



# CITY OF CLEVELAND

DEPARTMENT OF BUILDING AND HOUSING  
601 LAKESIDE AVENUE ROOM 505  
CLEVELAND, OH. 44114

P.P.N. _____
C.T. _____ WARD _____
\$ _____ Plan Processing Fee
DATE _____
<b>FOR OFFICE USE ONLY</b>

## APPLICATION FOR PERMIT HEATING – VENTILATION AIR CONDITIONING/REFRIGERATION AND FUEL GAS PIPING

NEW CONSTRUCTION: \_\_\_ YES \_\_\_ NO BUILDING PERMIT No. \_\_\_\_\_

OCCUPANCY: \_\_\_ 1, 2, or 3, FAMILY DWELLING OTHER: \_\_\_\_\_

1. ADDRESS OF INSTALLATION: \_\_\_\_\_

2. OWNER NAME: \_\_\_\_\_

ADDRESS/PHONE: \_\_\_\_\_

3. HVAC/R CONTRACTOR: \_\_\_\_\_

ADDRESS/PHONE: \_\_\_\_\_

4. ESTIMATED COST OF WORK: [MATERIAL PLUS LABOR] \$ \_\_\_\_\_

5. DESCRIPTION AND SCOPE OF PROPOSED WORK: [SEE CURRENT FEE SCHEDULE]

1, 2, AND 3 FAMILY DWELLINGS	OHIO BUILDING CODE REGULATED STRUCTURES
No. of FIXTURES	
[ ] FURNACE(S)	[ ] FURNACE(S) [ ] BOILER(S) [ ] HEAT PUMP(S)
[ ] BOILER(S)	[ ] DUCT HTR(S) [ ] WALL HTR(S) [ ] SPACE HTR(S)
[ ] HEAT PUMP(S)	[ ] ROOFTOP HTG/COOLING UNIT(S) [ ] OTHER _____
[ ] AIR COND UNIT(S)	[ ] FIRE PLACE / STOVE [ ] LIN. FT. FUEL GAS PIPING
[ ] WALL / SPACE HEATER	INSTALLED COST OF DUCTWORK SUPPLY/RETURN/EXH. AIR \$ _____
[ ] FIREPLACE / STOVE	[ ] KITCHEN HOOD EXHAUST DUCT SYSTEM COST \$ _____
[ ] GAS LOGS	[ ] OTHER _____ \$ _____
[ ] CHIMNEY REPAIR – LINER	[ ] REFRIGERATION SYSTEM(S): TYPE _____ CAPACITY: _____ TONS
[ ] LIN. FT. FUEL GAS PIPING	EQUIPMENT DESCRIPTION: _____
[ ] OTHER _____	_____
[ ] OTHER _____	[ ] WALK-IN COOLER(S) [ ] WALK-IN FREEZER(S)

<b>PERMIT AND INSPECTION FEE: [SEE CURRENT FEE SCHEDULE]</b> \$ _____ EQUIPMENT (HEATING) \$ _____ EQUIPMENT (AC/REFRIGERATION) \$ _____ FUEL GAS PIPING \$ _____ DUCTWORK AND APPURTENANCES \$ _____ SUB TOTAL \$ _____ STATE SURCHARGE (1% Res. / 3% OBC) \$ _____ LATE FEE (IF APPLICABLE) \$ _____ TOTAL	<b>NATURE OF VIOLATION:</b> _____  <b>VIOLATION DATED:</b> _____ - _____ - _____
	<b>FOR OFFICE USE ONLY</b>  <b>APPROVED:</b> _____ <b>DATE:</b> _____

THE UNDERSIGNED, BEING THE REGISTERED PLUMBING/SEWER CONTRACTOR/HOMEOWNER DOES HEREBY AGREE TO INSTALL THE ABOVE NOTED WORK IN ALL RESPECTS IN COMPLIANCE WITH THE BUILDING CODE OF THE CITY OF CLEVELAND.

HOMEOWNER/CONTRACTOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**CITY OF CLEVELAND  
DEPARTMENT OF BUILDING AND HOUSING**



PERMIT FEE SCHEDULE

HEATING, VENTILATION, AIR CONDITIONING & REFRIGERATION

**Effective January 2, 2014**

One, two and three family dwellings: the minimum fee for any permit shall be **\$50.00**

- Installation of each central heating and/or air conditioning systems **\$50.00**
- Repairs, alterations, or extensions of central heating and/or air conditioning systems **\$50.00**
- Installation of each fuel-fired unit heater, space heater, or decorative appliance **\$50.00**
- Installation of each solid fuel burning device; fireplace, insert, wood burning stove/oven **\$50.00**
- Installation of fuel-gas piping; for each 100 lineal feet or fraction thereof **\$13.00**

For buildings and structures as regulated by the Ohio Basic Building Code: The minimum fee or any permit shall be: **\$50.00**

- Installation of each central heating, ventilation, and/or air conditioning unit (equipment) **\$50.00**
- Installation of each duct heater or reheat coil **\$30.00**
- Installation of each fuel-fired unit heater, space heater, or decorative appliance **\$30.00**
- Installation of steam or hot water radiation devices; each floor or level **\$30.00**
- Installation of each solid-fuel burning device; fireplace, insert, wood burning stove/oven **\$30.00**
- Installation of fuel-gas piping; for each 100 lineal feet or fraction thereof **\$13.00**
- Installation of duct work, V.A. V. boxes, exhaust fans, exhaust hoods, fire or volume dampers, and other connecting appurtenances: for each \$1,000 valuation or fraction thereof of job cost (Material and Labor) **\$13.00**

Installation of Refrigeration Systems:

For each new or altered refrigeration system as per following rated ton of refrigeration (1 ton-12,000 B.T.U.):

- Up to 25 tons **\$50.00**
- Over 25 tons **\$100.00**
- For each walk-in cooler, freezer or dairy/deli case refrigeration system **\$50.00**
- Repairs and/or alterations of existing equipment or system **\$50.00**

**Late Fee** (for work started prior to permit issuance)

- (1) Within 72 hours of notification Minimum \$100.00 + 25% of required permit fee
- (2) After 72 hours Minimum \$200.00 + 25% of required permit fee

1% State of Ohio surcharge for 1, 2, and 3 family dwellings units will be added to the permit fee.  
3% State of Ohio surcharge for OBC regulated buildings will be added to the permit fee.