	4,428	267	8,325	10,000
PARKING IN CITY FACILITIES	1,100	919	552	1,000
INSURANCE AND OFFICIAL BONDS	100	100	100	-
TAXES	8,345	6,662	739	-
PHOTOCOPY MACHINE RENTAL	3,679	10,049	4,222	6,000
OTHER CONTRACTUAL	15,439	4,481	5,840	4,000
TOTAL	\$ 34,151	\$ 22,493	\$ 21,817	\$ 23,000



DIVISION OF ADMINISTRATIVE SERVICES

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 44	\$ 251	\$ 114	\$ -
POSTAGE	114	-	47	-
COMPUTER SUPPLIES	278	-	1,198	2,000
HARDWARE & SMALL TOOLS	62	-	-	-
OFFICE FURNITURE & EQUIP	2,711	492	4,478	1,000
PHOTOGRAPHIC SUPPLIES	6,387	1,597	-	-
OTHER SUPPLIES	2,212	1,417	1,209	-
JUST IN TIME OFFICE SUPPLIES	9,012	6,143	12,355	6,900
TOTAL	\$ 20,820	\$ 9,900	\$ 19,400	\$ 9,900
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,458	\$ 1,000	-	\$ -
MAINTENANCE CONTRACTS	15,017	8,746	6,160	16,000
COMPUTER HARDWARE MAINT	-	-	798	-
COMPUTER SOFTWARE MAINT	-	4,424	2,742	-
CAR WASHES	325	-	400	-
MAINTENANCE MISC. EQUIPMENT	2,200	230	-	-
TOTAL	\$ 19,000	\$ 14,400	\$ 10,100	\$ 16,000
CLAIMS, REFUNDS, MISC.				
COURT COSTS	\$ 376	\$ 600	\$ 600	\$ 600
TOTAL	\$ 376	\$ 600	\$ 600	\$ 600
INTERDEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 58,414	\$ 26,181	\$ 28,874	\$ 26,498
CHARGES FROM PRINTING	18,875	11,739	9,421	12,523
CHARGES FROM STOREROOM	16,230	9,494	7,935	5,928
CHARGES FROM MOTOR VEHICLES	10,460	873	2,270	2,397
TOTAL	\$ 103,979	\$ 48,286	\$ 48,500	\$ 47,346
TOTAL DIVISION	\$ 949,501	\$ 800,562	\$ 826,334	\$ 762,669

DIVISION OF ADMINISTRATIVE SERVICES

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Commissioner, Admin. Services	40,314	119,646
1	1	1			
			PROFESSIONALS		
0	0	2	Administrative Manager		
1	1	1	Administrative Officer	20,093	48,000
2	2	2	Analyst, Budget	20,093	48,028
10	8	8	Analyst, Financial	10.00 Hr.	19.69 Hr.
1	1	1	Analyst, Information Control	10.00 Hr.	18.79 Hr.
2	2	2	Analyst, Senior Budget & Management	26,274	70,909
1	1	1	Asst. Personnel Administrator	20,093	50,543
1	1	1	Budget Management Analyst	20,093	50,543
1	1	1	City Planner	30,000	55,000
1	2	1	Director, Deputy Project	19,785	56,930
5	0	2	Director, Project	22,333	72,735
1	1	1	Financial Counselor	10.00 Hr.	20.71 Hr.
2	2	2	Monitoring, Auditing & Eval. Coord.	13.65 Hr.	19.99 Hr.
2	3	3	Redevelopment Coordinator	10.00 Hr.	24.33 Hr.
1	1	1	Supervisor, Application Development	39,937	78,810
1	1	1	Supervisor of Computer Operations	30,215	80,774
32	27	30			
33	28	31	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF NEIGHBORHOOD SERVICES

LOUISE V. JACKSON, COMMISSIONER

The Division of Neighborhood Services administers City Programs for the Department of Community Development that strengthen City neighborhoods through direct services to homeowners, tenants, merchants and community-based institutions that preserve dwelling units through direct loans and grants to property owners for repair, renovations and energy conservation improvements, that maintain safe, high-quality and affordable housing for low income households and provide Community Services to City residents through volunteer efforts supported by City Departments, and other sources.

Mission Statement

To promote the rehabilitation of property structures and sites and to provide critical social services support to low-income residents throughout the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	COST	ACTUAL	COST	UNAUDITED		COST	BUDGET	
		STAFF		STAFF	FT		PT	STAFF
		FT	PT					
PROGRAMS:								
Rehab. Program Administration	\$ 1,456	20		\$ 1,508	23		\$ 1,450	24
Community Services	233	3		248	3		233	3
	\$ 1,689	23		\$ 1,756	26		\$ 1,683	27
FUNDING SOURCE:								
Community Development Block Grant	\$ 686	11		\$ 724	15		\$ 649	16
State Weatherization Grant	82	2		89	2		107	2
HOME Grant	500	9		560	9		573	9
Tax Support	421	1		383			354	
	\$ 1,689	23		\$ 1,756	26		\$ 1,683	27

*Funding sources include General Fund costs for four months, CDBG costs for eight months, and HOME and Weatherization Grant costs for twelve months.

PROGRAM NAME: REPAIR-A-HOME (RAH) AND SENIOR HOUSING ASSISTANCE PROGRAM (SHAP) AND LEAD HAZARD REDUCTION GRANT

OBJECTIVES: To arrest the physical decline of residential properties within the City, and improve the living conditions of persons. To address the presence of lead-based paint and lead-based paint hazards in the home. The programs principally support those of low and moderate income by providing decent, safe, and sanitary housing.

ACTIVITIES: Conduct property surveys to determine the nature and extent of physical improvements needed to overcome deterioration. Analyze resources and obligations of the individuals whose structures are to be rehabilitated by verifying information submitted on loan applications. Control lead-based paint hazards to limit lead exposure to residents. Notify and inform residents of the dangers of lead. Manage the construction project to ensure quality work.

DIVISION OF NEIGHBORHOOD SERVICES**PROGRAM NAME: HOME WEATHERIZATION ASSISTANCE PROGRAM (HWAP)**

OBJECTIVES: To provide eligible City residents with home weatherization services that help reduce heating costs.

ACTIVITIES: Disburse information necessary for applying for assistance pertaining to home weatherization programs. Survey the property to determine the energy savings and to determine what conservation methods should be used. Coordinate this citywide program that is implemented through community based non-profit organizations as sub-grantees.

PROGRAM NAME: THIRD PARTY REHABILITATION

OBJECTIVES: To coordinate Third Party Non-profit Agency Rehabilitation projects in the neighborhood. To implement Council funded home repair projects in the neighborhood that are serviced by the local development corporation.

ACTIVITIES: To provide review of specifications, monitor and close out jobs undertaken by Third Party agencies. Help maintain building standards and housing codes in rehabilitation activities.

PROGRAM NAME: PAINT REFUND PROGRAM

OBJECTIVES: To provide reimbursement to qualified City residents who paint the exterior of their homes.

ACTIVITIES: Process applications, conduct inspections, and process requests for payments. Services are provided by neighborhood organizations in each of the twenty-one wards as well as the Division.

PROGRAM NAME: AFFORD-A-HOME (AAH)

OBJECTIVES: To provide opportunities to purchase a house, become a homeowner and be able to repair that house at an affordable price.

ACTIVITIES: Local banks and neighborhood housing organizations work with the City to achieve the goal of homeownership. Participating neighborhood-housing organizations will gladly show you the many home ownership opportunities available in their communities. Applicants effectively reduce their monthly mortgage payment to a reasonable expense by combining a local bank first mortgage loan at below market interest rates with an interest free second mortgage.

PROGRAM NAME: COMMUNITY SERVICES - CITYWORKS, SUMMER SPROUT COMMUNITY GARDENING, HOME MAINTENANCE

OBJECTIVES: To coordinate programs and projects that encourage and support volunteer efforts to improve Cleveland neighborhoods.

ACTIVITIES: Coordinate the Summer Sprout Urban Gardening Program; service approximately 172 community gardening sites. Implement the Home Maintenance program to assist homeowners and tenants in home maintenance basics at convenient neighborhood locations.



DIVISION OF NEIGHBORHOOD SERVICES

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 343,732	\$ 325,621	\$ 272,069	\$ 252,400
LONGEVITY	13,550	8,161	11,128	13,000
SEPARATION PAYMENTS	-	-	11,003	-
BONUS INCENTIVE	-	-	9,500	-
TOTAL	\$ 357,282	\$ 333,782	\$ 303,700	\$ 265,400
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 62,174	\$ 36,307	\$ 41,607	\$ 44,500
DENTAL	4,689	2,754	3,443	2,500
VISION CARE	856	580	652	553
PERS	32,047	51,948	31,081	37,155
FICA-MEDICARE	2,284	2,560	2,422	2,560
WORKERS COMPENSATION	2,354	(9,803)	-	778
LIFE INSURANCE	686	409	442	409
CLOTHING MAINTENANCE	-	2,246	-	-
TOTAL	\$ 105,090	\$ 87,001	\$ 79,646	\$ 88,455
TOTAL DIVISION	\$ 462,372	\$ 420,783	\$ 383,346	\$ 353,855

DIVISION OF NEIGHBORHOOD SERVICES

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Neighborhood Services	42,758	115,292
1	1	1	Commissioner, Asst. - Neighborhood Services	26,274	80,967
2	2	2			
OFFICE & CLERICAL					
1	1	1	Secretary, Private	10.00 Hr.	18.83 Hr.
1	1	1	Senior Clerk	10.29 Hr.	14.74 Hr.
2	2	2			
PROFESSIONALS					
2	1	1	Administrator, Assistant	20,231	58,093
1	0	0	Administrative Officer	20,093	48,000
1	1	0	Chief City Planner	30,000	75,000
2	1	2	Coordinator, Project	27,326	81,807
3	3	3	Counselor, Financial	10.00 Hr.	20.71 Hr.
1	2	2	Director, Project	22,333	72,735
3	4	4	Director, Deputy Project	20,093	56,930
1	1	1	Rehabilitation Supervisor, Chief	20,231	56,401
14	13	13			
TECHNICIAN					
8	7	8	Rehabilitation Inspector	14.60 Hr.	24.33 Hr.
1	1	1	C.D. Code Enf. Insp. Elect.I	14.83 Hr.	21.84 Hr.
1	1	1	C.D. Code Enf. Insp. Heating I	14.08 Hr.	21.84 Hr.
10	9	10			
28	26	27	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF NEIGHBORHOOD DEVELOPMENT

JOE SIDOTI, COMMISSIONER

The Division of Neighborhood Development administers City programs intended to encourage the development or improvement of residential and commercial property in Cleveland's neighborhoods, manages public acquisition of real estate to be used in furtherance of the City's neighborhood development activities, manages and proposes allocation of the City's capital resources to provide incentives for private investment in residential and commercial development within the City, plans and implements City programs intended to foster the construction of safe, high-quality market rate and affordable housing for low income residents, and shall perform such other duties as may from time-to-time be required by ordinance or by the Director of Community Development.

Mission Statement

To promote the revitalization of neighborhoods through planning, program and project development in conjunction with neighborhood-based organizations in the areas of housing and local commercial retail activities, public right-of-way and public facilities improvements, and other related community development activities

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL			2005 UNAUDITED			2006 BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Neighborhood Planning	\$ 409	7		\$ 382	5		\$ 375	6	
Real Estate	609	5	1	600	4	1	551	5	1
Commerical Revitalization	233	4		253	4		225	4	
General Administration	409	6		424	5		410	5	
Housing Construction	469	8		499	8		460	8	
	\$ 2,129	30	1	\$ 2,158	26	1	\$ 2,021	28	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 862	3		\$ 921			\$ 906		
	\$ 862	3		\$ 921			\$ 906		
Community Development Block Grant	\$ 1,267	27	1	\$ 1,107	26	1	\$ 975	26	1
HOME	-			130			140	2	
	\$ 2,129	30	1	\$ 2,158	26	1	\$ 2,021	28	1

*Funding sources include General Fund costs for four months, CDBG costs for eight months

DIVISION OF NEIGHBORHOOD DEVELOPMENT

PROGRAM NAME: NEIGHBORHOOD PLANNING

OBJECTIVES: To provide assistance in revitalizing/redeveloping local neighborhoods by planning and implementing CDBG eligible activities and other development projects and by assisting and coordinating the efforts of neighborhood based agencies.

ACTIVITIES: Develop annual budgets and serve as liaison for CDBG funded projects and activities. Coordinate the delivery of services and resources at the neighborhood level in conjunction with the CDBG Consolidated Plan. Plan and monitor the delivery of CDBG Capital Improvements in each of the Community Development Planning Regions. Assist in the identification and assembly of land for subsequent redevelopment. Conduct research pertaining to Neighborhood Planning and Community Development related issues.

PROGRAM NAME: REAL ESTATE (CITYWIDE AND CDBG FUNDED ACTIVITIES)

OBJECTIVES: To implement CDBG Programs that pertain to acquisition, disposition and temporary reuse of real property including, but not limited to reuse of vacant tax delinquent land through the Land Re-utilization Program, land acquisition for public purpose, and acquisition/disposition for new construction or redevelopment. To administer federal, state, and local requirements relating to acquisition, disposition, and relocation and to conduct Community Development Plan administrative duties such as coordinating Slum and Blight Studies as required.

ACTIVITIES: Acquire, dispose and manage the Land Bank Property Inventory. Administer a land marketing program promoting the availability of city owned land for redevelopment. Serve as a source of public information and provide technical assistance to developers, neighborhood groups, and individuals; coordinate a comprehensive inventory system of properties under the Land Bank's control. Acquire and transfer real property as needed; observe applicable relocation requirements for any businesses, families or persons displaced by CDBG or Urban Renewal activities. Establish and maintain accurate ledgers on properties generating income to the department; review and monitor all lease agreements. Assist other Departments with property inquiries, acquisitions and dispositions. Undertake creation of Community Development Plans for various areas, as required, by coordinating necessary Slum/Blight Studies. Undertake Community Reinvestment Area Analysis/Designation as required. Administer the CRA residential tax abatement program.

PROGRAM NAME: COMMERCIAL REVITALIZATION

OBJECTIVES: To keep Cleveland's neighborhood retail districts strong, visually attractive, and economically competitive in a regional shopping market.

ACTIVITIES: The Storefront Renovation Program (SRP) provides financial and design assistance, in the form of rebates and low interest loans, to commercial property owners/business in targeted neighborhood retail areas who comprehensively rehabilitate their buildings' exterior surfaces and surrounding sites. These renovations are completed in accordance with design standards established by the program in "The Cleveland Storefront Renovation Program Design Manual." Applicants receive free design and technical assistance as provided by the City's SRP Design Specialists, along with programmatic and procedural assistance by the Community Development Corporations' SRP staff coordinators.

DIVISION OF NEIGHBORHOOD DEVELOPMENT**PROGRAM NAME: CARTOGRAPHY AND GRAPHICS**

OBJECTIVES: To provide Mapping Services and Graphics Support for the Division of Neighborhood Development, the Department of Community Development, other City Departments, the Mayor's Office, City Council, and Neighborhood Based Development Agencies. To provide mapping assistance to for-profit developers and local agencies for a fee.

ACTIVITIES: Create project and plan area maps for small area planning activities, proposed or potential development activities, and land assembly/inventory activities, as requested. Create graphic displays, charts, poster boards and other presentation projects, as requested. Maintain database maps of housing stock, code enforcement activities, structure conditions surveys, and land/parcel inventories. As part of the overall Geographic Information System (GIS) Project Team, create a digitized base map of the City's proposed Target Pilot Area; program and utilize the Target Pilot Area to test potential Community Development and City-wide development applications of the GIS.

PROGRAM NAME: HOUSING CONSTRUCTION

OBJECTIVES: To promote and facilitate new housing construction, building construction and substantial rehabilitation activities in the City of Cleveland. To serve as the primary contact within City Hall for all housing development citywide.

ACTIVITIES: Review and evaluate prospective redevelopment plans, Housing Trust Fund, NDIF, and Core City project proposals. Negotiate and coordinate preparation of contracts and monitor the construction of new housing and rehabilitation activities.

DIVISION OF NEIGHBORHOOD DEVELOPMENT

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 698,748	\$ 512,879	\$ 497,784	\$ 564,376
PART-TIME PERMANENT	5,589	5,558	6,323	-
LONGEVITY	16,100	17,358	17,150	19,000
SEPARATION PAYMENTS	2,091	1,766	-	-
BONUS INCENTIVE	-	-	15,000	-
TOTAL	\$ 722,528	\$ 537,561	\$ 536,257	\$ 583,376
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 100,572	\$ 71,939	\$ 87,845	\$ 93,090
DENTAL	8,732	5,610	6,171	6,052
VISION CARE	1,226	858	911	800
PERS	61,285	38,355	61,465	84,000
FICA-MEDICARE	4,385	3,296	3,819	8,200
WORKERS COMPENSATION	4,031	3,916	2,752	9,564
LIFE INSURANCE	909	691	599	590
TOTAL	\$ 181,140	\$ 124,665	\$ 163,562	\$ 202,296
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 810	\$ 600	\$ 500	-
ADVERTISING AND PUBLIC NOTICE	-	-	681	-
APPRAISAL FEES	6,810	10,000	-	10,000
INSURANCE AND OFFICIAL BONDS	-	-	100	-
TAXES	192,217	189,400	198,601	210,000
COUNTY AUD & TREAS COLL FEE	-	-	21,118	-
TOTAL	\$ 199,837	\$ 200,000	\$ 221,000	\$ 220,000
MATERIALS & SUPPLIES				
POSTAGE	\$ 155	\$ -	\$ -	-
TOTAL	\$ 155	\$ -	\$ -	-
TOTAL DIVISION	\$ 1,103,660	\$ 862,226	\$ 920,819	\$ 1,005,672



DIVISION OF NEIGHBORHOOD DEVELOPMENT

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
3	3	4	Assistant Administrator	20,231	58,093
1	0	1	Commissioner, Asst-Neighborhood Development	26,274	80,967
1	1	1	Commissioner, Neighborhood Development	40,315	110,442
5	4	6			
OFFICE & CLERICAL					
1	0	0	Secretary, Private	10.00 Hr.	18.83 Hr.
1	1	1	Senior, Clerk	10.29 Hr.	14.74 Hr.
2	1	1			
PROFESSIONALS					
2	2	3	Administrative Officer	20,093	48,000
1	1	1	Analyst, Information Control	10.00 Hr.	18.79 Hr.
1	1	1	Bureau Manager - Housing	26,797	74,430
1	1	1	Construction Technician	12.02 Hr.	20.71 Hr.
1	1	1	Coordinator, Project	27,326	81,807
3	3	3	Coordinator, Redevelopment	10.00 Hr.	24.33 Hr.
6	4	5	Director, Project	22,333	72,735
1	1	1	Deputy Project Director	20,093	56,930
1	1	1	Officer, Senior Development	12.63 Hr.	31.91 Hr.
7	6	6	Planner, Community Development	10.00 Hr.	26.11 Hr.
24	21	23			
31	26	30	TOTAL FULL TIME		
1	1	1	TOTAL PART TIME		
32	27	31	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



DEPARTMENT OF BUILDING AND HOUSING

EDWARD RYBKA, DIRECTOR

This Department was established to administer and enforce the provisions of the Cleveland Building, Housing and Zoning Codes plus the National Electrical Code and the Ohio Building, Mechanical, Plumbing and Elevator Codes. The Department has two primary functions - Plan Examination and Code Enforcement and is divided into two divisions, Construction Permitting and Code Enforcement, and the Director's Office. The Department registers building contractors, issues permits, inspects all new construction and major rehabilitation, engages in a systematic and complaint-driven code enforcement program for existing properties and provides nuisance abatement to unsafe and/or condemned properties.

Mission Statement

To contribute to Cleveland's urban renaissance by preserving and strengthening neighborhoods through ambitious code enforcement and knowledgeable and customer-friendly permit processing.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL		2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Code Enforcement	\$ 7,315	124	\$ 7,360	119	\$ 7,483	121		
Director's Office	2,020	29	2,099	29	2,219	29		
Construction Permitting	1,595	24	1,478	23	1,576	25		
	\$ 10,930	177	\$ 10,937	171	\$ 11,278	175		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ -		\$ -		\$ -			
Self Generated*	10,409		10,496		10,837			
	\$ 10,409	166	\$ 10,496	162	\$ 10,837	166		
Community Development Block Grant	\$ 521	11	\$ 441	9	\$ 441	9		
	\$ 10,930	177	\$ 10,937	171	\$ 11,278	175		

*Revenue generated in 2005 exceeded expenditures
See divisions revenue summary for total estimated receipts



**DEPARTMENT OF BUILDING AND HOUSING
DIRECTOR'S OFFICE**

PROGRAM NAME: DIRECTOR'S OFFICE

OBJECTIVES: To provide supervision and management assistance to the Code Enforcement and Permit Sections.

ACTIVITIES: Monitor Department expenditures and revenues and other accounting activities. Maintain records and provide information services. Perform personnel and labor relations functions. Monitor nuisance abatement activities. Oversee and coordinate activities of state-certified staff in both divisions in accordance with State requirements.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
FUNDING SOURCE:									
General Fund:									
Self Generated	\$ 2,020			\$ 2,099			\$ 2,219		
	\$ 2,020	30	2	\$ 2,099	29		\$ 2,219	29	

DEPARTMENT OF BUILDING AND HOUSING

DIRECTOR'S OFFICE

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 945,264	\$ 1,167,141	\$ 1,260,417	\$ 1,258,042
PART-TIME PERMANENT	8,071	442	-	-
INJURY PAY	8,958	-	-	-
LONGEVITY	77,150	-	12,350	12,650
SEPARATION PAYMENTS	40,759	-	20,597	10,000
OVERTIME	60,036	-	2,635	-
BONUS INCENTIVE	-	-	14,000	-
TOTAL	\$ 1,140,238	\$ 1,167,582	\$ 1,310,000	\$ 1,280,692
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 99,132	\$ 316,017	\$ 167,991	\$ 190,590
DENTAL	5,938	34,214	12,154	12,706
VISION CARE	932	5,169	1,755	1,823
PERS	219,820	117,145	174,261	174,085
FICA-MEDICARE	21,204	12,588	14,363	13,530
WORKERS COMPENSATION	2,861	22,114	2,220	2,373
LIFE INSURANCE	617	3,726	1,290	1,350
UNEMPLOYMENT COMPENSATION	1,827	699	-	-
CLOTHING ALLOWANCE	20,000	318	-	-
CLOTHING MAINTENANCE	94	-	-	-
TOTAL	\$ 372,426	\$ 511,990	\$ 374,035	\$ 396,457
TRAINING AND DUES				
TRAVEL	\$ 356	\$ 104	\$ -	\$ -
TUITION & REGISTRATION FEES	818	515	120	260
OTHER TRAINING SUPPLIES	7,109	1,755	35	500
MILEAGE (PRIV AUTO) TRNG PRPS	339	16	168	100
PROFESSIONAL DUES	1,752	1,626	4,234	4,200
TOTAL	\$ 10,374	\$ 4,016	\$ 4,557	\$ 5,060
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0
TRAVEL - NON-TRAINING	235	2	-	-
MILEAGE (PRIV AUTO)	-	174	-	-
MEDICAL SERVICES	40	-	42	-
PARKING IN CITY FACILITIES	3,270	2,942	3,951	4,200
PARKING TAX	25	-	-	-
PHOTOCOPY MACHINE RENTAL	1,960	7,668	5,077	11,200
REFUNDS & MISCELLANEOUS	5,844	-	-	-
OTHER CONTRACTUAL	-	8,282	3,613	4,100
CREDIT CARD PROCESSING FEES	2,106	5,469	6,878	9,100
TOTAL	\$ 13,480	\$ 24,536	\$ 19,561	\$ 28,600

DEPARTMENT OF BUILDING AND HOUSING

DIRECTOR'S OFFICE

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 334	\$ 524	\$ -	\$ -
COMPUTER SUPPLIES	4,882	136	1,110	300
COMPUTER HARDWARE	133,749	684	-	-
COMPUTER SOFTWARE	8,379	867	-	300
FUEL	21	-	-	-
SMALL EQUIPMENT	8,909	-	-	-
OFFICE FURNITURE & EQUIPMENT	2,672	1,144	2,968	-
FOOD	-	72	1,404	-
PHOTOGRAPHIC SUPPLIES	2,033	145	261	300
PRINTED MATERIALS	379	-	-	-
OTHER SUPPLIES	1,131	1,082	796	300
BATTERIES	623	6	-	-
JUST IN TIME OFFICE SUPPLIES	11,910	8,038	8,439	10,000
TOTAL	\$ 175,022	\$ 12,698	\$ 14,978	\$ 11,200
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 37,475	\$ 31,739	\$ 3,178	\$ 5,500
MAINTENANCE CONTRACTS	3,274	3,706	17,480	19,500
COMPUTER HARDWARE MAINT	950	-	2,950	-
COMPUTER SOFTWARE MAINT	5,940	-	26,950	30,000
CAR WASHES	500	-	500	700
MAINTENANCE MISC EQUIPMENT	-	162	-	-
TOTAL	\$ 48,138	\$ 35,607	\$ 51,058	\$ 55,700
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 129,240	\$ 136,819	\$ 179,688	\$ 207,148
CHARGES FROM RADIO SYSTEM	10,012	1,668	2,056	1,751
CHARGES FROM PRINTING	72,498	48,513	48,094	105,510
CHARGES FROM STOREROOM	67,469	58,658	62,929	66,751
CHARGES FROM MAILROOM	897	-	-	-
CHARGES FROM MOTOR VEHICLES	30,755	18,221	31,981	31,670
CHARGES FROM WATER- GIS PROJ	-	-	-	28,848
TOTAL	\$ 310,871	\$ 263,878	\$ 324,748	\$ 441,678
TOTAL DIVISION	\$ 2,070,549	\$ 2,020,307	\$ 2,098,936	\$ 2,219,387
REVENUE				
	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES & PERMITS	\$ 9,451,947	\$ 12,123,269	\$ 10,837,534	\$ 10,861,621
SALES & CHARGES FOR SERVICES	(15,631)	(8,048)	(8,415)	-
MISCELLANEOUS REVENUE	25,948	86,900	107,654	80,000
EXPENDITURE RECOVERIES	64	381	789	-
TOTAL DIVISION	\$ 9,462,328	\$ 12,202,502	\$ 10,937,563	\$ 10,941,621

**DEPARTMENT OF BUILDING AND HOUSING
DIRECTOR'S OFFICE
COMPARISON OF STAFFING**

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
2	2	2	Administrator, Assistant	20,231	58,093
1	1	1	Director, Building & Housing	50,796	160,115
1	1	1	Deputy Director, Building & Housing	36,590	124,900
4	4	4			
			OFFICE & CLERICAL		
2	2	2	Cashier, Senior	10.00 Hr.	17.95 Hr.
1	1	1	Clerk, Principal	11.93 Hr.	17.85 Hr.
7	7	7	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1	Messenger	10.00 Hr.	13.54 Hr.
1	1	1	Legal Secretary	20,093	41,600
1	0	0	Public Information Officer	10.00 Hr.	20.71 Hr.
13	12	12			
			PROFESSIONALS		
4	4	4	Administrative Officer	19,427	48,000
1	1	1	Analyst, Data Base	30,214	80,774
1	1	1	Analyst, Budget & Management	20,093	50,543
1	1	1	Analyst, Senior Budget & Management	26,274	70,909
4	4	4	Assistant Director of Law I	26,250	72,800
1	1	1	Supervisor Data Process	20,231	54,494
12	12	12			
			TECHNICIAN		
1	1	1	Inspector, Housing	14.60 Hr.	17.82 Hr.
1	1	1			
30	29	29	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

**DEPARTMENT OF BUILDING AND HOUSING
CODE ENFORCEMENT**

TYRONE JOHNSON, COMMISSIONER

PROGRAM NAME: DIVISION OF CODE ENFORCEMENT

OBJECTIVES: To inspect structures for the purpose of enforcing the City of Cleveland Building, Housing and Zoning Codes and the Ohio Building Code and referenced standards. Maintain uniform standards and requirements of residential, commercial, and industrial buildings.

ACTIVITIES: Cite, condemn board up and secure, abate, or demolish those structures not in compliance with these Codes, which constitute a nuisance and/or a hazard to the general public. Prosecute code enforcement cases and represent the City in all civil matters.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
FUNDING SOURCE:									
General Fund:									
Self Generated*	\$ 6,794			\$ 6,919			\$ 7,042		
	\$ 6,794	113		\$ 6,919	110		\$ 7,042	112	
Community Development Block Grant	\$ 521	11		\$ 441	9		\$ 441	9	
	\$ 7,315	124		\$ 7,360	119		\$ 7,483	121	

DEPARTMENT OF BUILDING AND HOUSING

CODE ENFORCEMENT

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 4,100,647	\$ 4,940,574	\$ 4,969,687	\$ 5,039,392
PART-TIME PERMANENT	-	1,214	-	-
LONGEVITY	-	75,875	56,550	57,950
SEPARATION PAYMENTS	-	21,941	29,439	20,000
OVERTIME	-	8,350	8,555	8,321
BONUS INCENTIVE	-	-	64,000	-
TOTAL	\$ 4,100,647	\$ 5,047,954	\$ 5,128,232	\$ 5,125,663
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 572,600	\$ 564,314	\$ 740,304	\$ 846,748
DENTAL	52,268	32,040	53,001	55,339
VISION CARE	8,152	5,429	8,479	8,740
PERS	551,031	762,350	674,807	699,476
FICA-MEDICARE	38,601	53,532	54,809	53,167
WORKERS COMPENSATION	10,509	39,078	26,971	38,510
LIFE INSURANCE	5,315	3,501	5,153	5,085
UNEMPLOYMENT COMPENSATION	-	41,318	-	-
CLOTHING ALLOWANCE	-	20,055	28,350	26,100
CLOTHING MAINTENANCE	-	1,050	1,800	1,500
TOTAL	\$ 1,238,476	\$ 1,522,669	\$ 1,593,675	\$ 1,734,665
TRAINING AND DUES				
TRAVEL	\$ -	\$ 540	\$ 207	\$ 500
TUITION & REGISTRATION FEES	1,124	3,441	530	4,700
OTHER TRAINING SUPPLIES	-	6,433	4,026	4,300
MILEAGE (PRIV AUTO) TRNG PRPS	-	303	150	250
PROFESSIONAL DUES	723	122	270	250
TOTAL	\$ 1,847	\$ 10,840	\$ 5,183	\$ 10,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ 4,750	\$ 11,150	\$ 12,000
TRAVEL - NON-TRAINING	1,288	3,073	4,237	3,600
MILEAGE (PRIVATE AUTO)	109,563	116,602	111,958	113,000
MEDICAL SERVICES	-	141	288	653
PARKING IN CITY FACILITIES	8,461	17,761	17,910	16,000
PHOTOCOPY MACHINE RENTAL	3,830	7,753	6,225	-
OTHER CONTRACTUAL	-	6,400	4,350	4,500
CREDIT CARD PROCESSING FEES	-	434	2,259	1,000
TOTAL	\$ 123,142	\$ 156,914	\$ 158,377	\$ 150,753

**DEPARTMENT OF BUILDING AND HOUSING**
CODE ENFORCEMENT

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,324	\$ 118	\$ 70	\$ 200
COMPUTER SUPPLIES	-	64	150	-
COMPUTER HARDWARE	-	354	1,360	-
FUEL	-	-	10	-
HARDWARE & SMALL TOOLS	-	197	1,677	-
SMALL EQUIPMENT	-	120	-	-
OFFICE FURNITURE & EQUIPMENT	17,914	3,700	5,473	-
FOOD	-	200	-	-
PHOTOGRAPHIC SUPPLIES	-	120	552	-
OTHER SUPPLIES	1,500	1,626	79	500
BATTERIES	-	369	358	-
JUST IN TIME OFFICE SUPPLIES	19,197	33,218	24,056	20,000
TOTAL	\$ 39,935	\$ 40,085	\$ 33,784	\$ 20,700
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 15,250	\$ -	\$ -
TOTAL	\$ -	\$ 15,250	\$ -	\$ -
TOTAL DIVISION	\$ 5,504,046	\$ 6,793,712	\$ 6,919,250	\$ 7,041,781

DEPARTMENT OF BUILDING AND HOUSING
CODE ENFORCEMENT
COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Bureau Manager - Building	26,797	74,430
1	1	1	Bureau Manager - Demolition	26,797	74,430
1	1	1	Commissioner, Code Enforcement	42,758	124,900
3	3	3			
OFFICE & CLERICAL					
1	1	1	Clerk, Principal	11.93 Hr.	17.85 Hr.
10	10	11	Clerk, Senior	10.29 Hr.	14.74 Hr.
11	11	12			
PROFESSIONALS					
3	3	3	Administrative Officer	20,093	48,000
4	4	4	Assistant Chief Building Inspector	20,093	53,217
6	6	6	Chief Building Inspector	20,231	57,652
1	1	1	Inspector, Chief Electrical	20,231	54,494
1	1	1	Inspector, Chief Elevator	20,231	54,494
1	1	1	Inspector, Chief Heating	20,231	55,508
2	2	2	Inspector, Chief Housing	20,231	56,401
1	1	1	Inspector, Chief Plumbing	20,231	54,494
1	1	1	Project Director	22,333	72,735
20	20	20			
TECHNICIAN					
4	6	5	C.D. Code Enforce. Inspector III	15.70 Hr.	24.33 Hr.
9	5	8	C.D. Code Enforce. Inspector II	14.89 Hr.	23.08 Hr.
11	11	8	C.D. Code Enforce. Inspector I	14.08 Hr.	21.84 Hr.
2	2	2	C.D. Code Enforce. Inspector/Electric II	15.66 Hr.	23.08 Hr.
4	5	4	C.D. Code Enforce. Inspector/Electric III	16.49 Hr.	24.32 Hr.
2	1	1	C.D. Code Enforce. Inspector/Heating I	14.08 Hr.	21.84 Hr.
3	3	3	C.D. Code Enforce. Inspector/Heating II	14.89 Hr.	23.08 Hr.
1	1	1	C.D. Code Enforce. Inspector/Heating III	15.70 Hr.	24.33 Hr.
1	1	2	C.D. Code Enforce. Inspector/Plumbing I	14.83 Hr.	21.84 Hr.
1	1	1	C.D. Code Enforce. Inspector/Plumbing II	15.66 Hr.	23.08 Hr.
2	1	1	C.D. Code Enforce. Inspector/Plumbing III	16.49 Hr.	24.32 Hr.
5	4	5	Inspector, Elevator	14.23 Hr.	21.84 Hr.
46	43	44	Inspector, Housing	14.60 Hr.	17.82 Hr.
1	1	1	Site Inspector	10.00 Hr.	20.71 Hr.
92	85	86			
126	119	121	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



DEPARTMENT OF BUILDING AND HOUSING
CONSTRUCTION PERMITTING
TIMOTHY R. WOLOSZ, COMMISSIONER

PROGRAM NAME: CONSTRUCTION PERMITTING

OBJECTIVES: To insure that standards are met that involve the construction, alterations, and repairs of residential, commercial, and industrial buildings. Administer contractor's registrations.

ACTIVITIES: Update procedures for plan examinations and permit issuances. Review and process permit applications and plan reviews in accordance with City and State standards.

OPERATING SUMMARY
(000'S OMITTED)

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Self Generated*	\$ 1,595	24		\$ 1,478	23		\$ 1,576	25	
	\$ 1,595	24		\$ 1,478	23		\$ 1,576	25	

DEPARTMENT OF BUILDING AND HOUSING
CONSTRUCTION PERMITTING

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL-TIME PERMANENT	\$ 3,131,889	\$ 1,231,644	\$ 1,067,775	\$ 1,167,659
PART-TIME PERMANENT	-	662	-	-
LONGEVITY	-	-	11,125	11,100
SEPARATION PAYMENTS	-	4,971	1,038	3,000
OVERTIME	-	-	6,859	-
BONUS INCENTIVE	-	-	12,500	-
TOTAL	\$ 3,131,889	\$ 1,237,278	\$ 1,099,298	\$ 1,181,759
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 350,782	\$ 158,611	\$ 181,107	\$ 188,308
DENTAL	32,020	13,981	12,013	12,616
VISION CARE	4,994	1,342	1,665	1,626
PERS	337,568	152,699	152,155	161,490
FICA-MEDICARE	23,648	10,804	8,968	10,127
WORKERS COMPENSATION	6,438	1,273	2,341	2,499
LIFE INSURANCE	3,256	1,098	1,073	1,080
CLOTHING MAINTENANCE	-	(1,050)	-	-
TOTAL	\$ 758,706	\$ 338,758	\$ 359,321	\$ 377,746
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ 3,177	\$ -	\$ -	\$ 700
OTHER TRAINING SUPPLIES	-	944	1,600	2,500
PROFESSIONAL DUES	501	187	2,141	500
TOTAL	\$ 3,678	\$ 1,131	\$ 3,741	\$ 3,700
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 15,270	\$ 5,847	\$ -	-
TRAVEL - NON-TRAINING	1,325	-	-	-
MILEAGE (PRIVATE AUTO)	46,923	-	-	-
PARKING IN CITY FACILITIES	10,356	-	-	-
OTHER CONTRACTUAL	11,106	2,000	9,145	8,000
PHOTOCOPY MACHINE RENTAL	3,117	2,446	1,755	-
TOTAL	\$ 88,097	\$ 10,293	\$ 10,900	\$ 8,000
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 611	\$ -	\$ -	\$ 200
OFFICE FURNITURE & EQUIPMENT	13,048	1,550	229	-
OTHER SUPPLIES	1,042	163	57	-
JUST IN TIME OFFICE SUPPLIES	13,321	5,713	4,264	4,250
TOTAL	\$ 28,022	\$ 7,426	\$ 4,550	\$ 4,450
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 3,466	\$ -	\$ -	-
TOTAL	\$ 3,466	\$ -	\$ -	-
TOTAL DIVISION	\$ 4,013,859	\$ 1,594,886	\$ 1,477,810	\$ 1,575,655



DEPARTMENT OF BUILDING AND HOUSING
CONSTRUCTION PERMITTING

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	2	2	Administrator, Assistant	20,231	58,093
1	1	1	Commissioner, Construction Permitting	42,758	124,900
3	3	3			
OFFICE & CLERICAL					
1	1	1	Clerk, Principal	11.93 Hr.	17.85 Hr.
5	5	5	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1	Stenographer III	10.00 Hr.	16.37 Hr.
7	7	7			
PROFESSIONALS					
3	0	3	Architect, Chief	23,647	70,740
1	1	1	Civil Engineer, Chief	23,647	76,635
1	1	1	Engineer, Chief Mechanical	23,647	76,635
1	1	1	Engineer, Consulting	36,000	82,062
1	1	1	Engineer, Electrical	10.00 Hr.	27.63 Hr.
3	4	3	Examiner, Plan	10.00 Hr.	23.42 Hr.
4	4	4	Examiner, Plan Asst.	13.42 Hr.	20.71 Hr.
1	1	1	Deputy Project Director	20,093	56,930
15	13	15			
25	23	25	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



BOARD OF BUILDING STANDARDS AND APPEALS

The five member Board meets bi-weekly to hear appeals and product approvals in the areas of Building, Housing, Fire Prevention, Air Pollution and Ohio Building Code violations.

Mission Statement

To maintain and ensure high quality and safe standards in building construction by enforcing the Ohio Building Code, the Cleveland Building, Housing, Fire Prevention and Air Pollution Codes.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL			2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:									
Board Meetings:									
Appeal Review	\$ 12			\$ 12			\$ 16		
O.B.B.C. Review	13		5	12		5	14		5
Cleveland Bldg. & Rehab Codes	13			12			18		
Record Maintenance	60	1		59	1		60	1	
	\$ 98	1	5	\$ 95	1	5	\$ 108	1	5
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 84	1	5	\$ 80	1	5	\$ 93	1	5
Self-Generated	14			15			15		
	\$ 98	1	5	\$ 95	1	5	\$ 108	1	5

BOARD OF BUILDING STANDARDS AND APPEALS**PROGRAM NAME: PERMITS AND CASES**

OBJECTIVES: To fairly and objectively hear and decide on cases involving the issuance of violation notices, condemnation orders, adjudication orders, notices of nonconformance and similar administrative actions issued against City codes.

ACTIVITIES: To conduct bi-weekly meetings, hear testimony by applications, City officials and members of the public regarding the appeal of administrative action, interpret the relevant codes, and adjudicate each case before the Board.

PROGRAM NAME: OHIO BASIC BUILDING CODE REVIEW

OBJECTIVES: To fairly and objectively hear and decide cases involving the Ohio Building Code.

ACTIVITIES: To hear testimony, interpret the OBC, and adjudicate each case before the Board at its bi-weekly meetings.

PROGRAM NAME: APPEALS REVIEW

OBJECTIVES: To maintain high standards of Code interpretation and administration of the City's Building, Housing, Fire Prevention and Air Pollution Codes.

ACTIVITIES: To conduct bi-weekly interdepartmental staff review of all Code related cases, meet with applicants and affected City officials, and recommend actions to the Board.

PROGRAM NAME: RECORD MAINTENANCE

OBJECTIVES: To maintain detailed records of Proceedings of the Board of Building Standards and Building Appeals as required by Charter and laws of the State of Ohio.

ACTIVITIES: To maintain minutes and case files for all appeals and to commence conversion of records to digital format.

BOARD OF BUILDING STANDARDS AND APPEALS

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 36,073	\$ 36,288	\$ 39,365	\$ 43,102
BOARD MEMBERS	-	-	31,230	38,090
PART TIME PERMANENT	33,640	32,090	-	-
LONGEVITY	575	575	575	575
BONUS INCENTIVE	-	-	500	-
TOTAL	\$ 70,288	\$ 68,953	\$ 71,670	\$ 81,767
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 6,533	\$ 7,514	\$ 3,355	-
DENTAL	597	603	266	-
VISION	49	49	25	-
PERS	9,485	9,459	9,283	11,202
FICA-MEDICARE	902	887	976	1,177
WORKERS COMPENSATION	171	201	126	134
LIFE INSURANCE	47	46	45	45
UNEMPLOYMENT	-	2	-	-
TOTAL	\$ 17,784	\$ 18,761	\$ 14,077	\$ 12,558
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ -	\$ -	\$ -	200
OTHER TRAINING SUPPLIES	-	-	-	200
PROFESSIONAL DUES	35	116	-	200
TOTAL	\$ 35	\$ 116	\$ -	\$ 600
CONTRACTUAL SERVICES				
COURT REPORTER	\$ 2,936	\$ 3,108	\$ 2,696	\$ 3,500
PARKING IN CITY FACILITIES	1,055	612	653	1,000
PHOTOCOPY MACHINE RENTAL	587	722	310	-
TOTAL	\$ 4,577	\$ 4,442	\$ 3,659	\$ 4,500
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 70	\$ -	\$ -	300
OTHER SUPPLIES	61	-	-	-
JUST IN TIME SUPPLIES	153	337	115	200
TOTAL	\$ 284	\$ 337	\$ 115	\$ 500



BOARD OF BUILDING STANDARDS AND APPEALS

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ 68	200
MAINTENANCE CONTRACTS	-	-	-	300
TOTAL	\$ -	\$ -	\$ 68	500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 4,199	\$ 4,147	\$ 3,649	5,587
CHARGES FROM PRINTING	1,250	631	438	1,450
CHARGES FROM STOREROOM	922	869	833	927
TOTAL	\$ 6,371	\$ 5,647	\$ 4,920	7,964
TOTAL DIVISION	\$ 99,339	\$ 98,256	\$ 94,508	108,389

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 14,710	\$ 14,215	\$ 15,040	15,000
TOTAL DIVISION	\$ 14,710	\$ 14,215	\$ 15,040	15,000

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
PROFESSIONALS					
1	1	1	Secretary, Board of Building Standards and Building Appeals	23,647	75,000
1	1	1	TOTAL FULL TIME		
BOARD MEMBERS					
1	1	1	Board Chairman	9,545	9,545
4	4	4	Board Members	7,300	7,592
5	5	5	TOTAL BOARD MEMBERS		
6	6	6	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

BOARD OF ZONING APPEALS

The five-member Board hears and decides all appeals and zoning decisions made by City officials. The Board is empowered by the Charter to grant, refuse, or revoke the required permits issued by the Director of Building and Housing or any other administrative officer. The function of the staff is to prepare case data for hearing purposes and maintain city records of zoning variations granted.

Mission Statement

To interpret the City's Zoning Code and hear appeals from administrative actions and orders.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Permits & Cases	\$ 54		5	\$ 48		5	\$ 51		5
Appeals Review & Records Maintenance	216	3		163	3		170	3	
	\$ 270	3	5	\$ 211	3	5	\$ 221	3	5
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 240			\$ 170			\$ 186		
Self-Generated	30			41			35		
	\$ 270	3	5	\$ 211	3	5	\$ 221	3	5

PROGRAM NAME: PERMITS & CASES

OBJECTIVES: To fairly and objectively hear and decide on cases involving the interpretations of the City's Zoning Code and any appeal of an administrative action brought before it.

ACTIVITIES: To hear the testimony by applicants, City Officials and members of the public regarding the appeals of interpretations of the Zoning Code or any other administrative action and adjudicate each case.

PROGRAM NAME: APPEALS REVIEW AND RECORDS MAINTENANCE

OBJECTIVES: To maintain high standards of Code interpretations and administration of the City's Zoning Code and to maintain detailed records of the proceedings of the Board of Zoning Appeals as required by the Charter and the Laws of the State of Ohio.

ACTIVITIES: To conduct weekly inter-departmental staff review of all Code related cases, meet with applicants and affected City Officials, and recommend actions to the Board; to maintain minutes and case files for all appeals and to commence conversion of records to digital form.

BOARD OF ZONING APPEALS

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT BOARD MEMBERS	\$ 158,814	\$ 161,721	\$ 121,245	\$ 123,905
LONGEVITY	1,825	1,525	1,525	1,625
SEPARATION PAYMENTS	4,992	-	-	-
BONUS INCENTIVE	-	-	1,500	-
TOTAL	\$ 202,171	\$ 201,308	\$ 161,429	\$ 165,205
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 10,446	\$ 18,464	\$ 6,838	\$ 7,633
DENTAL	867	3,544	430	448
VISION	228	304	130	130
PERS	29,456	28,580	23,492	22,633
FICA-MEDICARE	2,915	3,053	2,332	2,372
WORKERS COMPENSATION	510	616	290	310
LIFE INSURANCE	164	183	135	135
UNEMPLOYMENT COMPENSATION	-	44	-	-
TOTAL	\$ 44,585	\$ 54,787	\$ 33,646	\$ 33,661
TRAINING AND DUES				
TUITION & REGISTRATION FEES	\$ -	\$ -	\$ -	\$ 500
PROFESSIONAL DUES	-	4	-	-
OHIO MUNICIPAL LEAGUE	2,504	-	-	-
TOTAL	\$ 2,504	\$ 4	\$ -	\$ 500
CONTRACTUAL SERVICES				
COURT REPORTER	\$ 3,583	\$ 4,318	\$ 6,431	\$ 5,700
PARKING IN CITY FACILITIES	2,757	2,870	2,377	2,700
PHOTOCOPY MACHINE RENTAL	59	718	549	-
TOTAL	\$ 6,399	\$ 7,906	\$ 9,356	\$ 8,400
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 796	\$ -	\$ 165	\$ 1,000
COMPUTER SUPPLIES	-	-	166	250
COMPUTER HARDWARE	1,207	-	-	-
JUST IN TIME SUPPLIES	1,740	107	-	-
TOTAL	\$ 3,743	\$ 107	\$ 330	\$ 1,250



BOARD OF ZONING APPEALS

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 38	\$ 90	\$ -
TOTAL	\$ -	\$ 38	\$ 90	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 1,431	\$ 2,086	\$ 2,256	\$ 2,666
CHARGES FROM PRINTING	1,617	1,353	1,345	2,698
CHARGES FROM STOREROOM	2,839	2,076	1,924	2,413
CHARGES FROM MOTOR VEHICLES	561	235	138	-
CHARGES FROM WATER- GIS PROJ	-	-	-	4,297
TOTAL	\$ 6,448	\$ 5,749	\$ 5,663	\$ 12,074
TOTAL DIVISION	\$ 265,850	\$ 269,899	\$ 210,515	\$ 221,090

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES & PERMITS	\$ -	\$ -	\$ -	\$ -
SALES & CHARGES FOR SERVICES	26,320	29,855	40,721	35,000
MISCELLANEOUS REVENUES	42	-	88	-
TOTAL DIVISION	\$ 26,362	\$ 29,855	\$ 40,809	\$ 35,000



BOARD OF ZONING APPEALS

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Private Secretary	10.00 Hr.	18.83 Hr.
1	1	1			
			OFFICE & CLERICAL		
1	1	1	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1			
			PROFESSIONALS		
1	1	1	Project Coordinator	27,326	81,807
1	1	1			
3	3	3	TOTAL FULL TIME		
1	1	1	Board Chairman	7,300	7,592
4	4	4	Board Members	6,800	7,820
5	5	5	TOTAL PART TIME		
8	8	8	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

LANDMARKS COMMISSION

ROBERT KEISER, SECRETARY

The Landmarks Commission is an eleven-member board established in 1972 by City Council, establishing historic preservation as public policy. The Landmarks Commission recommends buildings, sites or districts of historical or architectural significance that are eligible for local designation as landmarks. The Landmarks Commission reviews exterior changes to individual landmarks and to properties within historic districts. The Commission conducts an ongoing survey of historic buildings and sites for Landmark and National Register designation. The Landmarks Commission is a Certified Local Government, acting in cooperation with the State Historic Preservation Office and the National Park Service on issues regarding National Register listing and cases involving Section 106 environmental reviews.

Mission Statement

Identify architecturally and historically significant buildings, sites and districts as local landmarks. Protect those landmarks from demolition and inappropriate alterations. Work with local neighborhoods, city departments, city council and the administration on historic preservation issues.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Survey	\$ 29			\$ 29			\$ 31		
Design Review	48	2		38	2		55	2	
Administration	84		7	82		7	88		7
Landmark Designation	4			4			6		
	\$ 165	2	7	\$ 153	2	7	\$ 180	2	7
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 143			\$ 143			\$ 169		
Self-Generated	22			10			11		
	\$ 165	2	7	\$ 153	2	7	\$ 180	2	7

LANDMARKS COMMISSION**PROGRAM NAME: PERMITS AND CASES**

OBJECTIVES: Provide staff support to the Landmarks Commission and manage Commission records. Carry out the administrative procedures of the Landmarks Commission.

ACTIVITIES: Prepare Landmarks Commission agendas, minutes and maintain Commission case files. Meets with applicants about proposed changes to buildings that have been locally designated. Advise the Commission regarding design issues for Certificates of Appropriateness.

PROGRAM NAME: SURVEY

OBJECTIVES: Identify buildings, sites, and historic districts for the purpose of Cleveland Landmark and National Register designation.

ACTIVITIES: Conduct architectural surveys to assess the significance of historic buildings, sites and districts and promote historic significance of Cleveland neighborhoods.

PROGRAM NAME: DESIGN REVIEW

OBJECTIVES: Provide staff support to neighborhood - based design review committees.

ACTIVITIES: Prepare agendas and minutes of local design review committees. Prepare staff review of plans submitted to local design review committees. Provide training and staff support to design review committee.

LANDMARKS COMMISSION

EXPENDITURES

	2003 Actual		2004 Actual		2005 Unaudited		2006 Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 106,630	\$	102,559	\$	87,985	\$	89,986
BOARD MEMBERS	2,979		25,969		33,075		46,075
LONGEVITY	875		1,175		1,175		1,175
BONUS INCENTIVE	-		-		1,000		-
TOTAL	\$ 110,484	\$	129,702	\$	123,235	\$	137,236
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 5,359	\$	8,408	\$	6,838	\$	9,264
DENTAL	427		1,564		430		1,252
VISION	98		130		90		98
PERS	13,507		17,267		16,563		18,802
FICA-MEDICARE	852		1,115		1,021		1,973
WORKERS COMPENSATION	223		307		201		215
LIFE INSURANCE	94		110		90		90
TOTAL	\$ 20,560	\$	28,900	\$	25,234	\$	31,694
TRAVEL AND DUES							
TUITION & REGISTRATION FEES	\$ -	\$	-	\$	115	\$	-
PROFESSIONAL DUES	-		-		-		300
TOTAL	\$ -	\$	-	\$	115	\$	300
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ -	\$	70	\$	-	\$	-
ADVERTISING AND PUBLIC NOTICE	-		816		201		500
PARKING IN CITY FACILITIES	696		487		525		800
PHOTOCOPY MACHINE RENTAL	145		473		254		300
TOTAL	\$ 841	\$	1,847	\$	981	\$	1,600
MATERIAL AND SUPPLIES							
OFFICE SUPPLIES	\$ 4	\$	-	\$	-	\$	-
JUST IN TIME SUPPLIES	323		1,474		731		950
TOTAL	\$ 327	\$	1,474	\$	731	\$	950
INTER-DEPARTMENTAL CHARGES							
CHARGES FROM TELEPHONE EXCH	\$ 1,685	\$	1,788	\$	1,894	\$	2,487
CHARGES FROM PRINTING	221		605		385		774
CHARGES FROM STOREROOM	597		695		433		612
CHARGES FROM WATER- GIS PROJ	-		-		-		4,297
TOTAL	\$ 2,503	\$	3,087	\$	2,712	\$	8,170
TOTAL DIVISION	\$ 134,715	\$	165,011	\$	153,008	\$	179,950

LANDMARKS COMMISSION

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES & PERMITS	\$ 10,304	\$ 22,489	\$ 10,276	\$ 11,000
MISCELLANEOUS REVENUES	341	-	-	-
TOTAL DIVISION	\$ 10,645	\$ 22,489	\$ 10,276	\$ 11,000

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			PROFESSIONALS		
1	1	1	City Planner	30,000	55,000
1	1	1	City Planner, Chief	30,000	75,000
<u>2</u>	<u>2</u>	<u>2</u>			
2	2	2	TOTAL FULL TIME		
1	1	1	Chairman, Landmarks Commission	7,075	7,075
6	6	6	Board Members	6,500	6,500
<u>7</u>	<u>7</u>	<u>7</u>	TOTAL BOARD MEMBERS		
<u>9</u>	<u>9</u>	<u>9</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



FAIR CAMPAIGN FINANCE COMMISSION

The three-member board is responsible for overseeing the financing of campaigns for Mayor and Cleveland City Council. The Fair Campaign Finance Commission was created following passage by Cleveland voters of the Charter amendment in the November 1994 general election.

Mission Statement

To oversee compliance with the City of Cleveland's Campaign finance laws. To review the Campaign finance reports filed by candidates to assure that relevant campaign contribution and spending limits are adhered to, monitor the timeliness of candidate filings of required reports, cite those in violation of the campaign finance laws, conduct public hearings of candidate appeals, and levy fines for unremediated violations. To provide information on the City's campaign finance laws, release to the public a list of all candidates who accept voluntary expenditure limitations, and maintain records of all declarations and reports filed by candidates.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005				2006		
	COST	ACTUAL	COST	UNAUDITED		COST	BUDGET		
		STAFF		STAFF	PT		STAFF	PT	
	FT	PT	FT	PT	FT	PT	PT		
PROGRAMS:									
Information Services	\$ -		\$ -		\$		3		
	\$ -		\$ -		\$		3		
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ -		\$ -		\$		3		
	\$ -		\$ -		\$		3		



FAIR CAMPAIGN FINANCE COMMISSION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 449	\$ -	\$ -	2,500
COURT REPORTER	-	490	-	-
TOTAL DIVISION	\$ 449	\$ 490	\$ -	2,500

DEPARTMENT OF ECONOMIC DEVELOPMENT

GREG HUTH, INTERIM DIRECTOR

Major responsibilities include the following: manage the overall operations of the Department; plan a comprehensive economic development program; operate major commercial/institutional development and redevelopment programs; develop and implement a comprehensive industrial development strategy; operate business investment lending programs; serve as an ombudsman for small businesses within City government; coordinate small business assistance groups; organize local neighborhood based retention and expansion plans; provide business development and marketing resources; and planning and economic policy support.

Mission Statement

To provide governmental leadership that will capitalize on Cleveland's economic strength by the encouragement of economic development, and to provide programs for the city, which will generate additional tax revenue, employment and real property values.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administration	\$ 320	5		\$ 370	5		\$ 386	5	
Business Retention & Expansion	308	4		308	4		330	5	
Business Development	310	3		312	4		326	4	
Empowerment Zone	695	13		844	13		964	14	
Youth Opportunity	52			45	1		115	3	
Railroad Coordination	67	3		40	1		164	3	
	\$ 1,752	28		\$ 1,919	28		\$ 2,285	34	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 812	12		\$ 989	13		\$ 942	14	
Self-Generated	126			1			100		
	\$ 938	12		\$ 990	13		\$ 1,042	14	
Grants	\$ 747	13		\$ 889	14		\$ 1,079	17	
Railroad Agreements Revenue	67	3		40	1		164	3	
	\$ 1,752	28		\$ 1,919	28		\$ 2,285	34	

DEPARTMENT OF ECONOMIC DEVELOPMENT

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To provide day-to-day management of staff assignments, program development legislative affairs, program policy and planning. To provide a development strategy for Cleveland in cooperation with other city departments and provide economic development support to the Mayor, City Council, city departments and the business community. Also, perform capital and operating budget management, loan portfolio and compliance management, grantor agency financial reporting, and coordinate programs audits and management information services.

ACTIVITIES: Provide policy for program management and administer loan programs.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
	FT	PT	FT	PT	FT	PT	FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 194	5	\$ 369	5	\$ 286	5			
Self-Generated	126		1		100				
	\$ 320	5	\$ 370	5	\$ 386	5			

PROGRAM NAME: BUSINESS RETENTION & EXPANSION

OBJECTIVES: To provide assistance to commercial, industrial, and residential business or projects using federal, state local and private resources to foster economic development in the City of Cleveland.

ACTIVITIES: Market loan programs to the business and the lending community as viable sources of fixed asset financing; package low interest long term loans and tax incentives to businesses; package loans and grants to local development corporations to support for -profit and non-profit neighborhood development; secure federal funds for commercial lending; utilize the Cleveland Citywide Development Corporation to review proposed development projects. Coordinate small business assistance groups; organize local neighborhood based retention and expansion plans.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
	FT	PT	FT	PT	FT	PT	FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 308	4	\$ 308	4	\$ 330	5			
	\$ 308	4	\$ 308	4	\$ 330	5			

DEPARTMENT OF ECONOMIC DEVELOPMENT

PROGRAM NAME: BUSINESS DEVELOPMENT

OBJECTIVES: To assist in the development of real estate opportunities for new businesses as well as assist area businesses with City regulatory, licensing, zoning and building code procedures and clearances. Also, provide assistance in real estate and site location and drafts of expansion plans for area businesses. To develop strategies to promote Cleveland as a good place to live and work.

ACTIVITIES: Collect and make available pertinent real estate and city data. Produce site and expansion plans. Implement interdepartmental programs. Implement and administer the Neighborhood Development Investment Fund (NDIF). Produce marketing brochures promoting both Cleveland and Economic Development assistance programs.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
General Fund:								
Tax Support	\$ 310	3	\$ 312	4	\$ 326	4		
	\$ 310	3	\$ 312	4	\$ 326	4		

FUNDING SOURCE:

PROGRAM NAME: EMPOWERMENT ZONE

OBJECTIVES: To provide for economic development, labor force development and community building utilizing an Economic Development Initiative Grant Title XX and HUD Section 108 Loan pool within the Empowerment Zone designated area.

ACTIVITIES: The ten year links jobs and job training with genuine economic opportunities and business needs, while neighborhood centers help families gain access to the resources they need to make constructive changes in their lives.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
Grants	\$ 695	13	\$ 844	13	\$ 964	14		
	\$ 695	13	\$ 844	13	\$ 964	14		

FUNDING SOURCE:



DEPARTMENT OF ECONOMIC DEVELOPMENT

PROGRAM NAME: EMPOWERMENT ZONE -YOUTH OPPORTUNITY GRANT

OBJECTIVES: To implement a program that will increase the school graduation rates and facilitate the placement of Empowerment Zone youths between the ages of 14-21 into entry-level jobs.

ACTIVITIES: A Youth Opportunity Center will be created in the Empowerment Zone to save its at risk in school and out-of-school youth by providing computer, recreation, counseling, job placement and retention assistance and other services in a non school like setting.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT		FT	PT	FT	PT	
FUNDING SOURCE:								
Grants	\$ 52		\$ 45	1		\$ 115	3	
	\$ 52		\$ 45	1		\$ 115	3	



DEPARTMENT OF ECONOMIC DEVELOPMENT

PROGRAM NAME: RAILROAD COORDINATION

OBJECTIVES: To oversee the design, development, construction, and implementation of various mitigation measures for the purpose of safeguarding the people and the neighborhoods of Cleveland from the impacts of the increased freight train traffic by CSX and Norfolk Southern in our community.

ACTIVITIES: Implement a noise mitigation plan that will reduce noise levels in affected areas and protect the citizens of the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL		2005 UNAUDITED			2006 BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
		FT PT		FT PT		FT PT		
FUNDING SOURCE:								
Railroad Agreements Revenue	\$ 67	3	\$ 40	1	\$ 164	3		
	\$ 67	3	\$ 40	1	\$ 164	3		

DEPARTMENT OF ECONOMIC DEVELOPMENT

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 840,840	\$ 661,217	\$ 733,573	\$ 758,106
LONGEVITY	3,075	2,350	2,050	3,250
SEPARATION PAYMENTS	4,295	15,759	5,895	-
BONUS INCENTIVE	-	-	7,000	-
TOTAL	\$ 848,210	\$ 679,326	\$ 748,518	\$ 761,356
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 80,336	\$ 70,068	\$ 76,255	\$ 83,974
DENTAL	6,540	6,117	5,171	5,146
VISION CARE	1,008	727	728	784
PERS	109,135	102,137	95,978	104,306
FICA-MEDICARE	11,386	9,726	10,913	10,993
WORKERS COMPENSATION	2,109	2,379	1,272	1,358
LIFE INSURANCE	792	682	584	630
UNEMPLOYMENT	-	17,675	-	-
TOTAL	\$ 211,306	\$ 209,511	\$ 190,768	\$ 207,191
TRAINING AND DUES				
TRAVEL	\$ 3,595	\$ -	\$ -	\$ -
TOTAL	\$ 3,595	\$ -	\$ -	\$ -
UTILITIES				
ELECTRICITY-OTHER	\$ 1,011	\$ -	\$ -	\$ -
TOTAL	\$ 1,011	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES				
MILEAGE (PRIVATE AUTO)	\$ 913	\$ 700	\$ 1,980	\$ 700
PARKING IN CITY FACILITIES	10,224	7,216	6,750	8,000
PHOTOCOPY MACHINE RENTAL	1,475	2,684	2,585	2,500
OTHER CONTRACTUAL	-	-	-	-
TOTAL	\$ 12,612	\$ 10,600	\$ 11,315	\$ 11,200
MATERIAL AND SUPPLIES				
COMPUTER SOFTWARE	\$ 2,245	\$ -	\$ -	\$ -
OFFICE SUPPLIES	72	-	-	-
OTHER SUPPLIES	282	-	-	-
JUST IN TIME SUPPLIES	3,285	3,522	3,664	3,500
TOTAL	\$ 5,884	\$ 3,522	\$ 3,664	\$ 3,500



DEPARTMENT OF ECONOMIC DEVELOPMENT

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 24,792	\$ 25,265	\$ 24,743	\$ 34,740
CHARGES FROM PRINTING	5,107	4,075	5,296	8,999
CHARGES FROM STOREROOM	3,694	4,134	2,464	3,650
CHARGES FROM MOTOR VEHICLES	3,416	1,468	3,032	3,036
CHARGES FROM WATER- GIS PROJ	-	-	-	7,964
TOTAL	\$ 37,009	\$ 34,942	\$ 35,535	\$ 58,389
TOTAL DIVISION	\$ 1,119,627	\$ 937,901	\$ 989,800	\$ 1,041,636

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES AND CHARGES FOR SERVICES	\$ 25	\$ 600	\$ -	\$ -
MISCELLANEOUS REVENUES	175,040	125,014	175	100,000
EXPENDITURE RECOVERIES	123	353	405	-
TOTAL DIVISION	\$ 175,188	\$ 125,966	\$ 580	\$ 100,000



DEPARTMENT OF ECONOMIC DEVELOPMENT

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director, Economic Development	50,795	160,115
1	1	1	Secretary to Directors	36,590	128,960
<u>2</u>	<u>2</u>	<u>2</u>			
OFFICE & CLERICAL					
1	1	1	Chief Clerk	22,050	43,080
1	1	1	Secretary	10.00 Hr.	15.71 Hr.
<u>2</u>	<u>2</u>	<u>2</u>			
PROFESSIONALS					
1	1	1	Accountant 4	20,093	53,834
1	0	1	Administrative Manager	27,194	80,967
1	1	1	Contract Compliance Officer	26,274	64,151
2	3	3	Coordinator, Project	27,326	81,807
1	0	0	Development Officer	10.00Hr.	24.32 Hr.
5	4	4	Director, Project	22,333	72,735
<u>11</u>	<u>9</u>	<u>10</u>			
15	13	14	TOTAL GENERAL FUND		
20	14	20	TOTAL GRANT POSITIONS		
<u>35</u>	<u>27</u>	<u>34</u>	TOTAL DEPARTMENT		

*Salary Schedule effective December 12, 2005



DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT

The Division of Workforce Development is responsible for operations under the Workforce Investment Act of 1998 (WIA) Law 105-220, a comprehensive reform legislation that supersedes the Job Training Partnership Act (JTPA). It is the purpose of this Act to establish programs, to create a new comprehensive, workforce investment system. The reformed system is to be customer-focused, to help individuals access the tools they need to manage their careers through information and high quality services, and to help companies find skilled workers. The goals of the act are to increase employment retention and earnings of participants, to improve the quality of the workforce to sustain economic growth, to enhance productivity and competitiveness, and to reduce welfare dependency. Satisfaction of these goals will aid in improving the quality of the workforce and enhancing the productivity and competitiveness of the Nation. As a New Federalism program, the U.S. Department of Labor transmits funds (Title I) to the Governors. In Ohio, The Governor has designated Ohio Workforce Areas (OWA's) throughout the State. The geographic boundaries of the City of Cleveland have been designated as OWA #3. In accordance with an agreement between the Mayor, the Chief and (local) Elected Official in OWA #3, One Stop, WIA Grant Recipient and Administrative Entity.

Mission Statement

The Cleveland Career Centers strives to attract a customer mix consisting of a variety of individual and business groups to provide as many options for customers as possible. Recognizing that work is integral to an individual's dignity and one's sense of self within the community, the purpose of the Cleveland Career Centers is to address the employment, reemployment, retention, and workplace needs of our community through career counseling, development, and training. We will establish and maintain strong partnerships, with businesses, the public sector, and local educational institutions to ensure that we supply the necessary skills that employers seek. All of us benefit with each successful entry to the world of work.



**DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Administration	\$ 1,783	16	\$ 1,093	18	1	\$ 1,218	17	
Training Services for the Disadvantage	12,658	45	10,815	54		7,375	56	
Pros Ex- Offenders	875	6	875	8		951	8	
Cuyahoga County Project	95	2	95	2		-		
EPA Brownfield	-		200			150		
Second Chance	-		40			-		
Veterans	-		-			92		
	\$ 15,411	69	\$ 13,118	82	1	\$ 9,786	81	
FUNDING SOURCE:								
Workforce Investment Act	\$ 14,537		\$ 11,155	72	1	\$ 8,424	71	
Empowerment Zone	779		546			-		
PROES Ex-Offender Project	-		875	8		951	8	
Cuyahoga County EFS Project	95		95	2		-	2	
EPA-Brownfield	-		200			150		
Second Chance-Cuyahoga County	-		40			-		
Veterans	-		-			92		
Program Income:								
Memorandum of Understanding-Partners	-		190			169		
Program Income	-		17			-		
	\$ 15,411	69	\$ 13,118	82	1	\$ 9,786	81	

DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To comply with the responsibilities of the Grant Recipient and Administrative Entity as required under the status of the Workforce Investment Act, the attendant federal regulations and administrative policies of the Ohio Department of Job & Family Services (ODJFS).

ACTIVITIES: To carry out Planning and Development, Contract Administration, Customer Tracking and Reporting, Financial Management and Reporting, Program Evaluation, Audit Resolution, Human Resources & Personnel in an efficient and effective manner.

PROGRAM NAME: TRAINING SERVICES FOR ADULTS, DISLOCATED WORKERS & YOUTH

OBJECTIVES: To design a comprehensive network of training and educational resources to ensure job seekers and employers maximum access to information and services for basic skill remediation, skill upgrade, and skill-set enhancement for adults and dislocated workers.

ACTIVITIES: Providing the following services to adults & dislocated workers: Provide Central Intake, Objective Assessment, Referral of Participants to Appropriate Training, Supportive Services, Case Management, Basic Education Skills Training, Occupational Skills, On-The-Job Training, Pre-Employment and Work Maturity Skills Training, Work Experience, and Job Search Assistance. Utilization of an Individual Training Account (ITA) system for adults and dislocated workers to ensure customers choice for upgrading training skills and development. Providing employers in the community with On-The-Job and Customized training opportunities for new and/or current employees and to use funds to recruit and retain Cleveland businesses. Administration for year-round comprehensive services for youth and young adults, ages 14-21, which emphasize strong connections between academic and occupational learning. Programs must include access to each of the following activities:

- Paid and Unpaid Work Experience
- Citizenship and Leadership Development Activities
- Support Services
- Adult Mentoring
- Occupational Skills Training
- Comprehensive Guidance & Counseling
- Summer Work Experience
- Tutoring/Study Skills Training
- Alternative Secondary School Services
- Follow-up Services (at least 12 months)

**DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

**PROGRAM NAME: EX-OFFENDER PROJECT PROVIDING REAL OPPORTUNITIES FOR
EX-OFFENDERS TO SUCCEED (PROES)**

OBJECTIVES: The PROES Program is a statewide pilot designed to reduce the rate of recidivism by utilizing intensive life management and job readiness skills training and provide a holistic approach to bring services and training to individuals in a One-Stop environment.

ACTIVITIES: The PROES program includes the following activities: Goals & Objectives, Life Skills, Anger Management, Behavior Modification, Effective Communication, Basic Needs, Critical Thinking, Job Search, Critical Thinking, Referral to Community Agencies, Job Search, Introduction to the World of Work, Labor Market Information, Job Preparation, and Learning from Rejection.

PROGRAM NAME: CUYAHOGA COUNTY NEIGHBORHOOD CENTER STAFFING

OBJECTIVES: The Cuyahoga County Neighborhood Center staffing project is to provide on-site staff from the Cleveland Career Centers at two local Neighborhood Centers (Glenville & Ohio City) and develop a direct connection between the Neighborhood Center and the Cleveland Career Center services.

ACTIVITIES: Provide information about City of Cleveland programs and/or One Stop Center; Conduct an initial assessment and/or initial eligibility determination to determine which services customer may be eligible; Make referrals to partner/community support services or other City of Cleveland programs; Serve as a resource room attendant in EFS' Career Centers, and assist with developing an employment plan, provide job search assistance and/or connect customers to possible job opportunities.

**DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF WORKFORCE DEVELOPMENT**

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative Manager	27,194	80,967
1	1	1	Chief Personnel Management	30,214	94,105
2	2	2			
OFFICE & CLERICAL					
1	1	1	Chief Clerk	22,050	43,080
1	1	1	Office Manager	20,093	45,000
3	3	3	Principal Clerk	11.93 Hr.	17.85 Hr.
0	1	0	Junior Clerk	10.00 Hr.	12.57 Hr.
11	7	11	Senior Clerk	10.29 Hr.	14.74 Hr.
16	13	16			
PROFESSIONALS					
1	1	1	Accountant III	10.00Hr.	21.83Hr.
2	1	2	Accountant IV	20,093	53,834
2	1	2	Administrative Officer	20,093	48,000
1	1	1	Assistant Mgr HR Planning	22,333	57,628
1	1	1	Budget and Management Analyst	20,093	50,543
1	1	1	Budget Administrator	30,215	94,105
5	1	0	Caseworker I	10.00 Hr.	16.37 Hr.
11	14	13	Caseworker II	10.00 Hr.	17.95 Hr.
4	3	4	Chief Caseworker Supervisor	22,427	41,623
6	6	8	Deputy Project Director	20,093	56,930
2	2	2	Fiscal Manager	21,851	73,043
0	2	1	HR Contract Administrator	20,231	72,735
3	1	2	HR Contract Specialist	10.00 Hr.	27.13 Hr.
5	3	5	HR On the Job Training Specialist	10.21 Hr.	23.07 Hr.
2	1	1	HR Monitoring & Evaluation Manager	30,215	94,105
2	1	1	HR Planner	10.74 Hr.	28.66 Hr.
4	4	4	HR Prop Mgmt Mgr	26,274	74,739
3	3	3	Job Retraining Assistant	10.00 Hr.	19.69 Hr.
1	1	1	Personnel Administrator	26,274	74,739
1	2	2	Personnel Analyst I	21,000	42,816
3	4	4	Project Director	22,333	72,735
1	1	1	Public Information Officer	10.00 Hr.	20.71 Hr.
1	0	1	Senior Programmer Analyst	23,647	62,844
1	1	1	Systems Analyst	20,093	56,000
63	56	62			
SERVICE AND MAINTENANCE					
1	1	1	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
1	1	1			
82	72	81	TOTAL FULL TIME		
1	0	0	TOTAL PART-TIME		
83	72	81			

* Salary Schedule effective December 12, 2005



NOTES

OFFICE OF EQUAL OPPORTUNITY

DEBRA LYNN TALLEY, DIRECTOR

The Office administers and monitors the City's Minority and Female-Owned Business Enterprise, and Fannie M. Lewis Resident Employment Law program, Chapters 187 and 188 of the Codified Ordinances of the City, respectively. The Office of Equal Opportunity is administered by an Executive Assistant to the Mayor. Goals are to increase participation for program enterprises in procurement of City contracts and to evaluate the workforce of all contractors to determine compliance with affirmative action goals. Managerial and technical assistance is provided to develop, support and promote business development for program participants in the city of Cleveland. Outreach is conducted through business summits, workshops and seminars on doing business with the City, matchmakers' events and networking events.

Mission Statement

To advance the principles of Equal Opportunity and Affirmative Action in the contracting arena by promoting procurement opportunities for minority and female businesses on City contracts and to ensure all contractors meet Affirmative Action goals.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT
PROGRAMS:								
MBE/FBE Program	\$ 14	5	\$ 402	7		\$ 396	7	
Monitoring Unit	619	4	-			-		
Outreach Program	-		112	2		118	2	
Fannie M. Lewis Employment & Res. Program	120	3	289	5		343	6	
	\$ 753	12	\$ 803	14		\$ 857	15	
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 737	12	\$ 790			\$ 844		
Self-Generated	16		13			13		
	\$ 753	12	\$ 803	14		\$ 857	15	



OFFICE OF EQUAL OPPORTUNITY

PROGRAM NAME: MINORITY AND FEMALE BUSINESS ENTERPRISE

OBJECTIVES: To assist minority and female businesses in procuring city contracts.

ACTIVITIES: Certify program businesses and monitor their participation on city contracts. Evaluate bids. Monitor Affirmative Action Compliance in companies doing business with the city.

PROGRAM NAME: OUTREACH

OBJECTIVES: To increase the visibility and involvement and serve as a clearinghouse.

ACTIVITIES: "Business After Hours" events, "How to do Business with the City" seminars, certification workshops, business summits, James H. Walker Construction Management Courses.

PROGRAM NAME: FANNIE M. LEWIS EMPLOYMENT AND RESIDENCY PROGRAM

OBJECTIVES: To increase participation of City residents in construction projects awarded by the City in excess of \$100,000.

ACTIVITIES: Implement the Fannie M. Lewis Resident Employee Law (Chapter 188) effective January 1, 2004, requiring twenty percent city residents. Monitor compliance of contractors. Report to City Council.

OFFICE OF EQUAL OPPORTUNITY

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES				
FULL TIME PERMANENT	\$ 460,180	\$ 497,107	\$ 537,814	\$ 606,747
LONGEVITY	2,200	2,500	2,625	3,000
SEPARATION PAYMENTS	-	21,177	4,546	10,130
BONUS INCENTIVE	-	-	6,000	-
TOTAL	\$ 462,380	\$ 520,784	\$ 550,985	\$ 619,877
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 48,115	\$ 52,973	\$ 59,927	\$ 92,563
DENTAL	3,856	3,952	4,121	5,325
VISION CARE	553	478	537	671
PERS	58,942	70,716	73,761	83,535
POLICE & FIREMANS DIS. & PENSION	-	-	(439)	-
FICA-MEDICARE	4,781	5,548	5,928	7,707
WORKERS COMPENSATION	1,050	1,270	933	996
LIFE INSURANCE	484	517	619	675
UNEMPLOYMENT COMPENSATION	-	4,199	646	-
TOTAL	\$ 117,779	\$ 139,654	\$ 146,033	\$ 191,472
TRAINING AND DUES				
PROFESSIONAL DUES	\$ -	\$ -	\$ 39	\$ -
TOTAL	\$ -	\$ -	\$ 39	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 889	\$ 7	\$ -	\$ -
MILEAGE (PRIVATE AUTO)	211	138	61	500
PROGRAM PROMOTION	-	-	1,850	3,000
PARKING IN CITY FACILITIES	3,864	2,270	1,734	2,300
PHOTOCOPY MACHINE RENTAL	1,849	3,430	2,644	3,000
OTHER CONTRACTUAL	267	60,000	70,013	-
TOTAL	\$ 7,080	\$ 65,844	\$ 76,302	\$ 8,800
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 70	\$ -	\$ -	\$ -
JUST IN TIME OFFICE SUPPLIES	3,775	4,302	5,465	3,500
TOTAL	\$ 3,846	\$ 4,302	\$ 5,465	\$ 3,500
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 8,509	\$ 9,436	\$ 12,091	\$ 13,844
CHARGES FROM WATER - GIS PROJ.	-	-	-	424
CHARGES FROM PRINTING	5,613	6,515	5,956	11,364
CHARGES FROM STOREROOM	5,755	3,995	4,349	4,969
CHARGES FROM MOTOR VEHICLES	1,573	2,372	1,531	2,297
TOTAL	\$ 21,449	\$ 22,318	\$ 23,927	\$ 32,898
TOTAL DIVISION	\$ 612,534	\$ 752,903	\$ 802,751	\$ 856,547

OFFICE OF EQUAL OPPORTUNITY

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ -	\$ 350	\$ -	\$ -
MISCELLANEOUS REVENUES	150	-	-	-
EXPENDITURE RECOVERIES	-	15,540	13,041	13,000
TOTAL DIVISION	\$ 150	\$ 15,890	\$ 13,041	\$ 13,000

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	2	2	Administrative Manager	27,194	80,967
1	1	1	Gen Mgr. Of Admin Services	26,273	80,967
1	1	1	Executive Assistant to the Mayor	50,796	134,810
4	4	4			
OFFICE & CLERICAL					
0	1	1	Data Control Clerk	10.00 Hr.	15.09 Hr.
0	1	1	Chief Clerk	22,050	43,080
1	1	1	Private Secretary to the Director	20,093	43,080
1	3	3			
PROFESSIONALS					
6	7	7	Assistant Contract Compliance Officer	20,093	51,504
1	1	1	Contract Compliance Officer	26,274	64,151
7	8	8			
12	15	15	TOTAL DIVISION		

*Salary Schedule effective December 12, 2005

CITY PLANNING COMMISSION

ROBERT BROWN, DIRECTOR

The City Planning Commission is comprised of seven members, six of whom are mayoral appointments and the seventh is an appointment of City Council. The Planning Commission is responsible for adopting and maintaining a General Plan for the City, maintaining the City's Zoning Map and Code, undertaking capital improvements planning, and conducting design review in the neighborhood and downtown districts. The Commission is responsible for reviewing and acting upon all legislation regarding planning, zoning, capital improvements, and physical development.

The City Planning department is staff to the City Planning Commission and provides a variety of planning services to the mayor, City Council, City departments, neighborhood organizations, and the general public.

Mission Statement

The mission of the City Planning Commission is to ensure continued physical development for the City through long-range planning and capital improvements planning, and to provide a coordinating role with regard to physical development projects and public improvements.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
PROGRAMS:									
Administrative Services	\$ 146	4		\$ 134	4		\$ 174	4	
Planning Administration	364	4	6	349	4	6	374	4	6
Zoning Administration	167	2	2	165	2	2	194	2	2
Urban Design	300	4		296	4		348	4	
Citywide Planning	514	8		508	8		563	8	
	\$ 1,491	22	8	\$ 1,452	22	8	\$ 1,653	22	8
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,456	22	8	\$ 1,422	22	8	\$ 1,623	22	8
Self-Generated	35			30			30		
	\$ 1,491	22	8	\$ 1,452	22	8	\$ 1,653	22	8

CITY PLANNING COMMISSION

PROGRAM NAME: ADMINISTRATIVE SERVICES

OBJECTIVES: To provide financial, personnel and logistical support to the operating sections of City Planning Commission staff.

ACTIVITIES: Preparation and monitoring of departmental budget, grant, and contract administration, personnel management, provision of drafting and secretarial services; maintenance of the City's street line and lot line base map series, and preparation of GIS computerized mapping products.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 146	4		\$ 134	4		\$ 174	4	
	\$ 146	4		\$ 134	4		\$ 174	4	

PROGRAM NAME: PLANNING ADMINISTRATION

OBJECTIVES: To ensure effective and expeditious action on all mandatory legislative referrals and design reviews within the City's Neighborhood Business Revitalization Districts, Public Land Protective Districts, Urban Renewal Areas, and Community Development Plan Areas.

ACTIVITIES: Review of all legislation referred to the Planning Commission; review of project design within the City's design review districts; provision of staff support to the City Planning Commission and its Design Review Advisory Committee.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 329	4	6	\$ 319	4	6	\$ 344	4	6
Self-Generated	35			30			30		
	\$ 364	4	6	\$ 349	4	6	\$ 374	4	6

CITY PLANNING COMMISSION

PROGRAM NAME: ZONING ADMINISTRATION

OBJECTIVES: To ensure that the City has an up-to-date Zoning Code and Zoning Map and to provide professional advice to the City Planning Commission, the Board of Zoning Appeals, and the City Council regarding matters pertaining to the Zoning Code and Zoning Map.

ACTIVITIES: Preparation of zoning studies and legislation amending the City's Zoning Code or Zoning Map; review of Zoning Appeals and Zoning Code and Zoning Map changes; provision of staff support to the City Planning Commission and the City Planning Committee of Council; maintenance of the City's official zoning map series.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 167	2	2	\$ 165	2	2	\$ 194	2	2
	\$ 167	2	2	\$ 165	2	2	\$ 194	2	2

PROGRAM NAME: URBAN DESIGN

OBJECTIVES: To provide design services and to prepare urban design plans necessary to facilitate appropriate development principally in neighborhood business districts, the central business district, and along the lakefront.

ACTIVITIES: Preparation of the Lakefront Plan and assistance in preparation of the Euclid Corridor Plan and the Inner Belt Study; maintenance and updating of the Downtown Plan; preparation of project evaluations, project design specifications and design guidelines; preparation of design and planning studies in conjunction with transit projects; provision of design assistance to other City departments, City Council, neighborhood organizations and the general public.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 300	4		\$ 296	4		\$ 348	4	
	\$ 300	4		\$ 296	4		\$ 348	4	

CITY PLANNING COMMISSION

PROGRAM NAME: CITYWIDE PLANNING

OBJECTIVES: To provide ongoing planning services necessary to facilitate appropriate development and revitalization, and to prepare comprehensive plans for the city and its districts.

ACTIVITIES: Preparation of the Connecting Cleveland 2020 Citywide Plan; coordination of planning activities for the Cleveland Lakefront, the Euclid Corridor, and the Inner Belt; analysis and dissemination of statistical information; coordination of the citywide streetscape improvements program; and assistance to the Office of Budget and Management in preparing of the City's Annual Capital Improvement Program.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 514	9	\$ 508	8	\$ 563	8		
	\$ 514	9	\$ 508	8	\$ 563	8		



CITY PLANNING COMMISSION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,091,132	\$ 1,062,008	\$ 1,018,443	\$ 1,144,656
BOARD MEMBERS	34,000	29,240	41,280	41,280
PART TIME PERMANENT	16,742	36,211	50,040	46,714
STUDENT TRAINEES	1,269	-	-	-
LONGEVITY	7,300	7,625	7,425	7,475
SEPARATION PAYMENTS	-	43,816	-	-
BONUS INCENTIVE	-	-	9,500	-
TOTAL	\$ 1,150,443	\$ 1,178,898	\$ 1,126,687	\$ 1,240,125
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 75,652	\$ 76,206	\$ 81,311	\$ 91,200
DENTAL	8,055	2,748	6,372	8,949
VISION	1,231	1,140	1,167	1,082
PERS	147,905	154,667	147,729	169,897
FICA-MEDICARE	10,086	9,927	9,919	17,873
WORKERS COMPENSATION	2,594	3,242	2,191	2,339
LIFE INSURANCE	1,080	1,014	870	990
UNEMPLOYMENT COMPENSATION	362	212	390	-
TOTAL	\$ 246,965	\$ 249,157	\$ 249,948	\$ 292,330
TRAINING AND DUES				
TRAVEL	\$ 944	\$ -	\$ -	\$ -
TUITION & REGISTRATION FEES	575	-	-	2,500
TOTAL	\$ 1,519	\$ -	\$ -	\$ 2,500
CONTRACTUAL SERVICES				
COURT REPORTER	\$ -	\$ -	\$ 1,736	\$ -
PARKING IN CITY FACILITIES	6,246	6,255	7,305	6,500
PHOTOCOPY MACHINE RENTAL	1,130	2,047	1,043	2,500
OTHER CONTRACTUAL	1,044	6,146	2,735	28,000
LOCAL MATCH-GRANT PROGRAM	-	-	15,000	15,000
TOTAL	\$ 8,419	\$ 14,447	\$ 27,818	\$ 52,000

CITY PLANNING COMMISSION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 846	\$ 244	\$ 84	\$ 100
COMPUTER SUPPLIES	198	-	-	-
COMPUTER SOFTWARE	-	-	-	500
JUST IN TIME OFFICE SUPPLIES	11,829	7,692	11,779	9,000
TOTAL	\$ 12,872	\$ 7,936	\$ 11,862	\$ 9,600
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,627	\$ 1,035	\$ -	\$ -
MAINTENANCE CONTRACTS	-	-	950	3,000
TOTAL	\$ 1,627	\$ 1,035	\$ 950	\$ 3,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 22,882	\$ 24,294	\$ 24,839	\$ 33,399
CHARGES FROM PRINTING	7,123	8,847	4,505	13,034
CHARGES FROM STOREROOM	3,923	4,438	3,868	4,330
CHARGES FROM MOTOR VEHICLES	4,167	2,384	1,219	3,081
TOTAL	\$ 38,095	\$ 39,964	\$ 34,431	\$ 53,844
TOTAL DIVISION	\$ 1,459,940	\$ 1,491,437	\$ 1,451,697	\$ 1,653,399

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES & PERMITS	\$ 23,525	\$ 34,528	\$ 29,376	\$ 30,000
MISCELLANEOUS REVENUES	754	780	235	300
EXPENDITURE RECOVERIES	60	179	37	50
TOTAL DIVISION	\$ 24,339	\$ 35,487	\$ 29,648	\$ 30,350



CITY PLANNING COMMISSION

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Planning	50,796	160,115
1	1	1	Secretary to the Director	50,795	160,115
3	1	1	Administrator, Assistant	20,231	58,093
5	3	3			
OFFICE & CLERICAL					
1	1	1	Secretary	10.00 Hr.	15.71 Hr.
1	1	1	Secretary, Private	10.00 Hr.	18.83 Hr.
2	2	2			
PROFESSIONALS					
1	4	4	City Planner, Assistant Senior	10.00 Hr.	21.83 Hr.
6	4	4	City Planner	30,000	55,000
5	5	5	City Planner, Chief	30,000	75,000
2	2	2	Administrator, Engineering & Planning	30,215	101,948
1	2	2	Project Director	22,333	72,735
15	17	17			
22	22	22	TOTAL FULL TIME		
1	1	1	Administrative Officer	20,093	48,000
1	1	1	Chief City Planner	30,000	75,000
6	6	6	Member - City Planning Commission		
8	8	8	TOTAL PART TIME		
30	30	30	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



DIVISION OF HARBORS

JOHN C. MOK, INTERIM DIRECTOR

The Department of Port Control monitors leases for the various areas held by the City along the shores of Lake Erie and the Cuyahoga River. The primary objective of the Department's Division of Harbors was to improve the piers and docks under its jurisdiction by initiating a plan for capital expenditures.

**OPERATING SUMMARY
(000'S OMITTED)**

FUNDING SOURCE:	2004		2005				2006		
	ACTUAL		UNAUDITED				BUDGET		
	COST	STAFF	COST	STAFF		COST	STAFF		
	FT	PT		FT	PT		FT	PT	
Self-Generated Revenue*	\$ 444		\$ 445			\$ 490			
	\$444		\$ 445			\$ 490			

REVENUE

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALES & CHARGES FOR SERVICE	\$ 588,493	\$ 443,950	\$ 485,513	\$ 490,000
TOTAL DIVISION	\$ 588,493	\$ 443,950	\$ 485,513	\$ 490,000

DEPARTMENT OF PUBLIC HEALTH

MATT CARROLL, INTERIM DIRECTOR

The Department of Public Health works to ensure the health and well being of Cleveland residents through clinical programs and health education, including the support of primary care services, mental health and substance abuse programs, lead poisoning prevention programs, air pollution monitoring and enforcement, health promotion, other environmental health initiatives, and the operation of the House of Correction.

The Department consists of five cost centers: Administration, and the Divisions of Health, Environment, Air Quality, and Correction. In total, the Department employs approximately 270 employees and will have an operating budget in excess of \$24 million in 2005. Grants and revenue from federal, state, and local sources will support more than \$11 million in programs in 2005.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
DIVISIONS:									
Administration	\$ 724	9		\$ 682	9		\$ 751	9	
Correction	6,410	89		6,494	88		6,826	90	
Health	8,871	68	3	9,708	74	2	10,664	78	2
Environment	6,159	56		5,006	55		5,145	55	
Air Quality	3,137	43		2,995	43		3,109	43	
	\$ 25,301	265	3	\$ 24,885	269	2	\$ 26,495	275	2
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 10,588			\$ 10,096			\$ 11,114		
Self - Generated	1,365			1,840			1,599		
	\$ 11,953	162	2	\$ 11,936	161	1	\$ 12,713	162	1
Categorical Grants	\$ 10,543	83	1	\$ 10,133	87	1	\$ 11,059	91	1
Community Development Block Grant	1,587	2		1,473	2		1,359	2	
Special Revenue	1,218	18		1,343	19		1,364	20	
	\$ 25,301	265	3	\$ 24,885	269	2	\$ 26,495	275	2

DIVISION OF HEALTH ADMINISTRATION

MATT CARROLL, INTERIM DIRECTOR

Mission Statement

To coordinate, direct and supervise the activities of the department.

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To provide policy formulation, fiscal supervision and personnel services to the Department's operating divisions.

ACTIVITIES: Process all personnel requests. Provide fiscal monitoring and coordination. Oversee operational activities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
PROGRAMS:									
Administration	\$ 724	9		\$ 682	9		\$ 751	9	
	\$ 724	9		\$ 682	9		\$ 751	9	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 705			\$ 653			\$ 721		
Self-Generated	19			29			30		
	\$ 724	9		\$ 682	9		\$ 751	9	

DIVISION OF HEALTH ADMINISTRATION

EXPENDITURES

		2003		2004		2005		2006
		Actual		Actual		Unaudited		Budget
SALARIES AND WAGES								
FULL TIME PERMANENT	\$	505,592	\$	485,566	\$	475,133	\$	528,057
LONGEVITY		2,725		4,025		3,368		3,375
SEPARATION PAYMENTS		-		37,632		2,412		-
BONUS INCENTIVE		-		-		4,450		-
OVERTIME		815		154		-		-
TOTAL	\$	509,133	\$	527,378	\$	485,362	\$	531,432
EMPLOYEE BENEFITS								
HOSPITALIZATION	\$	53,855	\$	46,815	\$	44,952	\$	58,273
DENTAL		4,658		3,541		3,426		3,803
VISION CARE		572		461		470		475
PERS		62,884		68,095		66,465		72,806
FICA-MEDICARE		5,026		5,316		5,280		7,657
WORKERS COMPENSATION		1,319		1,379		939		1,002
LIFE INSURANCE		503		441		400		405
UNEMPLOYMENT COMPENSATION		-		1,580		-		-
TOTAL	\$	128,817	\$	127,627	\$	121,932	\$	144,421
TRAINING AND DUES								
TRAVEL	\$	-	\$	840	\$	2,197	\$	-
TUITION AND REGISTRATION FEES		379		482		410		1,000
MILEAGE (PRIV AUTO) TRNG PRPS		-		251		-		-
PROFESSIONAL DUES		3,862		4,515		4,435		5,000
TOTAL	\$	4,241	\$	6,088	\$	7,042	\$	6,000
UTILITIES								
GAS	\$	(17,573)	\$	-	\$	-	\$	-
TOTAL	\$	(17,573)	\$	-	\$	-	\$	-
CONTRACTUAL SERVICES								
PROFESSIONAL SERVICES	\$	-	\$	23,400	\$	-	\$	-
MILEAGE (PRIVATE AUTO)		6		226		519		200
SECURITY SERVICES		3,932		19,983		12,500		12,500
PARKING IN CITY FACILITIES		4,174		5,574		4,770		4,500
INSURANCE AND OFFICIAL BONDS		100		85		100		-
FREIGHT EXPENSE		-		18		-		-
PROPERTY RENTAL		41,033		-		37,613		41,033
PHOTOCOPY MACHINE RENTAL		2,945		408		666		1,000
OTHER CONTRACTUAL		7,226		-		3,504		-
STATE AUDITOR EXAMINATION		5,527		4,740		-		-
TOTAL	\$	64,943	\$	54,434	\$	59,673	\$	59,233

DIVISION OF HEALTH ADMINISTRATION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2	\$ -	\$ 148	\$ -
COMPUTER SUPPLIES	5	-	-	-
COMPUTER HARDWARE	349	-	-	-
SMALL EQUIPMENT	18,000	-	-	-
ELECTRICAL SUPPLIES	-	-	285	-
OTHER SUPPLIES	4,371	148	166	500
JUST IN TIME OFFICE SUPPLIES	2,088	7,013	5,711	6,500
TOTAL	\$ 24,815	\$ 7,162	\$ 6,309	\$ 7,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ 583	\$ 1,254	\$ 2,183	\$ 2,490
TOTAL	\$ 583	\$ 1,254	\$ 2,183	\$ 2,490
TOTAL DIVISION	\$ 714,958	\$ 723,943	\$ 682,501	\$ 750,576

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
EXPENDITURE RECOVERIES	\$ -	\$ 19,442	\$ 28,718	\$ 30,000
TOTAL DIVISION	\$ -	\$ 19,442	\$ 28,718	\$ 30,000

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Public Health	50,796	160,115
0	0	1	Secretary to the Director	36,590	128,960
1	1	2			
OFFICE & CLERICAL					
1	1	1	Clerk, Stock	10.00 Hr.	16.19 Hr.
1	1	1	Clerk, Chief	22,050	43,080
1	1	1	Private Secretary to Director	20,800	43,080
3	3	3			
PROFESSIONALS					
1	1	1	Chief Systems Analyst	27,326	88,624
1	1	1	Chief, Computer Operations	23,647	76,635
1	1	1	Systems Analyst	20,800	56,000
1	0	0	Deputy Project Director	20,092	56,930
1	1	1	Project Director	22,333	72,735
1	1	0	Senior Budget and Management Analyst	26,274	70,909
6	5	4			
10	9	9	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

HOUSE OF CORRECTIONS**ROBERT TASKEY, COMMISSIONER**

The Division of Correction is charged with the responsibility for care, custody and board of persons committed to our care by the Cleveland Municipal Court. Limited rehabilitation programs are provided for select residents. Features of these programs include vocational training, community work detail programs, GED training, Drug and Alcohol Rehabilitation programs and court-sponsored work release programs.

Mission Statement

To provide facilities for the incarceration of persons who have been convicted of crimes and sentenced by the court system.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
PROGRAMS:								
Custodial Care	\$ 6,141	87	\$ 6,167	86	\$ 6,495	88		
Rehabilitation	269	2	327	2	331	2		
	\$ 6,410	89	\$ 6,494	88	\$ 6,826	90		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 6,409		\$ 6,493		\$ 6,826			
Self - Generated	1		1		-			
	\$ 6,410	89	\$ 6,494	88	\$ 6,826	90		

PROGRAM NAME: CUSTODIAL CARE

OBJECTIVES: To ensure a sufficient level of security personnel to exercise control over the inmate population while providing adequate, safe, humane housing and board.

ACTIVITIES: Provide constant surveillance of all inmates to guarantee control and order. Maintain facilities according to state codes. Provide adequate medical care for all persons committed to the Institution.

PROGRAM NAME: REHABILITATION

OBJECTIVES: To influence a change in inmates' behavior so that, upon release, individuals can become productive members of the community.

ACTIVITIES: Develop a treatment plan for each inmate based upon an assessment of the individual's care. Provide vocational education for the inmates in the areas of building maintenance and auto repair, along with exposure to educational institutions.

HOUSE OF CORRECTIONS

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 2,974,552	\$ 2,848,610	\$ 2,807,989	\$ 3,015,623
PART TIME PERMANENT	16,524	-	-	-
INJURY PAY	-	1,907	2,483	-
LONGEVITY	25,275	25,425	26,825	30,325
WAGE SETTLEMENTS	1,943	-	680	-
SEPARATION PAYMENTS	5,057	12,759	10,877	-
BONUS INCENTIVE	-	-	41,500	-
OVERTIME	715,978	638,519	704,795	653,034
TOTAL	\$ 3,739,328	\$ 3,527,220	\$ 3,595,148	\$ 3,698,982
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 467,806	\$ 552,980	\$ 641,849	\$ 668,814
DENTAL	40,384	41,346	42,668	45,362
VISION CARE	4,591	4,337	4,506	4,387
PERS	499,070	479,732	474,258	506,761
FICA-MEDICARE	41,787	40,356	41,522	43,727
WORKERS COMPENSATION	221,237	276,215	170,361	181,668
LIFE INSURANCE	4,021	3,917	3,818	4,050
UNEMPLOYMENT COMPENSATION	1,454	-	1,460	-
CLOTHING ALLOWANCE	25,000	25,205	24,973	24,355
CLOTHING MAINTENANCE	13,200	13,225	18,977	13,025
TOTAL	\$ 1,318,550	\$ 1,437,312	\$ 1,424,393	\$ 1,492,149
TRAINING AND DUES				
TUITION AND REGISTRATION FEES	\$ -	\$ -	\$ 840	\$ 6,000
PROFESSIONAL DUES	(70)	1,290	4,230	350
TOTAL	\$ (70)	\$ 1,290	\$ 5,070	\$ 6,350
UTILITIES				
GAS	\$ 45,526	\$ 54,907	\$ 71,942	\$ 105,703
ELECTRICITY - OTHER	105,254	101,540	104,409	118,097
TOTAL	\$ 150,780	\$ 156,447	\$ 176,351	\$ 223,800
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 164,206	\$ 187,922	\$ 200,000	\$ 225,000
BANK SERVICE FEES	493	535	1,228	500
MEDICAL SERVICES	281,214	266,926	210,681	300,000
PARKING IN CITY FACILITIES	1,451	1,421	1,482	1,300
PROPERTY RENTAL	18,787	53,623	63,620	65,352
PHOTOCOPY MACHINE RENTAL	1,835	2,344	1,387	2,000
OTHER CONTRACTUAL	27,405	28,005	28,005	26,000
TOTAL	\$ 495,391	\$ 540,776	\$ 506,404	\$ 620,152

HOUSE OF CORRECTIONS

EXPENDITURES - CONTINUED

	2003 Actual	20034 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,147	\$ 2,109	\$ 2,001	\$ 2,000
POSTAGE	14	-	-	-
COMPUTER SUPPLIES	-	1,161	1,354	-
CLOTHING	4,598	18,054	15,507	29,800
HARDWARE AND SMALL TOOLS	598	1,438	-	1,639
SMALL EQUIPMENT	268	3,902	3,621	-
OFFICE FURNITURE AND EQUIP	2,305	1,856	5,367	2,000
ELECTRICAL SUPPLIES	639	706	1,310	1,500
HYGIENE AND CLEANING SUPP	34,841	49,114	51,133	55,000
PAINTING EQUIPMENT AND SUPP	280	482	996	1,000
DOORS, SHUTTERS & WINDOWS	-	1,145	-	-
MEDICAL SUPPLIES	45,549	9,306	6,879	10,000
FOOD	285,000	350,707	415,621	310,000
PHOTOGRAPHIC SUPPLIES	7,125	7,605	5,000	12,000
OTHER SUPPLIES	20,325	9,116	21,554	20,000
PHARMACEUTICAL SUPPLIES	98,385	119,756	121,543	135,000
JUST IN TIME OFFICE SUPPLIES	7,273	6,161	7,118	5,000
BUILDING MAINT SUPPLIES	4,235	17,174	1,768	5,000
MISC MAINTENANCE SUPPLIES	1,621	943	1,542	1,500
TOTAL	\$ 514,203	\$ 600,737	\$ 662,315	\$ 591,439
MAINTENANCE				
MAINTENANCE CONTRACTS	\$ 40,384	\$ 42,398	\$ 27,529	\$ 39,000
MAINTENANCE FIRE APPARATUS	-	-	-	10,000
TOTAL	\$ 40,384	\$ 42,398	\$ 27,529	\$ 49,000
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS AND DAMAGES	\$ -	\$ 250	\$ -	\$ -
TOTAL	\$ -	\$ 250	\$ -	\$ -



HOUSE OF CORRECTIONS

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH \$	17,088	\$ 18,747	\$ 18,092	\$ 25,039
CHARGES FROM RADIO SYSTEM	21,781	23,208	17,074	22,958
CHARGES FROM PRINTING	14,437	8,446	8,567	19,588
CHARGES FROM STOREROOM	542	2,016	19	931
CHARGES FROM MOTOR VEHICLES	40,521	42,744	48,267	63,717
CHARGES FROM WASTE	8,312	8,386	4,447	12,000
TOTAL	\$ 102,681	\$ 103,547	\$ 96,465	\$ 144,233
TOTAL DIVISION	\$ 6,361,247	\$ 6,409,976	\$ 6,493,674	\$ 6,826,105

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES \$	2,963	\$ -	\$ -	-
SALES AND CHARGES FOR SERVICES	1,650	-	-	-
MISCELLANEOUS REVENUE	217	-	1,150	-
EXPENDITURE RECOVERIES	-	1,080	-	-
TOTAL DIVISION	\$ 4,830	\$ 1,080	\$ 1,150	-

HOUSE OF CORRECTIONS

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Commissioner, Correction	40,315	110,331
1	1	1			
			OFFICE & CLERICAL		
1	1	1	Clerk, Principal	11.93 Hr.	17.85 Hr.
1	1	1	Clerk, Junior	10.00 Hr.	12.57 Hr.
1	1	1	Secretary, Private	10.00 Hr.	18.83 Hr.
1	1	1	Storekeeper	10.00 Hr.	18.44 Hr.
4	4	4			
			PROFESSIONALS		
2	2	2	Analyst, Budget	20,800	48,028
2	1	2	Caseworker II	10.00 Hr.	17.95 Hr.
1	1	1	Recreational Instructor III	10.00 Hr.	17.02 Hr.
2	2	2	Nurse, Practical	13.88 Hr.	15.88 Hr.
1	1	1	Public Health Nurse III	39,099	46,600
8	7	8			
			PROTECTIVE SERVICE		
66	65	66	Correctional Officer	12.18 Hr.	15.45 Hr.
6	6	6	Supervisor, Correctional	20,800	46,377
72	71	72			
			SERVICE & MAINTENANCE		
2	2	2	Cook	11.38 Hr.	14.18 Hr.
1	1	1	Cook, Head	10.00 Hr.	15.68 Hr.
2	2	2	Mechanical Handyman	14.54 Hr.	16.54 Hr.
5	5	5			
90	88	90	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF HEALTH

The Division of Health is responsible for a broad array of programs and services designed to promote, maintain and improve the health status of Clevelanders. The objective of the Health Division is to interpret and enforce those sections of the State and City law which pertain to public health and disease control. Specific activities of the Health Division include direct medical services, public health nursing, communicable disease surveillance, sexually transmitted disease control, inspection and licensure of medical facilities, laboratory services, health education and health promotion, mental health and substance abuse prevention and treatment, AIDS education, and HIV testing and counseling.

The Health Division is responsible for the Mayor's Health Advisory Committee, a 25-member committee of community leaders selected to advise the Mayor on issues affecting the public's health and disparities in health status. The Health Division also operates the Bureau of Vital Statistics, which is responsible for the issuance of all birth and death certificates and for keeping, collecting and maintaining those statistics which reflect the general health status of Cleveland.

BUDGET COMMENTS

Grant funding supplements General Fund monies and enables the Health Division to provide a wide range of health services throughout the community. These services include immunization activities, preventive health services to residents in public housing, substance abuse treatment services to inmates in the House of Corrections, and infant mortality reduction. The MomsFirst (formerly known as Healthy Family/Healthy Start) program adds funds to the Division's budget for use by a community-wide consortium of providers and residents to reduce the infant mortality rates in Cleveland.

Mission Statement

The Division of Health's mission is to maximize the health and well-being of the people of Cleveland by preventing disease and injury, promoting wellness, assuring access to quality health care, and advocating for public health.

DIVISION OF HEALTH

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Health Administration	\$ 3,997	23		\$ 4,157	23		\$ 4,198	23	
Miles-Broadway	128	1		139	1		150	1	
J.Glen Smith	765	12	1	787	12	1	844	12	1
McCafferty	354	2	2	368	2	1	392	2	1
Tremont	247	3		241	3		259	3	
Vital Statistics	595	11		609	11		657	11	
Mental Health & Substance Abuse	462	10		557	10		556	11	
Healthy Family/Healthy Start	2,323	6		1,825	6		2,000	6	
Health Promotion	-			1,025	6		1,608	9	
	\$ 8,871	68	3	\$ 9,708	74	2	\$ 10,664	78	2
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 2,042			\$ 1,505			\$ 1,994		
Self - Generated	1,229			1,737			1,502		
	\$ 3,271	42	2	\$ 3,242	42	1	\$ 3,496	41	1
Categorical Grants	\$ 4,013	24	1	\$ 4,910	30	1	\$ 5,749	34	1
Community Develop Block Grant	1,587	2		1,473	2		1,359	2	
Special Revenue - Medicaid Fund	-			83			60	1	
	\$ 8,871	68	3	\$ 9,708	74	2	\$ 10,664	78	2

DIVISION OF HEALTH

PROGRAM NAME: HEALTH ADMINISTRATION

OBJECTIVES: To provide administrative and operational support in the planning, directing and evaluation of all Division of Health components and activities to ensure that all resources are utilized to the benefit of the Citizens of Cleveland.

ACTIVITIES: Manage general fund and grant budgets, personnel management and administration. Supervise and evaluate Division of Health programs and activities at the four Cleveland Health Centers. Coordinate with other agencies and departments on public health issues, initiatives and enforcement actions.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 1,160	12		\$ 1,098	11		\$ 1,184	11	
Categorical Grants	1,250	9		1,586	10	1	1,655	10	1
Community Develop Block Grant	1,587	2		1,473	2		1,359	2	
	\$ 3,997	23	2	\$ 4,157	23		\$ 4,198	23	

PROGRAM NAME: NEIGHBORHOOD HEALTH CENTERS - Miles-Broadway, J. Glen Smith, Thomas McCafferty and Tremont

OBJECTIVES: To provide the public with personal health care programs within their own neighborhoods.

ACTIVITIES: Immunize children to reduce the incidence of preventable childhood diseases. Provide education and treatment programs to identify and decrease the incidence of sexually transmitted diseases. Provide laboratory testing, medical treatment and direct referral of both adult and child patients. Provide HIV/AIDS prevention activities, testing, supportive services and case management. Provide public health nursing home visitations.

MILES-BROADWAY HEALTH CENTER

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 128	1		\$ 139	1		\$ 150	1	
	\$ 128	1		\$ 139	1		\$ 150	1	

DIVISION OF HEALTH

J. GLEN SMITH HEALTH CENTER

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
	FT	PT	FT	PT	FT	PT	FT	PT	
General Fund	\$ 700	11	1	\$ 722	11	1	\$ 779	11	1
Categorical Grants	65	1		65	1		65	1	
\$ 765	12		\$ 787	12	1	\$ 844	12	1	

FUNDING SOURCE:

THOMAS MCCAFFERTY HEALTH CENTER

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
	FT	PT	FT	PT	FT	PT	FT	PT	
General Fund	\$ 289	2	1	\$ 303	2	1	\$ 327	2	1
Categorical Grants	65		1	65			65		
\$ 354	2	2	\$ 368	2	1	\$ 392	2	1	

FUNDING SOURCE:

TREMONT HEALTH CENTER

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
	FT	PT	FT	PT	FT	PT	FT	PT	
General Fund	\$ 247	3		\$ 241	3		\$ 259	3	
\$ 247	3		\$ 241	3		\$ 259	3		

FUNDING SOURCE:

DIVISION OF HEALTH

PROGRAM NAME: VITAL STATISTICS

OBJECTIVES: To maintain an accurate record of all births and deaths occurring in Cleveland and 22 suburbs and keep those statistics which reflect upon the general health status of the City.

ACTIVITIES: Register birth and death certificates for Cleveland and 22 surrounding suburbs. Distribute, for a fee, records of births, death and stillbirths. Provide indigent burial services.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT

FUNDING SOURCE:

General Fund	\$	595	11	\$	609	11	\$	657	11
	\$	595	11	\$	609	11	\$	657	11

PROGRAM NAME: MENTAL HEALTH AND SUBSTANCE ABUSE TREATMENT SERVICES

OBJECTIVES: To offer help and guidance to those citizens suffering from mental health or drug dependency problems, and to support initiatives that address substance abuse prevention and mental health promotion.

ACTIVITIES: Provide counseling and prevention activities for adults, youth, individuals, families and groups in the area of alcoholism and drug abuse. Promote initiatives that address mental health and well being.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT

FUNDING SOURCE:

General Fund	\$	152	2	\$	130	2	\$	140	2
Categorical Grants		310	8		344	8		356	8
Special Revenue - Medicaid Fund		-			83			60	1
	\$	462	10	\$	557	10	\$	556	11

DIVISION OF HEALTH

PROGRAM NAME: MOMSFIRST

OBJECTIVES: To reduce racial disparities in maternal/child health, provide interconceptional care, and address parental depression within the City of Cleveland.

ACTIVITIES: Provide outreach and case finding, case management, health education, and interconceptional care activities through home visits to ensure early and continuous prenatal care for participants.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
FUNDING SOURCE:								
Categorical Grants	\$ 2,323	6	\$ 1,825	6	\$ 2,000	6		
	\$ 2,323	6	\$ 1,825	6	\$ 2,000	6		

PROGRAM NAME: HEALTH PROMOTION UNIT

OBJECTIVES: To help citizens of the City of Cleveland change their lifestyle to move toward a state of optimal health through enhanced awareness, behavior change and the creation of environments that support good health practices.

ACTIVITIES: Participate in two county-wide youth tobacco surveillance checks; promote clean indoor air policy; promote smoking cessation programs for adults; coordinate health promotion and health education programming to support tobacco-related chronic disease prevention. Coordinate school wellness teams; promote fitness and nutrition activities at local businesses; train parish nurses for church-based prevention; and train city recreation center staff on developing heart health programs and provide link to available resources through local voluntary health organizations.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
FUNDING SOURCE:								
Categorical Grants	\$ -		\$ 1,025	6	\$ 1,608	9		
	\$ -		\$ 1,025	6	\$ 1,608	9		

DIVISION OF HEALTH**PROGRAM NAME: HIV/AIDS PREVENTION**

OBJECTIVES: To provide regional leadership, planning and advocacy on HIV/AIDS issues; monitor and fund HIV/AIDS programs; provide resource development assistance; and serve as a model in the provision of direct HIV/AIDS services to specific underserved populations.

ACTIVITIES: Disseminate epidemiological reports and other related information on affected communities. Raise public awareness through media, community planning and meetings. Provide advocacy to ensure sufficient funding provided to the region. Provide assistance to agencies in continuous development of programs. Serve on all funding advisory groups. Obtain additional resources for care and services for HIV prevention. Network with other social service agencies to expand efforts. Establish models of service delivery.

PROGRAM NAME: NURSING UNIT

OBJECTIVES: To provide services that protect and promote the health of people who live and work in Cleveland.

ACTIVITIES: Provide immunizations, flu vaccinations, and assistance with screening of sexually transmitted diseases. Conduct day care inspections, telephone triage, and maternity unit inspections. Assist with pediatric and adult medicine clinics, genetic screening follow-up, SIDS follow-up, and community screening and preventive health services.

PROGRAM NAME: COMMUNICABLE DISEASES UNIT

OBJECTIVES: To oversee all communicable disease and public health infrastructure activities, including bioterrorism preparedness, for the City of Cleveland.

ACTIVITIES: Participate in countywide disease reporting system. Conduct communicable disease investigation, including surveillance and outbreak investigations. Improve training for health department staff on communicable diseases and investigations. Improve infrastructure, including information technology capabilities, in order to more efficiently handle outbreak investigations.

PROGRAM NAME: STD CLINICS

OBJECTIVES: To reduce the incidence of sexually transmitted diseases (STDs) in Cleveland and surrounding areas.

ACTIVITIES: Provide medical and laboratory services for diagnosis and treatment in two STD clinics. Conduct STD surveillance and provide outbreak response. Affect community and individual behavior change through education. Provide testing, treatment, counseling and education toward STD prevention.

DIVISION OF HEALTH

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,785,815	\$ 1,836,838	\$ 1,676,698	\$ 1,741,301
PART TIME PERMANENT	100,327	41,129	16,349	13,578
LONGEVITY	14,000	13,938	15,003	17,575
WAGE SETTLEMENTS	12,868	-	-	-
SEPARATION PAYMENTS	27,635	5,511	-	-
BONUS INCENTIVE	-	-	17,500	8,000
OVERTIME	3,964	107	7,757	-
TOTAL	\$ 1,944,608	\$ 1,897,523	\$ 1,733,307	\$ 1,780,454
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 205,509	\$ 231,245	\$ 221,698	\$ 242,899
DENTAL	18,355	18,150	16,639	17,583
VISION CARE	2,718	2,564	2,581	2,604
PERS	247,664	277,080	233,116	243,922
FICA-MEDICARE	19,266	19,304	17,202	17,534
WORKERS COMPENSATION	4,908	6,853	3,269	3,481
LIFE INSURANCE	1,967	1,883	1,715	1,800
UNEMPLOYMENT COMPENSATION	8,029	16,745	-	-
CLOTHING ALLOWANCE	1,060	600	760	600
CLOTHING MAINTENANCE	-	300	300	300
TOTAL	\$ 509,474	\$ 574,724	\$ 497,279	\$ 530,723
TRAINING AND DUES				
TRAVEL	\$ 638	\$ 813	\$ 693	\$ 1,000
TUITION & REGISTRATION FEES	542	804	515	1,000
PROFESSIONAL DUES	-	25	276	-
REGIONAL PLAN COMMISSION	-	5	-	-
MILEAGE (PRV AUTO) TRNG PRPS	-	123	102	-
TOTAL	\$ 1,180	\$ 1,769	\$ 1,587	\$ 2,000
UTILITIES				
GAS	\$ 28,092	\$ 22,917	\$ 104,567	\$ 116,976
ELECTRICITY - CPP	174,094	191,897	197,458	165,934
ELECTRICITY - OTHER	5,591	1,463	446	1,100
SECURITY & MONITORING SYSTEM	5,403	4,063	273	5,000
TOTAL	\$ 213,180	\$ 220,340	\$ 302,743	\$ 289,010



DIVISION OF HEALTH

EXPENDITURES - CONTINUED

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 32,015	\$	-	\$	115,858	\$	151,900
BANK SERVICE FEES	877		526		59		750
MILEAGE (PRIVATE AUTO)	3,104		1,652		2,387		2,800
WASTE DISPOSAL	4,171		5,132		4,306		4,705
SECURITY SERVICES	47,490		22,963		15,000		15,730
PARKING IN CITY FACILITIES	1,346		1,512		855		1,500
PROPERTY RENTAL	47,709		-		42,039		45,861
PHOTOCOPY MACHINE RENTAL	3,501		10,206		6,630		10,000
OTHER CONTRACTUAL	197,903		138,004		126,992		137,550
INDIGENT RELIEF	10,000		-		-		-
CREDIT CARD PROCESSING FEES	18,934		10,356		9,031		12,500
TOTAL	\$ 367,050	\$	190,350	\$	323,156	\$	383,296
MATERIAL AND SUPPLIES							
OFFICE SUPPLIES	\$ 10,174	\$	6,507	\$	970	\$	1,500
POSTAGE	955		957		1,050		1,500
COMPUTER SUPPLIES	713		711		-		500
COMPUTER HARDWARE	1,585		-		-		-
FUEL	-		8		-		-
ELECTRICAL SUPPLIES	464		-		-		-
HYGIENE AND CLEANING SUPP	1,590		3,580		4,597		5,000
MEDICAL SUPPLIES	23,595		14,479		23,354		15,000
OTHER SUPPLIES	16,175		3,142		9,350		10,000
PHARMACEUTICAL SUPPLIES	26,236		11,673		10,661		17,000
LABORATORY SUPPLIES	13,827		18,968		13,010		18,000
JUST IN TIME OFFICE SUPPLIES	19,454		21,703		18,989		18,000
TOTAL	\$ 114,768	\$	81,728	\$	81,982	\$	86,500
MAINTENANCE							
MAINTENANCE OFFICE EQUIP	\$ 74	\$	111	\$	-	\$	500
MAINTENANCE CONTRACTS	2,575		15,215		1,406		11,500
CAR WASHES	390		-		-		-
TOTAL	\$ 3,039	\$	15,326	\$	1,406	\$	12,000



DIVISION OF HEALTH

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 195,902	\$ 184,928	\$ 228,012	\$ 281,257
CHARGES FROM PRINTING	48,850	44,835	26,640	76,046
CHARGES FROM STOREROOM	18,186	21,894	18,600	20,789
CHARGES FROM MOTOR VEHICLES	13,951	12,217	26,811	21,016
CHARGES FROM STREET CONST	-	25,260	-	-
CHARGES FROM WATER - GIS PROJ	-	-	-	13,068
CHARGES FROM WASTE	-	-	166	-
TOTAL	\$ 276,889	\$ 289,134	\$ 300,228	\$ 412,176
TOTAL DIVISION	\$ 3,430,189	\$ 3,270,893	\$ 3,241,687	\$ 3,496,159

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICE	\$ 1,666,145	\$ 1,113,507	\$ 1,499,476	\$ 1,359,500
MISCELLANEOUS REVENUE	59,760	6,926	7,101	2,500
EXPENDITURE RECOVERIES	123,127	108,519	229,984	140,000
TOTAL DIVISION	\$ 1,849,032	\$ 1,228,952	\$ 1,736,561	\$ 1,502,000

DIVISION OF HEALTH
COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	0	1	Commissioner of Health	45,021	132,782
1	0	1			
OFFICE & CLERICAL					
1	1	1	Clerk, Chief	22,800	43,080
4	4	4	Clerk, Junior	10.00 Hr.	12.57 Hr.
3	3	3	Clerk Principal	11.93 Hr.	17.85 Hr.
6	6	6	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1	Secretary, Private	10.00 Hr.	18.83 Hr.
15	15	15			
PROFESSIONALS					
1	1	1	Analyst, Budget & Management	22,800	50,543
1	1	1	Chief, Clinical Laboratories	23,647	72,800
2	2	2	Coordinator, Project	27,326	81,807
3	3	2	Project Director	22,333	56,930
4	3	3	Examiner, Medical	21.40 Hr.	58.61 Hr.
0	1	0	Preventive Health Counsel	13.59 Hr.	20.03 Hr.
1	1	1	Health Center Director	22,333	68,109
1	1	1	Nurse, Public Health Director	26,274	74,739
4	4	4	Nurse, Public Health III	39,099	46,600
1	1	1	Public Information Officer	10.00 Hr.	20.71 Hr.
1	1	1	Computer Operator	10.00 Hr.	20.71 Hr.
1	1	1	Supervisor, Vital Statistics	20,800	50,543
20	20	18			
PARAPROFESSIONALS					
2	2	2	Aide, Community Health	10.00 Hr.	14.53 Hr.
2	2	2			
SERVICE & MAINTENANCE					
1	1	1	Mechanical Handyman	14.54 Hr.	16.54 Hr.
1	1	1			
TECHNICIAN					
2	2	2	Clinical Laboratory Technician II	10.00 Hr.	21.10 Hr.
1	1	1	Nurse, Practical	13.88 Hr.	15.88 Hr.
3	3	3			
42	41	40	TOTAL FULL TIME		
1	1	1	Clinical Laboratory Technician II	10.00 Hr.	21.10 Hr.
1	1	0	Chief of Pharmacy Services	26,274	80,967
4	2	1	TOTAL PART TIME		
46	43	41	TOTAL GENERAL FUND		
28	27	28	TOTAL GRANT POSITIONS		
74	70	69	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF ENVIRONMENT

WILLIE BESS, COMMISSIONER

The Division of Environmental Health includes 3 Bureaus, which administer some 17 environmental program activities, most of which are mandated by City codes or State of Ohio statutes. The Bureau of Environmental Health Services' objective is to provide programmatic activities (inspections, surveillance and investigations) at a sufficient level to protect the health of the public as it relates to the programs charged to the Bureau through existing codes. Duties of the Bureau consist of nuisance complaint investigations, rodent and vector control activities, school environment inspections, solid and infectious waste inspections and the approval of various license applications as imposed by City and State codes, and allied duties which may be imposed by ordinance or statute.

The Bureau of Childhood Lead Poisoning Prevention's objection is to reduce the incidence of lead poisoning in children and early identification and action to reduce blood lead levels in children diagnosed with lead poisoning. The Bureau's activities include providing educational outreach services as a regional resource center for 19 Northeastern Ohio Counties; screening children ages 1-5 for blood lead levels through direct outreach and cooperation with health care providers; operating a laboratory to analyze blood lead samples; providing medical monitoring and follow-up of lead poisoned children; inspecting residences of lead poisoned children to identify and reduce lead hazards; and contracting with local organizations to perform abatement activities to reduce lead hazards in homes of low-income families.

Mission Statement

To promote and protect the health of all persons who reside in or visit the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL		2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Environment Administration	\$ 341	6	\$ 326	6	\$ 352	6		
Childhood Lead Poisoning Prevent	3,729	15	2,628	15	2,630	15		
Environment Health	2,089	35	2,052	34	2,163	34		
	\$ 6,159	56	\$ 5,006	55	\$ 5,145	55		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 1,091		\$ 1,061		\$ 1,169			
Self - Generated	39		57		42			
	\$ 1,130	21	\$ 1,118	21	\$ 1,211	21		
Categorical Grants	\$ 3,811	17	\$ 2,628	15	\$ 2,630	15		
Special Revenue - Food Protection	1,218	18	1,146	18	1,185	18		
Special Revenue - Pool Fund	-		93	1	95	1		
Special Revenue - Solid Waste	-		21		24			
	\$ 6,159	56	\$ 5,006	55	\$ 5,145	55		

DIVISION OF ENVIRONMENT

PROGRAM NAME: ENVIRONMENT ADMINISTRATION

OBJECTIVES: To provide administrative and operational support in the planning, directing, and evaluation of all Division of Environment components to ensure that all resources are utilized to the benefit of City of Cleveland residents.

ACTIVITIES: Management of General Fund and Grant Budgets. Facilitate daily field activity of all staff. Collection of applicable performance data. Management of operations and maintenance of City Personnel Policies and Procedures. Participation in citizen events relating to environmental Health issues.

**OPERATING SUMMARY
(000'S OMITTED)**

2004		2005		2006	
ACTUAL		UNAUDITED		BUDGET	
COST	STAFF	COST	STAFF	COST	STAFF
	FT PT		FT PT		FT PT

FUNDING SOURCE:

General Fund:

Tax Support

\$ 341	6	\$ 326	6	\$ 352	6
\$ 341	6	\$ 326	6	\$ 352	6

PROGRAM NAME: AIR POLLUTION CONTROL- OHIO EPA CONTRACT

OBJECTIVES: To ensure that air emissions from industrial sources are in compliance with federal, state, and local Regulations and to monitor air pollution levels throughout Cleveland and Cuyahoga County.

ACTIVITIES: Operate an ambient air-monitoring network to collect air samples at over 21 locations to determine concentrations of particular matter, sulfur dioxide, ozone, carbon monoxide, lead, and nitrogen oxides. Issue installation, operation and renewal permits for industrial air pollution sources. Issue permits for open burning, sandblasting, and asbestos abatement. Inspect industrial air pollution sources to determine compliance with regulations and permit conditions. Inspect asbestos abatement projects to ensure compliance through additional inspections, and forward enforcement actions to the Ohio EPA. Investigate citizen complaints concerning air pollution.



DIVISION OF ENVIRONMENT

PROGRAM NAME: CHILDHOOD LEAD POISONING PREVENTION

OBJECTIVES: To reduce the incidence of lead poisoning in children and to identify early, and reduce the blood levels in, children diagnosed with lead poisoning.

ACTIVITIES: Test over 18,000 children ages 1-5 for lead poisoning through health care providers and outreach. Analyze blood samples in clinical laboratory medical services. Provide and monitor medical follow-up to lead poisoned children. Inspect residences of lead-poisoned children to identify and reduce lead hazards.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
Categorical Grants	\$ 3,729	15		\$ 2,628	15		\$ 2,630	15	
	\$ 3,729	15		\$ 2,628	15		\$ 2,630	15	

DIVISION OF ENVIRONMENT

PROGRAM NAME: ENVIRONMENTAL HEALTH SERVICES

OBJECTIVES: To ensure sanitary conditions in all neighborhoods and reduce the potential of rodent-borne, vector-borne and food-borne illness.

ACTIVITIES: Conduct food service operation and food establishment inspections. Inspect premises for rodent infestation and provide necessary treatment. Approve and issue licenses as mandated by law. Inspect schools, jails, hotels/motels, public laundries, swimming pools, marinas, manufactured home parks and barbershops. Larvicide catch basins and standing water to control vector borne diseases. Investigate environmental health nuisances reported by the public. Follow up on code violations to ensure they are corrected. Prosecute health code cases. Enforce the Ohio Environmental Protection Agency regulations pertaining to solid waste and infectious management.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 750			\$ 735			\$ 830		
Self - Generated	39			57			29		
	\$ 789	15		\$ 792	15		\$ 859	15	
Categorical Grants	\$ 82	2		\$ -			\$ -		
Special Revenue - Food Protection	1,218	18		1,146	18		1,185	18	
Special Revenue - Pool Fund	-			93	1		95	1	
Special Revenue - Solid Waste	-			21			24		
	\$ 2,089	35		\$ 2,052	34		\$ 2,163	34	

DIVISION OF ENVIRONMENT

EXPENDITURES

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 944,684	\$ 736,134	\$ 656,272	\$ 704,663
LONGEVITY	8,585	7,315	(5,762)	3,976
SEPARATION PAYMENTS	-	541	6,449	-
WAGE SETTLEMENTS	1,503	-	-	-
BONUS INCENTIVE	-	-	16,500	-
OVERTIME	7,972	1,941	6,322	-
TOTAL	\$ 962,745	\$ 745,930	\$ 679,780	\$ 708,639
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 119,599	\$ 101,228	\$ 105,145	\$ 109,197
DENTAL	10,598	7,485	7,778	7,606
VISION CARE	1,581	1,079	1,294	1,201
PERS	137,876	100,228	103,672	99,062
FICA-MEDICARE	4,902	2,880	3,188	10,427
WORKERS COMPENSATION	(14,406)	(16,916)	(14,757)	4,781
LIFE INSURANCE	992	769	(744)	720
UNEMPLOYMENT COMPENSATION	1,260	-	(72)	-
TOTAL	\$ 262,402	\$ 196,752	\$ 205,505	\$ 232,994
TRAINING AND DUES				
TRAVEL	\$ 75	\$ 145	\$ 87	\$ -
TUITION AND REGISTRATION FEES	416	250	190	500
PROFESSIONAL DUES	1,124	317	594	900
TOTAL	\$ 1,615	\$ 712	\$ 871	\$ 1,400
UTILITIES				
GAS	\$ -	\$ -	\$ 13,554	\$ -
ELECTRICITY - CPP	12,218	24,612	17,821	22,499
ELECTRICITY - OTHER	1,267	2,416	1,857	3,300
TOTAL	\$ 13,485	\$ 27,027	\$ 33,231	\$ 25,799
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 61	\$ -	\$ 1,202	\$ -
MILEAGE (PRIVATE AUTO)	15,155	1,491	119	500
SECURITY SERVICES	2,350	7,500	7,500	30,500
FREIGHT EXPENSE	-	-	19	100
ADVERTISING AND PUBLIC NOTICE	-	-	3,500	300
PARKING IN CITY FACILITIES	2,147	3,775	2,210	2,000
PROPERTY RENTAL	53,853	-	22,894	36,982
PHOTOCOPY MACHINE RENTAL	1,378	7,090	4,394	3,000
OTHER CONTRACTUAL	28,487	71,224	71,451	75,000
TOTAL	\$ 103,430	\$ 91,081	\$ 113,288	\$ 148,382

DIVISION OF ENVIRONMENT

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2	\$ -	\$ -	-
DISCOUNTS LOST	29	-	-	-
COMPUTER SUPPLIES	693	-	-	-
COMPUTER HARDWARE	208	-	-	-
COMPUTER SOFTWARE	2,191	-	-	-
CHEMICAL	44,953	5,502	8,262	10,000
HARDWARE AND SMALL TOOLS	14	-	-	-
SMALL EQUIPMENT	1,482	255	-	-
OFFICE FURNITURE AND EQUIP	841	-	-	-
AQUATICS (POOL) SUPPLIES	430	3,500	-	-
FOOD	-	12	-	-
PHOTOGRAPHIC SUPPLIES	935	1,999	-	-
OTHER SUPPLIES	3,738	1,296	280	1,000
TIRES	460	-	-	-
JUST IN TIME OFFICE SUPPLIES	11,059	3,006	994	2,500
TOTAL	\$ 67,033	\$ 15,569	\$ 9,535	\$ 13,500
MAINTENANCE				
COMPUTER SOFTWARE MAINT	\$ -	\$ 2,001	\$ -	1,200
MAINT MISC EQUIPMENT	-	-	-	100
CAR WASHES	300	-	300	500
TOTAL	\$ 300	\$ 2,001	\$ 300	\$ 1,800
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 19,008	\$ 33,651	\$ 35,591	\$ 40,725
CHARGES FROM RADIO SYSTEM	810	3,182	1,094	993
CHARGES FROM PRINTING	9,223	3,025	9,941	13,501
CHARGES FROM STOREROOM	8,831	4,348	7,426	7,236
CHARGES FROM MOTOR VEHICLES	-	7,061	21,583	11,733
CHARGES FROM WATER - GIS PROJ	-	-	-	4,356
TOTAL	\$ 37,872	\$ 51,268	\$ 75,634	\$ 78,544
TOTAL DIVISION	\$ 1,448,881	\$ 1,130,341	\$ 1,118,144	\$ 1,211,058

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES	\$ 840	\$ -	\$ -	-
LICENSES AND PERMITS	24,489	22,778	19,161	21,000
SALES AND CHARGES FOR SERVICE	500	150	-	-
MISCELLANEOUS REVENUE	1,025	2,919	907	1,000
EXPENDITURE RECOVERIES	34	13,349	36,896	20,000
TOTAL DIVISION	\$ 26,888	\$ 39,195	\$ 56,964	\$ 42,000



DIVISION OF ENVIRONMENT

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Environment	42,758	124,900
1	1	1			
OFFICE & CLERICAL					
1	1	1	Manager, Office	20,800	45,000
1	1	1	Secretary, Private	10.00 Hr.	18.83 Hr.
2	2	2			
PROFESSIONALS					
1	1	1	Analyst, Budget & Management	20,800	50,543
1	1	1	Supervisor, District-Environment Health	20,800	55,000
2	2	2			
TECHNICIAN					
2	2	2	Sanitarian I, Public Health	12.78 Hr.	19.44 Hr.
9	9	9	Sanitarian II, Public Health	14.35 Hr.	20.96 Hr.
3	3	3	Sanitarian III, Public Health	15.49 Hr.	21.78 Hr.
2	2	2	Sanitarian IV, Public Health	10.00 Hr.	26.50 Hr.
16	16	16			
21	21	21	TOTAL GENERAL FUND		
17	15	15	TOTAL ENVIRONMENTAL GRANT POSITIONS		
18	18	18	TOTAL FOOD PROTECTION FUND		
0	1	1	TOTAL POOL FUND		
56	55	55	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF AIR QUALITY

RICHARD NEMETH, COMMISSIONER

The Division of Air Quality serves as Ohio EPA's Delegated Agent for air pollution control for all of Cuyahoga County. The objective of the Division is to bring all industrial and commercial sources of air pollution into compliance with the City Air Pollution Code and Ohio Air Pollution regulations. This will result in lower levels of air pollution and continue progress in meeting Federal Clean Air Standards. The Bureau is composed of three sections that work together to achieve the objective of meeting Federal clean air standard. The Field Monitoring Section measures air pollution levels at more than 21 sites in Cuyahoga County for six National Ambient air Criteria Pollutants. These measurements determine the overall air quality in the city and county. The Engineering Section operates the permit system, which requires all industrial sources of air pollution to register and obtain permits. The permit system identifies sources and establishes limits on the amount of emissions released into the atmosphere. The Enforcement Section maintains surveillance on pollution sources and responds to complaints from the public about a variety of air pollution issues.

Mission Statement

To ensure that emissions of regulated air pollutants from industrial sources in Cleveland and Cuyahoga County are in compliance with federal, state and local regulations and to monitor ambient air quality within the Greater Cleveland area meets Federal Clean Air standards each day of the year.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Air Quality Administration	\$ 135	1	\$ 115	1	\$ 126	1		
Air Quality Program (OH EPA)	3,002	42	2,880	42	2,983	42		
	\$ 3,137	43	\$2,995	43	\$3,109	43		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 359		\$ 384		\$ 391			
Self - Generated	59		16		38			
	\$ 418	1	\$ 400	1	\$ 429	1		
Categorical Grants	\$ 2,719	42	\$ 2,595	42	\$ 2,680	42		
	\$ 3,137	43	\$2,995	43	\$3,109	43		



DIVISION OF AIR QUALITY

PROGRAM NAME: AIR QUALITY- OHIO EPA CONTRACT

OBJECTIVES: To ensure that air emissions from industrial sources are in compliance with federal, state, and local Regulations and to monitor air pollution levels throughout Cleveland and Cuyahoga County.

ACTIVITIES: Operate an ambient air-monitoring network to collect air samples at over 21 locations to determine concentrations of particular matter, sulfur dioxide, ozone, carbon monoxide, lead, and nitrogen oxides. Issue installation, operation and renewal permits for industrial air pollution sources. Issue permits for open burning, sandblasting, and asbestos abatement. Inspect industrial air pollution sources to determine compliance with regulations and permit conditions. Inspect asbestos abatement projects to ensure compliance through additional inspections, and forward enforcement actions to the Ohio EPA. Investigate citizen complaints concerning air pollution.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
General Fund:									
Tax Support	\$ 359			\$ 384			\$ 391		
Self - Generated	59			16			38		
	\$ 418	1		\$ 400	1		\$ 429	1	
Categorical Grants	\$ 2,719	42		\$ 2,595	42		\$ 2,680	42	
	\$ 3,137	43		\$ 2,995	43		\$ 3,109	43	



DIVISION OF AIR QUALITY

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 89,672	\$ 81,731	\$ 81,829	\$ 86,863
BONUS INCENTIVE	-	-	500	-
OVERTIME	2,110	-	-	-
TOTAL	\$ 91,782	\$ 81,731	\$ 82,329	\$ 86,863
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 11,946	\$ 9,204	\$ 8,802	\$ 9,811
DENTAL	155	706	602	626
VISION CARE	12	4	49	49
PERS	842	10,631	11,517	11,900
FICA-MEDICARE	1,179	1,179	1,185	1,260
WORKERS COMPENSATION	-	263	120	142
LIFE INSURANCE	8	53	45	46
UNEMPLOYMENT COMPENSATION	-	41	-	-
TOTAL	\$ 14,142	\$ 22,081	\$ 22,321	\$ 23,834
TRAINING AND DUES				
TRAVEL	\$ 235	\$ 1,679	\$ 1,559	\$ 1,000
TUITION AND REGISTRATION FEES	-	12	287	1,000
PROFESSIONAL DUES	200	3,944	6,080	6,000
TOTAL	\$ 435	\$ 5,635	\$ 7,925	\$ 8,000
UTILITIES				
ELECTRICITY - OTHER	\$ -	\$ 3	\$ -	\$ -
TOTAL	\$ -	\$ 3	\$ -	\$ -
CONTRACTUAL SERVICES				
MILEAGE (PRIVATE AUTO)	\$ -	\$ 7	\$ -	\$ -
FREIGHT EXPENSE	-	-	69	-
ADVERTISING AND PUBLIC NOTICE	-	-	-	1,000
PARKING IN CITY FACILITIES	-	-	-	1,000
PHOTOCOPY MACHINE RENTAL	-	-	-	500
OTHER CONTRACTUAL	-	15,168	-	-
LOCAL MATCH - GRANT PROGRAMS	556,880	286,357	285,277	303,120
TOTAL	\$ 556,880	\$ 301,532	\$ 285,346	\$ 305,620
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ 500
POSTAGE	-	-	-	500
COMPUTER SOFTWARE	-	-	1,931	-
OFFICE FURNITURE AND EQUIP	-	-	-	2,000
OTHER SUPPLIES	-	500	-	700
JUST IN TIME OFFICE SUPPLIES	-	6,389	(2)	692
TOTAL	\$ -	\$ 6,889	\$ 1,929	\$ 4,392
TOTAL DIVISION	\$ 663,240	\$ 417,870	\$ 399,849	\$ 428,709



DIVISION OF AIR QUALITY

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES AND CHARGES FOR SERVICE	\$ 26,257	\$ 57,652	\$ 15,001	\$ 38,000
EXPENDITURE RECOVERIES	-	1,385	1,385	-
TOTAL DIVISION	\$ 26,257	\$ 59,037	\$ 16,386	\$ 38,000

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Commissioner, Air Quality	42,758	124,900
1	1	1			
1	1	1	TOTAL GENERAL FUND		
42	42	42	TOTAL AIR QUALITY GRANT POSITIONS		
43	43	43	TOTAL DIVISION		

Salary Schedule effective December 12, 2005



NOTES

DEPARTMENT OF AGING

JANE FUMICH, DIRECTOR

The Department of Aging is a planning, coordinating, and direct service agency dedicated to increasing, improving, and delivering a variety of services intended to enhance the quality of life for Cleveland's elders and enable them to remain independent in their own homes while preserving their dignity and independence.

Mission Statement

To ensure Cleveland is an elder-friendly community by enhancing the quality of life for Cleveland seniors through advocacy, planning, service coordination, and the delivery of needed services.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006			
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET		
		STAFF	FT		PT	STAFF		FT	PT	
PROGRAMS:										
Supportive Services/Outreach/Admin	\$ 411	6	1	\$ 463	6	1	\$ 632	7	4	
Grant Programs	402	9	5	410	9	5	425	9	3	
	\$ 813	15	6	\$ 873	15	6	\$ 1,057	16	7	
FUNDING SOURCE:										
General Fund:										
Tax Support	\$ 410			\$ 461			\$ 632			
Self - Generated	1			2			-			
	\$ 411	6	1	\$ 463	6	1	\$ 632	7	4	
Grants	\$ 402	9	5	\$ 410	9	5	\$ 425	9	3	
	\$ 813	15	6	\$ 873	15	6	\$ 1,057	16	7	

DEPARTMENT OF AGING**PROGRAM NAME: SUPPORTIVE SERVICES/COMMUNITY OUTREACH**

OBJECTIVES: To identify and assist seniors in accessing services, benefits, and programs to ensure they receive adequate assistance in emergencies, the benefits to which they are entitled, and programs to help maintain independence.

ACTIVITIES: Participate in a variety of outreach activities to identify seniors in need of assistance. Conduct assessments of older persons in their homes. Link seniors with the services, benefits, and programs needed to maintain safety and independence. Assist seniors with utility shut off (i.e. gas, electric, water, etc.) and provide assistance with emergency food from hunger centers, access to home delivered meals, personal care and homemaker services, job assistance, home repairs, and chore services. Serve as a liaison with other City departments and agencies concerning services for the elderly. Serve as an advocate for seniors to ensure they receive fair and equal treatment and the services they need.

PROGRAM NAME: CHORE

OBJECTIVES: Enhance the quality of life for Cleveland elders (60+) and enable them to remain independent in their own homes.

ACTIVITIES: Assist seniors with interior and exterior household chores including lawn cutting.

PROGRAM NAME: SENIOR STRIDES

OBJECTIVES: To assist Cleveland seniors (55+) in securing employment.

ACTIVITIES: Provide career and employment counseling, resume preparation, training, job search and job placement.

PROGRAM NAME: SENIOR HOMEOWNERS ASSISTANCE PROGRAM

OBJECTIVES: To assist Cleveland seniors in obtaining critical repairs for their homes.

ACTIVITIES: Provide financial assistance to elderly, low-income homeowners with critical health, safety, and maintenance home repairs.



DEPARTMENT OF AGING

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 222,215	\$ 266,957	\$ 270,874	\$ 355,868
SEASONAL	2,857	-	-	-
PART TIME PERMANENT	24,272	-	15,202	44,431
STUDENT TRAINEES	11,210	13,561	13,599	14,560
LONGEVITY	1,800	1,800	1,800	1,975
SEPARATION PAYMENTS	1,718	-	-	4,665
BONUS INCENTIVE	-	-	3,000	-
TOTAL	\$ 264,071	\$ 282,319	\$ 304,476	\$ 421,499
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 11,066	\$ 22,372	\$ 23,967	\$ 39,016
DENTAL	953	1,615	1,606	2,372
VISION CARE	168	268	332	408
PERS	33,996	38,391	39,756	57,106
FICA-MEDICARE	3,209	3,252	3,551	5,198
WORKERS COMPENSATION	642	1,464	538	567
LIFE INSURANCE	164	260	255	360
TOTAL	\$ 50,197	\$ 67,622	\$ 70,004	\$ 105,027
TRAINING AND DUES				
TRAVEL	\$ -	\$ -	\$ 801	\$ 1,355
TUITION & REGISTRATION FEES	1,149	380	751	1,325
PROFESSIONAL DUES	-	331	492	500
TOTAL	\$ 1,149	\$ 711	\$ 2,044	\$ 3,180
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 311	\$ 628	\$ 780	\$ 10,400
TRAVEL- NON-TRAINING	-	-	1,291	1,500
MILEAGE (PRIVATE AUTO)	548	374	569	500
PARKING IN CITY FACILITIES	3,700	3,906	4,635	4,750
PHOTOCOPY MACHINE RENTAL	750	1,116	1,661	1,200
OTHER CONTRACTUAL	-	-	7	-
TOTAL	\$ 5,309	\$ 6,023	\$ 8,944	\$ 18,350
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 87	\$ 100	\$ 296	\$ 750
COMPUTER HARDWARE	-	1,121	-	-
COMPUTER SOFTWARE	150	-	-	-
OFFICE FURNITURE & EQUIPMENT	152	208	-	-
POSTAGE	-	-	625	-
OTHER SUPPLIES	963	323	-	-
SPECIAL EVENTS SUPPLIES	4,733	2,854	4,720	8,000
JUST IN TIME SUPPLIES	8,713	5,977	8,531	7,000
TOTAL	\$ 14,797	\$ 10,583	\$ 14,172	\$ 15,750



DEPARTMENT OF AGING

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
COMPUTER HARDWARE MAINT	\$ -	\$ 500	\$ -	-
CAR WASHES	-	250	-	250
TOTAL	\$ -	\$ 750	\$ -	250
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 13,759	\$ 14,746	\$ 18,107	21,515
CHARGES FROM PRINTING	8,275	5,838	8,730	14,143
CHARGES FROM STOREROOM	4,955	6,309	8,222	6,890
CHARGES FROM MAILROOM	-	(1,251)	-	-
CHARGES FROM MOTOR VEHICLES	17,397	17,562	28,431	25,539
TOTAL	\$ 44,386	\$ 43,204	\$ 63,491	68,087
TOTAL DIVISION	\$ 379,909	\$ 411,212	\$ 463,130	632,143

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES AND CHARGES FOR SERVICES	\$ 1,000	\$ -	\$ 150	-
MISCELLANEOUS REVENUES	240	-	155	-
EXPENDITURE RECOVERIES	53	1,290	1,720	-
TOTAL DIVISION	\$ 1,293	\$ 1,290	\$ 2,025	-



DEPARTMENT OF AGING

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Director of Aging	50,796	160,115
1	1	1			
			PROFESSIONALS		
1	1	1	Budget & Management Analyst	20,800	50,543
1	1	1	Administrative Manager	27,194	80,967
1	1	1	Deputy Project Director	20,800	56,930
3	3	3			
			PARAPROFESSIONALS		
2	2	3	Geriatric Outreach Worker	10.00 Hr.	19.69 Hr.
2	2	3			
6	6	7	TOTAL FULL TIME		
			PART TIME		
1	1	1	Intake Specialist	10.00 Hr.	14.54 Hr.
0	0	2	Project Director	22,333	72,735
0	0	1	Social Worker		
1	1	4	TOTAL PART TIME		
7	7	11	TOTAL GENERAL FUND		
13	14	12	TOTAL GRANT POSITIONS		
20	21	23	TOTAL DEPARTMENT		

* Salary Schedule effective December 12, 2005



NOTES

DEPARTMENT OF FINANCE

SHARON DUMAS, DIRECTOR

The Department of Finance consists of twelve divisions. Its specific goals and objectives are as follows:

- To maintain an adequate financial base to sustain a sufficient level of municipal services
- To maintain a good credit rating in the financial community and assure taxpayers that the City of Cleveland is well managed by using prudent financial management practices and maintaining a sound fiscal condition
- To have the ability to withstand local and regional economic trauma, to adjust to changes in the service requirements of the community and to respond to changes in State and Federal priorities and funding
- To initiate systemic change by examining existing procedures, technology needs and financial results of various departments
- To provide value added service to all other departments

OPERATING SUMMARY
(000'S OMITTED)

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
DIVISIONS:									
Finance Administration	\$ 702	7		\$ 755	7		\$ 825	8	
Accounts	1,343	19		1,694	21		1,854	21	
Assessments & Licenses	1,323	24		1,476	25		1,732	28	
Treasury	493	6		462	7		570	7	
Purchases & Supplies									
General Fund	526	7		447	7		620	9	
Internal Service (Storeroom)	815	2		797	2		992	2	
Internal Audit	698	5		601	4		722	6	
Central Collection Agency	8,053	99	9	8,267	98	12	9,706	114	15
Printing & Reproduction	1,363	12		1,493	12		2,264	14	
Sinking Fund	53,292	2		57,475	2		56,759	2	
Financial Reporting & Control	1,117	16		1,119	15		1,282	16	
Information Technology Planning	210	2		253	3		302	3	
Information Technology & Services									
Data Center	2,647	22		2,431	29		3,246	31	
Telecommunications	5,471	15		5,774	13		7,416	18	
	\$ 78,053	238	9	\$ 83,044	245	12	\$ 88,290	279	15

FUNDING SOURCE:

General Fund:

Tax Supported	\$ 7,216			\$ 7,233			\$ 8,796		
Self Generated	1,843			2,005			2,357		
	\$ 9,059	108		\$ 9,238	120		\$ 11,153	131	
Internal Service*	\$ 7,649	29		\$ 8,064	27		\$ 10,672	34	
Debt Service*	53,292	2		57,475			56,759		
Central Collection Agency*	8,053	99	9	8,267	98	12	9,706	114	15
	\$ 78,053	238	9	\$ 83,044	245	12	\$ 88,290	279	15

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

FINANCE ADMINISTRATION

SHARON DUMAS, DIRECTOR

Mission Statement

To provide professional financial management services as mandated by law and required by City Council, the Mayor's Office, City departments and those in other governmental units.

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To supervise the activities of the twelve operational divisions of the Department of Finance.

ACTIVITIES: Maintain and improve the fiscal integrity of the City of Cleveland and improve the efficiency of the various divisions of the Department of Finance.

PROGRAM NAME: RISK MANAGEMENT

OBJECTIVES: To protect the fiscal integrity of the City by assuring the availability of financial resources in the event of a claim against the City.

ACTIVITIES: Maintain adequate loss records and utilize those records in the development of adequate cash reserves. Purchase adequate property and casualty insurance to protect the City's assets in the event of loss. Manage contracts with insurance consultants hired to assist in the selection of insurance carriers. Provide advice regarding specific insurance related questions.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL		2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Administration	\$ 588	6	\$ 634	6	\$ 693	7		
Risk Management	114	1	121	1	132	1		
	\$ 702	7	\$ 755	7	\$ 825	8		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 701		\$ 754		\$ 824			
Self Generated	1		1		1			
	\$ 702	7	\$ 755	7	\$ 825	8		



FINANCE ADMINISTRATION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 422,568	\$ 540,133	\$ 529,882	\$ 609,292
MILITARY LEAVE	-	-	4,581	-
LONGEVITY	475	875	1,475	1,475
SEPARATION PAYMENTS	-	-	35,326	-
BONUS INCENTIVE	-	-	4,000	-
TOTAL	\$ 423,043	\$ 541,008	\$ 575,264	\$ 610,767
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 18,753	\$ 30,258	\$ 37,071	\$ 48,786
DENTAL	1,636	1,737	2,212	3,400
VISION CARE	258	369	385	394
PERS	54,315	67,717	75,414	83,675
FICA-MEDICARE	5,575	8,346	8,269	8,835
WORKERS COMPENSATION	1,008	1,173	987	1,054
LIFE INSURANCE	230	357	353	360
TOTAL	\$ 81,775	\$ 109,957	\$ 124,689	\$ 146,504
TRAINING AND DUES				
TRAVEL	\$ 3,350	\$ 1,843	\$ 828	\$ 4,000
TUITION & REGISTRATION FEES	590	1,104	185	1,500
PROFESSIONAL DUES	444	995	633	1,000
TOTAL	\$ 4,384	\$ 3,942	\$ 1,646	\$ 6,500
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 20,000	\$ -	\$ 25	\$ -
MILEAGE (PRIVATE AUTO)	-	-	235	-
PARKING IN CITY FACILITIES	2,717	2,650	1,828	3,000
INSURANCE & OFFICIAL BONDS	155	155	150	200
PHOTOCOPY MACHINE RENTAL	-	1,695	664	1,500
TOTAL	\$ 22,872	\$ 4,500	\$ 2,902	\$ 4,700
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 11	\$ -	\$ -	\$ -
POSTAGE	48	267	170	400
COMPUTER HARDWARE	-	-	360	-
COMPUTER SUPPLIES	-	446	-	-
PAPER AND OTHER SUPPLIES	170	-	170	-
OTHER SUPPLIES	-	716	-	-
JUST IN TIME SUPPLIES	2,229	2,086	3,186	3,000
TOTAL	\$ 2,458	\$ 3,514	\$ 3,886	\$ 3,400



FINANCE ADMINISTRATION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 26,091	\$ 33,301	\$ 32,178	\$ 42,462
CHARGES FROM PRINTING	1,395	1,154	790	2,102
CHARGES FROM STOREROOM	5,078	4,444	14,085	8,296
TOTAL	\$ 32,564	\$ 38,900	\$ 47,053	\$ 52,860
TOTAL DIVISION	\$ 567,096	\$ 701,821	\$ 755,441	\$ 824,731

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ 745	\$ (180)	\$ -	\$ -
EXPENDITURE RECOVERIES	466	346	564	500
TOTAL DIVISION	\$ 1,211	\$ 166	\$ 564	\$ 500



FINANCE ADMINISTRATION

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget 2005	December 2005		Budget 2006	Minimum
ADMINISTRATORS & OFFICIALS					
1	1	1	Director of Finance	50,796	160,115
1	1	1	Assistant Director of Budget & Capital	36,590	128,960
1	1	1	Secretary to Director of Departments	36,590	128,960
1	1	1	Assistant Administrator	20,231	58,093
4	4	4			
PROFESSIONALS					
1	1	1	Administrative Manager	27,194	80,967
1	0	1	Budget & Management Analyst	20,093	50,543
1	1	1	Risk Manager	27,326	88,624
3	2	3			
OFFICE & CLERICAL					
1	1	1	Private Secretary to Director	20,093	43,080
1	1	1			
8	7	8	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF ACCOUNTS

RICHARD SENSENBRENNER, COMMISSIONER

The Division of Accounts maintains the City's financial accounting records and facilitates the timely payment of the City's liabilities. Also, the Division serves as the collection point for all payroll data and monitors the processing of the City's payrolls and related reports. The division records cash receipts, performs reviews of cash disbursements and processes encumbrances and maintains the City's document storage.

Mission Statement

To accurately record financial transactions and to provide centralized accounting services to the City Departments.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT	
PROGRAMS:									
General Accounting	\$ 297	5		\$ 322	4		\$ 351	4	
Payroll	796	7		644	8		705	8	
Accounts Payable	212	6		644	8		705	8	
Records Management	38	1		84	1		93	1	
	\$ 1,343	19		\$ 1,694	21		\$ 1,854	21	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,343	19		\$ 1,694	21		\$ 1,854	21	
	\$ 1,343	19		\$ 1,694	21		\$ 1,854	21	



DIVISION OF ACCOUNTS

PROGRAM NAME: GENERAL ACCOUNTING

OBJECTIVES: To maintain the City's records utilizing the PeopleSoft financial system.

ACTIVITIES: To process the encumbrances of contracts, to verify the pre-encumbrance of legislation and to record receivables.

PROGRAM NAME: PAYROLL

OBJECTIVES: To provide accurate and timely payroll data and reports on a bi-weekly basis.

ACTIVITIES: Collect and disburse data and reports.

PROGRAM NAME: ACCOUNTS PAYABLE

OBJECTIVES: To pay the City's vendors in a timely and accurate manner.

ACTIVITIES: To verify the accuracy of payment documentation received and to process payments to the City's vendors.

PROGRAM NAME: RECORDS MANAGEMENT

OBJECTIVES: To maintain the integrity of the Division's document files.

ACTIVITIES: To file and retrieve the various documents within the responsibility of the Division.



DIVISION OF ACCOUNTS

EXPENDITURES

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 776,824	\$	708,091	\$	786,751	\$	873,889
SEASONAL	22,031		1,920		-		-
LONGEVITY	5,025		4,225		3,925		4,900
SEPARATION PAYMENTS	8,931		-		2,272		22,700
BONUS INCENTIVE	-		-		9,000		-
OVERTIME	15,723		6,480		293		10,400
TOTAL	\$ 828,534	\$	720,715	\$	802,241	\$	911,889
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 97,506	\$	105,925	\$	119,926	\$	145,218
DENTAL	8,851		7,931		7,843		9,708
VISION CARE	1,318		1,137		1,247		1,447
PERS	106,024		108,559		102,966		121,819
FICA-MEDICARE	8,310		7,918		9,145		9,851
WORKERS COMPENSATION	2,008		2,282		1,931		2,118
LIFE INSURANCE	878		791		836		945
UNEMPLOYMENT COMPENSATION	-		810		7,944		-
TOTAL	\$ 224,895	\$	235,353	\$	251,838	\$	291,106
TRAINING AND DUES							
TRAVEL	\$ 3,080	\$	163	\$	711	\$	2,204
TUITION & REGISTRATION FEES	636		550		1,130		1,700
MILEAGE (PRIV AUTO) TRNG PRPS	-		67		39		176
PROFESSIONAL DUES & SUBSCRIPT	-		310		656		190
TOTAL	\$ 3,716	\$	1,090	\$	2,536	\$	4,270
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 155	\$	-	\$	271,095	\$	271,800
WASTE DISPOSAL	2,773		-		-		-
ADVERTISING AND PUBLIC NOTICE	-		920		1,122		2,000
PARKING IN CITY FACILITIES	79		2		330		-
INSURANCE AND OFFICIAL BONDS	400		200		-		250
PHOTOCOPY MACHINE RENTAL	1,736		5,573		3,031		6,000
OTHER CONTRACTUAL	380,000		340,200		325,000		325,000
TOTAL	\$ 385,143	\$	346,895	\$	600,578	\$	605,050



DIVISION OF ACCOUNTS

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 88	\$ -	\$ 700	\$ 800
POSTAGE	979	1,095	898	1,200
COMPUTER SUPPLIES	90	130	-	-
COMPUTER HARDWARE	2,279	-	360	-
COMPUTER SOFTWARE	135	-	264	-
OTHER SUPPLIES	1,305	120	-	-
JUST IN TIME OFFICE SUPPLIES	12,325	15,901	10,405	7,101
TOTAL	\$ 17,201	\$ 17,245	\$ 12,627	\$ 9,101
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ 404	\$ 204
COMPUTER SOFTWARE MAINT	540	-	-	-
TOTAL	\$ 540	\$ -	\$ 404	\$ 204
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 9,830	\$ 11,904	\$ 11,459	\$ 15,400
CHARGES FROM PRINTING	4,261	6,727	4,326	9,733
CHARGES FROM STOREROOM	10,387	2,618	8,339	7,460
TOTAL	\$ 24,478	\$ 21,249	\$ 24,124	\$ 32,593
TOTAL DIVISION	\$ 1,484,507	\$ 1,342,548	\$ 1,694,347	\$ 1,854,213

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ 611	\$ -	\$ 196	\$ 100
TOTAL DIVISION	\$ 611	\$ -	\$ 196	\$ 100



DIVISION OF ACCOUNTS

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Accounts	40,315	119,646
1	1	1	Deputy Commissioner Accounts	26,274	80,080
2	2	2			
OFFICE & CLERICAL					
3	4	4	Clerk, Accountant II	10.00 Hr.	15.71 Hr.
1	1	1	Clerk, Chief	22,050	43,080
0	2	2	Clerk, Accountant I	10.00 Hr.	12.09 Hr.
4	4	4	Clerk, Principal	11.93 Hr.	17.85 Hr.
1	1	1	Clerk, Senior	10.29 Hr.	14.74 Hr.
9	12	12			
PROFESSIONALS					
1	1	1	Auditor	20,093	53,307
2	1	1	Accountant II	10.00 Hr.	19.69 Hr.
1	1	1	Administrative Manager	27,194	80,967
1	1	1	Assistant Administrator	20,231	58,093
1	1	1	Central Payroll Supervisor	20,231	78,000
6	5	5			
TECHNICIANS					
1	1	1	Information Control Analyst	10.00 Hr.	18.79 Hr.
0	1	1	Senior System Analyst	20,231	74,000
1	0	0	Software Analyst	30,215	80,774
2	2	2			
19	21	21	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF ASSESSMENTS AND LICENSES

DEDRICK C. STEPHENS, COMMISSIONER

The Division of Assessments and Licenses provides value-added centralized services of accounting, billing, accounts receivable management and processing services for other City Departments (Building and Housing; Health; Parks, Recreation and Properties; Service; Safety - Police, Fire, Emergency Medical Services; Board of Zoning Appeals and the Board of Building Standards). Its primary mission is to promote and support the health and safety of the citizens of Cleveland through the issuance of licenses, collection of business taxes, billing of various City services, ensuring accuracy of weighing and measuring devices and preparation of special assessments.

The Division of Assessments and Licenses works with other City Divisions and Departments to ensure that the Codified Ordinances of the City are met for the issuance of city licenses and permits to protect the public. The Division of Assessments and Licenses administers the following business taxes: admissions, transient occupancy (hotel/motel), motor vehicle lessor, parking and coin operated amusement device.

The Division's Billing Section is responsible for billing City services provided by the Divisions of Emergency Medical Service, Streets, Waste Collection, Building & Housing, Health, Police and Fire. EMS and Health invoices are submitted to medical insurance carriers including Federal and State agencies for payment. Once the receivable is established payments are recorded and delinquent accounts are pursued for collection.

The Division's Bureau of Weights and Measures participates in protecting the city's consumers through inspecting and ensuring that supermarket scales, gasoline pumps and other commercial measuring devices are uniformly accurate. The bureau seals the city's supermarket and retail price scanning devices, gasoline pumps and performs regular and unscheduled inspections of the city's taxicabs and taximeters. The bureau interacts with other similar cities, counties and state bureaus, which initiate such laws and special investigations that are deemed necessary to ensure consumer protection with the spirit of the Consumer Protection Code.

The Division of Assessments and Licenses assists citizens and businesses seeking licenses or permits. The Division of Assessments and Licenses prepares and certifies assessments. It also serves all legal notices for assessments, appropriation of property and street vacations.

DIVISION OF ASSESSMENTS AND LICENSES

Mission Statement

To promote and support the health and safety of the citizens of Cleveland through the issuance of licenses and serving of legal notices. Maximize revenues for the City by efficiently billing certain services provided by City divisions. Protection of citizens by ensuring the accuracy and integrity of weighing devices.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
PROGRAMS:								
Licenses	\$ 277	5	\$ 354	6	\$ 466	8		
Tax Collection	112	2	118	2	200	3		
Special Assessment	65	2	59	1	66	1		
Billing	572	9	591	10	600	10		
Weights & Measures	171	3	177	3	200	3		
Citizen Assistance	126	2	177	3	200	3		
Transportation Administration	-	1						
	\$ 1,323	24	\$ 1,476	25	\$ 1,732	28		
FUNDING SOURCE:								
General Fund:								
Self Generated*	\$ 1,323	24	\$ 1,476	25	\$ 1,732	28		
	\$ 1,323	24	\$ 1,476	25	\$ 1,732	28		

* Revenue generated by this Division exceeds expenditures. See Division's Revenue summary for total receipts.

PROGRAM NAME: LICENSES

OBJECTIVES: To ensure that proper city licenses are applied for and revenue is received.

ACTIVITIES: Issue over 130 different types of licenses and permits (approximately 25,000 per year). Collect, deposit and accurately account for license fees. Maintain licensing computer system.

PROGRAM NAME: TAX COLLECTION

OBJECTIVES: To ensure compliance with and accurate collection of the City's Admission Tax, Transient Occupancy (Hotel/Motel) Tax, Motor Vehicle Lessor Tax, Parking Tax and Coin Operated Amusement Tax.

ACTIVITIES: Collect and reconcile the above taxes.

DIVISION OF ASSESSMENTS AND LICENSES**PROGRAM NAME: SPECIAL ASSESSMENT**

OBJECTIVES: To timely and accurately prepare and certify all special assessments.

ACTIVITIES: Serve legal notices for various City assessments (special improvement districts, paving, sidewalks, downtown tree, etc.), appropriation of property and street vacations. Invoice for special assessments, special improvement districts and City expense recoveries (board-up, demolitions, vacant lots and structures). Apply payments and certify unpaid accounts to the County for collection on property tax bills.

PROGRAM NAME: BILLING

OBJECTIVES: To maximize revenue for the City through the efficient billing for services provided by Emergency Medical Service; Streets; Waste Collection; Building and Housing; Parks, Recreation and Properties; Police and Fire unnecessary alarms and alarm registration.

ACTIVITIES: Pre-billing research and organization; data entry of all source documents; generate and distribute invoices; bill appropriate medical insurance carriers for the Emergency Medical Service and Health Record payments; manage accounts receivable; collect delinquent accounts; maintain management information system of billing and collection activities.

PROGRAM NAME: WEIGHTS AND MEASURES

OBJECTIVES: To assure the accuracy and honesty of all weighing and measuring devices in the City of Cleveland.

ACTIVITIES: Inspect and seal all weighing and measuring devices, including commercial scales and gasoline pumps, in the City on at least an annual basis. Investigate complaints concerning the accuracy of weighing devices. Issue violations, condemn instruments and ensure that all violations are corrected.

PROGRAM NAME: CITIZEN AND BUSINESS ASSISTANCE

OBJECTIVES: To provide information and assistance to businesses and citizens seeking licenses, permits and inspections of weighing devices.

ACTIVITIES: Work with businesses, citizens and internal Divisions to efficiently issue licenses and permits and ensure compliance with the Codified Ordinances of the City.

PROGRAM NAME: TRANSPORTATION ADMINISTRATION

OBJECTIVES: To administer a safe, quality, customer focused transportation services that benefits the community and enhances the image of the City.

ACTIVITIES: License taxicabs, inspect taxicabs and ensure that each driver abides by the Codified Ordinance of the City.

DIVISION OF ASSESSMENTS AND LICENSES

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 934,037	\$ 887,264	\$ 926,546	\$ 1,083,075
PART-TIME PERMANENT	-	-	2,149	-
LONGEVITY	9,700	9,800	10,225	10,975
WAGE SETTLEMENTS	126	-	-	-
SEPARATION PAYMENTS	1,808	1,771	37,998	20,900
BONUS INCENTIVE	-	-	12,000	-
OVERTIME	16,552	6,141	10,151	8,000
TOTAL	\$ 962,223	\$ 904,975	\$ 999,069	\$ 1,122,950
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 112,566	\$ 116,628	\$ 130,291	\$ 197,268
DENTAL	9,798	8,852	9,096	11,454
VISION CARE	1,994	1,657	1,764	1,915
PERS	126,477	124,532	127,252	150,981
FICA-MEDICARE	9,219	8,603	9,343	16,390
WORKERS COMPENSATION	2,169	2,708	1,624	1,733
LIFE INSURANCE	1,236	1,079	1,076	1,170
UNEMPLOYMENT COMPENSATION	-	3,277	917	-
CLOTHING ALLOWANCE	398	-	80	750
CLOTHING MAINTENANCE	-	-	180	-
TOTAL	\$ 263,857	\$ 267,335	\$ 281,623	\$ 381,661
TRAINING AND DUES				
TRAVEL	\$ 3,615	\$ 3,018	\$ 2,686	\$ 3,750
TUITION & REGISTRATION FEES	1,718	1,275	1,924	2,150
MILEAGE (PRIV AUTO) TRNG PRPS	-	107	-	-
PROFESSIONAL DUES	185	480	515	1,000
TOTAL	\$ 5,518	\$ 4,880	\$ 5,125	\$ 6,900
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ 9,474	\$ 11,338	\$ 24,675
MILEAGE (PRIVATE AUTO)	-	528	407	500
WASTE DISPOSAL	-	48	-	-
ADVERTISING AND PUBLIC NOTICE	9,691	4,299	15,292	8,000
PARKING IN CITY FACILITIES	374	751	664	700
PHOTOCOPY MACHINE RENTAL	1,234	2,694	1,897	1,479
OTHER CONTRACTUAL	950	950	750	1,500
TOTAL	\$ 12,249	\$ 18,743	\$ 30,347	\$ 36,854

DIVISION OF ASSESSMENTS AND LICENSES

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 5,897	\$ 275	\$ 2,539	\$ 4,673
POSTAGE	-	2,034	-	-
COMPUTER SUPPLIES	31	537	1,950	3,000
PRINTED MATERIALS	734	819	-	1,000
OTHER SUPPLIES	15,085	11,796	16,666	17,350
JUST IN TIME SUPPLIES	5,338	5,098	4,222	5,500
TOTAL	\$ 27,085	\$ 20,559	\$ 25,377	\$ 31,523
MAINTENANCE				
MAINTENANCE CONTRACTS	\$ 874	\$ 5,611	\$ 5,784	\$ 3,800
COMPUTER HARDWARE MAINT	1,942	-	-	-
TOTAL	\$ 2,816	\$ 5,611	\$ 5,784	\$ 3,800
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 9,590	\$ 10,638	\$ 12,754	\$ 15,228
CHARGES FROM WATER - GIS PROJ	-	-	-	5,039
CHARGES FROM PRINTING	23,335	20,644	23,102	41,861
CHARGES FROM STOREROOM	65,238	61,050	79,901	72,774
CHARGES FROM MOTOR VEHICLES	12,581	8,967	12,701	13,595
	\$ 110,744	\$ 101,299	\$ 128,457	\$ 148,497
TOTAL DIVISION	\$ 1,384,492	\$ 1,323,401	\$ 1,475,783	\$ 1,732,185

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LOCAL TAXES	\$ 23,179,000	\$ 22,542,091	\$ 23,436,855	\$ 23,398,000
LICENSES & PERMITS	324,141	225,747	255,616	314,760
SALES & CHARGES FOR SERVICES	141,216	170,942	128,454	110,000
MISCELLANEOUS REVENUES	2,076	9,955	25	-
EXPENDITURE RECOVERIES	101,665	119,094	28,468	50,000
TOTAL DIVISION	\$ 23,748,098	\$ 23,067,829	\$ 23,849,419	\$ 23,872,760



DIVISION OF ASSESSMENTS AND LICENSES

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Assessments & Licenses	40,315	110,442
1	0	1	Commissioner, Assessments & Licenses, Asst.	23,647	76,635
2	1	2			
OFFICE & CLERICAL					
3	3	3	Cashier, Principal	10.00 Hr.	21.10 Hr.
3	2	2	Cashier, Senior	10.00 Hr.	17.95 Hr.
1	0	0	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1	Secretary	10.00 Hr.	15.71 Hr.
8	6	6			
PROFESSIONALS					
0	2	2	Accountant I / Auditor	10.00 Hr.	17.95 Hr.
0	0	2	Administrative Manager	27,194	80,967
2	2	2	Administrator, Assistant	20,231	58,093
2	4	6			
TECHNICIAN					
2	2	2	Inspector of Weights & Measures	10.00 Hr.	16.37 Hr.
2	2	2	Miscellaneous Inspector	10.00 Hr.	16.54 Hr.
0	1	1	Operator, Computer	10.00 Hr.	20.71 Hr.
8	8	8	Operator, Senior Data Conversion	10.80 Hr.	16.38 Hr.
1	1	1	Supervisor of Weights & Measures	20,093	57,652
13	14	14			
25	25	28	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



TREASURY DIVISION

ALGERON A. WALKER, TREASURER

The City Treasurer is the custodian of all public money of the City. Treasury is the central office through which all banking, treasury management and related auxiliary services are provided to City departments and divisions. Treasury receives and disburses all public money of the City on warrants issued by the Commissioner of Accounts in accordance with the City Charter and Codified Ordinances. Funds are held in approved depositories protected by pledge collateral or invested in accordance with the City's Cash Management and Investment Policy. Treasury is the paymaster for all City employees and as such coordinates the distribution of payroll checks, manages employee direct deposit and administers the US Savings Bond program.

PROGRAM NAME: CASH COLLECTION AND DEPOSITORY SERVICES

OBJECTIVES: To safeguard the City's cash resources from the time of collection to deposit.

ACTIVITIES: Receive and prepare funds for deposit; open and monitor bank accounts; provide City departments and divisions with access to banking and other depository services.

PROGRAM NAME: CASH MANAGEMENT SERVICES

OBJECTIVES: To provide cash management services consistent with approved policies/procedures and prudent business practices.

ACTIVITIES: Determine cash requirements and maintain appropriate cash flow; process wire and ACH transfers; administer city wide petty cash and requests for special change funds; identify and collect unclaimed funds due to the City.

PROGRAM NAME: INVESTMENT SERVICES

OBJECTIVES: To maximize investment returns and maintain a portfolio that provides safety of principal and sufficient liquidity to meet the operating needs of the City.

ACTIVITIES: Initiate and record investment transactions; analyze investment activities; and prepare/maintain the investment portfolio, records and reports.

PROGRAM NAME: EMPLOYEE PAYROLL SERVICES

OBJECTIVES: To safeguard employee payroll and direct deposit information and provide for secure and efficient distribution of employee payroll checks and vouchers.

ACTIVITIES: Setup and maintain direct deposit of employee payroll; sort and distribute payroll checks, stubs and express vouchers; manage the reissue of lost checks and direct deposit rejects; administer the employee US Savings Bond program; and coordinate the distribution of approved payroll inserts.



TREASURY DIVISION

PROGRAM NAME: DISBURSEMENT SERVICES

OBJECTIVES: To maintain secure control over disbursement warrants and provide for the prompt distribution of warrants to payees.

ACTIVITIES: Print and distribute warrants for vendor payments, employee reimbursements, jury vouchers and CCA refunds. Monitor and process checks held by or returned to the City.

Mission Statement

To oversee the receipt, deposit, disbursement and investment of all public money of the City.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Cash Collection / Depository Services	\$ -			\$ 134	2		\$ 145	2	
Cash Management	250	4		65	1		90	1	
Direct Deposit	243	2		-			-		
Investment Services	-			65	1		110	1	
Employee Payroll Services	-			65	1		80	1	
Disbursement Services	-			133	2		145	2	
	\$ 493	6		\$ 462	7		\$ 570	7	
FUNDING SOURCE:									
General Fund:									
Self Generated*	\$ 493			\$ 462			\$ 570		
	\$ 493	6		\$ 462	7		\$ 570	7	

* Most interest earned by the General Fund is attributed to this Division and, therefore, revenue for the Division exceeds expenditures. See Division's Revenue summary for total receipts.

TREASURY DIVISION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 419,238	\$ 333,466	\$ 308,494	\$ 378,570
LONGEVITY	3,500	1,975	2,450	2,450
SEPARATION PAYMENTS	-	3,760	3,007	-
BONUS INCENTIVE	-	-	3,000	-
OVERTIME	919	-	-	-
TOTAL	\$ 423,657	\$ 339,200	\$ 316,950	\$ 381,020
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 52,013	\$ 40,481	\$ 35,880	\$ 48,443
DENTAL	4,438	3,008	2,470	3,177
VISION CARE	619	349	331	376
PERS	57,599	46,938	41,246	52,200
FICA-MEDICARE	4,445	3,622	3,349	4,328
WORKERS COMPENSATION	1,062	1,192	621	663
LIFE INSURANCE	468	315	266	315
CLOTHING ALLOWANCE	900	-	-	-
TOTAL	\$ 121,544	\$ 95,906	\$ 84,162	\$ 109,502
TRAINING AND DUES				
TRAVEL	\$ 638	\$ 410	\$ 84	\$ -
TUITION AND REGISTRATION	-	-	210	4,800
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	70	-
PROFESSIONAL DUES	1,020	737	1,092	1,000
TOTAL	\$ 1,658	\$ 1,147	\$ 1,456	\$ 5,800
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 15,000
BANK SERVICE FEES	-	24	(15)	-
MILEAGE (PRIVATE AUTO)	-	-	-	200
ADVERTISING AND PUBLIC NOTICE	-	-	2,158	2,500
PARKING IN CITY FACILITIES	1,515	79	86	200
INSURANCE AND OFFICIAL BONDS	4,244	4,244	4,244	4,244
PHOTOCOPY MACHINE RENTAL	247	1,401	773	1,080
OTHER CONTRACTUAL	37,199	2,311	5,384	-
TOTAL	\$ 43,205	\$ 8,058	\$ 12,629	\$ 23,224
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 85	\$ 153	\$ -	\$ 1,600
POSTAGE	239	188	317	-
SMALL EQUIPMENT	2,617	4,124	2,077	-
OFFICE FURNITURE & EQUIP	-	-	-	1,000
OTHER SUPPLIES	11,942	3,802	4,901	3,000
JUST IN TIME OFFICE SUPPLIES	2,428	1,270	2,103	2,000
TOTAL	\$ 17,311	\$ 9,535	\$ 9,398	\$ 7,600



TREASURY DIVISION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,244	\$ 3,405	\$ 4,151	\$ 3,400
MAINTENANCE CONTRACTS	1,361	1,394	744	1,000
CAR WASHES	6	-	-	-
TOTAL	\$ 2,611	\$ 4,799	\$ 4,895	\$ 4,400
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 4,780	\$ 5,738	\$ 6,582	\$ 7,899
CHARGES FROM PRINTING	3,849	3,516	1,721	5,759
CHARGES FROM STOREROOM	20,323	24,834	24,603	24,698
CHARGES FROM MOTOR VEHICLES	7,950	-	20	-
TOTAL	\$ 36,902	\$ 34,089	\$ 32,926	\$ 38,356
TOTAL DIVISION	\$ 646,888	\$ 492,734	\$ 462,417	\$ 569,902

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ (31,421)	\$ -	\$ 1,167	\$ -
MISCELLANEOUS REVENUES	1,210,397	1,005,374	1,955,923	2,000,000
TOTAL DIVISION	\$ 1,178,976	\$ 1,005,374	\$ 1,957,089	\$ 2,000,000

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	City Treasurer	42,758	115,292
1	1	1			
OFFICE & CLERICAL					
1	1	1	Principal Cashier	10.00 Hr.	21.10 Hr.
1	1	1	Senior Personnel Assistant	20,093	45,446
2	2	2			
PROFESSIONALS					
1	0	0	Budget & Management Analyst	20,093	50,543
2	3	3	Fiscal Manager	23,647	76,635
1	1	1	Investment Manager	23,647	76,635
4	4	4			
7	7	7	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



DIVISION OF PURCHASES AND SUPPLIES

JAMES HARDY, COMMISSIONER

General Purchasing is the central office through which all competitively bid purchases for the city are provided, under such regulations provided by ordinance and by the direction of the Board of Control, sell all property, real and personal, that has been deemed unsuitable for use, not needed by the city or may have been condemned as useless. Purchases are processed through the submission of requisitions and/or competitive bidding as authorized by legislation.

Mission Statement

To coordinate the procurement and distribution of goods, services and materials to the various divisions of City Government, as authorized, through competitive bidding procedures.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL STAFF		COST	UNAUDITED STAFF		COST	BUDGET STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Purchasing	\$ 526	7		\$ 447	9		\$ 620	9	
Storeroom	815	2		797	2		992	2	
	\$ 1,341	9		\$ 1,244	11		\$ 1,612	11	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 487			\$ 404			\$ 580		
Self Generated	39			43			40		
	\$ 526	7		\$ 447	9		\$ 620	9	
User Fees - Internal Serv Fund*	\$ 815	2		\$ 797	2		\$ 992	2	
	\$ 1,341	9		\$ 1,244	11		\$ 1,612	11	

* Includes addition and use of Fund balance. Refer to Fund structure section of this document for details.

PROGRAM NAME: PURCHASES & SUPPLIES

OBJECTIVES: To procure quality goods, services and materials through competitive bidding as it relates to pricing, delivery and compliance to specifications and adherence to Chapter 181 of the Codified Ordinances of the City of Cleveland.

ACTIVITIES: Administers competitive bidding processes for both formal and non-formal bids, (requisitioned and telephone quoted items) evaluates and reviews recommendations for contract award, prepares and processes contract recommendations for Board of Control approval, executes competitively bid contract documents, processes petty cash vouchers and sells property, real and personal as required by the City.



DIVISION OF PURCHASES AND SUPPLIES

EXPENDITURES

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 353,318	\$	326,822	\$	305,458	\$	364,530
PART TIME PERMANENT	-		-		1,468		-
LONGEVITY	3,025		2,575		2,000		1,925
SEPARATION PAYMENTS	-		5,332		4,500		57,433
OVERTIME	-		2,349		201		-
TOTAL	\$ 356,343	\$	337,077	\$	313,628	\$	423,888
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 44,437	\$	46,559	\$	37,821	\$	55,288
DENTAL	3,801		3,470		2,767		4,251
VISION CARE	579		514		926		651
PERS	47,399		46,909		40,252		50,204
FICA-MEDICARE	4,443		4,411		4,077		4,873
WORKERS COMPENSATION	894		996		605		646
LIFE INSURANCE	449		407		338		450
TOTAL	\$ 102,002	\$	103,266	\$	86,786	\$	116,363
TRAINING AND DUES							
TRAVEL	\$ 158	\$	25	\$	-	\$	-
TUITION & REGISTRATION FEES	-		-		460		8,150
MILEAGE (PRIV AUTO) TRNG PRPS	-		-		-		250
PROFESSIONAL DUES	525		525		-		1,225
TOTAL	\$ 683	\$	550	\$	460	\$	9,625
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 12,006	\$	700	\$	-	\$	-
MILEAGE (PRIVATE AUTO)	-		113		30		140
JANITORIAL SERVICES	-		211		-		-
ADVERTISING & PUBLIC NOTICE	-		2,195		1,484		-
PARKING IN CITY FACILITIES	-		5		-		-
PHOTOCOPY MACHINE RENTAL	6,335		11,092		7,697		13,840
OTHER CONTRACTUAL	7		6,908		24		-
TOTAL	\$ 18,348	\$	21,223	\$	9,235	\$	13,980

DIVISION OF PURCHASES AND SUPPLIES

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 24	\$ 1,993	\$ -	\$ 3,000
COMPUTER HARDWARE	-	14,690	1	-
SMALL EQUIPMENT	-	1,734	-	-
OFFICE FURNITURE & EQUIPMENT	-	5,781	-	-
HYGIENE & CLEANING SUPPLIES	-	285	-	-
JUST IN TIME OFFICE SUPPLIES	16,614	251	1,357	5,000
TOTAL	\$ 16,646	\$ 24,739	\$ 1,358	\$ 8,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,025	\$ -	\$ 6,597	\$ 300
MAINTENANCE CONTRACTS	-	-	-	1,000
TOTAL	\$ 1,025	\$ -	\$ 6,597	\$ 1,300
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 7,893	\$ 8,850	\$ 9,049	\$ 11,956
CHARGES FROM PRINTING	6,661	10,870	3,700	13,668
CHARGES FROM STOREROOM	24,697	19,838	15,930	21,358
TOTAL	\$ 39,251	\$ 39,557	\$ 28,679	\$ 46,982
TOTAL DIVISION	\$ 534,298	\$ 526,412	\$ 446,742	\$ 620,138

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ (200)	\$ 16,833	\$ -	-
MISCELLANEOUS REVENUES	47,641	21,936	43,377	40,000
TOTAL DIVISION	\$ 47,441	\$ 38,768	\$ 43,377	\$ 40,000



DIVISION OF PURCHASES AND SUPPLIES

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Purchases & Supplies	42,758	115,292
1	0	0	Deputy Commissioner of Purchasing and Supplies	22,333	68,109
2	1	1			
OFFICE & CLERICAL					
2	2	2	Principal Clerk	11.93 Hr.	17.85 Hr.
1	1	1	Typist	10.00 Hr.	13.68 Hr.
3	3	3			
PROFESSIONALS					
4	4	4	Buyer	20,093	43,910
1	1	1	Contract Administrator / Purchasing Supervisor	23,647	60,719
5	5	5			
10	9	9	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



**DIVISION OF PURCHASES AND SUPPLIES
STOREROOM**

The Mailroom provides postage for City issued, out-going mail and a delivery site for incoming/interoffice mail for the various divisions of City Government. The Mailroom is a part of the Division of Purchases & Supplies.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Purchasing	\$ 526	7		\$ 447	9		\$ 620	9	
Storeroom	815	2		797	2		992	2	
	\$ 1,341	9		\$ 1,244	11		\$ 1,612	11	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 487			\$ 404			\$ 580		
Self Generated	39			43			40		
	\$ 526	7		\$ 447	9		\$ 620	9	
User Fees - Internal Serv Fund*	\$ 815	2		\$ 797	2		\$ 992	2	
	\$ 1,341	9		\$ 1,244	11		\$ 1,612	11	

* Includes addition and use of Fund balance. Refer to Fund structure section of this document for details.

PROGRAM NAME: MAILROOM

OBJECTIVES: To provide a mail delivery/pick-up site accessible to all divisions of City Government while providing postage to out-going City issued mail.

ACTIVITIES: Process out-going mail timely. Sorts and distributes interoffice mail via in-house divisional mailboxes. Serve as a delivery point for mail delivered from the United States Postal Service- i.e. certified mail, non-deliverable mail, postage due items, etc. Prepares City issued mail for outside pre-sort mailing services and pick up by the United States Postal Services. Processes monthly interdepartmental billing to divisions of City Government for all postage disbursed.

DIVISION OF PURCHASES AND SUPPLIES

STOREROOM

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 27,257	\$ 47,210	\$ 57,266	\$ 61,273
LONGEVITY	-	300	300	600
BONUS INCENTIVE	-	-	1,000	-
TOTAL	\$ 27,257	\$ 47,510	\$ 58,566	\$ 61,873
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 6,533	\$ 8,463	\$ 6,277	\$ 7,226
DENTAL	597	659	395	448
VISION CARE	527	101	162	162
PERS	3,420	5,650	7,840	8,477
FICA-MEDICARE	387	679	840	888
WORKER'S COMPENSATION	61	78	(2,677)	93
LIFE INSURANCE	51	57	506	90
TOTAL	\$ 11,576	\$ 15,687	\$ 13,344	\$ 17,384
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 8,448	\$ -	\$ -	\$ -
EQUIPMENT RENTAL	-	-	-	10,764
OTHER CONTRACTUAL	-	-	-	10,013
TOTAL	\$ 8,448	\$ -	\$ -	\$ 20,777
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ 863	\$ 31	\$ 300
POSTAGE	807,552	738,000	717,398	889,000
COMPUTER SUPPLIES	-	-	-	2,500
COMPUTER SOFTWARE	-	-	234	-
TOTAL	\$ 807,552	\$ 738,863	\$ 717,662	\$ 891,800
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 4,286	\$ 557	\$ 453
MAINTENANCE CONTRACTS	4,400	8,448	6,663	-
TOTAL	\$ 4,400	\$ 12,734	\$ 7,220	\$ 453
TOTAL DIVISION	\$ 859,233	\$ 814,795	\$ 796,792	\$ 992,287

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ -	\$ -	\$ 1,555	\$ -
MISCELLANEOUS REVENUES	16	156	149	150
EXPENDITURE RECOVERIES	859,445	814,946	861,601	906,437
TOTAL DIVISION	\$ 859,461	\$ 815,102	\$ 863,304	\$ 906,587



**DIVISION OF PURCHASES AND SUPPLIES
STOREROOM**

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			OFFICE & CLERICAL		
1	0	1	Clerk, Accountant I	10.00 Hr.	14.54 Hr.
1	1	1	Storekeeper	10.00 Hr.	18.44 Hr.
<u>2</u>	<u>1</u>	<u>2</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



INTERNAL AUDIT

FRANK BADALAMENTI, MANAGER

The Division of Internal Audit acts as an independent Division within the Department of Finance to provide, an objective assurance and consulting activity designed to add value and improve the City's operations. The Division assists City divisions in the achievement of financial and operational goals by planning and conducting financial and administrative audits.

Mission Statement

To assist departments and divisions in the achievement of financial and operational goals by planning and conducting financial and administrative audits.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
PROGRAMS:									
Financial, Compliance & Op Audit	\$ 698	5		\$ 601	4		\$ 722	6	
	\$ 698	5		\$ 601	4		\$ 722	6	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 697			\$ 583			\$ 712		
Self Generated	1			18			10		
	\$ 698	5		\$ 601	4		\$ 722	6	

PROGRAM NAME: FINANCIAL & OPERATIONAL AUDITING

OBJECTIVES: To improve management's internal, financial and administrative controls.

ACTIVITIES: Investigate actual and potential lapses of control and incidents of risk and assist State-required external auditor during the annual citywide audit.

INTERNAL AUDIT

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 512,886	\$ 312,861	\$ 271,930	\$ 338,368
LONGEVITY	-	-	600	1,200
SEPARATION PAYMENTS	-	-	4,105	-
BONUS INCENTIVE	-	-	2,000	-
TOTAL	\$ 512,886	\$ 312,861	\$ 278,635	\$ 339,568
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 26,265	\$ 25,734	\$ 24,127	\$ 28,317
DENTAL	3,247	2,054	2,127	2,148
VISION CARE	500	262	288	295
PERS	71,926	44,748	38,608	46,521
FICA-MEDICARE	7,336	4,482	4,244	4,906
F.I.C.A.	-	-	(275)	-
WORKERS COMPENSATION	1,354	1,452	557	595
LIFE INSURANCE	464	267	207	270
UNEMPLOYMENT COMPENSATION	625	8,190	-	-
TOTAL	\$ 111,717	\$ 87,189	\$ 69,884	\$ 83,052
TRAINING AND DUES				
TRAVEL	\$ 2,731	\$ -	\$ -	\$ -
TUITION & REGISTRATION FEES	12,760	-	3,150	10,000
OTHER TRAINING SUPPLIES	-	-	-	500
PROFESSIONAL DUES	1,578	1,230	1,370	1,400
TOTAL	\$ 17,069	\$ 1,230	\$ 4,520	\$ 11,900
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 25,000	\$ -	\$ 5,196	\$ -
MILEAGE (PRIVATE AUTO)	257	-	-	-
PARKING IN CITY FACILITIES	1,100	1,320	1,320	1,320
PHOTOCOPY MACHINE RENTAL	559	2,394	1,489	2,000
STATE AUDITOR EXAMINATION	217,652	274,924	213,705	250,000
TOTAL	\$ 244,568	\$ 278,638	\$ 221,710	\$ 253,320



INTERNAL AUDIT

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 31	\$ -	\$ 307	\$ 1,000
COMPUTER HARDWARE	1,360	-	-	-
POSTAGE	-	11	-	100
COMPUTER SOFTWARE	-	-	-	4,000
OFFICE FURNITURE & EQUIPMENT	157	-	-	-
PAPER AND OTHER PRINTING SUPP	-	-	-	2,000
PRINTED MATERIALS	-	-	-	3,200
OTHER SUPPLIES	-	3,848	5,452	-
BATTERIES	14	-	-	-
JUST IN TIME OFFICE SUPPLIES	5,092	3,323	2,183	4,000
TOTAL	\$ 6,654	\$ 7,182	\$ 7,941	\$ 14,300
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 2,691	\$ 6,724	\$ 5,675	\$ 6,991
CHARGES FROM PRINTING	4,796	3,159	11,797	11,981
CHARGES FROM STOREROOM	70	452	117	230
CHARGES FROM MOTOR VEHICLES	1,485	346	905	1,014
TOTAL	\$ 9,042	\$ 10,681	\$ 18,493	\$ 20,216
TOTAL DIVISION	\$ 901,936	\$ 697,782	\$ 601,183	\$ 722,356

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ -	\$ 86	\$ -	\$ -
EXPENDITURE RECOVERIES	12	1,175	17,922	10,000
TOTAL DIVISION	\$ 12	\$ 1,260	\$ 17,922	\$ 10,000



INTERNAL AUDIT
COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			PROFESSIONALS		
2	1	1	In-Charge Senior Internal Auditor	49,500	76,440
1	1	1	Manager Internal Audit	40,315	110,442
2	2	2	Senior Internal Auditor	23,647	60,719
0	0	2	Auditor	20,093	53,307
5	4	6			
5	4	6	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

CENTRAL COLLECTION AGENCY

NASSIM M. LYNCH, ADMINISTRATOR

The Division of Taxation was established by Ordinance No. 2393-66 effective November 28, 1966. As provided in the Ordinance, the Division operates a centralized collection facility known as the Central Collection Agency for purposes of collecting the municipal income tax for the City of Cleveland and any other municipalities that wish to join the tax agency for purposes of administering their municipal income tax ordinances. The contract between the City of Cleveland and other member communities provides that the general policy of the Agency is established under an Executive Board made up of the Finance Director of the City of Cleveland and four members elected by the members of the agency.

The Income Tax Administrator is charged with the responsibility of receiving, recording and maintaining accurate records of the taxes collected for the forty-two member municipalities of the Central Collection Agency. This includes enforcement of the ordinance, making and enforcing regulations, determining tax due and investigating persons or corporations who the Administrator has reason to believe owe taxes.

Mission Statement

To provide an efficient, centralized collection structure for collection of income tax for Cleveland and other member communities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Collection	\$ 2,065	25	6	\$ 2,480	25	8	\$ 2,912	29	9
Audit	1,830	18		1,323	18		1,553	26	
Compliance	2,292	33		2,480	33		2,912	36	
Data Entry	814	8	1	827	8	3	971	8	4
Record Retention	281	6		413	6		485	7	
Taxpayer Assistance	771	9	2	744	8	1	873	8	2
	\$ 8,053	99	9	\$ 8,267	98	12	\$ 9,706	114	15
FUNDING SOURCE:									
Collection Fees:									
Cleveland*	\$ 4,626			\$ 5,740			\$ 5,613		
Suburbs	3,427			2,527			4,093		
	\$ 8,053	99	9	\$ 8,267	98	12	\$ 9,706	114	15

* Includes addition and use of Fund balance. Refer to Fund structure of this document for details.

CENTRAL COLLECTION AGENCY**PROGRAM NAME: COLLECTION**

OBJECTIVES: To process municipal income tax collections on a daily basis.

ACTIVITIES: Pre-audit and process incoming municipal income tax returns, withholding reports and estimates daily upon receipt. Balance and deposit all cash and checks.

PROGRAM NAME: AUDIT

OBJECTIVES: To ensure that all taxpayers file correctly and pay the correct amount of income taxes for each year a return is due.

ACTIVITIES: Conduct audits to ensure compliance with the income tax ordinances.

PROGRAM NAME: COMPLIANCE

OBJECTIVES: To enforce strict compliance of the municipal income tax ordinances.

ACTIVITIES: Verify that all individuals and businesses subject to the tax file returns and pay all taxes due, including penalties and interest due for late payment of taxes.

PROGRAM NAME: DATA ENTRY

OBJECTIVES: To generate accurate daily additions to the income tax records.

ACTIVITIES: Key or translate all tax forms, returns, source documents and employers' supplied W-2's into machine-readable language.

PROGRAM NAME: RECORD RETENTION

OBJECTIVES: To provide retention filing and legally secure storage of all tax records by the municipal income tax ordinance.

ACTIVITIES: Maintenance of tax records, assuring accessibility to Central Collection Agency staff.

PROGRAM NAME: TAXPAYER ASSISTANCE

OBJECTIVES: To provide information and assistance to all taxpayers in the area served by CCA.

ACTIVITIES: Work with the member communities to reduce the number of errors on returns filed through individual assistance and tax educational programs.

CENTRAL COLLECTION AGENCY

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 3,502,211	\$ 3,671,406	\$ 3,682,771	\$ 4,348,867
SEASONAL	-	-	9,906	77,203
PART-TIME PERMANENT	124,204	74,445	67,412	62,386
LONGEVITY	29,625	31,525	35,350	33,350
SEPARATION PAYMENTS	18,332	6,136	63,509	40,000
BONUS INCENTIVE	-	-	50,000	-
OVERTIME	137,488	179,682	193,762	208,747
TOTAL	\$ 3,811,860	\$ 3,963,194	\$ 4,102,710	\$ 4,770,553
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 457,058	\$ 518,613	\$ 549,253	\$ 766,034
DENTAL	40,769	40,267	39,387	53,688
VISION CARE	6,602	6,552	6,496	7,835
PERS	501,074	534,801	548,016	648,086
FICA-MEDICARE	40,084	42,326	43,831	55,191
WORKER'S COMPENSATION	9,126	10,563	18,878	21,095
LIFE INSURANCE	4,641	4,598	4,088	5,130
UNEMPLOYMENT COMPENSATION	650	-	1,000	-
TOTAL	\$ 1,060,005	\$ 1,157,720	\$ 1,210,947	\$ 1,557,059
TRAINING & PROFESS DUES				
TRAVEL	\$ 684	\$ 872	\$ 2,041	\$ 2,500
TUITION & REGISTRATION FEES	380	380	1,300	2,900
MILEAGE (PRIV AUTO) TRNG PRPS	-	142	-	-
PROFESSIONAL DUES	5,146	5,250	15,636	9,500
TOTAL	\$ 6,210	\$ 6,644	\$ 18,976	\$ 14,900
UTILITIES				
GAS	\$ -	\$ 47,707	\$ -	\$ -
ELECTRICITY - CPP	43,110	25	34,508	50,925
ELECTRICITY - OTHER	30	-	111	75
SECURITY & MONITORING SYSTEM	5,364	1,352	564	2,000
TOTAL	\$ 48,504	\$ 49,084	\$ 35,183	\$ 53,000



CENTRAL COLLECTION AGENCY

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 854,754	\$ 718,949	\$ 750,501	\$ 1,022,000
COURT REPORTER	120	1,600	-	2,000
TRAVEL - NON-TRAINING	618	-	-	-
MILEAGE (PRIVATE AUTO)	4,081	3,834	4,838	5,000
SECURITY SERVICES	-	-	30,000	-
ADVERTISING AND PUBLIC NOTICE	639	1,570	1,678	5,000
PARKING IN CITY FACILITIES	3,027	2,786	2,672	3,000
INSURANCE AND OFFICIAL BONDS	257	-	1,410	-
PHOTOCOPY MACHINE RENTAL	2,727	5,193	7,120	5,000
EQUIPMENT RENTAL	8,102	9,584	465	3,000
OTHER CONTRACTUAL	480	2,778	28,723	-
STATE AUDITOR EXAMINATION	27,258	33,172	19,694	-
BANK SERVICE FEES	209,677	218,861	238,024	-
CREDIT CARD PROCESSING FEES	43,756	26,657	31,728	-
TOTAL	\$ 1,155,495	\$ 1,024,984	\$ 1,116,853	\$ 1,045,000
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 326,595	\$ 282,440	\$ 328,977	\$ 608,000
POSTAGE	314,742	249,566	380,542	335,000
COMPUTER SUPPLIES	-	-	-	15,000
COMPUTER SOFTWARE	11,946	29,183	65,866	75,000
OFFICE FURNITURE & EQUIPMENT	16,093	243,006	21,334	25,000
HYGIENE AND CLEANING SUPPLIES	4,008	2,030	2,187	2,000
MEDICAL SUPPLIES	1,400	-	-	1,000
PAPER AND OTHER SUPPLIES	-	-	-	3,000
PRINTED MATERIALS	-	-	-	5,000
OTHER SUPPLIES	678	570	834	900
BATTERIES	-	-	-	200
JUST IN TIME OFFICE SUPPLIES	7,087	11,319	41,538	20,000
BUILDING MAINTENANCE SUPPLY	3,542	8,040	-	2,000
TOTAL	\$ 686,091	\$ 826,154	\$ 841,278	\$ 1,092,100
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 4,286	\$ 1,000	\$ 590	\$ 10,000
MAINTENANCE CONTRACTS	11,883	10,580	10,430	20,000
COMPUTER HARDWARE MAINT	41,111	2,200	2,200	75,000
COMPUTER SOFTWARE MAINT	-	25,294	32,932	-
MAINTENANCE VEHICLES	-	-	-	100
CAR WASHES	500	-	-	500
MAINTENANCE BUILDING	607	1,607	315	3,000
CHARGES FROM MAINT	-	-	-	10,000
TOTAL	\$ 58,387	\$ 40,681	\$ 46,467	\$ 118,600



CENTRAL COLLECTION AGENCY

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CLAIMS, REFUNDS, MISCELLANEOUS				
COURT COSTS	\$ 6,102	\$ 8,615	\$ 11,096	\$ 20,000
INDIRECT COST	384,185	401,748	401,748	494,938
TOTAL	\$ 390,287	\$ 410,363	\$ 412,844	\$ 514,938
INTERDEPART SERVICE CHARGES				
CHARGES FROM GENERAL FUND	\$ 164,592	\$ 164,592	\$ 350,000	\$ 350,000
CHARGES FROM TELEPHONE	54,042	54,755	64,745	80,226
CHARGES FROM WATER	-	-	-	5,039
CHARGES FROM PRINTING	32,716	24,632	46,771	64,144
CHARGES FROM MOTOR VEHICLE	7,075	5,620	8,083	8,296
CHARGES FROM WASTE	1,699	1,863	687	2,000
TOTAL	\$ 260,123	\$ 251,463	\$ 470,286	\$ 509,705
CAPITAL OUTLAY				
BUILDING BETTTERMENTS	\$ 2,000	\$ 322,334	\$ -	\$ 5,000
OFFICE EQUIPMENT	-	-	11,540	25,000
TRANSFER TO CAPITAL PROJECT	90,000	-	-	-
TOTAL	\$ 92,000	\$ 322,334	\$ 11,540	\$ 30,000
TOTAL DIVISION	\$ 7,568,962	\$ 8,052,621	\$ 8,267,084	\$ 9,705,855

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LOCAL TAXES	\$ 3,640,000	\$ 5,460,000	\$ 5,740,000	\$ 6,691,262
SALES & CHARGES FOR SERVICES	(27)	750	-	-
MISCELLANEOUS REVENUES	161,711	178,934	545,374	120,000
TRANSFERS IN	-	1,500	1,800	-
EXPENDITURE RECOVERIES	1,562,844	2,341,769	2,462,722	2,867,683
TOTAL DIVISION	\$ 5,364,528	\$ 7,982,953	\$ 8,749,896	\$ 9,678,945



CENTRAL COLLECTION AGENCY

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrator, Asst. Income Tax	26,274	80,967
1	1	1	Administrator, Income Tax	42,758	124,900
0	1	0	Administrative Manager	27,194	80,967
0	1	1	Fiscal Manager	23,647	76,635
1	0	0	Comptroller	30,215	101,948
1	0	1	Chief, Bureau of Accounts & Collection	22,333	57,628
1	1	1	Chief, Tax Auditing Bureau	22,333	59,645
1	0	1	Chief, Tax Records Bureau	22,333	57,628
6	5	6			
OFFICE & CLERICAL					
3	3	3	Cashier, Junior	10.00 Hr.	15.08 Hr.
0	1	1	Principal Cashier	10.00 Hr.	21.10 Hr.
9	10	11	Clerk, Accountant II	10.00 Hr.	15.71 Hr.
0	1	1	Principal Clerk	11.93 Hr.	17.85 Hr.
1	1	1	Messenger	10.00 Hr.	13.54 Hr.
1	1	1	Receptionist	10.00 Hr.	13.86 Hr.
25	22	24	Tracer, Income Tax	10.04 Hr.	15.87 Hr.
39	39	42			
PROFESSIONALS					
13	10	13	Auditor	20,093	53,307
3	3	3	Assistant Director of Law	26,250	72,800
21	17	21	Auditor, Tax I	10.60 Hr.	16.66 Hr.
14	9	13	Auditor, Tax II	12.41 Hr.	18.42 Hr.
1	1	1	Personnel Assistant	20,093	42,978
1	1	1	Project Leader / Application	30,215	80,774
3	2	2	Supervisor, Asst. Income Tax Financial	22,333	57,628
7	6	6	Supervisor, Income Tax	20,093	51,504
63	49	60			
PARAPROFESSIONALS					
2	2	2	Chief Legal Investigator	23,647	60,719
2	2	2	Paralegal	20,093	39,593
4	4	4			
TECHNICIANS					
1	0	1	Operator, Data Conversion	10.00 Hr.	13.67 Hr.
1	1	1	Operator, Senior Data Conversion	10.80 Hr.	16.38 Hr.
2	1	2			
114	98	114	TOTAL FULL TIME		
1	1	1	Income Tax Tracer	10.04 Hr.	15.87 Hr.
0	3	0	Student Assistant	10.00 Hr.	10.00 Hr.
14	8	14	Student Aide	10.00 Hr.	10.00 Hr.
15	12	15	TOTAL PART TIME		
129	110	129	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

PRINTING AND REPRODUCTION

MICHAEL HEWETT, COMMISSIONER

The duties of the Commissioner of Printing & Reproduction are as follows: to administer and control the affairs of the division; to supervise the printing, photocopying or other reproduction of material required for use by the City of Cleveland; to develop specifications, evaluate bids, recommend the lease, rental or purchase of all photocopiers; and to perform any duties which may arise by codified ordinance or by the Director of Finance.

The Division of Printing & Reproduction is responsible for producing all forms, stationary, manuals, directories, reports, brochures, newsletters and other literature used by city departments, divisions, boards, bureaus, council and Cleveland Municipal Court.

The Division of Printing & Reproduction operates a production facility at 1735 Lakeside Ave. The division also maintains a full-service copy center at City Hall.

Mission Statement

This Division provides printing and reproduction services as required by various City Departments.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Printing Services	\$ 1,261	11		\$ 1,239	10		\$ 1,947	12	
Copy Center	102	1		254	2		317	2	
	\$ 1,363	12		\$ 1,493	12		\$ 2,264	14	
FUNDING SOURCE:									
User Fees:									
Internal Service Fund*	\$ 1,363	12		\$ 1,493	12		\$ 2,264	14	
	\$ 1,363	12		\$ 1,493	12		\$ 2,264	14	

* Includes addition and use of Fund balance. Refer to Fund structure of this document for details.

PROGRAM NAME: PRINTING SERVICES

OBJECTIVES: To provide comprehensive reprographic services to the City of Cleveland.

ACTIVITIES: Print materials requested by various city divisions. Administer the city's photocopier contracts.

PROGRAM NAME: COPY CENTER

OBJECTIVES: Provide a variety of photocopying services from a centralized location at City Hall.

ACTIVITIES: Process assignments as submitted. Offer technical assistance to customers.

PRINTING AND REPRODUCTION

EXPENDITURES

	2003 Actual		2004 Actual		2005 Unaudited		2006 Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 450,378	\$	476,996	\$	481,760	\$	567,046
LONGEVITY	4,225		4,700		4,425		5,075
SEPARATION PAYMENTS	-		3,544		958		-
BONUS INCENTIVE	-		-		6,000		-
OVERTIME	23,110		20,983		42,477		37,500
TOTAL	\$ 477,713	\$	506,223	\$	535,619	\$	609,621
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 56,183	\$	76,664	\$	78,614	\$	99,473
DENTAL	5,419		6,018		5,792		6,308
VISION CARE	775		806		852		845
PERS	60,945		68,128		70,924		83,518
FICA-MEDICARE	4,975		5,678		6,127		8,222
WORKER'S COMPENSATION	1,139		1,359		921		983
LIFE INSURANCE	507		578		495		540
CLOTHING ALLOWANCE	545		-		-		650
CLOTHING MAINTENANCE	729		2,009		1,185		2,000
TOTAL	\$ 131,217	\$	161,240	\$	164,910	\$	202,539
TRAINING & PROFESS DUES							
TRAVEL	\$ -	\$	-	\$	-	\$	500
TUITION & REGISTRATION FEES	-		-		630		2,000
OTHER TRAINING SUPPLIES	-		-		-		500
PROFESSIONAL DUES	642		1,228		1,015		1,500
TOTAL	\$ 642	\$	1,228	\$	1,645	\$	4,500
UTILITIES							
GAS	\$ 2,477	\$	2,902	\$	3,468	\$	3,881
ELECTRICITY - CPP	27,993		28,890		21,842		34,650
SECURITY & MONITORING SYSTEM	264		439		277		750
TOTAL	\$ 30,734	\$	32,231	\$	25,587	\$	39,281
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ -	\$	3,605	\$	-	\$	500
WASTE DISPOSAL	-		-		-		1,000
ADVERTISING AND PUBLIC NOTICE	-		920		-		-
PROGRAM PROMOTION	-		(3,000)		-		-
PARKING IN CITY FACILITIES	36		13		25		500
PHOTOCOPY MACHINE RENTAL	172,435		202,875		210,886		712,680
OTHER CONTRACTUAL	-		-		-		500
TOTAL	\$ 172,471	\$	204,413	\$	210,910	\$	715,180

PRINTING AND REPRODUCTION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 4,470	\$ 1,960	\$ 687	\$ 2,500
DISCOUNTS LOST	-	38	-	-
POSTAGE	-	2,915	2,459	3,000
COMPUTER SUPPLIES	-	-	-	1,000
COMPUTER HARDWARE	9,011	4,765	4,576	5,000
COMPUTER SOFTWARE	1,977	-	1,729	3,000
SMALL EQUIPMENT	10,686	23,318	5,845	15,000
ELECTRICAL SUPPLIES	4,218	-	-	1,000
HYGIENE AND CLEANING SUPP	1,933	695	1,668	1,000
PAPER AND OTHER SUPPLIES	336,527	385,706	485,074	577,198
SHOP SUPPLIES	-	881	-	-
OTHER SUPPLIES	399	1,261	617	1,000
JUST IN TIME OFFICE SUPPLIES	3,492	3,988	3,722	3,500
TOTAL	\$ 372,713	\$ 425,526	\$ 506,376	\$ 613,198
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	\$ 2,000
MAINTENANCE CONTRACTS	9,870	9,550	25,346	37,000
COMPUTER HARDWARE MAINT	-	-	-	1,000
COMPUTER SOFTWARE MAINT.	-	-	-	10,000
MAINTENANCE MACHINERY	2,670	12,061	8,743	10,000
CAR WASHES	-	150	-	250
CHARGES FROM MAINTENANCE	9,678	3,061	2,236	5,000
TOTAL	\$ 22,217	\$ 24,823	\$ 36,325	\$ 65,250
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 11,010	\$ 6,653	\$ 9,839	\$ 12,716
CHARGES FROM MOTOR VEHICLE	1,249	956	1,327	1,408
TOTAL	\$ 12,259	\$ 7,609	\$ 11,166	\$ 14,124
TOTAL DIVISION	\$ 1,219,965	\$ 1,363,292	\$ 1,492,539	\$ 2,263,693

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 1,350	\$ -	\$ -	\$ -
MISCELLANEOUS REVENUES	9,383	11,574	11,774	-
EXPENDITURE RECOVERIES	1,206,113	1,100,128	1,282,915	2,209,831
TOTAL DIVISION	\$ 1,216,846	\$ 1,111,702	\$ 1,294,689	\$ 2,209,831



PRINTING AND REPRODUCTION

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Commissioner, Printing Reproduction	40,315	119,646
1	1	1	Commissioner, Printing Reproduction, Asst.	23,647	76,635
2	2	2			
OFFICE & CLERICAL					
3	2	2	Copy Center Operator, Offset Duplicating Machine	10.00 Hr.	16.64 Hr.
1	1	1	Private Secretary	10.00 Hr.	18.83 Hr.
1	1	1	Principal Clerk	11.93 Hr.	17.85 Hr.
5	4	4			
PARAPROFESSIONALS					
2	1	2	Print Shop Helper	10.61 Hr.	13.30 Hr.
2	1	2			
PROFESSIONAL					
1	1	1	Desktop Publishing Specialist	20,231	52,651
1	1	1			
SKILLED CRAFT					
1	1	1	First Press Operator	12.00 Hr.	19.76 Hr.
2	2	2	Second Press Operator	10.00 Hr.	17.68 Hr.
1	1	1	Printing Foreman	28,405	47,197
4	4	4			
TECHNICIANS					
0	0	1	PC Technician	25,000	45,000
0	0	1			
14	12	14	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

**DEBT SERVICE
SINKING FUND COMMISSION**

FRANK G. JACKSON, PRESIDENT

SHARON DUMAS, SECRETARY

MARTIN J. SWEENEY, MEMBER

ELIZABETH C. HRUBY, ASSISTANT SECRETARY

The Sinking Fund Commission consists of the Mayor, Director of Finance and City Council President. An Assistant Secretary is appointed by the members to conduct the business of the Sinking Fund Commission.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
PROGRAMS:									
Debt Admin. & Record Maint.	\$ 448	1		\$ 468	1		\$ 482	1	
Debt Issuance & Compliance	104	1		185	1		248	1	
Bond & Note Payments	52,740			56,822			56,029		
	\$ 53,292	2		\$ 57,475	2		\$ 56,759	2	
FUNDING SOURCE:									
Local Taxes	\$ 23,291			\$ 22,615			\$ 21,641		
Intergovernmental	2,665			2,692			2,675		
Self Generated	386			728			700		
Bond Proceeds	1,997			2,005			-		
Old Bond Funds	350			-			-		
Other Proceeds	-			8,367			-		
Restricted Tax	20,000			9,433			19,250		
Subordinated Income Tax	1,619			5,107			4,759		
Transfers	3,979			2,473			2,553		
Reserve*	(995)			3,081			4,857		
Issue 2	-			974			324		
	\$ 53,292	2		\$ 57,475	2		\$ 56,759	2	

* Includes drawdown (additions) and use of Fund balance. Refer to Fund structure section of this document for details.



DEBT SERVICE SINKING FUND COMMISSION

DEBT MANAGEMENT POLICY

The Sinking Fund Commission is responsible for maintaining detailed records of the City's outstanding debt obligations until their maturity and ensuring that all debt is paid when due. The Sinking Fund Commission's duties are outlined in the covenants of the General Bond Ordinance and the Sinking Fund Ordinance and the Commission continuously monitors its performance so as to ensure compliance with said covenants.

The Sinking Fund Commission acts as the citywide coordinator for all debt issuance and monitoring activities. This includes the sale of all general obligation, special obligation and enterprise (revenue) bonds and notes. In addition the Commission deposits on behalf of itself and the Enterprise Funds any moneys to be applied to the payment of debt charges. This includes money and investments derived from ad valorem property taxes, restricted income tax, enterprise reimbursements, non-tax revenues and the proceeds of renewal bonds or notes. The Commission maintains and reconciles all bank accounts for General Obligation, Special Obligation and Enterprise (Proprietary) Obligations of the City.

The City issues its general obligation bonds in connection with its overall Capital Improvement Program. Programs that have benefited from the issuance of general obligation debt include, but are not limited to, public service improvements, bridge and roadway improvements, recreation facilities, and urban redevelopment.

The City's Enterprise Funds develop their own individual capital improvement programs and issue revenue debt as is necessary to assist with the implementation of said programs. The Sinking Fund Commission works jointly with each individual Enterprise Fund when issuing revenue debt.

PROGRAM NAME: DEBT ADMINISTRATION AND RECORD MAINTENANCE

OBJECTIVES: To ensure the proper disbursement of funds for the payment of debt by maintaining accurate records of fixed rate and variable rate debt service requirements and other schedules of cash and investments.

ACTIVITIES: Maintain complete records of all financing transactions and outstanding debt service requirements. Respond to bondholder questions and requests. Record and reconcile all debt related activity within the City's accounting system. Process all principal and interest payments. Collect funds from the Cuyahoga County Auditor, the General Fund, the Restricted Income Tax Fund, Special Revenue Funds and Enterprise Funds in order to make funds available for disbursements on a timely basis for the payment of debt service. Prepare the state required debt schedule, which certifies the amount to be paid from taxes and levying tax sufficient to cover debt service. Through an escrow agent or trustee, coordinate the investment of cash in investments permitted under the General Bond Ordinance, the Sinking Fund Ordinance and enterprise fund indentures.

**DEBT SERVICE
SINKING FUND COMMISSION****PROGRAM NAME: DEBT ISSUANCE AND COMPLIANCE**

OBJECTIVES: To ensure that the City complies with all covenants in the General Bond Ordinance, the Sinking Fund Ordinance and in all revenue or special obligation bond indentures and also ensure that it complies with all federal regulations governing the issuance of debt.

ACTIVITIES: Coordinate the issuance of debt and other obligations by working with the Law Department, bond counsel, financial advisors, underwriters, rating agencies and insurers. Evaluate financing proposals received by the city. Determine structure of financing transactions. Coordinate the annual submission of continuing disclosure information pursuant to the City's various Continuing Disclosure Agreements for its bond issues in accordance with SEC Rule 15c2-12. Facilitate the required arbitrage rebate calculations required by federal regulations.

2005 ACTIVITY

Effective April 12, 2005 the City issued \$84,470,000 of Various Purpose General Obligation Refunding Bonds, Series 2005. The bonds were issued to refund \$86,620,000 of outstanding General Obligation Bonds issued from 1996 through 2003. As a result of this refunding, the City achieved savings of \$3.37 million in debt service costs or 3.9%.

In July 2005, the City entered into an equipment lease agreement with Chase Equipment Leasing, Inc. As a result of this transaction, the City will purchase approximately \$8,400,000 of heavy duty vehicles and apparatus for the Departments of Public Safety, Public Service and Parks, Recreation & Properties and will make lease payments from its Restricted Income Tax for the next seven years.

On July 7, 2005, the City issued \$64,480,000 of Water Revenue Bonds, Series N. The Bonds were issued to advance refund \$65,510,000 of outstanding Series H and Series I Bonds. As a result of this refunding, the Water System will achieve savings of \$2.6 million or 3.97%.

Effective July 14, 2005, the City issued \$36,925,000 Series 2005A Various Purpose General Obligation Bonds. These bonds were issued to finance a variety of permanent improvement projects in the areas of bridges and roadways, parks and recreation facilities, public facilities and neighborhood development.

**DEBT SERVICE
SINKING FUND COMMISSION
2006 ACTIVITY**

In 2006, the City is planning or reviewing the feasibility of the following financings:

- Airport Revenue Bonds for various improvements to the airport system;
- Issuance of Parking Refunding Bonds in conjunction with the expected execution of the 2003 swaption
- A heavy duty equipment lease transaction; and
- Refunding or other financing alternatives which meet the City's financial and operational goals.

BOND RATINGS

As of December 31, 2005 the City's Bond Ratings for general obligation bonds, revenue bonds, notes and certificates of participation were as follows:

	Moody's Investors Service	Standard & Poor's	Fitch Investors
General Obligation Bonds	A2	A	A+
Core City Bonds	A3	A-	N/A
Waterworks Revenue Bonds	Aa3	AA-	N/A
Cleveland Public Power Revenue Bonds	A2	A-	N/A
Airport Revenue Bonds	A3	A-	N/A
Certificates of Participation Series 1997	A3	A-	N/A
Parking Revenue Bonds+	Aaa	AAA	AAA

+ Insured ratings

The Ohio Revised Code provides that the net debt of the municipal corporation, whether or not approved by the electors, shall not exceed 10.5% of the assessed value of all property in the municipal corporation as listed and assessed for taxation. In addition, the unvoted net debt of municipal corporations cannot exceed 5.5% of total assessed value of property. The City's total debt limit (10.5%) is \$627,599,936 and unvoted debt limit (5.5%) is \$328,742,823. At December 31, 2004, the City had the capacity, under the indirect debt limitation calculation per the Ohio Revised Code, to issue approximately \$74 million of additional, unvoted debt. These debt limitations are not expected to affect the financing of any currently planned facilities or services.



DEBT SERVICE
SINKING FUND COMMISSION

EXPENDITURES

	2004 Actual		2005 Unaudited		2006 Budget
Unvoted Tax Supported Obligations					
Bonds Redeemed	\$ 26,960,000	\$	28,150,000	\$	29,530,000
Interest on Bonds	17,083,822		16,156,331		17,935,774
	\$ 44,043,822	\$	44,306,331	\$	47,465,774
Subordinated Income Tax Bonds					
Bonds Redeemed	\$ 1,500,000	\$	1,600,000	\$	1,700,000
Interest on Bonds	3,149,818		3,151,827		3,000,000
	\$ 4,649,818	\$	4,751,827	\$	4,700,000
Subordinated Income Tax Reserve					
Other	\$ 119,301	\$	-	\$	-
Transfer to Other Subdasses	3,324,838		-		-
	\$ 3,444,139	\$	-	\$	-
Urban Renewal Debt Retirement Fund					
Other	\$ 22,815	\$	-	\$	-
Notes Redeemed	-		4,300,000		-
Interest on Notes	108,714		106,640		-
	\$ 131,529	\$	4,406,640	\$	-
2003 Core City Fund					
Other	\$ 72,761	\$	97,526	\$	75,000
Interest on Bonds *	397,117		875,652		1,117,220
	\$ 469,878	\$	973,178	\$	1,192,220
Lower Eudid TIF Bonds					
Bonds Redeemed	\$ -	\$	45,000	\$	77,000
Interest on Bonds	-		159,778		387,293
	\$ -	\$	204,778	\$	464,293
Nontax Revenue Refunding Bonds - Stadium					
Interest on Bonds *	\$ -	\$	621,222	\$	648,232
	\$ -	\$	621,222	\$	648,232
2004 Core City Bonds					
Bonds Redeemed	\$ -	\$	585,000	\$	655,000
Interest on Bonds	-		973,463		904,013
	\$ -	\$	1,558,463	\$	1,559,013

* Paid by capitalized interest from the proceeds of the bonds



**DEBT SERVICE
SINKING FUND COMMISSION**

EXPENDITURES

	2004 Actual		2005 Unaudited		2006 Budget
Sinking Fund Operations					
Personnel	\$ 149,297	\$	152,261	\$	164,301
Other	403,026		500,706		565,428
	\$ 552,323	\$	652,967	\$	729,729
Total Expenditures	\$ 53,291,509	\$	57,475,406	\$	56,759,261

REVENUE

	2003 Actual		2004 Actual		2005 Unaudited		2006 Budget
PROPERTY TAXES	\$ 24,768,435	\$	23,290,642	\$	22,615,698	\$	21,641,129
INTERGOVERNMENTAL REVENUE	-		2,665,027		2,691,974		2,674,746
RESTRICTED INCOME TAX	16,000,000		20,000,000		9,433,129		19,250,000
SUBORDINATED INCOME TAX	4,329,426		1,618,740		5,106,866		4,759,015
INVESTMENT EARNINGS	103,219		206,422		539,811		500,000
BOND FEES & SERVICES	-		179,580		187,940		200,000
NOTE / BOND PROCEEDS	7,611,621		1,997,104		2,004,898		-
TRANSFERS FROM OTHER SUBFUNDS	113,774		3,865,060		1,786,501		1,559,013
OTHER PROCEEDS (LAND SALES)	-		-		8,366,871		-
EXPENDITURE RECOVERY ISSUE 2	-		-		973,851		324,000
GENERAL FUND TRANSFER	457,465		463,464		686,418		993,454
DRAW/(ADD) OF FUND BALANCE	(1,094,129)		(994,530)		3,081,449		4,857,904
TOTAL RECEIPTS	\$ 52,289,811	\$	53,291,509	\$	57,475,406	\$	56,759,261

EXPENDITURES

	2004 Actual		2005 Unaudited		2006 Budget
WATER REVENUE BONDS+					
EXPENDITURES:					
Principal	\$ 25,160,000	\$	21,928,333	\$	15,485,000
Interest	40,089,278		29,577,454		36,832,790
Total Expenditures	\$ 65,249,278	\$	51,505,787	\$	52,317,790
RECEIPTS					
Utility Reimbursement	\$ 65,249,278	\$	51,505,787	\$	52,317,790
Total Receipts	\$ 65,249,278	\$	51,505,787	\$	52,317,790

+ Amounts shown above are actual amounts paid to bondholders during the year and therefore may not match the debt service amounts in the budget of enterprise funds which reflect deposit requirements in anticipation of these payments.

**DEBT SERVICE
SINKING FUND COMMISSION**

EXPENDITURES

	2004 Actual		2005 Unaudited		2006 Budget
Airport System Revenue Bonds and Notes +					
EXPENDITURES:					
Principal	\$ 11,104,214	\$	9,372,719	\$	10,895,249
Interest	43,233,602		48,585,487		53,992,250
Total Expenditures	\$ 54,337,816	\$	57,958,206	\$	64,887,499
RECEIPTS					
Enterprise Reimbursement	\$ 54,337,816	\$	57,958,206	\$	64,887,499
Total Receipts	\$ 54,337,816 *	\$	57,958,206 **	\$	64,887,499 ***

*Includes \$8,986,173 of capitalized interest from the proceeds of the Series 2000 Bonds and \$1,085,610 of capitalized interest from the Series 2003 Bonds.

**Includes \$3,875,897 of capitalized interest from the proceeds of the Series 2000 Bonds and \$2,001,293 of capitalized interest from the 2003 Bonds.

***Includes \$3,699,908 of capitalized interest from the Series 2003 Bonds.

Ohio Water Development Authority Loans - Water +

EXPENDITURES:					
Principal	\$ 592,290	\$	805,000	\$	2,859,000
Interest	627,546		689,000		2,662,000
Total Expenditures	\$ 1,219,836	\$	1,494,000	\$	5,521,000
RECEIPTS					
Utility Reimbursement	\$ 1,219,836	\$	1,494,000	\$	5,521,000
Total Receipts	\$ 1,219,836	\$	1,494,000	\$	5,521,000

Ohio Water Development Authority Loans - Water Pollution Control+

EXPENDITURES:					
Principal	\$ 353,684	\$	391,327	\$	400,738
Interest	247,566		221,123		206,112
Total Expenditures	\$ 601,250	\$	612,450	\$	606,850
RECEIPTS					
Utility Reimbursement	\$ 601,250	\$	612,450	\$	606,850
Total Receipts	\$ 601,250	\$	612,450	\$	606,850

+ Amounts shown above are actual amounts paid to bondholders during the year and therefore may not match the debt service amounts in the budget of enterprise funds which reflect deposit requirements in anticipation of these payments.

DEBT SERVICE
SINKING FUND COMMISSION

EXPENDITURES

	2004 Actual		2005 Unaudited		2006 Budget
Public Power Improvement System - Revenue Bonds +					
EXPENDITURES:					
Principal	\$ 9,410,000	\$	4,920,000	\$	11,025,000
Interest	10,447,476		9,813,126		9,473,862
Total Expenditures	\$ 19,857,476	\$	14,733,126	\$	20,498,862
RECEIPTS					
Utility Reimbursement	\$ 19,857,476	\$	14,733,126	\$	20,498,862
Total Receipts	\$ 19,857,476	\$	14,733,126	\$	20,498,862
Parking Facilities Revenue Refunding Bonds +					
EXPENDITURES:					
Principal	\$ 2,175,000	\$	2,305,000	\$	2,445,000
Interest	3,995,088		3,864,588		3,726,288
Total Expenditures	\$ 6,170,088	\$	6,169,588	\$	6,171,288
RECEIPTS					
Enterprise Reimbursement	\$ 6,170,088	\$	6,169,588	\$	6,171,288
Total Receipts	\$ 6,170,088	\$	6,169,588	\$	6,171,288

+ Amounts shown above are actual amounts paid to bondholders during the year and therefore may not match the debt service amounts in the budget of enterprise funds which reflect deposit requirements in anticipation of these payments.



DEBT SERVICE SINKING FUND COMMISSION

UNVOTED TAX SUPPORTED OBLIGATIONS

PURPOSE	MONTH DUE	ISSUE DATE	MATURITY DATE	INT RATE	12/31/05 BALANCE	2006 PRINCIPAL	2006 INTEREST	TOTAL DUE
BRIDGE & ROADWAY	FEB./AUG.	1997	2014	VAR	5,635,000	365,000	319,963	684,963
BRIDGE & ROADWAY	APR/OCT	1998	2015	VAR	7,300,000	600,000	320,248	920,248
BRIDGES & ROADS	MAR/SEP	1993	2009	VAR	2,985,000	690,000	158,119	848,119
BRIDGES & ROADS	MAR/SEP	1996	2007	VAR	2,180,000	1,065,000	112,295	1,177,295
BRIDGES & ROADS	MAY/NOV.	1999	2010	VAR	4,350,000	790,000	211,553	1,001,553
BRIDGES & ROADS	JUNE/DEC.	2002	2014	VAR	10,655,000	1,200,000	428,225	1,628,225
BRIDGES & ROADS	FEB./AUG.	2003	2017	VAR	19,830,000	1,380,000	791,225	2,171,225
BRIDGES & ROADS	JUNE/DEC.	2004	2024	VAR	13,280,000	505,000	574,244	1,079,244
BRIDGES & ROADS	APR/OCT.	2005A	2021	VAR	16,425,000	760,000	730,531	1,490,531
CEMETERY IMPROVEMENT	APR/OCT	1998	2018	VAR	1,390,000	80,000	61,921	141,921
CONVENTION CENTER	MAR/SEP	1996	2007	VAR	205,000	100,000	10,560	110,560
FINAL JUDGMENT	JUNE/DEC.	2002	2027	VAR	6,205,000	100,000	311,219	411,219
FIRE APPARATUS	MAY/NOV.	1999	2009	VAR	380,000	90,000	18,325	108,325
NEIGHBORHOOD DEV.	MAR/SEP	1996	2007	VAR	120,000	60,000	6,180	66,180
PARKS & RECREATION	MAR/SEP	1996	2007	VAR	520,000	255,000	26,785	281,785
PARKS & RECREATION	FEB./AUG.	1997	2005	VAR	1,400,000	0	79,788	79,788
PARKS & RECREATION	APR/OCT	1998	2018	VAR	2,670,000	160,000	118,909	278,909
PARKS & RECREATION	MAY/NOV.	1999	2010	VAR	750,000	135,000	36,476	171,476
PARKS & RECREATION	JUNE/DEC.	2002	2013	VAR	3,795,000	425,000	180,500	605,500
PARKS & RECREATION	FEB./AUG.	2003	2017	VAR	5,440,000	380,000	217,075	597,075
PARKS & RECREATION	JUNE/DEC.	2004	2024	VAR	2,925,000	115,000	126,388	241,388
PARKS & RECREATION	APR/OCT.	2005A	2021	VAR	6,200,000	285,000	275,738	560,738
PUBLIC FACILITIES	APR/OCT	1998	2018	VAR	5,125,000	300,000	228,309	528,309
PUBLIC FACILITIES	MAR/SEP	1993	2013	VAR	5,080,000	525,000	271,276	796,276
PUBLIC FACILITIES	MAR/SEP	1996	2007	VAR	175,000	85,000	9,015	94,015
PUBLIC FACILITIES	FEB./AUG.	1997	2015	VAR	5,165,000	0	294,388	294,388
PUBLIC FACILITIES	MAY/NOV.	1999	2010	VAR	1,010,000	185,000	49,109	234,109
PUBLIC FACILITIES	JUNE/DEC.	2000	2012	VAR	2,875,000	355,000	143,430	498,430
PUBLIC FACILITIES	JUNE/DEC.	2002	2013	VAR	2,055,000	235,000	98,150	333,150
PUBLIC FACILITIES	FEB./AUG.	2003	2017	VAR	9,570,000	665,000	381,875	1,046,875
PUBLIC FACILITIES	APR/OCT.	2005A	2023	VAR	7,325,000	285,000	322,175	607,175
RECREATION FACILITIES	MAR/SEP	1993	2012	VAR	1,850,000	225,000	98,680	323,680
RECREATION FACILITIES	JUNE/DEC.	2000	2012	VAR	1,615,000	200,000	80,535	280,535
RESIDENT DEVELOPMENT	JUNE/DEC.	2000	2012	VAR	665,000	80,000	33,190	113,190
RESIDENTIAL AREA IMP.	FEB./AUG	1997	2015	VAR	470,000	0	26,788	26,788
RESIDENTIAL NEIGH. DEV.	APR/OCT	1998	2018	VAR	750,000	45,000	33,406	78,406
RESIDENTIAL NEIGH. DEV.	JUNE/DEC.	2002	2013	VAR	890,000	100,000	42,525	142,525
RESIDENTIAL NEIGH. DEV.	APR/OCT	2005A	2025	VAR	6,975,000	230,000	305,275	535,275
RESIDENTIAL NEIGH.	MAY/NOV.	1999	2010	VAR	475,000	85,000	23,106	108,106
RESIDENTIAL NEIGH.	FEB./AUG.	2003	2017	VAR	3,805,000	265,000	151,863	416,863
ROAD & BRIDGE IMP.	JUNE/DEC.	2000	2012	VAR	4,065,000	505,000	202,775	707,775
SERIES 1993 REFUNDING	MAR/SEP	1993	2011	VAR	46,655,000	10,590,000	2,473,270	13,063,270
SERIES 1997 REFUNDING	FEB./AUG.	1997	2018	VAR	41,895,000	2,650,000	2,337,838	4,987,838
SERIES 1998 REFUNDING	APR/OCT	1998	2007	VAR	4,620,000	2,265,000	188,288	2,453,288
SERIES 2005 REFUNDING	APR/OCT	2005	2023	VAR	84,470,000	0	4,465,238	4,465,238
URBAN RENEWAL	MAR/SEP	1993	2013	VAR	1,105,000	115,000	59,009	174,009
Total					353,325,000	29,530,000	17,435,780	46,965,780

DEBT SERVICE
SINKING FUND COMMISSION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 78,669	\$ 124,241	\$ 125,477	\$ 135,751
LONGEVITY	-	700	700	1,000
BONUS INCENTIVE	-	-	1,000	-
TOTAL	\$ 78,669	\$ 124,941	\$ 127,177	\$ 136,751
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 2,127	\$ 6,004	\$ 6,537	\$ 7,226
DENTAL	184	431	430	448
VISION CARE	46	98	98	98
PERS	12,918	16,862	17,138	18,735
FICA-MEDICARE	-	561	583	732
WORKER'S COMPENSATION	69	309	207	221
LIFE INSURANCE	40	91	90	90
TOTAL	\$ 15,384	\$ 24,356	\$ 25,084	\$ 27,550
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ 548	\$ 746	\$ 1,500
TUITION & REGISTRATION FEES	-	-	-	1,000
PROFESSIONAL DUES	1,997	2,187	2,693	2,000
TOTAL	\$ 1,997	\$ 2,735	\$ 3,439	\$ 4,500
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 28,967	\$ 21,009	\$ 128,975	\$ 190,000
INSURANCE AND OFFICIAL BONDS	100	-	-	-
COUNTY AUD & TREAS COLL FEE	279,903	378,658	367,404	370,000
TOTAL	\$ 308,970	\$ 399,667	\$ 496,379	\$ 560,000
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ -	\$ -	\$ 18	-
POSTAGE	660	602	869	900
TOTAL	\$ 660	\$ 602	\$ 888	\$ 900
INTERDEPART SERVICE CHARGES				
CHARGES FROM PRINTING	\$ 54	\$ 23	\$ -	\$ 28
CHARGES FROM DATA PROC.	225	-	-	-
TOTAL	\$ 279	\$ 23	\$ -	\$ 28
TOTAL DIVISION	\$ 405,959	\$ 552,323	\$ 652,967	\$ 729,729



**DEBT SERVICE
SINKING FUND COMMISSION**

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES \$	- \$	- \$	33,875 \$	-
MISCELLANEOUS REVENUES	6	-	-	-
TRANSFERS IN	645,000	372,743	436,097	529,161
EXPENDITURE RECOVERIES	6,643	179,580	187,940	200,000
TOTAL DIVISION	\$ 651,649	\$ 552,323	\$ 657,912	\$ 729,161

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Secy, Asst. - Sinking Fund Commission	27,326	88,624
1	1	1	Budget Analyst	20,093	48,028
2	2	2			
2	2	2	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



FINANCIAL REPORTING AND CONTROL

JAMES E. GENTILE, CPA, CITY CONTROLLER

The Division of Financial Reporting and Control is the centralized accounting function for the City of Cleveland. The Division's primary responsibilities are:

- Performing reconciliation of cash and investments.
- Maintaining control over the City's accounting system and the integrity of the information submitted to it.
- Preparing and issuing numerous required financial reports including the Comprehensive Annual Financial Report.
- Performing certain accounting tasks that are not applicable to any outside division or department.
- Issuing best practice accounting policies and procedures throughout the city.

Mission Statement

To maintain controls over the City's accounting system and the integrity of the information submitted to that system as well as to prepare and issue financial statements for the City on an annual basis.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Proprietary Fund Accounting	\$ 272	4		\$ 302	4		\$ 230	4	
General Accounting	218	3		224	3		174	3	
Cash Reconciliation	242	3		145	2		380	3	
Special Revenue	180	3		224	3		249	3	
Financial Systems/Data Entry	205	3		224	3		249	3	
	\$ 1,117	16		\$ 1,119	15		\$ 1,282	16	
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 1,117	16		\$ 1,119	15		\$ 1,282	16	
	\$ 1,117	16		\$ 1,119	15		\$ 1,282	16	

FINANCIAL REPORTING AND CONTROL**PROGRAM NAME: PROPRIETARY/CAPITAL FUND ACCOUNTING**

OBJECTIVES: To monitor and control all accounting activity as they relate to the City's:

- Capital projects activity for all fund types
- Fixed assets
- Internal service funds
- Enterprise funds

ACTIVITIES: Train user department financial personnel on accounting issues as needed. Coordinate and reconcile inter-fund receivable/payable accounts. Prepare and review the year-end work-papers needed for financial reporting purposes. Reconcile the minor enterprise and internal service funds' fixed assets. Maintain status of capital project activity for all city departments and divisions. Track and assess the adequacy of internal service billings and rates. Initiate drawdowns of capital funds. Periodically review system generated reports to help ensure data accuracy.

PROGRAM NAME: GENERAL ACCOUNTING

OBJECTIVES: To monitor and control all accounting activity as they relate to the City's general fund, debt service funds, trust and agency funds.

ACTIVITIES: Review financial data for the general fund. Periodically review system generated reports to help ensure data accuracy. Train user department financial personnel on accounting issues as needed. Prepare and review the year-end work papers needed for financial reporting purposes. Assist in the closing activities and the preparation of the annual financial report. Monitor and ensure proper recording of City debt activity. Prepare certain journal entries that are not directly attributable to a specific department or division. Monitor and reconcile agency fund activity including allocating expenditures to the appropriate funds. Assist in the development of financial reports needed by user departments.

PROGRAM NAME: CASH RECONCILIATION

OBJECTIVES: To reconcile cash and investments on a monthly basis to the General Ledger.

ACTIVITIES: Develop procedures for reconciling and making corrections to general ledger cash and investments for all funds on a monthly basis. Account for the daily reimbursement of commingled cash from segregated funds. Reconcile the balances recorded in the general ledger to the portfolio prepared by the Treasurer. Perform reconciliation's on Municipal Court bank account activity. Assist in implementation of City's cash and investment policy. Monitor the timeliness of draw down activity. Prepare and review the year-end work papers needed for financial reporting purposes. Compile and ensure accuracy of all outstanding warrants. Calculate and distribute commingled interest.



FINANCIAL REPORTING AND CONTROL

PROGRAM NAME: SPECIAL REVENUE ACCOUNTING

OBJECTIVES: To monitor and control all accounting activity as they relate to the City's grant and miscellaneous non-grant special review funds.

ACTIVITIES: Periodically review system generated reports to help ensure data accuracy. Train user department financial personnel on accounting issues as needed. Prepare and review the year-end work papers needed for financial reporting purposes. Establish procedures for closing out inactive grants in the accounting system. Assist grantees in preparing year-end audit schedules and analyses. Monitor cash drawn for all grants operating on a cash reimbursement basis. Reduce the time required to prepare and file cost reimbursement reports for grants. Monitor City grant personnel's compliance with grant agreements. Monitor the City utilization of grant funds to maximize usage. Establish and update citywide grant policies and procedures.

PROGRAM NAME: DATA ENTRY

OBJECTIVES: Input accurate data in the City's accounting system in a timely manner.

ACTIVITIES: Provide centralized data entry support for the City's accounting system. Enter various documents directly into the accounting system, including requisitions, receiving warrants, internal service billings and other documents as required.



FINANCIAL REPORTING AND CONTROL

EXPENDITURES

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 879,820	\$	824,684	\$	826,304	\$	844,530
STUDENT TRAINEES	-		3,143		-		-
LONGEVITY	4,750		4,750		5,950		6,350
SEPARATION PAYMENTS	1,820		7,200		2,080		-
BONUS INCENTIVE	-		-		8,000		-
OVERTIME	35,191		16,467		19,967		32,617
TOTAL	\$ 921,581	\$	856,243	\$	862,300	\$	883,497
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 75,179	\$	76,455	\$	86,764	\$	93,126
DENTAL	6,469		5,660		5,274		5,594
VISION CARE	1,006		867		865		914
PERS	119,110		116,112		116,455		121,039
FICA-MEDICARE	9,051		8,149		8,163		8,074
WORKERS COMPENSATION	2,716		2,620		1,557		1,662
LIFE INSURANCE	776		700		713		720
UNEMPLOYMENT COMPENSATION	16,280		7,564		-		10,244
TOTAL	\$ 230,587	\$	218,128	\$	219,789	\$	241,373
TRAINING AND DUES							
TRAVEL	\$ 1,363	\$	-	\$	-	\$	7,000
TUITION & REGISTRATION FEES	995		1,050		1,230		16,000
OTHER TRAINING SUPPLIES	-		608		-		-
PROFESSIONAL DUES	1,541		1,445		1,491		2,000
TOTAL	\$ 3,899	\$	3,103	\$	2,721	\$	25,000
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 30,478	\$	739	\$	429	\$	41,500
ADVERTISING AND PUBLIC NOTICE	1,704		-		-		2,010
PARKING IN CITY FACILITIES	1,228		9		24		200
PHOTOCOPY MACHINE RENTAL	582		780		724		1,000
TOTAL	\$ 33,992	\$	1,528	\$	1,176	\$	44,710
MATERIAL AND SUPPLIES							
OFFICE SUPPLIES	\$ 179	\$	332	\$	592	\$	3,000
POSTAGE	244		-		-		-
COMPUTER SUPPLIES	-		-		914		2,000
COMPUTER HARDWARE	389		43		-		-
OFFICE FURNITURE & EQUIP	-		-		214		-
OTHER SUPPLIES	-		-		211		-
JUST IN TIME OFFICE SUPPLIES	3,728		3,151		2,879		10,000
TOTAL	\$ 4,540	\$	3,526	\$	4,810	\$	15,000



FINANCIAL REPORTING AND CONTROL

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	20,000
MAINTENANCE CONTRACTS	9,900	8,000	-	-
COMPUTER SOFTWARE MAINT	285,417	-	-	-
TOTAL	\$ 295,317	\$ 8,000	\$ -	20,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 27,617	\$ 15,885	\$ 19,959	\$ 29,473
CHARGES FROM PRINTING	18,009	10,161	8,358	22,816
CHARGES FROM STOREROOM	216	142	92	159
TOTAL	\$ 45,842	\$ 26,188	\$ 28,408	\$ 52,448
TOTAL DIVISION	\$ 1,535,758	\$ 1,116,717	\$ 1,119,205	\$ 1,282,028

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	City Comptroller	42,758	124,900
1	1	1	Assistant City Comptroller	41,312	102,960
1	1	1	Fiscal Manager	23,647	76,635
3	3	3			
PROFESSIONALS					
2	2	2	Accountant III	10.00 Hr.	21.83 Hr.
2	2	3	Accountant IV	20,093	53,834
1	0	0	Chief Clerk	22,050	43,080
1	1	1	Private Secretary	10.00 Hr.	18.83 Hr.
4	4	4	Supervisor, Accountant	23,647	65,719
10	9	10			
TECHNICIANS					
1	1	1	Operator, Senior Data Conversion	10.80 Hr.	16.38 Hr.
1	1	1	Supervisor, Data Conversion	11.92 Hr.	16.08 Hr.
1	1	1	Supervisor, Data Processing	20,231	54,494
3	3	3			
16	15	16	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

INFORMATION TECHNOLOGY AND SERVICES

DOUG DIVISH, COMMISSIONER

The Division of Information Technology & Services mission is to provide information that is stored, transmitted, and/or processed by technology to all areas of the executive branch of City Government. The services include information technical planning, application development, and hardware and software acquisition, management of Telecommunication and technical support. The Division also manages the City's servers, operates data/voice communications network, the Customer Support Center and the office automation responsibilities.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF		
	FT	PT	FT	PT	FT	PT		
PROGRAMS:								
Administration & Planning	\$ 1,044	8	\$ 948	8	\$ 1,266	9		
Application & Computer Network	1,059	12	972	19	1,298	20		
Technical Support Services	544	2	511	2	682	2		
Telecommunications Delivery Serv.	5,471	15	5,774	13	7,416	18		
	\$ 8,118	37	\$ 8,205	42	\$ 10,662	49		
FUNDING SOURCE:								
Tax Support	\$ 2,643		\$ 2,426		\$ 3,242			
Self Generated	4		5		4			
	\$ 2,647	22	\$ 2,431	29	\$ 3,246	31		
Internal Service User Charge								
Telecommunications	\$ 5,471	15	\$ 5,774	13	\$ 7,416	18		
	\$ 8,118	37	\$ 8,205	42	\$ 10,662	49		

INFORMATION TECHNOLOGY AND SERVICES

PROGRAM NAME: APPLICATION & COMPUTER NETWORK APPLICATIONS

OBJECTIVES: To develop, install and maintain the application and network infrastructure for the citywide enterprise. Ensure the enterprise networks, servers, database, applications and telecommunication switches are configured and maintained to obtain maximum performance, minimal downtime and are secured.

ACTIVITIES: Provide development, implementation, maintenance and support for citywide applications and network infrastructure. Coordinate and support the implementation of new technologies and new systems to maximize the benefit and reliability to city services and departments.

PROGRAM NAME: TECHNICAL SUPPORT SERVICES

OBJECTIVES: To provide overall technical support for the planning, development, evaluation, installation and maintenance and inventory of the IT hardware /software environment for the City of Cleveland.

ACTIVITIES: Provide daily monitoring and tuning of the system hardware/software environment including the maintenance and installation of hardware/software products, operating support for the recovery from the solution to major system problems and the management and control of technical resources for the City of Cleveland.

PROGRAM NAME: TELECOMMUNICATIONS DELIVERY SERVICES

OBJECTIVES: To provide effective and cost-efficient telecommunications services to the City of Cleveland. To provide installation, repair and maintenance services to telecommunications systems and equipment, infrastructure cabling, data networks and related equipment.

ACTIVITIES: Operate citywide desktop telephones, pagers, cell phone, voicemail messaging and faxing. Research and implement improvements to the City's network communications systems. Research and implement equipment purchases. Ensure the City's network infrastructure is current and meets the changing technology needs of the City's Department and Divisions.

INFORMATION TECHNOLOGY AND SERVICES

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 1,726,952	\$ 1,337,051	\$ 1,408,973	\$ 1,706,786
PART-TIME PERMANENT	294	-	8,330	-
LONGEVITY	8,000	7,350	6,150	4,475
WAGE SETTLEMENTS	-	-	-	75,000
SEPARATION PAYMENTS	10,579	73,374	63,178	40,000
BONUS INCENTIVE	-	-	11,000	-
OVERTIME	-	11,628	113	-
TOTAL	\$ 1,745,825	\$ 1,429,402	\$ 1,497,742	\$ 1,826,261
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 161,744	\$ 160,940	\$ 168,140	\$ 242,814
DENTAL	14,704	12,506	11,855	15,792
VISION CARE	1,520	1,216	1,219	1,624
PERS	228,518	205,926	195,061	244,718
FICA-MEDICARE	16,850	13,590	17,938	23,462
WORKER'S COMPENSATION	3,374	48,474	34,315	39,355
LIFE INSURANCE	1,400	1,134	1,080	1,395
UNEMPLOYMENT COMPENSATION	16,749	382	(50)	-
TOTAL	\$ 444,860	\$ 444,167	\$ 429,558	\$ 569,160
TRAINING & PROFESS DUES				
TRAVEL	\$ 6,501	\$ 348	\$ -	\$ -
TUITION & REGISTRATION FEES	8,198	375	-	10,000
PROFESSIONAL DUES	119	-	9,900	-
TOTAL	\$ 14,817	\$ 723	\$ 9,900	\$ 10,000
UTILITIES				
CELLULAR SERVICES	\$ -	\$ -	\$ 7,865	\$ -
ELECTRICITY - OTHER	19,141	14,041	-	-
TOTAL	\$ 19,141	\$ 14,041	\$ 7,865	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 10,842	\$ 150,282	\$ 220,131	\$ 368,605
ADVERTISING AND PUBLIC NOTICE	-	920	2,102	-
PARKING IN CITY FACILITIES	2,005	4,016	9,307	10,000
PROPERTY RENTAL	389,059	296,920	840	-
PHOTOCOPY MACHINE RENTAL	1,257	4,142	4,268	2,500
OTHER CONTRACTUAL	10,310	23,316	250	-
TOTAL	\$ 413,473	\$ 479,595	\$ 236,898	\$ 381,105

INFORMATION TECHNOLOGY AND SERVICES

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 1,036	\$ 213	\$ 23	\$ 2,500
POSTAGE	435	217	147	485
COMPUTER SUPPLIES	7,088	9,846	20,863	8,500
COMPUTER HARDWARE	4,248	7,491	4,161	-
COMPUTER SOFTWARE	-	-	16,532	84,706
OFFICE FURNITURE & EQUIPMENT	4,431	153	-	-
ELECTRICAL SUPPLIES	-	5,000	-	-
HYGIENE AND CLEANING SUPPLIES	-	3,159	-	-
OTHER SUPPLIES	323	-	995	-
JUST IN TIME OFFICE SUPPLIES	4,752	6,207	6,100	6,000
TOTAL	\$ 22,314	\$ 32,285	\$ 48,821	\$ 102,191
MAINTENANCE				
COMPUTER SOFTWARE MAINT	\$ 3,725	\$ 161,790	\$ 110,549	\$ 232,400
MAINTENANCE BUILDING	-	3,200	-	-
TOTAL	\$ 3,725	\$ 164,990	\$ 110,549	\$ 232,400
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 131,239	\$ 71,186	\$ 73,489	\$ 101,261
CHARGES FROM WATER - GIS PROJ.	-	-	-	5,039
CHARGES FROM PRINTING	5,628	4,948	5,492	7,561
CHARGES FROM STOREROOM	62	90	75	67
CHARGES FROM MOTOR VEHICLE	12,129	5,673	10,650	11,077
TOTAL	\$ 149,058	\$ 81,898	\$ 89,707	\$ 125,005
TOTAL DIVISION	\$ 2,813,213	\$ 2,647,102	\$ 2,431,041	\$ 3,246,122

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES	\$ 2,879	\$ -	\$ -	-
SALES & CHARGES FOR SERVICES	5,932	-	25	-
MISCELLANEOUS REVENUES	33	-	635	-
EXPENDITURE RECOVERIES	1,432	4,217	4,469	4,000
TOTAL DIVISION	\$ 10,277	\$ 4,217	\$ 5,129	\$ 4,000

INFORMATION TECHNOLOGY AND SERVICES

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	2	2	Administrative Officer	20,093	48,000
1	1	1	Application Delivery Services Manager	65,000	88,400
1	1	1	Commissioner, Information Systems	52,735	132,782
1	1	0	Commissioner, Information Systems, Asst.	23,647	77,853
1	1	1	Commissioner, Information Systems, Deputy	30,215	90,500
0	1	1	IT Program Manager	30,214	75,769
2	2	2	IT Project Director	22,333	72,735
8	9	8			
OFFICE & CLERICAL					
0	2	0	Billing Clerk	10.00 Hr.	15.07 Hr.
0	2	0			
PROFESSIONALS					
1	1	1	Assisant Manager Applications & Tech Support Serv.	46,225	113,093
0	0	1	Budget Analyst	20,800	48,028
1	1	1	Database Coordinator	30,214	73,494
1	1	1	IT Security Officer	30,215	73,207
1	1	1	IT Training Analyst	38,000	57,200
1	1	1	IT Training Coordinator	38,000	67,200
1	1	1	Information Tech ElecData Auditor	35,000	72,800
1	1	2	Network Analyst II	30,214	81,774
1	0	1	Network and Data Center Ops Manager	55,000	87,426
2	2	2	PC Technicians	25,000	45,000
1	0	1	Project Lead Applications	30,215	80,774
2	2	3	Senior Systems Analyst	20,231	74,000
1	1	1	Sr. Budget and Management Analyst	26,274	70,909
1	1	1	Shift Supervisor Operations	20,231	54,494
0	1	0	Software Analyst	30,215	80,774
1	1	0	Supervisor, Computer Operations	30,215	80,774
1	1	1	Supv. of Systems and Tech Support	55,000	78,000
1	1	2	Systems Analyst	20,093	56,000
1	0	1	Web Content Editor	20,093	55,005
2	1	1	Web Developer	30,215	75,769
1	0	0	Web Master	30,215	90,923
22	18	23			
30	29	31	TOTAL DIVISION		

INFORMATION TECHNOLOGY AND SERVICES
TELECOMMUNICATIONS

EXPENDITURES

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 488,943	\$	636,563	\$	613,245	\$	776,546
LONGEVITY	4,925		4,275		5,200		6,450
SEPARATION PAYMENTS	9,826		1,791		1,222		-
BONUS INCENTIVE	-		-		4,500		-
OVERTIME	64		1,118		2,478		11,974
TOTAL	\$ 503,758	\$	643,747	\$	626,645	\$	794,970
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 54,158	\$	65,291	\$	79,860	\$	133,091
DENTAL	4,654		4,857		5,350		8,634
VISION CARE	652		728		859		1,045
PERS	63,655		84,801		86,179		108,911
FICA-MEDICARE	4,157		5,544		5,229		7,646
WORKER'S COMPENSATION	409		1,429		1,177		1,256
LIFE INSURANCE	484		596		615		765
UNEMPLOYMENT COMPENSATION	4,180		3,541		-		-
CLOTHING ALLOWANCE	3,600		4,500		-		4,500
CLOTHING MAINTENANCE	1,575		2,625		7,125		2,625
TOTAL	\$ 137,523	\$	173,912	\$	186,395	\$	268,473
TRAINING & PROFESS DUES							
TRAVEL	\$ -	\$	-	\$	-	\$	5,000
TUITION & REGISTRATION FEES	-		-		-		25,000
TOTAL	\$ -	\$	-	\$	-	\$	30,000
UTILITIES							
CELLULAR SERVICES	\$ 286,027	\$	511,803	\$	276,153	\$	464,660
TELEPHONE-OHIO BELL	3,564,374		3,606,567		3,744,078		4,558,600
TELEPHONE-LONG DISTANCE	68,595		68,107		108,057		91,000
TELEPHONE	126,151		181,437		166,994		335,262
TOTAL	\$ 4,045,147	\$	4,367,913	\$	4,295,281	\$	5,449,522
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ 7,959	\$	4,350	\$	8,800	\$	109,600
ADVERTISING AND PUBLIC NOTICE	-		-		-		6,000
PARKING IN CITY FACILITIES	-		-		10,080		9,600
PROPERTY RENTAL	-		5,925		420		-
PHOTOCOPY MACHINE RENTAL	105		251		45		1,000
PAGER RENTAL	182,984		266,773		170,172		234,357
TOTAL	\$ 191,048	\$	277,299	\$	189,516	\$	360,557



**INFORMATION TECHNOLOGY AND SERVICES
TELECOMMUNICATIONS**

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIALS & SUPPLIES				
OFFICE SUPPLIES	\$ 9	\$ -	\$ -	1,000
POSTAGE	124	49	-	100
COMPUTER SUPPLIES	-	-	2,032	2,000
COMPUTER HARDWARE	-	-	1,575	-
HARDWARE & SMALL TOOLS	-	5,000	132	5,000
OFFICE FURNITURE & EQUIPMENT	389	-	-	2,900
OTHER SUPPLIES	-	-	-	2,000
JUST IN TIME OFFICE SUPPLIES	5,182	437	1,839	2,000
TOTAL	\$ 5,704	\$ 5,486	\$ 5,577	\$ 15,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 749	\$ 1,500	\$ -	400
MAINTENANCE CONTRACTS	70,148	-	85,899	208,000
COMPUTER SOFTWARE MAINT.	-	-	-	289,000
MAINTENANCE MACHINERY	15,245	1,302	25,409	-
TOTAL	\$ 86,142	\$ 2,802	\$ 111,308	\$ 497,400
INTERDEPART SERVICE CHARGES				
CHARGES FROM TELEPHONE	\$ 6,267	\$ -	\$ -	-
CHARGES FROM MOTOR VEHICLE	116	-	-	-
TOTAL	\$ 6,383	\$ -	\$ -	-
INTERFUND SUBSIDIES				
TRANSFER TO OTHER SUBCLASSES	\$ -	\$ -	\$ 359,116	-
TOTAL	\$ -	\$ -	\$ 359,116	-
TOTAL DIVISION	\$ 4,975,705	\$ 5,471,159	\$ 5,773,839	\$ 7,415,922

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 173,862	\$ 134,581	\$ 183,938	135,000
MISCELLANEOUS REVENUES	560	17,502	15,695	-
TRANSFERS IN	-	359,116	-	-
EXPENDITURE RECOVERIES	4,888,008	4,878,941	5,519,810	7,258,422
TOTAL DIVISION	\$ 5,062,430	\$ 5,390,139	\$ 5,719,444	\$ 7,393,422



INFORMATION TECHNOLOGY AND SERVICES
TELECOMMUNICATIONS
COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Chief Safety Signal	18.60 Hr.	33.34 Hr.
0	0	1	Assistant Commissioner	23,647	77,853
1	1	2			
OFFICE AND CLERICAL					
2	0	3	Billing Clerk	10.00 Hr.	15.07 Hr.
1	1	1	Junior Clerk	10.00 Hr.	12.57 Hr.
3	3	3	Telephone Operator	10.00 Hr.	15.08 Hr.
6	4	7			
PROFESSIONALS					
5	5	5	Telecommunications Tech I	19.54 Hr.	27.98 Hr.
2	2	1	IT Telecom Analyst I	30,214	65,174
2	1	3	IT Telecom Analyst II	30,214	80,774
9	8	9			
16	13	18	TOTAL TELECOMMUNICATIONS		

* Salary Schedule effective December 12, 2005

OFFICE OF INFORMATION TECHNOLOGY PLANNING
DR. MELODIE MAYBERRY-STEWART, CHIEF TECHNOLOGY OFFICER (CTO)

Mission Statement

Create a culture of excellence in our Information Technology (IT) environment, enabled by sound and efficient operational practices, employing state of the art IT as an instrument for enabling access, information exchange and cost-efficient and effective "government-to-citizen" online services which foster a stronger, smarter and safer community.

OPERATING SUMMARY
(000'S OMITTED)

	2004		2005				2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
PROGRAMS:									
IT Strategic Planning & Program	\$ 113	2	\$ 136	3	\$ 156	3			
IT Policy & Program Management	42		51		63				
Digital Divide Community Partner	55		66		83				
	\$ 210	2	\$ 253	3	\$ 302	3			
FUNDING SOURCE:									
Tax Support	\$ 210		\$ 253		\$ 302				
	\$ 210	2	\$ 253	3	\$ 302	3			

PROGRAM NAME: IT STRATEGIC PLANNING AND PROGRAM REVIEW

OBJECTIVES: Develop and implement a Citywide IT Strategic Plan. Develop and implement a process to ensure all City Departments have technology plans. Strengthen IT planning skills of the City's IT leadership. Engage external community resources to assist with strategic plan development and review programs.

ACTIVITIES: Complete assessment for voice and data network infrastructure. Complete feasibility assessment for 311/reverse 911-like capabilities. Develop a common reporting template for monitoring and reporting progress on citywide high-impact strategic IT initiatives. Ensure the IT Strategic Council and the IT related Advisory Group are active and achieve their charge.

OFFICE OF INFORMATION TECHNOLOGY PLANNING**PROGRAM NAME: IT POLICY AND PROGRAM MANAGEMENT**

OBJECTIVES: Identify policy and program needs for policy development. Hold a workshop on IT Policy Development and Implementation. Conduct in-service training on IT Program Management "Best Practices." Develop a policy to implement the citywide IT Principles and IT Service Delivery Models as approved by the IT Strategic Council.

ACTIVITIES: Review and assess IT policies for appropriateness, completeness and relevancy.

PROGRAM NAME: IT LONG-RANGE CAPITAL AND OPERATING PLANNING PROGRAM

OBJECTIVES: Develop and implement a process for long-range IT capital planning that is used to leverage citywide initiatives and reduce redundancies and inefficiencies. Work with OBM to review and approve all IT capital and operating spending for all city departments and divisions.

ACTIVITIES: Schedule budget review sessions with OBM and review all budgets. Resurvey all divisions for the next three years capital IT needs and look for opportunities to combine and consolidate purchasing activities. Also look at rationalizing redundant IT procurement requests.

PROGRAM NAME: DIGITAL DIVIDE COMMUNITY-BASED PARTNERSHIP PROGRAM

OBJECTIVES: Design and implement a program, which engaged the community resources in a "best practice" citizen IT, certification program to close the digital divide gaps. Solicit assistance from major technology partners to adopt the program and ensure its future sustainability. Engage members of the administration and other key stakeholders to secure external funding for the community-based IT Initiative.

ACTIVITIES: Conduct a kick-off meeting of all identified and committed resources to prepare a funding packet for the community initiative. Meet with targeted stakeholders to secure external community IT funding.

PROGRAM NAME: IT INTERNAL AND EXTERNAL COMMUNICATIONS PROGRAM

OBJECTIVES: Continue to build strong media relationships on IT issues through the Press Office. Develop a formal program to keep internal and external resources informed regarding IT initiatives at the City. Develop strategies to effectively serve as the City's spokesperson on the city's strategic IT initiatives.

ACTIVITIES: Develop a quarterly electronic newsletter.



OFFICE OF INFORMATION TECHNOLOGY PLANNING

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ -	\$ 184,000	\$ 211,263	\$ 241,540
LONGEVITY	-	575	575	575
BONUS INCENTIVE	-	-	1,000	-
TOTAL	\$ -	\$ 184,575	\$ 212,838	\$ 242,115
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ -	\$ 3,574	\$ 4,795	\$ 10,635
DENTAL	-	270	1,077	672
VISION CARE	-	62	119	243
PERS	-	18,948	27,297	33,170
FICA-MEDICARE	-	2,130	3,076	3,502
WORKER'S COMPENSATION	-	-	189	202
LIFE INSURANCE	-	61	71	135
TOTAL	\$ -	\$ 25,045	\$ 36,624	\$ 48,559
TRAINING & PROFESS DUES				
TRAVEL	\$ -	\$ -	\$ 939	\$ 1,750
TUITION & REGISTRATION FEES	-	75	1,822	3,600
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	182	525
PROFESSIONAL DUES	-	-	-	400
TOTAL	\$ -	\$ 75	\$ 2,944	\$ 6,275
CONTRACTUAL SERVICES				
MILEAGE (PRIVATE AUTO)	\$ -	\$ -	\$ -	\$ 500
ADVERTISING AND PUBLIC NOTICE	-	-	-	2,500
TOTAL	\$ -	\$ -	\$ -	\$ 3,000
MATERIALS & SUPPLIES				
POSTAGE	\$ -	\$ 123	\$ 129	\$ 200
COMPUTER HARDWARE	-	-	-	900
COMPUTER SOFTWARE	-	-	-	400
JUST IN TIME OFFICE SUPPLIES	-	-	-	1,000
TOTAL	\$ -	\$ 123	\$ 129	\$ 2,500
INTERDEPART SERVICE CHARGES				
CHARGES FROM PRINTING	\$ -	\$ -	\$ 50	\$ 29
TOTAL	\$ -	\$ -	\$ 50	\$ 29
TOTAL DIVISION	\$ -	\$ 209,818	\$ 252,585	\$ 302,478



OFFICE OF INFORMATION TECHNOLOGY PLANNING

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ -	\$ -	\$ 75	\$ -
TOTAL DIVISION	\$ -	\$ -	\$ 75	\$ -

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Administrative Manager	27,194	80,967
1	1	1	Chief Technology Officer	45,000	140,400
1	1	1	Grant Writer	22,333	68,109
<u>3</u>	<u>3</u>	<u>3</u>			
<u>3</u>	<u>3</u>	<u>3</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



NOTES

OFFICE OF BUDGET AND MANAGEMENT

LEE CARPENTER, BUDGET ADMINISTRATOR

The Office of Budget and Management was established in 1965 to provide budget analysis and management consulting services to all departments of the City.

Mission Statement

To enhance the fiscal integrity of the City by preparing, implementing and monitoring balanced budgets and financial plans that ensure the availability of required resources and enhance the quality of life for all citizens in the City of Cleveland.

OPERATING SUMMARY (000'S OMITTED)

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
Operating Budget	\$ 231	3	\$ 226	3	\$ 272	4		
Capital Budget	74	1	81	1	88	1		
Financial Planning	79	1	86	1	94	1		
Grant Compliance	88	1	91	1	101	1		
Audit Compliance	52	1	-		60	1		
Management Support	59	1	53	1	67	1		
	\$ 583	8	\$ 537	7	\$ 682	9		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 583		\$ 537		\$ 682			
	\$ 583	8	\$ 537	7	\$ 682	9		

PROGRAM NAME: OPERATING BUDGET

OBJECTIVES: To adequately plan for resources required for the City to deliver services approved and adopted via City appropriations.

ACTIVITIES: Mayor's Estimate prepared and submitted before February 1st. Quarterly comprehensive analyses of current budget vs. actual expenses. City Cost Allocation Plan (CAP Indirect Costs) updated.

OFFICE OF BUDGET AND MANAGEMENT**PROGRAM NAME: CAPITAL BUDGET**

OBJECTIVES: To ensure the City's ability to maintain the City's capital plan and to support the provision of cost-effective services through minimizing operating costs, renovating the City's neighborhoods and promoting economic development and job creation.

ACTIVITIES: Annual Restricted Income Tax and multi-year General Obligation Bond budgets developed. Prepare and distribute a monthly capital project assessment and a 10-year Financial Plan.

PROGRAM NAME: FINANCIAL PLANNING

OBJECTIVES: To project the City's financial and capital requirements.

ACTIVITIES: Monitor consumer spending, local employment trends and integrate results into financial projections for the Tax Budget. Perform ongoing analysis of appropriations by organization. Review Revenue and Expenditure estimates and project changes in fund balances. Generate a 3-Year Financial Plan and provide ongoing economic input to management for decision making.

PROGRAM NAME: MANAGEMENT SUPPORT

OBJECTIVES: To assist and advise the Mayor's Office, Division Managers and City Council in the efficient application of the resources available to them.

ACTIVITIES: City-wide Budget Analyst Training Sessions developed and conducted. OBM Policy & Procedures completed. Monthly budget status sessions conducted with City Managers. "E-Government" Budget Web Site developed.

PROGRAM NAME: AUDIT COMPLIANCE

OBJECTIVES: To establish effective, pro-active procedures for the Office of Budget and Management that result in properly resolving all current year audit findings, as well as minimizing and significantly reducing audit findings for the coming year.

ACTIVITIES: Develop and implement a comprehensive, "proactive", written audit compliance plan. All legal reports and filings prepared and submitted on time.

PROGRAM NAME: GRANT COMPLIANCE

OBJECTIVES: To aid in the effective administration of grant programs for the City of Cleveland in accordance with Federal and Local Department laws, regulations, policies and procedures.

ACTIVITIES: Conduct City-Wide Grant Training. Revise and distribute grant policies & procedures. Create City-Wide Fiscal Monitoring Plan. Distribute monthly Notice of Funding Availabilities (NOFA) to all Departments.

OFFICE OF BUDGET AND MANAGEMENT

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 416,951	\$ 452,304	\$ 402,432	\$ 504,194
1.6% RETRO PAY	172	-	-	-
LONGEVITY	1,000	1,000	1,300	1,600
SEPARATION PAYMENTS	3,038	1,435	7,231	-
BONUS INCENTIVE	-	-	4,000	-
TOTAL	\$ 421,161	\$ 454,740	\$ 414,963	\$ 505,794
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 27,431	\$ 32,799	\$ 35,291	\$ 57,935
DENTAL	2,336	2,431	2,414	4,027
VISION CARE	437	411	375	443
PERS	55,178	63,214	55,544	69,294
FICA-MEDICARE	5,159	5,671	5,009	6,441
WORKERS COMPENSATION	4,109	4,625	3,139	3,420
LIFE INSURANCE	390	396	336	405
UNEMPLOYMENT COMPENSATION	4,280	2,928	4,715	-
TOTAL	\$ 99,319	\$ 112,474	\$ 106,823	\$ 141,965
TRAINING AND DUES				
TRAVEL	\$ 3,950	\$ 1,011	\$ 110	\$ 1,860
TUITION & REGISTRATION FEES	7,706	970	465	1,200
PROFESSIONAL DUES	1,120	-	630	630
TOTAL	\$ 12,776	\$ 1,981	\$ 1,205	\$ 3,690
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 13,000	\$ -	\$ -	\$ 9,000
ADVERTISING AND PUBLIC NOTICE	238	424	437	450
PHOTOCOPY MACHINE RENTAL	2,001	2,190	1,707	2,500
TOTAL	\$ 15,240	\$ 2,614	\$ 2,144	\$ 11,950
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 20	\$ -	\$ -	\$ -
POSTAGE	194	47	17	50
COMPUTER SUPPLIES	-	-	-	100
COMPUTER HARDWARE	-	-	352	-
COMPUTER SOFTWARE	3,782	-	-	-
OTHER SUPPLIES	-	1,322	1,676	1,750
JUST IN TIME OFFICE SUPPLIES	1,194	1,787	446	3,000
TOTAL	\$ 5,190	\$ 3,156	\$ 2,490	\$ 4,900

OFFICE OF BUDGET AND MANAGEMENT

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP.	\$ -	\$ -	\$ -	750
COMPUTER HARDWARE MAINT.	-	1,439	-	-
TOTAL	\$ -	\$ 1,439	\$ -	750
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ 4,442	\$ 6,717	\$ 9,370	12,785
TOTAL	\$ 4,442	\$ 6,717	\$ 9,370	12,785
TOTAL DIVISION	\$ 558,127	\$ 583,120	\$ 536,995	681,834

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ 25	\$ 75	\$ -	-
TOTAL DIVISION	\$ 25	\$ 75	\$ -	-

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
PROFESSIONALS					
1	1	1	Assistant Administrator	20,231	58,093
0	0	1	Budget Administrator	30,215	94,105
4	2	3	Budget Analyst	20,093	48,028
1	1	1	Fiscal Grant Administrator	40,000	78,000
3	3	3	Senior Budget & Management Analyst	26,274	70,909
9	7	9			
9	7	9	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



DEPARTMENT OF LAW

ROBERT TRIOZZI, DIRECTOR

The Department of Law is comprised of both a Civil and Criminal Division. The Civil Division represents the City in all civil proceedings and serves as legal advisor to the City, its officers, departments, and, in some instances, its employees. In doing so, the Civil Division prepares documents and instruments, drafts legislation, renders formal and informal legal opinions, and performs other services the law requires. The Department of Law also represents the City of Cleveland in all criminal proceedings in Cleveland Municipal Court.

Mission Statement

To promote the interests of the City of Cleveland and its residents by providing sound legal advice to the City, its departments, officials, and employees; to protect the City's legal rights and interests in all legal proceedings; and to fairly and aggressively prosecute all who undermine the quality of life in Cleveland by violating the City's laws.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL STAFF		COST	UNAUDITED STAFF		COST	BUDGET STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Civil	\$ 6,950	67	4	\$ 6,311	67		\$ 6,212	70	
Criminal	1,341	24	3	2,215	24	1	2,453	28	1
	\$ 8,291	91	7	\$ 8,526	91	1	\$ 8,665	98	1
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 7,480			\$ 8,214			\$ 8,509		
Self - Generated	668			170			10		
	\$ 8,148	89	6	\$ 8,384	89		\$ 8,519	96	
VAWA Grant	\$ 143	2	1	\$ 142	2	1	\$ 146	2	1
	\$ 8,291	91	7	\$ 8,526	91	1	\$ 8,665	98	1

DEPARTMENT OF LAW

PROGRAM NAME: CITY REPRESENTATION IN CIVIL LITIGATION

OBJECTIVES: To effectively represent the City of Cleveland in all civil proceedings and expedite the resolution of claims filed with the City.

ACTIVITIES: Defend and resolve civil lawsuits in which the City and its representatives are a party. Process personal injury and property damage claims for and against the City.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 6,950	67	4	\$ 6,311	67		\$ 6,212	70	
	\$ 6,950	67	4	\$ 6,311	67		\$ 6,212	70	

PROGRAM NAME: CRIMINAL INVESTIGATIONS, MEDIATION AND PROSECUTIONS

OBJECTIVES: To represent the City of Cleveland in misdemeanor criminal proceedings before the Cleveland Municipal Court, and process felony charges on behalf of the State of Ohio.

ACTIVITIES: Prosecute criminal actions before the Cleveland Municipal Court and process felony charges on behalf of the State of Ohio. Conduct thousands of citizen complaint intake interviews annually and mediation hearings.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
FUNDING SOURCE:									
General Fund	\$ 1,198	22	2	\$ 2,073	22		\$ 2,307	26	
VAWA Grant	143	2	1	142	2	1	146	2	1
	\$ 1,341	24	3	\$ 2,215	24	1	\$ 2,453	28	1



DEPARTMENT OF LAW

PROGRAM NAME: BUILDING, HOUSING, HEALTH, FIRE AND TAX CODE ENFORCEMENT

OBJECTIVES: To improve the quality of life in Cleveland by fairly and aggressively enforcing the City's building, housing, health, fire, and tax codes.

ACTIVITIES: Prosecute violations of the various City codes in the appropriate forum. Advise City officials and employees on the applicability and interpretation of the City's codes to particular situations.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF	COST	STAFF	COST	STAFF	STAFF	
	FT	PT	FT	PT	FT	PT	PT	
FUNDING SOURCE:								
Building & Housing *	\$ 284	6	\$ 263	5	\$ 285	5	5	
	\$ 284	6	\$ 263	5	\$ 285	5	5	

* Part of the Building & Housing budget, but is under the direction of the Law Director.

PROGRAM NAME: LEGAL ADVISOR TO CITY AGENCIES, OFFICIALS AND EMPLOYEES

OBJECTIVES: To serve as daily legal advisor to all City departments, officials, and employees.

ACTIVITIES: Provide legal advice and counsel to the administration and City Council on legal issues that arise out of City operations in all areas of the law, including labor and employment, real estate, health, environment, utilities, aviation, economic development, and all aspects of municipal law. Prepare contracts, legislation, legal opinions, and other legal documents.

PROGRAM NAME: DOMESTIC VIOLENCE PROGRAM

OBJECTIVES: To use a collaborative effort between prosecutors, safety forces, and witness/victim advocates in overseeing criminal investigations and prosecuting offenders of domestic violence and stalking crimes in the City's neighborhoods.

ACTIVITIES: Develop evidence and prosecute domestic violence and stalking crimes, even when the victim is unwilling to cooperate.

PROGRAM NAME: PUBLIC RECORDS MANAGEMENT

OBJECTIVES: To oversee a timely and complete response to requests for public records.

ACTIVITIES: Coordinate and monitor the timely collection and dissemination of documents responsive to requests for public records.

DEPARTMENT OF LAW

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME WAGES	\$ 5,244,334	\$ 4,710,112	\$ 4,595,592	\$ 4,947,176
PART TIME WAGES	21,909	648	48,253	84,364
STUDENT TRAINEES	70,537	4,766	-	-
LONGEVITY	14,950	14,275	16,425	18,625
SEPARATION PAYMENTS	12,186	18,506	107,091	12,000
BONUS INCENTIVE	-	-	42,500	-
OVERTIME	117	-	-	-
TOTAL	\$ 5,364,033	\$ 4,748,307	\$ 4,809,860	\$ 5,062,165
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 443,960	\$ 448,022	\$ 483,002	\$ 606,871
DENTAL	38,791	34,162	33,465	39,596
VISION	5,426	4,408	4,181	4,439
PERS	737,064	655,115	643,736	691,873
FICA-MEDICARE	65,365	56,783	57,528	64,136
WORKERS COMPENSATION	11,003	17,384	19,369	21,727
LIFE INSURANCE	4,817	4,071	3,833	3,915
UNEMPLOYMENT COMPENSATION	34,314	23,981	1,332	3,000
TOTAL	\$ 1,340,739	\$ 1,243,926	\$ 1,246,446	\$ 1,435,557
TRAINING AND DUES				
TRAVEL	\$ 6,511	\$ 6,557	\$ 7,380	\$ 4,000
TUITION & REGISTRATION FEES	58,720	1,980	26,440	5,000
OTHER TRAINING SUPPLIES	1,985	-	-	-
MILEAGE (PRIVATE AUTO)	87	160	-	-
PROFESSIONAL DUES	80,960	168,930	113,160	170,000
TOTAL	\$ 148,263	\$ 177,627	\$ 146,980	\$ 179,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 1,007,506	\$ 1,203,689	\$ 957,725	\$ 720,000
COURT REPORTER	94,512	96,385	108,883	75,000
MILEAGE (PRIVATE AUTO)	245	521	299	500
ADVERTISING AND PUBLIC NOTICE	695	679	403	1,000
PARKING IN CITY FACILITIES	5,441	4,400	4,648	4,000
INSURANCE AND OFFICIAL BONDS	20	-	20	-
PHOTOCOPY MACHINE RENTAL	11,525	13,704	5,361	5,000
OTHER CONTRACTUAL	35,830	38,973	36,108	2,000
LOCAL MATCH-GRANT PROGRAMS	64,983	55,000	48,146	48,660
TOTAL	\$ 1,220,757	\$ 1,413,351	\$ 1,161,592	\$ 856,160

DEPARTMENT OF LAW

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 7,995	\$ 10,885	\$ 9,850	\$ 10,000
POSTAGE	555	1,535	4,322	4,000
COMPUTER SUPPLIES	922	-	-	-
OFFICE FURNITURE & EQUIP	152	-	-	-
PHOTOGRAPHIC SUPPLIES	44,008	5,327	11,306	12,000
BATTERIES	81	-	-	-
JUST IN TIME OFFICE SUPPLIES	28,510	29,645	23,716	25,000
TOTAL	\$ 82,223	\$ 47,392	\$ 49,194	\$ 51,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 5,090	\$ 4,510	\$ 9,320	\$ 10,320
MAINTENANCE CONTRACTS	130	130	130	500
TOTAL	\$ 5,220	\$ 4,640	\$ 9,450	\$ 10,820
CLAIMS, REFUNDS AND MISC.				
COURT COSTS	\$ 15,689	\$ 10,198	\$ 10,450	\$ 20,000
JUDGMENTS, DAMAGES & CLAIMS	159,695	384,577	816,829	725,000
TOTAL	\$ 175,383	\$ 394,775	\$ 827,279	\$ 745,000
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 58,159	\$ 84,965	\$ 87,665	\$ 106,725
CHARGES FROM PRINTING	32,495	23,110	33,862	55,420
CHARGES FROM STOREROOM	9,959	7,806	7,608	8,955
CHARGES FROM MOTOR VEHICLES	4,822	1,813	4,083	4,077
CHARGES FROM WATER - GIS PROJ	-	-	-	3,888
TOTAL	\$ 105,435	\$ 117,693	\$ 133,218	\$ 179,065
TOTAL DIVISION	\$ 8,442,054	\$ 8,147,711	\$ 8,384,019	\$ 8,518,767

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 820	\$ -	\$ -	-
MISCELLANEOUS REVENUES	12,095	15,670	8,505	10,000
EXPENDITURE RECOVERIES	633,485	652,271	161,133	-
TOTAL DIVISION	\$ 646,400	\$ 667,941	\$ 169,637	\$ 10,000

DEPARTMENT OF LAW
COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
6	6	7	Chief Assistant Director of Law	31,500	114,400
1	1	1	Chief Assistant Prosecutor	36,750	125,931
0	1	1	Chief Corporate Counsel	36,750	125,931
1	0	1	Chief Counsel	36,750	125,931
2	2	2	Chief Trial Counsel	36,750	125,931
1	1	1	Director of Law	50,796	160,115
11	11	13			
OFFICE & CLERICAL					
1	1	1	Administrative Manager	27,194	80,967
2	2	2	Assistant Administrator	20,231	58,083
1	1	1	Chief Clerk	22,050	43,080
2	1	1	Deputy Project Director	20,093	56,930
1	1	1	Docket Clerk	20,800	32,909
1	1	1	Junior Clerk	10.00 Hr.	12.57 Hr.
8	7	8	Legal Secretary	20,800	41,600
3	4	4	Misdemeanor Investigator	20,800	43,069
1	1	1	Personnel Administrator	26,274	74,739
1	1	1	Personnel Assistant	20,800	42,978
0	1	2	Project Director	22,333	72,735
1	1	1	Public Information Officer	10.00 Hr.	20.71 Hr.
1	1	1	Receptionist	10.00 Hr.	13.86 Hr.
3	3	3	Senior Clerk	10.29 Hr.	14.74 Hr.
1	1	1	Supervisor of Hardware Evaluation	30,215	80,774
27	27	29			
PROFESSIONALS					
4	23	29	Assistant Director of Law I (s),	26,250	78,000
29	4	0	Assistant Director of Law I,	26,250	72,800
1	1	1	Assistant Director of Law II,	31,500	88,400
16	15	16	Assistant Prosecutor	23,100	88,400
1	1	1	First Assistant Prosecutor	31,500	114,400
51	44	47			
PARAPROFESSIONALS					
2	2	2	Chief - Civil Branch Legal Investigator	23,647	60,719
1	1	1	Claims Examiner	10.00 Hr.	20.71 Hr.
1	1	1	Paralegal	20,800	39,593
4	4	4			
93	86	93	TOTAL FULL TIME		
0	3	3	TOTAL PART TIME		
93	89	96	TOTAL GENERAL FUND		
3	3	3	TOTAL GRANT POSITIONS		
96	92	99	TOTAL DEPARTMENT		

* Salary Schedule effective December 12, 2005



**DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL
TRUDY HUTCHINSON, DIRECTOR**

The Department of Personnel and Human Resources is a service department designed to meet the employment and training needs of the City of Cleveland residents and local businesses. The Department's purpose is to be a reliable and effective resource for those seeking employment and to help empower people to become self-sufficient so they contribute to an improved local economy. In addition, the Department provides current City employees with a wide range of personnel services in the areas of recruitment, wage and salary administration, employee benefits, employee safety and rehabilitation, labor relations, education and research, affirmative action, and employee health.

Mission Statement

The Department of Personnel & Human Resources is committed to providing quality, uniform and cost effective services to 10,000 diverse city employees in the areas of Personnel Administration, Training, Employee Benefits & Relations, Affirmative Action and Equal Employment Opportunity, Employee Safety, Labor Relations, and Workers' Compensation in order to better serve the employees and the citizenry of the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005			2006		
	ACTUAL		UNAUDITED			BUDGET		
	COST	STAFF FT PT	COST	STAFF FT PT	COST	STAFF FT PT		
PROGRAMS:								
General Administration	\$ 1,201	9	\$ 1,254	8	\$ 1,332	9		
Employee Health & Benefits	98	3	102	3	109	3		
Employee Safety & Rehabilitation	150	4	157	4	166	4		
Education & Research	71	3	74	3	79	3		
Labor Relations & Affirm. Action	100	3	104	3	111	3		
	\$ 1,620	22	\$ 1,692	21	\$ 1,797	22		
FUNDING SOURCE:								
General Fund:								
Tax Support	\$ 1,620		\$ 1,692		\$ 1,797			
	\$ 1,620	22	\$ 1,692	21	\$ 1,797	22		

DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL**PROGRAM NAME: GENERAL ADMINISTRATION**

OBJECTIVES: To provide support and assistance in coordinating Personnel programs and acting as a liaison with staff, other City Departments and the general public with regard to City personnel and human resources services.

ACTIVITIES: Develop and implement work policies and procedures applicable to City of Cleveland employees. Implement affirmative action and equal employment policies and procedures throughout the City of Cleveland. Serves as the point of contact for federal and state agencies, municipalities, local businesses and outside agencies seeking employment and statistical data concerning the City of Cleveland's workforce; processing questionnaires, surveys, requests for information, etc. Administer the ADA Accommodation Review Committee. Provide leadership and support to collective bargaining negotiations and contract management. Assist departments in filling vacancies by providing qualified candidates in a means consistent with Affirmative Action and Equal Employment Opportunity principles (EEO). Advertise vacant positions and conduct searches to recruit for professional positions. Conduct preliminary interviews and refer qualified candidates to divisions. Recruit individuals for summer, seasonal and other programs. Administer background checks for new hires and others, as appropriate. Coordinate selection of individuals from Civil Services List.

PROGRAM NAME: EMPLOYEE HEALTH AND BENEFITS

OBJECTIVES: To administer, coordinate and promote an understanding of the Employee Benefits Programs to all employee.

ACTIVITIES: Conduct departmental benefits reviews. Distribute literature regarding benefits/programs. Counsel employees on benefits-related issues. Monitor and appeal disrupted unemployment compensation claims through hearing process. Arrange for outsourcing of pre-employment physicals, as well as return to work physicals. Conduct information sessions and benefit fairs to assist employee with enrollment process.

PROGRAM NAME: EMPLOYEE SAFETY AND REHABILITATION

OBJECTIVES: To provide an effective program for promoting worker safety, reducing injuries and accidents and to provide a mechanism whereby injuries employees may voluntarily participate in rehabilitation programs for a timely return to work.

ACTIVITIES: Conduct on-the-job briefing and seminars on safety awareness. Monitor injuries on a case-by-case basis and process consenting candidates through state-sponsored rehabilitations programs. Conduct announced and unannounced inspections of work sites. Review and process Worker's Compensation claims and forward to the State Bureau of Worker's Compensation. Review yearly claims experience and process refund claims. Administer Motor Vehicle Accident Review Committee and policy. Monitor departmental compliance with the Right-To-Know Ordinance.



**DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL**

PROGRAM NAME: EDUCATION AND RESEARCH

OBJECTIVES: To increase the knowledge and skills of City of Cleveland government with the resources of the academic community.

ACTIVITIES: Conduct citywide management training program. Coordinate educational programs to meet specific and requested training needs of the City of Cleveland departments. Hire student interns and co-op students. Create educational and research opportunities for employees.

PROGRAM NAME: LABOR RELATIONS AND EQUAL EMPLOYMENT OPPORTUNITY

OBJECTIVES: To negotiate and administer City of Cleveland labor agreements and to enforce affirmative action and Equal Opportunity requirements of the law.

ACTIVITIES: Address union issues and handle union grievance issues properly. Interpret and enforce EEO principles in City of Cleveland departments. Compile and monitor data within City of Cleveland departments for EEO compliance. Prepare various compliance reports for governmental agencies. Act as an ADA liaison. Investigate complaints of discrimination and harassment to expedite resolution. Provide leadership and support to collective bargaining contract negotiations and in all contracts administration.



DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL

EXPENDITURES

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 974,819	\$ 995,713	\$ 991,736	\$ 1,044,194
PART TIME PERMANENT	16,044	-	-	-
LONGEVITY	4,250	4,650	5,125	6,700
SEPARATION PAYMENTS	1,490	-	2,641	-
BONUS INCENTIVE	-	-	11,000	-
TOTAL	\$ 996,603	\$ 1,000,363	\$ 1,010,503	\$ 1,050,894
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 92,594	\$ 109,443	\$ 117,137	\$ 149,903
DENTAL	8,995	8,154	8,053	8,904
VISION CARE	1,234	1,078	972	1,132
PERS	126,847	135,418	135,873	143,972
FICA-MEDICARE	11,754	11,758	11,910	15,141
WORKERS COMPENSATION	2,593	2,807	1,881	2,010
LIFE INSURANCE	987	992	956	1,035
UNEMPLOYMENT COMPENSATION	-	9,932	-	-
TOTAL	\$ 245,003	\$ 279,581	\$ 276,782	\$ 322,097
TRAINING AND DUES				
TRAVEL	\$ 5,301	\$ 1,486	\$ (147)	\$ 500
TUITION & REGISTRATION FEES	553	1,305	330	100
OTHER TRAINING SUPPLIES	1,582	-	-	-
MILEAGE (PRIVATE AUTO)	160	-	22	30
PROFESSIONAL DUES	-	11,600	6,014	-
TOTAL	\$ 7,596	\$ 14,391	\$ 6,220	\$ 630
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 502,501	\$ 250,000	\$ 308,944	\$ 318,050
COBRA - MEDICAL COVERAGE	-	35,000	35,000	36,000
JURY & WITNESS FEES	(75)	-	-	-
MILEAGE (PRIVATE AUTO)	-	-	-	100
ADVERTISING AND NOTICE	15,902	3,580	51	1,000
PROGRAM PROMOTION	293	-	-	1,000
PARKING IN CITY FACILITIES	1,652	1,642	1,651	1,500
PHOTOCOPY MACHINE RENTAL	1,904	3,936	3,147	4,150
TOTAL	\$ 522,176	\$ 294,158	\$ 348,793	\$ 361,800



DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 2,126	\$ -	\$ 1,228	\$ 1,000
COMPUTER SUPPLIES	-	-	560	500
COMPUTER SOFTWARE	-	-	-	300
SMALL EQUIPMENT	-	-	-	1,800
PHOTOGRAPHIC SUPPLIES	(25)	-	-	-
OTHER SUPPLIES	293	-	250	300
JUST IN TIME OFFICE SUPPLIES	3,023	3,427	6,781	6,000
TOTAL	\$ 5,417	\$ 3,427	\$ 8,820	\$ 9,900
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	250
COMPUTER HARDWARE MAINT	-	114	-	100
TOTAL	\$ -	\$ 114	\$ -	\$ 350
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 15,569	\$ 16,340	\$ 20,769	\$ 24,298
CHARGES FROM PRINTING	11,586	9,450	17,442	23,727
CHARGES FROM STOREROOM	3,104	2,036	2,990	2,862
CHARGES FROM MOTOR VEHICLES	8	-	-	-
TOTAL	\$ 30,267	\$ 27,826	\$ 41,201	\$ 50,887
TOTAL DIVISION	\$ 1,807,063	\$ 1,619,860	\$ 1,692,318	\$ 1,796,558

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ -	\$ 150	\$ -	-
EXENDITURE RECOVERIES	\$ -	\$ -	\$ 12	-
TOTAL DIVISION	\$ -	\$ -	\$ 12	-



DEPARTMENT OF PERSONNEL AND HUMAN RESOURCES
DIVISION OF PERSONNEL

COMPARISON OF STAFFING

Table with columns: Budget 2005, No. of Employees (December 2005, Budget 2006), Position, Salary Schedule* (Minimum, Maximum). Rows include ADMINISTRATORS & OFFICIALS, OFFICE & CLERICAL, and PROFESSIONALS.

* Salary Schedule effective December 12, 2005



CIVIL SERVICE COMMISSION

LUCILLE AMBROZ, SECRETARY

The Civil Service Commission is a five (5) member Board appointed by the Mayor, with each member serving a six (6) year term. The Commission meets in public session and is responsible for: creating and monitoring rules and policies for the civil service of the City of Cleveland; conducting hearings relative to disciplinary action for employees; developing new job classifications and duty statements, and abolishing obsolete classifications and duty statements; testing and certification of all individuals in the classified service; managing and maintaining civil service records for employees; and enforcing the residency requirement pursuant to Charter Amendment 74.

Mission Statement

To create and implement policies and procedures to acquire and promote qualified candidates for employment with the City of Cleveland and to ensure compliance with the residency requirements of the City Charter.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF			STAFF			STAFF	
		FT	PT		FT	PT		FT	PT
PROGRAMS:									
Policy-Making	\$ 100	1	5	\$ 104	1	5	\$ 143	1	5
Testing	301	4		307	4		125	4	
Record Maintenance	200	4		205	3		1,378	2	
Residency Investigation	108	0	2	110	0	2	239	3	1
	\$ 709	9	7	\$ 726	8	7	\$ 1,885	10	6
FUNDING SOURCE:									
General Fund:									
Tax Support	\$ 700			\$ 720			\$ 1,881		
Self Generated	9			6			4		
	\$ 709	9	7	\$ 726	8	7	\$ 1,885	10	6

CIVIL SERVICE COMMISSION**PROGRAM NAME: POLICY-MAKING**

OBJECTIVES: To promulgate and maintain Civil Service rules and policies and to conduct meetings and administrative hearings.

ACTIVITIES: Conduct regular board meetings to discuss and act upon related issues; hold hearings for disciplinary actions and other administrative actions.

PROGRAM NAME: TESTING

OBJECTIVES: To conduct fair and valid examinations based on job responsibilities and qualifications and identify qualified candidates for employment.

ACTIVITIES: Conduct job analysis and develop and prepare examinations; prepare and distribute bulletins for test announcements; accept applications for test filings; test candidates, grade examination and notify individuals of results.

PROGRAM NAME: RECORD MAINTENANCE

OBJECTIVES: To maintain accurate information regarding tests and certain personnel transactions for employees in the classified Civil Service and to certify qualified candidates to appointing authorities for employment with the City.

ACTIVITIES: Prepare eligible lists from examination results; certify candidates for vacant positions; maintain seniority records for promotional purposes.

PROGRAM NAME: RESIDENCY INVESTIGATION

OBJECTIVES: To conduct investigations pursuant to Section 137 of the City Charter and Section 74, Residency Requirements, and the general condition of the City's Civil Service.

ACTIVITIES: Examine and determine validity of documents submitted as proof of residency; conduct investigations as needed to determine compliance and obtain evidence for hearings of individuals found to be out of compliance; ascertain compliance at the end of 6 months of employment.

CIVIL SERVICE COMMISSION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 510,772	\$ 359,457	\$ 342,478	\$ 425,890
BOARD MEMBERS	32,518	39,645	39,349	39,675
PART TIME PERMANENT	-	54,306	56,479	30,000
LONGEVITY	1,275	1,575	2,575	2,400
SEPARATION PAYMENTS	3,535	3,208	741	-
BONUS INCENTIVE	-	-	4,500	-
OVERTIME	-	2,313	1,200	-
TOTAL	\$ 548,100	\$ 460,506	\$ 447,322	\$ 497,965
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 59,478	\$ 48,647	\$ 45,930	\$ 65,294
DENTAL	5,097	3,635	3,130	4,251
VISION CARE	716	487	430	492
PERS	72,697	64,210	60,559	68,221
FICA-MEDICARE	7,243	5,979	5,798	6,564
WORKERS COMPENSATION	1,427	1,541	5,821	6,643
LIFE INSURANCE	581	409	379	450
UNEMPLOYMENT COMPENSATION	-	-	(700)	-
TOTAL	\$ 147,239	\$ 124,908	\$ 121,346	\$ 151,915
TRAINING AND DUES				
PROFESSIONAL DUES	\$ -	\$ -	\$ -	\$ 100
TOTAL	\$ -	\$ -	\$ -	\$ 100
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 9,360	\$ 89	\$ 40,000	\$ 1,098,500
COURT REPORTER	7,000	7,000	1,505	15,000
REFEREE SERVICES	13,000	10,000	4,089	15,000
TRAVEL - NON -TRAINING	2	-	-	-
MILEAGE (PRIVATE AUTO)	132	47	123	350
ADVERTISING AND NOTICE	-	-	-	500
PARTICIPATION FEE	-	55	-	-
PARKING IN CITY FACILITIES	645	429	262	1,000
PHOTOCOPY MACHINE RENTAL	1,898	2,218	1,579	3,700
OTHER CONTRACTUAL	91,621	77,950	81,335	60,000
TOTAL	\$ 123,657	\$ 97,788	\$ 128,894	\$ 1,194,050

**CIVIL SERVICE COMMISSION****EXPENDITURES - CONTINUED**

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 9	\$ -	\$ -	100
COMPUTER HARDWARE	-	84	-	-
PHOTOGRAPHIC SUPPLIES	-	43	-	-
OTHER SUPPLIES	489	37	40	100
JUST IN TIME OFFICE SUPPLIES	3,738	1,448	2,312	3,500
OFFICE FURNITURE & EQUIPMENT	-	-	114	-
TOTAL	\$ 4,235	\$ 1,612	\$ 2,465	\$ 3,700
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ 571	\$ -	500
MAINTENANCE CONTRACTS	-	-	-	100
CAR WASHES	-	10	-	-
TOTAL	\$ -	\$ 581	\$ -	\$ 600
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 12,648	\$ 9,684	\$ 12,362	16,054
CHARGES FROM PRINTING	3,735	3,630	1,292	5,517
CHARGES FROM STOREROOM	4,113	3,384	3,665	3,939
CHARGES FROM MOTOR VEHICLES	11,095	7,311	8,804	10,783
TOTAL	\$ 31,592	\$ 24,009	\$ 26,122	\$ 36,293
TOTAL DIVISION	\$ 854,824	\$ 709,404	\$ 726,149	\$ 1,884,623

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUES	\$ 4,318	\$ 8,940	\$ 5,594	4,000
TOTAL DIVISION	\$ 4,318	\$ 8,940	\$ 5,594	\$ 4,000



CIVIL SERVICE COMMISSION

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	1	Secretary of the Civil Service Commission	25,012	90,000
1	1	1			
OFFICE & CLERICAL					
1	1	1	Private Secretary	10.00 Hr.	18.83 Hr.
1	1	1	Senior Clerk	10.29 Hr.	14.74 Hr.
2	2	2			
PROFESSIONALS					
1	1	1	Chief Civil Service Examiner	26,274	64,151
1	1	1	Civil Service Examiner II	20,080	39,592
1	1	1	Civil Service Examiner III	20,080	45,446
1	0	0	Civil Service Examiner IV	20,080	56,401
1	1	1	Supervisor of Civil Service Records	20,231	54,494
1	1	1	Personnel Administrator	26,274	74,739
0	0	1	Project Director	22,333	72,735
0	0	1	Deputy Project Director	19,785	56,930
6	5	7			
9	8	10	TOTAL FULL TIME		
1	1	0	Project Director	22,333	72,735
1	1	1	Deputy Project Director	20,093	56,930
2	2	1	TOTAL PART TIME		
5	5	5	TOTAL BOARD MEMBERS		
16	15	16	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



NOTES

DEPARTMENT OF PUBLIC UTILITIES

JULIUS CIACCIA, JR., INTERIM DIRECTOR

The Department of Public Utilities is comprised of the following cost centers: General Administration, Radio Communication, Fiscal Control, Water, Water Pollution Control, and Cleveland Public Power. The Department is self-supporting but participates in obtaining Federal and State grants for various improvements when these monies are available.

The Division of Public Utilities Administration is specifically designed to have administrative charge, control, and supervision over the Divisions of Fiscal Control, Water, Water Pollution Control, Cleveland Public Power and the Office of Radio Communication. Functions and duties of the various Divisions are treated separately under their respective headings.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF		COST	STAFF		COST	STAFF	
		FT	PT		FT	PT		FT	PT
DIVISIONS:									
Utilities Administration	\$ 1,577	19		\$ 1,679	19		\$ 2,174	20	
Radio Communication	2,018	2		1,536	2		2,453	4	
Fiscal Control	2,626	46		2,587	43	1	3,345	50	1
Water	230,372	1,186	16	224,866	1,127	14	247,418	1,236	23
Water Pollution Control	22,800	148		21,446	145		24,586	158	
Cleveland Public Power	144,568	344		155,688	329	1	162,132	366	
	\$ 403,961	1,745	16	\$ 407,802	1,665	16	\$ 442,108	1,834	24
FUNDING SOURCE:									
Self Generated Revenue*	\$ 397,740	1,678	16	\$ 402,000	1,601	16	\$ 434,136	1,760	20
Expenditure Recovery*	6,221	67		5,802	64		7,972	74	
	\$ 403,961	1,745	16	\$ 407,802	1,665	16	\$ 442,108	1,834	24

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.



DIVISION OF UTILITIES ADMINISTRATION

JULIUS CIACCIA, JR., INTERIM DIRECTOR

Mission Statement

To provide administrative control and supervision over the Divisions of Fiscal Control, Water, Water Pollution Control, Cleveland Public Power and the Office of Radio Communication CATV 23.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Administration	\$ 775	10		\$ 984	9		\$ 1,275	10	
Marketing	192	2		104	2		129	2	
Cable Television	610	7		591	8		770	8	
	\$ 1,577	19		\$ 1,679	19		\$ 2,174	20	
FUNDING SOURCE:									
Sales & Charges for Services	\$ 8			\$ 11			\$ -		
Miscellaneous Revenue*	959			1,077			1,404		
Expenditure Recovery	610			591			770		
	\$ 1,577	19		\$ 1,679	19		\$ 2,174	20	

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

DIVISION OF UTILITIES ADMINISTRATION

PROGRAM NAME: ADMINISTRATION

OBJECTIVES: To coordinate and manage the activities of the Department of Public Utilities.

ACTIVITIES: Monitor the promotion of Minority Business Enterprise and Female Business Enterprise involvement in the procurement process. Direct operating and financial performance of Water, Water Pollution, Cleveland Public Power, and the Office of Radio Communication. Manage priorities and oversee capital improvement plans.

PROGRAM NAME: MARKETING

OBJECTIVES: To promote the City of Cleveland - its dedicated employees; its progressive economic and community development programs and initiatives; its high-quality and low cost public services, public utilities, infrastructure and transportation services.

ACTIVITIES: Develop and create promotional and advertising publications and support consumer and speakers programs.

PROGRAM NAME: CABLE TELEVISION

OBJECTIVES: To ensure cable television franchisee's compliance with the franchise agreement.

ACTIVITIES: Monitor compliance in financial, technical, personnel and construction areas. Develop rules, procedures and regulations for the construction, operation, maintenance and use of the cable television system. Investigate and mediate disputes between the operator and subscribers. Operate City access channel.



DIVISION OF UTILITIES ADMINISTRATION

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 691,322	\$ 901,431	\$ 933,755	\$ 1,113,160
INJURY PAY	-	-	4,066	-
LONGEVITY	4,400	3,875	5,600	7,426
SEPARATION PAYMENTS	6,726	41,645	27,411	140,000
BONUS INCENTIVE	-	-	9,000	-
OVERTIME	18,054	17,852	23,784	17,284
TOTAL	\$ 720,501	\$ 964,804	\$ 1,003,615	\$ 1,277,870
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 73,719	\$ 94,656	\$ 112,001	\$ 133,521
DENTAL	6,318	7,154	7,823	9,082
VISION CARE	664	784	953	1,016
PERS	98,564	124,457	132,691	155,888
FICA-MEDICARE	8,875	11,147	10,088	16,141
WORKERS COMPENSATION	7,049	9,920	10,480	11,205
LIFE INSURANCE	624	728	814	900
UNEMPLOYMENT COMPENSATION	950	5,224	-	4,098
TOTAL	\$ 196,762	\$ 254,068	\$ 274,851	\$ 331,851
TRAINING AND DUES				
TRAVEL	\$ 1,166	\$ -	\$ 9,079	\$ 7,000
TUITION & REGISTRATION FEES	1,323	-	3,994	3,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	4	-
PROFESSIONAL DUES	149	2,969	100	6,000
TOTAL	\$ 2,638	\$ 2,969	\$ 13,177	\$ 16,000
UTILITIES				
TELEPHONE	\$ -	\$ -	\$ 90	\$ -
TOTAL	\$ -	\$ -	\$ 90	\$ -
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 13,685	\$ 16,713	\$ 10,067	\$ 2,000
CABLE PROFESSIONAL SERVICES	232	-	-	-
MILEAGE (PRIVATE AUTO)	-	140	-	-
ADVERTISING AND NOTICE	4,854	-	-	-
PROGRAM PROMOTION	-	18,844	27,247	60,000
PARKING IN CITY FACILITIES	15,252	17,242	16,882	11,000
INSURANCE AND OFFICIAL BONDS	200	100	100	-
PROPERTY RENTAL	80,028	80,028	80,028	120,028
PHOTOCOPY MACHINE RENTAL	250	4,615	3,604	5,000
OTHER CONTRACTUAL	22,411	65,743	58,572	65,000
TOTAL	\$ 136,912	\$ 203,425	\$ 196,501	\$ 263,028

DIVISION OF UTILITIES ADMINISTRATION

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,855	\$ 7,041	\$ 20,755	\$ 7,000
COMPUTER HARDWARE	-	7,500	12,210	7,000
COMPUTER SOFTWARE	-	2,450	-	2,000
HARDWARE & SMALL TOOLS	-	-	-	1,000
OFFICE FURNITURE & EQUIPMENT	-	-	-	5,000
PHOTOGRAPHIC SUPPLIES	-	1,004	-	10,000
OTHER SUPPLIES	1,765	400	247	5,000
JUST IN TIME OFFICE SUPPLIES	2,270	1,942	6,247	8,000
TOTAL	\$ 5,890	\$ 20,336	\$ 39,459	\$ 45,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIPMENT	-	740	-	5,000
MAINTENANCE CONTRACTS	-	2,907	-	3,000
MAINTENANCE UTILITY SYSTEMS	91,726	23,049	12,507	30,000
TOTAL	\$ 91,726	\$ 26,695	\$ 12,507	\$ 38,000
CLAIMS, REFUNDS AND MISC.				
INDIRECT COST	\$ 49,798	\$ 61,008	\$ 61,008	\$ 61,008
TOTAL	\$ 49,798	\$ 61,008	\$ 61,008	\$ 61,008
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 13,310	\$ 16,683	\$ 9,139	\$ 18,381
CHARGES FROM RADIO SYSTEM	455	330	233	200
CHARGES FROM PRINTING	2,465	7,007	5,280	9,389
CHARGES FROM STOREROOM	292	198	142	223
CHARGES FROM MOTOR VEHICLES	1,125	2,963	1,216	2,364
TOTAL	\$ 17,647	\$ 27,180	\$ 16,009	\$ 30,557
CAPITAL OUTLAY				
TRUCKS	-	-	-	25,000
TELECOMMUNICATIONS EQUIP	-	7,046	61,592	86,000
OTHER EQUIPMENT	-	9,469	-	-
TOTAL	\$ -	\$ 16,515	\$ 61,592	\$ 111,000
TOTAL DIVISION	\$ 1,221,875	\$ 1,576,999	\$ 1,678,807	\$ 2,174,314

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICES	\$ 8,284	\$ 8,406	\$ 10,996	-
MISCELLANEOUS REVENUES	548,652	819,133	820,148	1,404,314
EXPENDITURE RECOVERIES	986,713	609,955	591,377	770,000
TOTAL DIVISION	\$ 1,543,649	\$ 1,437,494	\$ 1,422,521	\$ 2,174,314



DIVISION OF UTILITIES ADMINISTRATION

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	1	2	Administrative Manager	27,194	80,967
3	2	3	Administrative Officer	20,800	48,000
1	3	2	Assistant Administrator	20,231	58,093
1	1	1	Director of Public Utilities	50,796	160,115
1	1	1	Secretary to the Director	36,590	128,960
7	8	9			
TECHNICIAN					
1	1	1	Chief Photographer	20,800	46,377
1	1	1	Photographer	10.00 Hr.	19.69 Hr.
2	2	2			
OFFICE & CLERICAL					
1	1	1	Junior Clerk	10.00 Hr.	12.57 Hr.
1	1	1			
PROFESSIONALS					
1	1	1	Assistant Contract Compliance Officer	20,093	51,504
2	1	1	Deputy Project Director	20,093	56,930
1	1	1	Labor Relations Officer	27,326	70,218
2	1	1	Manager of Marketing	30,215	94,105
0	1	1	Manager of Telecommunications	30,215	94,105
1	1	1	Project Director	22,333	72,735
2	2	2	Telecommunications Specialist	30,215	61,917
9	8	8			
19	19	20	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

OFFICE OF RADIO COMMUNICATIONS

BRAD A. HANDKE, ADMINISTRATIVE MANAGER

Mission Statement

To operate the City's radio system in a reliable and secure manner, suitable for use by all City divisions, by providing maintenance, programming services interoperability, and improvements to the infrastructure to insure sufficient system capacity to meet the wireless communications needs of the City.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004		2005				2006	
	ACTUAL		UNAUDITED				BUDGET	
	COST	STAFF	COST	STAFF		COST	STAFF	
	FT	PT		FT	PT		FT	PT
PROGRAMS:								
Radio Communications	\$ 2,018	2	\$ 1,536	2		\$ 2,453	4	
	\$ 2,018	2	\$ 1,536	2		\$ 2,453	4	
FUNDING SOURCE:								
Expenditure Recovery*	\$ 2,018	2	\$ 1,536	2		\$ 2,453	4	
	\$ 2,018	2	\$ 1,536	2		\$ 2,453	4	

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: RADIO SYSTEM MAINTENANCE

OBJECTIVES: To maintain the City's 800 MHz system in a reliable condition, suitable for use by all City divisions including Police, Fire and EMS.

ACTIVITIES: Ensure that maintenance contracts are in place for infrastructure as well as ancillary facilities, administer maintenance contracts, respond to alarms, system problems and user problems in an effort to coordinate maintenance efforts.

PROGRAM NAME: CAPITAL INFRASTRUCTURE

OBJECTIVES: Make improvements to the infrastructure to ensure sufficient system capacity to meet the communication needs of City divisions.

ACTIVITIES: Obtain necessary system hardware and or system software to continually upgrade system to keep it in condition to serve the needs of the users.

PROGRAM NAME: WIRELESS COMMUNICATIONS BUILDING PERMIT APPLICATIONS

OBJECTIVES: Ensure that wireless communications providers utilize existing and new poles and structures in an efficient and non-blocking manner.

ACTIVITIES: Review building permit applications and conduct site visits.

PROGRAM NAME: LEASE OF FACILITIES FOR WIRELESS COMMUNICATIONS USE

OBJECTIVES: Ensure that leases for city property by wireless communications providers provide City Divisions with fair compensation for use.

ACTIVITIES: Negotiate leases with wireless communications providers in conjunction with the Law Department and the City Division that owns the property or facility.



OFFICE OF RADIO COMMUNICATIONS

EXPENDITURES

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME WAGES	\$ 39,534	\$	72,096	\$	98,507	\$	187,574
LONGEVITY	300		300		775		2,175
BONUS INCENTIVE	-		-		1,000		-
OVERTIME	1,883		4,663		2,675		17,208
TOTAL	\$ 41,717	\$	77,059	\$	102,957	\$	206,957
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 5,636	\$	10,057	\$	17,612	\$	39,245
DENTAL	546		699		1,204		2,505
VISION CARE	78		62		90		260
PERS	3,395		10,286		13,326		28,353
FICA-MEDICARE	596		1,085		1,484		2,720
WORKERS COMPENSATION	418		587		693		740
LIFE INSURANCE	43		57		90		180
CLOTHING ALLOWANCE	-		-		405		650
CLOTHING MAINTENANCE	-		-		180		520
TOTAL	\$ 10,712	\$	22,832	\$	35,084	\$	75,173
TRAINING AND DUES							
TRAVEL	\$ -	\$	-	\$	-	\$	1,000
TUITION & REGISTRATION FEES	-		-		210		1,000
PROFESSIONAL DUES	-		-		-		120
TOTAL	\$ -	\$	-	\$	210	\$	2,120
UTILITIES							
GAS	\$ 1,444	\$	176	\$	1,327	\$	1,375
ELECTRICITY - CPP	23,698		23,548		19,698		23,100
ELECTRICITY - OTHER	24,028		25,675		24,922		27,302
TOTAL	\$ 49,169	\$	49,400	\$	45,947	\$	51,777
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ -	\$	-	\$	240	\$	1,000
TRAVEL - NON - TRAINING	-		-		-		1,000
MILEAGE (PRIVATE AUTO)	46		-		-		1,000
PARKING IN CITY FACILITIES	1,320		1,210		1,320		1,320
PROPERTY RENTAL	110,320		110,700		112,740		116,484
TOTAL	\$ 111,687	\$	111,910	\$	114,300	\$	120,804

OFFICE OF RADIO COMMUNICATIONS

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 284	\$ 339	\$ 1,236	\$ 2,000
COMPUTER HARDWARE	-	4,903	-	-
HARDWARE & SMALL TOOLS	-	150	3,249	5,000
SMALL EQUIPMENT	2,584	2,657	9,420	15,000
OFFICE FURNITURE & EQUIPMENT	-	-	-	2,000
OTHER SUPPLIES	40,502	57,314	18,156	80,000
PHARMACEUTICAL SUPPLIES	-	4,565	-	-
JUST IN TIME OFFICE SUPPLIES	2,228	44	-	1,000
TOTAL	\$ 45,598	\$ 69,973	\$ 32,061	\$ 105,000
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ -	\$ -	\$ -	\$ 5,000
MAINTENANCE CONTRACTS	920,129	922,115	941,323	1,008,206
MAINTENANCE UTILITY SYSTEMS	67,005	87,210	35,357	150,000
TOTAL	\$ 987,134	\$ 1,009,325	\$ 976,680	\$ 1,163,206
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 9,611	\$ 9,799	\$ 9,281	\$ 13,336
CHARGES FROM LIGHT AND POWER	127,020	-	10,621	-
CHARGES FROM WATER	76,771	108,118	-	478,614
CHARGES FROM PRINTING	-	280	-	192
CHARGES FROM MOTOR VEHICLES	901	746	1,910	1,402
TOTAL	\$ 214,303	\$ 118,944	\$ 21,812	\$ 493,544
CAPITAL OUTLAY				
OTHER EQUIPMENT	\$ 20,772	\$ 47,187	\$ 26,767	\$ 50,000
TRANSFER TO CAPITAL PROJECT	301,786	211,257	179,820	184,063
TRANSFER TO WATER CAP PROJECT	-	300,000	-	-
TOTAL	\$ 322,559	\$ 558,444	\$ 206,587	\$ 234,063
TOTAL DIVISION	\$ 1,782,877	\$ 2,017,886	\$ 1,535,638	\$ 2,452,644

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERGOVERNMENTAL REVENUES	\$ 232	\$ -	\$ -	\$ -
SALES & CHARGES FOR SERVICES	124,769	141,123	179,489	170,400
MISCELLANEOUS REVENUE	10,450	14,991	23,288	1,600
EXPENDITURE RECOVERIES	1,732,226	1,773,836	1,528,369	1,798,112
TOTAL DIVISION	\$ 1,867,676	\$ 1,929,950	\$ 1,731,145	\$ 1,970,112



OFFICE OF RADIO COMMUNICATIONS

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
			ADMINISTRATORS & OFFICIALS		
1	1	1	Administrative Manager	27,194	80,967
1	0	0	Assistant Administrator	20,231	58,093
0	0	1	Supervisor of Radio Services	15.13 Hr.	22.62 Hr.
2	1	2			
			TECHNICIANS		
0	1	2	Radio Technician	16.38 Hr.	18.66 Hr.
0	1	2			
2	2	4	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF FISCAL CONTROL

DENNIS A. NICHOLS, COMMISSIONER

This Division is responsible for the financial reports of the Divisions of Water, Water Pollution Control and Cleveland Public Power. Utilities Fiscal Control is the financial arm of the Department of Public Utilities and thus has been set apart as a separate Division with a separate budget. Our functions include but are not limited to the monitoring and reporting of the operating results of the Divisions of the Department Public Utilities.

Mission Statement

To provide financial reporting and control, coordination, and supervision to the Divisions of Water, Water Pollution Control, and Cleveland Public Power.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	FT		PT	STAFF		FT	PT
PROGRAMS:									
Utilities Fiscal Control	\$ 2,626	46		\$ 2,587	43	1	\$ 3,345	50	1
	\$ 2,626	46		\$ 2,587	43	1	\$ 3,345	50	1
FUNDING SOURCE:									
Miscellaneous Revenue*	\$ 2,626	46		\$ 2,587	43	1	\$ 3,345	50	1
	\$ 2,626	46		\$ 2,587	43	1	\$ 3,345	50	1

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: UTILITIES FISCAL CONTROL

OBJECTIVES: To provide financial reporting services through the collection and reporting of cash receipts to the Department of Public Utilities and NEORS D Agency.

ACTIVITIES: Perform and coordinate all accounting functions of the Department of Public Utilities. Prepare and analyze financial statements. Monitor budgets. Assist Divisions with budget preparation. Process cash receipts, reconcile customers' accounts receivable, process payroll, bill miscellaneous charges.



DIVISION OF FISCAL CONTROL

EXPENDITURES

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 1,418,825	\$	1,800,893	\$	1,786,191	\$	2,134,037
INJURY PAY	682		-		-		-
SEASONAL	-		-		6,363		17,156
LONGEVITY	14,700		14,850		15,375		18,075
WAGE SETTLEMENTS	-		-		1,043		-
SEPARATION PAYMENTS	927		4,905		492		150,000
BONUS INCENTIVE	-		-		23,500		-
OVERTIME	64,113		64,906		92,436		79,015
TOTAL	\$ 1,499,248	\$	1,885,555	\$	1,925,400	\$	2,398,283
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 169,663	\$	236,177	\$	239,826	\$	328,521
DENTAL	15,253		18,234		16,721		19,686
VISION CARE	2,638		2,842		2,851		2,974
PERS	198,025		245,728		255,440		308,015
FICA-MEDICARE	11,802		17,039		17,117		31,192
WORKERS COMPENSATION	3,664		4,191		1,075		950
LIFE INSURANCE	1,786		2,125		1,991		2,160
UNEMPLOYMENT COMPENSATION	1,312		6,460		431		3,073
TOTAL	\$ 404,143	\$	532,797	\$	535,453	\$	696,571
TRAINING AND DUES							
TRAVEL	\$ 5,872	\$	1,380	\$	1,495	\$	3,000
TUITION & REGISTRATION FEES	8,530		650		1,338		1,500
PROFESSIONAL DUES	1,573		680		1,549		1,500
TOTAL	\$ 15,974	\$	2,710	\$	4,382	\$	6,000
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$ -	\$	26	\$	-	\$	2,000
PARKING IN CITY FACILITIES	1,370		1,320		1,320		1,500
PHOTOCOPY MACHINE RENTAL	3,271		8,315		4,594		5,000
SPECIAL ASSESSMENT	807		1,296		1,296		2,000
OTHER CONTRACTUAL	827		4,780		15,980		7,000
TOTAL	\$ 6,275	\$	15,736	\$	23,190	\$	17,500

DIVISION OF FISCAL CONTROL

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 6,076	\$ 7,169	\$ 6,304	\$ 7,000
COMPUTER SUPPLIES	-	-	-	1,000
COMPUTER HARDWARE	-	-	2,836	4,000
COMPUTER SOFTWARE	-	-	-	5,000
OFFICE FURNITURE & EQUIPMENT	5,220	36,742	3,413	7,000
OTHER SUPPLIES	1,040	2,244	2,924	5,500
GREENHOUSE MAINT SUPPLIES	876	-	-	-
JUST IN TIME OFFICE SUPPLIES	7,827	10,287	9,181	7,000
TOTAL	\$ 21,039	\$ 56,442	\$ 24,658	\$ 36,500
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 1,427	\$ 435	\$ 513	\$ 3,000
MAINTENANCE CONTRACTS	18,266	70,513	10,467	67,000
TOTAL	\$ 19,693	\$ 70,949	\$ 10,980	\$ 70,000
CLAIMS, REFUNDS AND MISC.				
INDIRECT COST	\$ 43,577	\$ 54,967	\$ 54,967	\$ 105,307
TOTAL	\$ 43,577	\$ 54,967	\$ 54,967	\$ 105,307
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM PRINTING	\$ 8,479	\$ 6,964	\$ 8,326	\$ 14,803
TOTAL	\$ 8,479	\$ 6,964	\$ 8,326	\$ 14,803
CAPITAL OUTLAY				
OFFICE EQUIPMENT	\$ 3,066	\$ -	\$ -	\$ -
TOTAL	\$ 3,066	\$ -	\$ -	\$ -
TOTAL DIVISION	\$ 2,021,495	\$ 2,626,120	\$ 2,587,357	\$ 3,344,964

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MISCELLANEOUS REVENUE	\$ 1,777,381	\$ 2,622,300	\$ 2,503,824	\$ 3,344,964
TOTAL DIVISION	\$ 1,777,381	\$ 2,622,300	\$ 2,503,824	\$ 3,344,964



DIVISION OF FISCAL CONTROL

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
1	2	3	Assistant Administrator	20,231	58,093
1	1	1	Commissioner of Utilities Fiscal Control	40,315	110,442
0	0	1	Deputy Commissioner of Utilities Fiscal Control		
2	2	2	Utilities Comptroller	26,274	80,967
4	5	7			
OFFICE & CLERICAL					
1	1	1	Chief Clerk	22,050	43,080
1	1	0	General Manager of Administrative Services	26,274	80,967
4	0	4	Junior Cashier	10.00 Hr.	15.08 Hr.
1	1	1	Principal Cashier	10.00 Hr.	21.10 Hr.
1	1	1	Principal Clerk	11.93 Hr.	17.85 Hr.
1	4	1	Senior Cashier	10.00 Hr.	17.95 Hr.
7	4	6	Senior Clerk	10.29 Hr.	14.74 Hr.
16	12	14			
PROFESSIONALS					
5	5	6	Accountant I	10.00 Hr.	17.95 Hr.
2	2	2	Accountant II	10.00 Hr.	19.69 Hr.
1	1	1	Accountant III	10.00 Hr.	21.83 Hr.
0	1	1	Accountant IV	20,800	53,834
4	4	4	Accountant Supervisor	23,647	65,719
1	0	0	Administrative Officer	20,800	48,000
3	2	2	Auditor	20,093	53,307
1	1	1	Budget Analyst	20,800	48,028
1	1	1	Chief Auditor - Utilities	23,647	76,635
0	0	1	Fiscal Manager	23,647	76,635
1	1	1	Personnel Assistant	20,800	42,978
0	1	1	Project Director	22,333	72,735
3	3	3	Senior Internal Auditor	23,647	60,719
1	1	1	Unit Supervisor	13.29 Hr.	21.24 Hr.
23	23	25			
TECHNICIANS					
3	2	3	Data Conversion Operator	10.00 Hr.	13.67 Hr.
2	0	0	Data Processing Supervisor	20,231	54,494
1	1	1	Senior Data Conversion Operator	10.80 Hr.	16.38 Hr.
6	3	4			
49	43	50	TOTAL FULL TIME		
0	1	1	SEASONAL		
49	44	51	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



DIVISION OF WATER

J. CHRISTOPHER NIELSON, COMMISSIONER

The Division of Water was created in 1853 and charged with the responsibility of collecting, treating, pumping and distributing potable water and providing related water service to customers within its service areas.

The Division of Water operates a major public water supply system, which services not only the City of Cleveland, but also seventy-three (73) suburban municipalities in Cuyahoga, Medina, Summit and Geauga counties. The present service area covers over 640 square miles and serves over 1.5 million people. The City is empowered to establish rates and charges for the service provided by its Water Division, acquire property and construct facilities to provide water services throughout the service area and perform other necessary functions with respect to the operation and maintenance of the water works system. The Division of Water is a self-supporting regional utility.

Basically the Division of Water draws water from four (4) intake tunnels in Lake Erie, chemically treats the water to kill bacteria, passes it through mixing and settling basins, sand and gravel filters, into reservoirs, storage towers, tanks and distribution lines. These services are provided to all of greater Cleveland, with approximately 50% of the water to industrial and commercial users, and the remaining 50% to residential users. The Division of Water maintains and operates five (5) major pumping stations, four (4) treatment plants, ten (10) secondary pumping stations, twenty-six (26) storage facilities, and over 5,000 miles of water mains in four (4) different pressure zones which are determined by elevation above the lake. The City of Cleveland has recognized that a viable public water supply system is essential to the social and economic growth of a metropolitan City. If the City and surrounding areas are to grow and contribute to the economic viability of the central core, it is necessary for the area to have an adequate economical public water supply.

Mission Statement

To serve the water needs of the Greater Cleveland area by providing a reliable supply of high quality, safe drinking water and efficient and cost effective services consistent with sound, environmental and safety practices. This is achieved through the collaborative efforts of our diverse and skilled workforce that is committed to the necessary work ethic, planning and utilization of appropriate new technology in order to meet the present and future needs of our customers.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006			
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET		
		STAFF	FT		PT	STAFF		FT	PT	STAFF
PROGRAMS:										
Water Operations	\$ 209,525	1,186	16	\$ 195,009	1,127	14	\$ 216,465	1,236	23	
Capital	20,847			29,857			30,953			
	\$ 230,372	1,186	16	\$ 224,866	1,127	14	\$ 247,418	1,236	23	
FUNDING SOURCE:										
Self Generated Revenue*	\$ 230,372	1,186	16	\$ 224,866	1,127	14	\$ 247,418	1,236	23	
	\$ 230,372	1,186	16	\$ 224,866	1,127	14	\$ 247,418	1,236	23	

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.



DIVISION OF WATER

PROGRAM NAME: WATER OPERATIONS

OBJECTIVES: To provide potable water and related water services to customers in service areas.

ACTIVITIES: Collect, treat, pump and distribute potable water. Install and read meters to determine customer usage. Make service calls for system maintenance.

PROGRAM NAME: CAPITAL

OBJECTIVES: To upgrade and improve the water delivery system.

ACTIVITIES: Utilize engineering staff to design and undertake capital projects. Continue a multi-year, ongoing Capital Improvement Program.

DIVISION OF WATER

EXPENDITURES

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 44,601,667	\$ 49,042,198	\$ 48,083,202	\$ 53,868,138
CRAFTS	985,233	976,559	150,663	-
SEASONAL	94,371	247,671	348,892	354,431
MILITARY LEAVE	-	2,000	862	-
PART TIME PERMANENT	99,101	107,168	94,840	152,297
INJURY PAY	104,945	110,324	80,877	-
STUDENT TRAINEES	13,077	-	-	47,411
LONGEVITY	490,225	518,950	523,350	545,500
WAGE SETTLEMENTS	882,307	3,680	50,113	-
SEPARATION PAYMENTS	263,806	415,955	370,247	400,000
BONUS INCENTIVE	-	500	541,000	94,000
OVERTIME	5,120,268	3,425,573	3,899,800	3,672,275
TOTAL	\$ 52,654,999	\$ 54,850,578	\$ 54,143,847	\$ 59,134,052
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 6,194,952	\$ 7,614,668	\$ 8,024,611	\$ 9,540,608
DENTAL	534,144	576,678	558,516	622,554
VISION CARE	70,025	71,311	71,886	73,720
PERS	7,020,294	7,237,487	7,257,305	8,033,687
FICA-MEDICARE	512,293	562,536	564,753	661,884
WORKERS COMPENSATION	2,152,571	2,565,688	2,771,622	3,030,189
LIFE INSURANCE	51,415	54,959	51,498	55,620
UNEMPLOYMENT COMPENSATION	77,834	106,834	25,512	50,002
CLOTHING ALLOWANCE	216,680	251,178	231,230	235,655
TOOL INSURANCE	520	10,840	10,840	10,320
TOOL PURCHASE	-	600	-	-
CLOTHING MAINTENANCE	120,115	125,545	120,260	121,310
TOTAL	\$ 16,950,844	\$ 19,178,323	\$ 19,688,033	\$ 22,435,549
TRAINING AND DUES				
TRAVEL	\$ 100,286	\$ 68,695	\$ 57,308	\$ 112,000
TUITION & REGISTRATION FEES	46,365	42,683	43,520	115,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	307	-	-
OTHER TRAINING SUPPLIES	-	-	-	8,000
PROFESSIONAL DUES	87,607	286,458	255,493	340,000
TOTAL	\$ 234,259	\$ 398,143	\$ 356,321	\$ 575,000
UTILITIES				
BROKERED GAS SUPPLY	\$ 447,616	\$ 435,354	\$ 710,482	\$ 875,000
SEWER - OTHER	1,334,934	1,229,037	1,120,045	1,243,200
TELEPHONE	563,302	649,394	254,219	1,241,640
GAS	1,173,842	1,174,000	1,311,491	1,656,250
ELECTRICITY - CPP	12,702,634	12,859,516	12,989,444	14,129,500
ELECTRICITY - OTHER	5,526,172	5,259,924	5,080,225	6,096,200
STEAM	36,000	8,241	34,505	44,000
SECURITY & MONITORING SYSTEM	29,970	-	-	-
TOTAL	\$ 21,814,470	\$ 21,615,466	\$ 21,500,413	\$ 25,285,790



DIVISION OF WATER

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 3,323,609	\$ 1,300,915	\$ 3,607,361	\$ 3,226,000
MILEAGE (PRIVATE AUTO)	398	148	656	1,000
WASTE DISPOSAL	23,225	-	-	-
ADVERTISING AND PUBLIC NOTICE	102,368	175,505	153,372	130,000
PARKING IN CITY FACILITIES	7,190	7,690	8,409	9,000
TAXES	228,157	194,177	199,273	230,000
PHOTOCOPY MACHINE RENTAL	18,679	33,068	24,664	70,000
EQUIPMENT RENTAL	-	80,302	35,987	62,000
OTHER CONTRACTUAL	7,158,167	1,020,481	1,632,142	1,700,000
COUNTY AUD & TREAS COLL FEE	-	-	6,533	2,500
STATE AUDITOR EXAMINATION	-	27,404	34,426	50,000
LOCAL MATCH-GRANT PROGRAMS	-	-	-	18,553
BANK SERVICE FEES	215,209	225,941	183,341	230,000
CREDIT CARD PROCESSING FEE	-	20,523	37,410	35,000
TOTAL	\$ 11,077,001	\$ 3,086,152	\$ 5,923,575	\$ 5,764,053
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 19,793	\$ 8,311	\$ 6,463	\$ 10,000
POSTAGE	1,155,417	1,192,525	1,176,223	1,200,000
COMPUTER SUPPLIES	21,089	25,324	14,326	20,000
COMPUTER HARDWARE	84,759	8,057	44,772	21,000
COMPUTER SOFTWARE	141,034	47,669	76,173	90,000
CHEMICAL	2,878,442	2,575,977	4,576,484	4,330,000
SALT & DE-ICER	28,998	-	-	31,000
CLOTHING	47,230	1,793	9,831	11,000
HARDWARE & SMALL TOOLS	539,035	488,513	245,466	255,000
SMALL EQUIPMENT	513,116	227,108	134,459	115,000
OFFICE FURNITURE & EQUIPMENT	58,186	32,463	16,286	60,000
ELECTRICAL SUPPLIES	483,252	517,456	294,822	240,000
HYGIENE AND CLEANING SUPP	137,289	279,182	200,426	120,000
PAINTING EQUIPMENT AND SUPP	16,492	-	-	-
MOTORS AND PUMPS	-	26,584	35,802	80,000
MEDICAL SUPPLIES	5,774	-	-	-
LABORATORY SUPPLIES	115,884	275,880	190,621	210,000
PAPER AND OTHER SUPPLIES	-	569,324	147,000	270,000
OTHER SUPPLIES	373,879	215,328	87,129	105,000
SAFETY EQUIPMENT	530,203	326,190	49,804	230,000
BATTERIES	5,000	-	-	-
JUST IN TIME OFFICE SUPPLIES	153,196	222,172	146,582	110,000
BUILDING MAINTENANCE SUPP	199,102	35,867	43,378	60,000
CEMENT, SAND & GRAVEL	660,000	1,751,949	2,265,624	2,000,000
MISC MAINTENANCE SUPPLIES	314,137	401,844	293,945	255,000
TOTAL	\$ 8,481,308	\$ 9,229,517	\$ 10,055,617	\$ 9,823,000

DIVISION OF WATER

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 56,012	\$ 76,905	\$ 24,994	\$ 30,000
MAINTENANCE CONTRACTS	388,268	151,399	57,602	141,000
COMPUTER HARDWARE MAINT	20,236	196,018	208,510	1,200,000
COMPUTER SOFTWARE MAINT	9,024	949,151	726,766	1,400,000
MAINTENANCE ELECTRICAL EQUIP	45	-	-	-
MAINTENANCE MACHINERY	962,136	667,521	309,013	381,000
MAINTENANCE VEHICLES	10,000	9,803	-	22,000
MAINTENANCE UTILITY SYSTEMS	8,968,442	10,711,695	11,218,655	12,000,000
MAINTENANCE MISC EQUIPMENT	146,228	107,431	8,181	43,000
AUTO & LIGHT TRUCK REPAIRS	9,995	-	-	-
MAINTENANCE BUILDING	750,958	730,794	633,301	545,000
TOTAL	\$ 11,321,345	\$ 13,600,718	\$ 13,187,023	\$ 15,762,000
CLAIMS, REFUNDS AND MISC.				
COURT COSTS	\$ -	\$ -	\$ 1,359	\$ -
JUDGMENTS, DAMAGES, & CLAIMS	189,225	145,500	311,383	200,000
OTHER REFUNDS & ADJUSTMENTS	55,616	-	-	20,000
INDIRECT COST	1,673,524	1,743,286	1,743,286	4,031,622
TOTAL	\$ 1,918,365	\$ 1,888,786	\$ 2,056,028	\$ 4,251,622
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 734,303	\$ 612,174	\$ 843,057	\$ 1,010,291
CHARGES FROM UTILITIES ADMIN	413,309	650,473	650,473	780,000
CHARGES FROM FISCAL CONTROL	1,362,204	2,058,000	2,058,000	2,200,000
CHARGES FROM RADIO SYSTEM	180,134	208,832	172,672	210,755
CHARGES FROM LIGHT AND POWER	-	-	6,167	20,000
CHARGES FROM WATER POLL	15,716	-	-	20,000
CHARGES FROM PRINTING	82,404	126,845	147,015	223,041
CHARGES FROM MOTOR VEHICLES	2,244,341	1,709,049	2,291,904	2,491,711
CHARGES FROM STREET MAINT	1,678,410	1,477,642	1,091,249	2,000,000
CHARGES FROM TRAFFIC ENG	27,381	8,077	-	-
CHARGES FROM WASTE	45,408	40,263	83,714	100,000
TOTAL	\$ 6,783,610	\$ 6,891,354	\$ 7,344,250	\$ 9,055,798
INTERFUND SUBSIDIES				
TRANSFER TO OTHER SUBCLASSES	\$ -	\$ -	\$ 10,550,000	\$ -
TOTAL	\$ -	\$ -	\$ 10,550,000	\$ -



DIVISION OF WATER

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CAPITAL OUTLAY				
LAND IMPROVEMENTS	\$ -	\$ 237,498	\$ -	\$ -
BUILDING BETTERMENTS	-	-	-	30,000
OFFICE EQUIPMENT	-	-	-	33,000
COMPUTER HARDWARE	67,280	-	195,749	1,200,000
COMPUTER SOFTWARE	7,200	-	-	812,000
MOTORIZED EQUIPMENT	-	-	-	105,000
AUTOMOBILES	-	-	-	46,000
TRUCKS	-	-	-	1,827,000
MACHINERY TOOLS INSTRUMENTS	17,976	47,942	30,001	400,000
OTHER EQUIPMENT	-	15,675	-	300,000
TRANSFER TO WATER CAP PROJECT	29,346,468	20,545,745	29,631,674	26,200,000
TOTAL	\$ 29,438,924	\$ 20,846,860	\$ 29,857,424	\$ 30,953,000
DEBT SERVICE				
TRANSFER TO ESCROW AGENT	\$ -	\$ 30,143,435	\$ -	\$ -
ENTERPRISE DEBT SERVICE - PRIN	25,447,795	21,162,058	16,404,833	28,321,700
ENTERPRISE DEBT SERVICE - INT	33,455,115	27,480,280	33,798,908	36,055,976
TOTAL	\$ 58,902,910	\$ 78,785,774	\$ 50,203,741	\$ 64,377,676
TOTAL DIVISION	\$ 219,578,033	\$ 230,371,670	\$ 224,866,273	\$ 247,417,540

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES AND PERMITS	\$ -	\$ -	\$ -	241,000
INTERGOVERNMENTAL REVENUES	165,911	-	-	-
SALES & CHARGES FOR SERVICES	208,321,905	207,466,862	217,155,935	210,366,000
MISCELLANEOUS REVENUES	7,760,906	7,816,189	9,818,303	5,851,000
TRANSFERS IN	-	-	20,720	-
EXPENDITURE RECOVERIES	20	543,450	242,601	2,000
TOTAL DIVISION	\$ 216,248,742	\$ 215,826,501	\$ 227,237,559	\$ 216,460,000

DIVISION OF WATER
COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	Budget December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
4	8	9	Administrative Manager	27,194	80,967
16	14	15	Assistant Administrator	20,231	58,093
4	4	4	Assistant Chief of Water Distribution	23,647	78,520
6	6	6	Assistant Commissioner of Water	27,326	110,760
1	1	1	Commissioner of Water	45,201	156,000
1	1	1	Deputy Commissioner of Water	30,215	117,520
4	6	5	Superintendent of Distribution	20,231	67,600
36	40	41			
OFFICE & CLERICAL					
9	9	10	Chief Clerk	22,050	43,080
96	90	94	Customer Service Representative	10.03 Hr.	15.70 Hr.
4	3	3	Data Control Clerk	10.00 Hr.	15.09 Hr.
1	1	1	General Manager of Administrative Services	26,274	80,967
1	1	1	General Storekeeper	10.00 Hr.	21.38 Hr.
2	1	2	Head Storekeeper	10.00 Hr.	19.70 Hr.
1	0	0	Junior Personnel Assistant	20,800	35,666
1	1	1	Labor Relations Assistant	20,800	48,834
1	1	1	Office Manager	20,800	45,000
1	1	1	Personnel Analyst I	21,000	42,816
8	8	10	Personnel Assistant	20,800	42,978
25	23	26	Principal Clerk	11.93 Hr.	17.85 Hr.
6	5	6	Secretary	10.00 Hr.	15.71 Hr.
21	15	19	Senior Clerk	10.29 Hr.	14.74 Hr.
1	1	1	Stock Clerk	10.00 Hr.	16.19 Hr.
9	10	10	Storekeeper	10.00 Hr.	18.44 Hr.
0	0	2	Warehouse Inventory Manager	22,333	72,735
187	170	188			
PROFESSIONALS					
24	26	28	Administrative Officer	20,800	48,000
1	1	1	Assistant Contract Compliance Officer	20,093	51,504
4	0	0	Assistant Director of Law	26,250	72,800
1	0	0	Assistant Director of Law I	26,250	78,000
0	4	4	Assistant Director of Law I (s)	26,250	78,000
4	3	6	Assistant Manager-App. Dev. & Tech. Support	46,225	113,093
3	3	3	Assistant Personnel Administrator	20,800	50,543
1	1	1	Assistant Superintendent of Distribution	14.77 Hr.	23.11 Hr.
7	4	5	Associate Engineer	17.83 Hr.	25.39 Hr.
0	1	1	Budget Analyst	20,800	48,028
1	1	1	Chief Legal Investigator-Civil	23,647	60,719
1	1	1	Chief of Laboratories	23,647	72,800
2	2	3	Chief of Purification	23,647	78,520
3	3	5	Chief Systems Analyst	27,326	88,624
1	1	1	Claims Examiner	10.00 Hr.	20.71 Hr.
11	10	12	Consulting Engineer	36,000	86,062
1	1	2	Database Administrator	39,937	99,470

DIVISION OF WATER

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
5	3	4	Database Coordinator	30,214	73,494
4	6	4	Deputy Project Director	20,093	56,930
4	4	4	Engineer	22.78 Hr.	30.90 Hr.
1	1	1	Engineer of Hydraulic Surveys	18.59 Hr.	26.31 Hr.
1	1	1	Environmental Programs Manager	45,000	79,040
1	0	1	GIS/IS Coordinator	52,000	85,000
1	1	1	Information Systems Coordinator	21,851	76,692
2	2	2	Manager of General Maintenance	23,647	70,740
0	0	1	Manager of Telecommunications	30,215	94,105
1	1	1	Network Data Center Operations Manager	55,000	87,426
4	3	5	Project Coordinator	27,326	81,807
17	21	23	Project Director	22,333	72,735
1	1	1	Project Leader Applications	30,215	80,774
1	1	1	Regulatory Compliance Manager	50,000	88,624
0	1	1	Safety Programs Manager	45,000	79,040
1	2	2	Safety Programs Officer I	25,000	60,000
2	2	2	Senior Budget & Management Analyst	26,274	70,909
4	5	5	Senior Personnel Assistant	20,800	45,446
0	1	2	Senior Programmer Analyst	23,647	62,844
2	0	1	Senior Systems Analyst	20,231	74,000
1	1	1	Supervisor Applications Development	39,937	78,810
1	0	0	Supervisor of Quality Assurance	39,937	78,810
11	8	12	Systems Analyst	20,800	56,000
14	12	13	Unit Supervisor	13.29 Hr.	21.24 Hr.
1	1	1	Water Business Plan Assistant Manager	22,233	72,735
1	1	1	Water Business Plan Manager	27,326	81,807
3	5	5	Water Plant Manager	23,647	88,400
<u>149</u>	<u>146</u>	<u>170</u>			
			PROTECTIVE SERVICE		
4	4	5	Assistant Security Manager	23,333	57,628
2	1	1	Guard	10.00 Hr.	15.45 Hr.
2	2	2	Security Manager	23,647	82,160
52	47	51	Security Officer	10.80 Hr.	18.56 Hr.
<u>60</u>	<u>54</u>	<u>59</u>			

DIVISION OF WATER

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
SKILLED CRAFT					
2	2	2	Asbestos Worker	32.22 Hr.	41.90 Hr.
1	2	2	Bricklayer	28.06 Hr.	36.16 Hr.
1	1	1	Bricklayer Foreman	28.86 Hr.	37.73 Hr.
1	0	1	Bricklayer Helper	22.14 Hr.	32.91 Hr.
4	2	3	Carpenter	27.76 Hr.	35.77 Hr.
1	1	1	Carpenter Unit Leader	28.76 Hr.	37.34 Hr.
9	9	9	Cement Finisher	28.13 Hr.	36.36 Hr.
2	2	2	Cement Finisher Unit Leader	28.93 Hr.	37.93 Hr.
2	2	2	Chief Building Stationary Engineer	12.37 Hr.	19.23 Hr.
16	15	16	Const. Equip Operator Group A	27.42 Hr.	31.03 Hr.
18	16	19	Electrical Worker	33.87 Hr.	44.17 Hr.
1	1	1	Electrical Worker Foreman	34.67 Hr.	45.74 Hr.
2	2	2	Ironworker	32.37 Hr.	41.56 Hr.
7	5	9	Machinist Unit Leader	14.28 Hr.	22.65 Hr.
10	8	8	Painter	27.26 Hr.	35.20 Hr.
1	1	1	Painter Foreman	28.06 Hr.	36.76 Hr.
2	1	2	Pipefitter	33.52 Hr.	43.42 Hr.
6	5	6	Plumber	33.53 Hr.	43.53 Hr.
2	2	2	Plumber Foreman	34.33 Hr.	45.09 Hr.
4	5	5	Sheet Metal Worker	31.50 Hr.	40.99 Hr.
1	1	1	Sheet Metal Worker Foreman	32.30 Hr.	42.56 Hr.
0	1	1	Sign Painter	23.23 Hr.	29.40 Hr.
93	84	96			
SERVICE & MAINTENANCE					
19	17	15	Custodial Worker	10.00 Hr.	13.54 Hr.
4	2	3	Custodial Worker Supervisor	20,800	38,288
9	10	11	Labor Foreman	17.71 Hr.	19.71 Hr.
27	24	23	Machinist	15.83 Hr.	20.00 Hr.
15	13	14	Machinist Helper	13.72 Hr.	16.90 Hr.
1	1	1	Manager of Public Utilities-Building Maintenance	20,231	72,800
71	65	70	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
1	1	1	Small Equipment Repair Worker	12.26 Hr.	17.31 Hr.
30	27	30	Truck Driver	12.50 Hr.	17.58 Hr.
16	13	13	Water Hydraulic Repairman	14.99 Hr.	17.12 Hr.
1	1	1	Water Hydraulic Supervisor	15.96 Hr.	22.56 Hr.
7	5	6	Water Hydraulic Unit Leader	14.09 Hr.	20.02 Hr.
4	1	5	Water Meter Dept. Supervisor	15.96 Hr.	22.56 Hr.
14	11	15	Water Meter Dept. Unit Leader	14.09 Hr.	20.02 Hr.
54	50	55	Water Meter Repairman	14.99 Hr.	17.12 Hr.
13	12	13	Water Pipe Repair Supervisor	15.97 Hr.	22.91 Hr.
38	34	36	Water Pipe Repair Unit Leader	14.09 Hr.	20.37 Hr.
115	101	111	Water Pipe Repairman	13.58 Hr.	17.12 Hr.
15	16	17	Water System Construction Inspector	15.67 Hr.	21.39 Hr.
454	404	440			

DIVISION OF WATER

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			TECHNICIAN		
5	5	5	Accident & Safety Inspector	17.85 Hr.	19.85 Hr.
16	15	15	Assistant Water Plant Manager	10.00 Hr.	30.00 Hr.
4	3	3	Chemist	10.00 Hr.	23.85 Hr.
6	5	6	Chief Miscellaneous Investigator	10.00 Hr.	20.71 Hr.
2	1	1	Chief of Water Distribution	26,274	83,200
2	1	2	Chief Radio Dispatcher	15.12 Hr.	21.48 Hr.
1	1	1	Citizens Information Representative	10.00 Hr.	17.14 Hr.
4	3	3	Computer Operator	10.00 Hr.	20.71 Hr.
1	1	1	Data Processing Supervisor	20,231	54,494
3	3	3	Hazardous Materials Specialist	21.63 Hr.	29.00 Hr.
2	2	2	Help Desk Analyst	12.02 Hr.	22.50 Hr.
4	4	4	Instrumentation Technician II	18.83 Hr.	21.24 Hr.
0	0	1	IT Security Officer	30,215	73,207
3	3	3	Laboratory Assistant	10.00 Hr.	17.14 Hr.
51	45	50	Meter Reader	12.82 Hr.	17.12 Hr.
4	5	5	Meter Reader Supervisor	14.47 Hr.	20.54 Hr.
14	12	12	Miscellaneous Investigator	10.00 Hr.	16.54 Hr.
6	3	3	Network Analyst I	14.52 Hr.	31.33 Hr.
0	1	1	Network Analyst II	30,214	81,774
1	0	1	Program Manager	30,214	75,769
10	9	10	Radio Dispatcher	17.33 Hr.	18.66 Hr.
1	1	1	Radio Technician	16.38 Hr.	18.66 Hr.
6	5	5	Senior Chemist	10.00 Hr.	20.71 Hr.
2	2	2	Senior Computer Operator	10.00 Hr.	24.33 Hr.
15	14	14	Senior Draftsman	10.00 Hr.	17.61 Hr.
1	1	1	Supervisor of Radio Service	15.13 Hr.	22.62 Hr.
1	1	1	Supervisor of Systems and Technical Support	55,000	78,000
2	2	2	Telecommunications Analyst I	30,214	65,174
0	0	1	Telecommunications Analyst II	30,214	80,774
57	47	48	Water Plant Operator I	15.70 Hr.	19.69 Hr.
36	33	34	Water Plant Operator II	17.73 Hr.	21.09 Hr.
1	1	1	Web Content Editor	10.00 Hr.	26.44 Hr.
<u>261</u>	<u>229</u>	<u>242</u>			
1,240	1,127	1,236	TOTAL FULL TIME		
4	4	4	TOTAL PART TIME		
9	10	9	TOTAL SEASONAL		
7	0	10	TOTAL STUDENT ASSISTANT		
<u>20</u>	<u>14</u>	<u>23</u>			
<u>1,260</u>	<u>1,141</u>	<u>1,259</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005

DIVISION OF WATER POLLUTION CONTROL

OLLIE SHAW, COMMISSIONER

The Division of Water Pollution Control is responsible for the network of sewers conveying sanitary sewage and industrial waste in the City of Cleveland from their point of origin to the treatment facilities for treatment and disposal. The Division maintains, cleans, repairs and improves sewers and their appurtenances, including catch basins and relaying of sewer connections.

The Division also is responsible for the cleaning and maintenance of a network of approximately 100,000 catch basins and adjoining laterals. Utilizing Divisional equipment and manpower, they service approximately 13,000 catch basins per year. The Division is also charged with the responsibility of managing and supervising matters relating to the elimination, control or regulation of pollution of water courses within the City limits. The Division has established a preventive maintenance program in known flooding areas to eliminate potential street and basement flooding problems before they occur. The Division has two TV inspection truck units, which are modern preventive maintenance vehicles that provide a safe method for inspection of sewers. The Division is also responsible for the maintenance of 18 lift stations.

To further enhance pump station maintenance, the Division installed a SCADA system to monitor these stations from our main facility. This system will assist us by discovering problems on a timelier basis and will reduce manpower needed to check lift stations thereby enabling us to spend more time performing preventive maintenance. This effort was critical to our desire to minimize the potential for discharges to the environment.

The Division of Water Pollution Control previously implemented a computerized complaint and work order system to more efficiently provide service delivery, reduce back log and response time. Administrative efficiency was greatly improved as a result of installing this office information system, which is a network of data processing equipment that allows for sharing of existing information such as work records, production reports, budget information, personnel records, and other data. The system has now been replaced with an integrated work management system. The new system was activated this year in the summer of 2004. WPC now benefits from a new work management system that will link information from all sections within the division, eliminating the need to enter the same information more than once in different systems and enhances the division's ability to share vital information. A GIS interface is currently being developed and will be implemented and linked to the new work management system. This will give the division the ability to run queries and Geo-code infrastructure throughout the City's sewer system.

The Division plans to continue its test tee installation program, which is an improved level of service. Additionally, Water Pollution Control has in recent years expanded services by adding more crews, and upgrading service equipment. This has allowed Water Pollution Control to further enhance its pro-active preventive maintenance program. The Division continues to review core business practices to identify ways of gaining greater efficiency. This is consistent with our continuous improvement management philosophy.

Mission Statement

To provide for the free-flow of surface water by cleaning and maintaining a network of sewer and sewer connections.

DIVISION OF WATER POLLUTION CONTROL

**OPERATING SUMMARY
(000'S OMITTED)**

	2004 ACTUAL			2005 UNAUDITED			2006 BUDGET		
	COST	STAFF FT PT		COST	STAFF FT PT		COST	STAFF FT PT	
PROGRAMS:									
Water Pollution Control Operations	\$ 15,822	148		\$ 15,790	145		\$ 18,301	158	
Capital	6,978			5,656			6,285		
	\$ 22,800	148		\$ 21,446	145		\$ 24,586	158	
FUNDING SOURCE:									
Self Generated Revenue*	\$ 22,800	148		\$ 21,446	145		\$ 24,586	158	
	\$ 22,800	148		\$ 21,446	145		\$ 24,586	158	

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: MAINTENANCE OPERATIONS

OBJECTIVES: To maintain free-flow of sanitary and clear water by eliminating potential blockages and conditions that could result in loss of service, personal injury or property damages.

ACTIVITIES: Remove debris in right of ways and flush potential blockages. Clean catch basins, main sewers, house connections, and other appurtenances of the system. Repair damaged main sewers, catch basins, manholes and connections within the limits of the pavement. Repair, maintain and replace sewer pump stations. Conduct preventive maintenance in known flooding areas through personal or remote televised inspections.

PROGRAM NAME: CAPITAL

OBJECTIVES: To maintain and improve the main sewers, pump stations, connections, and appurtenances.

ACTIVITIES: Purchase and repair motorized equipment related to upkeep of the system. Construct new storm water storage facilities, relief sewers, and replacement sewers and pump stations.

PROGRAM NAME: PERMITS AND INSPECTION

OBJECTIVES: To address customer concerns relative to basement flooding; maintain accurate sewer records and verify that construction of sewers meet the standards of the division.

ACTIVITIES: Respond to flooding complaints. Inspect construction of sewers. Identify and measure the location of new and existing lateral connections. Respond to Ohio Utilities Protection Service (OUPS) utility line marking requests.



DIVISION OF WATER POLLUTION CONTROL

PROGRAM NAME: MARKETING

OBJECTIVES: To provide Public Education and Community Participation.

ACTIVITIES: Work with various groups and organizations, school systems, environmental fairs and other media events to educate the public on important issues regarding services we provide to the public, environmental issues impacting the use of the sewer system such as, the Stormwater Phase II regulations.

PROGRAM NAME: WATER POLLUTION CONTROL TEST TEE PROGRAM

OBJECTIVES: To provide an improved level of service to our customers by determining if a problem exists in the City's portion of the sewer connection or the customers, without cost to the customer.

ACTIVITIES: Investigate sewer connections from existing test tee to the main sewer. If none exist, install a test tee in the treelawn and investigate sewer connections from new test tee excavation to the main sewer. Maintain annual contracts for installation and investigation of sewer connections.



DIVISION OF WATER POLLUTION CONTROL

EXPENDITURES

	2003		2004		2005		2006
	Actual		Actual		Unaudited		Budget
SALARIES AND WAGES							
FULL TIME PERMANENT	\$ 5,370,811	\$	5,782,629	\$	5,685,991	\$	6,710,985
CRAFTS	178,561		175,204		27,275		-
INJURY PAY	45,671		47,693		80,919		60,000
LONGEVITY	46,450		47,150		51,125		66,950
WAGE SETTLEMENTS	2,782		-		4,086		-
SEPARATION PAYMENTS	26,804		19,821		10,280		73,549
BONUS INCENTIVE	-		-		75,048		-
OVERTIME	235,086		172,292		242,541		260,490
TOTAL	\$ 5,906,164	\$	6,244,789	\$	6,177,265	\$	7,171,974
EMPLOYEE BENEFITS							
HOSPITALIZATION	\$ 719,864	\$	894,400	\$	962,921	\$	1,237,080
DENTAL	71,045		67,247		66,958		80,392
VISION CARE	9,347		9,061		9,311		10,477
PERS	783,925		835,685		822,173		972,484
FICA-MEDICARE	64,460		71,872		71,967		97,309
WORKERS COMPENSATION	270,989		339,661		465,339		504,831
LIFE INSURANCE	6,423		6,696		6,578		7,110
UNEMPLOYMENT COMPENSATION	3,733		1,351		12,810		10,244
CLOTHING ALLOWANCE	19,600		19,380		20,880		23,820
TOOL INSURANCE	-		2,250		2,100		2,100
CLOTHING MAINTENANCE	17,127		19,320		18,085		19,845
TOTAL	\$ 1,966,512	\$	2,266,922	\$	2,459,121	\$	2,965,692
TRAINING AND DUES							
TRAVEL	\$ 9,326	\$	7,189	\$	9,970	\$	12,000
TUITION & REGISTRATION FEES	8,896		5,190		6,271		15,000
MILEAGE (PRIV AUTO) TRNG PRPS	-		98		-		3,000
PROFESSIONAL DUES	9,395		18,527		12,759		15,000
TOTAL	\$ 27,617	\$	31,003	\$	28,999	\$	45,000
UTILITIES							
SEWER - OTHER	\$ 11,119	\$	6,708	\$	14,087	\$	8,000
WATER	8,759		9,163		722		8,000
GAS	147,131		154,149		231,599		250,000
ELECTRICITY - CPP	165,986		208,480		207,936		233,200
ELECTRICITY - OTHER	76,678		53,383		72,634		61,600
TOTAL	\$ 409,672	\$	431,883	\$	526,979	\$	560,800



DIVISION OF WATER POLLUTION CONTROL

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 507,812	\$ 325,726	\$ 290,704	\$ 350,000
COURT REPORTER	-	-	50	-
MILEAGE (PRIVATE AUTO)	-	-	-	500
ADVERTISING AND NOTICE	250	42,863	92,576	50,000
PROGRAM PROMOTION	8,199	-	-	-
PARKING IN CITY FACILITIES	1,809	1,622	1,932	2,000
PROPERTY RENTAL	5	-	5	500
PHOTOCOPY MACHINE RENTAL	1,758	4,943	3,449	6,500
EQUIPMENT RENTAL	8,323	4,900	3,500	20,000
OTHER CONTRACTUAL	85,000	66,295	12,279	80,000
STATE AUDITOR EXAMINATION	22,107	6,320	8,537	23,500
BANK SERVICE FEES	78,206	75,780	71,480	75,000
TOTAL	\$ 713,468	\$ 528,449	\$ 484,510	\$ 608,000
MATERIALS AND SUPPLIES				
OFFICE SUPPLIES	\$ 2,000	\$ 2,000	\$ 938	\$ 8,000
DISCOUNTS LOST	163	-	-	-
COMPUTER SUPPLIES	-	156	899	5,000
COMPUTER HARDWARE	1,258	3,496	4,430	5,000
COMPUTER SOFTWARE	11,085	-	-	5,000
SALT & DE-ICER	-	-	-	1,000
CLOTHING	33,563	27,967	29,460	30,000
HARDWARE AND SMALL TOOLS	11,186	14,533	28,875	25,000
SMALL EQUIPMENT	20,454	16,714	17,963	25,000
OFFICE AND FURNITURE EQUIP	8,089	13,546	6,760	12,000
HYGIENE AND CLEANING SUPP	13,379	14,617	20,486	15,000
MEDICAL SUPPLIES	1,320	420	2,056	2,500
OTHER SUPPLIES	28,675	25,959	28,339	25,000
SAFETY EQUIPMENT	-	60,000	36,974	60,000
JUST IN TIME OFFICE SUPPLIES	16,221	10,577	10,046	10,000
BUILDING MAINTENANCE SUPP	219,585	161,868	163,375	175,000
MISC MAINTENANCE SUPPLIES	708	2,665	158	5,000
TOTAL	\$ 367,687	\$ 354,519	\$ 350,758	\$ 408,500
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 9,142	\$ 17,067	\$ 8,104	\$ 15,000
MAINTENANCE MACHINERY	13,171	5,715	11,119	15,000
MAINTENANCE VEHICLES	334,265	287,074	210,178	350,000
MAINTENANCE UTILITY SYSTEMS	1,403,342	1,272,853	1,193,004	1,200,000
MAINTENANCE MISC EQUIP	2,500	1,620	4,000	5,000
CONSTRUCTION EQUIP REPAIR	10,000	-	-	-
TOTAL	\$ 1,772,419	\$ 1,584,329	\$ 1,426,405	\$ 1,585,000



DIVISION OF WATER POLLUTION CONTROL

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CLAIMS, REFUNDS AND MISC.				
COURTS COSTS	\$ 195	\$ -	\$ -	-
JUDGMENTS, DAMAGES & CLAIMS	39,120	101,886	84,608	100,000
OTHER REFUNDS & ADJUSTMENTS	-	-	-	1,000
INDIRECT COST	285,056	302,182	302,182	601,164
TOTAL	\$ 324,371	\$ 404,067	\$ 386,790	\$ 702,164
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM TELEPHONE EXCH	\$ 27,200	\$ 30,760	\$ 45,504	\$ 47,494
CHARGES FROM UTILITIES ADMIN	36,408	38,210	9,553	40,121
CHARGES FROM FISCAL CONTROL	135,417	189,078	47,270	198,532
CHARGES FROM RADIO SYSTEM	35,409	40,223	35,769	46,771
CHARGES FROM WATER	2,660,793	2,564,417	2,570,743	2,500,000
CHARGES FROM PRINTING	11,062	15,813	25,289	32,355
CHARGES FROM MOTOR VEHICLES	414,365	306,340	391,207	443,322
CHARGES FROM STREET MAINT	326,848	187,116	208,875	250,000
CHARGES FROM TRAFFIC ENG	700	-	-	-
CHARGES FROM WASTE	2,815	2,189	2,601	2,500
CHARGES FROM WATER - GIS PROJ	-	-	-	85,474
TOTAL	\$ 3,651,017	\$ 3,374,146	\$ 3,336,812	\$ 3,646,569
CAPITAL OUTLAY				
INFRASTRUCTURE	\$ -	\$ 5,913	\$ -	\$ -
OFFICE EQUIPMENT	-	-	-	15,000
MOTORIZED EQUIPMENT	-	-	-	500,000
MACHINERY TOOLS INSTRUMENTS	-	-	-	15,000
OTHER EQUIPMENT	-	-	-	30,000
TRANSFER TO WPC CAP PROJECTS	6,327,300	6,972,357	5,655,850	5,725,000
TOTAL	\$ 6,327,300	\$ 6,978,271	\$ 5,655,850	\$ 6,285,000
DEBT SERVICE				
ENTERPRISE DEBT SERVICE - PRIN	\$ 491,129	\$ 353,684	\$ 391,327	\$ 400,738
ENTERPRISE DEBT SERVICE - INT	256,675	247,566	221,123	206,112
TOTAL	\$ 747,804	\$ 601,250	\$ 612,451	\$ 606,850
TOTAL DIVISION	\$ 22,214,031	\$ 22,799,629	\$ 21,445,939	\$ 24,585,549

DIVISION OF WATER POLLUTION CONTROL

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALES & CHARGES FOR SERVICE	\$ 18,777,693	\$ 18,205,411	\$ 19,883,790	\$ 20,430,000
MISCELLANEOUS REVENUE	679,515	686,651	863,398	900,000
EXPENDITURE RECOVERIES	223	829	1,197	-
TOTAL DIVISION	\$ 19,457,432	\$ 18,892,891	\$ 20,748,385	\$ 21,330,000

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
2	1	1	Assistant Administrator	20,231	58,093
1	1	1	Commissioner of Water Pollution Control	40,315	119,646
2	2	2	Deputy Commissioner of Water Pollution Control	30,215	94,105
1	1	1	Superintendent of Sewer Maintenance	20,800	67,600
6	5	5			
OFFICE & CLERICAL					
1	1	1	Accountant Clerk II	10.00 Hr.	15.71 Hr.
4	4	4	Customer Service Representative	10.03 Hr.	15.70 Hr.
2	2	2	Data Control Clerk	10.00 Hr.	15.09 Hr.
1	1	1	Head Storekeeper	10.00 Hr.	19.70 Hr.
1	1	1	Junior Personnel Assistant	20,800	43,080
2	2	2	Senior Clerk	10.29 Hr.	14.74 Hr.
2	2	2	Stock Clerk	10.00 Hr.	16.19 Hr.
13	13	13			
PROFESSIONALS					
1	2	2	Administrative Manager	27,194	80,967
3	3	3	Administrative Officer	20,800	48,000
1	0	1	Assistant Director of Law I (s)	26,250	78,000
1	1	1	Assistant Manager Of Marketing	20,231	54,494
1	1	1	Assistant Personnel Administrator	20,800	50,543
3	3	3	Associate Engineer	17.83 Hr.	25.39 Hr.
0	1	1	Building Manager	23,647	70,740
3	2	3	Construction Technician	12.02 Hr.	20.71 Hr.
3	3	3	Consulting Engineer	36,000	86,062
1	1	1	Network Analyst II	30,214	81,774
2	2	2	Personnel Assistant	20,800	42,978
1	1	1	Safety Programs Manager	45,000	79,040
1	1	1	Senior Budget and Management Analyst	26,274	70,909
1	1	1	Systems Analyst	20,800	56,000
1	1	1	Unit Supervisor	13.29 Hr.	21.24 Hr.
23	23	25			



DIVISION OF WATER POLLUTION CONTROL

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			SKILLED CRAFT		
2	2	2	Bricklayer	28.06 Hr.	36.16 Hr.
2	2	2	Bricklayer Helper	22.14 Hr.	32.91 Hr.
1	0	0	Chief Building Stationary Engineer	12.37 Hr.	19.23 Hr.
3	3	4	Const. Equip Operator Group A	27.42 Hr.	31.03 Hr.
1	1	1	Electrical Worker	33.87 Hr.	44.17 Hr.
9	8	9			
			SERVICE & MAINTENANCE		
2	2	2	Custodial Worker	10.00 Hr.	13.54 Hr.
1	1	1	Custodial Worker Supervisor	20,800	38,288
1	1	1	Heavy Duty Mechanic	15.75 Hr.	22.54 Hr.
1	1	1	Heavy Duty Unit Leader	23.85 Hr.	27.94 Hr.
6	6	6	House Connection Inspector	12.70 Hr.	16.74 Hr.
3	2	3	Machinist	15.83 Hr.	20.00 Hr.
2	1	2	Machinist Helper	13.72 Hr.	16.90 Hr.
2	2	2	Machinist Unit Leader	14.28 Hr.	22.65 Hr.
3	3	3	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
3	4	4	Sewer Construction Unit Leader	15.67 Hr.	22.56 Hr.
18	11	14	Sewer Maintenance Unit Leader	14.09 Hr.	20.02 Hr.
12	10	13	Sewer Maintenance Unit Leader Operator	14.09 Hr.	20.98 Hr.
50	50	52	Sewer Service Man	14.99 Hr.	17.12 Hr.
104	94	104			
			TECHNICIAN		
2	2	2	Radio Dispatcher	17.33 Hr.	18.66 Hr.
2	2	2			
157	145	158	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



DIVISION OF CLEVELAND PUBLIC POWER

JAMES F. MAJER, COMMISSIONER

The Division of Cleveland Public Power is responsible for all electrical generation, transmission, and distribution facilities owned by the city. The Division provides electricity to about 80,000 residential, commercial, industrial, and governmental customers. In addition, the Division provides service to nearly 45,000 streetlights in the City of Cleveland.

The Division purchases power from numerous sources which includes American Electric Power, AMP-Ohio, Cinergy, and New York Power Authority, and obtains transmission services through the Midwest ISO and the PJM Interconnection. In addition, the division uses its three 15 mW gas turbines and six 1.8 mW gas peaking turbines to provide for its customers requirements. Wholesale power is brought into the system via the Division's three 138 kV interconnections. The interconnections are located at the Division's Lake Road Substation, Nottingham Substation, and the West 41st Street Substation.

Mission Statement

To provide reliable and economical electric service to all electric customers in the City of Cleveland.

**OPERATING SUMMARY
(000'S OMITTED)**

	2004			2005			2006		
	COST	ACTUAL		COST	UNAUDITED		COST	BUDGET	
		STAFF	PT		STAFF	PT		STAFF	PT
PROGRAMS:									
Light & Power Operations	\$ 129,569	344		\$ 143,602	329	1	\$ 146,690	366	
Capital	14,999			12,086			15,442		
	\$ 144,568	344		\$ 155,688	329	1	\$ 162,132	366	
FUNDING SOURCE:									
Self Generated Revenue*	\$ 144,568	344		\$ 155,688	329	1	\$ 162,132	366	
	\$ 144,568	344		\$ 155,688	329	1	\$ 162,132	366	

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

PROGRAM NAME: CLEVELAND PUBLIC POWER OPERATIONS

OBJECTIVES: To generate, transmit and distribute electricity.

ACTIVITIES: Purchase power wholesale from diversified sources. Generate electricity from CPP's gas turbines and other potential sources. Distribute electricity through neighborhood substations. Respond to emergency calls 24 hours a day with trouble crews.

PROGRAM NAME: CAPITAL

OBJECTIVES: To reinforce and expand current systems through capital improvements.

ACTIVITIES: Connect new customers to the electrical system. Make improvements to land, buildings, and structures. Purchase and repair motorized equipment related to upkeep of electrical generation, transmission and distribution facilities.



DIVISION OF CLEVELAND PUBLIC POWER

EXPENDITURES

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 16,297,002	\$ 17,090,357	\$ 16,674,688	\$ 18,803,471
CRAFTS	59,451	58,154	7,593	-
SEASONAL	-	-	12,734	-
INJURY PAY	27,938	452	1,705	-
LONGEVITY	149,325	160,150	156,650	165,000
WAGE SETTLEMENTS	8,975	480	-	-
SEPARATION PAYMENTS	122,891	116,806	138,297	150,000
BONUS INCENTIVE	-	-	87,000	87,000
OVERTIME	1,811,744	1,582,679	1,672,783	2,200,000
TOTAL	\$ 18,477,326	\$ 19,009,077	\$ 18,751,450	\$ 21,405,471
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,920,729	\$ 2,295,144	\$ 2,472,856	\$ 2,899,952
DENTAL	167,292	175,067	168,324	194,602
VISION CARE	18,614	18,746	18,901	20,201
PERS	2,449,019	2,575,082	2,520,354	2,900,081
PERS BUYBACK PRIOR SERVICE CITY	-	607	-	-
FICA-MEDICARE	168,164	179,675	183,993	272,650
WORKERS COMPENSATION	524,462	732,544	654,594	712,373
LIFE INSURANCE	16,312	15,958	15,101	16,470
UNEMPLOYMENT COMPENSATION	18,451	2,565	2,788	20,488
CLOTHING ALLOWANCE	209,920	14,395	16,530	20,000
TOOL INSURANCE	-	3,600	3,200	3,200
CLOTHING MAINTENANCE	92,560	246,355	221,500	280,000
TOTAL	\$ 5,585,523	\$ 6,259,738	\$ 6,278,141	\$ 7,340,017
TRAINING AND DUES				
TRAVEL	\$ 10,881	\$ 18,054	\$ 7,582	\$ 15,000
TUITION & REGISTRATION FEES	6,808	3,745	4,269	15,000
MILEAGE (PRIV AUTO) TRNG PRPS	-	-	362	-
PROFESSIONAL DUES	56,499	64,495	67,005	70,000
TOTAL	\$ 74,189	\$ 86,293	\$ 79,219	\$ 100,000
UTILITIES				
BROKERED GAS SUPPLY	\$ 60,889	\$ 70,946	\$ 454,251	\$ 400,000
SEWER - OTHER	25,034	16,543	22,556	25,000
WATER	12,151	7,851	10,009	20,000
GAS	453,010	537,827	280,015	345,000
STEAM	27,600	34,128	37,176	45,000
TOTAL	\$ 578,684	\$ 667,294	\$ 804,007	\$ 835,000

DIVISION OF CLEVELAND PUBLIC POWER

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 616,111	\$ 342,183	\$ 2,092,174	\$ 1,600,000
COURT REPORTER	2,732	434	-	-
MILEAGE (PRIVATE AUTO)	14,477	5,030	1,510	5,000
MEDICAL SERVICES	318	2,744	2,186	3,000
ADVERTISING AND PUBLIC NOTICE	80,935	63,817	120,876	150,000
PROGRAM PROMOTION	158,495	107,711	161,707	150,000
PARKING IN CITY FACILITIES	1,845	1,436	2,321	3,000
INSURANCE AND OFFICIAL BONDS	360,000	-	675,000	450,000
PROPERTY RENTAL	270,337	270,224	273,412	350,000
PHOTOCOPY MACHINE RENTAL	2,018	8,710	3,134	5,000
EQUIPMENT RENTAL	50,260	600	8,751	105,000
OTHER CONTRACTUAL	848,840	803,889	1,101,165	600,000
STATE AUDITOR EXAMINATION	40,530	9,480	13,596	42,000
BANK SERVICE FEES	94,959	75,751	67,442	90,000
CREDIT CARD PROCESSING FEES	1,125	15,168	30,472	40,000
TOTAL	\$ 2,542,983	\$ 1,707,179	\$ 4,553,746	\$ 3,593,000
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 27,512	\$ 10,003	\$ 9,169	\$ 30,000
DISCOUNTS LOST	-	5	-	-
POSTAGE	413,707	406,879	438,374	406,000
COMPUTER SUPPLIES	-	215	-	-
COMPUTER HARDWARE	29,610	24,939	2,515	35,000
COMPUTER SOFTWARE	25,652	39,380	9,688	45,000
FUEL	150,000	50,001	105,001	100,000
PURCHASED POWER	62,935,448	66,873,733	76,693,304	69,350,000
POWER TRANSMISSION COSTS	7,438,960	7,259,910	13,347,736	14,160,000
CLOTHING	60,052	10,980	5,344	12,000
HARDWARE & SMALL TOOLS	183,689	95,101	68,796	80,000
SMALL EQUIPMENT	40,346	16,817	18,864	25,000
OFFICE FURNITURE & EQUIPMENT	22,783	8,911	29,258	75,000
ELECTRICAL SUPPLIES	27,698	19,658	19,110	50,000
FENCE, POSTS & BARS	-	13,603	-	-
HYGIENE AND CLEANING SUPP	36,859	35,213	46,975	60,000
LUMBER, GLASS, AND DRYWALL	15,000	-	-	-
MEDICAL SUPPLIES	10,000	-	10,151	10,000
PHOTOGRAPHIC SUPPLIES	6,274	4,960	3,023	5,000
SHOP SUPPLIES	-	1,643	-	-
OTHER SUPPLIES	368,941	110,382	141,336	150,000
SAFETY EQUIPMENT	20,004	111,961	63,214	100,000
GREENHOUSE MAINTENANCE SUPP	9,079	-	-	-
MOTOR OIL & LUBRICANTS	780	2,187	10,873	-
CAPITAL IMPROVEMENT INVEN	2,218,868	2,473,111	1,777,846	2,200,000
JUST IN TIME OFFICE SUPPLIES	37,001	37,557	32,446	32,000
BUILDING MAINTENANCE SUPP	6,775	3,600	7,100	-
CEMENT, SAND & GRAVEL	91,000	33,800	201,626	200,000
MISC MAINTENANCE SUPPLIES	-	71	-	-
TOTAL	\$ 74,176,036	\$ 77,644,621	\$ 93,041,749	\$ 87,125,000



DIVISION OF CLEVELAND PUBLIC POWER

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 98,951	\$ 97,802	\$ 72,249	\$ 125,000
MAINTENANCE CONTRACTS	140,000	186,300	250,865	200,000
COMPUTER HARDWARE MAINT	-	10,000	-	30,000
MAINTENANCE MACHINERY	88,062	32,504	20,247	100,000
MAINTENANCE VEHICLES	726,521	345,478	580,001	555,000
MAINTENANCE UTILITY SYSTEMS	1,182,749	517,148	586,363	1,200,000
GLASS REPAIR	23,000	-	6,000	-
MAINTENANCE BUILDING	9,650	10,625	9,846	60,000
REPAIR OF OVERHEAD DOORS	-	25,000	-	-
TOTAL	\$ 2,268,933	\$ 1,224,856	\$ 1,525,571	\$ 2,270,000
CLAIMS, REFUNDS AND MISC.				
JUDGMENTS, DAMAGES & CLAIMS	\$ 135,771	\$ 66,182	\$ 51,570	\$ 100,000
OTHER REFUNDS & ADJUSTMENTS	371	-	-	-
INDIRECT COST	1,473,566	1,524,353	1,524,353	702,887
TOTAL	\$ 1,609,708	\$ 1,590,534	\$ 1,575,923	\$ 802,887
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM GENERAL FUND	\$ 2,480	\$ 400	\$ -	\$ -
CHARGES FROM TELEPHONE EXCH	393,304	443,433	485,626	611,898
CHARGES FROM UTILITIES ADMIN	97,700	130,000	160,000	192,000
CHARGES FROM FISCAL CONTROL	268,750	360,000	385,000	462,000
CHARGES FROM RADIO SYSTEM	60,476	53,827	66,388	63,238
CHARGES FROM WATER	380,169	363,356	386,877	450,000
CHARGES FROM WATER POLL	2,583	-	-	10,000
CHARGES FROM PRINTING	66,947	69,480	73,806	131,525
CHARGES FROM MOTOR VEHICLES	311,101	320,057	460,056	441,709
CHARGES FROM TRAFFIC ENG	100	8,000	-	-
CHARGES FROM WASTE	20,537	17,384	16,443	40,000
CHARGES FROM WATER - GIS PROJ	-	-	-	134,279
TOTAL	\$ 1,604,146	\$ 1,765,936	\$ 2,034,196	\$ 2,536,649
CAPITAL OUTLAY				
PROFESSIONAL SERVICES	\$ -	\$ 21,000	\$ -	\$ -
UTILITY PLANT IN SERVICE	88,876	-	-	-
DEPRECIATION	7,350	-	-	-
TRANSFER TO WATER CAP PROJECT	145	-	-	-
TRANSFER TO LIGHT & POWER CAP	8,981,836	14,977,974	12,085,724	15,441,943
TOTAL	\$ 9,078,206	\$ 14,998,974	\$ 12,085,724	\$ 15,441,943
DEBT SERVICE				
ENTERPRISE DEBT SERVICE - PRINC	\$ 8,275,530	\$ 9,460,000	\$ 7,059,167	\$ 11,262,708
ENTERPRISE DEBT SERVICE - INT	10,660,580	10,153,543	7,898,643	9,419,005
TOTAL	\$ 18,936,110	\$ 19,613,543	\$ 14,957,810	\$ 20,681,713
TOTAL DIVISION	\$ 134,931,843	\$ 144,568,046	\$ 155,687,535	\$ 162,131,680



DIVISION OF CLEVELAND PUBLIC POWER

REVENUE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LICENSES AND PERMITS	\$ -	\$ 300	\$ -	-
INTERGOVERNMENTAL REVENUES	35,311	67,775	-	-
SALES & CHARGES FOR SERVICES	143,271,858	141,420,105	139,898,836	154,761,000
MISCELLANEOUS REVENUES	1,603,158	1,797,705	1,874,176	1,700,000
REVENUE TRANSFERS	1,558,603	-	641	-
EXPENDITURE RECOVERIES	122	418,912	115,708	-
TOTAL DIVISION	\$ 146,469,052	\$ 143,704,798	\$ 141,889,361	\$ 156,461,000

DIVISION OF CLEVELAND PUBLIC POWER

COMPARISON OF STAFFING

No. of Employees			Position	Salary Schedule*	
Budget 2005	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
5	5	5	Assistant Administrator	20,231	58,093
1	1	1	Commissioner of Cleveland Public Power	45,201	132,782
3	2	2	Deputy Commissioner of Cleveland Public Power	46,225	104,393
9	8	8			
OFFICE & CLERICAL					
4	5	4	Chief Clerk	22,050	43,080
0	1	0	Junior Personnel Assistant	20,800	35,666
1	1	1	Personnel Assistant	20,800	42,978
3	3	3	Principal Clerk	11.93 Hr.	17.85 Hr.
1	0	0	Private Secretary	10.00 Hr.	18.83 Hr.
8	7	7	Senior Clerk	10.29 Hr.	14.74 Hr.
17	17	15			
PROFESSIONALS					
1	1	1	Accountant III	10.00 Hr.	21.83 Hr.
5	4	4	Administrative Manager	27,194	80,967
4	5	5	Administrative Officer	20,800	48,000
1	1	1	Administrator of Engineering & Planning	30,215	101,948
1	1	1	Assistant Director of Law I (s)	26,250	78,000
1	1	1	Associate Engineer	17.83 Hr.	25.39 Hr.
1	1	1	Chief Assistant Director of Law	31,500	114,400
1	1	1	Chief Auditor - Utilities	23,647	76,635
9	8	10	Consulting Engineer	36,000	86,062
4	4	4	Deputy Project Director	20,093	56,930
1	1	1	General Manager of Administrative Services	26,274	80,967
1	1	1	Legal Secretary	20,800	41,600
1	1	1	Manager of Electric System Operation	30,215	94,105
1	1	1	Manager of Marketing	30,215	94,105
1	1	1	Paralegal	20,800	39,593
1	1	1	Personnel Administrator	26,274	74,739
3	3	3	Project Coordinator	27,326	81,807
5	5	5	Project Director	22,333	72,735
2	2	2	Senior Budget & Management Analyst	26,274	70,909
1	0	1	Supervisor of Computer Operations	30,215	80,774
2	2	2	Unit Supervisor	13.29 Hr.	20.24 Hr.
47	45	48			
PARA -PROFESSIONALS					
7	8	7	Chief Senior Elec. Switchboard Operator	22,333	59,645
28	25	27	Customer Service Representative	10.03 Hr.	15.70 Hr.
5	5	5	Dispatcher Electric System Operator	17.64 Hr.	25.24 Hr.
1	0	1	Junior Electric Switchboard Operator	14.86 Hr.	21.28 Hr.
41	38	40			

DIVISION OF CLEVELAND PUBLIC POWER

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
SKILLED CRAFT					
15	12	14	Apprentice Lineman	14.89 Hr.	22.95 Hr.
8	7	8	Asst. Supt. Of Elec. Trans. & Distribution	26,274	66,396
2	2	2	Cement Finisher	28.13 Hr.	36.36 Hr.
1	1	1	Cement Finisher Unit Leader	28.93 Hr.	37.93 Hr.
1	1	1	Chief of Street Lighting & Elec. Services	23,647	88,400
2	2	2	Const. Equip Operator Group A	27.42 Hr.	31.03 Hr.
2	1	2	Electric Meter Industrial Installer	18.64 Hr.	26.70 Hr.
3	2	2	Elec. Mtr. Inst. Spec. & Gen. Tester	18.86 Hr.	27.00 Hr.
6	6	6	Electric Meter Service Installer I	17.38 Hr.	24.86 Hr.
9	8	11	Electric Meter Service Installer II	16.18 Hr.	23.17 Hr.
5	5	5	Electric Transmission & Dist. Inspector	18.72 Hr.	26.80 Hr.
10	9	10	Electric Worker	33.87 Hr.	44.17 Hr.
1	1	1	Electrical Worker Foreman	34.67 Hr.	45.74 Hr.
7	7	7	Heavy Duty Mechanic	15.75 Hr.	22.54 Hr.
1	1	1	Heavy Duty Unit Leader	23.85 Hr.	27.94 Hr.
11	9	10	Lineman Leader	20.06 Hr.	28.71 Hr.
2	2	2	Meter Industrial Leader	26.02 Hr.	28.01 Hr.
2	2	2	Painter	27.26 Hr.	35.20 Hr.
30	28	31	Senior Lineman	19.71 Hr.	28.22 Hr.
1	1	1	Superintendent of Elec. Trans. & Dist.	30,215	80,774
3	4	4	Superintendent of Electric Trouble Operations	27,326	70,218
1	0	1	Superintendent of Purchased Power	27,326	67,842
14	13	14	Trouble Line Worker	19.71 Hr.	28.22 Hr.
137	124	138			
SERVICE & MAINTENANCE					
1	1	1	Cable Foreman	20.92 Hr.	29.93 Hr.
6	5	6	Custodial Worker	10.00 Hr.	13.54 Hr.
2	2	2	Electric Meter Service Foreman	20.92 Hr.	29.93 Hr.
3	2	3	Electric Meterman Apprentice	14.55 Hr.	22.44 Hr.
2	2	2	Gas Turbine Mechanic	17.38 Hr.	24.86 Hr.
1	1	1	Gas Turbine Mechanic Apprentice	14.78 Hr.	22.77 Hr.
2	2	2	General Construction Foreman	27.93 Hr.	29.93 Hr.
1	1	5	Head Storekeeper	10.00 Hr.	19.70 Hr.
3	1	2	Line Clearance Man	14.62 Hr.	22.14 Hr.
7	6	7	Line Foreman	20.92 Hr.	29.93 Hr.
27	25	27	Line Helper Driver	12.44 Hr.	21.69 Hr.
3	2	3	Line Switchman	20.06 Hr.	28.71 Hr.
6	5	6	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
5	2	0	Stock Clerk	10.00 Hr.	16.19 Hr.
3	2	7	Storekeeper	10.00 Hr.	18.44 Hr.
1	1	1	Transformer Repairman Foreman	20.92 Hr.	29.93 Hr.
2	2	2	Underground Conduit Foreman	20.92 Hr.	29.93 Hr.
75	62	77			



DIVISION OF CLEVELAND PUBLIC POWER

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
			TECHNICIAN		
2	2	2	Apprentice Cable Splicer II	14.78 Hr.	22.77 Hr.
1	0	0	Computer Operator	10.00 Hr.	20.71 Hr.
20	16	18	Meter Reader	12.82 Hr.	17.12 Hr.
1	1	1	Meter Reader Supervisor	14.47 Hr.	20.54 Hr.
11	9	11	Senior Cable Splicer	19.71 Hr.	28.22 Hr.
1	1	2	Senior Computer Operator	10.00 Hr.	24.33 Hr.
2	2	2	Senior Draftsman	10.00 Hr.	17.61 Hr.
4	4	4	Senior Systems Analyst	20,231	74,000
<u>42</u>	<u>35</u>	<u>40</u>			
368	329	366	TOTAL FULL TIME		
0	1	0	SEASONAL		
<u>368</u>	<u>330</u>	<u>366</u>	TOTAL DIVISION		

* Salary Schedule effective as of December 12, 2005

DEPARTMENT OF PORT CONTROL

JOHN C. MOK, INTERIM DIRECTOR

The Department of Port Control is responsible for the administration and control of all activities at Cleveland Hopkins International and Burke Lakefront Airports as well as the use of City owned land along Lake Erie and the Cuyahoga River.

Included in this responsibility are the planning, development and maintenance of airfields, terminal complexes and all related facilities. The Department manages the day-to-day operations at both airports; accepts and supervises the expenditure of grants from state and federal agencies. It sets and collects landing fees, rentals, concession fees, and other airport related charges. The Department represents the City in negotiations for airport related contracts. Additionally, the Department is responsible for providing safe, efficient, friendly, and professional service to the traveling public and other airport users.

The primary objectives of the Divisions of Cleveland Hopkins International and Burke Lakefront Airports will be to maintain the airfields, terminals, and other structures for the safety and comfort of the traveling public and other airport users, while keeping the cost increase at or below the rate of inflation. Planned capital improvements will allow for improved safety and increased capacity of the airfields. Promotional and air service programs will be continued to improve public awareness of airports' functions; environmental programs will be implemented to permit the greatest use of the airfields at the least discomfort to the surrounding residents.

Mission Statement

To maintain airfields, terminals, and other structures for the safety and comfort of the traveling public and to provide safe, efficient, courteous and professional service to all airport users.

OPERATING SUMMARY (000'S OMITTED)

	2004			2005			2006		
	ACTUAL			UNAUDITED			BUDGET		
	COST	STAFF FT	PT	COST	STAFF FT	PT	COST	STAFF FT	PT
PROGRAMS:									
Director	\$ 70,197	4		\$ 75,301	10		\$ 85,362	4	
Administration	8,189	14		9,659	17		11,042	25	1
Engineering	5,656	29		2,352	29		2,685	28	
Finance / Concessions	2,893	16		1,084	13		1,030	13	
Planning	879	7		4,452	8		4,919	8	
(Airfield) Operations	31,403	261	8	42,984	295	9	45,989	295	10
Burke Operations	1,681	17		1,533	17		1,665	17	
	\$ 120,898	348	8	\$ 137,365	389	9	\$ 152,692	390	11
FUNDING SOURCE:									
Self Generated Revenue:									
Airport Fees*	\$ 120,898			\$ 137,365			\$ 152,692		
	\$ 120,898	348	8	\$ 137,365	389	9	\$ 152,692	390	11

* Includes additions and use of Fund balance. Refer to Fund Structure section of this document for details.

Notes: Operating Summary reflects annually appropriated funds only. AIP Grants and Bond monies are not reflected here. See Fund Section for details.

DEPARTMENT OF PORT CONTROL**PROGRAM NAME: ADMINISTRATION**

OBJECTIVES: To provide administrative support for the divisions of Cleveland Hopkins and Burke Lakefront Airports.

ACTIVITIES: Oversee lease preparation and management, procurement, contract administration, human resources, media relations, and governmental affairs, including both city and federal matters.

PROGRAM NAME: OPERATIONS

OBJECTIVES: To provide a safe and efficient airfield.

ACTIVITIES: Oversee the daily operations of Cleveland Hopkins and Burke Lakefront Airports, including airfield operations, maintenance, custodial and ARFF.

PROGRAM NAME: ENGINEERING

OBJECTIVES: To provide oversight of all construction and environmental projects at the Airport.

ACTIVITIES: To manage the rehabilitation and expansion of the airport, including sound insulation. The Engineering Department is responsible for design, construction and inspection of the capital program; managing of environmental permitting, program implementation monitoring, and cleaning efforts.

PROGRAM NAME: FINANCE

OBJECTIVES: To provide financial reporting services and manage the concessions program at Cleveland Hopkins and Burke Lakefront Airports.

ACTIVITIES: Perform and coordinate all financing functions for the Department of Port Control, including financial statements, budgeting, billing, accounts receivable, accounts payable, auditing and statistics. Finance also manages the concession program including all retail and food and beverage operations and parking.

PROGRAM NAME: PLANNING

OBJECTIVES: To provide for the future development of the Airport system.

ACTIVITIES: To manage the strategic direction of the Airport development and identify the infrastructure needed to satisfy customer needs; managing environmental compatibility, and monitoring and implementing applicable federal and state environmental incentives; and managing digital information needs and identify infrastructure needed to maintain effective e-commerce.

PROGRAM NAME: IT/INVENTORY

OBJECTIVES: To provide IT services and inventory controls.

ACTIVITIES: To manage all aspects of IT services and implement and manage an inventory control system for the Department of Port Control.

DEPARTMENT OF PORT CONTROL

EXPENDITURES

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
SALARIES AND WAGES				
FULL TIME PERMANENT	\$ 14,597,313	\$ 14,654,011	\$ 14,984,450	\$ 16,785,141
SEASONAL	76,170	224,901	145,597	184,730
MILITARY LEAVE	-	-	462	-
PART TIME PERMANENT	43,994	19,593	750	18,119
INJURY PAY	7,892	14,444	9,217	15,000
LONGEVITY	116,150	120,700	123,500	133,525
WAGE SETTLEMENTS	76,964	1,254	68,488	-
SEPARATION PAYMENTS	111,595	62,135	106,049	234,978
BONUS INCENTIVE	-	-	135,500	-
OVERTIME	1,286,625	1,194,309	1,413,621	1,246,254
TOTAL	\$ 16,316,703	\$ 16,291,347	\$ 16,987,632	\$ 18,617,747
EMPLOYEE BENEFITS				
HOSPITALIZATION	\$ 1,990,374	\$ 2,219,878	\$ 2,485,284	\$ 3,045,471
DENTAL	171,242	167,417	169,547	206,010
VISION	20,384	18,743	19,718	21,255
PERS	2,202,968	2,182,350	2,262,431	2,728,309
FICA-MEDICARE	179,337	183,852	194,699	269,957
WORKERS COMPENSATION	78,420	119,291	231,420	284,716
LIFE INSURANCE	16,817	15,934	15,791	17,550
UNEMPLOYMENT COMPENSATION	44,969	81,916	28,557	75,000
CLOTHING ALLOWANCE	72,790	29,438	20,730	21,320
TOOL INSURANCE	-	4,800	5,200	5,200
CLOTHING MAINTENANCE	44,150	44,575	43,625	46,750
TOTAL	\$ 4,821,450	\$ 5,068,194	\$ 5,474,656	\$ 6,721,539
TRAINING AND DUES				
TRAVEL	\$ 27,250	\$ 44,238	\$ 44,761	\$ 125,600
TUITION & REGISTRATION FEES	45,478	51,454	66,131	103,750
OTHER TRAINING SUPPLIES	1,939	-	-	1,200
PROFESSIONAL DUES	97,780	117,959	94,381	137,145
TOTAL	\$ 172,448	\$ 213,651	\$ 205,273	\$ 367,695
UTILITIES				
BROKERED GAS SUPPLY	\$ 348,900	\$ 379,267	\$ 406,709	\$ 550,000
TELEPHONE	18	-	-	720
SEWER-OTHER	245	-	-	-
WATER	570,513	747,423	747,738	903,000
GAS	382,574	609,122	680,100	875,000
ELECTRICITY - CPP	262,132	273,697	280,774	292,000
ELECTRICITY - OTHER	4,280,573	4,322,743	4,451,264	4,900,000
SECURITY & MONITORING SYSTEM	815,732	579,066	500,000	540,000
TOTAL	\$ 6,660,687	\$ 6,911,318	\$ 7,066,585	\$ 8,060,720



DEPARTMENT OF PORT CONTROL

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 2,027,772	\$ 4,044,598	\$ 6,688,432	\$ 6,177,651
COURT REPORTER	2,118	2,720	-	-
TRAVEL - NON-TRAINING	7,019	14,930	11,570	25,500
WASTE DISPOSAL	3,027,767	3,936,862	3,784,731	3,960,000
ADVERTISING AND PUBLIC NOTICE	33,398	14,035	5,756	9,400
PROGRAM PROMOTION	11,570	23,806	12,215	89,000
PARKING IN CITY FACILITIES	4,186	4,054	3,021	4,100
INSURANCE AND OFFICIAL BONDS	446,971	1,893,754	800,467	1,290,000
TAXES	5,613,884	6,544,696	6,729,017	5,147,963
PHOTOCOPY MACHINE RENTAL	13,706	22,645	8,116	17,600
EQUIPMENT RENTAL	209,637	86,847	458,314	237,000
OTHER CONTRACTUAL	88,122	243,479	474,941	529,150
STATE AUDITOR EXAMINATION	47,899	15,800	18,655	40,000
TRANSFER TO OTHER PORT FUND	11,976,206	13,843,527	15,760,750	16,206,250
REFUNDS & MISCELLANEOUS	100,514	50,000	-	-
BANK SERVICE FEES	2,597	6,118	11,709	-
CREDIT CARD PROCESSING FEES	4,651	4,373	3,672	6,100
TOTAL	\$ 23,618,017	\$ 30,752,244	\$ 34,771,367	\$ 33,739,714
MATERIAL AND SUPPLIES				
OFFICE SUPPLIES	\$ 1,325	\$ 2,108	\$ 1,407	\$ 10,800
DISCOUNTS LOST	1,160	-	251	-
POSTAGE	15,594	14,500	15,747	26,350
COMPUTER SUPPLIES	-	3,223	780	-
COMPUTER HARDWARE	74,054	172,395	176,211	89,500
COMPUTER SOFTWARE	47,424	62,683	72,882	181,500
CHEMICAL	2,022,023	2,667,135	2,040,572	2,053,500
CLOTHING	25,052	168,212	173,035	181,320
HARDWARE & SMALL TOOLS	42,812	87,824	88,568	111,600
BOILERS & COOLING EQUIP	56,416	52,410	20,859	16,000
SEED, FERTILIZER & HERBICIDE	75,000	56,570	30,001	73,000
SMALL EQUIPMENT	17,000	15,321	59,196	117,000
OFFICE FURNITURE & EQUIPMENT	9,700	4,828	39,805	21,100
FENCE, POSTS & BARS	130,001	208,016	160,001	170,000
AMMUNITION	18	-	-	-
HYGIENE AND CLEANING SUPP	307,630	347,575	395,784	431,500
MEDICAL SUPPLIES	72,266	86,678	31,990	41,600
FOOD	13,944	28,089	20,690	35,500
PHOTOGRAPHIC SUPPLIES	-	599	2,682	1,050
OTHER SUPPLIES	439,700	642,614	766,116	984,250
SAFETY EQUIPMENT	-	-	30,402	50,000
JUST IN TIME OFFICE SUPPLIES	51,564	49,241	61,445	55,100
BUILDING MAINTENANCE SUPP	245,406	298,890	301,234	329,750
CEMENT, SAND & GRAVEL	315,934	153,012	195,501	253,000
MISC MAINTENANCE SUPPLIES	-	-	-	5,000
TOTAL	\$ 3,964,021	\$ 5,121,923	\$ 4,685,160	\$ 5,238,420

DEPARTMENT OF PORT CONTROL

EXPENDITURES - CONTINUED

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 3,322	\$ 3,287	\$ 24,078	\$ 39,050
COMPUTER HARDWARE MAINT	20,158	28,118	27,215	115,000
COMPUTER SOFTWARE MAINT	-	38,724	38,724	13,000
MAINTENANCE MACHINERY	940,284	1,211,731	1,290,466	1,455,500
MAINTENANCE FIRE APPARATUS	41,130	62,000	64,875	50,000
MAINTENANCE VEHICLES	757,458	734,364	1,014,159	762,000
MAINTENANCE UTILITY SYSTEMS	-	-	-	10,000
MAINTENANCE MISC EQUIP	1,428,495	1,750,818	1,964,278	2,409,750
MAINTENANCE BUILDING	-	7,830	-	-
AUTO & LIGHT TRUCK REPAIRS	25,000	-	-	-
CHARGES FROM MAINT	-	-	91,097	75,000
TOTAL	\$ 3,215,846	\$ 3,836,873	\$ 4,514,893	\$ 4,929,300
CLAIMS, REFUNDS AND MISC.				
COURT COSTS	\$ -	\$ 69	\$ -	\$ 100
JUDGEMENTS, DAMAGES, & CLAIMS	-	28,600	18,188	-
OTHER REFUNDS & ADJUSTMENTS	2,645	(128)	51,398	-
INDIRECT COST	594,618	598,412	598,412	1,656,222
TOTAL	\$ 597,263	\$ 626,953	\$ 667,998	\$ 1,656,322
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM GENERAL FUND	\$ 5,436,717	\$ 4,169,125	\$ 4,891,661	\$ 5,000,000
CHARGES FROM TELEPHONE EXCH	284,869	285,646	378,743	434,555
CHARGES FROM UTILITIES ADMIN	84,309	84,237	84,357	84,372
CHARGES FROM RADIO SYSTEM	126,771	62,258	63,302	75,207
CHARGES FROM WATER POLL	-	-	-	9,000
CHARGES FROM PRINTING	34,841	26,121	58,248	65,665
CHARGES FROM STOREROOM	15	-	-	5
CHARGES FROM MOTOR VEHICLES	324,978	232,456	457,996	461,179
CHARGES FROM TRAFFIC ENG	5,330	-	-	-
CHARGES FROM WASTE	81,359	81,972	85,748	110,000
TOTAL	\$ 6,379,188	\$ 4,941,814	\$ 6,020,055	\$ 6,239,983
CAPITAL OUTLAY				
PROFESSIONAL SERVICES	\$ 18,200	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES	-	28,602	-	-
MOTORIZED EQUIPMENT	19,483	-	4,650	-
TELECOMMUNICATIONS EQUIP	-	61,284	-	-
OTHER EQUIPMENT	-	17,359	-	-
TRANSFER TO AIRPORT CAPITAL	1,359,000	1,166,968	2,136,298	2,295,472
RESERVE FOR CAPITAL PROJECT	-	55,387	-	-
TOTAL	\$ 1,396,683	\$ 1,329,600	\$ 2,140,948	\$ 2,295,472



DEPARTMENT OF PORT CONTROL

EXPENDITURES - CONTINUED

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
DEBT SERVICE				
TRANSFER TO OTHER SUBFUNDS	\$ 1,434,573	\$ 269,374	\$ 269,374	\$ -
ENTERPRISE DEBT SERVICE - PRIN	11,104,214	9,372,719	10,895,249	17,775,000
ENTERPRISE DEBT SERVICE - INT	25,534,900	36,162,154	43,665,878	47,050,000
TOTAL	\$ 38,073,687	\$ 45,804,247	\$ 54,830,500	\$ 64,825,000
TOTAL DIVISION	\$ 105,215,992	\$ 120,898,164	\$ 137,365,067	\$ 152,691,912

REVENUE

	2003	2004	2005	2006
	Actual	Actual	Unaudited	Budget
INTERGOVERNMENTAL REVENUE	\$ 22,762,989	\$ 135,831	\$ 13,121,008	\$ 10,576,000
SALES & CHARGES FOR SERVICES	101,360,278	110,327,864	106,394,159	110,667,130
MISCELLANEOUS REVENUES	11,475,069	17,997,354	22,263,648	3,539,000
PROCEEDS FROM SALE OF DEBT	96,110	-	-	-
REVENUE TRANSFERS	153,130	-	-	-
TRANSFERS IN	32,284	950,923	2,130,990	-
EXPENDITURE RECOVERIES	409,550	8,261	2,822	27,909,782
TOTAL DIVISION	\$ 136,289,410	\$ 129,420,233	\$ 143,912,627	\$ 152,691,912

DEPARTMENT OF PORT CONTROL

COMPARISON OF STAFFING

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
ADMINISTRATORS & OFFICIALS					
5	4	4	Administrative Officer	20,093	48,000
3	4	5	Airport Project Director	60,000	124,800
6	5	5	Assistant Administrator	20,231	58,093
1	1	1	Commissioner of Burke Lakefront Airport	40,315	110,442
1	1	1	Commissioner of Cleve. Hopkins Int. Airport	42,758	133,780
2	2	2	Deputy Comm. of Cleve. Hopkins Int. Airport	30,215	94,105
1	1	1	Director of Port Control	100,000	208,000
3	3	3	Fiscal Manager	21,851	73,043
1	0	0	Manager of Marketing	30,215	94,105
1	1	1	Security Manager	23,647	82,160
1	0	0	Secretaries to Directors of Departments	41,312	133,780
25	22	23			
OFFICE & CLERICAL					
5	4	5	Clerk, Junior	10.00 Hr.	12.57 Hr.
2	2	2	Clerk, Senior	10.29 Hr.	14.74 Hr.
1	1	1	Chief Clerk	22,050	43,080
3	2	3	Personnel Assistant, Junior	20,093	35,666
2	2	2	Secretary, Private	10.00 Hr.	18.83 Hr.
3	3	3	Storekeeper, Head	10.00 Hr.	19.70 Hr.
1	1	1	Storekeeper	10.00 Hr.	18.44 Hr.
17	15	17			
PROFESSIONALS					
1	1	1	Accountant III	10.00 Hr.	21.83 Hr.
4	4	4	Accountant IV	20,093	53,834
1	1	1	Airport Chief Engineer	30,215	101,948
6	5	6	Airport Maintenance Manager	26,274	80,967
3	3	3	Airport Maintenance Superintendent	20,093	57,200
1	1	1	Airport Operations Manager	26,274	80,967
1	1	1	Budget Analyst	20,093	48,028
1	1	1	Comptroller - Airports	30,215	101,948
1	0	1	Civil Engineer, Chief	23,647	76,635
6	5	6	Consulting Engineer	36,000	86,062
4	4	4	Deputy Project Director	20,093	56,930
1	1	1	Associate Engineer	17.83 Hr	25.39 Hr.
1	1	1	Personnel Administrator	26,274	74,739
1	1	1	Personnel Administrator, Asst.	20,093	50,543
1	1	1	Personnel Assistant	20,093	42,978
10	7	10	Project Coordinator	27,326	81,807
5	9	9	Project Director	22,333	72,735
1	0	0	Risk Manager	27,326	88,624
0	1	1	Safety Programs Manager	45,000	79,040
1	1	1	Senior Personnel Assistant	20,093	45,446
1	1	1	Contract Compliance Officer	26,274	64,151
1	1	1	Contract Compliance Officer, Asst.	20,093	51,504
2	1	2	Assistant Director of Law	26,250	72,800
54	51	58			

DEPARTMENT OF PORT CONTROL

COMPARISON OF STAFFING - CONTINUED

Budget 2005	No. of Employees		Position	Salary Schedule*	
	December 2005	Budget 2006		Minimum	Maximum
SKILLED CRAFT					
3	3	3	Carpenter	27.76 Hr.	34.70 Hr.
8	9	9	Electrical Worker	33.87 Hr.	42.34 Hr.
4	2	3	Foreman, Electrical Worker	34.67 Hr.	43.34 Hr.
1	1	1	Foreman, Painter	28.06 Hr.	35.08 Hr.
2	2	2	Heavy Duty Unit Leader	23.85 Hr.	27.94 Hr.
10	11	11	Heavy Duty Mechanic	15.75 Hr.	22.54 Hr.
1	0	1	Horticulturalist	25.50 Hr.	27.50 Hr.
4	4	4	Painter	27.26 Hr.	34.08 Hr.
1	1	1	Plumber	33.53 Hr.	41.91 Hr.
<u>34</u>	<u>33</u>	<u>35</u>			
SERVICE & MAINTENANCE					
13	13	13	Airport Field Foreman	17.71 Hr.	19.71 Hr.
58	55	56	Airport Maintenance Man	11.97 Hr.	16.79 Hr.
62	57	62	Custodial Worker	10.00 Hr.	13.54 Hr.
1	0	0	Garage Worker	12.42 Hr.	16.00 Hr.
1	1	1	Municipal Service Laborer	13.94 Hr.	15.94 Hr.
12	11	11	Supervisor, Custodial Worker	20,093	38,288
3	6	6	Supervisor, Airport Maintenance	21,020	55,120
6	5	6	Window Washer	12.54 Hr.	18.37 Hr.
<u>156</u>	<u>148</u>	<u>155</u>			
TECHNICIAN					
7	7	7	Airport Information Representative	10.02 Hr.	15.08 Hr.
8	7	8	Airport Operations Agent I	14.14 Hr.	18.65 Hr.
9	7	7	Airport Operations Agent II	17.77 Hr.	21.95 Hr.
2	3	4	Airport Operations Agent III	20,093	50,543
4	4	4	Airport Operations Superintendent	23,333	59,645
1	1	1	Airport Planning Envir. Officer	30,215	80,774
1	1	1	Airport Safety Chief	26,274	80,967
1	0	0	Airport Safety Chief Training Officer, Asst	23,333	57,628
1	0	0	Airport Safety Chief, Assistant	23,333	57,628
3	3	3	Airport Safety Shift Commander	20,231	54,494
43	43	44	Airport Safety Man	14.19 Hr.	19.07 Hr.
9	9	9	Airport Safety Supervisor	38,763	50,710
2	2	2	Airport Security Coordinator	23,333	57,628
1	1	1	Application Delivery Services Manager	65,000	88,400
1	0	1	CADD Technician (PC)	25,000	45,000
1	0	1	Cost Estimator, Construction	10.00 Hr.	20.16 Hr.
5	4	5	Engineering & Construction Inspector	16.70 Hr.	18.70 Hr.
1	1	1	Engineering & Construction Inspector, Chief	22.33 Hr.	24.33 Hr.
3	3	3	Environmental Assistant	20,093	46,377
<u>103</u>	<u>96</u>	<u>102</u>			
389	365	390	TOTAL FULL TIME		
1	1	1	Part Time		
8	8	10	Seasonal		
<u>9</u>	<u>9</u>	<u>11</u>	TOTAL PART TIME		
<u>398</u>	<u>374</u>	<u>401</u>	TOTAL DIVISION		

* Salary Schedule effective December 12, 2005



RESTRICTED INCOME TAX

(000's OMITTED)

The Restricted Income Tax is one ninth of the City's total earnings which is restricted to use for capital projects and debt service on bonds issued to finance capital projects.

	2003 ACTUAL	2004 ACTUAL	2005 UNAUDITED	2006 BUDGET
RECEIPTS	\$ 31,366	\$ 31,624	\$ 33,177	\$ 33,948
EXPENDITURES				
CAPITAL PROJECTS				
PUBLIC BUILDINGS	\$ 2,960	\$ 2,170	\$ 2,300	\$ 1,600
VEHICLES	5,452	1,900	5,382	4,649
MAJOR NON-VEHICULAR EQUIPMENT	5,733	6,783	5,932	3,100
TRANSPORTATION NETWORK	450	450	450	350
CERTIFICATE OF PARTICIPATION, 1995	1,087	-	-	-
LEASE PAYMENT 2003	-	1,094	1,094	1,038
LEASE PAYMENT 2004	-	363	1,112	1,112
LEASE PAYMENT 2005	-	-	102	1,405
TOTAL CAPITAL PROJECTS	\$ 15,682	\$ 12,760	\$ 16,372	\$ 13,254
PAST DEFICITS & LIABILITIES				
DEBT SERVICE	\$ 16,000	\$ 20,000	\$ 16,000	\$ 21,850
TOTAL PAST DEFICITS & LIABILITIES	\$ 16,000	\$ 20,000	\$ 16,000	\$ 21,850
TOTAL EXPENDITURES	\$ 31,682	\$ 32,760	\$ 32,372	\$ 35,104



NOTES

NON DEPARTMENTAL

EXPENDITURES

COUNTY AUDITOR DEDUCTIONS

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
CONTRACTUAL SERVICES				
NON PRODUCTIVE LAND SALES	\$ 23,904	\$ 23,412	\$ 25,577	\$ 25,000
SPECIAL ASSESSMENT	-	-	7,364	-
BOARD OF ELECTION EXPENSE	143,819	322,208	8,234	544,000
COUNTY AUD & TREAS COLL FEE	657,662	839,853	722,102	795,000
ADVERTISING DEL LAND SALES	28,083	21,229	1,494	25,000
BOARD OF TAX APPEALS	178	1,253	594	5,000
TOTAL	\$ 853,645	\$ 1,207,954	\$ 765,365	\$ 1,394,000
TOTAL DIVISION	\$ 853,645	\$ 1,207,954	\$ 765,365	\$ 1,394,000

EXPENDITURES

SUBSIDIES TO OTHER FUNDS

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
INTERFUND SUBSIDIES				
TRANSFER TO RAINY DAY FUND	\$ -	\$ 686,717	\$ 1,250,000	\$ 1,000,000
TRANSFER TO OTHER SUBCLASSES	-	24,249	50,000	255,000
TRANSFER TO DEBT SERVICE FUND	1,080,000	1,723,546	5,418,284	5,223,308
TRANSFER TO STADIUM FUND	-	8,990,205	2,833,129	5,655,595
SUBSIDY TO STREET CONST	6,548,600	3,773,786	5,650,000	5,373,257
SUBSIDY TO PUBLIC AUDITORIUM	-	105,232	-	-
TRANSFER TO SCHOOL REC FUND	1,937,510	2,000,000	2,000,000	2,000,000
SUBSIDY TO IX CENTER	1,150,091	1,469,592	1,630,841	1,450,000
SUBSIDY TO SINKING FUND	437,465	372,743	375,000	524,717
SUBSIDY TO TELEPHONE	-	359,116	-	-
SUBSIDY TO CEMETERIES	-	2,177,975	375,000	606,415
TOTAL	\$ 11,153,666	\$ 21,683,162	\$ 19,582,254	\$ 22,088,292
TOTAL DIVISION	\$ 11,153,666	\$ 21,683,162	\$ 19,582,254	\$ 22,088,292

REVENUE

SUBSIDIES TO OTHER FUNDS

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
TRANSFERS IN	\$ -	\$ -	\$ 359,116	\$ -
TOTAL DIVISION	\$ -	\$ -	\$ 359,116	\$ -



NON DEPARTMENTAL

EXPENDITURES
OTHER ADMINISTRATIVE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
SALARIES AND WAGES				
SEPARATION PAYMENTS	\$ 2,901,969	\$ -	\$ -	\$ -
TOTAL	\$ 2,901,969	\$ -	\$ -	\$ -
EMPLOYEE BENEFITS				
FICA-MEDICARE	\$ 2,873	\$ -	\$ -	\$ -
UNEMPLOYMENT COMPENSATION	3,168,308	-	-	-
TOTAL	\$ 3,171,181	\$ -	\$ -	\$ -
TRAINING AND DUES				
PROFESSIONAL DUES	\$ 19,325	\$ 9,170	\$ 5,200	\$ 20,000
OHIO MUNICIPAL LEAGUE	23,352	23,352	23,352	24,520
NOACA	53,886	53,886	53,886	56,580
MAYORS & MGRS ASSOC	-	15,000	15,000	15,750
U.S. CONFERENCE OF MAYORS	13,185	15,558	16,025	16,826
NATIONAL LEAGUE OF CITIES	18,657	18,657	19,403	20,373
GREATER CLEVE PARTNERSHIP	-	-	40,000	40,000
DOWNTOWN DEVELOPMENT CORP	-	22,000	22,000	22,000
GREAT CLEVELAND GROWTH ASSC	40,000	40,000	-	-
INTERNATIONAL TRADE ALLIANCE	-	50,000	50,000	50,000
TOTAL	\$ 168,405	\$ 247,623	\$ 244,866	\$ 266,049
UTILITIES				
GAS	\$ -	\$ 64,839	\$ -	\$ -
ELECTRICITY - CPP	8,280,007	8,397,040	8,489,123	8,914,000
ELECTRICITY - OTHER	2,707,627	2,485,092	3,003,653	2,912,000
STEAM	-	72,401	-	-
TOTAL	\$ 10,987,633	\$ 11,019,371	\$ 11,492,776	\$ 11,826,000
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 285,900	\$ 237,550	\$ 123,466	\$ 220,000
INSURANCE AND OFFICIAL BONDS	9,500	9,500	9,295	9,500
OTHER CONTRACTUAL	159,115	331,153	285,465	300,000
JUSTICE CENTER - PRISONER MAINT	298,428	-	-	-
JUSTICE CENTER - TOWER MAINT	2,568,607	3,588,160	3,767,334	2,912,128
BANK SERVICE FEES	292,031	275,718	299,705	300,000
TOTAL	\$ 3,613,582	\$ 4,442,082	\$ 4,485,265	\$ 3,741,628

NON DEPARTMENTAL

EXPENDITURES - CONTINUED

OTHER ADMINISTRATIVE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
MAINTENANCE				
MAINTENANCE OFFICE EQUIP	\$ 65,335	\$ 69,210	\$ -	\$ -
TOTAL	\$ 65,335	\$ 69,210	\$ -	\$ -
CLAIMS, REFUNDS & MISCELLANEOUS				
JUDGMENTS, DAMAGES & CLAIMS	\$ 541,909	\$ 101,431	\$ -	\$ -
TOTAL	\$ 541,909	\$ 101,431	\$ -	\$ -
INTER-DEPARTMENTAL CHARGES				
CHARGES FROM RADIO SYSTEM	\$ 792	\$ 1,269	\$ 731	\$ 1,239
TOTAL	\$ 792	\$ 1,269	\$ 731	\$ 1,239
DEBT SERVICE				
PRINCIPAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
TOTAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
TOTAL DIVISION	\$ 21,700,805	\$ 16,130,985	\$ 16,473,639	\$ 16,084,916

REVENUE

OTHER ADMINISTRATIVE

	2003 Actual	2004 Actual	2005 Unaudited	2006 Budget
LOCAL TAXES	\$ 290,813,070	\$ 296,106,381	\$ 306,336,541	\$ 311,769,306
INTERGOVERNMENTAL REVENUE	70,874,429	71,265,946	71,479,435	71,328,282
SALES & CHARGES FOR SERVICES	2,490,790	2,150,315	2,379,614	1,862,000
MISCELLANEOUS REVENUES	2,390,317	1,590,817	1,832,722	2,350,000
PROCEEDS FROM SALE OF DEBT	3,400,000	-	-	-
REVENUE TRANSFERS	527,164	-	-	-
TRANSFERS IN	33,366,819	9,000	6,218,394	3,550,925
EXPENDITURE RECOVERIES	5,642,560	7,220,220	6,206,073	9,660,094
TOTAL DIVISION	\$ 409,505,148	\$ 378,342,680	\$ 394,452,779	\$ 400,520,607



NOTES



APPROPRIATION FOR THE YEAR 2006

Whereas, this ordinance constitutes an emergency measure providing for the daily operation of a municipal department; now therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CLEVELAND:

Section 1. That to provide for the current expenses for the City of Cleveland for the fiscal year ending December 31, 2006, the following sums be and they are hereby appropriated viz:

The sum of Five Hundred Three Million Six Hundred Four Thousand Two Hundred Four Dollars (\$503,604,204) from the General Fund;

The sum of Fifty Eight Million Seven Hundred Thirty Nine Thousand Three Hundred Sixty Seven Two Dollars (\$58,739,367) from the Special Revenue Funds;

The sum of Twenty Eight Million Eighty Three Thousand Two Hundred Ninety Nine Dollars (\$28,083,299) from the Internal Service Funds;

The sum of Six Hundred Twenty Six Million Four Hundred Fifty Thousand Two Hundred Ninety Eight Dollars (\$626,450,298) from the Enterprise Funds;

The sum of Nine Million Seven Hundred Five Thousand Eight Hundred Fifty Five Dollars (\$9,705,855) from the Trust and Agency Funds;

The sum of Fifty Six Million Seven Hundred Fifty Nine Thousand Two Hundred Sixty One Dollars (\$56,759,261) from the Debt Service Fund;

All set forth in the Mayor's Estimate on file with Council and identified as File No.168-06-A in the aggregate amount for each department as follows:

GENERAL FUND

Legislative Branch	\$	5,906,124
Judicial Branch		35,620,187
Executive Branch		
Office of the Mayor		2,415,555
Department of Public Safety		286,025,841
Community Relations Board		1,258,070
Department of Consumer Affairs		352,140
Department of Public Service		39,107,573
Department of Parks, Recreation & Properties		38,748,612
Urban Planning & Development		17,222,209
Department of Public Health		12,712,607
Department of Aging		632,143
Support Functions		41,514,851
Transfers to Other Funds		22,088,292
Total Executive Branch		462,077,893
TOTAL GENERAL FUND		503,604,204



APPROPRIATION FOR THE YEAR 2006

Special Revenue Funds		58,739,367
Internal Service Funds		28,083,299
Enterprise Funds		626,450,298
Trust and Agency Funds		9,705,855
Debt Service Funds		56,759,261
TOTAL APPROPRIATIONS FOR 2006		<u>\$ 1,283,342,284</u>

GENERAL FUND

LEGISLATIVE BRANCH

Council and Clerk of Council		\$ 5,906,124
I Personnel and Related Expenses	\$ 4,578,931	
II Other Expenses	1,327,193	
TOTAL LEGISLATIVE BRANCH		<u>\$ 5,906,124</u>

JUDICIAL BRANCH

Municipal Court - Judicial Division		\$ 21,760,918
I Personnel and Related Expenses	\$ 19,269,612	
II Other Expenses	2,491,306	
Municipal Court - Housing Division		\$ 3,122,273
I Personnel and Related Expenses	\$ 2,964,612	
II Other Expenses	157,661	
Municipal Court - Clerk's Division		\$ 10,736,996
I Personnel and Related Expenses	\$ 8,599,528	
II Other Expenses	2,137,468	
TOTAL JUDICIAL BRANCH		<u>\$ 35,620,187</u>

EXECUTIVE BRANCH

Office of the Mayor		\$ 2,415,555
I Personnel and Related Expenses	\$ 2,141,665	
II Other Expenses	273,890	

APPROPRIATION FOR THE YEAR 2006
DEPARTMENT OF PUBLIC SAFETY

Public Safety Administration		\$	2,901,324
I Personnel and Related Expenses	\$	2,536,819	
II Other Expenses		364,505	
Division of Police		\$	173,531,991
I Personnel and Related Expenses	\$	162,216,206	
II Other Expenses		11,315,785	
Division of Fire		\$	85,490,737
I Personnel and Related Expenses	\$	81,885,782	
II Other Expenses		3,604,955	
Division of Emergency Medical Services		\$	23,114,209
I Personnel and Related Expenses	\$	20,853,315	
II Other Expenses		2,260,894	
Division of Dog Pound		\$	987,580
I Personnel and Related Expenses	\$	811,519	
II Other Expenses		176,061	
TOTAL DEPARTMENT OF PUBLIC SAFETY		\$	286,025,841

COMMUNITY RELATIONS BOARD

Community Relations Board		\$	1,258,070
I Personnel and Related Expenses	\$	1,160,560	
II Other Expenses		97,510	
TOTAL COMMUNITY RELATIONS BOARD			1,258,070

DEPARTMENT OF CONSUMER AFFAIRS

Consumer Affairs		\$	352,140
I Personnel and Related Expenses	\$	296,161	
II Other Expenses		55,979	
TOTAL DEPARTMENT OF CONSUMER AFFAIRS			352,140



APPROPRIATION FOR THE YEAR 2006

DEPARTMENT OF PUBLIC SERVICE

Public Service Administration		\$	522,682
I Personnel and Related Expenses	\$	506,096	
II Other Expenses		16,586	
Division of Architecture		\$	697,880
I Personnel and Related Expenses	\$	661,041	
II Other Expenses		36,839	
Division of Waste Collection and Disposal		\$	28,337,854
I Personnel and Related Expenses	\$	14,798,030	
II Other Expenses		13,539,824	
Division of Engineering and Construction		\$	5,066,993
I Personnel and Related Expenses	\$	4,653,697	
II Other Expenses		413,296	
Division of Traffic Engineering		\$	4,482,164
I Personnel and Related Expenses	\$	3,190,831	
II Other Expenses		1,291,333	
TOTAL DEPARTMENT OF PUBLIC SERVICE		\$	39,107,573



APPROPRIATION FOR THE YEAR 2006

DEPARTMENT OF PARKS, RECREATION, AND PROPERTIES

Parks, Recreation, and Properties Administration		\$ 738,318
I Personnel and Related Expenses	\$ 569,686	
II Other Expenses	168,632	
Division of Research, Planning, and Development		\$ 771,449
I Personnel and Related Expenses	\$ 688,749	
II Other Expenses	82,700	
Division of Recreation		\$ 13,153,105
I Personnel and Related Expenses	\$ 9,043,625	
II Other Expenses	4,109,480	
Division of Parking Facilities-On Street		\$ 1,227,927
I Personnel and Related Expenses	\$ 1,171,259	
II Other Expenses	56,668	
Division of Property Management		\$ 9,031,871
I Personnel and Related Expenses	\$ 6,352,482	
II Other Expenses	2,679,389	
Division of Park Maintenance and Properties		\$ 13,825,942
I Personnel and Related Expenses	\$ 8,665,302	
II Other Expenses	5,160,640	
TOTAL PARKS, RECREATION, AND PROPERTIES		<u>\$ 38,748,612</u>



APPROPRIATION FOR THE YEAR 2006

**URBAN PLANNING AND DEVELOPMENT
DEPARTMENT OF COMMUNITY DEVELOPMENT**

Division of Administrative Services		\$	762,669
I Personnel and Related Expenses	\$	658,323	
II Other Expenses		104,346	
Director's Office		\$	199,679
I Personnel and Related Expenses	\$	199,679	
Division of Neighborhood Development		\$	1,005,672
I Personnel and Related Expenses	\$	785,672	
II Other Expenses		220,000	
Division of Neighborhood Services		\$	353,855
I Personnel and Related Expenses	\$	353,855	
TOTAL COMMUNITY DEVELOPMENT		\$	2,321,875

DEPARTMENT OF BUILDING AND HOUSING

Building and Housing Dir Office		\$	2,219,387
I Personnel and Related Expenses	\$	1,677,149	
II Other Expenses		542,238	
Division of Code Enforcement		\$	7,041,781
I Personnel and Related Expenses		6,860,328	
II Other Expenses		181,453	
Division of Construction Permit		\$	1,575,655
I Personnel and Related Expenses	\$	1,559,505	
II Other Expenses		16,150	
TOTAL BUILDING AND HOUSING		\$	10,836,823



APPROPRIATION FOR THE YEAR 2006

REGULATORY BOARDS AND COMMISSIONS

Landmarks Commission		\$	179,950
I Personnel and Related Expenses	\$	168,930	
II Other Expenses		11,020	
Board of Building Standards and Appeals		\$	108,389
I Personnel and Related Expenses	\$	94,325	
II Other Expenses		14,064	
Board of Zoning Appeals		\$	221,090
I Personnel and Related Expenses	\$	198,866	
II Other Expenses		22,224	
Fair Campaign Finance Commission		\$	2,500
II Other Expenses	\$	2,500	
TOTAL REGULATORY BOARDS		\$	511,929

DEPARTMENT OF ECONOMIC DEVELOPMENT

Economic Development		\$	1,041,636
I Personnel and Related Expenses	\$	968,547	
II Other Expenses		73,089	
TOTAL DEPARTMENT OF ECONOMIC DEVELOPMENT		\$	1,041,636
Office of Equal Opportunity		\$	856,547
I Personnel and Related Expenses	\$	811,349	
II Other Expenses		45,198	
City Planning Commission		\$	1,653,399
I Personnel and Related Expenses	\$	1,532,455	
II Other Expenses		120,944	
TOTAL URBAN PLANNING AND DEVELOPMENT		\$	17,222,209



APPROPRIATION FOR THE YEAR 2006

DEPARTMENT OF PUBLIC HEALTH

Public Health Administration		\$	750,576
I Personnel and Related Expenses	\$	675,853	
II Other Expenses		74,723	
Division of Correction		\$	6,826,105
I Personnel and Related Expenses	\$	5,191,131	
II Other Expenses		1,634,974	
Division of Health		\$	3,496,159
I Personnel and Related Expenses	\$	2,311,177	
II Other Expenses		1,184,982	
Division of Environment		\$	1,211,058
I Personnel and Related Expenses	\$	941,633	
II Other Expenses		269,425	
Division of Air Quality		\$	428,709
I Personnel and Related Expenses	\$	110,697	
II Other Expenses		318,012	
TOTAL DEPARTMENT OF PUBLIC HEALTH		\$	12,712,607

DEPARTMENT OF AGING

Department of Aging		\$	632,143
I Personnel and Related Expenses	\$	526,526	
II Other Expenses		105,617	
TOTAL DEPARTMENT OF AGING		\$	632,143



APPROPRIATION FOR THE YEAR 2006

**SUPPORT FUNCTIONS
FINANCIAL AND LEGAL ADMINISTRATION**

DEPARTMENT OF FINANCE

Finance Administration		\$ 824,731
I Personnel and Related Expenses	\$ 757,271	
II Other Expenses	67,460	
Division of Accounts		\$ 1,854,213
I Personnel and Related Expenses	\$ 1,202,995	
II Other Expenses	651,218	
Division of Assessments and Licenses		\$ 1,732,185
I Personnel and Related Expenses	\$ 1,504,611	
II Other Expenses	227,574	
Division of Treasury		\$ 569,902
I Personnel and Related Expenses	\$ 490,522	
II Other Expenses	79,380	
Division of Purchases and Supplies		\$ 620,138
I Personnel and Related Expenses	\$ 540,251	
II Other Expenses	79,887	
Bureau of Internal Audit		\$ 722,356
I Personnel and Related Expenses	\$ 422,620	
II Other Expenses	299,736	
Division of Financial Reporting and Control		\$ 1,282,028
I Personnel and Related Expenses	\$ 1,124,870	
II Other Expenses	157,158	
Information Systems Services		\$ 3,246,122
I Personnel and Related Expenses	\$ 2,395,421	
II Other Expenses	850,701	
Information Tech & Planning		\$ 302,478
I Personnel and Related Expenses	\$ 290,674	
II Other Expenses	11,804	
TOTAL DEPARTMENT OF FINANCE		\$ 11,154,153



APPROPRIATION FOR THE YEAR 2006

Office of Budget & Management-Budget Admin.		\$	681,834
I Personnel and Related Expenses	\$	647,759	
II Other Expenses		34,075	
Department Law		\$	8,518,767
I Personnel and Related Expenses	\$	6,497,722	
II Other Expenses		2,021,045	
TOTAL FINANCE AND LEGAL ADMINISTRATION		\$	20,354,754

PERSONNEL ADMINISTRATION

Office of Personnel		\$	1,796,558
I Personnel and Related Expenses	\$	1,372,991	
II Other Expenses		423,567	
Civil Service Commission		\$	1,884,623
I Personnel and Related Expenses	\$	649,880	
II Other Expenses		1,234,743	
TOTAL PERSONNEL ADMINISTRATION		\$	3,681,181

NONDEPARTMENTAL

County Auditor Deductions		\$	1,394,000
II Other Expenses	\$	1,394,000	
Other Administrative		\$	16,084,916
II Other Expenses	\$	16,084,916	
TOTAL NONDEPARTMENTAL		\$	17,478,916

TOTAL SUPPORT FUNCTIONS

\$ 41,514,851

TRANSFERS TO OTHER FUNDS

II Other Expenses \$ 22,088,292

TOTAL EXECUTIVE BRANCH

\$ 462,077,893

TOTAL GENERAL FUND

\$ 503,604,204



APPROPRIATION FOR THE YEAR 2006

SPECIAL REVENUE FUND

Restricted Income Tax Fund		\$ 35,103,702
I Capital	\$ 13,253,702	
II Debt Service	21,850,000	
Street Construction, Maintenance & Repair Fund		\$ 21,635,665
I Personnel and Related Expenses	\$ 14,919,304	
II Other Expenses	6,716,361	
Schools Recreation & Cultural Activities Fund		\$ 2,000,000
II Other Expenses	\$ 2,000,000	
TOTAL SPECIAL REVENUE FUNDS		<u>\$ 58,739,367</u>

INTERNAL SERVICE FUND

Information Systems Services-Telephone Exchange		\$ 7,415,922
I Personnel and Related Expenses	\$ 1,063,443	
II Other Expenses	6,352,479	
Division of Motor Vehicle Maintenance		\$ 17,411,397
I Personnel and Related Expenses	\$ 6,471,319	
II Other Expenses	10,940,078	
Division of Printing and Reproduction		\$ 2,263,693
I Personnel and Related Expenses	\$ 812,160	
II Other Expenses	1,451,533	
City Storeroom and Central Warehouse		\$ 992,287
I Personnel and Related Expenses	\$ 79,257	
II Other Expenses	913,030	
TOTAL INTERNAL SERVICE FUNDS		<u>\$ 28,083,299</u>



APPROPRIATION FOR THE YEAR 2006

ENTERPRISE FUNDS

DEPARTMENT OF PUBLIC UTILITIES

Utilities Administration		\$	2,174,314
I Personnel and Related Expenses	\$	1,609,721	
II Other Expenses		564,593	
Radio		\$	2,452,644
I Personnel and Related Expenses	\$	282,130	
II Other Expenses		2,170,514	
Division of Fiscal Control		\$	3,344,964
I Personnel and Related Expenses	\$	3,094,854	
II Other Expenses		250,110	
Division of Water		\$	247,417,540
I Personnel and Related Expenses	\$	81,569,601	
II Other Expenses		165,847,939	
Division of Water Pollution Control		\$	24,585,549
I Personnel and Related Expenses	\$	10,137,666	
II Other Expenses		14,447,883	
Division of Cleveland Public Power		\$	162,131,680
I Personnel and Related Expenses	\$	28,745,488	
II Other Expenses		133,386,192	
TOTAL DEPARTMENT OF PUBLIC UTILITIES		\$	442,106,691



APPROPRIATION FOR THE YEAR 2006

DEPARTMENT OF PORT CONTROL

Divisions of Cleveland Hopkins & Burke Lakefront Airports - Operations		\$ 152,691,912
I Personnel and Related Expenses	\$ 25,339,286	
II Other Expenses	127,352,626	

TOTAL DEPARTMENT OF PORT CONTROL		<u>\$ 152,691,912</u>
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DEPARTMENT OF PARKS, RECREATION, AND PROPERTIES

Division of Cemeteries		\$ 2,303,191
I Personnel and Related Expenses	\$ 1,680,045	
II Other Expenses	623,146	
Golf Course Fund		\$ 2,237,698
I Personnel and Related Expenses	\$ 1,145,413	
II Other Expenses	1,092,285	
Division of Parking Facilities-Off Street Parking		\$ 8,733,496
I Personnel and Related Expenses	\$ 1,317,350	
II Other Expenses	7,416,146	
Division of Convention Center		\$ 7,495,341
I Personnel and Related Expenses	\$ 3,920,037	
II Other Expenses	3,575,304	
Division of Convention Center & Stadium-West Side Market		\$ 1,226,465
I Personnel and Related Expenses	\$ 600,092	
II Other Expenses	626,373	
Division of Convention Center & Stadium-Stadium		\$ 9,577,598
II Other Expenses	\$ 9,577,598	
Division of Property Management - East Side Market		\$ 77,906
I Personnel and Related Expenses	\$ 56,732	
II Other Expenses	21,174	

TOTAL PARKS, RECREATION, & PROPERTIES		<u>\$ 31,651,695</u>
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TOTAL ENTERPRISE FUNDS		<u>\$ 626,450,298</u>
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APPROPRIATION FOR THE YEAR 2006

AGENCY FUND

Central Collection Agency		\$	9,705,855
I Personnel and Related Expenses	\$	6,327,612	
II Other Expenses		3,378,243	
TOTAL AGENCY FUND		\$	9,705,855

DEBT SERVICE FUND

Sinking Fund Commission		\$	56,759,261
I Personnel and Related Expenses	\$	164,301	
II Other Expenses		565,428	
III Debt Service		56,029,532	
TOTAL DEBT SERVICE FUNDS		\$	56,759,261

Section 2. That the appropriations herein made are based upon the detail of expenditures set forth in the Mayor's Estimate File No.168-06-A, but are appropriated to the several departments, offices, and purposes in the aggregate for I. - Personnel and Related Expenses; and II. - Other Expenses and are not severally and individually appropriated in said detail. Any unencumbered balance in an appropriation fund at the close of the year 2005 is hereby appropriated to such fund for the payment of unpaid obligations lawfully incurred in 2006 or prior years. The Mayor's Estimate File No.168-06-A as modified by the schedule published pursuant to Section 39 of the Charter shall within the sums appropriated in Section 1 hereof, constitute the expenditure budget for the year 2006 and shall be subject to the control of the Mayor, provided, however, that no transfer from I. - Personnel and Related Expenses, or II. - Other Expenses within any department or office, or from one department or office to another shall be made except as provided in Section 41 of the Charter.

Section 3. That the Commissioner of Accounts is hereby authorized to draw warrants upon the City Treasury for the amount appropriated in this ordinance, whenever claims are presented properly approved by the head of the department or by the chief of a commission for which indebtedness was incurred.

Section 4. That this ordinance is hereby declared to be an emergency measure and, provided it receives the affirmative vote of two-thirds of all the members elected to Council, it shall take effect and be in force upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

GLOSSARY

Accrual Accounting

Method of accounting in which liabilities are reported in the year in which they occur regardless of when payment is made and revenue must be reported in the year in which the services are provided.

Appropriation

Money authorized by formal legal action (City Council Ordinance) to be used for a specific purpose.

Attrition

The loss of personnel in employment through resignation, retirement, etc.

Budget Basis

Method of accounting in which revenues are recorded when received in cash, and expenditures are recorded when paid in cash or encumbered.

Capital Projects

The construction, rehabilitation or acquisition of fixed assets or permanent improvements.

Carry-Forward Balance

An amount of cash in excess of all financial obligations at the end of a fiscal year and recognized as such at the beginning of the following year.

Cash Basis

Method of accounting in which transactions are recognized only when cash is received or disbursed.

Decertification

The withdrawal of financial obligation.

Department

The highest level of formal organization in the City, headed by a director who has overall responsibility for the performance of a service or work type in all related divisions.

Division

The second level of organization within the City; it is part of a Department and headed by a Commissioner, who administers a set of programs to accomplish specific City services.

Encumbrance

Commitment of funds related to an as yet imperforate contract for goods or services.

Expenditure Recovery

The reimbursement of money from one funding source to another in which the reimbursing entity has an interest in the purchase of the goods or services.

Expenditures

Dispensing of available resources for the purpose of accomplishing a specific goal or objective.

Fund

An accounting entity with a self-balancing set of accounts designated for a particular purpose.

GLOSSARY**Inter-fund Subsidies**

A grant of money from one fund to another to assist in operations which have been deemed advantageous to the public.

Object Code

Identifies the reason for which the appropriation (money) will be spent, i.e. electricity, asphalt, etc.

Operating Budget

Plan of current program expenditures and the proposed means of financing them.

Program

Service performed by division representing the purpose of funds spent.

Receipts

Cash recognized upon collection.

Revenues

Anticipated income.

Self Generated Revenue

Income generated by means of fees or charges for services rendered by a division.

Source

Identifies a broad category of origin of receipts i.e., Local Taxes, Licenses and Permits, Sales and Charges for Service.

Turnover

The loss and gain of personnel in employment.

Type

Reflects the detailed source of revenue, i.e., Income Tax, Building Licenses, Permits, Rental of City Property, etc.

Unencumbered Balance

An amount of cash free of financial obligation and available for expense.

User Fees

Charges for services rendered or for goods provided.



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City of Cleveland

Mission Statement

We are committed to improving the quality of life in the City of Cleveland by strengthening our neighborhoods, delivering superior services, embracing the diversity of our citizens, and making Cleveland a desirable, safe city in which to live, work, raise a family, shop, study, play and grow old.